



## Administration & Public Works Committee

Monday, July 12, 2021 @ 4:30 PM

Lorraine H. Morton Civic Center, James C. Lytle City Council Chambers, Room 2800

**COMMITTEE MEMBER PRESENT:** Bobby Burns, 5<sup>th</sup> Ward Councilmember, Clare Kelly, 1<sup>st</sup> Ward Councilmember, Devon Reid, 8<sup>th</sup> Ward Councilmember, Jonathan Nieuwsma, 4<sup>th</sup> Ward Councilmember

**COMMITTEE MEMBER ABSENT:** Peter Braithwaite, 2<sup>nd</sup> Ward Councilmember

**STAFF PRESENT:** Hitesh Desai, Chief Financial Officer, Erika Storlie, City Manager, David Stoneback, Public Works Agency Director, Brian George, Assistant City Attorney, and Lara Biggs, Bureau Chief - Capital Planning/City Engineer

**(I) CALL TO ORDER/DECLARATION OF A QUORUM**

Councilmember Burns called the meeting to order at 4:43pm.

**Q1. Suspension of the Rules Allowing for Remote Participation**

Due to an executive order issued by Governor J.B. Pritzker, staff recommends a suspension of the rules regarding in-person attendance requirements for public meetings, allowing for City Council members and City staff to participate in this meeting in a hybrid manner.

For Action

Moved by Councilmember Jonathan Nieuwsma

Seconded by Councilmember Clare Kelly

**Ayes:** Councilmember Bobby Burns, Councilmember Clare Kelly, Councilmember Devon Reid, and Councilmember Jonathan Nieuwsma

**Carried 4-0 on a recorded vote**

**(II) APPROVAL OF MINUTES OF REGULAR ADMINISTRATION & PUBLIC WORKS COMMITTEE**

**M1. Approval of the minutes of the regular Administration & Public Works Committee meeting of June 28, 2021**

Staff recommends approval of the Minutes of the Regular Administration & Public Works Committee of June 28, 2021.

**For Action**

Moved by Councilmember Jonathan Nieuwsma  
Seconded by Councilmember Devon Reid

**Ayes:** Councilmember Bobby Burns, Councilmember Clare Kelly, Councilmember Devon Reid, and Councilmember Jonathan Nieuwsma

**Carried 4-0 on a recorded vote**

**(III) PUBLIC COMMENT**

Jacob Isaacson commented that there was a lack of dog parks in the city and hopes the city make changes to accommodate dogs.

Tina Paden commented on item A6 and would like to know who received the first IHDA funds. She wants to know the selection procedure for choosing the recipients and felt it was unfair to other property owners. She urged Council to vote no on the item.

Mike Vasilko urged Council to vote no on Item A7.

Carlis Sutton also commented on item A6. He felt that there should be more equity on who receives the funds and more transparency about the availability.

**(IV) CONSENT CALENDAR**

**A3. Approval of Contract with Insituform Technologies USA, LLC for 2021 CIPP Sewer Rehabilitation – Contract C (Bid No. 21-25)**

Staff recommends the City Council authorize the City Manager to execute an agreement with Insituform Technologies USA, LLC (17988 Edison Avenue, Chesterfield, MO 63005) for 2021 CIPP Sewer Rehabilitation – Contract C (Bid No. 21-25) in the amount of \$362,789.00. Funding for this project is from the Sewer Fund (Account No. 515.40.4535.62461 – 421005), which has an approved FY 2021 budget of \$700,000, of which \$526,316 is remaining.

**For Action**

Moved by Councilmember Devon Reid  
Seconded by Councilmember Jonathan Nieuwsma

**Ayes:** Councilmember Bobby Burns, Councilmember Clare Kelly, Councilmember Devon Reid, and Councilmember Jonathan Nieuwsma

**Carried 4-0 on a recorded vote**

- A4.** Approval of One-Year Renewal of Security Information and Event Management Platform Subscription from SHI International Corp.

Staff recommends City Council authorize a one-year subscription renewal of the security information and event management (SIEM) platform from SHI International Corp. (290 Davidson Avenue, Somerset, NJ 08873) for \$38,550.00 through a Sourcwell contract. Funding will be from the Administrative Services - IT Computer Software Fund (Account 100.19.1932.62340) with a 2021 budget of \$825,800.00 and an available YTD balance of \$565,104.53.

**For Action**

Moved by Councilmember Devon Reid  
Seconded by Councilmember Jonathan Nieuwsma

**Ayes:** Councilmember Bobby Burns, Councilmember Clare Kelly, Councilmember Devon Reid, and Councilmember Jonathan Nieuwsma

**Carried 4-0 on a recorded vote**

- A6.** **Resolution 69-R-21, Accepting a grant from the Illinois Housing Development Authority (IHDA) Abandoned Residential Property Municipal Relief Program**

Staff recommends City Council approval of Resolution 69-R-21, accepting a grant from the Illinois Housing Development Authority (IHDA) Abandoned Residential Property Municipal Relief Program. Illinois Housing Development Authority (IHDA) has provided \$75,000 in funding to address property maintenance issues at registered vacant properties. Funds will be provided through an account approved by IHDA.

**For Action**

Moved by Councilmember Devon Reid  
Seconded by Councilmember Jonathan Nieuwsma

**Ayes:** Councilmember Bobby Burns, Councilmember Clare Kelly, Councilmember Devon Reid, and Councilmember Jonathan Nieuwsma

**Carried 4-0 on a recorded vote**

**A8. Ordinance 79-O-21, Amending Section 10-11-16 of the City Code Concerning Designation of Truck Routes**

Staff recommends City Council adoption of Ordinance 79-O-21, Amending Section 10-11-16 of the City Code Concerning Designation of Truck Routes.

**For Introduction**

Moved by Councilmember Devon Reid  
Seconded by Councilmember Jonathan Nieuwsma

**Ayes:** Councilmember Bobby Burns, Councilmember Clare Kelly, Councilmember Devon Reid, and Councilmember Jonathan Nieuwsma

**Carried 4-0 on a recorded vote**

**(V) ITEMS FOR DISCUSSION**

**A1. Approval of the City of Evanston Payroll, and Bills List**

Staff recommends City Council approval of the City of Evanston Payroll for the period of June 7, 2021, through June 20, 2021, in the amount of \$3,087,535.76 Bills List for July 13, 2021, in the amount of \$3,104,301.32.

**For Action**

Item removed from consent calendar by Councilmember Reid to add an invoice for a former City Clerk intern.

Moved by Councilmember Devon Reid  
Seconded by Councilmember Clare Kelly

**Ayes:** Councilmember Bobby Burns, Councilmember Clare Kelly, and Councilmember Devon Reid

**Nays:** Councilmember Jonathan Nieuwsma

**Carried 3-1 on a recorded vote**

**A2. 2020 Comprehensive Annual Financial Report**

Staff recommends that City Council accept and place on file the Comprehensive Annual Financial Report (Audit Report).

**For Action: Accept and Place on File**

Moved by Councilmember Devon Reid  
Seconded by Councilmember Jonathan Nieuwsma

**Ayes:** Councilmember Bobby Burns, Councilmember Clare Kelly, Councilmember Devon Reid, and Councilmember Jonathan Nieuwsma

**Carried 4-0 on a recorded vote**

**A5. Resolution 66-R-21, Authorizing the City Manager to Execute a Contract Amendment to the Commercial, Business, Institutional, Multi-family Residential Buildings Waste Services Agreement with Groot to extend said Agreement**

Staff recommends City Council Adoption of Resolution 66-R-21 Authorizing the City Manager to Execute a Contract Amendment to the Commercial, Business, Institutional, Multi-family Residential Buildings Waste Services Agreement with Groot to extend said Agreement.

**For Action**

Moved by Councilmember Jonathan Nieuwsma  
Seconded by Councilmember Devon Reid

**Ayes:** Councilmember Bobby Burns, Councilmember Clare Kelly, Councilmember Devon Reid, and Councilmember Jonathan Nieuwsma

**Carried 4-0 on a recorded vote**

**A7. Ordinance 80-O-21 Authorizing 2021 General Obligation Bond Issues**

Staff recommends City Council approval of Ordinance 80-O-21 providing for the issuance of not-to-exceed \$18,500,000 General Obligation Corporate Purpose Bonds, Series 2021, of the City of Evanston, to finance capital improvements and refund certain outstanding bonds of the City, authorizing the execution of a bond order in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with said refunding bonds, and authorizing and directing the sale of said bonds at public competitive sale. The ordinance will be completed and signed after the bond sale, which is tentatively scheduled for mid-August. General Obligation Corporate Purpose Bonds are issued for capital projects (not to exceed \$10,500,000) including the library portion. This bond issue also includes refunding of outstanding amount of Series 2012A (not to exceed \$8,000,000) with an estimated savings of around \$500,000. The debt service for 2021 bonds (capital projects portion) will be paid out of the future tax levy.

**For Introduction**

Moved by Councilmember Jonathan Nieuwsma  
Seconded by Councilmember Devon Reid

**Ayes:** Councilmember Bobby Burns, Councilmember Clare Kelly, Councilmember Devon Reid, and Councilmember Jonathan Nieuwsma

**Carried 4-0 on a recorded vote**

**(VI) ITEMS FOR COMMUNICATION**

**(VII) ADJOURNMENT**

Councilmember Burns called the meeting to adjourn at 6:10pm.