



# Memorandum

To: Mayor Biss and Members of the City Council  
From: Erika Storlie, City Manager  
Subject: Weekly City Manager's Update  
Date: September 24, 2021

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for September 18, 2021 – September 24, 2021  
*\*There will be no 311 report this week*

**City Manager's Office**  
City Council Agenda Schedule

**Community Development**  
Weekly Zoning Report  
Weekly Inspection Report

**Health Department**  
Weekly Food Establishment Application Report

**Law Department**  
Weekly Liquor License Application Report

**Legislative Reading**  
NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, September 27, 2021**

Administration and Public Works Committee

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, September 28, 2021**

Reimagining Public Safety Committee

[www.cityofevanston.org/reimaginingpublicsafety](http://www.cityofevanston.org/reimaginingpublicsafety)

**Wednesday, September 29, 2021**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

City-School Liaison Committee

[www.cityofevanston.org/cityschoolliasoncommittee](http://www.cityofevanston.org/cityschoolliasoncommittee)

# 2021 City Council Agenda Items

Printed from Asana

## Special CC - September 20, 2021

- Nicholas Cummings:** Resolution 89-R-21 - Appointment of Kelley Gandurski as Interim City Manager

Department: Law  
Council Action: Res  
Action: For Action  
iCompass Status: Approved  
Council or Committee: APW  
Notes: Special Order of Business  
CMO Review/Final Agenda: Yes

- Johanna Nyden:** Housing Update

Department: Community Dev  
Council Action: Pres  
Council or Committee: CC  
Action: For Discussion  
iCompass Status: Entered

- Johanna Nyden:** McGaw YMCA Men's Residence Renovation Plan Presentation

Department: Community Dev  
Council Action: Pres  
Council or Committee: CC  
Action: For Discussion  
iCompass Status: Entered

- Johanna Nyden:** Approval of 2021 ESG Funding Allocations to Agencies and Activities

Department: Community Dev  
Council Action: Bus  
Action: For Action  
Council or Committee: CC  
iCompass Status: Entered

- Johanna Nyden:** Burns Ref re: MTO/LCBH Landlord Tenant Services

Department: Community Dev  
Council Action: Disc  
Council or Committee: CC  
Action: For Discussion  
iCompass Status: Entered

**Kelley Gandurski:** ARPA Discussion

Department: CMO  
Council Action: Disc  
Council or Committee: CC  
Action: For Discussion  
iCompass Status: Not Entered in System

## September 27, 2021

**Lawrence C. Hemingway:** Approval of Annual Allocation for Cradle to Career

due Sep 20, 2021

Department: Parks & Rec  
Council Action: Bus  
Council or Committee: APW  
iCompass Status: Not Entered in System  
Action: For Action

**Hitesh Desai:** Bills List and Payroll

Department: CMO  
Council Action: Bus  
Council or Committee: APW  
Action: For Action

**Luke Stowe:** Tyler Technologies New World ERP sole source renewal

Department: Admin Serv  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System  
MWEBE Memo: No

**David Stoneback:** Award of HVAC installation at WTP

Department: Public Works  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Entered  
MWEBE Memo: Yes

**Kelley Gandurski:** RFQ award for Administrative Hearing Officers

Department: CMO  
Council Action: Res  
Council or Committee: APW

Action: For Action  
iCompass Status: Not Entered in System

- Luke Stowe:** Purchase of two buses (PRCS), two trucks (PWA-Streets), forklift (PWA-Water) and an ambulance (Fire)

Department: Admin Serv  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Pending Approval  
MWEBE Memo: No

- Nicholas Cummings:** 90-R-21 Resolution Authorizing the Mayor to enter into Contract with CPS HR

Department: Mayor's Office  
Council Action: Res  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System

- Nicholas Cummings:** Discussion of Code Amendment to specify allowed uses of community member email addresses

Department: Admin Serv  
Council Action: Disc  
Council or Committee: APW  
Action: For Discussion

- Approval of August 9th APW minutes

Council or Committee: APW

- Luke Stowe:** Approval of Sole Source Contract Renewal with CDW for Cisco SmartNet Support Services

Department: Admin Serv  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Pending Approval  
MWEBE Memo: No

- Luke Stowe:** Lakefront Parking Pilot - Recap-Seek Direction for Year Round Fees

Department: Admin Serv  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Pending Approval  
MWEBE Memo: No

Need to submit overview of how first month went and seek direction on continuing fees year round/expanding areas that charge

- David Stoneback:** resolution for IGA with Chicago for Howard St traffic signals & bus shelter

Department: Public Works  
Council Action: Res  
Council or Committee: APW  
Action: For Action  
iCompass Status: Entered  
MWEBE Memo: No

- David Stoneback:** Ordinance for sale of undeveloped alley east of Central Park, north of Payne

Department: Public Works  
Council Action: Ord  
Council or Committee: APW  
Action: For Introduction  
iCompass Status: Not Entered in System

- David Stoneback:** Private sewer repair financial assistance

Department: Public Works  
Council Action: Disc  
Council or Committee: APW  
Action: For Action: Accept and Place on File  
iCompass Status: Entered  
MWEBE Memo: No

- David Stoneback:** 2022 sidewalk program

Department: Public Works  
Council Action: Disc  
Council or Committee: APW  
Action: For Action: Accept and Place on File  
iCompass Status: Entered  
MWEBE Memo: No

- David Stoneback:** Ordinance to modify FIRM map dates

Department: Public Works  
Council Action: Ord  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System  
MWEBE Memo: No

- Lawrence C. Hemingway:** Cradle to Career Presentation

Department: Parks & Rec  
Council Action: Pres  
Council or Committee: APW

due Sep 20, 2021

Action: For Discussion

**Johanna Nyden:** Ordinance #-O-21 - 1012 Chicago Avenue PD

Department: Community Dev

Council Action: Ord

Council or Committee: PD

Action: For Introduction

iCompass Status: Pending Approval

**Nicholas Cummings:** Ord 20-O-21 Board of Ethics revisions (passed at Rules)

Department: Law

Council Action: Ord

Council or Committee: Rules

Action: For Introduction

iCompass Status: Not Entered in System

**Paul Zalmezak:** 88-R-21 Resolution Authorizing City of Evanston Commitment Concerning the Proposed Five-Fifths TIF District

Department: CMO

Council Action: Res

Council or Committee: CC

Action: For Action

iCompass Status: Approved

CMO Review/Final Agenda: Yes

**David Stoneback:** landscape improvements at RCCC

Department: Public Works

Council Action: Bus

Council or Committee: CC

Action: For Action

iCompass Status: Not Entered in System

MWEBE Memo: No

CMO Review/Final Agenda: No

**Lara Biggs:** Dog Park Update

Department: Public Works

Council Action: SPB

Council or Committee: CC

Action: For Discussion

iCompass Status: Entered

MWEBE Memo: No

**David Stoneback:** Water and Sewer Fund Status

Department: Public Works

Council Action: SPB

Council or Committee: CC  
Action: For Discussion  
iCompass Status: Entered  
MWEBE Memo: No

**Johanna Nyden:** Ordinance 92-O-21 - Realignment of Zoning Board of Appeals and Plan Commission

Department: Community Dev  
Council Action: Ord  
Council or Committee: CC  
Action: For Introduction  
iCompass Status: Not Entered in System

**David Stoneback:** Animal Shelter Concept and Budget Presentation

Department: Public Works  
Council Action: SPB  
Council or Committee: CC  
Action: For Discussion  
iCompass Status: Not Entered in System  
MWEBE Memo: No

Leaf Blower update report (accept and place on file)

## October 11, 2021

**David Stoneback:** Tree Purchase

Department: Public Works  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System

**Paul Zalmezak:** Ordinance 95-O-21 Sale of 2022-2026 Central Street - City owned property

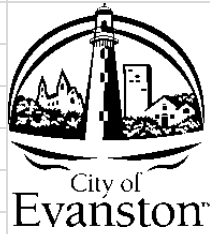
due Oct 1, 2021

Department: CMO  
Council Action: Ord  
Council or Committee: APW  
Action: For Introduction  
iCompass Status: Not Entered in System

**David Stoneback:** Ordinance to establish debt limit on SRF Loan for Intake Replacement project

Department: Public Works  
Council Action: Ord  
Council or Committee: APW  
Action: For Introduction





## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Johanna Nyden, Community Development Director  
Subject: Weekly Zoning Report  
Date: September 24, 2021

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or [jnyden@cityofevanston.org](mailto:jnyden@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, September 16, 2021 - September 22, 2021**

**Backlog (business days received until reviewed): 8**

**Volume (number of cases pending staff review): 6**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1631 Chicago Avenue	D4	Zoning Analysis	Planned Development for new 13-story building with 141 dwelling units, 37 parking spaces, and 6,759 square feet of ground floor retail	05/20/21	pending revisions from the applicant
1	2300 Noyes Street	R5	Zoning Analysis	Planned Development for new 6-story 61-unit multi-family dwelling, all affordable dwelling units (Walchirk Apartments)	08/23/21	non-compliant, pending revisions from the applicant
1	1726 Sherman Avenue	D2	Building Permit	Interior remodel for restaurant	09/01/21	<b>pending Administrative Use Review/DAPR 09/29/21</b>
1	1601 Sherman Avenue	D2	Building Permit	Interior tenant elevation for restaurant (Sweetgreen)	09/12/21	pending additional information from the applicant, Administrative Use Review
2	2322 Nathaniel Place	R2	Building Permit	Remove front walk and stoop, replace with pavers	04/09/21	pending additional information from the applicant
2	1553 Dewey Avenue	R3	Building Permit	New 22x24 detached garage	05/11/21	pending revisions per approved minor variation application
2	1566 Dewey Avenue	R3	Building Permit	Brick and pea gravel patio	06/01/21	non-compliant, pending revisions and/or minor variation application from the applicant
2	1027 Darrow Avenue	R3	Building Permit	Interior alteration, deck	07/17/21	pending additional information from the applicant
2	2030 Greenwood Street	MXE	Building Permit	New multi-family dwelling building with 24 dwelling units	08/16/21	<b>pending DAPR</b>
2	1514 Ashland Avenue	R3	Building Permit	Gut rehab and addition	09/20/21	pending revisions and additional information from the applicant

4	1408 Greenleaf Street	B1	Building Permit	Addition and 2nd-story addition to coach house	04/09/21	major variation approved, pending revisions from the applicant
4	935 Wesley Avenue	R3	Building Permit	New garage, rear steps and entry, interior alteration	07/14/21	pending revisions from the applicant
4	1138 Elmwood Avenue	R3	Building Permit	New patio	08/15/21	pending additional information from the applicant
4	717 Main Street	B2/oDM	Zoning Analysis	Medical office for COVID-19 testing	09/07/21	<b>pending Administrative Use Review/DAPR</b>
4	943 Ashland Avenue	R3	Building Permit	Garage, 20'x20'	09/12/21	pending additional information from the applicant
4	1225 Elmwood Avenue	R5	Building Permit	Remove and replace asphalt	09/17/21	pending additional information from the applicant
5	2044 Wesley Avenue, 2019 Jackson Avenue, and 2024-26 Green Bay Road	R4 & R5/oWE	Zoning Analysis	Planned Development for new 21 townhomes in 6 buildings and a 12-unit multi-family dwelling, including new private street	01/13/21	non-compliant, pending revisions from the applicant and/or planned development application
5	1807 Grey Avenue	R3	Building Permit	Deck	04/10/21	pending additional information from the applicant
5	2012 Maple Avenue	R4a	Building Permit	New single-family residence	04/13/21	pending revisions from the applicant per approved minor variation
5	1835 Ashland Avenue	R2	Building Permit	Addition and remodel	05/08/21	pending revisions from the applicant; minor variation approved
5	1844 Wesley Avenue	R1	Building Permit	Paver patio	07/24/21	pending additional information from the applicant
6	2650 Lincolnwood Drive	R1	Building Permit	Enlarge front porch	08/17/20	non-compliant, pending additional information and revisions from the applicant
6	2411 Crawford Avenue	R2	Building Permit	New patio	01/15/21	non-compliant, pending revisions from the applicant
6	2750 Lawndale Avenue	R1	Zoning Analysis	Remove patio, install paver patio	03/29/21	pending additional information from the applicant

6	3126 Isabella Street	R1	Zoning Analysis	Remove and repour driveway, reset new paver walk	04/09/21	pending additional information from the applicant
6	2507 Prospect Avenue	R1	Building Permit	Mudroom addition	05/15/21	non-compliant, pending revisions or minor variation application from applicant
6	2149 Bennett Avenue	R1	Building Permit	Paver patio	05/27/21	non-compliant, pending revisions from the applicant
6	2504 Central Park Avenue	R1	Building Permit	Addition and patio expansion	07/07/21	pending revisions from the applicant
6	2701 Noyes Street	R1	Building Permit	New single-family residence	07/16/21	non-compliant, pending revisions from the applicant
6	3039 Thayer Street	R1	Building Permit	Replace walk	07/19/21	non-compliant, pending revisions from the applicant
6	2614 Hartzell Street	R1	Building Permit	Addition and exterior renovation	08/18/21	pending additional information from the applicant
6	2402 Pioneer Road	R1	Building Permit	Patio, pergola, and walks	08/31/21	pending revisions from the applicant
6	2828 Lincoln Street	R1	Building Permit	Deck and patio	09/02/21	pending additional information from the applicant
6	2328 Hartzell Street	R1	Building Permit	Remove existing asphalt slab and construct 2-story, 2-car garage	09/21/21	pending staff review
6	2312 Ewing Avenue	R1	Zoning Analysis	Addition to single-family residence	09/22/21	pending staff review
7	1927 Lincoln Street	R1	Building Permit	Rebuild patio and walks, outdoor kitchen	03/11/21	pending additional information from the applicant
7	2020 Colfax Street	R1	Building Permit	Replace deck	04/05/21	non-compliant, pending revisions from the applicant
7	2353 Colfax Terrace	R1	Building Permit	1-story screened porch	05/28/21	non-compliant, pending revisions and/or major variation application
7	1030 Central Street	OS	Zoning Analysis	Post 42 Patio determination of use for American Legion/Canal Shores Golf Course	06/29/21	on hold per Law
7	1925 Colfax Street	R1	Building Permit	Garage, 22'x24'	07/01/21	pending revisions from the applicant

7	2027 Colfax Street	R1	Building Permit	Addition	07/15/21	pending revisions from the applicant
7	1225 Grant Street	R1	Building Permit	Remove and replace deck	07/17/21	pending revisions from the applicant
7	2026 Lincoln Street	R1	Building Permit	New single-family residence	08/04/21	non-compliant, pending revisions from the applicant
7	2764 Garrison Street	R1	Building Permit	Detached garage, 22'x20'	08/18/21	non-compliant, pending revisions from the applicant
7	1208 Grant Street	R1	Building Permit	Capping existing stoop, walks, seat wall, and patio	09/02/21	pending revisions from the applicant
7	2305 Payne Street	R1	Building Permit	Demolish existing attached garage, construct 2-story addition	09/12/21	pending additional information from the applicant
7	1221 Isabella Street	R1	Building Permit	Deck	09/15/21	pending staff review
7	714 Central Street	R1	Zoning Analysis	One and 2-story addition to single-family residence	09/20/21	pending staff review
7	2356 Colfax Terrace	R1	Zoning Analysis	New single-family residence with attached garage and paver patio	09/22/21	pending staff review
8	1805 Howard Street	C1	Building Permit	Pergola	04/29/21	pending additional information from the applicant
8	2018 Dobson Street	R2	Building Permit	Detached garage	07/10/21	pending revisions from the applicant
8	1621 Brummel Street	R2	Building Permit	Paver patio	09/12/21	pending staff review
9	610 Barton Avenue	R2	Building Permit	Garage, 20'x20'	06/01/21	pending additional information from the applicant
9	2201 Oakton Street	I1/oRD	Zoning Analysis	Open display of rental vehicles (Home Depot)	08/13/21	noncompliant; pending special use and major variation application
<p><b>Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.</b></p>						
<b>Miscellaneous Zoning Cases</b>						
Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1946 Orrington Avenue	R4a	Special Use	Special use for a Rooming House	07/30/21	pending DAPR, ZBA

1	1732 Orrington Avenue	D2	Planned Development	New 10-story office tower with ground floor retail and enclosed parking	08/18/21	<b>pending DAPR 10/06/21, PC</b>
1	1900 Sherman Avenue	C1a	Major Adjustment to a Planned Development	Major Adjustment to an approved Planned Development to reduce number of dwellings from 168 to 152 and to reduce number of below grade parking spaces from 37 to 25, on-site affordable dwellings to remain the same (Emerson Apartments - Housing Authority of Cook County)	09/17/21	<b>pending DAPR 09/29/21, P&amp;D 10/13/21</b>
2	1806 Dempster Street	B1	Special Use	Special use for a Convenience Store	08/17/21	<b>pending DAPR, ZBA</b>
3	1012 Chicago Avenue	C1a	Planned Development	New 5-story mixed use building with ground floor retail, 116 dwelling units, underground parking garage with 59 parking spaces	05/07/21	<b>pending P&amp;D 09/27/21</b>
4	1555 Oak Avenue	R6	Special Use	Special use for a Cultural Facility (Halim Time & Glass Museum at King Homes)	04/21/21	on hold per applicant
6	2754 Crawford Avenue	R2	Major Variation	Rear yard setback for addition to single-family residence	09/07/21	<b>pending ZBA 10/19/21</b>
6	2705 Thayer Street	R1	Minor Variation	Interior side yard setback to 2nd story addition to single-family residence	09/08/21	determination after 09/27/21
6	2536 Bennett Avenue	R5/oCS	Minor Variation	Rear yard setback to detached garage and separation between detached garage and principal structure	09/09/21	determination after 09/28/21
6	3218 Thayer Street	R1	Minor Variation	Building lot coverage for detached garage	09/13/21	determination after 09/30/21
7	2644 Asbury Avenue	R1	Minor Variation	Building lot and impervious surface coverage for 70 sf addition to single-family residence	09/08/21	determination after 09/30/21
8	1207 Harvard Terrace	R2	Minor Variation	Interior side yard setback for 2nd story addition	08/27/21	pending additional information from the applicant

**Plan Commission, Zoning Board of Appeals, and Minor/Fence Variation Cases**

<b>Plan Commission</b>						
<b>Meeting Date</b>	<b>Item</b>	<b>Type</b>	<b>Project Description</b>	<b>Date Received</b>	<b>Zoning</b>	<b>Ward</b>
10/13/21	1900 Sherman Avenue	Major Adjustment to a Planned Development	Major Adjustment to an approved Planned Development to reduce number of dwellings from 168 to 152 and to reduce number of below grade parking spaces from 37 to 25, on-site affordable dwellings to remain the same (Emerson Apartments - Housing Authority of Cook County)			
10/27/21	1732 Orrington Avenue	Planned Development	New 10-story office tower with ground floor retail and enclosed parking			
<b>Zoning Board of Appeals</b>						
<b>Meeting Date</b>	<b>Item</b>	<b>Type</b>	<b>Project Description</b>	<b>Date Received</b>	<b>Zoning</b>	<b>Ward</b>
10/19/21	2754 Crawford Avenue	Major Variation	Rear yard setback for addition to single-family residence			
11/16/21	Rules & Procedures (first draft)		Draft rules for new Land Use Committee (combined ZBA and PC)			
12/21/21	Rules & Procedures (second draft)		Draft rules for new Land Use Committee (combined ZBA and PC)			
<b>Minor and Fence Variations</b>						
<b>Public Comment Period End Date/Status</b>	<b>Item</b>	<b>Type</b>	<b>Project Description</b>	<b>Date Received</b>	<b>Zoning</b>	<b>Ward</b>
pending alternative roof ridge height	1207 Harvard Terrace	Minor Variation	Interior side yard setback for 2nd story addition			
09/27/21	2705 Thayer Street	Minor Variation	Interior side yard setback to 2nd story addition to single-family residence			
09/28/21	2536 Bennett Avenue	Minor Variation	Rear yard setback to detached garage and separation between detached garage and principal structure			
09/30/21	3218 Thayer Street	Minor Variation	Building lot coverage for detached garage			

09/30/21	2644 Asbury Avenue	Minor Variation	Building lot and impervious surface coverage for 70 sf addition to single-family residence			
----------	--------------------	-----------------	--	--	--	--





# Memorandum

To: Erika Storlie, City Manager  
From: Angelique Schnur, Interim Building and Inspection Services Manager  
Subject: Weekly Inspection Report  
Date: September 24, 2021

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8035 or [aschnur@cityofevanston.org](mailto:aschnur@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, September 24, 2021

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	The YWCA addition and remodel are close to completion. The parking lot lighting must be modified to provide 0 lumens of light light measured at the lot line along West side of property.	9/23/2021
4	1555 Ridge Avenue	Multi-Family Building	The construction fence and site are in good order. The fence along the South side of the project has been relocated from Grove street back up to the parkway to the North. This has opened Grove up for on street parking again. Interior drywall and MEP work continues.	9/23/2021
8	1011 Howard Street (Evergreen Senior Housing)	Senior Living Facility	The construction fence and site are in good order. Interior MEP work continues.	9/23/2021
8	100 Chicago Avenue (Gateway)	Mixed-Use Retail/Residential	The site, pedestrian canopy along Chicago and construction fence are in good order. Structural steel work ground level and 1st floor are well underway.	9/23/2021



# Memorandum

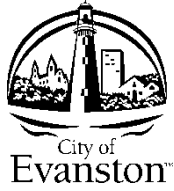
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: September 24, 2021

Ward	Property Address	Business Name	Date Received	Current Status
4	809 Dempster St	Yasotorn Thai Cuisine	9/14/2021	Pending Inspections
4	1619 Chicago Ave	Picnic	9/14/2021	Pending Building Permit Application
3	528 Dempster St	Evanston Pour	9/14/2021	Pending Building Permit Issuance
1	1601 Sherman Ave	Sweetgreen	9/13/2021	Pending Building Permit Issuance
4	812 Dempster St	Inspired Indian Cooking	8/26/2021	Pending Building Permit Application
5	1903 Church St	Chicago Wingz Around the World	8/13/2021	Pending Inspections
5	1942 Maple Ave	Shop Now (change of ownership)	8/9/2021	Pending Inspections
1	1726 Sherman Ave	Tomo Japanese Street Food	7/13/2021	Pending Building Permit Issuance
4	630 Davis St	Deep Purpl Acai Bowl	4/15/2021	Building Permit Issued – Pending Inspections
3	525 Main St	Wild Fork Foods	4/6/2021	Building Permit Issued – Pending Inspections
7	1945 Central St	DeSalvo's Pizza (aka RD Pizza)	4/5/2021	Building Permit Issued – Pending Inspections
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Building Permit Issued – Pending Inspections
2	1813 Dempster St	Zentli	8/27/2020	Pending Building Permit Issuance
2	1815 Ridge Ave	Trulee Evanston ( Solero Senior Living)	03/03/2020	License Issued
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: September 24, 2021

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8097 or [bgeorge@cityofevanston.org](mailto:bgeorge@cityofevanston.org) if you have any questions or need additional information.



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING SEPTEMBER 24, 2021**

## ***Join Evanston, Glenview, Lincolnshire and Wilmette at the NWMC Fall Auction!***

The NWMC fall auction will be held on Tuesday, October 19 at noon at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood. Thank you to *Evanston, Glenview, Homewood, Lincolnshire and Wilmette* for sending vehicles to the last live auction of the year as we encourage members to turn old inventory into revenue! America's AA offers a wide variety of convenient services to prep your vehicles and garner the highest possible price.

Please note that vehicles and equipment can be listed for disposal at the NWMC auction right up to the morning of the auction day. Sell them now to get a fresh start and please keep in mind that a portion of the proceeds help support the operations of the organization. If you can't make the October auction, America's Auto Auction hosts online sales on par with other government surplus Internet auctions. For questions or additional information, please contact staff or Berry Ellis, [berry.ellis@americasautoauction.com](mailto:berry.ellis@americasautoauction.com) or 312-371-5993. *Staff contact: Ellen Dayan*

## ***SPC Extends 2022 Ford F-350 XL 4x2 Pick Up Contract***

The Suburban Purchasing Cooperative (SPC) is pleased to announce the award of a short-term contract extension on the 2022 Ford F-350 XL 4x2 Pick-up Truck (Contract #180) with Roesch Ford. The contract extension runs through the end of the 2022 model year production, estimated to be this November. For questions or additional information, please contact staff or Fred Seng, 630-279-6000 ext. 2254 or [fredseng@roeschford.com](mailto:fredseng@roeschford.com). *Staff contact Ellen Dayan*

## ***Bike-Ped Committee Briefed on Bike Repair Stations***

On Tuesday, the NWMC Bicycle and Pedestrian Committee received a presentation from *Mount Prospect Assistant Village Engineer Matt Lawrie* and Northbrook Park District Park Operations and Project Specialist Kris Scharp on experiences with bike repair stations in their communities. They discussed the acquisition process and other associated considerations including installation and maintenance. The committee also received information from *Libertyville, Lincolnshire and Rolling Meadows* regarding their experiences with bike repair stations. The committee further discussed how to process feedback and data from the NWMC Multimodal Transportation Plan's tracking tools. *Staff contacts: Eric Czarnota, Kendra Johnson*

## ***Transportation Committee Reviews ADA Transition Plan Status***

At the Transportation Committee's first meeting of the year, members received a presentation from Metropolitan Planning Council (MPC) Transportation Associate Jeremy Glover on the state of the region's Americans with Disabilities Act (ADA) Transition Plans. Earlier this year, MPC issued a report entitled, "[Where the sidewalk ends](#)", which highlights existing plans in the region, including those from *Barrington, Bartlett, Des Plaines, Evanston, Hanover Park, Niles, Schaumburg and Wilmette*. Mr. Glover provided an overview of best practices when creating and updating ADA Transition Plans and noted resources that are available to communities who are starting or in the process of creating a plan. In other business, the committee received updates from agency partners including the Cook County Department of Transportation and Highways, CMAP, Metra and the Illinois Tollway on local projects and the state of transit ridership and traffic in the region. *Staff contacts: Eric Czarnota, Kendra Johnson*

## ***Last Call to Apply for Safe Routes to School Funding***

Applications for the Illinois Department of Transportation's (IDOT) Safe Routes to School (SRTS) program are due Thursday, September 30. This year's cycle will award funding to infrastructure projects only, and the maximum award per project has been raised to \$250,000 with a 20 percent required local match. To help local agencies prepare for SRTS applications, the Active Transportation Alliance and Illinois Public Health Institute hosted two webinars for interested applicants. Please see below for access to the recordings:

Webinar #1: SRTS Grant Guidelines – [Webinar Recording](#) – [Slides](#)

Webinar #2: SRTS Grant Q&A – [Webinar Recording](#)

More information is available in [Circular Letter 2021-20](#), on [IDOT's website](#) or by contacting [DOT.SafeRoutes@illinois.gov](mailto:DOT.SafeRoutes@illinois.gov). *Staff contact: Kendra Johnson*

### ***Virtual Deicing Workshops Start Next Week – Register Today!***

The Salt Smart Collaborative will host three virtual workshops to help personnel from municipalities and public works facilities to implement Best Management Practices (BMPs) to reduce the amount of salt used in snow fighting operations and to address NPDES Permit Requirements. Each workshop will be held from 8:00 a.m. to noon and will cover the same information. Certificates of Attendance will be provided upon request. See below for registration information for each workshop:

- Thursday, September 30, 8:00 a.m. to noon – [Register Here](#)
- Tuesday, October 5, 8:00 a.m. to noon – [Register Here](#)
- Tuesday, October 12, 8:00 a.m. to noon – [Register Here](#)

For more information, please visit the [Salt Smart Collaborative website](#) or contact Nancy Cinatl, [ncinatl@theconservationfoundation.org](mailto:ncinatl@theconservationfoundation.org). *Staff contact: Kendra Johnson*

### ***Plan to Attend CMAP's State of the Region Event***

*From the Chicago Metropolitan Agency for Planning:*

Join the Chicago Metropolitan Agency for Planning (CMAP) on Thursday, October 7, for our first [State of the Region](#) event. This year's theme, Prosperity with a Purpose, looks at progress toward building an inclusive and thriving northeastern Illinois. The program agenda will include a state of the region address by executive director Erin Aleman; a keynote address by public health expert and medical executive Dr. Suzet McKinney; and a ceremony for the winners of CMAP's [2021 Regional Excellence Awards](#). Please visit the [event page](#) to register and for additional information. *Staff contact: Mark Fowler*

### ***IDOT to Host New Data-Driven Decision Tool Webinar Next Week***

The Illinois Department of Transportation (IDOT) is seeking feedback from the public and stakeholders as the Department develops an enhanced data-driven approach to project prioritization. This new data-driven decision tool will use information from IDOT's nine districts and various data tools the department already uses to prioritize projects that would change capacity on the system and enhance transparency in the project selection process. Areas of focus include: the potential to impact traffic operations and congestion; economic development; safety and environmental impacts; and, livability. For more information please refer to IDOT's new webpage, [IDOT Data-Driven Decisions](#). IDOT will host a webinar at 3:00 p.m. on Wednesday, September 29, to review the proposed criteria. To attend, please register [here](#). *Staff contacts: Eric Czarnota, Kendra Johnson*

### ***Tomorrow is Seat-Check Saturday***

This week is "Child Passenger Safety Week", which attempts to bring attention to an alarming increase in motor vehicle crash fatalities documented by the National Highway Traffic Safety Administration (NHTSA) in the first three months of 2021. Motor vehicle crashes are a leading cause of death for children in the United States. Placing children in a rear or forward-facing safety seat, booster seat or safety belt as appropriate for their age and size and making sure that it is properly installed can greatly reduce the risk of serious injury or death.

Tomorrow, September 25, "Seat-Check Saturday" will be held which includes free car seat checks for parents and caregivers. Due to the COVID-19 pandemic, the availability of Child Passenger Safety Technicians may vary by community. To find a nearby technician, please visit [NHSTA's website](#). *Staff contacts: Eric Czarnota, Kendra Johnson*

### ***Meetings and Events***

NWMC Executive Board will meet Wednesday, October 6 at 8:30 a.m. at the NWMC offices and via Zoom Video Conference.

*NWMC Finance Committee* will meet Wednesday, October 13 at 12:00 noon at the NWMC offices and via Zoom Video Conference.

*NWMC Board of Directors* will meet Wednesday, October 13 at 7:00 pm in Rooms 1604 and 1606 at Oakton Community College in *Des Plaines*.

### ***NWMC Staff***

Mark Fowler	Executive Director	<a href="mailto:mfowler@nwmc-cog.org">mfowler@nwmc-cog.org</a>
Larry Bury	Deputy Director	<a href="mailto:lbury@nwmc-cog.org">lbury@nwmc-cog.org</a>
Eric Czarnota	Program Associate for Transportation	<a href="mailto:eczarnota@nwmc-cog.org">eczarnota@nwmc-cog.org</a>
Ellen Dayan, CPPB	Purchasing Director	<a href="mailto:edayan@nwmc-cog.org">edayan@nwmc-cog.org</a>
Marina Durso	Program Associate for Administrative Services	<a href="mailto:mdurso@nwmc-cog.org">mdurso@nwmc-cog.org</a>
Karol Heneghan	Executive Administrative Assistant/Office Manager	<a href="mailto:kheneghan@nwmc-cog.org">kheneghan@nwmc-cog.org</a>
Kendra Johnson	Program Manager for Transportation	<a href="mailto:kjohnson@nwmc-cog.org">kjohnson@nwmc-cog.org</a>
Chris Staron	Policy Analyst	<a href="mailto:cstaron@nwmc-cog.org">cstaron@nwmc-cog.org</a>

Phone: 847-296-9200

[www.nwmc-cog.org](http://www.nwmc-cog.org)