



Memorandum

To: Mayor Biss and Members of the City Council
From: Kelley Gandurski, Interim City Manager
Subject: Weekly City Manager's Update
Date: October 22, 2021

STAFF REPORTS BY DEPARTMENT



Weekly Report for October 18, 2021 – October 22, 2021
**There will be no 311 report this week*

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, October 25, 2021

[City Council](#)

[Administration and Public Works](#)

[Planning and Development](#)

Tuesday, October 26, 2021

[Budget and Finance](#)

[Reimagining Public Safety](#)

Wednesday, October 27, 2021

[Economic Development](#)

Design and Project Review Committee (Virtual) – CANCELLED

Thursday, October 28, 2021

[Spanish Town Hall](#)



Memorandum

To: Kelley Gandurski, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of October 18, 2021

Date: October 22, 2021

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs sent during the Week of October 18, 2021

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFI/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
RFI 21- 38 Janitorial Services for Various City Facilities	Administrative Services Facilities	The City of Evanston's Administrative Services Department is seeking proposals from experienced firms for: Janitorial Services at Various City Facilities.	\$200,000	11/16	12/13

2021 City Council Agenda Items

Printed from Asana

October 4, 2021 Special City Council

- Kelley Gandurski:** Continued Discussion of ARPA Funds and Potential for Allocation

Department: CMO

Council Action: Disc

iCompass Status: Pending Approval

October 11, 2021

- Lawrence C. Hemingway:** Resolution 92-R-21 Piven Theatre Lease Renewal

Department: Parks & Rec

Council Action: Res

Council or Committee: APW

Action: For Action

iCompass Status: Approved

CMO Review/Final Agenda: Yes



Special CC - October 18

- klewislakin:** 2022 Budget Discussion

Department: CMO

Council Action: SPB

Council or Committee: CC

Action: For Discussion

iCompass Status: Pending Approval

- Lara Biggs:** 2022 Capital Improvements Discussion

Department: Public Works

Council Action: SPB

Council or Committee: CC

Action: For Discussion

October 25, 2021

- Luke Stowe:** Ordinance 106-O-21, Amending Title 10, Chapter 11, Section 10, Limited Parking - Lakefront Parking

Department: Admin Serv

Council Action: Ord

Council or Committee: APW

Action: For Action

iCompass Status: Approved

MWEBE Memo: No

Agenda Lead Admin: On agenda

CMO Review/Final Agenda: Yes

- David Stoneback:** Ordinance 107-O-21 to borrow from WIFIA

Department: Public Works

Council Action: Ord

Council or Committee: APW

Action: For Action
 iCompass Status: Approved
 MWEBE Memo: No
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

- David Stoneback:** Ordinance 94-O-21, Authorizing the City to Borrow Funds from the Illinois Environmental Protection Agency Public Water Supply Loan Program

Department: Public Works
 Council Action: Ord
 Council or Committee: APW
 Action: For Action
 iCompass Status: Approved
 MWEBE Memo: No
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

- Paul Zalmezak:** Ordinance 67-O-21 Adopting Tax Increment Allocation Financing for the Five/Fifths Redevelopment Project Area due Oct 15, 2021

Department: CMO
 Council Action: Ord
 Council or Committee: APW
 Action: For Action
 iCompass Status: Approved
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

- Paul Zalmezak:** Ordinance 66-O-21 Designating the Five/Fifths Redevelopment Project Area due Oct 15, 2021

Department: CMO
 Council Action: Ord
 Council or Committee: APW
 Action: For Action
 iCompass Status: Approved
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

- Paul Zalmezak:** Ordinance 65-O-21 Approving a Tax Increment Redevelopment Plan and Redevelopment Project for the Five/Fifths Redevelopment Project Area due Oct 15, 2021

Department: CMO
 Council Action: Ord
 Council or Committee: APW
 Action: For Action
 iCompass Status: Approved
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

- klewislakin:** Resolution 91-R-21 on using ARPA for Vehicle Purchases for 2021

Council or Committee: APW
 Council Action: Res
 Department: CMO
 iCompass Status: Approved
 Action: For Action
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

- Paul Zalmezak:** Ordinance 95-O-21 2022-2026 Central Street - Sale of City owned property due Oct 15, 2021

Department: CMO
 Council Action: Ord

Council or Committee: APW
Action: For Introduction
iCompass Status: Approved
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

Hitesh Desai: Bills List and Payroll

Department: CMO
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

Lara Biggs: Contract Award with Teska Associates for the Evanston Skate Park at Twigg's Park (RFP No. 21-31)

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: Yes
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

Darrell King: Contracts with Alexander Chemical Corporation, USALCO LLC, Polydyne Incorporated, Carus Corporation, and Univar Solutions USA Incorporated for FY 2022 Water Treatment Chemicals

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: No
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

Johanna Nyden: Approval of Sole Source Purchase with Microsystems, INC.

Department: Community Dev
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: No
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

ecano: Approval of Sole-Source Contract with Chicago Communications LLC for the Purchase of 47 Truck Mounted Two-Way Radios for the Public Service Bureau

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: No
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

Paul Zalmezak: Resolution 120-R-21 Authorizing Interim City Manager to execute IGA with D65 regarding 5/5 TIF

Department: Community Dev

Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Entered
MWEBE Memo: No

David Stoneback: Ordinance 114-O-21, Amending City Code Section 7-12-17 to Increase Water Charges and Establish an Affordable Rate

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Introduction
iCompass Status: Approved
MWEBE Memo: No
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

David Stoneback: Ordinance 113-O-21, Amending City Code Section 7-13-3 to Decrease Sewer User Rates

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Introduction
iCompass Status: Approved
MWEBE Memo: No
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

Luke Stowe: Ordinance 108-O-21, Sale of Surplus Property Fleet/Equipment Vehicles Owned by the City of Evanston

Department: Admin Serv
Council Action: Ord
Council or Committee: APW
Action: For Introduction
iCompass Status: Approved
MWEBE Memo: No
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

Christopher Voss: Motorola Radio Infrastructure Upgrade-Approval of Contract Award with Motorola Solutions for Fire Radio Infrastructure Upgrade

Department: Police
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: No
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

Johanna Nyden: Update on Electric Scooter Regulations and Electric Scooter Share

Department: Community Dev
Council Action: Comm
Council or Committee: PD
Action: For Discussion
iCompass Status: Approved
MWEBE Memo: No
Agenda Lead Admin: On agenda
CMO Review/Final Agenda: Yes

- Johanna Nyden:** Ordinance 111-O-21, Extending the Time for the Applicant to Obtain a Building Permit to Construct the Planned Development at 1900 Sherman Street Previously Authorized by Ordinance 109-O-20

Department: Community Dev
 Council Action: Ord
 Council or Committee: PD
 Action: For Introduction
 iCompass Status: Approved
 MWEBE Memo: No
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

- David Stoneback:** Ordinance 116-O-21, Leaf Blower Ordinance

Action: For Introduction
 Council or Committee: PD
 Council Action: Ord
 iCompass Status: Approved
 Department: CMO
 MWEBE Memo: No
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

- Johanna Nyden:** Lessons Learned: Greenleaf Shared Street Pilot Project

Department: Community Dev
 Council Action: Disc
 Council or Committee: PD
 Action: For Discussion
 iCompass Status: Approved
 MWEBE Memo: No
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

- Nicholas Cummings:** Resolution 118-R-21 Amending City Council Rule 9.7

Department: Law
 Council Action: Res
 Council or Committee: Rules
 Action: For Action
 iCompass Status: Approved
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

- Nicholas Cummings:** Ordinance 97-O-21 changing City Code 1-8-1 to reduce the number of votes necessary to remove the City Manager due Oct 19, 2021

Department: Law
 Council Action: Ord
 Council or Committee: Rules
 Action: For Introduction
 iCompass Status: Approved
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

- Paul Zalmezak:** Resolution 116-R-21 Ward Manufacturing 6b Renewal due Oct 15, 2021

Department: CMO
 Council Action: Res
 Council or Committee: ED
 Action: For Action
 iCompass Status: Approved
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

Kimberly Richardson: Appointment: Ethics Board

Department: CMO
 Council Action: Bus
 Council or Committee: Appointments
 Action: For Action
 Agenda Lead Admin: On agenda
 iCompass Status: Approved
 CMO Review/Final Agenda: Yes

 Lara Biggs: Approval of Contract Award with AECOM for the Civic Center and Police/Fire Headquarters Relocation Feasibility Study (RFP 21-27) study

Department: Public Works
 Action: For Introduction
 iCompass Status: Approved
 MWEBE Memo: Yes
 Council Action: SPB
 Council or Committee: CC
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

 Paul Zalmesak: 88-R-21 Resolution Authorizing City of Evanston Commitment Concerning the Proposed Five-Fifths TIF District due Oct 15, 2021

Department: CMO
 Council Action: Res
 Council or Committee: CC
 Action: For Action
 iCompass Status: Approved
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

 Lawrence C. Hemingway: Connelly's Academy Martial Arts Purchase Order Increase

Department: Admin Serv
 Council Action: Bus
 Action: For Action
 iCompass Status: Approved
 Council or Committee: CC
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

 klewislakin: 2022 Budget Public Hearing

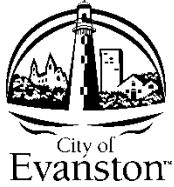
Department: CMO
 Council or Committee: CC
 Council Action: Pres
 Action: For Discussion
 iCompass Status: Approved
 Agenda Lead Admin: On agenda
 CMO Review/Final Agenda: Yes

November 1, 2021 ARPA discussion

Department: CMO
 Council Action: SPB

 Budget discussion

Department: CMO
 Council Action: SPB



Memorandum

To: Kelley Gandurski, Interim City Manager

From: Angelique Schnur, Interim Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: October 22, 2021

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8035 or aschnur@cityofevanston.org if you have any questions or need additional information.

Cases Received, October 22, 2021

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	The project is complete. We have been working with the contractor to resolve an outstanding parking lot lighting issue.	10/21/2021
4	1555 Ridge Avenue	Multi-Family Building	The construction fence and site are in good order.	10/21/2021
8	1011 Howard Street (Evergreen Senior Housing)	Senior Living Facility	The construction fence along Howard has been removed to allow street scape work. Interior rough MEP is completed on level four, level three is close to completion of rough	10/21/2021
8	100 Chicago Avenue (Gateway)	Mixed-Use Retail/Residential	The construction fence and site are in good order. Precast concrete decking is being set in place.	10/21/2021



Memorandum

To: Honorable Mayor and Members of the City Council
From: Johanna Nyden, Community Development Director
Subject: Weekly Zoning Report
Date: October 22, 2021

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or jnyden@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, October 14, 2021 - October 20, 2021

Backlog (business days received until reviewed): 12

Volume (number of cases pending staff review): 45

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1631 Chicago Avenue	D4	Zoning Analysis	Planned Development for new 13-story building with 141 dwelling units, 37 parking spaces, and 6,759 square feet of ground floor retail	05/20/21	pending revisions from the applicant
1	2300 Noyes Street	R5	Zoning Analysis	Planned Development for new 6-story 61-unit multi-family dwelling, all affordable dwelling units (Walchirk Apartments)	08/23/21	non-compliant, pending revisions from the applicant
1	1601 Sherman Avenue	D2	Building Permit	Interior tenant renovation for restaurant (Sweetgreen)	09/12/21	pending additional information from the applicant per Administrative Use Review approval
1	1325 Judson Avenue	R1	Zoning Analysis	Remove 125 sf of existing driveway, replace with like material and connecting walk	09/24/21	pending additional information from the applicant
1	1910 Orrington Avenue	R4a	Building Permit	New accessory dwelling unit (ADU)	09/28/21	on hold per the applicant
1	719 Church Street	D2	Building Permit	Interior tenant build-out for restaurant (Elephant+Vine)	10/04/21	pending Administrative Review Use and DAPR
1	2110 Orrington Avenue	R1	Zoning Analysis	New concrete and bluestone pavement	10/04/21	pending staff review
2	2322 Nathaniel Place	R2	Building Permit	Remove front walk and stoop, replace with pavers	04/09/21	pending additional information from the applicant
2	1566 Dewey Avenue	R3	Building Permit	Brick and pea gravel patio	06/01/21	non-compliant, pending revisions and/or minor variation application from the applicant
2	1027 Darrow Avenue	R3	Building Permit	Interior alteration, deck	07/17/21	pending additional information from the applicant
2	1514 Ashland Avenue	R3	Building Permit	Gut rehab and addition	09/20/21	pending revisions and additional information from the applicant
2	1133 Fowler Avenue	R2	Building Permit	Concrete patio	09/28/21	pending additional information from the applicant
2	1310 Hartrey Avenue	C2	Building Permit	New 3-unit live/work building	10/01/21	pending revisions and additional information from the applicant per DAPR's approval
2	1706 Crain Street	R3	Building Permit	Remove 2nd story and side porch, construct 2-story addition	10/06/21	pending staff review
2	722 Madison Street	R2	Building Permit	Remove and replace decking on front porch	10/11/21	pending staff review
2	1004 Dewey Avenue	R3	Zoning Analysis	1-story addition to existing 1.5 story residence	10/14/21	pending staff review
2	1916 Main Street	R2	Building Permit	Interior renovation, new patio	10/16/21	pending staff review
2	1515 Greenwood Street	R3	Building Permit	2nd story addition	10/20/21	pending additional information from the applicant
3	750 Chicago Avenue	C1a	Zoning Analysis	Install 970 sf retractable roof over existing outdoor patio (Firehouse Grill)	10/06/21	pending staff review
3	1048 Forest Avenue	R1	Building Permit	Remove west addition, construct additions to west and southwest sides	10/11/21	pending staff review

3	1214 Lake Shore Boulevard	R1	Building Permit	Remove and relay front stoop, enlarge front patio,	10/13/21	pending staff review
3	1115 Hinman Avenue	R1	Zoning Analysis	Addition and deck	10/13/21	pending staff review
3	1206 Hinman Avenue	R1	Building Permit	New 3-car garage with coach house	10/15/21	pending staff review
3	110 Burnham Place	R1	Building Permit	In-ground spa	10/15/21	pending staff review
3	1030 Sheridan Road	R1	Building Permit	Garage, exterior siding, windows, interior remodel	10/16/21	pending staff review
4	1138 Elmwood Avenue	R3	Building Permit	New patio	08/15/21	pending additional information from the applicant
4	943 Ashland Avenue	R3	Building Permit	Garage, 20'x20'	09/12/21	pending additional information from the applicant
4	1225 Elmwood Avenue	R5	Building Permit	Remove and replace asphalt	09/17/21	pending additional information from the applicant
4	1133 Asbury Avenue	R1	Zoning Analysis	Addition	10/05/21	pending staff review
4	330 Wesley Avenue	R1	Building Permit	Detached garage, 12'x26'	10/15/21	pending staff review
5	2044 Wesley Avenue, 2019 Jackson Avenue, and 2024-26 Green Bay Road	R4 & R5/oWE	Zoning Analysis	Planned Development for new 21 townhomes in 6 buildings and a 12-unit multi-family dwelling, including new private street	01/13/21	non-compliant, pending revisions from the applicant and/or planned development application
5	1807 Grey Avenue	R3	Building Permit	Deck	04/10/21	pending additional information from the applicant
5	2012 Maple Avenue	R4a	Building Permit	New single-family residence	04/13/21	revisions submitted, pending staff review
5	1835 Ashland Avenue	R2	Building Permit	Addition and remodel	05/08/21	pending revisions from the applicant; minor variation approved
5	1844 Wesley Avenue	R1	Building Permit	Paver patio	07/24/21	pending additional information from the applicant
5	2046 Dodge Avenue	R3	Building Permit	Addition	09/28/21	pending additional information from the applicant
5	2127 Wesley Avenue	R3	Building Permit	New 2-car garage	10/07/21	pending staff review
5	1625 Payne Street	MXE	Zoning Analysis	Zoning verification letter	10/12/21	pending staff review
5	1828 Hovland Court	R3	Building Permit	New garage, 19'x20'	10/13/21	pending staff review
5	2040 Brown Avenue	R3	Zoning Analysis	Zoning verification letter	10/13/21	pending staff review
5	2117 Darrow Avenue	R4	Building Permit	New paver patio, 368 sf	10/14/21	pending staff review
5	2114 Wesley Avenue	R3	Building Permit	Replace gravel walk and parking pad with pavers	10/16/21	pending staff review
6	3126 Isabella Street	R1	Zoning Analysis	Remove and repour driveway, reset new paver walk	04/09/21	pending additional information from the applicant
6	2507 Prospect Avenue	R1	Building Permit	Mudroom addition	05/15/21	non-compliant, pending revisions or minor variation application from applicant
6	2149 Bennett Avenue	R1	Building Permit	Paver patio	05/27/21	non-compliant, pending revisions from the applicant
6	2504 Central Park Avenue	R1	Building Permit	Addition and patio expansion	07/07/21	pending revisions from the applicant
6	2701 Noyes Street	R1	Building Permit	New single-family residence	07/16/21	non-compliant, minor variation application from the applicant
6	2402 Pioneer Road	R1	Building Permit	Patio, pergola, and walks	08/31/21	pending revisions from the applicant
6	2828 Lincoln Street	R1	Building Permit	Deck and patio	09/02/21	pending additional information from the applicant

6	2328 Hartzell Street	R1	Building Permit	Remove existing asphalt slab and construct 2-story, 2-car garage	09/21/21	pending additional information from the applicant
6	2312 Ewing Avenue	R1	Zoning Analysis	Addition to single-family residence	09/22/21	on hold per applicant
6	2149 Lincolnwood Drive	R1	Zoning Analysis	Front porch, 9'x30'	09/28/21	pending additional information
6	3130 Hartzell Street	R1	Building Permit	New detached garage	10/04/21	pending minor variation application from the applicant
6	3028 Park Place	R1	Zoning Analysis	Addition to single-family residence	10/04/21	pending staff review
6	3310 Hayes Street	R1	Building Permit	Regrade and pave driveway	10/05/21	pending staff review
6	3034 Thayer Street	R1	Zoning Analysis	New paver patio and walk	10/05/21	pending staff review
6	3434 Central Street	R1	Zoning Analysis	Demolish existing improvements, construct new 2-story, 20,000 sf Daycare Center-Child (Kensington School)	10/06/21	non-compliant, pending revisions from the applicant and/or planned development application
6	2501 Colfax Street	R1	Building Permit	Interior remodel, a/c replacement	10/06/21	pending staff review
6	3034 Thayer Street	R1	Building Permit	New paver patio and walk	10/06/21	pending staff review
6	2600 Simpson Street	R1	Building Permit	Shed	10/09/21	pending additional information from the applicant
6	2761 Gross Point Road	R1	Zoning Analysis	Hammerhead driveway	10/11/21	pending staff review
6	2740 Lincolnwood Drive	R1	Zoning Analysis	New 180 sf patio	10/11/21	pending staff review
6	3218 Thayer Street	R1	Building Permit	New detached garage	10/12/21	pending staff review
6	2500 Grant Street	R1	Building Permit	2nd story addition	10/12/21	pending staff review
6	2721 Simpson Street	R1	Building Permit	2nd story addition	10/12/21	pending staff review
6	3015 Simpson Street	R1	Building Permit	Roofmounted solar panels	10/13/21	pending staff review
6	2761 Gross Point Road	R1	Building Permit	Hammerhead driveway	10/13/21	pending staff review
6	2144 Pioneer Road	R1	Building Permit	Deck renovations	10/14/21	pending staff review
6	2740 Lincolnwood Drive	R1	Building Permit	New paver patio, 180 sf	10/14/21	pending staff review
6	2325 Central Park Avenue	R1	Building Permit	New 3-car garage with coach house	10/15/21	pending staff review
6	2511 Princeton Avenue	R2	Building Permit	Paver patio, 213 sf	10/16/21	pending staff review
6	2659 Lincolnwood Drive	R1	Zoning Analysis	2nd story addition	10/20/21	pending staff review
7	1927 Lincoln Street	R1	Building Permit	Rebuild patio and walks, outdoor kitchen	03/11/21	pending additional information from the applicant
7	2020 Colfax Street	R1	Building Permit	Replace deck	04/05/21	non-compliant, pending revisions from the applicant
7	2353 Colfax Terrace	R1	Building Permit	1-story screened porch	05/28/21	non-compliant, pending revisions and/or major variation application
7	1030 Central Street	OS	Zoning Analysis	Post 42 Patio determination of use for American Legion/Canal Shores Golf Course	06/29/21	on hold per Law
7	1925 Colfax Street	R1	Building Permit	Garage, 22'x24'	07/01/21	pending revisions from the applicant
7	2027 Colfax Street	R1	Building Permit	Addition	07/15/21	pending revisions from the applicant
7	1225 Grant Street	R1	Building Permit	Remove and replace deck	07/17/21	pending revisions from the applicant
7	2026 Lincoln Street	R1	Building Permit	New single-family residence	08/04/21	non-compliant, pending revisions from the applicant
7	2764 Garrison Street	R1	Building Permit	Detached garage, 22'x20'	08/18/21	non-compliant, pending revisions from the applicant
7	2305 Payne Street	R1	Building Permit	Demolish existing attached garage, construct 2-story addition	09/12/21	pending additional information from the applicant

7	2356 Colfax Terrace	R1	Zoning Analysis	New single-family residence with attached garage and paver patio	09/22/21	pending additional information and revisions from the applicant
7	1122 Colfax Street	R1	Building Permit	Install 304 sf patio	10/05/21	pending staff review
7	827 Clinton Place	R1	Building Permit	Remove brick patio, install new patio and walk	10/06/21	pending staff review
7	2323 Simpson Street	R1	Building Permit	Detached garage	10/14/21	pending staff review
7	2749 Woodbine Avenue	R1	Zoning Analysis	Detached garage, 18'x21'	10/19/21	pending staff review
8	1805 Howard Street	C1	Building Permit	Pergola	04/29/21	pending additional information from the applicant
8	2018 Dobson Street	R2	Building Permit	Detached garage	07/10/21	pending revisions from the applicant
8	1621 Brummel Street	R2	Building Permit	Paver patio	09/12/21	pending revisions from the applicant
8	1123 Dobson Street	R2	Building Permit	Dormer addition	10/07/21	pending staff review
8	1023 Mulford Street	R2	Building Permit	Remove concrete driveway, install new permeable paver driveway, new patio, steppers, and gravel area	10/16/21	pending staff review
9	2201 Oakton Street	11/oRD	Zoning Analysis	Open display of rental vehicles (Home Depot)	08/13/21	noncompliant; pending special use and major variation application
9	1612 Madison Street	R3	Building Permit	New single-family residence	10/06/21	pending staff review
9	723 Seward Street	R3	Building Permit	New 2-story detached ADU	10/19/21	pending staff review

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1946 Orrington Avenue	R4a	Special Use	Special use for a Rooming House	07/30/21	pending DAPR, ZBA
1	1732 Orrington Avenue	D2	Planned Development	New 10-story office tower with ground floor retail and enclosed parking (Burger King site)	08/18/21	pending PC 12/08/21
1	1900 Sherman Avenue	C1a	Major Adjustment to a Planned Development	Major Adjustment to an approved Planned Development to reduce number of dwellings from 168 to 152 and to reduce number of below grade parking spaces from 37 to 25, on-site affordable dwellings to remain the same (Emerson Apartments - Housing Authority of Cook County)	09/17/21	pending PC 10/27/21
2	1806 Dempster Street	B1	Special Use	Special use for a Convenience Store	08/17/21	pending P&D 11/08/21
4	1555 Oak Avenue	R6	Special Use	Special use for a Cultural Facility (Halim Time & Glass Museum at King Homes)	04/21/21	on hold per applicant
6	2754 Crawford Avenue	R2	Major Variation	Rear yard setback for addition to single-family residence	09/07/21	Rec Approval ZBA 10/19/21
6	2701 Noyes Street	R1	Minor Variation	Street side yard setback to new single-family residence	10/06/21	determination after 11/04/21
6	3130 Hartzell Street	R1	Minor Variation	Interior side setback to detached garage	10/08/21	determination after 11/04/21
6	2328 Hartzell Street	R1	Minor Variation	Building lot coverage of detached garage	10/13/21	determination after 11/4/21
7	2225 Noyes Street	R1	Minor Variation	Rear setback to detached garage (under construction)	10/05/21	determination after 10/21/21
7	1604 Colfax Street	R1	Minor Variation	Interior side setback to detached garage	10/07/21	pending additional information from the applicant

Plan Commission, Zoning Board of Appeals, and Minor/Fence Variation Cases

Plan Commission

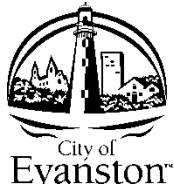
Meeting Date	Item	Type	Project Description	Date Received	Zoning	Ward
10/27/21	1900 Sherman Avenue	Major Adjustment to a Planned Development	Major Adjustment to an approved Planned Development to reduce number of dwellings from 168 to 152 and to reduce number of below grade parking spaces from 37 to 25, on-site affordable dwellings to remain the same (Emerson Apartments - Housing Authority of Cook County)	09/17/21	C1a	1
12/08/21	1732 Orrington Avenue	Planned Development	New 10-story office tower with ground floor retail and enclosed parking (Burger King site)	08/18/21	D2	1
12/08/21	Rules & Procedures (first draft)	NA	Draft rules for new Land Use Committee (combined ZBA and PC)	NA	NA	NA

Zoning Board of Appeals

Meeting Date	Item	Type	Project Description	Date Received	Zoning	Ward
11/16/21	Rules & Procedures (first draft)	NA	Draft rules for new Land Use Committee (combined ZBA and PC)	NA	NA	NA

Minor and Fence Variations

Public Comment Period End Date/Status	Item	Type	Project Description	Date Received	Zoning	Ward
10/21/21	2225 Noyes Street	Minor Variation	Rear setback to detached garage (under construction)	10/05/21	R1	7
11/04/21	3130 Hartzell Street	Minor Variation	Interior side setback to detached garage	10/08/21	R1	6
11/04/21	2328 Hartzell Street	Minor Variation	Building lot coverage for detached garage	10/13/21	R1	6
11/04/21	2701 Noyes Street	Minor Variation	Street side setbacks to new single-family residence and detached garage	10/06/21	R1	6



Memorandum

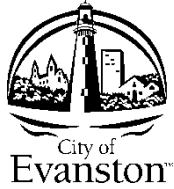
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: October 22, 2021

Ward	Property Address	Business Name	Date Received	Current Status
2	1806 Dempster St	Dempster Snack Shop	10/14/2021	Pending Inspections
8	329 Howard St	LOADaSPUD	10/12/2021	Pending Building Permit Issuance
7	1921 Central St	Central Street Diner	10/7/2021	Pending Permit Application
1	719 Church St	Elephant + Vine	10/5/2021	Pending Building Permit Issuance
4	1619 Chicago Ave	Picnic	9/14/2021	Pending Building Permit Application
3	528 Dempster St	Evanston Pour	9/14/2021	Pending Building Permit Issuance
1	1601 Sherman Ave	Sweetgreen	9/13/2021	Pending Building Permit Issuance
4	812 Dempster St	Inspired Indian Cooking	8/26/2021	Pending Building Issued – Pending Inspections
5	1903 Church St	Chicago Wingz Around the World	8/13/2021	Pending Inspections
1	1726 Sherman Ave	Tomo Japanese Street Food	7/13/2021	Pending Building Permit Issuance
4	630 Davis St	Deep Purpl Acai Bowl	4/15/2021	Building Permit Issued – Pending Inspections
3	525 Main St	Wild Fork Foods	4/6/2021	Building Permit Issued – Pending Inspections
7	1945 Central St	DeSalvo's Pizza (aka RD Pizza)	4/5/2021	Building Permit Issued – Pending Inspections
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Building Permit Issued – Pending Inspections
2	1813 Dempster St	Zentli	8/27/2020	Pending Building Permit Issuance
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: October 22, 2021

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8097 or bgeorge@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING OCTOBER 22, 2021

RSVP Today for the Holiday Event of the Season!

On Wednesday, December 8, the Northwest Municipal Conference will host a holiday celebration to toast our members, legislators and friends. Invitations have been sent for this free event, scheduled from 6:00 p.m. to 8:00 p.m. at the Chateau Ritz, 9100 Milwaukee Avenue in Niles. Please RSVP your attendance to Marina Durso, 847-296-9200, ext. 122 or mdurso@nwmc-cog.org by Tuesday, November 30. Please also note that proof of COVID-19 vaccination will be required in order to attend the celebration. *Staff contacts: Mark Fowler, Larry Bury*

Thank You for Making the NWMC Fall Auction a Success!

Thank you to Evanston, Glenview, Homewood, Kenilworth, Lincolnshire, Olympia Fields, Palatine and Wilmette for sending more than forty vehicles and equipment to Tuesday's NWMC Surplus Vehicle and Equipment Auction. Sales were very competitive, with the items selling for a total of over \$186,000. Staff will advertise the live auction dates for 2022 when they have been finalized. In the interim, America's Auto Auction hosts online sales on par with other government surplus Internet auctions, so members can sell vehicles at any time during the year. For questions or additional information, please contact staff or Berry Ellis, berry.ellis@americasautoauction.com or 312-371-5993. *Staff contact: Ellen Dayan*

SPC Expands Office & Janitorial Supplies Program

The Suburban Purchasing Cooperative (SPC) is excited to announce the expansion of the combined Office Supplies and Janitorial Supplies program (Contract #189) with Warehouse Direct! Through their acquisition of Dumore, Inc., Warehouse Direct now has access to over 300,000 additional Maintenance, Repair and Operations (MRO) items through the Do It Best hardware cooperative. Information on the expanded program may be found by visiting the Warehouse Direct [MRO Brochure](#). For questions or additional information, please contact staff or Warehouse Direct Account Executives Spencer Touchie, 847-631-7188 or stouchie@warehousedirect.com, or Rick Schackle, 847-631-7428 or rickschackle@warehousedirect.com. *Staff contact: Ellen Dayan*

Transportation Committee Talks Fees, Fines & Fares

The NWMC Transportation Committee met Thursday and received a presentation from Chicago Metropolitan Agency for Planning Senior Policy Analyst Lindsay Hollander on the agency's [Improving Equity in Transportation Fees, Fines, and Fares](#) report. The document details the financial realities that households in Northeastern Illinois face regarding transportation fees, fines, and fares and recommends policy changes at the state and local level to improve equity. The committee also received an update on the status of operational negotiations between Metra and the Union Pacific (UP) Railroad. Metra Board Member and Hanover Park Mayor Rod Craig and Community Affairs Administrator Rick Mack also shared the status of communications regarding potential property development at stations sites along the line. *Staff contacts: Eric Czarnota, Kendra Johnson*

CMAP and RTA Open Joint Call for Projects

The Chicago Metropolitan Agency for Planning (CMAP) has opened the call for projects for the Local Technical Assistance program, hosted jointly with the Regional Transit Authority (RTA). This program provides support to local governments and organizations with planning projects that will benefit the community and region. Communities looking for planning assistance related to biking, pedestrian, capital improvement programming, housing, transit-oriented development and more are encouraged to apply for this opportunity. The deadline to submit an application is Thursday, October 28 at noon. More information, as well as the application form are available on [CMAP's website](#). *Staff contacts: Eric Czarnota, Kendra Johnson*

ICDHR to Host Martin Luther King, Jr. Remembrance Celebration

On Saturday, November 13, the Illinois Commission on Diversity and Human Relations will hold the 52nd annual Dr. Martin Luther King, Jr. Remembrance & Commemoration Dinner and Concert. The event was originally

scheduled for April, 2020 but had to be rescheduled due to the pandemic. The celebration will be held from 6:00 p.m. to 10:00 p.m. at the Renaissance *Schaumburg* Convention Center Hotel. Highlighting the evening will be a concert featuring international music legends, the [Blind Boys of Alabama](#). For ticket and sponsorship information, please visit the [Eventbrite website](#). *Staff contact: Mark Fowler*

Last Chance to Apply for Drinking Water Project Technical Assistance

The Metropolitan Planning Council has opened a call for projects to provide assistance to communities for drinking water-related projects. The program will provide no cost targeted assistance and on-the-ground implementation of critical best practices in drinking water management, with priority given to projects related to water affordability and lead service lines. Proposed projects should also line up with best practices included in MPC's [Drinking Water 1-2-3 guide](#).

Eligible applicants must be representatives of a municipality or a municipal partnership within northeastern Illinois and have the authority and ability to implement the project's initiatives. Up to three projects will be selected to receive assistance by late 2021, with implementation taking place in 2022. Applications are [available online](#) and should be submitted via email to academy@metroplanning.org by Thursday, October 28. For more information, please visit [MPC's website](#) or contact Justin Keller, academy@metroplanning.org or (312) 863-6033. *Staff contact: Kendra Johnson*

Public Comment Open on Metra's Proposed Budgets

Last week, Metra released its proposed operating and capital budgets for Fiscal Year 2022. The operating budget totals \$900 million, which will fund the restoration of service to pre-pandemic levels. It also includes a pilot program to test a new \$6 Day Pass that will allow unlimited rides within three fare zones for a full day. No fare increases are proposed as part of the operating budget.

Metra's capital budget totals nearly \$263 million that continues investment in railcars, locomotives, bridges and stations. Public hearings to discuss the budgets will be held in person throughout the region on Wednesday, November 3 and Thursday, November 4 as well as a virtual hearing on the evening of November 3. More detailed information regarding the scheduled hearings and the budget proposals are available in [Metra's press release](#). *Staff contacts: Eric Czarnota, Kendra Johnson*

Last Chance to Provide Feedback on Data-Driven Decisions Tool

The Illinois Department of Transportation (IDOT) is seeking feedback from the public and stakeholders as the department develops an enhanced data-driven approach to project prioritization. This new data-driven decision tool will use information from IDOT's nine districts and various data tools the department already uses to prioritize projects that would change capacity on the system and enhance transparency in the project selection process. Areas of focus include: the potential to impact traffic operations and congestion; economic development; safety and environmental impacts; and, livability. IDOT recently held a webinar to explain their approach and how to submit feedback. More information as well as a recording of the webinar is available on IDOT's new webpage, [IDOT Data-Driven Decisions](#). To submit feedback, please fill out [IDOT's online survey](#), or email DOT.STIP@Illinois.gov by October 27. *Staff contacts: Eric Czarnota, Kendra Johnson*

Railroad Trespass Prevention Summit is Next Week

On Wednesday, October 27, the Federal Railroad Administration (FRA), in conjunction with the Cook County Department of Transportation and Highways (CCDOH) and Metra, will host a webinar to discuss "rail-related safety incidents in the Chicago metropolitan area and ways to prevent them. During this webinar, experts will provide data and examples to contextualize the safety issues in the region, discuss strategies and share funding opportunities for local governments and others to improve safety in their communities." This free webinar will be held from 1:00 p.m. to 4:30 p.m. For more information and to register, please visit the [Trespass Prevention Summit website](#). *Staff contact: Mark Fowler*

EPA to Host Drinking Water Revolving Loan Fund Webinar

From the desk of Greg Claus, Deputy Chief of Staff for Congressman Brad Schneider:

We frequently hear from communities that water and sewer infrastructure funding is desperately needed. Congressman Schneider is committed to increasing funding for both infrastructure needs and is working hard to pass

the Bipartisan Infrastructure bill in the House this month.

In addition, I wanted to make sure to highlight one of the major infrastructure programs for water projects is the EPA Drinking Water State Revolving Loan Fund (DWSRF). US EPA is hosting a webinar about the program on Wednesday, November 3 at 1-2:30 pm CT.

DWSRF and Capacity Building in Action: Strategic Planning for Prioritizing and Funding Water Infrastructure Projects webinar:

Wednesday, November 3

1:00 - 2:30 pm CT

Additional information can be found on the [registration](#) page. For more information on drinking water capacity and other upcoming webinars, please visit www.epa.gov/dwcapacity.

This program will be run by US EPA and discuss the DWSRF program at a national level. The US EPA funds the IEPA Drinking Water and Wastewater Loan Funds programs. Additional information about Illinois's programs, including application information, can be found here: <https://www2.illinois.gov/epa/topics/grants-loans/state-revolving-fund/Pages/default.aspx>. *Staff contact: Mark Fowler*

ComEd Offers Utility Bill Assistance

From the desk of ComEd Director of Corporate Affairs Meribeth Mermall:

To help eligible customers stay current on their bills, and help them avoid unnecessary fees come spring, ComEd regularly works with state and federal agencies to provide assistance options to those facing financial hardship.

The Low Income Home Energy Assistance Program (LIHEAP) is a federal program that can help you stay warm in during winter by providing eligible customers with a one-time payment towards your energy bills. Benefits are available once per program year, September 2021 through May 2022, or until funds are exhausted. Whether you rent or own your home, LIHEAP offers financial help to limited-income households to pay heat and electric bills.

The Percentage of Income Payment Plan (PIPP) is a choice within Illinois LIHEAP to help manage energy bills year-round. You will be placed on a Budget Billing plan that is subsidized by a monthly PIPP benefit amount, determined by a percentage of your household income. Each month, you receive a PIPP benefit towards a portion of your Budget Bill amount. If an on-time and in-full payment is received, you may also receive a monthly arrearage credit, if applicable.

Applications for LIHEAP and PIPP can be submitted online, by phone or in person and are available at your Local Administering Agency. Visit LIHEAPillinois.com for details. Prefer to call instead? Residents of Chicago and Cook County can call 800-571-2332 for information. Residents of other counties may call 877-411-9276. *Staff contact: Mark Fowler*

Illinois Tollway Unveils Tentative 2022 Budget

On Thursday, the Illinois Tollway Board introduced a Tentative 2022 Budget for public review and comment. The budget includes \$411 million for annual maintenance and operations and provides funds to support \$1.49 billion in capital spending, including funding for the 11th year of the agency's 15-year, \$14 billion capital program, *Move Illinois: The Illinois Tollway Driving the Future*. As part of the agency's [2022 Budget process](#), the public is invited to review the Tentative 2022 Budget book, view a recording of the board presentation and attend live virtual public hearings to make comments.

The virtual public hearings will be held on Monday, November 8 at noon and again at 6:00 p.m. Those who wish to make comments may participate during the live meetings via audio conference by calling 877-336-4440 (passcode: 295-5165). Comments may also be sent via email to info@getipass.com or by mail to Communications Department, 2700 Ogden Avenue, Downers Grove, IL 60515 by Friday, November 12. For more information, please see the [Illinois Tollway's press release](#). *Staff contacts: Eric Czarnota, Kendra Johnson*

Learn About Implementing the Cook County Household Water Assistance Grant Program

The Metropolitan Mayors Caucus and the Northwest Municipal Conference have been working with the Community & Economic Development Administration (CEDA) of Cook County to introduce a new grant program designed to assist low-income households in the county with payment of their water and wastewater utility bills. CEDA has scheduled a meeting specifically for the staff of local municipal water and wastewater departments to explain how the program will be implemented and how municipal water and wastewater utilities will be impacted. The meeting will be held on Tuesday, October 26, from 10:00 a.m. to 11:00 a.m. Information about the meeting, including a link, was sent to the NWMC members in Cook County on Tuesday. *Staff contact: Larry Bury*

MWRD Proposing WMO Changes – Comments Due November 15

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) is in the process of updating their Watershed Management Ordinance (WMO). The WMO regulates development within Cook County and sewer construction within MWRD's service area. MWRD opened a public comment period that will be open until November 15 for their draft WMO amendment, which can be accessed on [MWRD's website](#). MWRD will also be hosting two virtual public meetings to discuss the proposed changes on October 21 at 2:00 p.m. and October 28 at 2:00 p.m. More information, including registration info for the public meetings, is available on the [WMO website](#). Comments should be submitted via email to WMOComments@mwrld.org or via mail to Metropolitan Water Reclamation District of Greater Chicago, Local Sewer Systems Section, 111 E. Erie St, Chicago, Illinois 60611. *Staff contact: Kendra Johnson*

Meetings and Events

Northwest Council of Mayors Technical Committee will meet Friday October 29 at 8:30 a.m. at the *Barrington Village Hall*.

NWMC Executive Board will meet Wednesday November 3 at 8:30 a.m. via teleconference.

NWMC Finance Committee will meet Wednesday November 10 at 12:00 p.m. via teleconference.

NWMC Board of Directors will meet Wednesday November 10 at 7:00 p.m. via teleconference.

NWMC Staff

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