



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Erika Storlie, City Manager  
Subject: Weekly City Manager's Update  
Date: April 2, 2021

## STAFF REPORTS BY DEPARTMENT



Weekly Report for March 25, 2021 – March 31, 2021  
*\*There will be no 311 report this week*

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report  
Monthly CV/Permit Fee Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, April 5, 2021**

Human Services Committee

[www.cityofevanston.org/humanservices](http://www.cityofevanston.org/humanservices)

**Wednesday, April 7, 2021**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Citizen Police Review Commission

[www.cityofevanston.org/citizenpolicereview](http://www.cityofevanston.org/citizenpolicereview)

**Thursday, April 8, 2021**

Environment Board

[www.cityofevanston.org/environmentboard](http://www.cityofevanston.org/environmentboard)

Mental Health Board - CANCELED

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)

Housing and Homelessness Commission

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)

**Friday, April 9, 2021**

Utilities Commission

[www.cityofevanston.org/utilitiescommission](http://www.cityofevanston.org/utilitiescommission)



# Memorandum

To: Erika Storlie, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of March 29, 2021

Date: April 2, 2021

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs advertised during the Week of March 29, 2021

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 21-14 Main Street Water Main Improvements	Public Works	Work on this project includes the installation of water main, combined and storm sewer, related appurtenances, concrete curb and sidewalk repairs, pavement patching, parkway restoration and all materials, labor, equipment, and incidental work. Bidders must be prequalified by the Illinois Department of Transportation (IDOT) and present an IDOT issued "Certificate of Eligibility" with the bid proposal.	\$1,150,000	5/4	5/24

# City Council Agenda Items

Printed from Asana

January 11, 2021

January 19, 2021 - Special Meeting - HOUSING

January 25, 2021

February 8, 2021

February 22, 2021

March 8, 2021

April 12, 2021

**Paul Zalmezak:** Resolution 8-R-21 Lot 1 RFP

Action: For Action  
Council Action: Res  
iCompass Status: Entered  
Notes: awaiting Sarah Flax input  
Department: CMO  
Council or Committee: CC

**Hitesh Desai:** Ordinance 26-O-21 Roycemore Conduit Financing

Department: CMO  
Council Action: Ord  
Council or Committee: CC  
Action: For Action

**Darlene Francellno:** National Healthcare Decisions Day

Department: Mayor's Office  
Council Action: Proc  
Council or Committee: CC

**Sarah Flax:** Resolution XX-R-21, Approving the City's 2021 Action Plan, and Adopting the 2021 Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant Program Budgets

Department: Community Dev  
Council Action: Res  
Council or Committee: CC  
Action: For Action  
iCompass Status: Not Entered in System

**klewislakin:** 2020 Year-End Budget Review

Department: CMO  
Council Action: SPB  
Council or Committee: CC  
Action: For Discussion

**klewislakin: 2020 Budget Amendment**

Department: CMO  
Council Action: Ord  
Council or Committee: CC  
Action: For Introduction  
iCompass Status: Not Entered in System

 **David Stoneback: Ordinance 21-O-21, Modifying the City of Evanston Grid System By Renaming A Portion of Oak Avenue as Norwood Court**

Department: Public Works  
Council Action: Ord  
Council or Committee: APW  
Action: For Introduction  
iCompass Status: Not Entered in System  
MWEBE Memo: No

 **Kelley Gandurski: Extension of the State of Emergency**

Department: Law  
Council Action: Res  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System

 **David Stoneback: Award of Eng Service for Water Utility Continuity Plan**

Department: Public Works  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System  
MWEBE Memo: No

 **David Stoneback: Emergency Contract for Fire 4 Remediation**

Department: Public Works  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System  
MWEBE Memo: No

 **David Stoneback: award of 2021 CIPP Contract A**

Department: Public Works  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System  
MWEBE Memo: Yes

 **David Stoneback: Purchase of backwash valve**

Department: Public Works  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System  
MWEBE Memo: No

 **David Stoneback: Tree Removal contract award**

Department: Public Works

Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System  
MWEBE Memo: Yes

**David Stoneback:** McCulloch Park Improvements

Department: Public Works  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System  
MWEBE Memo: Yes

**David Stoneback:** Robert Crown Playground

Department: Public Works  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System  
MWEBE Memo: Yes

**Luke Stowe:** Ord xx-O-21, Amending Parking on Sheridan Square

Department: Admin Serv  
Council Action: Ord  
Council or Committee: APW  
Action: For Introduction  
iCompass Status: Not Entered in System

Ord to amend parking on Sheridan Square - east side from Garden Park to Sheridan Square allows for non-permit parking for 3 hours from 6am to 9pm. All other parking for R permit only.

**Karen Hawk:** Robert Crown HVAC Contract Award

Department: Parks & Rec  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System

**Kumar Jensen:** Ordinance 19-O-21 Amending Leaf Blower Policy

Made by: Wynne  
Council or Committee: CC  
Date of Referral: 11/16/20  
Department: CMO  
Council Action: Ord  
Council or Committee: PD  
Action: For Introduction  
iCompass Status: Not Entered in System

Wynne made a referral to staff to study the issue and bring back more info

**Johanna Nyden:** Ord -O-21, 2232 Washington Special Use - AUX

Department: Community Dev  
Council Action: Ord  
Council or Committee: PD  
Action: For Introduction  
iCompass Status: Not Entered in System  
MWEBE Memo: No

**Hitesh Desai:** Local Spend Analysis

- Johanna Nyden:** Planning and Development to have the next meeting agenda the option to have the notice go to renter residents in Evanston, along with property owners.

Made by: Fleming

Date of Referral: 9/29/20

- Emergency Assistance Entrepreneurship Grant Program

## TBD

- Lawrence C. Hemingway:** LED Screen

Department: Parks & Rec

Council Action: Disc

Council or Committee: APW

- Hitesh Desai:** Amusement Tax - Small Events

Department: CMO

Council or Committee: APW

Council Action: Ord

Action: For Introduction

- On-Street Residential Parking Permits

Department: Admin Serv

Council Action: Ord

Council or Committee: APW

Notes: Handle after Jan - wait for permits/wheel tax renewals to be completed.

Check if need to prepare an Ordinance for the locations not in the Code but receive a residential permit. Memo from October 2018 said would come back with Ordinance. Not sure that was done.

Also work on combining districts for ease of renewing

- Johanna Nyden:** Comprehensive Plan Discussion

Department: Community Dev

Council Action: Disc

Council or Committee: PD

Action: For Discussion

iCompass Status: Not Entered in System

MWEBE Memo: No

- Audrey Thompson:** Creation of a Evanston Youth Commission

Mayor's Office: Health/Humans Services

Rules Committee Action: For Action

iCompass Status: Not Entered

Department: Health

Council Action: Ord

Council or Committee: Rules

Action: For Introduction

- Kelley Gandurski:** Banning Outdoor Games Involving the Consumption of Alcohol that Can Be Viewed From A Public Way or Adjacent Property

Department: Law

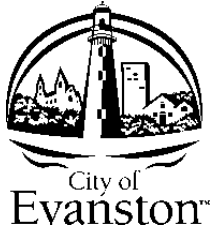
Council Action: Disc

Council or Committee: HS

Action: For Discussion

iCompass Status: Not Entered in System

- Occupancy + 3 Unrelated Text Amendment



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Johanna Nyden, Community Development Director  
Subject: Weekly Zoning Report  
Date: April 2, 2021

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or [jnyden@cityofevanston.org](mailto:jnyden@cityofevanston.org) if you have any questions or need additional information.



**Cases Received and Pending, March 25, 2021 - March 31, 2021**

**Backlog (business days received until reviewed): 18**

**Volume (number of cases pending staff review): 26**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1525 Judson Avenue	R1	Zoning Analysis	Remove previous 1-story addition, construct new 2-story addition, attached garage, remove detached garage	02/09/21	pending additional information from the applicant
1	1601 Sherman Avenue	D2	Building Permit	Exterior alteration	03/17/21	<b>pending staff review, DAPR 04/07/21</b>
2	1126 Pitner Avenue	R3	Building Permit	3-car detached garage	10/20/20	pending additional information from the applicant
2	1401 Lake Street	R1	Building Permit	2-story addition, porch, and interior remodel	11/30/20	pending revisions from the applicant
2	1208 Ashland Avenue	R2	Zoning Analysis	New parking lot (St. Mary's Syro-Malankara Catholic Church)	01/05/21	non-compliant, pending revisions from the applicant, special use and major variation applications submittal
2	900 Clark Street	RP	Building Permit	Interior building out (Dogtopia)	01/22/21	<b>pending additional information from the applicant, DAPR</b>
2	1104 Hartrey Avenue	R3	Building Permit	New single-family residence	02/24/21	pending plat of subdivision recording
3	1212 Judson Avenue	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
3	1217 Forest Avenue	R1	Building Permit	Replace driveway	10/25/20	pending additional information/revisions from the applicant
3	1012 Chicago Avenue	C1a	Zoning Analysis	Planned Development for new 5-story mixed-use building with 116 dwelling units, 64 parking spaces, ground floor commercial	01/25/21	non-compliant, pending revisions/planned development application from the applicant
3	1200 Sheridan Road	R1	Building Permit	Inground swimming pool and spa with automatic locking cover and paver pool deck	02/12/21	pending determination by Zoning Administrator on front-yard
3	747 Michigan Avenue	R1	Building Permit	Interior remodel	03/05/21	pending staff review
3	1108 Hinman Avenue	R1	Building Permit	Rebuilt front porch	03/23/21	pending staff review
3	1021 Forest Avenue	R1	Building Permit	Interior remodel	03/29/21	pending staff review
3	1206 Hiinman Avenue	R1	Zoning Analysis	Demolish two existing detached garages, construct 3-car garage with ADU	03/30/21	pending staff review
3	1027 Judson Avenue	R1	Zoning Analysis	Addition and remodel	03/31/21	pending staff review
4	1212 Sherman Avenue	R3	Building Permit	Coach house	10/06/20	non-compliant, pending revisions from the applicant
4	1220 Crain Street	R1	Building Permit	Addition to garage	11/08/20	non-compliant, pending revisions or minor variation application from the applicant
4	934 Elmwood Avenue	R3	Zoning Analysis	Remove rear patio and portion of walk, replace with new paver brick patio	11/12/20	pending additional information and revisions from the applicant
4	1410 Greenleaf Street	B1	Building Permit	New 2-story building with 2 dwellings, office space and attached 3-car garage	12/08/20	pending revisions from the applicant
4	1508 Sherman Avenue	D4	Building Permit	Interior commercial space build out for coffee shop	01/21/21	pending staff review and special use application

4	1034 Elmwood Avenue	R1	Building Permit	Patio and walkway	03/05/21	pending additional information from the applicant
4	936 Sherman Avenue	R3	Building Permit	New dormer, interior renovation, and new HVAC	03/05/21	non-compliant, pending revisions from the applicant
4	1211 Ridge Avenue	R1	Building Permit	New single-family residence	03/17/21	pending plat of subdivision recording
4	1011 Ridge Court	R1	Building Permit	2-story addition	03/27/21	pending staff review
4	1206 Crain Street	R1	Building Permit	Above-ground pool and deck	03/30/21	pending staff review
4	1009 Dempster Street	R5	Zoning Analysis	Remove patio and walk, install new patio	03/31/21	pending staff review
5	1928 Foster Street	R5	Building Permit	Carport	10/25/20	non-compliant, pending revisions from the applicant
5	1102 Foster Street	R4a	Building Permit	Patio and pergola	11/01/20	non-compliant, pending revisions from the applicant
5	2044 Wesley Avenue, 2019 Jackson Avenue, and 2024-26 Green Bay Road	R4 & R5/oWE	Zoning Analysis	Planned Development for new 21 townhomes in 6 buildings and a 12-unit multi-family dwelling, including new private street	01/13/21	non-compliant, pending revisions from the applicant
5	1412 Noyes Street	R3	Building Permit	Paver walk	03/27/21	pending staff review
5	2200 Ashland Avenue	MXE	Building Permit	Interior remodel with accessory residential occupancy (Superior Ambulance)	03/29/21	pending staff review
5	2000 Green Bay Road	WE1/oWE	Zoning Analysis	Parking lot improvements (Windy City Garden Center)	03/29/21	pending staff review
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2634 Lawndale Avenue	R1	Building Permit	Addition and remodel garage	10/25/20	non-compliant, pending revisions per approved minor variation
6	2411 Crawford Avenue	R2	Building Permit	New patio	01/15/21	non-compliant, pending revisions from the applicant
6	2949 Simpson Street	R1	Building Permit	Resurface driveway and new open parking pad in front yard	02/23/21	non-compliant, pending revisions from the applicant
6	3026 Thayer Street	R1	Building Permit	New 22x20 detached garage	03/03/21	pending additional information from the applicant
6	2533 Lawndale Avenue	R1	Building Permit	2-story addition, interior renovation	03/03/21	non-compliant, pending revisions from the applicant
6	2533 Central Park Avenue	R1	Building Permit	Addition	03/23/21	pending staff review
6	2306 Hartzell Street	R1	Building Permit	New 12'x22' detached garage	03/27/21	pending staff review
6	2728 Central Park Avenue	R1	Zoning Analysis	Remove concrete walk, replace with concrete walk and patio	03/29/21	pending staff review
6	2750 Lawndale Avenue	R1	Zoning Analysis	Remove patio, install paver patio	03/29/21	pending staff review
7	2779 Prairie Avenue	R3	Building Permit	Rebuild deck adding roof to create screened-in porch	01/19/21	non-compliant, pending minor variation application from the applicant
7	1927 Lincoln Street	R1	Building Permit	Rebuild patio and walks, outdoor kitchen	03/11/21	pending additional information from the applicant
7	2246 Ridge Avenue	R1	Building Permit	New deck	03/23/21	pending staff review
7	814 Roslyn Place	R1	Building Permit	2-story addition	03/26/21	pending staff review
7	2343 Bryant Avenue	R1	Building Permit	Enlarge deck	03/27/21	pending staff review

7	812 Monticello Place	R1	Zoning Analysis	Remove walk and patio, install paver walk and patio and stoop, replace front walk to same size and configuratio	03/29/21	pending staff review
7	2740 Bryant Avenue	R1	Zoning Analysis	Remove concrete patio and walk and stoop, install paver patio	03/29/21	pending staff review
8	227 Grey Avenue	R2	Building Permit	Deck	03/29/21	pending staff review
9	908 Seward Street	OS	Building Permit	Remove and replace asphalt, paint stripping and wheel stops (Ridgeville Park District)	02/02/21	pending additional information from the applicant
9	630 Wesley Avenue	R1	Building Permit	Paver patio	03/19/21	pending staff review
9	2026 Keeney Street	R2	Zoning Analysis	Chicken coop	03/29/21	pending staff review
9	1630 Madison Street	R3	Zoning Analysis	Paver patio	03/31/21	pending staff review

**Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.**

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2315 Ridge Ave	R1	Minor Variation	Building lot and impervious surface coverage for screened-in porch and open deck	02/05/21	determination pending additional info from applicant
2	2030 Greenwood Street	I2	Major Variation & Map Amendment	Parking setback, number of off-street parking spaces, and drive aisle width in order to construct a new 24-unit multi-family dwelling; map amendment also needed to change zoning from I2 to MXE	01/14/21	<b>pending P&amp;D</b>
2	1101 Church Street	R6	Major Variation	Adaptive reuse of church and new construction for 30 DUs	01/12/21	<b>pending P&amp;D 04/26/21</b>
2	2223 Washington Street	I2	Special Use	Special use for mixed-use business with Business/Vocational School and accessory uses	01/21/21	<b>pending P&amp;D 04/12/21</b>
2	2021 Lee Street	I2	Major Variation	Rear yard setback to a 1-story addition (C.E. Niehoff)	03/24/21	<b>pending DAPR 04/07/21, ZBA 04/20/21</b>
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	<b>pending P&amp;D 04/26/21</b>
4	630 Davis Street	D2	Special Use	Special use for Type-2 Restaurant, Deep Purple Acia Bowl	01/21/21	<b>pending CC 04/12/21</b>
4	1012-1018 Church Street	D4	Planned Development	2-year extension of the approved Northlight Theatre Planned Development, ordinance 114-O-19	02/25/21	<b>pending P&amp;D 04/12/21, CC 04/26/21</b>
5	2116-2120 Ashland Avenue	MXE	Special Use	Expansion of Doggy Daycare (Rex's Place)	03/16/21	<b>pending DAPR 04/07/21, ZBA 04/20/21</b>
6	2715 Hurd Avenue	R1	Planned Development	Demolish existing structure (church), construct new 2-story 19,836 square foot building for a Daycare Center-Children	09/09/20	<b>pending PC 04/14/21</b>
7	1801 Central Street	B1a/oCS C	Special Use	Special Use for Commercial Indoor Recreation for a jui jitsu studio at rear of building	01/11/21	<b>pending CC 04/12/21</b>
7	2779 Prairie Avenue	R3	Minor Variation	Interior side setback to rear porch	02/17/21	determination after 04/07/21
7	1705 Lincoln Street	R1	Fence Variation	Fence located in front yard	03/12/21	determination after 04/07/21
7	810 Ridge Terrace	R1	Minor Variation	Building lot coverage for a screened-in porch	03/11/21	determination after 04/07/21
8	1731 Howard Street	C1	Special Use	Wholesaling - Montelimar Bread Company	03/09/21	pending additional info from applicant



To: Erika Storlie, City Manager  
From: Gary Gerdes, Building and Inspection Services Manager  
Subject: Weekly Inspection Report  
Date: April 2, 2021

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, April 2, 2021

## Field Reports

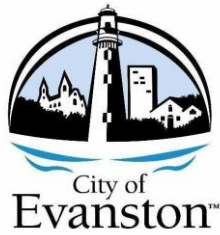
Ward	Property Address	Construction Type	Inspector Notes	Received
2	1815 Ridge Avenue (Trulee)	Senior Living Facility	Pedestrian canopy, fencing and site are in good shape. Interior buildout continues.	4/1/2021
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	Construction fence and site are in good order. Site improvements and work on south exterior addition continue.	4/1/2021
4	1555 Ridge	Multi-Family Building	Site and fencing are in good shape. Steel framing continues up to level 3.	4/1/2021
8	1011 Howard (Evergreen Senior Housing)	Senior Living Facility	Excavation and foundation work continue along the south and east sides. The construction fence has been moved and the construction area now occupies one lane of Howard Street.	4/1/2021



To: Erika Storlie, City Manager  
From: Gary Gerdes, Building and Inspection Services Manager  
Subject: Monthly Construction Valuation and Permit Fee Report  
Date: April 2, 2021

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2020. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.



DATE: April 2, 2021  
 TO: Erika Storlie, City Manager  
 FROM: Gary Gerdes, Building and Inspection Services Division Manager  
 SUBJECT: Building Permit & Construction Value Financial Report for March, 2021

**BUILDING PERMIT FEES**

Total Permit Fees Collected for the Month of March 2021	\$ 357,666
Total Permit Fees Collected Fiscal Year 2021	\$ 1,149,822
Total Permit fees Collected for the Month of March 2020	\$ 256,070
Total Permit Fees Collected Fiscal Year 2020	\$ 688,877

**CONSTRUCTION VALUES**

<b>TOTAL CONSTRUCTION VALUE FOR MARCH 2021</b>	\$ 17,841,570
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2021</b>	\$ 34,738,118
<b>TOTAL CONSTRUCTION VALUE FOR MARCH 2020</b>	\$ 8,313,452
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2020</b>	\$ 29,275,636

**OTHER FEES**

Total ROW Permit fees Collected for the Month of March 2021	\$ 97,015
Total ROW Permit Fees Collected Fiscal Year 2021	\$ 224,222



# Memorandum

To: Honorable Mayor and Members of the City Council

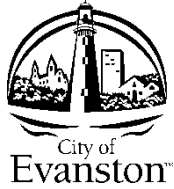
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: April 2, 2021

Ward	Property Address	Business Name	Date Received	Current Status
3	517 Dempster St	Comfort Desserts	3/1/2021	License Issued
9	2209 Oakton St	Steak 'N' Shake	2/23/2021	Pending Change of Ownership Inspections
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Pending Permit Issuance
4	1555 Oak Ave	Museum Residences on Oak	2/3/2021	Pending Inspections
5	1115 Emerson Unit B	Cantuccio's	1/4/2021	License Issued
8	955 Howard St	Alis Halal Eatery	1/6/2021	Pending Building Permit Issuance
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
1	1607 Chicago Ave	Bobba Tea Shop	5/6/2020	Building Permit Issued – Pending Inspections
4	1012-14 Davis St	Guidepost Day Care Center	04/08/2020	Building Permit Issued – Pending Inspections
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: April 2, 2021

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8097 or [bgeorge@cityofevanston.org](mailto:bgeorge@cityofevanston.org), if you have any questions or need additional information.

### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of April 2, 2021

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
7	Canal Shores	1030 Central Street, Evanston, IL	W-2	Golf Course	9 a.m.-12 a.m. (Mon.-Sat.); 10 a.m. – 12 a.m. (Sun.)	On the April 7, 2021 Liquor Review Control Board Agenda
8	Green Spoon	619 Howard Street, Evanston, IL	T	Catering	10 a.m. — 1 a.m. (Mon-Fri); 10 a.m. — 2 a.m. (Sat-Sun)	On the April 7, 2021 Liquor Review Control Board Agenda
4	Ridgeville Tavern	1520 Sherman Avenue, Evanston, IL	C	Restaurant	11 a.m. — 1 a.m. (Mon-Wed); 11 a.m. — 2 a.m. (Thurs-Sat); 10 a.m. — 1 a.m. (Sun) 11 a.m. — 2 a.m. on New Year's Day, Memorial Day, Fourth of July, Labor Day and Thanksgiving	On the April 7, 2021 Liquor Review Control Board Agenda



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING APRIL 2, 2021

## #AllInIllinois #StayHomeSaveLives #ItOnlyWorksIfYouWearIt

### ***NWMC Here to Help Update***

On Monday, the Metropolitan Mayors Caucus Executive Committee and Illinois Municipal League Board of Directors held a conference call with Illinois Senator Dick Durbin to discuss details of the American Rescue Plan. Senator Durbin reported that the U.S. Treasury Department is expected to publish detailed guidance on the use of the funds over the next few weeks. He and his staff answered questions regarding eligible expenses and received additional questions to be asked of the Treasury Department as they draft the guidance. Senator Durbin discussed eligible uses of the funds as well as treasury oversight measures and cautioned local leaders to set priorities to ensure that the funds are spent correctly and for the maximum benefit of the community.

COVID-19 vaccinations continued at a steady pace this week, with over 2.2 million Illinois residents fully vaccinated as of yesterday evening. According to the Illinois Department of Public Health (IDPH), that represents 70.61% of residents 65 and older, 37.64% of residents age 16+ and 17.03% of the state's total eligible population. As previously reported, Illinois could move to a [Bridge Phase](#) between Phases 4 and 5 of the Restore Illinois Plan if certain [Statewide Reopening Metrics](#) are met and maintained. Unfortunately, IDPH announced plans Tuesday to indefinitely postpone moving to the Bridge Phase and added the following new language to its website: "Illinois could move back to the bridge phase or Phase 4, if over 10 days the rate of new cases significantly increases and at least one of the following is true: hospital ICU availability is below 20%, there is a significant increase in COVID-19 hospitalizations, total COVID-19 patients in the hospital, or deaths. New evidence concerning variants, vaccine effectiveness, or waning immunity could substantially and quickly increase COVID-19 hospitalizations or deaths and will be taken into consideration, in addition to the metrics being monitored."

The number of new mass vaccination sites in the NWMC service territory expanded this week, with a site in Waukegan and the soft opening Thursday at the Patty Turner Center in *Deerfield*. This site will fully open to eligible residents of southern Lake County on April 7, with the ultimate capacity to vaccinate 1,000 people per day. Other mass vaccination sites in the NWMC service territory are as follows:

Cook County (<https://vaccine.cookcountyil.gov/>):

- Triton College, 2000 5<sup>th</sup> Avenue, River Grove
- Former K-Mart, 1155 E. Oakton Street, *Des Plaines*
- Former HOBOS, 7600 Roosevelt Road, Forest Park

DuPage County (<https://www.dupagehealth.org/667/COVID-19-Vaccine>):

- Fairgrounds – Building 1, 2015 Manchester Road, Wheaton

Kane County (<https://www.kanevax.org/>):

- Former Sam's Club, 501 N. Randall Road, Batavia

Lake County ([https://allvax.lakecohealth.org/s/?language=en\\_US](https://allvax.lakecohealth.org/s/?language=en_US)):

- Community Based Testing Center, 102 W. Water Street, Waukegan
- Lake County Fairgrounds, 1060 E. Peterson Road, *Grayslake*

McHenry County (<https://www.mchenrycountyil.gov/county-government/departments-a-i/health-department/covid-19-novel-coronavirus/vaccine>):

- Former K-Mart, 1900 N. Richmond Avenue, Woodstock

On March 26, the Cook County Department of Public Health updated the county's COVID-19 Phase 4 mitigation plan via [Order 2021-6](#) and on Thursday expanded eligibility to Phase 1C individuals which brings the county in line with other regions in the state. Finally, the state amended its [guidelines for amusement parks and carnivals](#) in the Restore Illinois Plan as communities look to plan summer and fall events.

As always, staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. Please do not hesitate to use NWMC staff as a resource and please contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

### ***Members Are Encouraged to Submit Community Project Funding Requests by April 9***

The next focus of the President Biden's administration is passage of a federal infrastructure package. Each member of Congress is eligible to submit up to ten Community Project Funding (CPF) requests on behalf of their district for federal fiscal year 2022, which begins on October 1, 2021. More information is available on the [website](#) of the House Committee on Appropriations. NWMC members are encouraged to contact their members of Congress for applications and additional information about this prospective funding opportunity. Please note that the deadline to submit applications is Friday, April 9. *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***NWMC Spring Auction is Less than a Month Away!***

The NWMC spring auction will be held on Tuesday, April 20 at noon at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood. Thank you to *Evanston*, Olympia Fields and Yorkville who have committed vehicles to the auction and we encourage members to turn your old inventory into revenue! America's AA offers a wide variety of convenient services to prep your vehicles and garner the highest possible price.

Vehicles and equipment can be listed for disposal at the NWMC auction right up to the morning of the auction day. Sell them now to get a fresh start this spring and please keep in mind that a portion of the proceeds help support the operations of the organization. If you can't make the April event, there are live auctions also scheduled for July 20 and October 19. In addition, America's Auto Auction hosts online sales on par with other government surplus Internet auctions. For questions or additional information, please contact staff or Berry Ellis, 312-371-5993 or [berry.ellis@americasautoauction.com](mailto:berry.ellis@americasautoauction.com). *Staff contact: Ellen Dayan*

### ***Sign Up for the NWMC Employee Assistance Program***

The Conference is pleased to offer participation in the Employee Assistance Program (EAP) to municipalities, townships, park districts and libraries. Currently there are thirteen municipalities and organizations that participate in this program. Morneau Shepell/LifeWorks is the current EAP provider and offers confidential, cost free referrals and assessment service twenty-four hours a day for employees and their families. Areas of assistance include dealing with issues such as substance abuse, mental health, family and marital problems, financial and legal matters.

The fee for program participation is \$23.50 per employee per year and the contract year begins May 1. If you are not currently a member of the EAP program and would like to join or obtain additional information, please contact Karol Heneghan, 847-296-9200 ext. 124 or [kheneghan@nwmc-cog.org](mailto:kheneghan@nwmc-cog.org). Enrollment information and participation forms were sent to all members on April 1. *Staff contact: Karol Heneghan*

### ***RTA Accepting Applications for Section 5310 Funding***

The Regional Transportation Authority (RTA) has opened a Call for Projects for the [Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program](#) through noon on Thursday, April 22. Section 5310 is a federal program which aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. This year, approximately \$9.7 million is available for local governments, private non-profit organizations, and transportation providers through an open competitive process. Appropriations for Section 5310 from the most recent COVID relief bill, the American Rescue Plan of 2021 (ARP), are currently unknown but will be added to the total amount available for this Call for Projects. For questions regarding the Section 5310 program or assistance in completing the [application](#), please contact Fluturi Demirovski, 312-913-3239 or [Section5310@rtachicago.org](mailto:Section5310@rtachicago.org). *Staff contacts: Kendra Johnson, Matt Pasquini*

## ***America Walks Awarding Pair of Flashing Beacons for Safe Crosswalk Project***

America Walks, through a donation from Carmanah Technologies, is making available a pair of Rectangular Rapid Flashing Beacons for the purpose of creating a safe crosswalk to a qualifying community in several states, including Illinois. Projects that center the concerns of BIPOC residents, reach across the demographics of communities to build coalitions, and/or create unique civic partnerships with new perspectives will be given special consideration. [Applications](#) are open now through Monday, May 31. Because of the unique nature of this grant opportunity, applicants for this grant must meet the specific criteria outlined on [America Walks' website](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Meetings and Events***

*NWMC Executive Board* will meet Wednesday, April 7 at 8:30 a.m. via videoconference.

*NWMC Finance Committee* will meet Wednesday, April 14 at 12:00 noon via videoconference

*NWMC Board of Directors* will meet Wednesday, April 14 at 7:00 p.m. via videoconference.

### ***NWMC Staff***

Mark Fowler	Executive Director	<a href="mailto:mfowler@nwmc-cog.org">mfowler@nwmc-cog.org</a>
Larry Bury	Deputy Director	<a href="mailto:lbury@nwmc-cog.org">lbury@nwmc-cog.org</a>
Ellen Dayan, CPPB	Purchasing Director	<a href="mailto:edayan@nwmc-cog.org">edayan@nwmc-cog.org</a>
Marina Durso	Program Associate for Administrative Services	<a href="mailto:mdurso@nwmc-cog.org">mdurso@nwmc-cog.org</a>
Karol Heneghan	Executive Administrative Assistant/Office Manager	<a href="mailto:kheneghan@nwmc-cog.org">kheneghan@nwmc-cog.org</a>
Kendra Johnson	Program Associate for Transportation	<a href="mailto:kjohnson@nwmc-cog.org">kjohnson@nwmc-cog.org</a>
Matt Pasquini	Program Associate for Transportation	<a href="mailto:mpasquini@nwmc-cog.org">mpasquini@nwmc-cog.org</a>
Chris Staron	Policy Analyst	<a href="mailto:cstaron@nwmc-cog.org">cstaron@nwmc-cog.org</a>

Phone: 847-296-9200  
[www.nwmc-cog.org](http://www.nwmc-cog.org)