



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Erika Storlie, City Manager  
Subject: Weekly City Manager's Update  
Date: May 7, 2021

## STAFF REPORTS BY DEPARTMENT



Weekly Report for April 29, 2021 – May 5, 2021  
*\*There will be no 311 report this week*

### **City Manager's Office**

City Council Agenda Schedule  
Weekly Bids Advertised

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report  
Monthly CV/Permit Fee Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, May 10, 2021**

Administration and Public Works Committee - CANCELED

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, May 11, 2021**

Board of Local Improvements - CANCELED

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

Arts Council

[www.cityofevanston.org/artscouncil](http://www.cityofevanston.org/artscouncil)

**Wednesday, May 12, 2021**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Plan Commission

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

**Thursday, May 13, 2021**

Environment Board

[www.cityofevanston.org/environmentboard](http://www.cityofevanston.org/environmentboard)

Mental Health Board

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)

**Friday, May 14, 2021**

Utilities Commission

[www.cityofevanston.org/utilitiescommission](http://www.cityofevanston.org/utilitiescommission)

# City Council Agenda Items

Printed from Asana

January 11, 2021

January 19, 2021 - Special Meeting - HOUSING

January 25, 2021

February 8, 2021

February 22, 2021

March 8, 2021

March 22, 2021

April 12, 2021

April 26, 2021

**Paul Zalmesak:** Ord 33-O-21 Seek Authority to Negotiate Sale of City Owned Property - 2022-26 Central Street

Department: CMO

Council Action: Ord

Council or Committee: APW

Action: For Introduction

iCompass Status: Approved

Emma Review/Final Agenda: Yes

**Robert Gustafson:** Recommendation to Award the Contract for Third Party Administration of General & Automobile Liability and Worker's Compensation Claims to Cannon Cochran Management Services, Inc., located at 3333 Warrenville Road, Suite 550, Lisle, IL 60532 for an annual amount of \$102,500.00

Department: Law

Council Action: Bus

Council or Committee: APW

Action: For Action

iCompass Status: Approved

Emma Review/Final Agenda: Yes

MWEBE Memo: Yes

**Erika Storlie:** Resolution 50-R-21 AUTHORIZING A FEASIBILITY STUDY FOR THE POTENTIAL RELOCATION OF THE CIVIC CENTER AND POLICE/FIRE HEADQUARTERS

Department: CMO

Council Action: Res

Council or Committee: APW

Action: For Action

iCompass Status: Approved  
Emma Review/Final Agenda: Yes

**Hitesh Desai:** Payroll/ Bills/ Credit Cards

Department: CMO  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

**Shohenkirk@cityofevanston.org:** Ordinance 49-O-21, Amending Section 1-3-2 of the Code to Add A Definition of "Alderman"

Department: CMO  
Council Action: Ord  
Council or Committee: APW  
Action: For Introduction  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

**Alexandra Ruggie:** Resolution 46-R-21, Authorizing Settlement of Murphy v. Velez et al.

Department: Law  
Council Action: Res  
Council or Committee: APW  
Action: For Action  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

**Nicholas Cummings:** 41-O-21 Amending the Code to Increase Number of Class C Liquor Licenses

Council Action: Ord  
Council or Committee: APW  
Action: For Intro and Action  
iCompass Status: Approved  
Department: Law  
Emma Review/Final Agenda: Yes

**Nicholas Cummings:** 40-O-21 Amending the Code to Increase the Number of Class T Liquor Licenses

Council Action: Ord  
Council or Committee: APW  
Action: For Intro and Action  
iCompass Status: Approved  
Department: Law  
Emma Review/Final Agenda: Yes

**Nicholas Cummings:** 39-O-21 Amending the Code to Increase Number of Class W-2 Liquor Licenses

Department: Law  
Council Action: Ord  
Council or Committee: APW  
Action: For Intro and Action  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

**Nicholas Cummings:** 20-O-21 Amendments the Ethics Ordinance

Department: Law  
Council Action: Ord  
Council or Committee: Rules  
Action: For Introduction  
iCompass Status: Approved

Emma Review/Final Agenda: Yes

**Darlene Francellno:** Appointment to the E-911

Department: CMO  
Council Action: Bus  
Council or Committee: Appointments  
Action: For Action  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

**Darlene Francellno:** Reparations Committee Appointments

Department: Mayor's Office  
Council Action: Bus  
Council or Committee: Appointments  
Action: For Action  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

**Tasheik Kerr:** Harley Clarke RFP Award

Department: CMO  
Council Action: Ord  
Council or Committee: CC  
Council Action: SPB  
Action: For Action  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

Results due Feb 28, 2020

CC will have special city council meeting for 15 presentations from 4 proposers on May 18

**Susie Hall:** ~~Create addendum - from questions at the RFP Pre-Proposal Meeting~~

due Aug 27, 2019

**Darlene Francellno:** Evanston Own It Presentation

Department: Mayor's Office  
Council Action: Annouc  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

**Public Service Week**

Department: Mayor's Office  
Council Action: Annouc  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

**May 10, 2021**

**Paul Zalmezak:** Resolution 49-R-21, Authorizing the City Manager to Negotiate and Execute A Twenty-Five Year Alley Easement At 1708-1712 Sherman Avenue with The Varsity LLC, an Illinois Limited Liability Company

Action: For Intro and Action  
Council or Committee: APW  
Council Action: Res  
Department: CMO  
iCompass Status: Approved

**David Stoneback:** Ordinance 42-O-21, Authorizing the City Manager to Execute an Agreement to Sell Water to the Village of Skokie, Illinois

Department: Public Works  
Council Action: Ord  
Council or Committee: APW  
Action: For Action  
iCompass Status: Approved  
MWEBE Memo: No

**Paul Zalmezak:** Ordinance Authorizing Time and Place for Joint Review Board Meeting and Public Hearing for Five-Fifths TIF District

Department: CMO  
Council Action: Ord  
Council or Committee: APW  
Action: For Intro and Action

**Paul Zalmezak:** Storefront Modernization Grant - Enzo the Baker

Department: CMO  
Council Action: Bus  
Council or Committee: APW  
Action: For Action

**David Stoneback:** Change Order #1 to Street Patching Program

Department: Public Works  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Approved  
MWEBE Memo: No

**Paulina Martínez:** Entrepreneurship Grant - Enzo the Baker

Department: CMO  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System

**Demitrous Cook:** Increased traffic fines

Department: Police  
Council Action: Ord  
Council or Committee: APW  
Action: For Introduction  
iCompass Status: Not Entered in System  
MWEBE Memo: No

**Kumar Jensen:** Ordinance 19-O-21 Amending Leaf Blower Policy

Made by: Wynne  
Council or Committee: CC  
Date of Referral: 11/16/20  
Department: CMO  
Council Action: Ord  
Council or Committee: PD  
Action: For Action  
iCompass Status: Not Entered in System  
Emma Review/Final Agenda: No

Wynne made a referral to staff to study the issue and bring back more info

**Johanna Nyden:** Ordinance 44-O-21 Small Cell Tower Zoning Text Amendment

Department: Community Dev  
Council Action: Ord  
Council or Committee: PD  
Action: For Action  
iCompass Status: Not Entered in System  
Emma Review/Final Agenda: No

 **Johanna Nyden:** Ordinance 37-O-21 Granting Zoning Relief for 1101 Church Street

Department: Community Dev  
Council Action: Ord  
Council or Committee: PD  
Action: For Action  
iCompass Status: Not Entered in System  
Emma Review/Final Agenda: No

 **Johanna Nyden:** Ordinance 48-O-21 Text Amendment - Administrative Process for Special Uses

Department: Community Dev  
Council Action: Ord  
Council or Committee: PD  
Action: For Action  
iCompass Status: Approved  
Emma Review/Final Agenda: No

 **Johanna Nyden:** Ordinance 43-O-21 Map Amendment and Major Variations for 2030 Greenwood St.

Department: Community Dev  
Council Action: Ord  
Council or Committee: PD  
Action: For Action  
iCompass Status: Not Entered in System  
Emma Review/Final Agenda: No  
MWEBE Memo: No

 **Shohenkirk@cityofevanston.org:** Asian American & Pacific Islander Heritage Month Proclamation

Department: CMO  
Council Action: Proc  
iCompass Status: Not Entered in System

**TBD** **Shohenkirk@cityofevanston.org:** Resolution 17-R-21, Implementing Gender Inclusive Language and Recommended Terms in Communications

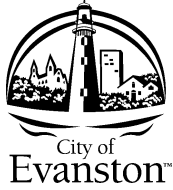
Department: CMO  
Council Action: Res  
Council or Committee: APW  
Action: For Action  
iCompass Status: Pending Approval

 **Hitesh Desai:** Amusement Tax - Small Events

Department: CMO  
Council or Committee: APW  
Council Action: Ord  
Action: For Introduction

 **On-Street Residential Parking Permits**

Department: Admin Serv



# Memorandum

To: Erika Storlie, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of May 3, 2021

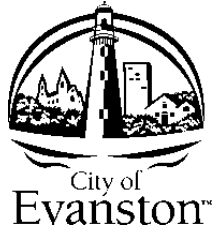
Date: May 7, 2021

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs sent during the Week of May 3, 2021**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
Bid 21-15 Grit Separator	Public Works	Work on this project includes: furnishing and delivery of one in-line stormwater hydrodynamic grit separator housed in a precast concrete structure for use at the Service Center parking lot (2020 Asbury Avenue). The hydrodynamic separator will be installed by others.	\$100,000	6/8	6/28
RFP 21-17 Recreation Software	PRCS	The City of Evanston's Parks and Recreation Department is seeking proposals from experienced firms to provide Recreation Management Software.	TBD	6/1	7/12





## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Johanna Nyden, Community Development Director  
Subject: Weekly Zoning Report  
Date: May 7, 2021

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or [jnyden@cityofevanston.org](mailto:jnyden@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, April 29, 2021 - May 5, 2021**

**Backlog (business days received until reviewed): 24**

**Volume (number of cases pending staff review): 63**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1525 Judson Avenue	R1	Zoning Analysis	Remove previous 1-story addition, construct new 2-story addition, attached garage, remove detached garage	02/09/21	pending additional information from the applicant
1	1629 Judson Avenue	R1	Building Permit	Interior remodel, window replacement	04/27/21	pending staff review
1	2018 Orrington avenue	R1	Building Permit	Install paver patio, remove and replace walks, install landscape stone	04/28/21	pending staff review
2	1208 Ashland Avenue	R2	Zoning Analysis	New parking lot (St. Mary's Syro-Malankara Catholic Church)	01/05/21	non-compliant, pending revisions from the applicant, special use and major variation applications submittal
2	900 Clark Street	RP	Building Permit	Interior building out (Dogtopia)	01/22/21	<b>pending revisions from the applicant addressing special use approval, DAPR</b>
2	1026 Darrow Avenue	R3	Building Permit	New 20'x20' detached garage and parking pad	04/02/21	pending additional information from the applicant
2	1736 Wesley Avenue	R1	Building Permit	Replace driveway, walkds, patio, install paver ribbon on the apron	04/05/21	pending revision from the applicant
2	2322 Nathaniel Place	R2	Building Permit	Remove front walk and stoop, replace with pavers	04/09/21	pending staff review
2	1501 Dewey Avenue	R3	Building Permit	2nd-story addition, interior renovation	04/15/21	pending staff review
2	1131 Darrow Avenue	R3	Building Permit	Remodel 1st floor dwelling, relocate and convert existing sunroom into conditioned sunroom	04/20/21	pending staff review
2	1554 Florence Avenue	R3	Building Permit	New front porch	04/20/21	pending staff review
2	1513 Lake Street	R3	Building Permit	Remove and replace patio and sidewalk	04/22/21	pending staff review
2	1717 Ashland Avenue	R2	Building Permit	Deck	04/23/21	pending staff review
2	1714 Greenwood Street	R3	Building Permit	Alter garage roof, concrete pad	05/01/21	pending staff review
2	1110 Pitner Avenue	R3	Building Permit	Patio	05/05/21	pending staff review
3	1212 Judson Avenue	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
3	1217 Forest Avenue	R1	Building Permit	Replace driveway	10/25/20	pending additional information/revisions from the applicant
3	1012 Chicago Avenue	C1a	Zoning Analysis	Planned Development for new 5-story mixed-use building with 116 dwelling units, 64 parking spaces, ground floor commercial	01/25/21	planned development application received, application pending review
3	1200 Sheridan Road	R1	Building Permit	Inground swimming pool and spa with automatic locking cover and paver pool deck	02/12/21	pending minor variation application
3	1108 Hinman Avenue	R1	Building Permit	Rebuilt front porch	03/23/21	revisions submitted 4/28/21, pending staff review
3	134-136 Main Street	R5	Building Permit	Interior remodel of 7 units and roof decks for top 2 units (multi-family dwelling)	04/01/21	pending staff review

3	525 Main Street, Ground floor	C1a/oDM	Building Permit	Interior remodel for food store	04/06/21	pending additional information from the applicant
3	1005 Forest Avenue	R1	Building Permit	Front porch, interior remodel and window replacement	04/28/21	pending staff review
3	1041 Michigan Avenue	R1	Building Permit	Replace existing driveway	04/29/21	pending staff review
3	1111 Judson Avenue	R1	Building Permit	New front porch and rear stoop	04/30/21	pending staff review
3	945 Sheridan Road	R1	Building Permit	Concrete and paver walk, terrace, fire pit, patios, fencing, and walls	05/05/21	pending staff review
4	1212 Sherman Avenue	R3	Building Permit	Coach house	10/06/20	non-compliant, pending revisions from the applicant
4	1220 Crain Street	R1	Building Permit	Addition to garage	11/08/20	non-compliant minor variation application from the applicant
4	934 Elmwood Avenue	R3	Zoning Analysis	Remove rear patio and portion of walk, replace with new paver brick patio	11/12/20	pending additional information and revisions from the applicant
4	1410 Greenleaf Street	B1	Building Permit	New 2-story building with 2 dwellings, office space and attached 3-car garage	12/08/20	pending revisions from the applicant
4	1508 Sherman Avenue	D4	Building Permit	Interior commercial space build out for coffee shop	01/21/21	pending special use or administrative review application by applicant
4	1034 Elmwood Avenue	R1	Building Permit	Patio and walkway	03/05/21	pending additional information from the applicant
4	1211 Ridge Avenue	R1	Building Permit	New single-family residence	03/17/21	pending plat of subdivision recording
4	1011 Ridge Court	R1	Building Permit	2-story addition	03/27/21	non-compliant, pending minor variation application from the applicant
4	926 Asbury Avenue	R3	Building Permit	Front and rear deck replacements	04/02/21	pending pending additional information from the applicant
4	1408 Greenleaf Street	B1	Building Permit	Addition and 2nd-story addition to coach house	04/09/21	pending staff review
4	1414 Elmwood Avenue, Unit 1B	R5	Building Permit	Paver patio, 100 sf	04/10/21	pending staff review
4	714-716 Main Street	B2/oDM	Building Permit	Interior renovation of existing business suite, expansion of same business into adjacent space	04/19/21	pending staff review
4	943 Ashland Avenue	R3	Building Permit	Remove concrete walk, replace with paver walk, install paver patio	04/28/21	pending staff review
4	1006 Asbury Avenue	R1	Building Permit	Deck and fence	05/01/21	pending staff review
4	1142 Wesley Avenue	R3	Building Permit	New single-family residence	05/04/21	pending staff review
5	1928 Foster Street	R5	Building Permit	Carport	10/25/20	non-compliant, pending revisions from the applicant
5	1102 Foster Street	R4a	Building Permit	Patio and pergola	11/01/20	non-compliant, pending revisions from the applicant
5	2044 Wesley Avenue, 2019 Jackson Avenue, and 2024-26 Green Bay Road	R4 & R5/oWE	Zoning Analysis	Planned Development for new 21 townhomes in 6 buildings and a 12-unit multi-family dwelling, including new private street	01/13/21	non-compliant, pending revisions from the applicant
5	2200 Ashland Avenue	MXE	Building Permit	Interior remodel with accessory residential occupancy (Superior Ambulance)	03/29/21	pending additional information
5	2034 Pratt Court	R4a	Building Permit	Add stairs and rails to existing back porch	04/08/21	pending staff review
5	1807 Grey Avenue	R3	Building Permit	Deck	04/10/21	pending staff review
5	1212 Maple Avenue	R4a	Building Permit	New single-family residence	04/13/21	pending staff review

6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2634 Lawndale Avenue	R1	Building Permit	Addition and remodel garage	10/25/20	non-compliant, pending revisions per approved minor variation
6	2411 Crawford Avenue	R2	Building Permit	New patio	01/15/21	non-compliant, pending revisions from the applicant
6	3026 Thayer Street	R1	Building Permit	New 22x20 detached garage	03/03/21	pending minor variation application from the applicant
6	2533 Lawndale Avenue	R1	Building Permit	2-story addition, interior renovation	03/03/21	pending minor variation application submitted by applicant
6	2750 Lawndale Avenue	R1	Zoning Analysis	Remove patio, install paver patio	03/29/21	pending additional information from the applicant
6	2909 Colfax Street	R1	Building Permit	New 20x24 garage	04/12/21	pending staff review
6	3241 Hartzell Street	R1	Building Permit	Paver driveway and on west side walk	04/13/21	pending staff review
6	2150 Bennett Avenue	R1	Building Permit	Paver patio, 200 sf	04/15/21	pending staff review
6	2714 Princeton Avenue	R2	Building Permit	Remove and replace deck	04/23/21	pending staff review
6	3536 Hillside road	R2	Building Permit	Above ground pool	04/23/21	pending staff review
6	2731 Elgin Road	R1	Zoning Analysis	Remove portion of walk, extend concrete driveway	04/26/21	pending staff review
6	3612 Thayer Street	R2	Zoning Analysis	Addition	04/27/21	pending staff review
6	2814 Central Street	B1a/oCS	Building Permit	One story addition, interior alteration, modify playground and fence, re-stripe part of the existing parking area (Little Green Tree House)	04/28/21	pending staff review
6	3132 Hartzell Street	R1	Building Permit	New 22x20 detached garage	04/29/21	pending staff review
6	2749 Lincolnwood Drive	R1	Building Permit	Enlarge brpatio, repair brick walk, gravel patioick	04/29/21	pending staff review
6	3110 Hartzell Street	R1	Building Permit	Demolish and rebuild 2 exterior salls, new decking, enclosure under porch	05/01/21	pending staff review
6	3017 Central Street	R4	Building Permit	Replace sunroom and deck	05/05/21	pending staff review
7	1927 Lincoln Street	R1	Building Permit	Rebuild patio and walks, outdoor kitchen	03/11/21	pending additional information from the applicant
7	2740 Bryant Avenue	R1	Zoning Analysis	Remove concrete patio and walk and stoop, install paver patio	03/29/21	pending additional information from the applicant
7	2012 Colfax Street	R3	Building Permit	Interior renovation and new deck	04/03/21	pending additional information from the applicant
7	1945 Central Street	B1a/oCS	Building Permit	Interior remodel and exterior alteration for restaurant	04/03/21	pending special use or administrative review application by applicant
7	2020 Colfax Street	R1	Building Permit	Replace deck	04/05/21	non-compliant, pending revisions from the applicant
7	1707 Chancellor Street	R1	Building Permit	2-story addition and interior remodel	04/08/21	pending staff review
7	2231 Wesley Avenue	R1	Building Permit	Replace porch	04/15/21	pending staff review
7	1220 Grant Street	R1	Building Permit	Replace driveway and sidewalk	04/16/21	pending staff review
7	2010 Hawthorne Lane	R1	Building Permit	Shed	04/20/21	pending staff review
7	2505 Jackson Avenue	R1	Building Permit	Interior remodel, bay window	04/26/21	pending staff review

7	1626 Lincoln Street	R1	Building Permit	New paver patio	04/26/21	pending staff review
7	1506 Lincoln Street	R1	Building Permit	Replace front porch and walk	04/26/21	pending staff review
7	1604 Colfax Street	R1	Zoning Analysis	New garage	04/26/21	pending staff review
7	2223 Payne Street	R1	Building Permit	Generator	04/27/21	pending staff review
7	1715 Chancellor Street	R1	Building Permit	New garage and rear yard improvements	04/28/21	pending staff review
7	2104 Grant Street	R1	Building Permit	Install vertical lift	04/28/21	pending staff review
7	1409 Lincoln Street	R1	Building Permit	Exterior and interior alteration	05/01/21	pending staff review
7	627 Clinton Place	R1	Building Permit	Replace driveway, install concrete barrier	05/01/21	pending staff review
7	2102 Harrison Street	R3	Building Permit	New 2-dwelling unit townhome	05/04/21	pending staff review
7	1856 Sheridan Road	U1	Building Permit	Install 6' tall statue on a 2' tall base, donor wall (Sigma Alpha Epsilon - NU)	05/04/21	pending staff review
7	1030 Central Street	OS	Building Permit	Shed (Canel Shores Golf Course)	05/05/21	pending staff review
8	227 Grey Avenue	R2	Building Permit	Deck	03/29/21	pending revisions from the applicant
8	1913 Dobson Street	R2	Building Permit	New 10x12 shed	04/08/21	pending revision by the applicant
8	1816 Dobson Street	R2	Building Permit	Porch	04/15/21	pending staff review
8	1115 Harvard Terrace	R2	Building Permit	New 22x22 detached garage	04/20/21	pending staff review
8	833 Mulford Street	R5	Building Permit	Replace rear porch and stair	04/27/21	pending staff review
8	1805 Howard Street	C1	Building Permit	Pergola	04/29/21	pending staff review
8	318 Ashland Avenue	R1	Building Permit	Free-standing porch with passageway to existing residence	05/03/21	pending staff review
9	1328 Cleveland Street	R3	Building Permit	Interior and exterior renovations	04/05/21	pending additional information from the applicant
9	637 Dodge Avenue	R2	Building Permit	Detached garage	04/09/21	pending additional information from the applicant
8	831 Monroe Street	R1	Zoning Analysis	Remove patio and walk, install new patio	04/09/21	pending additional information from the applicant
9	825 Oakton Street	R1	Building Permit	Paver walk	04/13/21	pending staff review
9	1508 Madison Street	R3	Building Permit	Convert 2-flat to single-family residence	04/26/21	pending staff review
9	1730 South Boulevard	R2	Building Permit	Shed	04/29/21	pending staff review
9	1410 Washington Street	R3	Building Permit	Deck	04/29/21	pending staff review
9	1703 Cleveland Street	R2	Building Permit	Roof mounted solar panels	05/01/21	pending staff review
9	1124 South Boulevard	R2	Building Permit	Sunroom and deck	05/04/21	pending staff review

**Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.**

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2315 Ridge Ave	R1	Minor Variation	Building lot and impervious surface coverage for screened-in porch and open deck	02/05/21	determination pending additional info from applicant
2	2030 Greenwood Street	I2	Major Variation & Map Amendment	Parking setback, number of off-street parking spaces, and drive aisle width in order to construct a new 24-unit multi-family dwelling; map amendment also needed to change zoning from I2 to MXE	01/14/21	<b>pending CC 05/10/21</b>
2	1101 Church Street	R6	Major Variation	Adaptive reuse of church and new construction for 30 DUs	01/12/21	<b>pending CC 05/10/21</b>

2	2021 Lee Street	I2	Major Variation	Rear yard setback to a 1-story addition (C.E. Niehoff)	03/24/21	<b>pending ZBA 05/18/21</b>
2	1310 Hartrey Avenue	C2	Minor Variation	Yard obstruction (roof overhang at front) and front yard fence	03/08/21	determination after 05/04/21
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	<b>pending P&amp;D 05/24/21</b>
3	1200 Sheridan Road	R1	Minor Variation	In-ground pool located in interior side yard when required to be located in rear yard	04/14/21	determination after 05/18/21
4	1220 Crain Street	R1	Minor Variation	Enlargement of existing detached garage in non-compliant location	04/12/21	determination after 05/04/21
4	1555 Oak Avenue	R6	Special Use	Special use for a Cultural Facility (Halim Time & Glass Museum at King Homes)	04/21/21	<b>pending DAPR 05/12/21, ZBA 05/18/21</b>
4	1577 Maple Avenue	D3	Special Use	Special use for a Tatto facility, microblading	04/26/21	<b>pending DAPR 05/12/21, ZBA 05/18/21</b>
4	1011 Ridge Court	R1	Minor Variation	Building lot and impervious surface coverage for 2-story rear addition	04/26/21	determination after 05/24/21
5	2116-2120 Ashland Avenue	MXE	Special Use	Expansion of Doggy Daycare (Rex's Place)	03/16/21	<b>pending P&amp;D</b>
6	2715 Hurd Avenue	R1	Planned Development	Demolish existing structure (church), construct new 2-story 19,836 square foot building for a Daycare Center-Children	09/09/20	<b>pending landmark application by resident, P&amp;D</b>
6	2533 Lawndale Avenue	R1	Minor Variation	Building lot coverage for addition and rear covered porch	04/13/21	determination after 05/18/21
7	2779 Prairie Avenue	R3	Minor Variation	Interior side setback to rear porch	02/17/21	determination after 04/07/21
7	1705 Lincoln Street	R1	Fence Variation	Fence located in front yard	03/12/21	determination after 04/07/21
7	810 Ridge Terrace	R1	Minor Variation	Building lot coverage for a screened-in porch	03/11/21	determination after 04/07/21
8	1731 Howard Street	C1	Special Use	Special use for a Wholesaling establishment (Montelimar Bread Company)	04/26/21	<b>pending DAPR 05/12/21, ZBA 05/18/21</b>
9	913 Madison Street	R1	Minor Variation	Interior side setback to accessory structure	04/12/21	determination after 05/18/21



To: Erika Storlie, City Manager  
From: Gary Gerdes, Building and Inspection Services Manager  
Subject: Weekly Inspection Report  
Date: May 7, 2021

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, May 7, 2021

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1815 Ridge Avenue (Trulee)	Senior Living Facility	Pedestrian canopy, construction fence and site are in good shape. Final sections of exterior brick work are being completed. Final interior inspections should begin soon.	5/6/2021
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	The north end of the project at the new addition is complete. The construction fence has been removed and the driveway is being used by the public to access the swimming pool entrance along Ridge. The south portion of the site and parking lot are still under construction. The fencing and site are in good condition.	5/6/2021
4	1555 Ridge Avenue	Multi-Family Building	Site and fencing are in good condition. Framing on the top floor continues.	5/6/2021
8	1011 Howard Street (Evergreen Senior Housing)	Senior Living Facility	Site and fencing are in good order. The foundation work is complete. The parking area and driveway on the east end are being graded and prepared for construction material staging.	5/6/2021
8	100 Chicago Avenue (Gateway)	Mixed-Use Retail/Residential	Construction fence is being installed.	5/6/2021

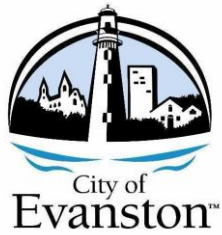




To: Erika Storlie, City Manager  
From: Gary Gerdes, Building and Inspection Services Manager  
Subject: Monthly Construction Valuation and Permit Fee Report  
Date: May 7, 2021

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2020. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.



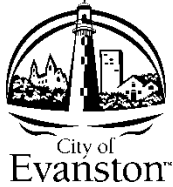
DATE: May 7, 2021  
 TO: Erika Storlie, City Manager  
 FROM: Gary Gerdes, Building and Inspection Services Division Manager  
 SUBJECT: Building Permit & Construction Value Financial Report for April, 2021

**BUILDING PERMIT FEES**

Total Permit Fees Collected for the Month of April 2021	\$ 479,588
Total Permit Fees Collected Fiscal Year 2021	\$ 1,629,410
Total Permit fees Collected for the Month of April 2020	\$ 1,304,877
Total Permit Fees Collected Fiscal Year 2020	\$ 1,993,754

**CONSTRUCTION VALUES**

<b>TOTAL CONSTRUCTION VALUE FOR APRIL 2021</b>	\$ 26,961,748
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2021</b>	\$ 61,699,866
<b>TOTAL CONSTRUCTION VALUE FOR APRIL 2020</b>	\$ 114,422,324
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2020</b>	\$ 143,697,960



# Memorandum

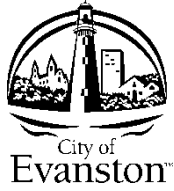
To: Honorable Mayor and Members of the City Council B

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: May 7, 2021

Ward	Property Address	Business Name	Date Received	Current Status
4	630 Davis St	Deep Purpl Acai Bowl	4/15/2021	Pending Building Permit Issuance
3	525 Main St	Wild Fork Foods	4/6/2021	Pending Building Permit Issuance
7	1945 Central St	RD Pizza	4/5/2021	Pending Building Permit Issuance
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Pending Building Permit Issuance
4	1555 Oak Ave	Museum Residences on Oak	2/3/2021	Building Permit Issued – Pending Inspections
8	955 Howard St	Alis Halal Eatery	1/6/2021	Building Permit Issued – Pending Inspections
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
1	1607 Chicago Ave	Bobba Tea Shop	5/6/2020	Building Permit Issued – Pending Inspections
4	1012-14 Davis St	Guidepost Day Care Center	04/08/2020	License Issuance Pending DCFS Approval
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: May 7, 2021

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8097 or [bgeorge@cityofevanston.org](mailto:bgeorge@cityofevanston.org) if you have any questions or need additional information.



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING MAY 7, 2021**

## **#AllInIllinois #ItOnlyWorksIfYouWearIt #VaccTogether**

### ***Executive Board Sets May 12 Membership Meeting Agenda***

The NWMC Executive Board met Wednesday via teleconference to approve items for consideration by the full membership at the May 12 NWMC Board meeting. Highlighting the agenda will be the election of the following slate of NWMC officers for FY2021-2022:

President: *Nancy Rotering*  
*Mayor, City of Highland Park*

Vice-President: *Dan Shapiro*  
*Mayor, Village of Deerfield*

Secretary: *Tom Dailly*  
*Mayor, Village of Schaumburg*

Treasurer: *Anne Maria Gaura*  
*Manager, Village of Lincolnwood*

Due to the need to fill the President's office vacancy, President-elect Rotering will be sworn in immediately after the election.

Members will receive a quarterly update from staff on the FY2020-2021 NWMC Work Plan and will consider approval of the new plan for FY2021-2022. Staff will provide an update on the activities of the General Assembly, the Local Government Distributive Fund Working Group and relaunch of the NWMC Multimodal Transportation Plan (see article on p.2). Finally, the North Shore Council of Mayors will consider cost increases for projects in the *Village of Lincolnwood* and *Village of Skokie*. We look forward to seeing you all next week! *Staff contacts: Mark Fowler, Larry Bury*

### ***NWMC Here to Help Update***

This week concluded with indications and cautious optimism that we are getting there. Yesterday, Governor Pritzker announced that the state would move to the [Bridge Phase](#) between Phases 4 and 5 of the Restore Illinois Plan beginning next Friday, May 14. He said the [Statewide Reopening Metrics](#) are moving in the right direction and provide the opportunity to further reduce restrictions with the goal of moving to [Phase 5 \(Illinois Restored\)](#) by Friday, June 11. That said, the Governor stressed that health officials will continue to monitor the metrics to ensure that it is safe to move to the bridge phase. He strongly encouraged continued use of "all of the tools" to combat COVID-19, including mask wearing, hand washing, social distancing and, most importantly, receiving the vaccine.

Citing sufficient supply, Governor Pritzker also announced that the state is making vaccines available to individual doctor's offices in order to "make this vaccine as easy and accessible as possible for all who want it." Major pharmacies, including Walgreens, CVS and those in Walmart and Sam's Club announced this week that they are accepting walk-in appointments for the vaccine. In addition, all mass vaccination sites in the NWMC service territory are now open to walk-in appointments. As a reminder, those sites are:

Cook County (<https://vaccine.cookcountyil.gov/>):

- Triton College, 2000 5<sup>th</sup> Avenue, River Grove
- Former K-Mart, 1155 E. Oakton Street, *Des Plaines*
- Former HOBO, 7600 Roosevelt Road, Forest Park

DuPage County (<https://www.dupagehealth.org/667/COVID-19-Vaccine>):

- Fairgrounds – Building 1, 2015 Manchester Road, Wheaton

Kane County (<https://www.kanevax.org/>):

- Eastside Recreation Center, 1080 E. Chicago Street, Elgin
- Former Sam's Club, 501 N. Randall Road, Batavia

Lake County ([https://allvax.lakecohealth.org/s/?language=en\\_US](https://allvax.lakecohealth.org/s/?language=en_US)):

- Community Based Testing Center, 102 W. Water Street, Waukegan
- Lake County Fairgrounds, 1060 E. Peterson Road, *Grayslake*
- Former K-Mart, 400 E. Rollins Road, Round Lake Beach

McHenry County (<https://www.mchenrycountyil.gov/county-government/departments-a-i/health-department/covid-19-novel-coronavirus/vaccine>):

- Former K-Mart, 1900 N. Richmond Avenue, Woodstock

Vaccination numbers in Illinois continued upward this week with 4.28 million residents or 33.61% of the state's population fully vaccinated as of yesterday evening. According to the Illinois Department of Public Health (IDPH), over 9.64 million doses have been administered statewide at an average of 70,063 shots per day, down significantly again from last week. That said, 79.98% of residents 65 and older and 55.70% of residents 16+ have received at least one dose.

Cook County Board President Toni Preckwinkle held her monthly briefing and announced the availability walk-in appointments as well as the County's Phase 4 reopening guidance via [Mitigation Order 2021-7](#). Senior Medical Officer and Co-Lead at Cook County Department of Public Health Dr. Kiran Joshi gave a PowerPoint presentation showing various county-wide vaccination statistics and a new feature on the county's website where users can view and sort vaccination data by municipality. Go to <https://ccdphcd.shinyapps.io/covid19/> and click on the "Data by Town" tab from the menu at the top of the page. He reviewed efforts to increase vaccinations in communities of need and mobile vaccination strategies to bring shots to those communities.

As always, staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. Please do not hesitate to use NWMC staff as a resource and please contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

### ***NWMC Relaunches Multimodal Transportation Plan***

On March 11, 2020, the NWMC Board adopted the Multimodal Transportation Plan, but the onset of the COVID-19 pandemic halted kick-off events and the initial launch. With the pandemic better contained a year later, NWMC staff is working to relaunch the plan. To kick things off, staff created a [one-page informational sheet](#) briefly detailing the Plan and staff's offer to present it to member boards, councils, committees and/or task forces. Please contact staff to schedule a presentation. *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***SPC Ford Vehicle Updates***

Currie Motors recently provided the Suburban Purchasing Cooperative (SPC) with an update on their Ford truck and other vehicle contracts. Due to microchip shortages, Ford Super Duty production was cut off in February with most production being moved to later in the summer. In spite of the shortage, the 2022 order bank has opened early with production on new orders to begin in early fall.

The SPC has contracts for the F250 XL 4x2 Pick Up (Contract# 178), F350 XL 4x2 Chassis Cab Pick Up (Contract #184) and the F450 XL 4x2 Chassis Cab Pick Up (Contract # 181). The new 2022 order forms have been posted on the NWMC website, <https://www.nwmc-cog.org/suburban-purchasing-cooperative/ford-pick-up-trucks>.

In addition, the 2021 Ford Utility Police Interceptor AWD Hybrid (Contract #152) factory order cut-off date will soon be announced. Production has been disrupted on this vehicle too, but the order bank is currently open. Please

visit the [Police Interceptor](#) page for more information. Finally, the April 30 factory order cut off for the 2021 Escape S Front Wheel Drive (Contract #165) has now been extended to Friday, July 2.

For questions or additional information, please contact staff or Tom Sullivan, [tsullivan@curriemotors.com](mailto:tsullivan@curriemotors.com) or 815-464-9200. *Staff contact: Ellen Dayan*

### ***Warehouse Direct Lowers Prices on Essential PPE Supplies***

The SPC is pleased to advise that Warehouse Direct (Contract #189 for Janitorial and Office Supplies) has lowered pricing on essential PPE supplies. New prices are as follows:

- 3 ply face mask AVT39149 – \$4.99/box of 50
- 17 oz. pump hand sanitizer WHDSANI500MLEA – \$2.99
- Gallon hand sanitizer refills WHDSANI1GAL OR WHDSANI1GALETHYL – \$29.90

For questions or additional information, please contact Account Executives Spencer Touchie, 847-631-7188 or [stouchie@warehousedirect.com](mailto:stouchie@warehousedirect.com) or Rick Schackle 847-631-7428 or [rickschackle@warehousedirect.com](mailto:rickschackle@warehousedirect.com). *Staff contact: Ellen Dayan*

### ***Loans Available for Water Infrastructure Projects***

The U.S. Environmental Protection Agency (EPA) has approximately \$5.5 billion available to finance water infrastructure projects through the Water Infrastructure Finance and Innovation Act program (WIFIA) for FY2021. The WIFIA program accelerates investment in the nation's water infrastructure by providing long-term, low-cost supplemental loans for regionally and nationally significant projects. The first phase of the WIFIA application process requires interested participants to submit letters of intent by Friday, July 23. For more information, please visit the [EPA's website](#). *Staff contact: Kendra Johnson*

### ***IEPA Seeks Public Comments on VW Settlement BMP***

The Illinois Environmental Protection Agency (IEPA) is revising Illinois' Beneficiary Mitigation Plan (BMP), the plan that includes the goals and priorities for use of its VW Settlement funds. IEPA has prepared a draft BMP proposing revised goals/allocations and other ancillary revisions. Summary information and a copy of the draft revised BMP may be found on the [Illinois EPA's VW Settlement website](#). IEPA is soliciting written public comments on the revisions which must be received by 5:00 p.m. CST on June 21 and should be submitted to [EPA.VWSettlement@illinois.gov](mailto:EPA.VWSettlement@illinois.gov). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***One Week Left to Comment on Proposed MUTCD Revisions***

On December 14, 2020, the Federal Highway Administration proposed changes to revise standards, guidance, options and supporting information relating to the traffic control devices in all parts of the Manual on Uniform Traffic Control Devices for Streets and Highways (MUTCD). The proposed changes are intended to update the technical provisions to reflect advances in technologies and operational practices, incorporate recent trends and innovations and set the stage for automated driving systems as those continue to take shape. The deadline for comments is next Friday, May 14. To view the proposals and make a comment, please visit [Regulations.gov](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Meetings and Events***

*NWMC Finance Committee* scheduled for Wednesday, May 12 has been CANCELLED.

*NWMC Board of Directors* will meet Wednesday, May 12 at 7:00 p.m. via videoconference.

*NWMC Bicycle & Pedestrian Committee* will meet Tuesday, May 18 at 10:30 a.m. via videoconference.

*NWMC Legislative Committee* will meet Wednesday, May 19 at 8:30 a.m. via videoconference.

## *NWMC Staff*

Mark Fowler	Executive Director	<a href="mailto:mfowler@nwmc-cog.org">mfowler@nwmc-cog.org</a>
Larry Bury	Deputy Director	<a href="mailto:lbury@nwmc-cog.org">lbury@nwmc-cog.org</a>
Ellen Dayan, CPPB	Purchasing Director	<a href="mailto:edayan@nwmc-cog.org">edayan@nwmc-cog.org</a>
Marina Durso	Program Associate for Administrative Services	<a href="mailto:mdurso@nwmc-cog.org">mdurso@nwmc-cog.org</a>
Karol Heneghan	Executive Administrative Assistant/Office Manager	<a href="mailto:khenehan@nwmc-cog.org">khenehan@nwmc-cog.org</a>
Kendra Johnson	Program Associate for Transportation	<a href="mailto:kjohnson@nwmc-cog.org">kjohnson@nwmc-cog.org</a>
Matt Pasquini	Program Associate for Transportation	<a href="mailto:mpasquini@nwmc-cog.org">mpasquini@nwmc-cog.org</a>
Chris Staron	Policy Analyst	<a href="mailto:cstaron@nwmc-cog.org">cstaron@nwmc-cog.org</a>

Phone: 847-296-9200

[www.nwmc-cog.org](http://www.nwmc-cog.org)