



# Memorandum

To: Mayor Biss and Members of the City Council  
From: Erika Storlie, City Manager  
Subject: Weekly City Manager's Update  
Date: August 13, 2021

## STAFF REPORTS BY DEPARTMENT



Weekly Report for August 6, 2021 – August 12, 2021  
*\*There will be no 311 report this week*

### **City Manager's Office**

Weekly Bids Advertised

### **Community Development**

Weekly Zoning Report

Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

### **Fire Department**

Monthly Stats Report – July 2021

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Tuesday, August 17, 2021**

Reimagining Public Safety Committee

[www.cityofevanston.org/reimaginingpublicsafety](http://www.cityofevanston.org/reimaginingpublicsafety)

Northwestern University-City Committee

[www.cityofevanston.org/nucitycommittee](http://www.cityofevanston.org/nucitycommittee)

Housing & Community Development Act Committee – CANCELED

[www.cityofevanston.org/housingcommunitydev](http://www.cityofevanston.org/housingcommunitydev)

**Wednesday, August 18, 2021**

Design and Project Review Committee - CANCELED

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

**Thursday, August 19, 2021**

Referrals Committee

[www.cityofevanston.org/referralcommittee](http://www.cityofevanston.org/referralcommittee)

Equity & Empowerment Commission

[www.cityofevanston.org/equityandempowermentcommission](http://www.cityofevanston.org/equityandempowermentcommission)



# Memorandum

To: Erika Storlie, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of August 9, 2021

Date: August 13, 2021

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs sent during the Week of August 9, 2021

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
Bid 21-32 Water Treatment Chemicals	Public Works	Work on this project includes: the purchase of chemicals to be used in the drinking water treatment process.	TBD	9/28	10/25
Bid 21-33 Water Meters	Public Works	Work on this project includes: to obtain a supplier of water meters. These meters shall be designed and manufactured for the sole purpose of metering potable water from the City's residential and commercial/ industrial customers. In addition to the following specifications, all meters shall meet all AWWA specifications. <u>Meters shall only be manufactured by <b>Neptune Industries</b>, Tallassee, AL - no substitutes will be considered.</u> All meters and parts shall be new and unused. Used or	\$56,000	9/28	10/25

		rebuilt meters and equipment will not be accepted. All Meters must be compatible with the Neptune 360 software and Neptune MIU's reading system.			
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## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Johanna Nyden, Community Development Director  
Subject: Weekly Zoning Report  
Date: August 13, 2021

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or [jnyden@cityofevanston.org](mailto:jnyden@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, August 5, 2021 - August 11, 2021**

**Backlog (business days received until reviewed): 17**

**Volume (number of cases pending staff review): 11**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1631 Chicago Avenue	D4	Zoning Analysis	Planned Development for new 13-story building with 141 dwelling units, 37 parking spaces, and 6,759 square feet of ground floor retail	05/20/21	pending revisions from the applicant
1	1732-1740 Orrington Ave.	D2	Zoning Analysis	Planned Development for new 11-story office building with ground floor retail and 35 underground parking spaces	06/01/21	pending re-review
1	1900 Sherman Avenue	C1a	Zoning Analysis	Major adjustment to existing Planned Development, reducing number of dwelling units from 168 to 152, reducing parking from 37 to 25 (below grade parking) (Jane R. Perlman Apartments).	08/10/21	pending staff review
2	2322 Nathaniel Place	R2	Building Permit	Remove front walk and stoop, replace with pavers	04/09/21	pending additional information from the applicant
2	1553 Dewey Avenue	R3	Building Permit	New 22x24 detached garage	05/11/21	non-compliant, pending revisions or minor variation application from applicant
2	1566 Dewey Avenue	R3	Building Permit	Brick and pea gravel patio	06/01/21	non-compliant, pending revisions and/or minor variation application from the applicant
2	1027 Darrow Avenue	R3	Building Permit	Interior alteration, deck	07/17/21	pending additional information from the applicant
2	1611 Church Street	WE1	Zoning Analysis	Adaptive reuse for light industrial manufacturing of food, corporate offices	07/19/21	pending staff review
3	525 Main Street	C1a/oDM	Building Permit	Exterior remodel, parking garage area (Wild Fork Foods)	07/10/21	<b>pending DAPR 08/25/21</b>
3	819 Judson Avenue	R5	Zoning Analysis	New 4-unit multi-family dwelling, condos	07/12/21	non-compliant, pending revisions from the applicant
3	1246 Hinman Avenue	R1	Building Permit	Install front limestone sitting area and rear limestone sitting area	08/07/21	pending staff review
4	1211 Ridge Avenue	R1	Building Permit	New single-family residence	03/17/21	pending plat of subdivision recording
4	1408 Greenleaf Street	B1	Building Permit	Addition and 2nd-story addition to coach house	04/09/21	additional information provided, pending staff review
4	1232 Ridge Avenue	R1	Building Permit	Install accessible lift and interior alteration	06/24/21	pending revisions from the applicant, Preservation
4	935 Wesley Avenue	R3	Building Permit	New garage, rear steps and entry, interior alteration	07/14/21	pending revisions from the applicant
5	2044 Wesley Avenue, 2019 Jackson Avenue, and 2024-26 Green Bay Road	R4 & R5/oWE	Zoning Analysis	Planned Development for new 21 townhomes in 6 buildings and a 12-unit multi-family dwelling, including new private street	01/13/21	non-compliant, pending revisions from the applicant and/or planned development application
5	1807 Grey Avenue	R3	Building Permit	Deck	04/10/21	pending additional information from the applicant
5	2012 Maple Avenue	R4a	Building Permit	New single-family residence	04/13/21	non-compliant, pending minor variation
5	1835 Ashland Avenue	R2	Building Permit	Addition and remodel	05/08/21	pending revisions from the applicant

5	2411 Church Street	R2	Building Permit	Detached garage	07/14/21	non-compliant, minor variation application from the applicant
5	1844 Wesley Avenue	R1	Building Permit	Paver patio	07/24/21	pending additional information from the applicant
5	830 Hamlin Street	R4a	Building Permit	Detached ADU	08/02/21	pending staff review
5	1001 Emerson Street	R6	Zoning Analysis	Interior remodel (Ebenezer-Primm Tower)	08/03/21	pending staff review
6	2650 Lincolnwood Drive	R1	Building Permit	Enlarge front porch	08/17/20	non-compliant, pending additional information and revisions from the applicant
6	2411 Crawford Avenue	R2	Building Permit	New patio	01/15/21	non-compliant, pending revisions from the applicant
6	2750 Lawndale Avenue	R1	Zoning Analysis	Remove patio, install paver patio	03/29/21	pending additional information from the applicant
6	3126 Isabella Street	R1	Zoning Analysis	Remove and repour driveway, reset new paver walk	04/09/21	pending additional information from the applicant
6	2507 Prospect Avenue	R1	Building Permit	Mudroom addition	05/15/21	non-compliant, pending revisions or minor variation application from applicant
6	2320 Prospect Avenue	R1	Building Permit	Remove deck, concrete walk and patio, install paver patio	05/17/21	pending additional information from the applicant
6	2149 Bennett Avenue	R1	Building Permit	Paver patio	05/27/21	non-compliant, pending revisions from the applicant
6	3205 Hartzell Street	R1	Building Permit	New 24x22 garage	06/01/21	non-compliant, pending revision and/or minor variation application
6	2504 Central Park Avenue	R1	Building Permit	Addition and patio expansion	07/07/21	pending revisions from the applicant
6	2701 Noyes Street	R1	Building Permit	New single-family residence	07/16/21	non-compliant, pending revisions from the applicant
6	3033 Hartzell Street	R1	Building Permit	Detached garage	07/17/21	non-compliant, pending minor variation application from the applicant
6	3300 Payne Street	R1	Building Permit	Detached garage	07/17/21	pending additional information from the applicant
6	3039 Thayer Street	R1	Building Permit	Replace walk	07/19/21	non-compliant, pending revisions from the applicant
6	2310 Marcy	R1	Building Permit	New Screen porch and deck	07/23/21	non-compliant, pending revisions from the applicant
6	2418 Park Place	R1	Zoning Analysis	2-story deck	07/30/21	pending staff review
6	2501 Greeley	R2	Building Permit	New front porch	08/10/21	pending staff review
7	1927 Lincoln Street	R1	Building Permit	Rebuild patio and walks, outdoor kitchen	03/11/21	pending additional information from the applicant
7	2020 Colfax Street	R1	Building Permit	Replace deck	04/05/21	non-compliant, pending revisions from the applicant
7	2353 Colfax Terrace	R1	Building Permit	1-story screened porch	05/28/21	non-compliant, pending revisions and/or major variation application
7	1030 Central Street	OS	Zoning Analysis	Post 42 Patio determination of use for American Legion/Canal Shores Golf Course	06/29/21	pending violation letter

7	1925 Colfax Street	R1	Building Permit	Garage, 22'x24'	07/01/21	pending revisions from the applicant
7	2342 Ridge Avenue	R1	Building Permit	Dormer on existing detached garage, interior remodel, deck	07/10/21	pending additional information from the applicant
7	2027 Colfax Street	R1	Building Permit	Addition	07/15/21	pending revisions from the applicant
7	1801 Central Street	B1a/oCS	Building Permit	New 3-story mixed-use building with ground floor retail and residential on floors 2 and 3	07/16/21	non-compliant, pending revisions from the applicant
7	1225 Grant Street	R1	Building Permit	Remove and replace deck	07/17/21	pending revisions from the applicant
7	2026 Lincoln Street	R1	Building Permit	New single-family residence	08/04/21	pending staff review
8	1805 Howard Street	C1	Building Permit	Pergola	04/29/21	pending additional information from the applicant
8	2018 Dobson Street	R2	Building Permit	Detached garage	07/10/21	pending revisions from the applicant
9	610 Barton Avenue	R2	Building Permit	Garage, 20'x20'	06/01/21	pending additional information from the applicant
9	1224 Washington Street	R3	Zoning Analysis	Subdivide zoning lot into 2 lots	06/25/21	pending additional information from the applicant
9	1612 Madison Street	R3	Zoning Analysis	New single-family residence and detached garage	08/03/21	pending staff review

**Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.**

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1601 Sherman Avenue	D2	Administrative Review Use	Type 2 Restaurant	07/13/21	pending DAPR 08/25/21
1	1946 Orrington Avenue	R4a	Special Use	Special use for a Rooming House	07/30/21	pending DAPR 09/01/21, ZBA 09/21/21
3	1012 Chicago Avenue	C1a	Planned Development	New 5-story mixed use building with ground floor retail, 116 dwelling units, underground parking garage with 59 parking spaces	05/07/21	pending P&D 09/27/21
3	801 Forest Avenue	R5	Fence Variation	0' street side yard setback to 6' tall fence	08/09/21	pending staff review
3	528 Dempster Street	B1/oDM	Administrative Review Use	Type 2 Restaurant (Pour)	08/11/21	pending DAPR 08/25/21
4	1555 Oak Avenue	R6	Special Use	Special use for a Cultural Facility (Halim Time & Glass Museum at King Homes)	04/21/21	on hold per applicant
5	2411 Church Street	R5	Minor Variation	Street side yard setback to detached garage	08/05/21	determination after 08/25/21
6	3205 Hartzell Street	R1	Minor Variation	Building lot and impervious surface coverage for 2-car detached garage replacing a 1-car detached garage	07/13/21	pending additional information and revisions from the applicant per Zoning Administrator's review
6	3033 Hartzell Street	R1	Minor Variation	Building lot coverage for new 20'x23' detached garage	08/10/21	pending staff review





# MEMORANDUM

To: Lolita Thomas, Administrative Lead, Law Department

From: Ahmed H. Aich-Sandino, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: August 13, 2021

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [aaichsandino@cityofevanston.org](mailto:aaichsandino@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, August 12, 2021**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
8	100 Chicago Avenue (Gateway)	Mixed-Use Retail/Residential	Construction fence and site are in good order. The construction fence and site are in good order. Foundation work is ongoing.	8/12/2021
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	Construction fence and site on the South end of the project are in good order. This project is close to completion. Interior occupancy has been approved.	8/12/2021
2	1815 Ridge Avenue (Trulee)	Senior Living Facility	is complete.	8/12/2021
4	1555 Ridge Avenue	Multi-Family Building	Construction fence and site are in good order. The construction site is extremely small which leaves little room for construction material and deliveries. The interior MEP rough work is complete through level 4. Exterior brick work continues on East and South elevations.	8/12/2021
8	1011 Howard Street (Evergreen Senior Housing)	Senior Living Facility	Construction fence and site are in good order. MEP work continues	8/12/2021



# Memorandum

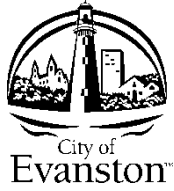
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: August 13, 2021

Ward	Property Address	Business Name	Date Received	Current Status
5	1903 Church St	Chicago Wingz Around the World	8/13/21	Pending Inspections
1	1618 Sherman Ave	Fruitful Delight (in LA Fitness)	8/12/2021	Pending Inspections
5	1942 Maple Ave	Shop Now (change of ownership)	8/9/2021	Pending Inspections
1	1726 Sherman Ave	Tomo Japanese Street Food	7/13/2021	Pending Building Permit Application
7	2601 Prairie Ave	A.K. Coffee	7/13/2021	Pending Building Permit Application
4	630 Davis St	Deep Purpl Acai Bowl	4/15/2021	Building Permit Issued – Pending Inspections
3	525 Main St	Wild Fork Foods	4/6/2021	Pending Building Permit Issuance
7	1945 Central St	RD Pizza	4/5/2021	Building Permit Issued – Pending Inspections
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Building Permit Issued – Pending Inspections
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
4	1012-14 Davis St	Guidepost Day Care Center	04/08/2020	License Issuance Pending DCFS Approval
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: August 13, 2021

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8097 or [bgeorge@cityofevanston.org](mailto:bgeorge@cityofevanston.org) if you have any questions or need additional information.

### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of August 13, 2021

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
7	DeSalvo's Pizza	1945 Central Avenue	D	Restaurant	Hours: 11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Application submitted for 8/26 Liquor
2	Trulee Evanston	1815 Ridge Avenue	Q	Retirement facility	Hours: 11 a.m. — 12 a.m. (2 a.m. on special holidays)	Application submitted for 8/26 Liquor Board meeting
3	Evanston Pour	528 Dempster St	D(?)	Restaurant	Hours: 11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Application submitted for 8/26 Liquor Board meeting; still trying to determine if the business qualifies as a restaurant under the Code



<b>T.1 Incidents per Shift</b>					
		<i>Shift 1</i>	<i>Shift 2</i>	<i>Shift 3</i>	<i>All Shifts</i>
Total Calls In July:  <b>861</b>	<i>Fire</i>	4	4	3	11
	<i>EMS</i>	199	190	227	616
	<i>Other</i>	71	84	79	278
	<i>TOTAL</i>	274	278	309	861

Table T.1 shows a detailed breakdown of the different types of calls that Evanston Fire Department received in July 2021. This is also broken down by the number of calls on each Shift.

“Fire” incidents are incidents where an actual fire was spotted, reported, and extinguished. This can be as small as a brush fire or as significant as a house fire.

“EMS” (emergency medical services) incidents encompass a variety of emergency medical responses. Typically this indicates that an ambulance was dispatched but not always. Depending on the severity of the medical situation, these may or may not require a transportation to a hospital.

“Other” incidents incorporate a variety of different responses: fallen tree branches in the road, responding to an accidental fire alarm, stuck elevators, etc.

**Key Insights:**

The majority of EFD’s call volume are EMS calls. We also see that the number of calls and the distribution of the types of calls is relatively even across all three shifts.



Graph G.2 shows the average number of calls per day of the week in July 2021. The dotted red line is the overall average for July 2021 (total calls divided by number of days in the month).

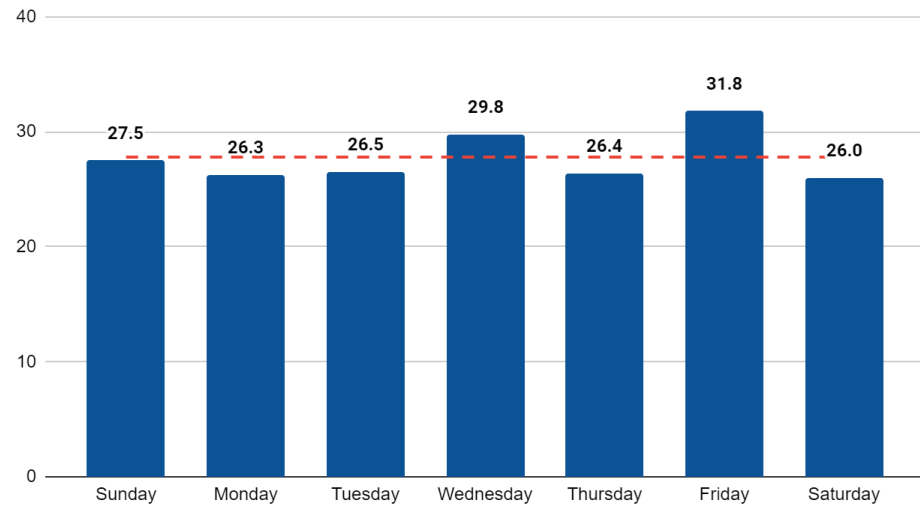
**Key Insights:**

EFD firefighters are kept busy no matter the day of the week! Fridays in July were our busiest day of the week when we averaged almost 32 calls per Friday, while our slowest day of the week was Saturdays where we averaged only 26 calls per Saturday.

Our average day overall was 27.8 calls per day.

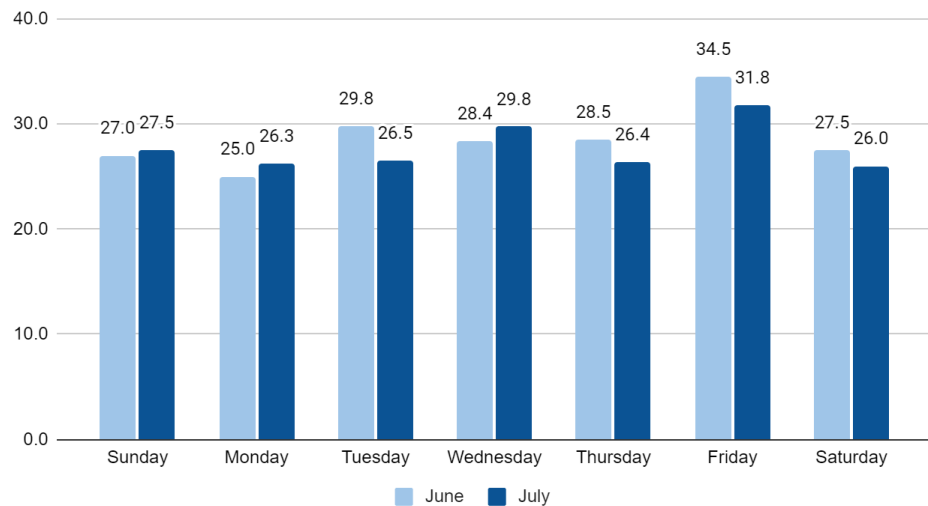
**G.2 Number of Calls per Day of the Week**

July 2021



**G.3 Average Calls per Day of the Week**

June and July 2021



Graph G.3 shows the average calls per day of the week for June and July 2021.

**Key Insights:**

This graph helps show that the July wasn't an anomaly. June was even busier on a per day basis, and every day is busy for our members. This graph also shows that Fridays are consistently our busiest day of the week.



Graph G.4 shows the average number of calls per hour in July 2021. The dotted red line is a loose trend line for the day.

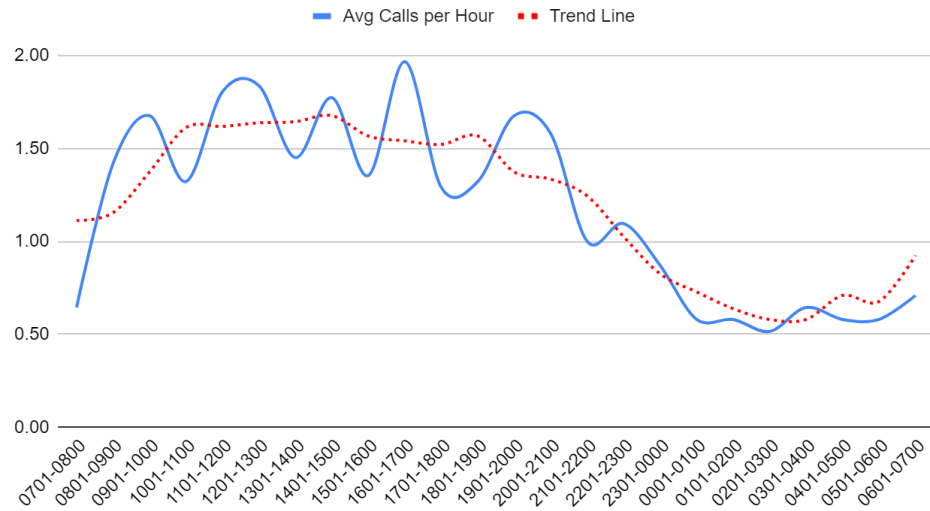
The timeline of the graph is set up to mirror a typical firefighter shift: a 7:00am start time to 7:00am the next day.

**Key Insights:**

During the day time hours, EFD responds to about 1.6 calls per hour. Around 7:00pm, this rate begins to decrease, eventually leveling out to about 0.6 calls per hour during the night.

**G.4 Average Calls per Hour**

July 2021



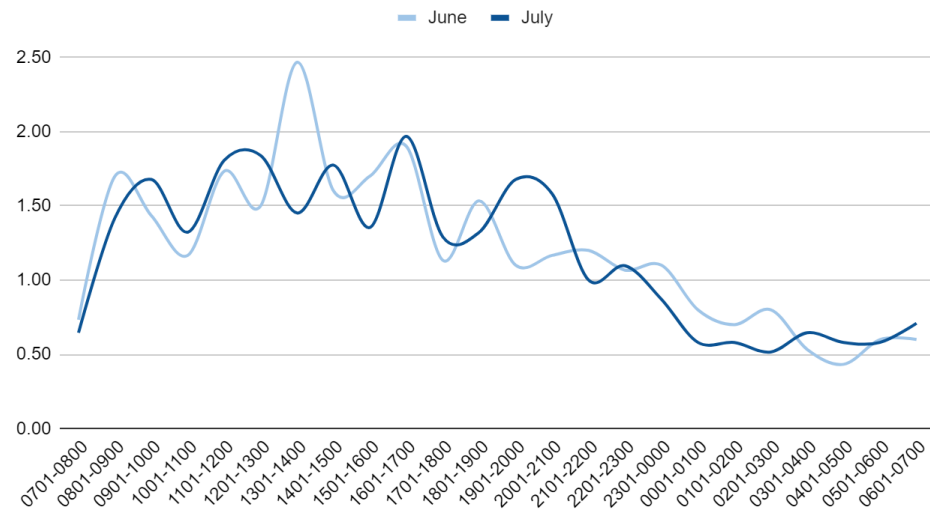
Graph G.5 shows the average calls per hour in June and July 2021.

**Key Insights:**

While the dips and valleys are slightly different between June and July, the general trend is the same. EFD is busiest in the daytime hours, peaking around noon-1:00pm, and then gradually decreases after about 7:00pm each day.

**G.5 Average Calls per Hour**

June and July 2021







Graph G.6 shows the average “turnout” time (in minutes) for EFD in July and June 2021. “Turnout” is the amount of from the moment firefighters are dispatched to call to when they are pulling out of the fire station in their vehicles.

Graph G.7 shows the average response time (in minutes) for EFD in July and June 2021. Response time is the amount of time from being dispatched to a call until the EFD crews arrive on scene.

**Key Insights:**

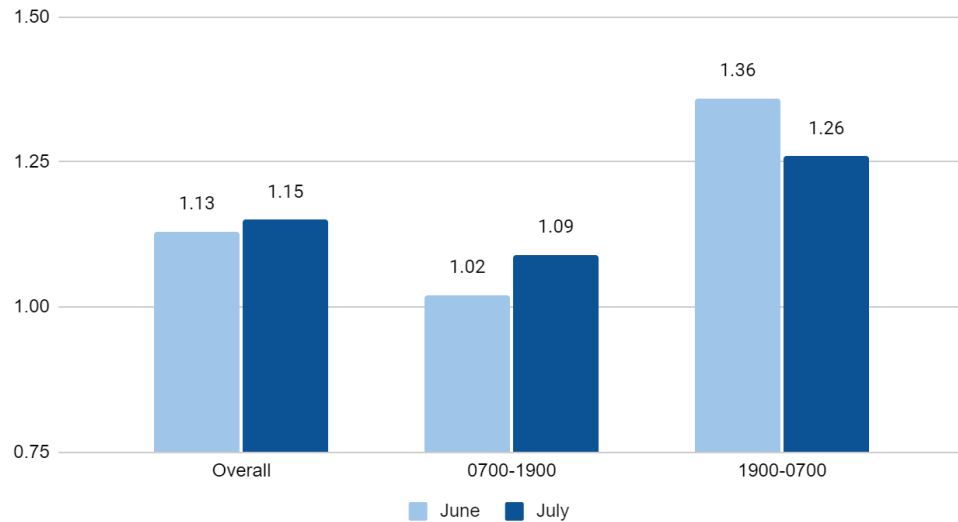
In July 2021, firefighters average turnout time averaged 1.15 minutes (1 minute, 9 seconds). This means, firefighters are alerted to call and “out the door” in just over one minute!

In July 2021, firefighters average response time was 4.15 minutes (4 minutes, 9 seconds). This means that from the moment they are dispatched, firefighters are on scene in just over 4 minutes!

In addition in July, when comparing daytime hours (7:00am-7:00pm) to nighttime hours (7:00pm-7:00am), firefighters were only about 10 seconds slower leaving the stations. Similarly, they are only about 20 second slower arriving on scene during the nighttime hours compared to the daytime hours.

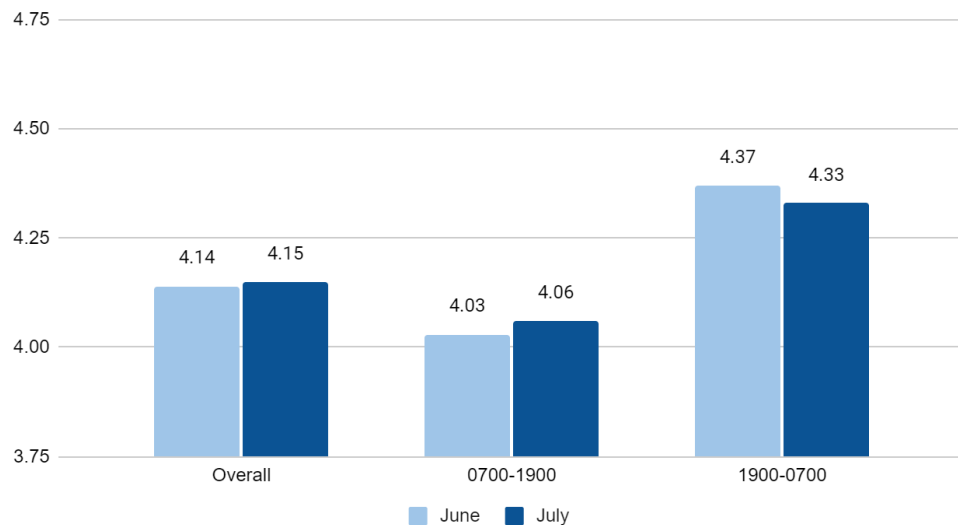
**G.6 Average "Turnout" Time**

In Minutes, June and July 2021



**G.7 Average Response Time**

In Minutes, June and July 2021





<b>T.8 EFD Training Hours</b>	
<i>Total EFD Training Hours July 2021:</i>	<i>Average Training Hours per Firefighter July 2021:</i>
2,787.7 hours	30.3 hours
<i>In addition to Training Hours, EFD firefighters collaborated with the Water Department to test over 1,300 fire hydrants in June and July.</i>	

Table T.8 shows the number of training hours completed by firefighters in July 2021. The average amount per firefighter is the total average training hours for each active firefighter for the whole month.

**Key Insights:**

Most firefighters will work about 9 or 10 shifts in a month. That means, EFD firefighters averaged about 3 hours of training per 24 hour shift!

<b>T.9 Community Engagement</b>
<i>Community Events Attended:</i>
24
<i>Estimated Number of Community Members Present:</i>
903
<i>Types of Events:</i>
Block Parties Fire Station Tours

Table T.9 provides data on EFD's community engagement efforts in July 2021.

**Key Insights:**

July was a busy month for community engagement. EFD crews participated in over 20 block parties and hosted a few small groups and individuals to tour the fire stations. In total they connected with over 900 residents at those events!



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING AUGUST 13, 2021**

## ***RSVP Today for the 2021 NWMC Elected Officials Institute***

We look forward to welcoming the 2021 class of the Northwest Municipal Conference Elected Officials Institute! This year's Institute is scheduled for the evenings of Wednesday, August 25 and Wednesday, September 1. Both sessions will be held from 6:00 p.m. to 9:00 p.m. at the NWMC offices, 1600 E. Golf Road, Suite 0700 in *Des Plaines* (on the campus of Oakton Community College).

The Northwest Municipal Conference Elected Officials Institute is an education program designed to enrich both the freshman and seasoned elected official. A highly interactive format allows ample opportunity for mayors/presidents, trustees/alderpersons and others to exchange ideas and explore topics vital to serving as an elected official. The 2021 agenda provides informative programs, expert presenters and in-depth discussion that will complement your service as an elected official and make the Institute a valuable experience. The full program agenda is as follows:

### Wednesday, August 25

- Welcome/Introduction to the Northwest Municipal Conference and the Elected Officials Institute  
*Presenters: NWMC President and Highland Park Mayor Nancy Rotering, NWMC Staff*
- Elements of Successful Elected Official/Staff Relations  
*Presenters: Former Northbrook Village President Sandy Frum and Highland Park City Manager Ghida Neukirch*
- Government Finance Primer  
*Presenter: Barrington Village Manager Scott Anderson*
- Communicating and Coping with Citizens  
*Presenter: NWMC President and Highland Park Mayor Nancy Rotering*

### Wednesday, September 1

- Intergovernmental Cooperation  
*Presenters: NWMC Staff*
- Communicating with the Media  
*Presenters: Serafin and Associates Founder and CEO Thom Serafin and Senior Strategist Scott Burnham*
- Understanding & Influencing Springfield  
*Presenters: Evanston Mayor and former Illinois Representative and Senator Daniel Biss and NWMC Legislative Consultants Letitia DeWith-Anderson, Taylor Anderson and Allison Richard*

The 2021 NWMC Elected Officials Institute is FREE for members and includes a light dinner each evening, all program materials and a certificate of completion. Please complete the [registration form](#) and send it by Wednesday, August 18 to Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org) or by fax, 847-296-9207.

Please forward this opportunity to the elected officials in your organization and please do not hesitate to contact Mark Fowler, [mfowler@nwmc-cog.org](mailto:mfowler@nwmc-cog.org) with any questions or for additional information. *Staff contacts: Mark Fowler, Larry Bury*

## ***Register Your Delegates to the NWMC Board of Directors***

Last week, staff emailed information to the membership to register delegates and alternate delegates to the NWMC Board of Directors. Members are requested to remit the form by Friday, September 3 to Karol Heneghan via email, [kheneghan@nwmc-cog.org](mailto:kheneghan@nwmc-cog.org) or fax, 847-296-9207. The NWMC Board will resume its monthly meeting schedule on Wednesday, September 8. *Staff contact: Karol Heneghan*

### ***Ford Announces Factory Order Cut-Off Dates for 2022 F-250 & F-450 Super Duty Trucks***

The Suburban Purchasing Cooperative (SPC) has been advised of Ford Motor Company's announcement that November 12, 2021 is the factory order cut-off date for the 2022 F-250XL 4x2 Super Duty (Contract #178) and F-450 XL 4x2 Chassis Cab (Contract #181). Currie Motors is the SPC vendor for both contracts. For questions or additional information, please contact staff or Tom Sullivan, 815-464-9200 or [tsullivan@curriemotors.com](mailto:tsullivan@curriemotors.com). *Staff contact: Ellen Dayan*

### ***SPC Planning Roll Out of Expanded Sourcewell Program***

The Suburban Purchasing Cooperative (SPC) continued work this week to launch its expansion of the alliance with Sourcewell which provides member access to over one hundred and eighty new products and services via Sourcewell's national cooperative purchasing program. Expansion of the Sourcewell/SPC partnership reinforces the SPC's goal of combining the resources and purchasing power of member governments and not-for-profit entities to jointly negotiate advantageous contract terms on high quality products and services at the lowest possible price. It kicks up economies of scale in terms of pricing and staff resource savings to the next level!

Last week, the SPC Governing Board unanimously approved the SPC/Sourcewell agreement, which runs through July 30, 2024 and initially includes 183 Sourcewell contracts. We are particularly excited that through Sourcewell, the SPC now can offer our members access to a dynamic scope of programs, including products and services required for compliance with the Illinois Law Enforcement Officer-Worn Body Camera Act as well as electric vehicle charging stations and other equipment to support green initiatives. Of particular interest to our members are a wide array of offerings, including, but not limited to:

- Electric Vehicle Charging Stations & Supply Equipment
- Firefighting Apparatus, Trucks & Related Equipment
- Fleet Payment Solutions with Related Services
- Golf Carts and Utility Vehicles
- Grounds Maintenance Equipment, Attachments, Accessories & Related Services
- Heavy Duty Vehicles and Chassis
- Public Safety Equipment, Supplies & Apparel
- Public Safety Video Surveillance Solutions with Related Equipment, Software & Accessories
- Snow & Ice Handling Equipment with Related Accessories, Services & Supplies
- Tax Exempt Municipal Leasing
- Technology Solutions with Related Equipment & Accessories
- Wireless Voice & Data Services with Related Solutions, Equipment & Accessories

The additional Sourcewell/SPC contracts feature marquee manufacturers and brands including:

- AT&T
- Axon Enterprises
- Bobcat
- Cargill
- CDW-G
- Deere and Company
- FirstNet Built with AT&T
- Grainger
- HP Inc.
- Johnson Controls
- Mack Trucks
- NAPA
- Navistar
- Panasonic
- Peterbilt Motors Company
- Siemens
- Steelcase
- Toro
- Tyco
- U.S. Armor
- U.S. Bank

In the coming days, the SPC will post the Sourcewell alliance on the SPC website and in a new SPC Newsletter. We look forward to working with Sourcewell and our new vendors to fully market the program and launch exciting new initiatives to our members. Complete program details will be forthcoming, but in the interim, please contact NWMC Purchasing Director Ellen Dayan, [edayan@nwmc-cog.org](mailto:edayan@nwmc-cog.org) or 847-296-9200, ext. 132 for additional information. *Staff contact: Ellen Dayan*

### ***Apply Today for IDNR OSLAD and Land/Water Conservation Grants***

The Illinois Department of Natural Resources (IDNR) is currently accepting applications for two grant programs open to local government agencies. The Open Space Lands Acquisition and Development (OSLAD) Program provides funding assistance for acquisition and/or development of land for public parks and open space, and the Land & Water Conservation Program provides funding assistance for land acquisition only.

Local agencies are required to fund at least 50 percent of the total project cost, with a maximum of \$750,000 available funding for land acquisition and a maximum of \$400,000 for development under the OSLAD program. Distressed communities may be eligible for a reduced local match requirement if awarded OSLAD funding. Applications for both programs are due Wednesday, September 1, and more information is available on [IDNR's website](#). *Staff contact: Kendra Johnson*

### ***Apply Today for the 2022 Great American Main Street Award***

Since 1995, the National Main Street Center has recognized “exceptional Main Street communities whose successes serve as a model for comprehensive, preservation-based commercial district revitalization with the Great American Main Street Award (GAMSA).” Over one hundred Main Street programs have received the award, including the [Village of Libertyville](#) in 1997.

This year's GAMSA application is now open until Wednesday, September 15 at 11:59 p.m. Please visit the [Great American Main Street Award website](#) for the application, webinar recording and additional details. Please contact National Main Street Center Manager of Network Services Steve Amraen, [gamsa@savingplaces.org](mailto:gamsa@savingplaces.org) with any questions. *Staff contact: Mark Fowler*

### ***Last Chance to Comment on Pace's New Strategic Vision***

Earlier this summer, Pace published its strategic vision plan, *Driving Innovation*, for public and community comment. The plan is the successor to the agency's *Vision 2020* plan, and will establish Pace's major planning and policy initiatives and priorities for the future. Following the public comment period and incorporation of input received, the plan is anticipated to be adopted in fall 2021. The plan is available on [Pace's website](#) and will be open for public comment until Friday, August 20. Comments should be emailed to [Driving.Innovation@PaceBus.com](mailto:Driving.Innovation@PaceBus.com). *Staff contact: Kendra Johnson*

### ***Meetings and Events***

*NWMC Elected Officials Institute Session I* will be held Wednesday, August 25 at 6:00 p.m. at the NWMC offices.

*NWMC Executive Board* will meet Wednesday, September 1 at 8:30 a.m. at the NWMC offices.

*NWMC Elected Officials Institute Session II* will be held Wednesday, September 1 at 6:00 p.m. at the NWMC offices.

### ***NWMC Staff***

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