



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Erika Storlie, City Manager  
Subject: Weekly City Manager's Update  
Date: March 12, 2021

## STAFF REPORTS BY DEPARTMENT



Weekly Report for March 4, 2021 – March 10, 2021  
*\*There will be no 311 report this week*

**City Manager's Office**  
City Council Agenda Schedule

**Community Development**  
Weekly Zoning Report  
Weekly Inspection Report

**Health Department**  
Weekly Food Establishment Application Report

**Law Department**  
Weekly Liquor License Application Report

**Legislative Reading**  
NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Tuesday, March 16, 2021**

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

Housing & Community Development Act Committee

[www.cityofevanston.org/housingcommunitydev](http://www.cityofevanston.org/housingcommunitydev)

**Wednesday, March 17, 2021**

Design and Project Review Committee - CANCELED

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

**Thursday, March 18, 2021**

Parks and Recreation Board

[www.cityofevanston.org/PRCSBoard](http://www.cityofevanston.org/PRCSBoard)

Equity & Empowerment Commission

[www.cityofevanston.org/equityandempowermentcommission](http://www.cityofevanston.org/equityandempowermentcommission)

**Paul Zalmezak:** Resolution 18-R-21 Storefront Modernization

Department: CMO  
Council Action: Res  
Action: For Action  
iCompass Status: Pending Approval  
Council or Committee: CC

Create a new storefront program that supports your signage and awnings in downtown Evanston and interior exterior work and low mod tracks

 **Kimberly Richardson:** Reparatons Guidelines

Department: CMO  
Council Action: Bus  
Council or Committee: CC  
Action: For Action  
iCompass Status: Not Entered in System

 **Approval of 2020 Consolidated Annual Performance & Evaluation Report (CAPER)**

Department: Community Dev  
Council Action: Bus  
Council or Committee: CC  
Action: For Action  
iCompass Status: Not Entered in System

 **Hitesh Desai:** Ordinance XX-O-21 Roycemore Conduit Financing

Department: CMO  
Council or Committee: CC  
Action: For Introduction  
Council Action: Ord

 **Kelley Gandurski:** Animal Shelter-acceptance of grant and entry of MOU

Department: Law  
Council Action: Res  
Council or Committee: CC  
Action: For Intro and Action  
iCompass Status: Not Entered in System  
MWEBE Memo: No

 **Kumar Jensen:** Earth Month Events Announcement

Department: CMO  
Council Action: Annouc  
Council or Committee: CC

 **David Stoneback:** Ordinance 21-O-21, Modifying the City of Evanston Grid System By Renaming A Portion of Oak Avenue as Norwood Court

Department: Public Works  
Council Action: Ord  
Council or Committee: APW  
Action: For Introduction  
iCompass Status: Not Entered in System

 **David Stoneback:** Animal Shelter Architectural Services

Department: Public Works  
Council or Committee: APW  
Council Action: Bus  
Action: For Action  
iCompass Status: Entered  
MWEBE Memo: Yes

- David Stoneback:** Resolution xx-R-21 Agreement to Accept Cook County Grant for Animal Shelter
  - Department: Public Works
  - Council or Committee: APW
  - Council Action: Res
  - Action: For Action
  - iCompass Status: Not Entered in System
  - MWEBE Memo: No
  
- Kelley Gandurski:** Ordinance 25-O-21, Increasing Number of Class J Liquor Licenses from Two to Three
  - Department: Law
  - Council Action: Ord
  - Council or Committee: APW
  - Action: For Intro and Action
  - iCompass Status: Approved
  
- David Stoneback:** Contract for Fire 4 Roof
  - Department: Public Works
  - Council Action: Bus
  - Council or Committee: APW
  - Action: For Action
  - iCompass Status: Not Entered in System
  - MWEBE Memo: Yes
  
- David Stoneback:** Resolution xx-R-21, Emergency for Fire 4 Repairs
  - Department: Public Works
  - Council Action: Res
  - Council or Committee: APW
  - Action: For Action
  - iCompass Status: Not Entered in System
  - MWEBE Memo: No
  
- David Stoneback:** Ordinance for Special Assessment Alley
  - Department: Public Works
  - Council Action: Bus
  - Council or Committee: APW
  - Action: For Action
  - iCompass Status: Not Entered in System
  
- David Stoneback:** Contract extension for material testing
  - Department: Public Works
  - Council Action: Bus
  - Council or Committee: APW
  - Action: For Action
  - iCompass Status: Not Entered in System
  
- David Stoneback:** Approval of Contract Award with Builders Asphalt for the Single Source Purchase of Hot Mix Asphalt
  - Department: Public Works
  - Council Action: Bus
  - Council or Committee: APW
  - Action: For Action
  - iCompass Status: Entered
  
- David Stoneback:** Approval of Contract Award with J.A. Johnson Paving Company for the 2021 Street Patching Program
  - Department: Public Works
  - Council Action: Bus

Council or Committee: APW  
Action: For Action  
iCompass Status: Entered

- David Stoneback:** Approval of Contract Extension with Patriot Pavement Maintenance for Crack Sealing Program

Department: Public Works  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Entered

- David Stoneback:** Robert Crown Community Center and Library Public Art Contract with Skyrim Studio, Inc. – Change Order #2

Department: Public Works  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Entered

- Luke Stowe:** Sole Source Lease Purchase of Dell Optiplex Desktop and Latitude Notebooks

Department: Admin Serv  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Pending Approval  
MWEBE Memo: No

- Luke Stowe:** Purchase of Vehicles for Various Departments

Department: Admin Serv  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System  
MWEBE Memo: No

- Luke Stowe:** Ordinance 15-O-21, Sale of Surplus Property

Department: Admin Serv  
Council Action: Ord  
Council or Committee: APW  
Action: For Intro and Action  
iCompass Status: Pending Approval  
MWEBE Memo: No

- Johanna Nyden:** Ordinance XX-O-21, Special Use for Commercial Indoor Recreation at 1801-03 Central St.

Department: Community Dev  
Council Action: Ord  
Council or Committee: PD  
Action: For Introduction  
iCompass Status: Not Entered in System  
MWEBE Memo: No

- Johanna Nyden:** Ordinance XX-O-21, Special Use for a Type 2 Restaurant, Deep Purpl Acia Bowl, at 630 Davis St.

Department: Community Dev  
Council Action: Ord  
Council or Committee: PD  
Action: For Introduction  
iCompass Status: Not Entered in System  
MWEBE Memo: No

- Johanna Nyden:** Ordinance XX-O-21, Special Use for a Type 2 Restaurant, Ali's Halal Eatery, at 955 Howard St.

Department: Community Dev  
 Council Action: Ord  
 Council or Committee: PD  
 Action: For Introduction  
 iCompass Status: Not Entered in System  
 MWEBE Memo: No

- Johanna Nyden:** 1538 Fowler Ave., Vacation Rental that is not Owner Occupied

Department: Community Dev  
 Council Action: Bus  
 Council or Committee: PD  
 Action: For Action  
 iCompass Status: Not Entered in System  
 MWEBE Memo: No

- Darlene Francellno:** Appointments

Department: Mayor's Office  
 Council Action: Bus  
 Council or Committee: Appointments  
 Action: For Action  
 iCompass Status: Not Entered in System  
 MWEBE Memo: No

- Small Cell Tower Zoning Text Amendment

- Occupancy + 3 Unrelated Text Amendment

- (actual date) Public Meeting.

## TBD

- Johanna Nyden:** Small Cell Tower Discussion

Department: Community Dev  
 Council Action: SPB  
 Council or Committee: CC

- Lawrence C. Hemingway:** LED Screen

Department: Parks & Rec  
 Council Action: Disc  
 Council or Committee: APW

- Hitesh Desai:** Amusement Tax - Small Events

Department: CMO  
 Council or Committee: APW  
 Council Action: Ord  
 Action: For Introduction

- On-Street Residential Parking Permits

Department: Admin Serv  
 Council Action: Ord  
 Council or Committee: APW  
 Notes: Handle after Jan - wait for permits/wheel tax renewals to be completed.

Check if need to prepare an Ordinance for the locations not in the Code but receive a residential permit. Memo from October 2018 said would come back with Ordinance. Not sure that was done.

Also work on combining districts for ease of renewing



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Johanna Nyden, Community Development Director  
Subject: Weekly Zoning Report  
Date: March 12, 2021

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or [jnyden@cityofevanston.org](mailto:jnyden@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, March 4, 2021 - March 10, 2021**

**Backlog (business days received until reviewed): 5**

**Volume (number of cases pending staff review): 16**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1525 Judson Avenue	R1	Zoning Analysis	Remove previous 1-story addition, construct new 2-story addition, attached garage, remove detached garage	02/09/21	pending additional information from the applicant
1	2354 Ridge Avenue	R1	Building Permit	Replace porch, roof to remain	03/04/21	pending staff review
2	1708 Lake Street	R3	Building Permit	Patio and pergola	04/03/20	non-compliant, pending revisions from the applicant
2	1209 Dewey Avenue	R3	Zoning Analysis	New 2-unit dwelling on new lot, zoning lot split into 2 lots	09/21/20	pending additional information from the applicant
2	1126 Pitner Avenue	R3	Building Permit	3-car detached garage	10/20/20	pending additional information from the applicant
2	1401 Lake Street	R1	Building Permit	2-story addition, porch, and interior remodel	11/30/20	pending revisions from the applicant
2	1208 Ashland Avenue	R2	Zoning Analysis	New parking lot (St. Mary's Syro-Malankara Catholic Church)	01/05/21	non-compliant, pending revisions from the applicant
2	900 Clark Street	RP	Building Permit	Interior building out (Dogtopia)	01/22/21	<b>pending additional information from the applicant, DAPR</b>
2	1502 Fowler Avenue	R2	Building Permit	New 4-car garage with an ADU	02/17/21	pending revision from the applicant
2	1104 Hartrey Avenue	R3	Building Permit	New single-family residence	02/24/21	pending revisions from the applicant
2	1131 Darrow Avenue	R3	Zoning Analysis	Remodel 1st floor dwelling, convert unconditioned sunroom into conditioned sunroom, new wood steps at south side, new side entry for 2nd floor dwelling	03/03/21	pending staff review
2	1026 Darrow Avenue	R3	Building Permit	Stone patio	03/05/21	pending staff review
3	1212 Judson Avenue	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
3	1217 Forest Avenue	R1	Building Permit	Replace driveway	10/25/20	pending additional information/revisions from the applicant
3	1012 Chicago Avenue	C1a	Zoning Analysis	Planned Development for new 6-story mixed-use building with 137 dwelling units, 71 parking spaces, ground floor commercial	01/25/21	non-compliant, pending revisions from the applicant
3	1200 Sheridan Road	R1	Building Permit	Inground swimming pool and spa with automatic locking cover and paver pool deck	02/12/21	pending determination by Zoning Administrator on front-yard
3	747 Michigan Avenue	R1	Building Permit	Interior remodel	03/05/21	pending staff review
3	900 Edgemere Court	R1	Building Permit	New addition and breezeway connecting residence and coach house	03/05/21	pending staff review
4	1011 Ridge Court	R1	Building Permit	Dormers and interior remodel	07/17/20	non-compliant, pending revisions and minor variation application from the applicant
4	902 Asbury Avenue	R3	Building Permit	Renovate front and rear deck/porch	09/27/20	pending additional information from the applicant



4	1212 Sherman Avenue	R3	Building Permit	Coach house	10/06/20	non-compliant, pending revisions from the applicant
4	1220 Crain Street	R1	Building Permit	Addition to garage	11/08/20	pending additional information from the applicant
4	934 Elmwood Avenue	R3	Zoning Analysis	Remove rear patio and portion of walk, replace with new paver brick patio	11/12/20	pending additional information and revisions from the applicant
4	1410 Greenleaf Street	B1	Building Permit	New 2-story building with 2 dwellings, office space and attached 3-car garage	12/08/20	pending revisions from the applicant
4	1508 Sherman Avenue	D4	Building Permit	Interior commercial space build out for coffee shop	01/21/21	pending staff review and special use application
4	1428 Crain Street	R3	Building Permit	Dorner addition and interior remodel	03/04/21	pending staff review
4	1034 Elmwood Avenue	R1	Building Permit	Patio and walkway	03/05/21	pending staff review
4	936 Sherman Avenue	R3	Building Permit	New dormer, interior renovation, and new HVAC	03/05/21	pending staff review
5	1928 Foster Street	R5	Building Permit	Carport	10/25/20	non-compliant, pending revisions from the applicant
5	1102 Foster Street	R4a	Building Permit	Patio and pergola	11/01/20	non-compliant, pending revisions
5	2044 Wesley Avenue, 2019 Jackson Avenue, and 2024-26 Green Bay Road	R4 & R5/oWE	Zoning Analysis	Planned Development for new 21 townhomes in 6 buildings and a 10-unit multi-family dwelling, including new street	01/13/21	non-compliant, pending revisions from the applicant
5	1929 Emerson Street	R3	Building Permit	Remove porch and rebuild deck	03/03/21	pending staff review
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2426 Hartzell Street	R1	Building Permit	Enlarge deck, cover deck with roof	06/24/20	pending additional information from the applicant
6	3321 Colfax Street	R1	Building Permit	Brick patio and walk	06/30/20	pending revisions from the applicant
6	2650 Lincolnwood Avenue	R1	Building Permit	Front porch	08/17/20	pending additional information/revisions from the applicant
6	2634 Lawndale Avenue	R1	Building Permit	Addition and remodel garage	10/25/20	non-compliant, pending revisions per approved minor variation
6	2411 Crawford Avenue	R2	Building Permit	New patio	01/15/21	non-compliant, pending revisions from the applicant
6	2340 Prospect Avenue	R1	Building Permit	2nd-story addition	01/26/21	non-compliant, pending minor variation application from the applicant
6	3025 Park Place	R1	Building Permit	New detached garage, 28x22	02/08/21	non-compliant, pending minor variation application from the applicant
6	2949 Simpson Street	R1	Building Permit	Resurface driveway and new open parking pad in front yard	02/23/21	non-compliant, pending revisions from the applicant
6	2533 Central Park Avenue	R1	Building Permit	New 22x22 detached garage	03/03/21	pending staff review
6	3026 Thayer Street	R1	Building Permit	New 22x20 detached garage	03/03/21	pending staff review
6	2533 Lawndale Avenue	R1	Building Permit	2-story addition, interior renovation	03/03/21	pending staff review

7	2753 Girard Avenue	R1	Building Permit	Paver patio installation	07/28/20	non-compliant, pending additional information and revisions from the applicant
7	2119 Colfax Street	R1	Zoning Analysis	Replace concrete walk with brick pavers, new patio and paver walk	08/20/20	pending additional information from the applicant
7	2648 Sheridan Road	R1	Building Permit	Addition	10/13/20	non-compliant, pending revisions (major variation denied)
7	2779 Prairie Avenue	R3	Building Permit	Rebuild deck adding roof to create screened-in porch	01/19/21	non-compliant, pending minor variation application from the applicant
7	2450 Hartrey Avenue	R1	Building Permit	remodel attic, replacing one dormer and enlarging another one	01/21/21	non-compliant, pending minor variation application from the applicant
7	1211 Grant Street	R1	Building Permit	Remove and replace front step and walk, remove west walk and replace with steppers	03/03/21	pending staff review
7	2226 Payne Street	R1	Building Permit	New 22x22 detached garage	03/04/21	pending staff review
7	2766 Ridge Road	R1	Building Permit	Addition and interior remodel	03/05/21	pending staff review
8	955 Howard Street	B2	Building Permit	Interior renovation for new restaurant	12/22/20	pending special use application
9	1120 Cleveland Street	R2	Building Permit	Paver patio installation	07/24/20	non-compliant, pending revisions from the applicant
9	1208 Monroe Street	R2	Building Permit	Remove existing walk and replace with larger concrete area	08/16/20	pending additional information/revisions from the applicant
9	1708 Keeney Street	R2	Building Permit	Above ground pool	08/17/20	pending additional information/revisions from the applicant
9	1531 Cleveland Street	R2	Building Permit	Fire restoration and new garage	01/22/21	non-compliant, pending revisions from the applicant
9	908 Seward Street	OS	Building Permit	Remove and replace asphalt, paint stripping and wheel stops (Ridgeville Park District)	02/02/21	pending additional information from the applicant

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	811 Emerson Street	C1a	Planned Development	Major adjustment to a planned development to reduce required parking from 174 to 170 and to lease up to 50% of those spaces (85) to the public	12/10/20	<b>Approved</b>
1	2315 Ridge Ave	R1	Minor Variation	Building lot and impervious surface coverage for screened-in porch and open deck	02/05/21	determination after 03/03/21
1	1404 Forest Avenue	R1	Fence Variation	0' street side yard setback for 4' tall picket fence	02/22/21	determination after 03/17/21
2	2030 Greenwood Street	I2	Major Variation & Map Amendment	Parking setback, number of off-street parking spaces, and drive aisle width in order to construct a new 24-unit multi-family dwelling; map amendment also needed to change zoning from I2 to MXE	01/14/21	<b>pending PC 03/24/21 , ZBA 03/24/21, P&amp;D</b>
2	2223 Washington Street	I2	Special Use	Special use for mixed-use business with Business/Vocational School and accessory uses	01/21/21	<b>pending P&amp;D 04/12/21</b>

2	1101 Church Street	R6	Major Variation	Density, building lot coverage, street side and rear yard setbacks, side yard setback to open parking and parking reduction for an adaptive reuse of existing church and rear addition to residential, 30 dwelling units with on-site and off-site parking	02/22/21	<b>pending ZBA 03/16/21</b>
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	<b>pending ZBA 03/16/21</b>
3	517 Dempster Street	B1/oDM	Substitution of Special Use	Substitution of special use for a Type-2 Restaurant	03/01/21	determination after 03/22/21
3	415 Dempster Street	R1	Minor Variation	Front setback to open front porch and interior side setback for patio expansion	02/16/21	determination after 03/23/21
4	630 Davis Street	D2	Special Use	Special use for Type-2 Restaurant, Deep Purple Acia Bowl	01/21/21	<b>pending P&amp;D 03/22/21</b>
4	910 Custer Avenue	MXE	Planned Development	1-year extension of the approved 910-938 Custer Townhomes Planned Development, ordinance 22-O-19	02/11/21	<b>pending P&amp;D 03/22/21</b>
4	1026 Davis Street	D2	Substitution of Special Use	Substitution of special use for Commercial Indoor Recreation	02/22/21	determination after 03/17/21
4	1012-1018 Church Street	D4	Planned Development	2-year extension of the approved Northlight Theatre Planned Development, ordinance 114-O-19	02/25/21	<b>pending P&amp;D 04/12/21, CC 04/26/21</b>
6	2715 Hurd Avenue	R1	Planned Development	Demolish existing structure (church), construct new 2-story 19,836 square foot building for a Daycare Center-Children	09/09/20	<b>pending PC 04/14/21</b>
6	3025 Park Place	R1	Minor Variation	Building lot and impervious surface coverage for detached garage	02/23/21	determination after 03/12/21
6	2419 Hastings Avenue	R1	Minor Variation	Front yard setback to open porch	02/22/21	determination after 3-22-21
7	1801 Central Street	B1a/oCS C	Special Use	Special Use for Commercial Indoor Recreation for a jui jitsu studio at rear of building	01/11/21	<b>pending P&amp;D 03/22/21</b>
7	2779 Prairie Avenue	R3	Minor Variation	Interior side setback to rear porch	02/17/21	determination after 03/11/21
7	1715 Chancellor Street	R1	Minor Variation	Building lot and impervious surface coverage for new detached garage with carport and deck expansion	02/09/21	pending determination after 3/16/21
7	2450 Hartrey Avenue	R1	Minor Variation	3rd story at rear of single-family residence	03/02/21	determination after 03/26/21
8	955 Howard Street	B2	Special Use	Special Use for Type-2 Restaurant, Ali's Halal Eatery	01/11/21	<b>pending P&amp;D 03/22/21</b>



To: Erika Storlie, City Manager  
From: Gary Gerdes, Building and Inspection Services Manager  
Subject: Weekly Inspection Report  
Date: March 12, 2021

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, March 12, 2021

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1815 Ridge Avenue (Trulee)	Senior Living Facility	Fence, pedestrian canopy, sidewalk and surrounding streets are in good order. Masonry work is progressing.	3/11/2021
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	Construction fence and site are in good order. Steel for second floor addition over existing building is being set.	3/11/2021
4	1555 Ridge	Multi-Family Building	Construction fence and site are being maintained. Second floor exterior framing and decking are completed. Third floor steel is being installed.	3/11/2021
8	1011 Howard (Evergreen Senior Housing)	Senior Living Facility	Fence installer has been contacted to repair sections of fence damaged by high winds. Foundation installation continues. Site is being maintained.	3/11/2021



# Memorandum

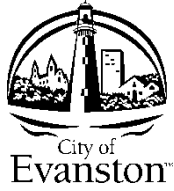
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: March 12, 2021

Ward	Property Address	Business Name	Date Received	Current Status
3	517 Dempster St	Comfort Desserts	3/1/2021	Pending Special Use Approval
9	2209 Oakton St	Steak 'N' Shake	2/23/2021	Pending Change of Ownership Inspections
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Pending Permit Issuance
4	1555 Oak Ave	Museum Residences on Oak	2/3/2021	Pending Inspections
5	1115 Emerson Unit B	Cantuccio's	1/4/2021	Pending Inspections
8	955 Howard St	Alis Halal Eatery	1/6/2021	Pending Building Permit Issuance
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
1	1607 Chicago Ave	Bobba Tea Shop	5/6/2020	Building Permit Issued – Pending Inspections
4	1012-14 Davis St	Guidepost Day Care Center	04/08/2020	Building Permit Issued – Pending Inspections
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: March 12, 2021

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8097 or [bgeorge@cityofevanston.org](mailto:bgeorge@cityofevanston.org) if you have any questions or need additional information.



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING MARCH 12, 2021**

## **#AllInIllinois #StayHomeSaveLives #ItOnlyWorksIfYouWearIt**

### ***NWMC Here to Help Update***

On March 6, the U.S. Senate approved changes to the \$1.9 trillion American Rescue Plan that passed the House in late February. The House concurred with the amendments on Wednesday and President Biden signed the bill prior to addressing the nation on Thursday, which marked the one year anniversary of pandemic restrictions. Please visit <https://www.congress.gov/bill/117th-congress/house-bill/1319/text> to review the American Rescue Plan language. Section 9901 is the “Coronavirus State and Local Fiscal Recovery” section, with Subsection 603 detailing the distribution and use of funds.

The United Center mass vaccination site fully opened Wednesday morning against a backdrop of confusion as to who is eligible to register and receive the vaccine at the site. On Sunday, FEMA announced that only Chicago residents using [Zocdoc](#) could make appointments, rather than any resident of the state. While it was announced that all previously booked appointments would be honored, new appointments will be allocated to Chicago residents in zip codes that have been hardest hit by the pandemic and have the highest need. Additional information on expanding appointments to non-Chicago residents is expected soon.

On Monday, Cook County Board President Toni Preckwinkle held her monthly briefing for the county members of the NWMC and the West Central Municipal Conference. She also met with the NWMC Cook County members for a more detailed briefing prior to Wednesday night’s Board meeting. She reviewed the county’s vaccination strategy, mass vaccination sites in *Des Plaines* and *Northfield* as well as other points of distribution in the north and northwest suburbs. Lake County announced on Thursday that over half of its senior population have received at least one dosage of the vaccine and President Biden announced a directive to have states make all American adults eligible for the vaccine by May 1. Finally, the Illinois Coronavirus website lists all vaccination sites by zip code (<https://coronavirus.illinois.gov/s/vaccination-location>) as well as those sites that are available to residents regardless of zip code (<https://coronavirus.illinois.gov/s/vaccination-location>).

As always, staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. Please do not hesitate to use NWMC staff as a resource and please contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

### ***Today’s the NWMC Officer Nomination Deadline!***

Yesterday, staff again emailed the NWMC Officer Nomination Form to the Conference’s chief elected officials seeking the names of active members to fulfill the roles of NWMC President, Vice-President, Secretary and Treasurer. The cover letter to the form contains more information regarding eligibility and the selection process. Nomination forms are to be returned to NWMC Executive Director Mark Fowler, [mfowler@nwmc-cog.org](mailto:mfowler@nwmc-cog.org), by TODAY, Friday, March 12.

The Nominating Committee is comprised of the following who will review nominations for FY 2021-2022: Current NWMC President; Prior Year NWMC President; and, three at-large members appointed by the NWMC President. The committee will review the nominations and present its recommended slate at the April 14 NWMC Membership



Meeting. According to the NWMC By-Laws, other nominations may be made at the April membership meeting or by mail if received prior to that meeting date. Election shall be by a majority of those present and voting at the May 12 membership meeting. Due to ongoing pandemic precautions, officers will be sworn in at a date to be determined. *Staff contacts: Mark Fowler, Larry Bury*

### ***NWMC Board Approves Legislative Positions, EAP & Auction Contracts***

Thank you to the twenty-seven members represented at Wednesday night's NWMC Board meeting! The membership received an update on the American Rescue Plan, vaccine distribution and the work of the Metropolitan Mayors Caucus Regional COVID Task Force. The Board approved positions recommended by the legislative committee on over three hundred and forty bills impacting local government and discussed the recently concluded subregional virtual meetings to rollout the 2021 NWMC Legislative Program. Finally, the Board unanimously approved contract extensions for the NWMC Employee Assistance Program and Surplus Vehicle and Equipment Auctions (see article below). *Staff contacts: Mark Fowler, Larry Bury*

### ***Illinois General Assembly Ramps Up Activity as Committee Deadline Approaches***

Both the Illinois House and Senate have been conducting committee work remotely, but plan to return to Springfield for limited in-person work next week. Legislators have introduced nearly 7,000 pieces of legislation in this spring session and the NWMC is tracking over 400 substantive bills affecting local governments. Despite the remote hearings, very few bills tracked by the NWMC have passed out of their committees. This is likely to create a flurry of activity in the final weeks of this month given the deadline to move bills out of committee in their originating chambers is March 26.

While each chamber could extend deadlines broadly or for specific bills, NWMC members should be ready to respond quickly as bills begin to move. In addition to the regular legislative activity, the General Assembly will also need to plan for how and where it will spend the \$7.5 billion in federal COVID assistance coming to the state. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

### ***NWMC Spring Auction Set for Noon April 20!***

The NWMC has approved the first of four possible, one-year contract extensions with America's Auto Auction, with the following changes:

- NWMC member seller's fee of 7%, up from 5% (first increase in program history)
- \$25 per no sale run, previously no charge
- Wash & vacuum fee of \$45 per vehicle, up from \$25
- Full detail services for a fee of \$100 per vehicle, up from \$90
- Transportation rate of \$2.50 per Google Mile, minimum \$50 per vehicle; previously \$1.50 per Google Mile, minimum \$35.00

The auctions will be held at noon on the following Tuesdays: April 20; July 20; and, October 19. There is plenty of time to inventory vehicles and equipment for disposal in the NWMC auction, where a portion of the proceeds help support the operations of the organization. If you can't make the April event, America's Auto Auction hosts online sales on par with other government surplus Internet auctions. For questions or additional information, please contact staff or Berry Ellis, [berry.ellis@americasautoauction.com](mailto:berry.ellis@americasautoauction.com) or 312-371-5993. *Staff contact: Ellen Dayan*

### ***Ford Announces April 30 Transit Van Order Cut Off Date***

The Suburban Purchasing Cooperative (SPC) has been advised that the 2021 Ford Transit Full Sized Van (Contract #150) factory order cut-off date is April 30. For questions or additional information, please contact staff or Tom Sullivan, 815-412-3227 or [tsullivan@curriemotors.com](mailto:tsullivan@curriemotors.com). *Staff contact: Ellen Dayan*

### ***Last Chance to Submit Diesel Emissions Reductions Act (DERA) Applications***

The Environmental Protection Agency (EPA) anticipates awarding approximately \$46 million in competitive grant funding under the [Diesel Emissions Reductions Act \(DERA\) National Grants Program](#). The program is soliciting applications nationwide for projects that achieve significant reductions in diesel emissions and exposure, particularly from fleets operating in areas designated by the EPA as having poor air quality. Application packages must be submitted electronically to EPA through [Grants.gov](https://www.epa.gov/grants) no later than 10:59 p.m. CT on Tuesday, March 16 to

be considered for funding. Please visit the [EPA's website](#) for more information about the program and past webinars. *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Last Chance to Apply for FY 2021 Infrastructure Rebuilding America Grant Program***

The U.S. Department of Transportation (USDOT) is seeking applicants for the FY 2021 round of the Infrastructure for Rebuilding America (INFRA) discretionary grant program to fund transportation projects of national and regional significance. The funding available for this year's grants totals approximately \$889 million. For more information including eligible project costs, information on upcoming webinars and other grant resources, please visit the [INFRA website](#) or send an email to [INFRAgrants@dot.gov](mailto:INFRAgrants@dot.gov). The Department will also use their website to post and respond to questions related to the expanded INFRA program criteria pertaining to climate change and racial and environmental justice. The application is now open and must be submitted by 10:59 p.m. CT on Friday, March 19. *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***IDOT Clarifies At-Risk Project Pre-Agreement Authority for Preliminary Engineering Policy***

In March 2019, the Federal Highway Administration (FHWA) provided a memorandum entitled "At-Risk Project Pre-Agreement Authority for Preliminary Engineering", which clarifies Section 1440 of the Fixing America's Surface Transportation Act (FAST Act). The memorandum sought to clarify Section 1440 of the FAST Act authorizing the FHWA to reimburse projects for Preliminary Engineering (PE) costs incurred prior to project authorization, with the firm understanding that the costs for these projects are for eligible activities on eligible projects. Understanding the importance and opportunity the memorandum provides, the Illinois Department of Transportation partnered with the Illinois Division of the FHWA to craft the policy outlined in [CL2021-10](#). Please IDOT Local Project Implementation Engineer Greg Lupton, 217-785-1670 or [Greg.Lupton@illinois.gov](mailto:Greg.Lupton@illinois.gov) with any questions about the Circular Letter. *Staff contact: Matt Pasquini*

### ***Today's the Day to Submit Invest in Cook Applications!***

The Cook County Department of Transportation and Highways is accepting funding applications for Invest in Cook projects through TODAY, Friday, March 12. The Department has established a formal process that local and regional governments and private partners can use to apply for up to \$8.5 million in transportation funds to cover the cost of planning and feasibility studies, engineering and construction associated with improvements consistent with the county's long range transportation plan. More information, including a complete program description and application form, are available by visiting the [Cook County website](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Mayors Caucus Announces Aging in a Changing Region Initiative***

*From the desk of Metropolitan Mayors Caucus Director of Housing and Community Development Initiatives Kyle Smith:*

The Metropolitan Mayors Caucus and Planning/Aging are proud to announce the [Aging in a Changing Region Program](#). This program will provide tailored workshops to support selected municipalities in taking some of the first steps towards becoming an age-friendly community. Assistance is FREE.

The COVID-19 pandemic has underscored the municipal need to engage with older adults, reduce their level of isolation, and connect them with others in the community. Regionally and nationally, our residents are growing older, and many communities are experiencing issues like:

- Homeowners aging in their houses, falling behind on repairs, with few available options to downsize;
- Residents lacking transportation options to run errands, get groceries, or go to the doctor;
- Residents stuck at home without broadband or a connection to their community;
- Services and facilities not designed for the growing share of older residents.

### **Now Accepting Applications for Tailored Workshops**

The Program is here to help. Led by Planning/Aging, assistance will be customized to each participating community. An initial workshop will provide an overview of general age-friendly issues, challenges, and opportunities in the municipal context and assess local age-friendly conditions and needs. Subsequent workshops will provide support for locally-based solutions on the identified priorities.

Our work is of no cost and we will design the engagement to meet your needs. Eligible communities may be exploring actions around aging-in-place for the first time or already be designated as an age-friendly or dementia-friendly community. We do ask for your staff time and enthusiasm to maximize the assistance.

Please fill out the [Aging in a Changing Region Workshop Application](#) by Tuesday, March 23rd to be considered for this free workshop-based assistance. Depending on demand, we anticipate all workshops to be scheduled in calendar year 2021.

The Aging in a Changing Region initiative is generously supported by the RRF Foundation for Aging. For more information about how your community can get involved, please contact Kyle Smith, [ksmith@mayorscaucus.org](mailto:ksmith@mayorscaucus.org).  
*Staff contact: Mark Fowler*

### ***Meetings and Events***

*NWMC Bicycle & Pedestrian Committee* will meet Tuesday, March 16 at 10:30 a.m. via videoconference.

*NWMC Health Directors Committee* will meet Tuesday, March 23 at 2:00 p.m. via videoconference.

*NWMC Transportation Committee* will meet Thursday, March 25 at 8:30 a.m. via videoconference.

### ***NWMC Staff***

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