



Memorandum

To: Mayor Biss and Members of the City Council
From: Erika Storlie, City Manager
Subject: Weekly City Manager's Update
Date: September 10, 2021

STAFF REPORTS BY DEPARTMENT



Weekly Report for September 4, 2021 – September 10, 2021
**There will be no 311 report this week*

City Manager's Office
City Council Agenda Schedule

Community Development
Weekly Zoning
Weekly Inspection Report
Monthly Building Permit/CV Report – August 2021

Health Department
Weekly Food Establishment Application Report

Law Department
Weekly Liquor License Application Report

Parking
Lakefront Parking Pilot Program Update

Legislative Reading
NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, September 13, 2021

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, September 14, 2021

Board of Local Improvements - CANCELED

www.cityofevanston.org/boardofimprovements

Reimagining Public Safety Committee

www.cityofevanston.org/reimaginingpublicsafety

Arts Council

www.cityofevanston.org/artscouncil

Preservation Commission

www.cityofevanston.org/preservationcommission

Wednesday, September 15, 2021

Design and Project Review Committee

www.cityofevanston.org/dapr

Thursday, September 16, 2021

Referrals Committee

www.cityofevanston.org/referralcommittee

Parks and Recreation Board

www.cityofevanston.org/PRCSBoard

Equity & Empowerment Commission

www.cityofevanston.org/equityandempowermentcommission

2021 City Council Agenda Items

Printed from Asana

September 13, 2021

- Nicholas Cummings:** Resolution 89-R-21 - Appointment of Kelley Gandurski as Interim City Manager

Department: Law
Council Action: Res
Action: For Action
iCompass Status: Approved
Council or Committee: APW
Notes: Special Order of Business
Emma Review/Final Agenda: Yes

- David Stoneback:** Contract Award with Capitol Cement Co., Inc. for the 2021 Alley Improvements Project (Bid No. 21-16)

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: Yes
Emma Review/Final Agenda: Yes

- Luke Stowe:** Resolution 83-R-21 Authorizing CMO to sign Amendment to Northshore Towing Contract

Department: Admin Serv
Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

- David Stoneback:** Approval of Change Order No. 1 to the Contract with Precision Pavement Marking, Inc. for the 2021 Pavement Marking Program

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: No
Emma Review/Final Agenda: Yes

- David Stoneback:** Approval of Contract with Garland/DBS Inc. for Roof Replacement and Repairs of City of Evanston Facilities

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: Yes
Emma Review/Final Agenda: Yes

- David Stoneback:** Ordinance 68-O-21, Amending City Code Section 1-17-4-2 "Sale of Real Property"

Department: Public Works
Council Action: Ord
Council or Committee: APW

Action: For Action
iCompass Status: Approved
MWEBE Memo: No
Emma Review/Final Agenda: Yes

- Nicholas Cummings:** Ordinance 91-O-21 Amending Section 3-4-6(D) to Increase the Number of Class D Liquor Licenses from 61 to 62 (Evanston Pour)

Department: Law
Council Action: Ord
Council or Committee: APW
Action: For Intro and Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

- Nicholas Cummings:** Ordinance 90-O-21 Amending Section 3-4-6(Q) to Increase the Number of Class Q Liquor License Holders from 3 to 4 (Trulee)

Action: For Intro and Action
iCompass Status: Approved
Department: Law
Council Action: Ord
Council or Committee: APW
Emma Review/Final Agenda: Yes

- Nicholas Cummings:** Ordinance 89-O-21 Amending Section 3-4-6(D) to Increase the Number of Class D Liquor Licenses from 60 to 61 (DeSalvo's Pizza)

Department: Law
Council Action: Ord
Council or Committee: APW
Action: For Intro and Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

- Nicholas Cummings:** Ordinance 85-O-21 Amending City Code Section 3-4-6 to Add A Class L-2 Liquor License

Department: Law
Council Action: Ord
Council or Committee: APW
Action: For Introduction
iCompass Status: Approved
Emma Review/Final Agenda: Yes

- David Stoneback:** Ordinance 86-O-21, Amending Section 10-11-5(D), Schedule V(D) of the Evanston City Code, "Four-Way Stops" (Four-Way Stops at Hartrey Avenue and Payne Street)

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Intro and Action
iCompass Status: Approved
MWEBE Memo: No
Emma Review/Final Agenda: Yes

- David Stoneback:** CO with Webber for landscape improvements at RCCC

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: No
Emma Review/Final Agenda: Yes

David Stoneback: Approval of Change Order 1 to the Contract with Hacienda Landscaping for the Robert Crown Playground

Department: Public Works
 Council Action: Bus
 Council or Committee: APW
 Action: For Action
 iCompass Status: Approved
 MWEBE Memo: No
 Emma Review/Final Agenda: Yes

David Stoneback: Approval of Contract with CDM Smith, Inc. for Corrosion Control Study Services (RFP 21-26).

Department: Public Works
 Council Action: Bus
 Council or Committee: APW
 Action: For Action
 iCompass Status: Approved
 MWEBE Memo: Yes
 Emma Review/Final Agenda: Yes

This item should be agenda immediately following the award of the engineering services for lead service line replacement pilot.

David Stoneback: Contract with Garland for Emergency Civic Center Gutter System Repairs

Department: Public Works
 Council Action: Bus
 Council or Committee: APW
 Action: For Action
 iCompass Status: Approved
 MWEBE Memo: Yes
 Emma Review/Final Agenda: Yes

Luke Stowe: Three-Year (3) Sole Source renewal of Google Workspace Enterprise Plus License Agreement

Action: For Action
 iCompass Status: Approved
 MWEBE Memo: No
 Department: Admin Serv
 Council Action: Bus
 Council or Committee: APW
 Emma Review/Final Agenda: Yes

Paul Zalmezak: Ordinance 67-O-21 Adopting Tax Increment Allocation Financing for the Five/Fifths Redevelopment Project Area

Department: CMO
 Council Action: Ord
 Council or Committee: APW
 Action: For Introduction
 iCompass Status: Approved
 Emma Review/Final Agenda: Yes

Paul Zalmezak: Ordinance 65-O-21 Approving a Tax Increment Redevelopment Plan and Redevelopment Project for the Five/Fifths Redevelopment Project Area

Department: CMO
 Council Action: Ord
 Council or Committee: APW
 Action: For Introduction
 iCompass Status: Approved
 Emma Review/Final Agenda: Yes

Paul Zalmezak: Ordinance 66-O-21 Designating the Five/Fifths Redevelopment Project Area

Department: CMO
Council Action: Ord
Council or Committee: APW
Action: For Introduction
iCompass Status: Approved
Emma Review/Final Agenda: Yes

- David Stoneback:** Resolution 85-R-21, A Resolution in Support of the City of Evanston and School District 65 Safe Routes to School Program

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: No
Emma Review/Final Agenda: Yes

- Hitesh Desai:** Bills List and Payroll

Department: CMO
Council Action: Bus
Council or Committee: APW
Action: For Action
Emma Review/Final Agenda: Yes

- Nicholas Cummings:** Resolution 81-R-21 Terminating cap on delivery fees

Department: Law
Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

- David Stoneback:** Salt purchase 1-yr extension on existing contract with Morton

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: No
Emma Review/Final Agenda: Yes

- Lawrence C. Hemingway:** Approval of Purchase Order Increase for Volleyball Instruction at the Chandler-Newberger Center

Department: Parks & Rec
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

- Lawrence C. Hemingway:** Resolution 82-R- 21 Hoffman House Contract Renewal

Department: Parks & Rec
Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

David Stoneback: Approval of Change Order #1 to the Agreement with AECOM Technical Services, Inc. for the Water Utility Continuity of Operations Plan.

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: No
Emma Review/Final Agenda: Yes

David Stoneback: Approval of a Contract with CDM Smith Inc. for Lead Service Line Replacement Plan and Pilot Implementation (RFP 21-29)

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: Yes
Emma Review/Final Agenda: Yes

There will be a presentation as part of this agenda item. This item should be immediately followed by the award of engineering services for the Corrosion control study

David Stoneback: Approval of a Contract with Greeley and Hansen for the Evanston Service Center Facility Evaluation and Master Plan (RFP 21-24)

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: Yes
Emma Review/Final Agenda: Yes

David Stoneback: Change Order No. 3 to the Agreement with Patrick Engineering, Inc. for the Main Street Improvements Project RFQ 18-28

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: No
Emma Review/Final Agenda: Yes

David Stoneback: Approval of Change Order No. 2 to the contract with Terra Engineering, Ltd. for the McCulloch Park Renovations Project (RFP 19-53)

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: No
Emma Review/Final Agenda: Yes

Nicholas Cummings: Resolution 86-R-21 Approving Extended Service Hours for Levy Premium Food Service One-Day Z-2 Liquor License on September 25 and October 16, 2021

Department: Law
Council Action: Res
Council or Committee: APW

Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Johanna Nyden: Ordinance 82-O-21 - Text Amendment Live-Work Spaces

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Johanna Nyden: Ordinance 75-O-21 Moratorium on non-owner-occupied internal ADUs

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Johanna Nyden: Discussion and Assignment of P&D Members to Sub-Committee on Housing Issues

Department: Community Dev
Council Action: Disc
Council or Committee: PD
Action: For Discussion
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Johanna Nyden: Approval of \$115,000 in CDBG-CV Funding for Childcare Scholarships for Families Impacted by COVID-19

Department: Community Dev
Council Action: Bus
Action: For Action
iCompass Status: Approved
Council or Committee: PD
Emma Review/Final Agenda: Yes

Kimberly Richardson: BCC Appointments

Department: Mayor's Office
Council Action: Bus
Council or Committee: Appointments
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Paul Zalmezak: 88-R-21 Resolution Authorizing City of Evanston Commitment Concerning the Proposed Five-Fifths TIF District

Department: CMO
Council Action: Res
Council or Committee: CC
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Paul Zalmezak: 87-R-21 Authorizing the Separation of Ingraham Park Into A Distinct Tax Parcel and Removal from the Proposed TIF District

Department: CMO
Council Action: Res

Council or Committee: CC
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

 Hitesh Desai: Mid Year Financial Report

Department: CMO
Council Action: SPB
Council or Committee: CC
Action: For Discussion
iCompass Status: Approved
Emma Review/Final Agenda: Yes

 David Stoneback: Intro of ComEd Rep during CM announcements

Department: Public Works
Council Action: Annouc
Council or Committee: CC
Action: For Discussion
MWEBE Memo: No
Emma Review/Final Agenda: Yes
iCompass Status: Approved

During the CM announcements, I would like to introduce Edith Ruiz, who is the ComEd External Affairs Manager assigned to Evanston

 Darlene Francellno: Mayor Honors Destination Imagination Participants

Department: Mayor's Office
Council Action: Annouc
Council or Committee: CC
iCompass Status: Approved
Emma Review/Final Agenda: Yes

 Kimberly Richardson: Hispanic Hertiage Month Proclamation

Department: Mayor's Office
Council Action: Annouc
Council or Committee: CC
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Special CC - September 20, 2021

 Johanna Nyden: Ordinance 83-O-21 Definition of Family/3-Unrelated

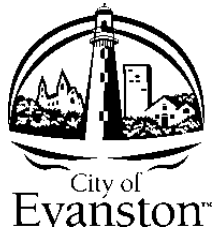
Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Introduction
iCompass Status: Approved
Emma Review/Final Agenda: Yes

 Johanna Nyden: Affordable Housing Update

Department: Community Dev
Council Action: Pres
Council or Committee: CC

 Johanna Nyden: YMCA Men's Residence Renovation Funding Request

Department: Community Dev
Council Action: Res
Council or Committee: CC
Action: For Action



Memorandum

To: Honorable Mayor and Members of the City Council
From: Johanna Nyden, Community Development Director
Subject: Weekly Zoning Report
Date: September 10, 2021

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or jnyden@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, August 26, 2021 - September 8, 2021

Backlog (business days received until reviewed): 17

Volume (number of cases pending staff review): 14

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1631 Chicago Avenue	D4	Zoning Analysis	Planned Development for new 13-story building with 141 dwelling units, 37 parking spaces, and 6,759 square feet of ground floor retail	05/20/21	pending revisions from the applicant
1	2300 Noyes Street	R5	Zoning Analysis	New 6-story 61-unit multi-family dwelling, all affordable dwelling units (Walchirk Apartments)	08/23/21	pending staff review
1	1726 Sherman Avenue	D2	Building Permit	Interior remodel for restaurant	09/01/21	pending additional information from the applicant
2	2322 Nathaniel Place	R2	Building Permit	Remove front walk and stoop, replace with pavers	04/09/21	pending additional information from the applicant
2	1553 Dewey Avenue	R3	Building Permit	New 22x24 detached garage	05/11/21	non-compliant, pending minor variation application from applicant
2	1566 Dewey Avenue	R3	Building Permit	Brick and pea gravel patio	06/01/21	non-compliant, pending revisions and/or minor variation application from the applicant
2	1027 Darrow Avenue	R3	Building Permit	Interior alteration, deck	07/17/21	pending additional information from the applicant
2	2030 Greenwood Street	MXE	Building Permit	New multi-family dwelling building with 24 dwelling units	08/16/21	pending staff review/DAPR
2	1414 Church Street	R1	Zoning Analysis	Attached garage addition to residence	08/31/21	pending staff review
3	1207 Judson Avenue	R1	Zoning Analysis	Resent paver driveway, remove deck and existing patio, new paver patio	09/08/21	pending staff review
4	1408 Greenleaf Street	B1	Building Permit	Addition and 2nd-story addition to coach house	04/09/21	non-compliant, pending major variation application from the applicant
4	1232 Ridge Avenue	R1	Building Permit	Install accessible lift and interior alteration	06/24/21	pending revisions from the applicant, Preservation
4	935 Wesley Avenue	R3	Building Permit	New garage, rear steps and entry, interior alteration	07/14/21	pending revisions from the applicant
4	1138 Elmwood Avenue	R3	Building Permit	New patio	08/15/21	pending additional information from the applicant
4	1017 Davis Street	D2	Zoning Analysis	Determination of use for Medical Office and Parking	08/23/21	pending staff review
4	717 Main Street	B2/oDM	Zoning Analysis	Medical office for COVID-19 testing	09/07/21	pending staff review
5	2044 Wesley Avenue, 2019 Jackson Avenue, and 2024-26 Green Bay Road	R4 & R5/oWE	Zoning Analysis	Planned Development for new 21 townhomes in 6 buildings and a 12-unit multi-family dwelling, including new private street	01/13/21	non-compliant, pending revisions from the applicant and/or planned development application
5	1807 Grey Avenue	R3	Building Permit	Deck	04/10/21	pending additional information from the applicant
5	2012 Maple Avenue	R4a	Building Permit	New single-family residence	04/13/21	non-compliant, pending minor variation application from the applicant

5	1835 Ashland Avenue	R2	Building Permit	Addition and remodel	05/08/21	non-compliant, pending minor variation from the applicant
5	1844 Wesley Avenue	R1	Building Permit	Paver patio	07/24/21	pending additional information from the applicant
6	2650 Lincolnwood Drive	R1	Building Permit	Enlarge front porch	08/17/20	non-compliant, pending additional information and revisions from the applicant
6	2411 Crawford Avenue	R2	Building Permit	New patio	01/15/21	non-compliant, pending revisions from the applicant
6	2750 Lawndale Avenue	R1	Zoning Analysis	Remove patio, install paver patio	03/29/21	pending additional information from the applicant
6	3126 Isabella Street	R1	Zoning Analysis	Remove and repour driveway, reset new paver walk	04/09/21	pending additional information from the applicant
6	2507 Prospect Avenue	R1	Building Permit	Mudroom addition	05/15/21	non-compliant, pending revisions or minor variation application from applicant
6	2149 Bennett Avenue	R1	Building Permit	Paver patio	05/27/21	non-compliant, pending revisions from the applicant
6	2504 Central Park Avenue	R1	Building Permit	Addition and patio expansion	07/07/21	pending revisions from the applicant
6	2701 Noyes Street	R1	Building Permit	New single-family residence	07/16/21	non-compliant, pending revisions from the applicant
6	3033 Hartzell Street	R1	Building Permit	Detached garage	07/17/21	non-compliant, pending minor variation application from the applicant
6	3300 Payne Street	R1	Building Permit	Detached garage	07/17/21	pending additional information from the applicant
6	3039 Thayer Street	R1	Building Permit	Replace walk	07/19/21	non-compliant, pending revisions from the applicant
6	2614 Hartzell Street	R1	Building Permit	Addition and exterior renovation	08/18/21	pending additional information from the applicant
6	2414 Hartzell Street	R1	Building Permit	Dig-out basement, 1-story addition, and deck	08/27/21	pending staff review
6	2402 Pioneer Road	R1	Building Permit	Patio, pergola, and walks	08/31/21	pending revisions from the applicant
6	2608 Isabella Street	R1	Zoning Analysis	Addition	08/31/21	pending staff review
6	2828 Lincoln Street	R1	Building Permit	Deck and patio	09/02/21	pending additional information from the applicant
6	3300 Payne Street	R1	Building Permit	Remove asphalt driveway, install new permeable pavement driveway, walk, and patio	09/02/21	pending staff review
7	1927 Lincoln Street	R1	Building Permit	Rebuild patio and walks, outdoor kitchen	03/11/21	pending additional information from the applicant
7	2020 Colfax Street	R1	Building Permit	Replace deck	04/05/21	non-compliant, pending revisions from the applicant
7	2353 Colfax Terrace	R1	Building Permit	1-story screened porch	05/28/21	non-compliant, pending revisions and/or major variation application
7	1030 Central Street	OS	Zoning Analysis	Post 42 Patio determination of use for American Legion/Canal Shores Golf Course	06/29/21	pending violation notice
7	1925 Colfax Street	R1	Building Permit	Garage, 22'x24'	07/01/21	pending revisions from the applicant

7	2342 Ridge Avenue	R1	Building Permit	Dormer on existing detached garage, interior remodel, deck	07/10/21	pending additional information from the applicant
7	2027 Colfax Street	R1	Building Permit	Addition	07/15/21	pending revisions from the applicant
7	1225 Grant Street	R1	Building Permit	Remove and replace deck	07/17/21	pending revisions from the applicant
7	2026 Lincoln Street	R1	Building Permit	New single-family residence	08/04/21	non-compliant, pending revisions from the applicant
7	2764 Garrison Street	R1	Building Permit	New 22x20.3 detached garage	08/18/21	non-compliant, pending revisions from the applicant
7	1926 Noyes Street	R1	Building Permit	Paver patio	08/18/21	non-compliant, pending revisions from the applicant
7	827 Clinton Place	R1	Zoning Analysis	Remove patio and walk, install new patio and walk, built-in grill, and retaining wall	08/26/21	pending staff review
7	10 Milburn Park	R1	Building Permit	Interior remodel and deck	09/02/21	pending staff review
7	1208 Grant Street	R1	Building Permit	Capping existing stoop, walks, seat wall, and patio	09/02/21	pending staff review
8	1805 Howard Street	C1	Building Permit	Pergola	04/29/21	pending additional information from the applicant
8	2018 Dobson Street	R2	Building Permit	Detached garage	07/10/21	pending revisions from the applicant
8	1725 Brummel Street	R2	Zoning Analysis	Chicken coop	09/07/21	pending staff review
9	610 Barton Avenue	R2	Building Permit	Garage, 20'x20'	06/01/21	pending additional information from the applicant
9	2201 Oakton Street	I1/oRD	Zoning Analysis	Open display of rental vehicles (Home Depot)	08/13/21	pending staff review

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1946 Orrington Avenue	R4a	Special Use	Special use for a Rooming House	07/30/21	pending DAPR, ZBA
1	1732 Orrington Avenue	D2	Planned Development	New 10-story office tower with ground floor retail and enclosed parking	08/18/21	pending DAPR, PC 10/13/21
2	1806 Dempster Street	B1	Special Use	Special use for a Convenience Store	08/17/21	pending DAPR, ZBA
2	1553 Dewey Avenue	R3	Minor Variation	Street side setback to detached garage and patio, rear setback to patio	08/19/21	determination after 09/16/21
3	1012 Chicago Avenue	C1a	Planned Development	New 5-story mixed use building with ground floor retail, 116 dwelling units, underground parking garage with 59 parking spaces	05/07/21	pending P&D 09/27/21
3	801 Forest Avenue	R5	Fence Variation	0' street side yard setback to 6' tall fence	08/09/21	determination after 09/01/21
4	1555 Oak Avenue	R6	Special Use	Special use for a Cultural Facility (Halim Time & Glass Museum at King Homes)	04/21/21	on hold per applicant
4	1408 Greenleaf Street	B1	Major Variation	Expansion of a legal nonconforming residential use	08/24/21	pending ZBA 09/21/21
5	2012 Maple Avenue	R4a	Minor Variation	Interior side yard setbacks for new single-family residence	08/12/21	determination after 09/01/21
5	1835 Ashland Avenue	R2	Minor Variation	Interior side yard setback to deck	08/04/21	determinaton after 09/17/21

6	3033 Hartzell Street	R1	Minor Variation	Building lot coverage for new 20'x23' detached garage	08/10/21	determination after 09/01/21
6	2754 Crawford Avenue	R2	Major Variation	Rear yard setback for addition to single-family residence	09/07/21	pending DAPR 09/15/21, ZBA 10/19/21
6	2705 Thayer Street	R1	Minor Variation	Interior side yard setback to 2nd story addition to single-family residence	09/08/21	determination after 09/27/21
8	1207 Harvard Terrace	R2	Minor Variation	Interior side yard setback for 2nd story addition	08/27/21	determination after 09/22/21



MEMORANDUM

To: Lolita Thomas, Administrative Lead, Law Department

From: Ahmed H. Aich-Sandino, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 10, 2021

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

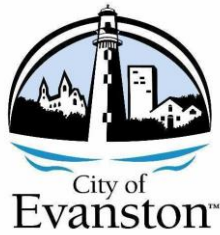
Please contact me at 847-448-8030 or aaichsandino@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, September 10, 2021

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
8	100 Chicago Avenue (Gateway)	Mixed-Use Retail/Residential	Construction fence and site are in good shape. foundation work is complete. Block work on interior stairwells and exterior walls has begun The construction fence and site are in good order. Foundation work is ongoing.	9/10/2021
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	Final retaining wall restoration on Ridge ave. will be completed by end of this week. Storm sewer tie-in is complete. Parking lot light poles along the west side of the property are non compliant with the City of Evanston's requirement of Zero ft candles at the lot line, WBOlson is working on a solution.	9/10/2021
4	1555 Ridge Avenue	Multi-Family Building	Construction fence and site are in good order. Exterior brick work is almost complete. Interior rough MEP complete in all units levels 2 through 5 elevations.	9/10/2021
8	1011 Howard Street (Evergreen Senior Housing)	Senior Living Facility	Construction fence and site are in good order. Interior MEP rough work continues .	9/10/2021



DATE: September 10, 2021

TO: Emma Carter, Administrative - Lead City Manager's Office

FROM: Ahmed H. Aich - Sandino, Building and Inspection Services Division Manager

SUBJECT: Building Permit & Construction Value Financial Report for August, 2021

BUILDING PERMIT FEES

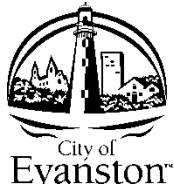
Total Permit Fees Collected for the Month of August 2021	\$ 129,007
Total Permit Fees Collected Fiscal Year 2021	\$ 3,093,400
Total Permit fees Collected for the Month of August 2020	\$ 341,513
Total Permit Fees Collected Fiscal Year 2020	\$ 5,933,696

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR AUGUST 2021	\$ 12,745,989
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2021	\$ 103,089,261
TOTAL CONSTRUCTION VALUE FOR AUGUST 2020	\$ 17,408,392
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2020	\$ 333,540,578

OTHER FEES

Total ROW Permit fees Collected for the Month of August 2021	\$ 45,471
Total ROW Permit Fees Collected Fiscal Year 2021	\$ 634,474



Memorandum

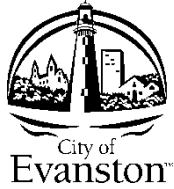
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: September 10, 2021

Ward	Property Address	Business Name	Date Received	Current Status
4	812 Dempster St	Inspired Indian Cooking	8/26/2021	Pending Building Permit Application
5	1903 Church St	Chicago Wingz Around the World	8/13/2021	Pending Inspections
1	1618 Sherman Ave	Fruitful Delight (in LA Fitness)	8/12/2021	Licensed Issued
5	1942 Maple Ave	Shop Now (change of ownership)	8/9/2021	Pending Building Permit Application
1	1726 Sherman Ave	Tomo Japanese Street Food	7/13/2021	Pending Building Permit Issuance
4	630 Davis St	Deep Purpl Acai Bowl	4/15/2021	Building Permit Issued – Pending Inspections
3	525 Main St	Wild Fork Foods	4/6/2021	Building Permit Issued – Pending Inspections
7	1945 Central St	DeSalvo's Pizza (aka RD Pizza)	4/5/2021	Building Permit Issued – Pending Inspections
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Building Permit Issued – Pending Inspections
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
2	1815 Ridge Ave	Trulee Evanston (Solero Senior Living)	03/03/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: September 10, 2021

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8097 or bgeorge@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of September 10, 2021

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
7	DeSalvo's Pizza	1945 Central Avenue	D	Restaurant	Hours: 11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Approved at the Liquor Control Review Board on 8.26.21. Ordinances will go on the 9.13.21 Council agenda
2	Trulee Evanston	1815 Ridge Avenue	Q	Retirement facility	Hours: 11 a.m. — 12 a.m. (2 a.m. on special holidays)	Approved at the Liquor Control Review Board on 8.26.21. Ordinances will go on the 9.13.21 Council agenda
3	Evanston Pour	528 Dempster St	D	Restaurant	Hours: 11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Approved at the Liquor Control Review Board on 8.26.21. Ordinances will go on the 9.13.21 Council agenda



Memorandum

To: Honorable Mayor and Members of the City Council

From: Michael Rivera, Parking Division Manager

CC: Luke Stowe, CIO/Administrative Services Director

Subject: Lakefront Parking Pilot Program Update

Date: September 7, 2021

The City of Evanston implemented a lakefront parking pilot program beginning the week of August 2 through October 31. As part of this pilot program, parking rates for vehicles without a current year paid Evanston wheel tax was set at \$3 an hour at designated streets along the lakefront. Enforcement was between 8 a.m. and 9 p.m., seven days a week. Pay stations were installed for coin or credit card transactions, and zones were created to allow for payment via the ParkEvanston app.

The pilot program covers the following locations:

- 1700 through 1800 Sheridan Road
- 1400 Sheridan Road (Arrington Lagoon lot)
- 1400 Sheridan Road (Dawes Park lot)
- 500 through 600 blocks of Sheridan Square on the east side
- 2611 Sheridan Road (Lighthouse beach lot)

From the period of August 2 through August 31 (30 days), the City received 8,289 transactions for a total of **\$46,938.71**. The average transaction was \$5.66 and the average total per day was \$1,564.62. The breakdown of how the transactions were paid is: 4,538 of the transactions were made via the pay stations, and 3,751 were made via the ParkEvanston app.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING SEPTEMBER 10, 2021

NWMC Board Meeting Recap

Thank you to the twenty members who attended Wednesday night's NWMC Board of Directors meeting. In addition to receiving status updates on the pandemic and NWMC Work Plan, the membership unanimously approved the appointment of *Barrington Village President Karen Darch* and *NWMC President and Highland Park Mayor Nancy Rotering* as the delegate and alternate delegate to the Metropolitan Mayors Caucus Executive Committee. Members also unanimously approved the NWMC Committee appointments for the year. We thank all of our committee volunteers for their service to the organization this year!

In other Board action, members unanimously approved a recommendation to support the candidacy of Aurora Chief Financial Officer/Treasurer Chris Minick for election to one of two vacant positions on the Illinois Firefighter Pension Investment Fund Board of Trustees. *Schaumburg Village President Tom Dailly* is running unopposed for the other vacancy. Staff sent an email on Thursday to eligible voting mayors/village presidents informing them of the NWMC Board's action and requesting that they cast their ballots, due prior to Friday, September 24, for Mr. Minick.

NWMC Purchasing Director *Ellen Dayan* discussed the new alliance between the Suburban Purchasing Cooperative (SPC) and Sourcewell, which more than quadruples the products and services offered thru the SPC. For more information, please visit <https://www.nwmc-cog.org/suburban-purchasing-cooperative/spc-sourcewell-program-alliance>. Finally, members unanimously approved the FY22 scope of services and budget to secure transportation planning funds through the Chicago Metropolitan Agency for Planning and Northwest Council of Mayors members unanimously approved a functional classification change request for Northgate Parkway in the *Village of Wheeling*. Staff contacts: *Mark Fowler, Larry Bury*

Today's the Day to Submit Issues for the NWMC Legislative Program!

The Conference's Legislative Committee will meet next week to begin development of the 2022 NWMC Legislative Program. To inform that process, staff previously emailed a form for members to highlight state and federal issues and describe any actions taken to date to address them. In addition to informing the Legislative Program, member responses will provide the Legislative Committee, staff and our consultants with the local government context necessary to review legislation and engage lawmakers as highlighted issues emerge. Completed forms should be submitted to Chris Staron, cstaron@nwmc-cog.org, by TODAY, Friday, September 10. Staff contacts: *Chris Staron, Larry Bury, Mark Fowler*

Join Evanston, Glenview, Lincolnshire and Wilmette at the NWMC Fall Auction!

The NWMC fall auction will be held on Tuesday, October 19 at noon at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood. Thank you to *Evanston, Glenview, Lincolnshire* and *Wilmette* for sending vehicles to the last live auction of the year as we encourage members to turn old inventory into revenue! America's AA offers a wide variety of convenient services to prep your vehicles and garner the highest possible price.

Please note that vehicles and equipment can be listed for disposal at the NWMC auction right up to the morning of the auction day. Sell them now to get a fresh start and please keep in mind that a portion of the proceeds help support the operations of the organization. If you can't make the October auction, America's Auto Auction hosts online sales on par with other government surplus Internet auctions. For questions or additional information, please contact staff or Berry Ellis, berry.ellis@americasautoauction.com or 312-371-5993. Staff contact: *Ellen Dayan*

Safe Routes to School Webinar Recordings Available

The Illinois Department of Transportation (IDOT) has opened the call for projects for the Safe Routes to School (SRTS) program, which runs until September 30. This year's cycle will award funding to infrastructure projects

only, and the maximum award per project has been raised to \$250,000 with a 20 percent required local match. To help local agencies prepare for SRTS applications, the Active Transportation Alliance and Illinois Public Health Institute hosted two webinars for interested applicants. Please see below for access to the recordings:

Webinar #1: SRTS Grant Guidelines – [Webinar Recording](#) – [Slides](#)

Webinar #2: SRTS Grant Q&A – [Webinar Recording](#)

More information is available in [Circular Letter 2021-20](#), on [IDOT's website](#) or by contacting DOT.SafeRoutes@illinois.gov. *Staff contact: Kendra Johnson*

IDOT Accepting Applications for Truck Access Route Program

The Illinois Department of Transportation (IDOT) provided a Notice of Funding Opportunity for FFY 2023 [Truck Access Route Program \(TARP\)](#) funding on Friday, September 3. TARP provides funding for projects intended to upgrade roadways to accommodate 80,000 pound truckloads. Eligible projects must start at a truck generator or designated truck route or municipality and end at another designated truck route or municipality. The program provides \$45,000 per lane mile and \$22,000 per eligible intersection, with total project funding capped at half of the total project cost or \$900,000 per project. Only construction costs are eligible to be covered under the program. Completed project applications should be submitted to the appropriate IDOT Local Roads and Streets office no later than 5:00 p.m. on Friday, October 15. Project awards are anticipated to be announced during the week of November 15. More information is available in [Circular Letter 2021-22](#) or by contacting Stephane Seck-Birhame, Bablibile.Seck@Illinois.gov. *Staff contact: Kendra Johnson*

Salt Smart Collaborative to Host Virtual Deicing Workshops

The Salt Smart Collaborative will host three virtual workshops to help personnel from municipalities and public works facilities to implement Best Management Practices (BMPs) to reduce the amount of salt used in snow fighting operations and to address NPDES Permit Requirements. Each workshop will be held from 8:00 a.m. to noon and will cover the same information. Certificates of Attendance will be provided upon request. See below for registration information for each workshop:

- Thursday, September 30, 8:00 a.m. to noon – [Register Here](#)
- Tuesday, October 5, 8:00 a.m. to noon – [Register Here](#)
- Tuesday, October 12, 8:00 a.m. to noon – [Register Here](#)

For more information, please visit the [Salt Smart Collaborative website](#) or contact Nancy Cinatl, ncinatl@theconservationfoundation.org. *Staff contact: Kendra Johnson*

Last Chance to Apply for MWRD's Sustainable Landscaping and Biosolids Awards

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) is seeking applications from Cook County individuals, organizations and businesses for the 2021 Sustainable Landscaping and Biosolids Beneficial Reuse Awards until Wednesday, September 15. The awards recognize the activities and innovations from entities, such as park districts, villages, schools, golf courses and athletic clubs in two separate categories: Sustainable Landscaping and Beneficial Use of Exceptional Quality (EQ) Biosolids and Compost.

Activities completed after January 1, 2016 are eligible for an award, and an individual or organization is eligible once every five years. Qualifications for the Sustainable Landscaping award may be demonstrated through the innovative use of green infrastructure, capital investment, and how an individual or organization promotes green landscaping to educate the community. Submittals should include figures, illustrations, narrative, and photos to help further explain the efforts. The evaluation process may include a site visit. Awards applications will be accepted electronically and presented at the virtual ninth annual Sustainability Summit on Tuesday, October 12. Visit [MWRD's website](#) to apply for awards. For more information about the biosolids program, awards or event, contact public.affairs@mwrld.org. *Staff contact: Kendra Johnson*

Meetings and Events

NWMC Legislative Committee will meet Wednesday, September 15 at 8:30 a.m. via teleconference.

NWMC Transportation Committee will meet Thursday, September 16 at 8:30 a.m. at the NWMC offices and via Zoom Video Conference.

NWMC Bicycle & Pedestrian Committee will meet Tuesday, September 21 at 10:30 a.m. at the NWMC offices and via Zoom Video Conference.

NWMC Staff

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