



# Memorandum

**Date:** December 10, 2021  
**To:** Mayor Biss and Members of the City Council  
**From:** Kelley Gandurski, Interim City Manager  
**Subject:** City Manager's Office Weekly Report for  
December 5, 2021 – December 10, 2021

## **Staff Reports by Department**



*There will be no 311 report this week*

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

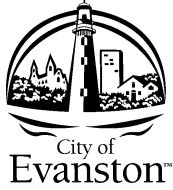
### **Legislative Reading**

NWMC Weekly Briefing

## Public Notices, Agendas & Minutes

### DECEMBER

<p><b>13</b></p> <p>4:30 PM</p> <p><a href="#"><u>Administration &amp; Public Works Committee</u></a></p> <p>5:00 PM</p> <p><a href="#"><u>Planning &amp; Development Committee</u></a></p> <p>5:30 PM</p> <p><a href="#"><u>City Council</u></a></p>	<p><b>14</b></p> <p>6:00 PM</p> <p><a href="#"><u>Finance and Budget Committee</u></a></p> <p>7:00 PM</p> <p><a href="#"><u>Housing &amp; Community Development Committee - VIRTUAL</u></a></p>	<p><b>15</b></p> <p>2:30 PM</p> <p><a href="#"><u>Design and Project Review Committee</u></a></p>	<p><b>16</b></p> <p>6:00 PM</p> <p><a href="#"><u>Parks and Recreation Board</u></a></p> <p>6:30 PM</p> <p><a href="#"><u>Equity and Empowerment Commission</u></a></p>	<p><b>17</b></p>
<p><b>20</b></p>	<p><b>21</b></p>	<p><b>22</b></p> <p>2:30 PM</p> <p><a href="#"><u>Design and Project Review Committee</u></a></p>	<p><b>23</b></p>	<p><b>24</b></p>
<p><b>27</b></p>	<p><b>28</b></p>	<p><b>29</b></p> <p>2:30 PM</p> <p><a href="#"><u>Design and Project Review Committee</u></a></p>	<p><b>30</b></p>	<p><b>31</b></p>



# Memorandum

To: Kelley Gandurski, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of December 6, 2021

Date: December 10, 2021

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs sent during the Week of December 6, 2021**

Bid/RFP/RFQ Number/Name	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 21-43 Multimodal Transportation Impact Study	Community Development	The City of Evanston's Community Development Department is seeking proposals from experienced firms for a Multimodal Transportation Impact Study Consultant for review and analysis of development proposals and submittals to the City. Work will include the evaluation of multimodal transportation impacts, due to the proposed development or special use request, resulting in a final report.	TBD	1/13	1/24
RFQ 21-45 Evanston Shoreline Repairs	Public Works	The City of Evanston's Public Works Agency is seeking qualification statements from experienced firms to provide engineering services for improvements to portions of Evanston's Lake Michigan shoreline.	\$300,000	1/11	1/24

# City Council Agenda Items

Printed from Asana

**Ike Ogbo:** leaf blower enforcement- dedicated person?

## November 22, 2021

**Katie Boden:** First Northern Credit Union Professional Services Agreement

Department: CMO

Council or Committee: ED

Action: For Action

iCompass Status: Not Entered in System

Agenda Lead Admin: On agenda

Council Action: Bus

## December 13, 2021

**Lara Biggs:** Approval of Change Order 2 to Robert Crown Playground

Council or Committee: APW

Council Action: Bus

Action: For Action

Department: Public Works

iCompass Status: Approved

MWEBE Memo: No

**Lara Biggs:** Approval of Change Order No. 2 to the Contract with Insituform Technologies USA, LLC for the 2021 CIPP Sewer Rehabilitation Contract C (Bid 21-25)

Council or Committee: APW

Council Action: Bus

Action: For Action

Department: Public Works

iCompass Status: Approved

MWEBE Memo: No

**ecano:** Ordinance 126-O-21 Amending Portions of the Evanston City Code Title 8, Chapter 4 "Municipal Solid Waste" and Chapter 4 1/2 "Municipal Solid Waste Hauling License"

Council or Committee: APW

Council Action: Ord

Action: For Introduction

Department: Public Works

iCompass Status: Approved

MWEBE Memo: No

**Hitesh Desai:** Bills List and Payroll

Council or Committee: APW

Council Action: Bus

Action: For Action

Department: CMO

**Lara Biggs:** Official Notification that the City Manager Executed an Emergency Contract to Thermosystems, Inc. for Heating Upgrades at the Levy Senior Center in accordance with City Code 1-17-1(A).

Council or Committee: APW

Council Action: Bus

Action: For Action: Accept and Place on File

Department: Public Works

iCompass Status: Approved  
MWEBE Memo: No

- David Stoneback:** Ordinance 125-O-21, Amending Section 1-17-1 of the City Code Concerning Minority and Women Owned Business Requirements

Council or Committee: APW  
Council Action: Ord  
Action: For Introduction  
Department: CMO  
MWEBE Memo: No  
iCompass Status: Approved

- Lara Biggs:** Ordinance 124-O-21, Amending Portions of the Evanston City Code Title 7, Section 3, Chapter 15, "Newsracks"

Council or Committee: APW  
Council Action: Ord  
Action: For Introduction  
Department: Public Works  
iCompass Status: Approved  
MWEBE Memo: No

- Lawrence C. Hemingway:** 129-R-21 Honorary Street Name Sign Designation

Department: Parks & Rec  
Council Action: Res  
Council or Committee: APW  
Action: For Action  
iCompass Status: Approved

- Luke Stowe:** Purchase of One Ford 750 with Elliott Aerial Lift and One Ford F-450 for the Public Works Agency and One Pierce Enforcer Pumper for the Fire Department

Department: Admin Serv  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Approved

- David Stoneback:** Public Services Recognition

Department: CMO  
Council Action: Pres  
Council or Committee: APW

- Lara Biggs:** Amendment 1 for Oakton Corridor Design Services

Department: Public Works  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Approved  
MWEBE Memo: Yes

- Kimberly Richardson:** Resolution 133-R-21- Authorizing the City Manager to Execute the Professional Services Agreement with the Board of Trustees of the University of Illinois and the City of Evanston for the University to Conduct and Oversee the Racial Equity Diversity and Inclusion Committee Chicago for Staff Racial Equity Diversity Inclusion Committee Training and Implementation Support

Council or Committee: APW  
Council Action: Bus  
Action: For Action  
iCompass Status: Approved

**Lara Biggs:** Resolution 130-R-21 – Authorizing the City Manager to Submit a Grant Application for Federal Funding through the FY 2021 American Rescue Plan Act Travel, Tourism, and Outdoor Recreation Program

Council or Committee: APW  
Council Action: Res  
Action: For Action  
Department: Public Works  
iCompass Status: Approved  
MWEBE Memo: No

**Lawrence C. Hemingway:** 131-R-21 Authorizing the City Manager to Sign Notification of Grant Awards to Fund and Operate a Senior Congregate Meal Program

Council or Committee: APW  
Council Action: Res  
Action: For Action  
Department: Parks & Rec  
iCompass Status: Approved

**ecano:** Approval of 3-Year Contract with Silk Screen Express, Inc. for the 2022-2024 AFSCME Uniform Purchase

Council or Committee: APW  
Council Action: Bus  
Action: For Action  
Department: Public Works  
iCompass Status: Approved  
MWEBE Memo: Yes

**Hitesh Desai:** 2021 Post Bond Issuance Report

Council or Committee: APW  
Council Action: Bus  
Action: For Action: Accept and Place on File  
Department: CMO  
iCompass Status: Approved

**Johanna Nyden:** 120-O-21 1806 Dempster Special Use

Department: Community Dev  
Council Action: Ord  
Council or Committee: PD  
Action: For Action  
iCompass Status: Approved

**Johanna Nyden:** 123-O-21 Major Adjustment 1900 Sherman PD

Department: Community Dev  
Council Action: Ord  
Council or Committee: PD  
Action: For Action  
iCompass Status: Approved

**Johanna Nyden:** Minutes for 10/25 P&D

Council or Committee: PD  
Action: For Action

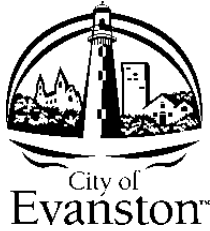
**Johanna Nyden:** Discussion on Bus Shelter Program

Department: Community Dev  
Council Action: Disc  
Council or Committee: PD  
Action: For Discussion  
iCompass Status: Approved

- Johanna Nyden:** Discussion of research for proposed lakefront public access cut-off
  - Department: Community Dev
  - Council Action: Disc
  - Council or Committee: PD
  - Action: For Discussion
  - iCompass Status: Approved
  
- Kimberly Richardson:** Ordinance 110-O-21, Amending Title 2 of City Code and Codifying the Finance and Budget Committee
  - Council or Committee: Rules
  - Council Action: Ord
  - Action: For Introduction
  - Department: Law
  - MWEBE Memo: No
  - iCompass Status: Pending Approval
  
- Kimberly Richardson:** Adoption of Ordinance 117-O-21 "Amending Title 2, Chapter 12 of the Evanston City Code, "Equity and Empowerment Commission"
  - Council or Committee: Rules
  - Council Action: Ord
  - Action: For Introduction
  
- Kimberly Richardson:** Adoption of Ordinance 112-O-21, Amending Section 1-7-2 of the City Code, "General Duties of the Clerk" to add Processing of Temporary Disability Vehicle Placards and Vit Records
  - Council or Committee: Rules
  - Council Action: Ord
  - Action: For Introduction
  - Department: Law
  - MWEBE Memo: No
  - iCompass Status: Pending Approval
  
- Approval of Entrepreneurship Emergency Assistance Grant for Da Jerk Pit**
  - Council or Committee: ED
  - Council Action: Bus
  - Action: For Action
  - iCompass Status: Approved
  - Department: CMO
  - MWEBE Memo: No
  
- Kimberly Richardson:** Appointment of Kiril Mirintchev to the Land Use Commission And Appointment of Steven Elrod to the position of Special Counsel
  - Department: Mayor's Office
  - Council or Committee: Appointments
  - Action: For Action
  - Council Action: Bus
  
- Darrell King:** ILSAWWA Water Ambassador Program
  - Council or Committee: CC
  - Council Action: Annouc
  - Department: Public Works
  
- Tasheik Kerr:** National Endowment for the Arts (NEA) Grant Awards
  - Council or Committee: CC
  - Council Action: Annouc
  - Department: CMO

- Luke Stowe:** XXX-R-21 renewal of Civic Center Lease for Rep. Robyn Gabel due Dec 6, 2021  
Department: Admin Serv  
Council Action: Res  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System  
MWEBE Memo: No
- Luke Stowe:** Passport Contract Renewal (Parking)  
Department: Admin Serv  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System
- Luke Stowe:** Tyler Technologies New World ERP sole source renewal  
Department: Admin Serv  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System  
MWEBE Memo: No
- Lara Biggs:** Approval of Change Order 1 for Water Plant HVAC  
Council or Committee: APW  
Council Action: Bus  
Action: For Action  
Department: Public Works  
iCompass Status: Not Entered in System  
MWEBE Memo: No
- Luke Stowe:** Award of Janitorial RFP for Various City Facilities  
Department: Admin Serv  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System  
MWEBE Memo: Yes
- Johanna Nyden:** Ordinance xx-O-22, Amending code 4-2-3 " Building Contractors" to include additional contractors  
Council or Committee: PD  
Council Action: Ord  
Action: For Introduction  
iCompass Status: Not Entered in System  
Department: Community Dev  
MWEBE Memo: No
- Katie Boden:** For Action - Da Jerk Pit - Entrepreneurship Grant?  
Department: CMO  
Council Action: Bus  
Council or Committee: ED  
Action: For Introduction  
iCompass Status: Not Entered in System
- Paul Zalmezak:** For Action - Issue RFP for Recycling Center  
Department: CMO  
Council Action: Bus





## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Johanna Nyden, Community Development Director  
Subject: Weekly Zoning Report  
Date: December 10, 2021

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or [jnyden@cityofevanston.org](mailto:jnyden@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, December 2, 2021 - December 8, 2021**

**Backlog (business days received until reviewed): 5**

**Volume (number of cases pending staff review): 12**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1631 Chicago Avenue	D4	Zoning Analysis	Planned Development for new 13-story building with 141 dwelling units, 37 parking spaces, and 6,759 square feet of ground floor retail	05/20/21	pending revisions from the applicant
1	2300 Noyes Court	R5	Zoning Analysis	Planned Development for new 6-story 61-unit multi-family dwelling, all affordable dwelling units (Walchirk Apartments)	08/23/21	non-compliant, pending revisions from the applicant
1	824 Emerson Street	C1	Zoning Analysis	Construct 2 story parking garage with 96 parking spaces exclusively for Sherman Gardens	10/27/21	non-compliant, pending revisions from the applicant
1	816 Garnett Place	R5	Zoning Analysis	Planned Development for new 9 story tower connected to Link with 200 dwelling units and 71 parking spaces	11/05/21	non-compliant, pending revisions from the applicant
1	1615 Judson Avenue	R1	Building Permit	Interior remodel	11/29/21	pending preservation review
2	2322 Nathaniel Place	R2	Building Permit	Remove front walk and stoop, replace with pavers	04/09/21	pending additional information from the applicant
2	1566 Dewey Avenue	R3	Building Permit	Brick and pea gravel patio	06/01/21	non-compliant, pending revisions and/or minor variation application from the applicant
2	1133 Fowler Avenue	R2	Building Permit	Concrete patio	09/28/21	pending additional information from the applicant
2	1706 Crain Street	R3	Building Permit	Remove 2nd story and side porch, construct 2-story addition	10/06/21	pending revisions from the applicant
2	1515 Greenwood Street	R3	Building Permit	2nd story addition	10/20/21	pending additional information from the applicant
2	1115 Fowler Avenue	R2	Building Permit	Shed	11/17/21	pending additional information from the applicant
2	1429 Fowler Avenue	R2	Building Permit	Deck	12/07/21	pending staff review
2	915 Greenleaf Avenue	I2	Building Permit	Replace existing parking surface with new asphalt	12/07/21	pending staff review
3	822 Hinman Avenue	R6	Building Permit	Remove and replace parking lot, striping	10/26/21	pending additional information from the applicant
3	703 Sheridan Road	R1	Building Permit	Solar panels	11/09/21	pending additional information from the applicant
3	1242 Hinman Avenue	R1	Building Permit	Replace existing front porch	11/29/21	pending additional information from the applicant
3	1000 Sheridan Road	R1	Building Permit	Concrete pad for hot tub	11/30/21	pending minor variation application
3	639 Forest Avenue	R1	Building Permit	Replace decking, handrail, and skirting on existing deck	12/06/21	pending staff review
3	736 Forest Avenue	R1	Zoning Analysis	Addition to garage	12/08/21	pending staff review
4	1138 Elmwood Avenue	R3	Building Permit	New patio	08/15/21	on hold per the applicant
4	943 Ashland Avenue	R3	Building Permit	Garage, 20'x20'	09/12/21	pending additional information from the applicant

4	1031 Maple Avenue	R1	Building Permit	Detached garage	11/10/21	pending additional information from the applicant
4	1122 Maple Avenue	R5	Building Permit	Paver driveway and paths	11/16/21	pending additional information from the applicant
4	414 Wesley Avenue	R1	Building Permit	Demolish existing deck, construct new deck and screened-in porch	12/06/21	pending staff review
5	2044 Wesley Avenue, 2019 Jackson Avenue, and 2024-26 Green Bay Road	R4 & R5/oWE	Zoning Analysis	Planned Development for new 21 townhomes in 6 buildings and a 12-unit multi-family dwelling, including new private street	01/13/21	non-compliant, pending revisions from the applicant and/or planned development application
5	1807 Grey Avenue	R3	Building Permit	Deck	04/10/21	pending additional information from the applicant
5	2012 Maple Avenue	R4a	Building Permit	New single-family residence	04/13/21	revisions in, pending staff review
5	2046 Dodge Avenue	R3	Building Permit	Addition	09/28/21	non-compliant, pending revisions from the applicant
5	2127 Wesley Avenue	R3	Building Permit	New 2-car garage	10/07/21	pending additional information from the applicant
5	1828 Hovland Court	R3	Building Permit	New garage, 19'x20'	10/13/21	non-compliant, pending revisions from the applicant
5	2117 Darrow Avenue	R4	Building Permit	New paver patio, 368 sf	10/14/21	pending additional information from the applicant
5	2114 Wesley Avenue	R3	Building Permit	Replace gravel walk and parking pad with pavers	10/16/21	pending additional information from the applicant
5	1717 Simpson Street	B1	Building Permit	Garage	10/28/21	non-compliant, pending revisions from the applicant
5	1717 Simpson Street	B1	Building Permit	Shed	11/01/21	non-compliant, pending revisions from the applicant
6	2149 Bennett Avenue	R1	Building Permit	Paver patio	05/27/21	non-compliant, pending revisions from the applicant
6	2504 Central Park Avenue	R1	Building Permit	Addition and patio expansion	07/07/21	pending revisions from the applicant
6	2701 Noyes Street	R1	Building Permit	New single-family residence	07/16/21	pending revisions per approved minor variation application
6	2402 Pioneer Road	R1	Building Permit	Patio, pergola, and walks	08/31/21	pending revisions from the applicant
6	2828 Lincoln Street	R1	Building Permit	Deck and patio	09/02/21	pending additional information from the applicant
6	3434 Central Street	R1	Zoning Analysis	Demolish existing improvements, construct new 2-story, 20,000 sf Daycare Center-Child (Kensington School)	10/06/21	non-compliant, pending revisions from the applicant and/or planned development application
6	2318 Ridgeway Avenue	R1	Building Permit	1-story addition and interior remodel	10/29/21	pending revisions from the applicant
6	2612 Prospect Avenue	R1	Building Permit	Addition and interior remodel	11/08/21	non-compliant, pending revisions from the applicant
6	3031 Thayer Street	R1	Building Permit	Shed	11/15/21	non-compliant, pending revisions from the applicant
6	2662 Lawndale Avenue	R1	Building Permit	New single-family residence	11/23/21	pending revisions from the applicant
6	3321 Colfax Place	R1	Building Permit	Replace steps	11/24/21	pending additional information from the applicant

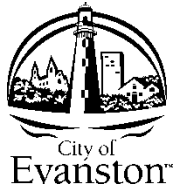
6	2614 Princeton Avenue	R2	Building Permit	Convert existing carport into a 1-car garage and interior remodel	12/06/21	pending staff review
6	2515 Harrison Street	R1	Building Permit	Deck	12/06/21	pending staff review
6	2125 Bennett Avenue	R1	Building Permit	Detached garage	12/07/21	pending staff review
7	1927 Lincoln Street	R1	Building Permit	Rebuild patio and walks, outdoor kitchen	03/11/21	pending additional information from the applicant
7	2020 Colfax Street	R1	Building Permit	Replace deck	04/05/21	non-compliant, pending revisions from the applicant
7	2353 Colfax Terrace	R1	Building Permit	1-story screened porch	05/28/21	non-compliant, pending revisions and/or major variation application
7	1030 Central Street	OS	Zoning Analysis	Post 42 Patio determination of use for American Legion/Canal Shores Golf Course	06/29/21	on hold per Law
7	1225 Grant Street	R1	Building Permit	Remove and replace deck	07/17/21	pending revisions from the applicant
7	2026 Lincoln Street	R1	Building Permit	New single-family residence	08/04/21	non-compliant, pending revisions from the applicant
7	2305 Payne Street	R1	Building Permit	Demolish existing attached garage, construct 2-story addition	09/12/21	pending additional information from the applicant
7	2211 Pioneer Road	R1	Building Permit	Garage, 20'x20'	10/27/21	pending revisions per approved minor variation application
7	1620 Jenks Street	R1	Building Permit	Shed	11/09/21	pending additional information from the applicant
7	2333 Ridge Avenue	R1	Building Permit	Garage, 14x20	11/17/21	non-compliant, pending additional information and revisions from the applicant
7	2644 Asbury Avenue	R1	Building Permit	1-story addition	12/01/21	pending staff review
7	2210 Hartrey Avenue	R1	Building Permit	Deck on top of garage	12/07/21	pending staff review
8	324 Florence Avenue	R1	Building Permit	Garage, 20'x20'	12/01/21	pending staff review
8	2200 Oakton Street	OS	Building Permit	Install lighting for athletic fields (James Park)	12/02/21	pending staff review
9	723 Seward Street	R3	Building Permit	New 2-story detached ADU	10/19/21	on hold per applicant
9	1718 Cleveland Street	R2	Building Permit	Demolish back stairs, remove walk and driveway, pour cement area and front walk	11/12/21	pending additional information from the applicant

**Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.**

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1946 Orrington Avenue	R4a	Special Use	Special use for a Rooming House	07/30/21	pending DAPR, LOC
1	1740 Orrington Avenue	D2	Planned Development	New 10-story office/lab building with 35 parking spaces (Burger King site)	11/09/21	pending DAPR 12/15/21, LOC
1	1900 Sherman Avenue	C1a	Major Adjustment to a Planned Development	Major Adjustment to an approved Planned Development to reduce number of dwellings from 168 to 152 and to reduce number of below grade parking spaces from 37 to 25, on-site affordable dwellings to remain the same (Emerson Apartments - Housing Authority of Cook County)	09/17/21	pending CC 12/13/21
1	518 Davis Street	D4	Special Use	Special use for a Convenience Store	11/09/21	pending DAPR 12/15/21, ZBA 12/21/21

1	1710-1716 Sherman Avenue	D2	Major Variation	Reduce required parking for interior remodel for 35 dwelling units and 1 ground floor commercial use to existing 4-story building (former Varsity Theater)	11/23/21	<b>pending DAPR 12/15/21, LUC</b>
2	1806 Dempster Street	B1	Special Use	Special use for a Convenience Store	08/17/21	<b>pending CC 12/13/21</b>
3	1000 Sheridan Road	R1	Minor Variation	Street side yard setback to accessory use, hot tub	11/23/21	determination after 12/17/21
3	1115 Hinman Avenue	R1	Minor Variation	Building lot coverage for a 1-story rear addition and screened-in porch	12/01/21	determination after 12/23/21
4	1000 Grove Street	R6	Major Variation	Building lot coverage and rear yard setback for additiion (YMCA)	12/01/21	<b>pending DAPR, LUC 01/26/22</b>
6	2650 Lincolnwood Drive	R1	Minor Variation	Building lot and impervious surface coverage for a front porch	11/18/21	determination after 12/10/21
6	3028 Park Place	R1	Minor Variation	Building lot coverage for a 2-story addition	12/02/21	determination after 12/23/21
8	2424 Oakton Street	C1/oRD	Special Use	Special use for Resale Establishment, Salvation Army	11/08/21	<b>pending DAPR, ZBA</b>
9	1224 Washington Street	R3	Major Variation	Lot size and impervious surface lot coverage for subdividing the zoning lot into 2 lots	12/07/21	<b>pending DAPR, ZBA</b>



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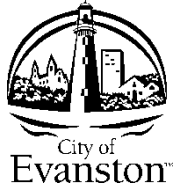
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: December 10, 2021

Ward	Property Address	Business Name	Date Received	Current Status
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Pending Building Permit Issuance
4	1551 Sherman Ave	Eco & the Flamingo	11/29/2021	Pending Inspections
1	724 Clark St	Shinto Ramen	11/19/2021	Pending Building Permit Issuance
7	2736 ½ Broadway Ave	Little Broadway Cookies	11/16/2021	Pending Building Permit Issuance
2	1806 Dempster St	Dempster Snack Shop	10/14/2021	Pending Inspections
8	329 Howard St	LOADaSPUD	10/12/2021	Pending Building Permit Issuance
7	1921 Central St	Central Street Diner	10/7/2021	Pending Permit Application
1	719 Church St	Elephant + Vine	10/5/2021	Pending Building Issued – Pending Inspections
4	1619 Chicago Ave	Picnic	9/14/2021	Pending Building Permit Issuance
3	528 Dempster St	Evanston Pour	9/14/2021	Pending Building Issued – Pending Inspections
1	1601 Sherman Ave	Sweetgreen	9/13/2021	Pending Building Permit Issuance
4	812 Dempster St	Inspired Indian Cooking	8/26/2021	License Issued
1	1726 Sherman Ave	Tomo Japanese Street Food	7/13/2021	Pending Building Permit Issuance
3	525 Main St	Wild Fork Foods	4/6/2021	Building Permit Issued – Pending Inspections
7	1945 Central St	DeSalvo's Pizza (aka RD Pizza)	4/5/2021	Building Permit Issued – Pending Inspections
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Building Permit Issued – Pending Inspections
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: December 10, 2021

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8097 or [bgeorge@cityofevanston.org](mailto:bgeorge@cityofevanston.org) if you have any questions or need additional information.

### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of December 10, 2021

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROCESSED HOURS for LIQUOR SALES</b>	<b>STATUS</b>
8	Estacion	633 Howard, Evanston, IL 60202	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Application submitted for 12/17 Liquor Board Meeting





# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



## ***WEEK ENDING DECEMBER 10, 2021***

### ***NWMC Rings in the Holidays***

Nearly ninety NWMC members and guests gathered on Wednesday evening at the Chateau Ritz in Niles to celebrate the holiday season and wish each other well in the New Year. *NWMC President and Highland Park Mayor Nancy Rotering* gave a rousing welcome and thanked everyone for their support of the Conference and partnership in navigating the pandemic. We were fortunate to be joined by a number of dignitaries, including state Senators Laura Fine and Laura Murphy, state Representatives Marty Moylan and Michelle Mussman, Karissa Suarez Del Real and Greg Bales representing U.S. Senator Dick Durbin and Reverend Clyde Brooks, President of the Illinois Commission on Diversity and Human Relations.

It was wonderful to see a number of former NWMC Presidents and officers in attendance to renew acquaintances and reminisce, including: former *Des Plaines Mayor Matt Bogusz*; former *Northfield Township Supervisor Jill Brickman*; *Morton Grove Mayor Dan DiMaria*; former *Glenview Mayor Nancy Firfer*; former *Northbrook Mayor Sandy Frum*; former *Buffalo Grove Mayor Elliot Hartstein*; former *Mount Prospect Mayor Arlene Juracek*; and, former *Deerfield Mayor Harriet Rosenthal*. We also thank our business and agency partners for their attendance and ongoing partnership. Finally, thank you to the Conference staff for all of their work in organizing a memorable evening. Happy Holidays! *Staff contact: Mark Fowler*

### ***SPC Awards New Telecommunications Contract to Granite Government Solutions***

The Suburban Purchasing Cooperative (SPC) is pleased to announce the award of Telecommunications Services Contract (#205) to Granite Government Solutions, Quincy, MA for one year with four possible, one-year contract extensions. The contract is effective December 1, 2021 through November 30, 2022.

Granite is a \$1.65 billion dollar corporation that provides voice, data and other related communications products and services to multi-location businesses and governmental agencies throughout the United States and Canada. Granite furnishes services to more than two-thirds of the Fortune 100 companies in the United States, and 1.75 million voice and data lines under management. It is a privately held company, with no outside investors and has zero debt.

Granite will help simplify and manage local and long-distance phone services with a single point of contact and one invoice for all locations. Granite provides a full range of advanced communications solutions, including Internet Access, SD-WAN, Wireless WAN, Hosted PBX, SIP Trunking, Mobile Voice and Data, Mobile Device Management, Managed Security and Network Integration, all in a single, seamless solution. Granite just signed an agreement with AT&T to lock in POTS lines for 3 years and they also have their own patented EPIK replacement solution as noted in their press release on the businesswire link at [EPIK POTS replacement solution](#). Granite Customer Service is available 24/7/365 by calling 866-847-5500 where you will always receive a human response.

Granite's public sector contracts include:

- Virginia Broadband Services Contract
- Arkansas Broadband Services Contract
- South Carolina Local Telecommunications Services Contract
- New Mexico Local Exchange Carrier Service
- New Mexico Long Distance Service
- Oklahoma Telecommunications Services
- Louisiana Long Distance Services
- Vermont Telecommunications Services
- Illinois Ethernet Services
- South Carolina Ethernet Services
- US Educational Technology Purchasing Alliance (USETPA) Approved Vendor

- Pennsylvania Department of General Services COSTARS Approved Vendor
- State of Louisiana State Implementation Plan (SIP)
- State of New York
- NCPA
- State of California Multiple Award Schedules (CMAS)

In the meantime, the SPC/Peerless Network (formerly Call One) second contract extension (Contract #188) remains in effect until May 31, 2022, unless either party terminates the Agreement upon sixty (60) days prior written notice to the other party. Peerless will continue to provide services to SPC members under the terms of their individual customer agreements, so the SPC shall continue to support our members by keeping the Peerless contract in effect.

We look forward to rolling out the new Telecommunications Contract with Granite Government Solutions and will soon provide additional information. Granite Senior Sales Executive for Illinois Frank Ventrella will present an overview of the new program and their services at the January 12 NWMC Board Meeting.

For questions or additional information, please contact staff or Senior Sales Executive – IL Government & Education Frank Ventrella, 630-649-0823 or [FVentrella@granitenet.com](mailto:FVentrella@granitenet.com). For questions about your existing Peerless agreement, please continue to contact your Peerless sales representative, or Director of Account Management Alex Sondgerath, 312-681-8313 or [asondgerath@peerlessnetwork.com](mailto:asondgerath@peerlessnetwork.com). *Staff contact: Ellen Dayan*

### ***Peerless Network's/Call One Imminent Demise of POTS Lines Announcement Update***

As reported last week, the SPC was recently informed that Telecommunications Program provider Peerless Network (formerly Call One) was notified by one of their vendors that certain telecommunications services will be discontinued. These services are for Windstream Plain Old Telephone Services (POTS) lines. POTS are an analog voice transmission phone system delivered over copper infrastructure and are obsolete. Windstream is scheduled to decommission their POTS lines on March 1, 2022. AT&T and Verizon will also decommission their POTS lines, although they have yet to announce termination dates.

If your community uses the SPC Telecommunications Contract (#188) with Peerless and have POTS lines, you may have received an email from them dated November 19 with the subject "[Important Information Regarding Your Telephone Service](#)" that is now posted on the SPC website. The message included a list of customer POTS lines and a request to identify if any of these lines are being used for specialty purposes like alarms, elevators, exterior call boxes or fax machines and respond back to them at [conversions@peerlessnetwork.com](mailto:conversions@peerlessnetwork.com). These types of lines require special update hardware so it's critical they are identified properly.

Based on the response to their first email, they sent follow up [correspondence](#), also posted on the SPC website, outlining the process for them to mail an Analog Telephone Adaptor (ATA) associated with the address they have on file for that POTS line. This could be a problem if the address associated with the line is unmanned or underground, so it is important to verify the address and contact person to whom Peerless should send the adaptors. Staff still has not received detailed information requested from Peerless including POTS lines (by carrier) as well as information on the ATA kits that were previously sent by them including date, tracking #, recipient names and mailing addresses. It is Peerless' responsibility to notify all SPC contract participants and provide all necessary information pertaining to POTS lines and plans for the transition along with the customer service or sales contacts who will be working with them to implement the changes. We will notify program participants as soon as we have additional information. For questions or additional information, please contact staff or Peerless Network Director of Account Management Alex Sondgerath, 312-681-8313 or [asondgerath@peerlessnetwork.com](mailto:asondgerath@peerlessnetwork.com). *Staff contact: Ellen Dayan*

### ***SPC Announces 2022 Ambulance Prices***

The SPC Governing Board has approved the fourth and final, one-year contract extension on the 2022 Type I Additional Duty Ambulance Contract (#174) to Foster Coach Sales, Inc., of Sterling, IL. The contract runs from January 1, 2022 through December 31, 2022 and includes price increases as shown below due to increases in material prices. In addition, price increases on the 2022 Type III Medium Duty Ambulance Contract (#177) have also been approved for Foster Coach Sales on their current contract extension which is good through July 16, 2022.

<b>Type I Additional Duty Ambulance (Contract #174)</b>		
<b>Chassis</b>	<b>Current \$</b>	<b>NEW \$</b>
Ford F-550 Diesel 4x4 per SPC specifications	\$295,881.00	\$319,183.00
<b>Alternate F-Series Chassis Options:</b>		
Provide 2 WD (4x2) Diesel Chassis	<b>-\$2,583.00</b>	<b>-\$2,597.00</b>
Provide 4 WD (4x4) Chassis with Gas 7.3 liter V-7	N/A	<b>-\$8,096.00</b>
Provide 2WD (4x2) Chassis with Gas 7.3 liter V-8	N/A	<b>-\$10,693.00</b>
<b>Alternate Chassis Options:</b>		
Freightliner M2 per SPC specifications	\$318,974.00	\$345,410.0
Freightliner Option Liquid Spring Suspension	+\$7,747.00	+\$10,500.00
International MV607 per SPC specifications	\$318,877.00	\$343,606.00
International Optional Liquid Spring Suspension	+\$7,747.00	+\$8,033.00
International CV 4x4 with Liquid Spring Suspension	\$303,192.00	\$328,581.00
Alternate CV Chassis Option: Provide 2WD (4x2) Chassis	<b>-\$2,800.00</b>	<b>-\$2,950.00</b>

<b>Type III Medium Duty Ambulance (Contract #177)</b>		
<b>Chassis</b>	<b>Current \$</b>	<b>NEW \$</b>
2023 Ford E-450 7.3 Liter V-8 Gas Engine per specifications	\$285,279.00	\$293,183.00
2022 Chevrolet G-4500 6.6 Liter V-8 Gas Engine per specifications	\$279,306.00	\$287,210.00

Please note that Foster Coach still offers the following prepayment discounts on the Type III Medium Duty Ambulance to all SPC contract participants based on the total cost of the new ambulance:

- Ford E-450 discount: \$4,338.00
- Chevrolet G-4500 discount: \$4,449.99

For questions or additional information, please contact staff or P.J. Foster, 630-470-5687 (cell), 815-625-3276 ext. 7 (office), or [pj@fostercoach.com](mailto:pj@fostercoach.com). Staff contact: *Ellen Dayan*

***North Shore/Northwest Councils to Hold January 6 Call For Projects Workshop***

As a reminder, the North Shore and Northwest Councils of Mayors have released their local Surface Transportation Program (STP-L) Call for Projects schedules. Before the formal Call for Projects periods begin, NWMC transportation staff will host a virtual Call for Projects Workshop on Thursday, January 6 at 10:00 a.m. via Zoom video conference.

The workshop will cover several topics, including the application process, timeline for creating and approving local programs, and how to successfully manage projects once selected. More information, including eligible project types and application requirements for new and existing projects are available on the [North Shore](#) and [Northwest](#) Council websites. Registration for the workshop is required in advance—please [click here](#) to register. Staff contacts: *Eric Czarnota, Kendra Johnson*

***Reminder: Apply for Rebuild Illinois Main Street and Downtown Capital Program***

In September, Governor JB Pritzker and the Illinois Department of Commerce and Economic Opportunity (DCEO) announced a \$50 million capital program to revitalize main street and downtown areas statewide that have been impacted by COVID-19. Eligible projects must be located in a commercial center or downtown area and may include a broad range of project types. Community organizations, local governments and private developers are encouraged to apply.

Project awards will range from \$250,000 to \$3 million and will be prioritized based on: location in disproportionately impacted area (DIA) or rural area; alignment with local or regional economic development plans; and, demonstrated community support. Private businesses and organizations are required to provide a minimum of 50 percent local match. Public projects are not required to have a local match but will receive higher priority if one is included. The deadline

to apply is Monday, January 10. A webinar was held to provide additional details for the program, and the recording is [available online](#). For updates on the program or other upcoming economic recovery grant opportunities, please check DCEO's [website](#) or contact DCEO staff, [CEO.RDMS@Illinois.gov](mailto:CEO.RDMS@Illinois.gov). *Staff contacts: Eric Czarnota, Kendra Johnson*

### ***U.S. DOT Seeks Input on Infrastructure Bill Implementation***

The U.S. Department of Transportation (DOT) has launched a new [website](#) for transportation agencies, communities, and stakeholders interested in learning more about the Infrastructure Investment and Jobs Act (IIJA). As part of implementing IIJA, the department is seeking input on the rollout of new programs and funding. The [first opportunity for input](#) focuses on how the department can best implement highway formula programs continued by the IIJA. The [second](#) is directed at the new formula and competitive funding opportunities for electric vehicle charging infrastructure. Comments for the electric vehicle charging infrastructure guidance are due by January 28, 2021. For more information, please see the [U.S. DOT's press release](#). *Staff contacts: Eric Czarnota, Kendra Johnson*

### ***ComEd Announces Bill/Energy Management Tools***

Just in time for the holidays and prime heating season, ComEd has issued the following series of bill management and energy efficiency tools:

- ComEd wants to give you more control over your energy bills and make your access to reliable energy even easier. To help, they have made some important changes. For example, additional fees are no longer assessed by ComEd on payments made by credit and debit card, or electronic check. And you can now use PayPal to pay your ComEd bill. It's secure, convenient and free! Support is all around you. Learn more at [//ComEd.com/Pay](#). If you need help paying your ComEd bill, our new Smart Assistance Manager (SAM) helps you explore options and verify eligibility. This simple online tool offers personalized recommendations customized for you. Visit [//ComEd.com/SAM](#) to learn more.
- Heating and cooling costs can vary greatly by season. ComEd offers Budget Billing to help your monthly electric bills be more predictable. If you prefer to plan ahead, Budget Billing could be right for you. Budget Billing eliminates seasonal variations by spreading costs evenly each month throughout the year. If you need help paying off a large or past-due balance, ask about a ComEd Deferred Payment Arrangement. After making a down payment towards your current owed amount, you can make installment payments to your remaining balance each month to bring your account up to date. We're here to help. Learn more at [//ComEd.com/Pay](#).
- The ComEd Energy Efficiency Program offers a wide range of energy-saving opportunities designed to help customers of all income levels save money and energy. Program offerings include free energy assessments, discounts and rebates on a variety of ENERGY STAR® certified appliances, smart thermostats, qualifying high-efficiency equipment and online tools to help manage energy use.
- New from ComEd – Smart Assistance Manager (SAM) gives you customized assistance. ComEd offers assistance when you need it most. SAM is a simple-to-use, online tool that helps you explore financial assistance programs. You'll receive personalized program recommendations and learn how to verify eligibility. And you'll be guided through the process every step of the way. Visit [//ComEd.com/SAM](#) to get started.

For additional information, please contact ComEd Director of Corporate Affairs Meribeth Mermall, 312-394-7551 (office), 312-218-2376 (cell) or [Meribeth.Mermall@ComEd.com](mailto:Meribeth.Mermall@ComEd.com). *Staff contact: Mark Fowler*

### ***Meetings and Events***

*NWMC Legislative Committee* will meet on Wednesday December 15 at 8:30 a.m. via teleconference.

*NWMC Executive Board* will meet on Wednesday, January 5 at 8:30 a.m. via teleconference.

*NWMC Finance Committee* will meet on Wednesday, January 12 at noon via teleconference.

*NWMC Board of Directors* will meet on Wednesday, January 12 at 7:00 p.m. via teleconference.

## *NWMC Staff*

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Eric Czarnota  
Ellen Dayan, CPPB  
Marina Durso  
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