



Memorandum

To: Mayor Biss and Members of the City Council
From: Erika Storlie, City Manager
Subject: Weekly City Manager's Update
Date: July 2, 2021

STAFF REPORTS BY DEPARTMENT



Weekly Report for June 25, 2021 – July 1, 2021
**There will be no 311 report this week*

City Manager's Office
Weekly Bids Advertised

Community Development
Weekly Inspection Report
Monthly CV/Permit Fee Report

Health Department
Weekly Food Establishment Application Report

Law Department
Weekly Liquor License Application Report

Legislative Reading
NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Wednesday, July 7, 2021

Rules Committee

<http://www.cityofevanston.org/rules>

Human Services Committee - CANCELED

www.cityofevanston.org/humanservices

Citizen Police Review Commission

www.cityofevanston.org/citizenpolicereview

Thursday, July 8, 2021

Environment Board

www.cityofevanston.org/environmentboard

Mental Health Board

www.cityofevanston.org/mentalhealthboard

Friday, July 9, 2021

Utilities Commission

www.cityofevanston.org/utilitiescommission



Memorandum

To: Erika Storlie, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of June 28, 2021

Date: July 2, 2021

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs sent during the Week of June 28, 2021

| Bid/RFP/RFQ Number and Title | Requesting Dept. | Description of Project | Budgeted Amount | Bid/RFP/RFQ Opening Date | Anticipated Council/ Library Board Date |
|---|------------------|---|-----------------|--------------------------|---|
| RFQ 21-28 Administrative Hearing Officer | CMO | The City of Evanston's City Manager's Office is seeking responses to this request for qualifications from experienced attorneys for the purpose of presiding as the City of Evanston's Adjudication Hearing Officers. The City of Evanston is considering three (3) qualified candidates for this position. | \$153,088 | 7/27 | 8/23 |



Memorandum

To: Erika Storlie, City Manager

From: Angelique Schnur, Interim Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: July 2, 2021

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

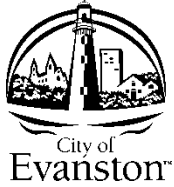
Please contact me at 847-448-8035 or aschnur@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, July 2, 2021

Field Reports

| Ward | Property Address | Construction Type | Inspector Notes | Received |
|------|--|---|--|----------|
| 2 | 1815 Ridge Avenue (Trulee) | Senior Living Facility | Pedestrian canopy and construction fence has been removed along Ridge. Concrete curbs and driveway are being installed along with landscaping. The exterior work should be completed in the next few weeks. | 7/1/2021 |
| 2 | 1215 Church Street (YWCA) | Renovation of Existing Center/New Domestic Violence Shelter | Construction fence and site on the south end of the property is in good order. The new parking lot and south entrance should be completed in the next few weeks. | 7/1/2021 |
| 4 | 1555 Ridge Avenue | Multi-Family Building | Construction fence and site are in good shape. Some over flow of delivery trucks is occurring but the site is extremely small so this is bound to happen on occasion. Water and Sewer contractor ruptured an unmarked Gas line in the parkway along Ridge on 6/23. As of today 6/24 the gas line repairs appear to be complete. The water and sewer contractor is currently working on Ridge , traffic lanes are reduced to one lane in both directions due to the work. | 7/1/2021 |
| 8 | 1011 Howard Street (Evergreen Senior Housing) | Senior Living Facility | Site and construction fence are in good order. Permit status for this project is being reviewed. | 7/1/2021 |
| 8 | 100 Chicago Avenue (Gateway) | Mixed-Use Retail/Residential | Construction fence and site are in good order. Soil retention and excavation is underway. | 7/1/2021 |



Memorandum

To: Erika Storlie, City Manager

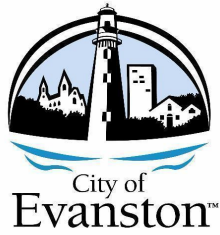
From: Angelique Schnur, Interim Building and Inspection Services Manager

Subject: Monthly Construction Valuation and Permit Fee Report

Date: July 2, 2021

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2020. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8035 or aschnur@cityofevanston.org if you have any questions or need additional information.



DATE: July 2, 2021
TO: Erika Storlie, City Manager
FROM: Angelique Schnur, Interim Building and Inspection Services Division Manager
SUBJECT: Building Permit & Construction Value Financial Report for June, 2021

BUILDING PERMIT FEES

| | |
|--|--------------|
| Total Permit Fees Collected for the Month of June 2021 | \$ 384,618 |
| Total Permit Fees Collected Fiscal Year 2021 | \$ 2,553,714 |
| Total Permit fees Collected for the Month of June 2020 | \$ 176,256 |
| Total Permit Fees Collected Fiscal Year 2020 | \$ 2,622,151 |

CONSTRUCTION VALUES

| | |
|--|----------------|
| TOTAL CONSTRUCTION VALUE FOR JUNE 2021 | \$ 20,794,347 |
| TOTAL CONSTRUCTION VALUE FISCAL YEAR 2021 | \$ 111,137,619 |
| TOTAL CONSTRUCTION VALUE FOR JUNE 2020 | \$ 17,326,839 |
| TOTAL CONSTRUCTION VALUE FISCAL YEAR 2020 | \$ 199,903,021 |



Memorandum

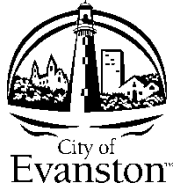
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: July 2, 2021

| Ward | Property Address | Business Name | Date Received | Current Status |
|------|------------------|--------------------------------|---------------|--|
| 4 | 1520 Sherman Ave | Ridgeville Tavern | 6/7/2021 | Building Permit Issued – Pending Inspections |
| 7 | 2601 Prairie Ave | Don Pablo’s Kitchen and Bakery | 6/1/2021 | Pending Building Permit Application |
| 4 | 1596 Sherman Ave | Cinnaholic | 5/17/2021 | Pending Building Permit Issuance |
| 4 | 630 Davis St | Deep Purpl Acai Bowl | 4/15/2021 | Building Permit Issued – Pending Inspections |
| 3 | 525 Main St | Wild Fork Foods | 4/6/2021 | Pending Building Permit Issuance |
| 7 | 1945 Central St | RD Pizza | 4/5/2021 | Building Permit Issued – Pending Inspections |
| 4 | 1508 Sherman Ave | Dollop Coffee | 2/11/2021 | Pending Building Permit Issuance |
| 8 | 955 Howard St | Alis Halal Eatery | 1/6/2021 | Building Permit Issued – Pending Inspections |
| 2 | 1813 Dempster St | Zentli | 8/27/2020 | Building Permit Issued – Pending Inspections |
| 1 | 1607 Chicago Ave | Bobba Tea Shop | 5/6/2020 | Building Permit Issued – Pending Inspections |
| 4 | 1012-14 Davis St | Guidepost Day Care Center | 04/08/2020 | License Issuance Pending DCFS Approval |
| 2 | 1815 Ridge Ave | Solero Senior Living | 03/03/2020 | Building Permit Issued – Pending Inspections |
| 8 | 633 Howard St | Estacion | 2/4/2020 | Building Permit Issued – Pending Inspections |
| 5 | 2121 Ashland Av | Double Clutch | 2/13/2019 | Building Permit Issued - Pending Inspections |
| 5 | 1905 Church St | Spice | 12/13/2018 | Building Permit Issued - Pending Inspections |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: July 2, 2021

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8097 or bgeorge@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JULY 2, 2021

#AllInIllinois
#ItOnlyWorksIfYouWearIt
#VaccTogether

HAPPY BIRTHDAY AMERICA!!

Editor's Note: The NWMC offices will be closed on Monday, July 5. Have a safe and fun holiday!

There's Still Time to Participate in the NWMC Summer Auction!

The NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, July 20 at noon at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood. Join *Lincolnshire, Palatine, Park Forest, and Skokie* and turn your old inventory into revenue! America's AA offers a wide variety of convenient services to prep your vehicles and garner the highest possible price.

Vehicles and equipment can be listed for disposal at the NWMC auction right up to the morning of the auction day. Sell them now to get a fresh start and please keep in mind that a portion of the proceeds help support the operations of the organization. If you can't make the July event, the live fall auction will be held on October 19. In addition, America's Auto Auction hosts online sales on par with other government surplus Internet auctions. For questions or additional information, please contact staff or Berry Ellis, berry.ellis@americasautoauction.com or 312-371-5993. *Staff contact: Ellen Dayan*

CMAP Releases Recommended Regional Transportation Programs for Comment

Following its March, 2021 call for transportation projects, the Chicago Metropolitan Agency for Planning (CMAP) evaluated and ranked eligible applications to create Staff Recommended Programs for the Surface Transportation Shared Fund (STP-SF), Congestion Mitigation and Air Quality Improvement program (CMAQ), and locally programmed Transportation Alternatives Program (TAP-L) for Federal Fiscal Years 2022-2026.

Six NWMC members, including *Glencoe, Highland Park, Mount Prospect, Niles, Northfield and Streamwood* are recommended for over \$7.5 million in funding from the three programs. Following discussion at the STP Project Selection Committee and CMAQ Project Selection Committee meetings this week, a public comment period is now open until Friday, July 30. For more information and to view the recommended and contingency programs, please visit [CMAP's website](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

Time to Comment on Pace's New Strategic Vision

On June 23, Pace published its recently completed strategic vision plan, *Driving Innovation*, for public and community comment. The plan is the successor to the agency's *Vision 2020* plan, and will establish Pace's major planning and policy initiatives and priorities for the future. Following the public comment period and incorporation of input received, the plan is anticipated to be adopted in fall 2021. The plan is available on [Pace's website](#) and will be open for public comment until Friday, August 20. Comments should be emailed to Driving.Innovation@PaceBus.com. *Staff contacts: Kendra Johnson, Matt Pasquini*

Metra Announces Free UP North Rides for Ravinia Concertgoers

On Wednesday, Metra announced that patrons of Ravinia Festival in *Highland Park* will be able to ride for free on the Union Pacific North Line. From Metra's [press release](#): "Thanks to a new partnership between Metra and the Ravinia Festival, it was announced—for the first time ever—a ticket for a concert at the world-famous venue will also allow you to get there for free on a fast and convenient Metra Union Pacific North train. For the 2021 concert season, which started July 1, concertgoers can ride the UP North Line from any of its stops. All concertgoers need to do is show the Metra conductor their concert ticket or e-ticket and their rides to and from Ravinia Park on the UP North Line are free." *Staff contacts: Kendra Johnson, Matt Pasquini*

Meetings and Events

North Shore Council of Mayors Technical Committee will meet Thursday, July 15 at 8:30 a.m. via teleconference.

NWMC Staff

| | | |
|-------------------|---|--|
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