



**AGENDA**  
**City Council**  
**Monday, May 10, 2021**  
**Lorraine H. Morton Civic Center, Virtual**  
**4:30 PM**

Planning & Development Committee begins at 3:30pm  
City Council convenes at 4:30pm or the conclusion of Planning & Development Committee

**As the result of an executive order issued by Governor J.B. Pritzker suspending in-person attendance requirements for public meetings, City Council members and City staff will be participating in this meeting remotely.**

**Due to public health concerns, residents will not be able to provide public comment in-person at the meeting. Those wishing to make public comments at the Administrative & Public Works Committee, Planning & Development Committee or City Council meetings may submit written comments in advance or sign up to provide public comment by phone or video during the meeting by completing the City Clerk's Office's online form at [www.cityofevanston.org/government/city-clerk/public-comment-sign-up](http://www.cityofevanston.org/government/city-clerk/public-comment-sign-up) or by calling/texting 847-448-4311.**

**Community members may watch the City Council meeting online at [www.cityofevanston.org/channel16](http://www.cityofevanston.org/channel16) or on Cable Channel 16**

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**(I) ROLL CALL - ALDERMAN WILSON**

RC1. Suspension of the Rules Allowing for Remote Participation

Due to an executive order issued by Governor J.B. Pritzker, and the ongoing COVID-19 pandemic, staff recommends a suspension of the rules regarding in-person attendance requirements for public meetings, allowing for City Council members and City staff to participate in this meeting remotely.

For Action

**(II) MAYOR PUBLIC ANNOUNCEMENTS AND PROCLAMATIONS**

M1. Presentation of Keys to the City

M2. Asian American & Pacific Islander Heritage Month Proclamation

**(III) CITY MANAGER PUBLIC ANNOUNCEMENTS**

C1. Promotion of William Muno to Deputy Chief of Operations for Evanston Fire Department

**(IV) COMMUNICATIONS: CITY CLERK**

**(V) PUBLIC COMMENT**

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

**(VI) CONSENT AGENDA - CITY COUNCIL MINUTES**

CM1. **Approval of the Minutes of the Regular City Council meeting of April 26, 2021** 13 - 30

Staff recommends approval of the minutes of the Regular City Council meeting of April 26, 2021

**For Action**

[City Council Minutes 4\\_26\\_2021](#)

**(VII) CONSENT AGENDA - SPECIAL ORDERS OF BUSINESS**

SP1. **Resolution 55-R-21, Upon the Occasion of the Retirement of Mayor Stephen H. Hagerty** 31 - 32

Staff recommends City Council adopt Resolution 55-R-21, commending Mayor Stephen H. Hagerty's years of service as Mayor of the City of Evanston during the years 2017 through 2021.

**For Action**

[Resolution 55-R-21, Upon the Occasion of the Retirement of Mayor Stephen H. Hagerty - Attachment - Pdf](#)

SP2. **Resolution 56-R-21, Upon the Occasion of the Retirement of Clerk Devon Reid** 33 - 34

Staff recommends City Council adopt Resolution 56-R-21, commending Clerk Devon Reid's years of service as Clerk of the Evanston City Council during the years 2017 through 2021.

**For Action**

[Resolution 56-R-21, Upon the Occasion of the Retirement of Clerk Devon Reid - Attachment - Pdf](#)

SP3. **Resolution 52-R-21, Upon the Occasion of the Retirement of Alderman Judy Fiske** 35 - 36

Staff recommends City Council adopt Resolution 52-R-21, commending Alderman Judy Fiske's years of service as a member of the Evanston City Council.

**For Action**

[Resolution 52-R-21, Upon the Occasion of the Retirement of Alderman Judith Fiske - Attachment - Pdf](#)

SP4. **Resolution 51-R-21, Upon the Occasion of the Retirement of Alderman Donald Wilson** 37 - 38

Staff recommends City Council adopt Resolution 51-R-21, commending Alderman Donald Wilson's years of service as a member of the Evanston City Council.

**For Action**

[Resolution 51-R-21, Upon the Occasion of the Retirement of Alderman Donald Wilson - Attachment - Pdf](#)

SP5. **Resolution 54-R-21, Upon the Occasion of the Retirement of Alderman Robin Rue Simmons** 39 - 41

Staff recommends City Council adopt Resolution 54-R-21, commending Alderman Robin Rue Simmons' years of service as a member of the Evanston City Council.

**For Action**

[Resolution 54-R-21, Upon the Occasion of the Retirement of Alderman Robin Rue Simmons - Attachment - Pdf](#)

SP6. **Resolution 53-R-21, Upon the Occasion of the Retirement of Alderman Ann Rainey** 42 - 43

Staff recommends City Council adopt Resolution 53-R-21, commending Alderman Ann Rainey's years of service as a member of the Evanston City Council.

**For Action**

[Resolution 53-R-21, Upon the Occasion of the Retirement of Alderman Ann Rainey - Attachment - Pdf](#)

SP7. **Ordinance 47-O-21, Lease of City-Owned Property Located at 2603 Sheridan Rd. to Artists Book House** 44 - 87

Staff recommends City Council approval of Ordinance 47-O-21, authorizing the City Manager to execute a lease agreement for City-owned real property (known as the Harley Clarke Mansion) located at 2603 Sheridan Road with Artist Book House ("ABH") for the operation of a venue for teaching creative writing, printing books, production of paper, and bookbinding, as well as space for bookstore, library, art gallery, cafe, lecture hall, and classrooms. The lease term is for 40 years beginning May 10, 2021, and ending May 10, 2061.

**For Action**

[Ordinance 47-O-21, Lease of City-Owned Property Located at 2603 Sheridan Rd. to Artists Book House - Attachment - Pdf](#)

- A1. **Approval of the City of Evanston Payroll and Bills List** 88 - 111
- Staff recommends City Council approval of the City of Evanston Payroll for the period of April 12, 2021, through April 25, 2021, in the amount of \$2,750,539.78 Bills List for May 11, 2021, in the amount of \$2,690,423.59. **For Action**
- [Approval of the City of Evanston Payroll and Bills List and Credit Card Activity - Pdf](#)
- A2. **Approval of up to \$200,000 of CDBG-CV Funding for Summer Youth Activities to Reduce Violence and Address Social and Emotional Issues Resulting from the Pandemic** 112 - 116
- Staff recommends City Council approval of up to \$200,000 in CDBG-CV funding to provide summer activities for youth suffering emotional and psychological stress from social isolation and other factors due to the COVID-19 pandemic. Up to \$115,000 will be used for program supplies and up to \$85,000 for staffing. This initiative “My City, Your City, Our City” will be implemented throughout the summer via: extended hours at four community centers; community building/violence prevention events scheduled each Saturday, and community building/violence prevention events on the first Friday of each month starting in June and culminating in a Back to School event to usher youth safely back to school for the fall. Funding of up to \$200,000 is from the City’s CDBG-CV CARES Act grant, 215.21.5226.63045. The City received \$1,586,370 in CARES Act CDBG-CV funding to prevent, prepare for, and respond to the coronavirus. \$626,496 is budgeted for Public Services, of which \$230,000 has been allocated previously, leaving a balance of \$196,496 to be allocated to specific activities.
- For Action**
- [Approval of up to \\$200,000 of CDBG-CV Funding for Summer Youth Activities to Reduce Violence and Address Social and Emotional Issues Resulting from th - Pdf](#)
- A3. **Approval of Storefront Modernization Grant in the Amount of \$1,710 for Enzo the Baker, 517 Dempster Street** 117 - 124
- Economic development staff recommends City Council approval of financial assistance to Enzo the Baker totaling \$1,710. Funds will come from the Business District Improvement Account # 100.15.5300.65522. \$150,000 has been allocated to this account. No funding has been allocated from this account, to date, as this is the first request since the fund was reinstated by the City Council in April.
- For Action**
- [For Action: Approval of Storefront Modernization Grant in the amount of \\$1,710 for Enzo the Baker, 517 Dempster Street - Attachment - Pdf](#)

A4. **Approval of Entrepreneurship Emergency Assistance Funding Request** 125 - 129

Economic development staff recommends City Council approval of financial assistance to one eligible applicant of the Entrepreneurship Support Program totaling \$6,000. For FY 2021, the Entrepreneurship Support Account (100.15.5300.62664) was allotted \$50,000. To date, \$43,990.09 has been awarded.

**For Action**

[Approval of Entrepreneurship Emergency Assistance Funding Request - Attachment - Pdf](#)

A5. **Approval of Change Order No. 1 to the Contract with J.A. Johnson Paving Company for the 2021 Street Patching Program** 130 - 132

Staff recommends the City Council authorize the City Manager to execute Change Order No. 1 to the contract with J. A. Johnson Paving Company (1025 E. Addison Ct., Arlington Heights, Illinois) for the 2021 Street Patching Program in the amount of \$100,000. Funding will be from the Capital Improvement Fund 2021 General Obligation Bonds (Account 415.40.4121.65515 – 421015).

**For Action**

[Approval of Change Order No. 1 to the Contract with J.A. Johnson Paving Company for the 2021 Street Patching Program - Attachment - Pdf](#)

A6. **Resolution 49-R-21, Authorizing the City Manager to Negotiate and Execute A Twenty-Five Year Alley Easement At 1708-1712 Sherman Avenue with The Varsity, LLC.** 133 - 160

Staff recommends City Council adopt Resolution 49-R-21, Authorizing the City Manager to Negotiate and Execute A Twenty-Five Year Alley Easement At 1708-1712 Sherman Avenue with The Varsity LLC, an Illinois Limited Liability Company.

**For Action**

[Resolution 49-R-21, Authorizing the City Manager to Grant a 25 Year Alley Easement at 1708-1712 Sherman Avenue with The Varsity LLC \(the "Owner"\). Th - Pdf](#)

A7. **Ordinance 52-O-21, Approving Meeting Dates for the Joint Review Board Meeting and Public Hearing for the Proposed Five-Fifths TIF District Redevelopment Plan and Project** 161 - 244

Staff recommends City Council approve Ordinance 52-O-21 establishing dates for Five-Fifths TIF Public Hearing and Joint Review Board Meeting. *Ald. Robin Rue Simmons requests suspension of the rules for Introduction and Action at the May 10, 2021 City Council meeting.*

**For Introduction and Action**

[Ordinance 52-O-21, Approving Meeting Dates for the Joint Review Board Meeting and Public Hearing for the Proposed Five-Fifths TIF District Redevelopment Plan and Project - Pdf](#)

A8. **Ordinance 55-O-21, Amending Title 10, Chapter 11, Section 18, Schedule XVIII (P) Residents Only Parking Districts** 245 - 248

Staff recommends City Council adoption of Ordinance 55-O-21, amending Title 10, Chapter 11, Section 18, Schedule XVIII (P) "Residents Only Parking Districts." This Ordinance will amend parking restrictions that were inadvertently left out of Ordinance 27-O-21 adopted on April 26, 2021. Ordinance 27-O-21 amended parking on the east side of Sheridan Square from Garden Park to Sheridan Road to allow for 3 hour parking from 6:00 am to 9:00 pm. Ordinance 55-O-21 amends parking on the same portion of the west side Sheridan Square to allow for R District Parking only. Discussions at the April 12 and 26 City Council meetings, as well as the memorandum that accompanied Ordinance 27-O-21 pertained to amendments to both sides of Sheridan Square. Ordinance 55-O-21 will bring Sheridan Square in line with the plans that were requested and discussed. *City Manager requests suspension of the rules for Introduction and Action at the May 10, 2021 City Council meeting.*

**For Introduction and Action**

[Ordinance 55-O-21, Amending Title 10, Chapter 11, Section 18, Schedule XVIII \(P\) Residents Only Parking Districts - Attachment - Pdf](#)

A9. **Ordinance 49-O-21, Amending Section 1-3-2 of the City Code to Add Definitions of "Alderman"** 249 - 252

Rules Committee and City staff recommend City Council approval of Ordinance 49-O-21, Amending Section 1-3-2 of the City Code to add definitions of the term "Alderman" allowing gender neutral terms to be used as the titles of elected officials.

**For Action**

[Ordinance 49-O-21, Amending Section 1-3-2 of the City Code to Add Definitions of "Alderman" - Attachment - Pdf](#)

- A10. **Ordinance 42-O-21, Authorizing the City Manager to Execute an Agreement to Sell Water to the Village of Skokie, Illinois** 253 - 292

Staff recommends City Council adoption of Ordinance 42-O-21, Authorizing the City Manager to Execute an Agreement to Sell Water to the Village of Skokie, Illinois.

**For Action**

[Ordinance 42-O-21, Authorizing the City Manager to Execute an Agreement to Sell Water to the Village of Skokie, Illinois - Attachment - Pdf](#)

- A11. **Ordinance 33-O-21 Seeking Authority to Negotiate the Sale of City Owned Property Located at 2022-26 Central Street to a Single Purpose Real Estate LLC to be Established by Lush Wine & Spirits, LLC** 293 - 298

Staff recommends City Council adoption of ordinance 33-O-21 granting the City Manager authority to negotiate the sale of city owned property.

**For Action**

[Ordinance 33-O-21 Seeking Authority to Negotiate the Sale of City Owned Property Located at 2022-26 Central Street to a Single Purpose Real Estate LLC - Pdf](#)

**(IX) CONSENT AGENDA - PLANNING & DEVELOPMENT COMMITTEE - ALDERMAN FISKE**

- P1. **Ordinance 53-O-21, Amending Portions of the City Code to Extend the Expiration Date of Permitted Uses Within the U2 Zoning District** 299 - 400

Staff recommends City Council adoption of Ordinance 53-O-21, amending the City Code to extend the expiration date of permitted uses within the U2 zoning district from December 31, 2021 to December 31, 2022.

**For Introduction**

[Ordinance 53-O-21, Amending Portions of the City Code to Extend the Expiration Date of Permitted Uses Within the U2 Zoning District - Attachment - Pdf](#)



P2. **Ordinance 54-O-21, Amending Title 7, Chapter 8, Section 8 Tree Preservation** 401 - 418

Staff recommends that City Council consider Ordinance 54-O-21 amending the Tree Preservation Ordinance (7-8-8) to expand protection of trees on private property. There is currently no capacity to implement and administer the revised Tree Preservation Ordinance due to lack of staff resources in the Public Works Agency (PWA) and Community Development Department. Staff recommends inclusion of an effective date in 2022 that is also contingent on the addition of new staff resources for the 2022 budget to PWA that will support the implementation of this ordinance.

**For Introduction**

[Ordinance 54-O-21, Amending Title 7, Chapter 8, Section 8 Tree Preservation - Attachment - Pdf](#)

P3. **Ordinance 37-O-21, Granting Major Zoning Variations to Construct a Four-Story Rear Addition and Adaptive Reuse of an Existing Religious Structure in the R6 General Residential District (1101 Church Street)** 419 - 445

The Zoning Board of Appeals and staff recommend City Council adoption of Ord. 37-O-21, granting major zoning relief for the adaptive reuse of an existing structure and four-story addition for a total of 30 dwelling units at 1101 Church St. in the R6 General Residential District. The applicant requests 24 dwelling units (plus 6 IHO bonus units for a total of 30 dwelling units) where 15 dwelling units are allowed, 78.6% building lot coverage where 65% is permitted, a 0' street side yard setback to match the existing structure where 15' is required, 1.5' rear yard setback where 25' is required, 0' for open parking in the interior side yard where 5' is required, and 14 parking spaces where 22 parking spaces are required. The applicant has complied with all other zoning requirements, and meets the Standards for Major Variations for this district.

**For Action**

[Ordinance 37-O-21, Granting Major Zoning Variations to Construct a Four-Story Rear Addition and Adaptive Reuse of an Existing Religious Structure in t - Pdf](#)

P4. **Ordinance 43-O-21, Granting a Map Amendment and Major Variations for 2030 Greenwood Street** 446 - 532

The Plan Commission recommends City Council adoption of a Zoning Ordinance Map Amendment to rezone 2030 Greenwood Street from I2 General Industrial to MXE Mixed-Use Employment District. The Zoning Board of Appeals recommends approval of the following Major Variations in order to construct a residential development: 24 total dwelling units (20 regular units + 4 IHO bonus units) where 18 dwelling units (22 with IHO bonus units) are permitted, and building height of 4 stories at 38' where 3 stories at 41' is permitted.

**For Action**

[Ordinance 43-O-21, Granting a Map Amendment and Major Variations for 2030 Greenwood Street - Attachment - Pdf](#)

P5. **Ordinance 44-O-21, Amending Title 6 of the City Code Concerning Wireless Facilities** 533 - 553

The Plan Commission and staff recommend City Council adoption of Ordinance 44-O-21, granting approval of a City initiated Text Amendment to the Zoning Ordinance, Title 6 of the City Code, to establish a definition and regulations for wireless facilities.

**For Action**

[Ordinance 44-O-21, Amending Title 6 of the City Code Concerning Wireless Facilities - Attachment - Pdf](#)

- P6. **Ordinance 48-O-21 Amending Title 6, the Zoning Ordinance, to eliminate the Substitution of Special Use process, modify listed Special Uses in non-residential and non-university districts, establish an Administrative Review Use process and Administrative Review Uses in non-residential and non-university districts.** 554 - 630

The Plan Commission and staff recommend City Council adoption of Ordinance 48-O-21, amending Title 6, the Zoning Ordinance, to eliminate the Substitution of Special Use process, modify listed Special Uses in non-residential and non-university districts, establish an Administrative Review Use process, and Administrative Review Uses in non-residential and non-university districts. The proposal is staff-initiated at the request of the City Manager and was previously discussed as a Special Order of Business by the City Council on March 22, 2021. Ordinance 48-O-21 has been updated to include review of the Administrative Review Use ordinance regulations by the City Council in two years from the effective date, after May 10, 2023, as requested at the Planning & Development Committee meeting of April 26, 2021.

**For Action**

[Ordinance 48-O-21 Amending Title 6, the Zoning Ordinance, to eliminate the Substitution of Special Use process, modify listed Special Uses in non-resi - Pdf](#)

- P7. **Ordinance 19-O-21, Amending the City of Evanston's Leaf Blower Policy** 631 - 636

Staff recommends City Council adoption of Ordinance 19-O-21, Amending the City of Evanston's Leaf Blower Policy. This ordinance amends the times and days when leaf blowers are permitted to be used in Evanston, modifies the penalty for violating the new rules and eliminates loopholes for non-gasoline powered equipment use.

**For Action**

[Ordinance 19-O-21, Amending the City of Evanston's Leaf Blower Policy - Attachment - Pdf](#)

**(X) CONSENT AGENDA - RULES COMMITTEE - ALDERMAN SUFFREDIN**

R1. **20-O-21, Amending Title 1, Chapter 10 of the Evanston City Code, “City of Evanston Code of Ethics and Board of Ethics”** 637 - 660

Staff recommends City Council adoption of Ordinance 20-O-12, Amending Title 1, Chapter 10 of the Evanston City Code, “City of Evanston Code of Ethics and Board of Ethics”.

**For Action**

[20-O-21, Amending Title 1, Chapter 10 of the Evanston City Code, “City of Evanston Code of Ethics and Board of Ethics” - Pdf](#)

**(XI) APPOINTMENTS**

**(XII) CALL OF THE WARDS**

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

**(XIII) RECOGNITION OF SERVICE**

**(XIV) EXECUTIVE SESSION**

**(XV) ADJOURNMENT**

**(XVI) UPCOMING ALDERMANIC COMMITTEE MEETINGS**

DATE	TIME	BOARD/COMMITTEE/COMMISSION
5/11/21	2:00 PM	Board of Local Improvements
5/11/21	6:30 PM	Arts Council - Virtual
5/12/21	2:30 PM	Design and Project Review Committee
5/12/21	7:00 PM	Plan Commission
5/13/21	6:30 PM	Environment Board
5/13/21	7:00 PM	Mental Health Board
5/14/21	7:15 AM	Utilities Commission
5/18/21	7:00 PM	Zoning Board of Appeals
5/18/21	7:00 PM	Housing & Community Development Act Committee
5/19/21	2:30 PM	Design and Project Review Committee
5/20/21	6:00 PM	Parks and Recreation Board - Virtual
5/20/21	6:30 PM	Equity and Empowerment Commission