



AGENDA

City Council

Monday, December 13, 2021

Lorraine H. Morton Civic Center, James C. Lytle City Council Chambers, Room 2800

6:00 PM

Administration & Public Works Committee begins at 4:30pm

Planning & Development Committee begins at 5:15pm

City Council convenes at 6pm or the conclusion of Planning & Development Committee

Those wishing to make public comments at the Administrative & Public Works Committee, Planning & Development Committee or City Council meetings may submit written comments in advance or sign up to provide public comment by phone or video during the meeting by completing the City Clerk's Office's online form at www.cityofevanston.org/government/city-clerk/public-comment-sign-up or by calling/texting 847-448-4311.

Community members may watch the City Council meeting online at www.cityofevanston.org/channel16 or on Cable Channel 16

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(I) ROLL CALL - COUNCILMEMBER NIEUWSMA

(II) MAYOR PUBLIC ANNOUNCEMENTS AND PROCLAMATIONS

(III) CITY MANAGER PUBLIC ANNOUNCEMENTS

C1. National Endowment for the Arts (NEA) Grant Awards

C2. ILSAWWA Water Ambassador Program

(IV) COMMUNICATIONS: CITY CLERK

(V) PUBLIC COMMENT

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

(VI) CONSENT AGENDA - CITY COUNCIL MINUTES

- M1. **Approval of the Minutes of the Regular City Council meeting of November 22, 2021 and Special City Council meeting of December 6, 2021** 12 - 29

Staff recommends approval of the minutes of the Regular City Council meeting of November 22, 2021 and Special City Council meeting of December 6, 2021

For Action

[City Council Meeting Minutes 11-22-21](#)

[Special City Council Meeting Minutes 12_06_2021](#)

(VII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE - COUNCILMEMBER BURNS

- A1. **Approval of BMO Harris Amazon Credit Card Activity** 30 - 31

Staff recommends approval of the City of Evanston's BMO Harris Amazon Credit Card Activity for the period ending October 26, 2021, in the amount of \$10,632.22.

For Action

[Approval of BMO Harris Amazon Credit Card Activity - Pdf](#)

- A2. **Approval of the City of Evanston Payroll, Bills List, and Credit Card Activity** 32 - 75

Staff recommends City Council approval of the City of Evanston Payroll for the period of November 8, 2021, through November 21, 2021, in the amount of \$2,813,388.01, Bills List for December 14, 2021, in the amount of \$20,166,475.72 and credit card activity for the period ending October 26, 2021, in the amount of \$178,100.51.

For Action

[Approval of the City of Evanston Payroll and Bills List and Credit Card Activity - Pdf](#)

- A3. **Approval of Change Order 2 to the Contract with Hacienda Landscaping for the Robert Crown Playground (Bid 21-07)** 76 - 79

Staff recommends recommends the City Council authorize the City Manager to execute Change Order No. 2 to the Contract with Hacienda Landscaping (17840 Grove Road, Minooka, Illinois 60447) for the Robert Crown Playground (Bid 21-07). This change order will extend the project's completion deadline by thirty-five (35) calendar days. This change order will not increase the contract price.

For Action

[Approval of Change Order 2 to the Contract with Hacienda Landscaping for the Robert Crown Playground \(Bid 21-07\) - Attachment - Pdf](#)

- A4. **Approval of Change Order No. 2 to the Contract with Insituform Technologies USA, LLC for the 2021 CIPP Sewer Rehabilitation Contract C (Bid 21-25)** 80 - 83

Staff recommends that the City Council authorize the City Manager to execute Change Order No. 2 to the contract with Insituform Technologies USA, LLC (17988 Edison Avenue, Chesterfield, MO 63005) for the 2021 CIPP Sewer Rehabilitation Contract C (Bid 21-25) in the amount of \$1,300.00 and with a time extension of 21 days. This will increase the overall contract amount from \$372,389.00 to \$373,689.00 and extend the current final completion date from December 2, 2021, to December 23, 2021.

Funding for this project is from the Sewer Fund (Account No. 515.40.4535.62461 – 421005), which has an approved FY 2021 budget of \$700,000, of which \$158,100 is remaining.

For Action

[Approval of Change Order No. 2 to the Contract with Insituform Technologies USA, LLC for the 2021 CIPP Sewer Rehabilitation Contract C \(Bid 21-25\) - A - Pdf](#)

A5. **Approval of 3-Year Contract with Silk Screen Express, Inc. for the 2022-2024 AFSCME Uniform Purchase**

84 - 86

Staff recommends recommends the City Council authorize the City Manager to execute a purchase order in response to Bid #21-42 to award the 2022-24 AFSCME Uniform Contract to Silk Screen Express, Inc. (7611 W. 185th Street, Tinley Park, IL 60477) for a term of three years with a not to exceed amount of \$187,500.00.

Funding for this purchase will come from the General Fund - Public Works/Public Works Agency Administration (Account 100.40.4105.65020) in the amount \$62,500 for FY 2022.

For Action

[Approval of 3-Year Contract with Silk Screen Express, Inc. for the 2022-2024 AFSCME Uniform Purchase - Attachment - Pdf](#)

A6. **Approval of Amendment No. 1 to the contract with Christopher B. Burke Engineering, Ltd for the Oakton Street Corridor Improvements (RFP 19-66)**

87 - 96

Staff recommends City Council authorize the City Manager to execute Amendment No. 1 to the contract with Christopher B. Burke Engineering, Ltd, Inc. (820 Davis Street, Suite 520, Evanston, IL 60201) to provide Phase II Design Engineering services for the Oakton Street Corridor Improvements (RFP 19-66) in the amount of \$270,518.

This project will be funded from the Capital Improvement Fund 2019 General Obligation Bonds in the amount of \$35,000; 2021 General Obligation Bonds in the amount of \$180,000; and 2022 General Obligation Bonds in the amount of \$55,518. A detailed summary is included in the attached memo.

For Action

[Oakton Street Corridor Improvement Study \(RFP 19-66\)Asbury Avenue to West City LimitsPhase II Design Engineering Services Contract - Attachment - Pdf](#)

A7. **Purchase of One Ford 750 with Elliott Aerial Lift, One Ford F-450 4x4 and One Case Model 721G Wheel Loader for the Public Works Agency and One Pierce Enforcer Pumper for the Fire Department**

97 - 121

Staff recommends City Council approval for the purchases of the following fleet equipment for 2022: a Ford F750 with an Elliott I50F Aerial Lift body for \$225,506 from Runnion Equipment Company (6201 East Avenue, Hodgkins, IL 60525) to be used by the Public Works Agency (PWA) - Traffic Division; an F-450 Chassis 4x4 SD Regular Cab for \$103,001 from Currie Commercial Center (10125 W Laraway, Frankfort, IL) to be used by the PWA - Water Division; a Case Model 721G Wheel Loader for \$250,000 from McCann Industries, Inc. (543 South Rohlwing Road, Addison, IL 60101) to be used by the PWA-Water Division; and a Pierce Enforcer Pumper for \$700,405 from MacQueen Emergency/Pierce Fire Trucks (1125 7th Street East, St Paul, MN 55106) to be used by the Fire Department. The fleet equipment that is being replaced is anticipated to require increased repair/maintenance costs as they have exceeded the end of their useful life and are essential to continue operations safely.

Funding for the purchase of Fleet Vehicles #165 and #E24 will be from the 2022 Equipment Replacement Fund (Account 601.19.7780.65550) with a budget of \$2,000,000 and additional funding from a donor to be used for the fire truck (#E24). Funding for the purchase of Fleet Vehicle #905 will be from the Water Fund (Account 510.40.4230.65550) with a budget of \$164,400. Funding for the purchase of Fleet Vehicle #936 will be from the Water Fund (Account 515.40.4530.65550) with a budget of \$296,100.

For Action

[Purchase of One Ford 750 with Elliott Aerial Lift, One Ford F-450 4x4 and One Case Model 721G Wheel Loader for the Public Works Agency and One Pierce - Pdf](#)

A8. **Resolution 129-R-21 Designation of an Honorary Street Name Sign** 122 - 129

Staff recommends adoption of Resolution 129-R-21, Designating the Portion of McDaniel Avenue, Between Crain Street and Dempster Street, with the Honorary Street Name Sign, “Judge Lionel Jean-Baptiste Way”.

Three street signs are made for the honoree. One sign is installed at each end of the designated one block area and the third sign is given to the honoree. The approximate total cost to create all three signs is \$200. Funds for the honorary street name sign program is budgeted in the Public Works Agency, Public Service Bureau - Traffic Operations' materials fund (Account 100.40.4520.65115) which has a fiscal year 2021 budget of \$58,000 and a year to date balance of \$20,000.

For Action

[Resolution 129-R-21 Designation of an Honorary Street Name Sign - Attachment - Pdf](#)

A9. **Resolution 130-R-21, Authorizing the City Manager to Submit a Grant Application for Federal Funding through the FY 2021 American Rescue Plan Act Travel, Tourism, and Outdoor Recreation Program** 130 - 133

Staff recommends approval of Resolution 130-R-21, authorizing the City Manager to submit a Grant Application for Federal Funding through the FY 2021 American Rescue Plan Act Travel, Tourism, and Outdoor Recreation Program to protect Greenwood Beach.

If a grant is awarded to the City of Evanston, the City will receive grant funding in the amount of \$5,280,000, but will need to fund the remaining project cost in the amount of \$1,320,000. Funding for the City's match will be from future general obligation bonds, unless another source of funding is identified.

For Action

[Resolution 130-R-21, Authorizing the City Manager to Submit a Grant Application for Federal Funding through the FY 2021 American Rescue Plan Act Trave - Pdf](#)

- A10. **Resolution 131-R-21 Authorizing the City Manager to Sign Notification of Grant Awards to Fund and Operate a Congregate Senior Meal Program at the Levy Senior Center and Fleetwood-Jourdain Community Center** 134 - 140

Staff recommends City Council approval of Resolution 131-R-21 authorizing the City Manager to sign notification of grant awards to fund and operate a congregate senior meal program at the Levy Senior Center and Fleetwood-Jourdain Community Center.

Funding for this program is budgeted in various line items in the Fleetwood-Jourdain Business Unit 100.30.3040 and Levy Center Business Unit 100.30.3055. Overall budgeted expenses for the 2021-2022 program including staff salaries, Social Security, Medicare, advertising, program supplies and food costs are projected at \$87,696.

For Action

[Resolution 131-R-21 Authorizing the City Manager to sign notification of grant awards to fund and operate a congregate senior meal program at the Levy - Pdf](#)

- A11. **Resolution 133-R-21, Authorizing the Interim City Manager to Execute the Professional Services Agreement with the Board of Trustees of the University of Illinois and the City of Evanston for the University to Conduct and Oversee the Racial Equity Diversity and Inclusion Committee** 141 - 157

Staff recommends City Council adoption of Resolution 133-R-21 authorizing the Interim City Manager to execute a service agreement with the University of Illinois System (400 S. Peoria Street., Ste.400, M/C107, Chicago, IL 60607) for the services of Dr. Kathleen Yang-Clayton to continue the second year training and policy implementation of the Racial Equity Diversity and Inclusion (REDI) Committee in the amount of \$50,000.00.

Funding for this project from the City Manager's Office Service Agreements account (Account # 100.15.1505.62509) with an FY22 budget of \$106,000.

For Action

[Resolution 133-R-21, Authorizing the Interim City Manager to Execute the Professional Services Agreement with the Board of Trustees of the University - Pdf](#)

- A12. **Ordinance 124-O-21, Amending Portions of the Evanston City Code Title 7, Section 3, Chapter 15, “Newsracks”** 158 - 166

The Administration and Public Works Committee recommends adoption of Ordinance 124-O-21, Amending Portions of the Evanston City Code Title 7, Section 3, Chapter 15, “Newsracks.”

For Introduction

[Ordinance 124-O-21, Amending Portions of the Evanston City Code Title 7, Section 3, Chapter 15, “Newsracks” - Attachment - Pdf](#)

- A13. **Ordinance 125-O-21, Amending Section 1-17-1 of the City Code Concerning Minority and Women Owned Business Requirements** 167 - 171

Staff recommends recommends City Council adoption of Ordinance 125-O-21, Amending Section 1-17-1 of the City Code Concerning Minority and Women Owned Business Requirements.

For Introduction

[Ordinance 125-O-21, Amending Section 1-17-1 of the City Code Concerning Minority and Women Owned Business Requirements - Attachment - Pdf](#)

- A14. **Ordinance 126-O-21, Amending Portions of the Evanston City Code Title 8, Chapter 4 “Municipal Solid Waste” and Chapter 4 1/2 “Municipal Solid Waste Hauling License”** 172 - 176

Staff recommends City Council adoption of Ordinance 126-O-21, Amending Portions of the Evanston City Code Title 8, Chapter 4 “Municipal Solid Waste” and Chapter 4 1/2 “Municipal Solid Waste Hauling License.”

For Introduction

[Ordinance 126-O-21, Amending Portions of the Evanston City Code Title 8, Chapter 4 “Municipal Solid Waste” and Chapter 4 1/2 “Municipal Solid Waste Ha - Pdf](#)

A15. **Official Notification that the City Manager Executed an Emergency Contract to Thermosystems, Inc. for Heating Upgrades at the Levy Senior Center in accordance with City Code 1-17-1(A).**

177 - 183

Staff recommends that the City Council receive this official notification that the City Manager executed an emergency contract, as allowed by City Code 1-17-1(A), to Thermosystems, Inc. for Heating Upgrades at the Levy Senior Center. This documents the emergency purchase previously authorized by the City Manager for fan box replacements at the the Levy Senior Center.

Funding will be provided from the Capital Improvement Fund 2021 General Obligation Bonds in the amount of \$111,500, from the 2020 General Obligation Bonds in the amount of \$41,000, and from the cash reserves of the Capital Improvement Fund in the amount \$64,693. A detailed breakdown is included in the memo below.

For Introduction

[Official Notification that the City Manager Executed an Emergency Contract to Thermosystems, Inc. for Heating Upgrades at the Levy Senior Center in ac - Pdf](#)

(VIII) CONSENT AGENDA - PLANNING & DEVELOPMENT COMMITTEE - COUNCILMEMBER REVELLE

P1. **Ordinance 120-O-21, Granting a Special Use Permit for a Convenience Store, Dempster Snack Shop, at 1806 Dempster Street in the B1 Business District**

184 - 194

The Planning and Development Committee recommend the adoption of Ordinance 120-O-21 granting a Convenience Store in the B1 Business District. The applicant has complied with all zoning requirements and meets all of the Standards for Special Use for this district.

For Action

[Ordinance 120-O-21, Granting a Special Use Permit for a Convenience Store, Dempster Snack Shop, at 1806 Dempster Street in the B1 Business District - - Pdf](#)

- P2. **Ordinance 123-O-21, Granting A Major Adjustment to the Planned Development Located at 1900 Sherman Avenue** 195 - 410

The Planning and Development Committee recommend approval of the following Major Adjustments to the Planned Development at 1900 Sherman Avenue previously approved by ordinance 109-O-20, to construct a 16-story residential building in the C1a Commercial Mixed-Use Zoning District: 1) a decrease in the number of dwelling units from 168 to 152, 2) a decrease in the number of below grade parking spaces from 37 to 25, and 3) a decrease in zoning height from 172 ft. 8 in. to 168 ft. 4 in., subject to the following conditions: 1) That 12 additional parking spaces to be leased within 1,000 feet of the property to offset the loss in underground parking, 2) parking for caregivers is paid for, if requested, by the Housing Authority of Cook County, and 3) That the other previously approved conditions within Ordinance 109-O-20 still apply.

For Action

[Ordinance 123-O-21, Granting A Major Adjustment to the Planned Development Located at 1900 Sherman Avenue - Attachment - Pdf](#)

(IX) CONSENT AGENDA - RULES COMMITTEE - COUNCILMEMBER REID

- R1. **Ordinance 117-O-21 "Amending Title 2, Chapter 12 of the Evanston City Code "Equity and Empowerment Commission"** 411 - 415

The Rules Committee recommends the adoption of ordinance 117-O-21 "Amending Title 2, Chapter 12, "Equity and Empowerment Commission".

For Introduction

[117-O-21 "Amending Title 2, Chapter 12 of the Evanston City Code "Equity and Empowerment Commission"](#)

- R2. **Ordinance 110-O-21, Amending Title 2 of City Code and Codifying the Finance and Budget Committee** 416 - 420

The Rules Committee recommends City Council adoption of Ordinance 110-O-21, Amending Title 2 of the City Code and Codifying the Finance and Budget Committee.

For Introduction

[Ordinance 110-O-21, Amending Title 2 of City Code and Codifying the Finance and Budget Committee - Attachment - Pdf](#)

- R3. **Ordinance 112-O-21, Amending Section 1-7-2 of the City Code, "General Duties of the Clerk" to add Processing of Temporary Disability Vehicle Placards and Vital Records** 421 - 424

The Rules Committee recommends adoption of Ordinance 112-O-21, Amending Section 1-7-2 of the City Code, "General Duties of the City Clerk" to add Processing of Temporary Disability Vehicle Placards and Vital Records

For Introduction

[Ordinance 112-O-21, Amending Section 1-7-2 of the City Code, "General Duties of the Clerk" to add Processing of Temporary Disability Vehicle Placards - Pdf](#)

(X) CONSENT AGENDA - ECONOMIC DEVELOPMENT COMMITTEE

- E1. **Approval of Entrepreneurship Emergency Assistance Grant for Da Jerk Pit** 425 - 429

Economic Development Committee supports a recommendation to the City Council for approval of financial assistance from the Entrepreneurship Support Program totaling \$5,617 for Da Jerk Pit.

For FY 2021, the Entrepreneurship Support Account (100.15.5300.62664) was allotted \$50,000. The current YTD balance is \$32,982.66.

For Action

[Approval of Entrepreneurship Emergency Assistance Grant for Da Jerk Pit - Attachment - Pdf](#)

(XI) APPOINTMENTS

- A1. **Approval of Appointments to the Land Use Commission and Ethics Board** 430

Mayor Biss recommends City Council approval of the reappointment of Kiril Mirintchev to the Land Use Commission for a final four (4) year term and Steven Elrod as Special Counsel, per Section 1-10-13 of the City Code as it relates to the new ethics ordinance.

For Action

[Approval of Appointments to the Land Use Commission and Ethics Board - Attachment - Pdf](#)

(XII) CALL OF THE WARDS

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

(XIII) EXECUTIVE SESSION

(XIV) ADJOURNMENT

(XV) UPCOMING ALDERMANIC COMMITTEE MEETINGS

DATE	TIME	BOARD/COMMITTEE/COMMISSION
12/14/21	7:00 PM	Preservation Commission Meeting (Virtual)
12/14/21	7:00 PM	Housing and Community Development Committee (Virtual)
12/15/21	2:30 PM	Design and Project Review Committee
12/16/21	6:00 PM	Park and Recreation Board
12/16/21	6:30 PM	Equity and Empowerment Commission