



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, City Manager
Subject: Weekly City Manager's Update
Date: March 5, 2021

STAFF REPORTS BY DEPARTMENT



Weekly Report for February 25, 2021 – March 3, 2021
**There will be no 311 report this week*

City Manager's Office

Weekly Bids Advertised
City Council agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report
Monthly CV/Permit Fee Report – February 2021

Public Works

Dutch Elm Tree Injection Program

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, March 8, 2021

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee - CANCELED

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, March 9, 2021

Arts Council

www.cityofevanston.org/artscouncil

Preservation Commission

www.cityofevanston.org/preservationcommission

Wednesday, March 10, 2021

Design and Project Review Committee

www.cityofevanston.org/dapr

Plan Commission

www.cityofevanston.org/plancommission

Thursday, March 11, 2021

Environment Board

www.cityofevanston.org/environmentboard

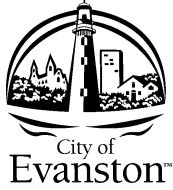
Mental Health Board - RESCHEDULED

www.cityofevanston.org/mentalhealthboard

Friday, March 12, 2021

Utilities Commission

www.cityofevanston.org/utilitiescommission



Memorandum

To: Erika Storlie, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of March 1, 2021

Date: March 5, 2021

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of March 1, 2021

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 21-02 SCADA System Upgrade	Public Works	Public Works Agency is seeking proposals from experienced firms for: upgrading the Water Plant SCADA system and associated hardware components, converting from GE Digital Proficy iFIX to Rockwell Automation FactoryTalk software, and reprogramming any software code, screens and reports needed for the new system. Functionality of the new system will mirror the existing system, new hardware and software will be included. All hardware and components will remain in the same physical locations, so that no modifications will be needed for wiring throughout the water plant aside from local connections to new hardware. This upgrade will not include upgrading the PLC's, OIT's or their related software. In	\$300,000	4/20	5/10

		addition, annual on-demand SCADA support services are also being requested.			
Bid 20-11 2021 Citywide Tree Removal Program	Public Works	Work on this project includes the removal of 82 various size trees, the grinding of each tree stump, the removal of debris and the restoration of the parkway with soil and grass seed.	\$125,000	3/30	4/12

City Council Agenda Items

Printed from Asana

January 11, 2021

January 19, 2021 - Special Meeting - HOUSING

January 25, 2021

February 8, 2021

February 22, 2021

March 8, 2021

Colorectal Cancer Awareness Month

Department: Mayor's Office
Council Action: Proc
Council or Committee: CC

David Stoneback: 34-R-21, declaring lead pipe removal a public benefit

Department: Public Works
Council Action: Res
Council or Committee: CC
Action: For Action
iCompass Status: Approved

Kelley Gandurski: Release of Exec Session Minutes-Report on File

Department: Law
Council Action: SPB
Council or Committee: CC
Action: For Action: Accept and Place on File
iCompass Status: Approved

Tasheik Kerr: Harley Clarke

Department: CMO
Council Action: Bus
Council or Committee: CC
Action: For Action

Luke Stowe: Purchase of Police Toughbooks

Department: Admin Serv
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: No

David Stoneback: Ordinance 14-O-21 modifying the loan program for lead service lines

Department: Public Works
Council Action: Ord
Council or Committee: APW

Action: For Intro and Action
 iCompass Status: Approved
 MWEBE Memo: No

- David Stoneback:** ordinance 17-o-21 for 4 Way Stop signs at Eastwood Avenue and Livingston Street.

Department: Public Works
 Council Action: Ord
 Council or Committee: APW
 Action: For Intro and Action
 iCompass Status: Approved
 MWEBE Memo: No

- David Stoneback:** Resolution xx-R-21 Agreement to Accept Cook County Grant for Animal Shelter

Department: Public Works
 Council or Committee: APW
 Council Action: Res
 Action: For Action
 iCompass Status: Not Entered in System
 MWEBE Memo: No

- David Stoneback:** Animal Shelter Architectural Services

Department: Public Works
 Council or Committee: APW
 Council Action: Bus
 Action: For Action
 iCompass Status: Entered
 MWEBE Memo: Yes

- David Stoneback:** Discussion on Sewer Repair Costs

Made by: Suffredin
 Council or Committee: APW
 Date of Referral: 01/11/21
 Action: For Discussion
 Department: Public Works
 Council Action: Disc
 Council or Committee: APW
 iCompass Status: Entered
 MWEBE Memo: No

Discussion at APW educating residents about property owner responsibility for maintenance of sewer line from property to street. Cover any insurances on the market or other ideas.

- Lawrence C. Hemingway:** Robert Crown Center Program Partnership Agreement with Northwestern due Mar 1, 2021

Department: Parks & Rec
 Council Action: Bus
 Council or Committee: APW
 Action: For Action
 iCompass Status: Not Entered in System

- David Stoneback:** Resolution 33-R-21 Authorizing the Mayor to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code for Improvements to use Motor Fuel Tax Funds for patching various Streets in the amount of \$179,000.

Department: Public Works
 Council Action: Res
 Council or Committee: APW
 Action: For Action
 iCompass Status: Approved
 MWEBE Memo: No

- David Stoneback:** Resolution 32-R-21 Authorizing the Mayor to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code and Rebuild Illinois Program for Improvements to Evanston Streets

Department: Public Works

Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: No

Johanna Nyden: Ordinance 13-O-21 - Efficiency Homes (aka Tiny Homes) Text Amendment

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Action
iCompass Status: Pending Approval
MWEBE Memo: No

Johanna Nyden: Ordinance 12-O-21 811 Emerson Major Adjustment

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Action
iCompass Status: Approved
MWEBE Memo: No

Johanna Nyden: Ordinance 11-O-21 910-938 Custer Ave PD Extension

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Action
iCompass Status: Approved
MWEBE Memo: No

Minutes

Exec Session

March 22, 2021

Paul Zalmezak: Resolution 8-R-21 Lot 1 RFP

Action: For Action
Council Action: Res
iCompass Status: Not Entered in System
Notes: awaiting Sarah Flax input
Department: CMO
Council or Committee: CC

Paul Zalmezak: Resolution 18-R-21 Storefront Modernization

Department: CMO
Council Action: Res
Action: For Action
iCompass Status: Not Entered in System
Council or Committee: CC

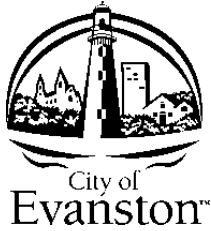
Create a new storefront program that supports your signage and awnings in downtown Evanston and interior exterior work and low mod tracks

Kimberly Richardson: Reparatons Guidelines

Department: CMO
Council Action: Bus
Council or Committee: CC
Action: For Action
iCompass Status: Not Entered in System

Approval of 2020 Consolidated Annual Performance & Evaluation Report (CAPER)

Department: Community Dev



Memorandum

To: Honorable Mayor and Members of the City Council
From: Johanna Nyden, Community Development Director
Subject: Weekly Zoning Report
Date: March 5, 2021

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or jnyden@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, February 25, 2021 - March 3, 2021

Backlog (business days received until reviewed): 9

Volume (number of cases pending staff review): 12

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1525 Judson Avenue	R1	Zoning Analysis	Remove previous 1-story addition, construct new 2-story addition, attached garage, remove detached garage	02/09/21	pending additional information from the applicant
1	2102 Orrington Avenue	R1	Zoning Analysis	Replace existing garage, construct new garage with screened-in porch	02/18/21	pending staff review
2	1708 Lake Street	R3	Building Permit	Patio and pergola	04/03/20	non-compliant, pending revisions from the applicant
2	1209 Dewey Avenue	R3	Zoning Analysis	New 2-unit dwelling on new lot, zoning lot split into 2 lots	09/21/20	pending additional information from the applicant
2	1126 Pitner Avenue	R3	Building Permit	3-car detached garage	10/20/20	pending additional information from the applicant
2	1401 Lake Street	R1	Building Permit	2-story addition, porch, and interior remodel	11/30/20	pending revisions from the applicant
2	1208 Ashland Avenue	R2	Zoning Analysis	New parking lot (St. Mary's Syro-Malankara Catholic Church)	01/05/21	non-compliant, pending revisions from the applicant
2	900 Clark Street	RP	Building Permit	Interior building out (Dogtopia)	01/22/21	pending additional information from the applicant, DAPR
2	1502 Fowler Avenue	R2	Building Permit	New 4-car garage with an ADU	02/17/21	pending revision from the applicant
2	1104 Hartrey Avenue	R3	Building Permit	New single-family residence	02/24/21	pending staff review
2	1131 Darrow Avenue	R3	Zoning Analysis	Remodel 1st floor dwelling, convert unconditioned sunroom into conditioned sunroom, new wood steps at south side, new side entry for 2nd floor dwelling	03/03/21	pending staff review
3	1212 Judson Avenue	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
3	1217 Forest Avenue	R1	Building Permit	Replace driveway	10/25/20	pending additional information/revisions from the applicant
3	1012 Chicago Avenue	C1a	Zoning Analysis	Planned Development for new 6-story mixed-use building with 137 dwelling units, 71 parking spaces, ground floor commercial	01/25/21	non-compliant, pending revisions from the applicant
3	1200 Sheridan Road	R1	Building Permit	Inground swimming pool and spa with automatic locking cover and paver pool deck	02/12/21	pending determination by Zoning Administrator on front-yard
3	1206 Hinman Avenue	R1	Building Permit	Demolish front and side porches and deck, construct new porches and deck	02/23/21	pending staff review
3	1033 Hinman Avenue	R1	Building Permit	New 2-car garage	02/24/21	pending staff review
4	1011 Ridge Court	R1	Building Permit	Dormers and interior remodel	07/17/20	non-compliant, pending revisions and minor variation application from the applicant
4	902 Asbury Avenue	R3	Building Permit	Renovate front and rear deck/porch	09/27/20	pending additional information from the applicant
4	1212 Sherman Avenue	R3	Building Permit	Coach house	10/06/20	non-compliant, pending revisions from the applicant

4	1220 Crain Street	R1	Building Permit	Addition to garage	11/08/20	pending additional information from the applicant
4	934 Elmwood Avenue	R3	Zoning Analysis	Remove rear patio and portion of walk, replace with new paver brick patio	11/12/20	pending additional information and revisions from the applicant
4	1410 Greenleaf Street	B1	Building Permit	New 2-story building with 2 dwellings, office space and attached 3-car garage	12/08/20	pending DAPR 03/10/21
4	1508 Sherman Avenue	D4	Building Permit	Interior commercial space build out for coffee shop	01/21/21	pending staff review and special use application
5	1928 Foster Street	R5	Building Permit	Carport	10/25/20	non-compliant, pending revisions from the applicant
5	1102 Foster Street	R4a	Building Permit	Patio and pergola	11/01/20	non-compliant, pending revisions
5	2044 Wesley Avenue, 2019 Jackson Avenue, and 2024-26 Green Bay Road	R4 & R5/oWE	Zoning Analysis	Planned Development for new 21 townhomes in 6 buildings and a 10-unit multi-family dwelling, including new street	01/13/21	non-compliant, pending revisions from the applicant
5	1929 Emerson Street	R3	Building Permit	Remove porch and rebuild deck	03/03/21	pending staff review
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2426 Hartzell Street	R1	Building Permit	Enlarge deck, cover deck with roof	06/24/20	pending additional information from the applicant
6	3321 Colfax Street	R1	Building Permit	Brick patio and walk	06/30/20	pending revisions from the applicant
6	2650 Lincolnwood Avenue	R1	Building Permit	Front porch	08/17/20	pending additional information/revisions from the applicant
6	2634 Lawndale Avenue	R1	Building Permit	Addition and remodel garage	10/25/20	non-compliant, pending revisions per approved minor variation
6	2411 Crawford Avenue	R2	Building Permit	New patio	01/15/21	non-compliant, pending revisions from the applicant
6	2340 Prospect Avenue	R1	Building Permit	2nd-story addition	01/26/21	non-compliant, pending minor variation application from the applicant
6	3025 Park Place	R1	Building Permit	New detached garage, 28x22	02/08/21	non-compliant, pending minor variation application from the applicant
6	2949 Simpson Street	R1	Building Permit	Resurface driveway and new open parking pad in front yard	02/23/21	non-compliant, pending revisions from the applicant
6	2102 Harrison Street	R1	Zoning Analysis	New 2-dwelling unit townhome, 4-car detached garage, and 2 art studios above	03/01/21	pending staff review
6	2533 Central Park Avenue	R1	Building Permit	New 22x22 detached garage	03/03/21	pending staff review
6	3026 Thayer Street	R1	Building Permit	New 22x20 detached garage	03/03/21	pending staff review
6	2533 Lawndale Avenue	R1	Building Permit	2-story addition, interior renovation	03/03/21	pending staff review
7	2753 Girard Avenue	R1	Building Permit	Paver patio installation	07/28/20	non-compliant, pending additional information and revisions from the applicant
7	2119 Colfax Street	R1	Zoning Analysis	Replace concrete walk with brick pavers, new patio and paver walk	08/20/20	pending additional information from the applicant

7	2648 Sheridan Road	R1	Building Permit	Addition	10/13/20	non-compliant, pending revisions (major variation denied)
7	2779 Prairie Avenue	R3	Building Permit	Rebuild deck adding roof to create screened-in porch	01/19/21	non-compliant, pending minor variation application from the applicant
7	2450 Hartrey Avenue	R1	Building Permit	remodel attic, replacing one dormer and enlarging another one	01/21/21	non-compliant, pending minor variation application from the applicant
7	2226 Hartzell Street	R1	Building Permit	2-story addition and interior remodel	02/03/21	non-compliant, pending revision from the applicant
7	1211 Grant Street	R1	Building Permit	Remove and replace front step and walk, remove west walk and replace with steppers	03/03/21	pending staff review
8	955 Howard Street	B2	Building Permit	Interior renovation for new restaurant	12/22/20	pending special use application
9	1120 Cleveland Street	R2	Building Permit	Paver patio installation	07/24/20	non-compliant, pending revisions from the applicant
9	1208 Monroe Street	R2	Building Permit	Remove existing walk and replace with larger concrete area	08/16/20	pending additional information/revisions from the applicant
9	1708 Keeney Street	R2	Building Permit	Above ground pool	08/17/20	pending additional information/revisions from the applicant
9	1531 Cleveland Street	R2	Building Permit	Fire restoration and new garage	01/22/21	non-compliant, pending revisions from the applicant
9	908 Seward Street	OS	Building Permit	Remove and replace asphalt, paint stripping and wheel stops (Ridgeville Park District)	02/02/21	pending additional information from the applicant

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	811 Emerson Street	C1a	Planned Development	Major adjustment to a planned development to reduce required parking from 174 to 170 and to lease up to 50% of those spaces (85) to the public	12/10/20	pending CC 03/08/21
1	2315 Ridge Ave	R1	Minor Variation	Building lot and impervious surface coverage for screened-in porch and open deck	02/05/21	determination after 03/03/21
1	1404 Forest Avenue	R1	Fence Variation	0' street side yard setback for 4' tall picket fence	02/22/21	determination after 03/17/21
2	2030 Greenwood Street	I2	Major Variation & Map Amendment	Parking setback, number of off-street parking spaces, and drive aisle width in order to construct a new 24-unit multi-family dwelling; map amendment also needed to change zoning from I2 to MXE	01/14/21	pending DAPR 03/10/21, PC 03/24/21, ZBA 03/24/21, P&D
2	2223 Washington Street	I2	Special Use	Special use for mixed-use business with Business/Vocational School and accessory uses	01/21/21	pending P&D 04/12/21
2	1101 Church Street	R6	Major Variation	Density, building lot coverage, street side and rear yard setbacks, side yard setback to open parking and parking reduction for an adaptive reuse of existing church and rear addition to residential, 30 dwelling units with on-site and off-site parking	02/22/21	pending ZBA 03/16/21
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA 03/16/21

3	517 Dempster Street	B1/oDM	Substitution of Special Use	Substitution of special use for a Type-2 Restaurant	03/01/21	determination after 03/22/21
3	415 Dempster Street	R1	Minor Variation	Front setback to open front porch and interior side setback for patio expansion	02/16/21	determination after 03/23/21
4	630 Davis Street	D2	Special Use	Special use for Type-2 Restaurant, Deep Purple Acia Bowl	01/21/21	pending P&D 03/22/21
4	1136-1138 Wesley Avenue	R3	Minor Variation	Lot width and interior side setback in order to split a zoning lot	01/27/21	determination after 03/03/21
4	910 Custer Avenue	MXE	Planned Development	1-year extension of the approved 910-938 Custer Townhomes Planned Development, ordinance 22-O-19	02/11/21	pending P&D 03/22/21
4	1026 Davis Street	D2	Substitution of Special Use	Substitution of special use for Commercial Indoor Recreation	02/22/21	determination after 03/17/21
4	1012-1018 Church Street	D4	Planned Development	2-year extension of the approved Northlight Theatre Planned Development, ordinance 114-O-19	02/25/21	pending P&D 04/12/21, CC 04/26/21
6	2715 Hurd Avenue	R1	Planned Development	Demolish existing structure (church), construct new 2-story 19,836 square foot building for a Daycare Center-Children	09/09/20	pending PC 03/10/21
6	2340 Prospect Avenue	R1	Minor Variation	Interior side yard setback at 2nd-story addition	02/15/21	determination after 03/05/21
6	3025 Park Place	R1	Minor Variation	Building lot and impervious surface coverage for detached garage	02/23/21	determination after 03/12/21
6	2419 Hastings Avenue	R1	Minor Variation	Front yard setback to open porch	02/22/21	determination after 3-22-21
7	1801 Central Street	B1a/oCS C	Special Use	Special Use for Commercial Indoor Recreation for a jui jitsu studio at rear of building	01/11/21	pending P&D 03/22/21
7	2779 Prairie Avenue	R3	Minor Variation	Interior side setback to rear porch	02/17/21	determination after 03/11/21
7	1715 Chancellor Street	R1	Minor Variation	Building lot and impervious surface coverage for new detached garage with carport and deck expansion	02/09/21	pending determination after 3/16/21
8	955 Howard Street	B2	Special Use	Special Use for Type-2 Restaurant, Ali's Halal Eatery	01/11/21	pending P&D 03/22/21



To: Erika Storlie, City Manager
From: Gary Gerdes, Building and Inspection Services Manager
Subject: Weekly Inspection Report
Date: March 5, 2021

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

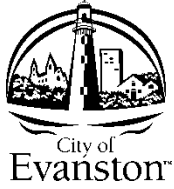
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, March 5, 2021

Field Reports

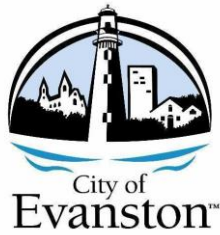
Ward	Property Address	Construction Type	Inspector Notes	Received
2	1815 Ridge Avenue (Trulee)	Senior Living Facility	Fence, pedestrian canopy, sidewalk and surrounding streets are in good order. Masonry work is progressing.	3/4/2021
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	Fencing, site and streets are in good shape. Steel erection over existing building has commenced.	3/4/2021
4	1555 Ridge	Multi-Family Building	Construction fence and site are in good shape. First floor interior/exterior walls and second floor trusses have been installed. Site is being maintained.	3/4/2021
8	1011 Howard (Evergreen Senior Housing)	Senior Living Facility	Fencing, site and street are in good order. Foundation installation on south side is progressing. Site is being maintained.	3/4/2021



To: Erika Storlie, City Manager
From: Gary Gerdes, Building and Inspection Services Manager
Subject: Monthly Construction Valuation and Permit Fee Report
Date: March 5, 2021

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2020. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.



DATE: March 5, 2021
 TO: Erika Storlie, City Manager
 FROM: Gary Gerdes, Building and Inspection Services Division Manager
 SUBJECT: Building Permit & Construction Value Financial Report for February, 2021

BUILDING PERMIT FEES

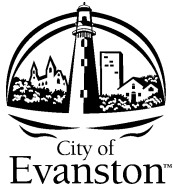
Total Permit Fees Collected for the Month of February 2021	\$ 634,226
Total Permit Fees Collected Fiscal Year 2021	\$ 792,156
Total Permit fees Collected for the Month of February 2020	\$ 155,676
Total Permit Fees Collected Fiscal Year 2020	\$ 432,807

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR FEBRUARY 2021	\$ 9,210,210
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2021	\$ 16,896,548
TOTAL CONSTRUCTION VALUE FOR FEBRUARY 2020	\$ 7,835,318
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2020	\$ 20,962,184

OTHER FEES

Total ROW Permit fees Collected for the Month of February 2021	\$ 56,108
Total ROW Permit Fees Collected Fiscal Year 2021	\$ 127,207



Memorandum

To: Erika Storlie, City Manager

From: David D, Stoneback, PWA Director
Michael Callahan, City Arborist

Subject: Dutch Elm Tree Injection Program

Date: February 24, 2021

The City Council approved award of the 2020 Dutch Elm Tree Injection Program to Robert Kinnucan Tree Experts & Landscaping Company, Inc. in the amount of \$646,224.62 on June 8, 2020. The award amount was based on injecting the Arbotect fungicide into 1,817 of the total 2,371 elm trees on city property, either in parkways or in parks. The remaining 554 elm trees are scheduled to be injected by Forestry Division employees. Below is a summary of the actual work performed by Kinnucan.

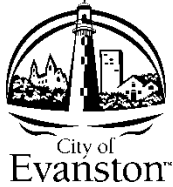
Description	Award Amount	Actual Amount
Trees to Receive Full Dosage Injection	1,690	1,647
Trees to Receive Partial Dosage Injection*	127	120
Total Trees to be Injected	1,817	1,767
Project Cost	\$646,224.62	\$617,272.00

*Trees receive a partial dosage of the fungicide due to structural condition and/or their smaller crown condition.

It should be noted that 15 trees scheduled to be injected by Kinnucan in 2020 were not assessable due to construction and were therefore not treated. These trees will be treated by the Forestry Division in the spring of 2021. Another 35 trees were found to be in such poor condition that it was determined that they should not be injected. Unfortunately 28 elm trees had to be removed during 2020, 21 of which had the Dutch elm disease and the other 7 due to their structural condition. Staff has also identified an additional 7 elm trees that need to be removed in the spring of 2021.

In addition to the elm trees injected by Kinnucan, Forestry Division employees injected an additional 183 elm trees using the Arbotect herbicide. The Forestry Division employees also used the Dutch Trig injection product (1 year inoculation period) to treat 45 trees, mostly in parks where using the Arbotect product was not feasible. The trees treated with the Dutch Trig are in areas where the Forestry Division employees could not excavate the root systems due to conditions, citizen conflict, or where physical obstructions prevented excavation.

During 2021, the Forestry Division employees are scheduled to inject 189 elm trees. City Council approved the purchase of the Arbotect fungicide to inject these trees on February 8, 2021.



Memorandum

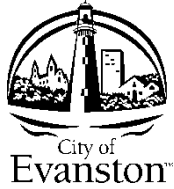
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: March 5, 2021

Ward	Property Address	Business Name	Date Received	Current Status
3	517 Dempster St	Comfort Desserts	3/1/2021	Pending Inspections
9	2209 Oakton St	Steak 'N' Shake	2/23/2021	Pending Change of Ownership Inspections
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Pending Permit Issuance
4	1555 Oak Ave	Museum Residences on Oak	2/3/2021	Pending Inspections
5	1115 Emerson Unit B	Cantuccio's	1/4/2021	Pending Inspections
8	955 Howard St	Alis Halal Eatery	1/6/2021	Pending Building Permit Issuance
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
1	1607 Chicago Ave	Bobba Tea Shop	5/6/2020	Building Permit Issued – Pending Inspections
4	1012-14 Davis St	Guidepost Day Care Center	04/08/2020	Building Permit Issued – Pending Inspections
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: March 5, 2021

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8097 or bgeorge@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of March 5, 2020

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
5	Double Clutch Brewing Company	2121 Ashland Avenue, Evanston, IL	J	Brewpub	On-Site Liquor Permitted Hours: 11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 11 a.m. — 1 a.m. (Sun) Off-Site Beer Permitted Hours: 10 a.m. — 10 p.m. (Mon-Thurs); 10 a.m. — 11 p.m. (Fri-Sat); 11 a.m. — 10 p.m. (Sun)	Approved at the Liquor Review meeting on March 3 rd .
1	CVS Pharmacy	1711 Sherman Avenue, Evanston, IL	F	Grocery	8 a.m. — Midnight	Not voted on at the March 3 rd meeting. Will be reviewed at a meeting in the future.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING MARCH 5, 2021

#AllInIllinois #StayHomeSaveLives #ItOnlyWorksIfYouWearIt

NWMC Here to Help Update

Last Sunday, the Metropolitan Mayors Caucus hosted a videoconference with the region's mayors and Chicago Mayor Lori Lightfoot to discuss vaccination planning and supply, status of federal stimulus legislation and the work of the Metropolitan Mayors Caucus Regional COVID Task Force. Mayor Lightfoot discussed efforts to increase vaccination of senior citizens and other vulnerable populations, especially through small neighborhood sites and mass vaccination sites like the United Center, which fully opens on March 10.

Also on Sunday's call, Chicago Department of Health Commissioner Allison Arwady discussed vaccine efficacy and said that the region will continue to see month over month increases in the vaccine supply. *Highland Park Mayor Nancy Rotering* spoke to the work of the Mayors Caucus Task Force, specifically its offer to assist Governor Pritzker and the Illinois Department of Public Health with disseminating communications about vaccine distribution to local residents and businesses. Finally, Chicago Deputy Director of Federal Affairs Alyssa Fisher reviewed the status of the \$1.9 trillion [American Rescue Plan](#), which passed the House on February 26. Senate leadership is vowing to pass the bill this week, with the goal of securing President Biden's signature prior to the March 14 expiration of unemployment benefits.

Progress continues on vaccine supply and distribution as this week saw announcements regarding emergency use authorization of the Johnson & Johnson single dose vaccine and the opening of additional mass vaccination sites. By the end of today, over 3 million doses will have been administered to Illinois residents, with over 900,000 receiving both doses. As mentioned above, the United Center will open with a soft launch on March 9 and will provide as many as 6,000 doses per day beginning on March 10. Registration for the United Center site, which is open to all Illinois residents, began Thursday via [Zocdoc](#), or telephone, 312-746-4835.

Governor Pritzker announced this week that the state will host a mass vaccination site in *Des Plaines*, beginning on Thursday. The site, located at 1155 E. Oakton Street, is expected to inoculate up to 3,500 people per day using the single dose Johnson & Johnson vaccine. In addition to the Des Plaines facility, the Daily Herald has listed a number of [suburban mass vaccination sites](#) in the NWMC service territory, including registration information. Other vaccination appointment resources, courtesy of Metropolitan Mayors Caucus Executive Director Dave Bennett, include ILVaccine.org (<https://www.ilvaccine.org/>), VaxxMax (<https://www.vaxxmax.com/walgreens>) and the Chicago Vaccine Hunters Facebook page, <https://www.facebook.com/groups/1864372350383607/about> (must submit request to join).

As always, staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. Please do not hesitate to use NWMC staff as a resource and please contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

One Week Left to Nominate the FY 2021-2022 NWMC Officers

On February 22, staff emailed the NWMC Officer Nomination Form to the Conference's chief elected officials seeking the names of active members to fulfill the roles of NWMC President, Vice-President, Secretary and

Treasurer. The cover letter to the form contains more information regarding eligibility and the selection process. Nomination forms are to be returned to NWMC Executive Director Mark Fowler, mfowler@nwmc-cog.org, by Friday, March 12.

The Nominating Committee is comprised of the following who will review nominations for FY 2021-2022: Current NWMC President; Prior Year NWMC President; and, three at-large members appointed by the NWMC President. The committee will review the nominations and present its recommended slate at the April 14 NWMC Membership Meeting. According to the NWMC By-Laws, other nominations may be made at the April membership meeting or by mail if received prior to that meeting date. Election shall be by a majority of those present and voting at the May 12 membership meeting. Due to ongoing pandemic precautions, officers will be sworn in at a date to be determined. *Staff contacts: Mark Fowler, Larry Bury*

Executive Board Sets March 10 Membership Meeting Agenda

The NWMC Executive Board met Wednesday to approve items for consideration by the full membership at the March 10 NWMC Board meeting. Highlighting the agenda will be a report on the start of the spring session of the General Assembly and consideration of positions on introduced legislation. The Legislative Committee will present recommended positions on over three hundred bills impacting local governments. Board members will discuss the recently concluded subregional legislative meetings to rollout the 2021 NWMC Legislative Program. Staff will also provide a status report on the federal COVID-19 stimulus legislation, vaccine distribution and the work of the Metropolitan Mayors Caucus Regional Task Force. Finally, the Board will consider contract extensions for the NWMC Employee Assistance Program and Surplus Vehicle and Equipment Auctions. We look forward to seeing you all on March 10! *Staff contacts: Mark Fowler, Larry Bury*

Illinois Tollway Announces Cashless Tolling Here to Stay

Following a successful shift to cashless tolling due to the COVID-19 pandemic, the Illinois Tollway announced Thursday that the shift would be permanent moving forward. To ensure a smooth transition for all customers, the Tollway is developing a significant expansion of the I-PASS Assist Program aimed at getting an I-PASS, and the lower toll rate, into the hands of those who need it most. The program, anticipated to launch in May, will look to waive the deposit on transponders while adding an initial \$20 in tolls to eligible applicants whose household income is below 250 percent of the federal poverty guidelines. For more information, please see the Tollway's [press release](#) and [informational one-pager](#) or contact Community Relations Corridor Manager Kelsey Passi, kpassi@getipass.com. *Staff contacts: Kendra Johnson, Matt Pasquini*

Last Call for Public Comment on RTA Federal Relief Recommendation

The Regional Transportation Authority has released its [recommendation](#) on how to distribute the second round of COVID relief funding to CTA, Metra, and Pace in order to sustain critical transit service. Compared to the first round of stimulus funding CTA is receiving a larger share of the funds, lessening the amount available for suburban transit services offered by Metra and Pace. Today is the last day the public will have a chance to comment on the RTA's proposal. Comments may be sent to communications@rtachicago.org. All public comments will be provided to the RTA Board for consideration at its meeting on Thursday, March 18 at 9:00 a.m. The public can view all RTA Board meetings via WebEx or [YouTube](#). See the [RTA Board Meetings](#) web page for details. *Staff contacts: Kendra Johnson, Matt Pasquini*

Last Chance to Submit Invest in Cook Applications

The Cook County Department of Transportation and Highways is accepting funding applications for Invest in Cook projects through Friday, March 12. The Department has established a formal process that local and regional governments and private partners can use to apply for up to \$8.5 million in transportation funds to cover the cost of planning and feasibility studies, engineering and construction associated with improvements consistent with the county's long range transportation plan. More information, including a complete program description and application form, are available by visiting the [Cook County website](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

Mayors Caucus to Host Building Energy Code Policy Meeting

From the desk of Metropolitan Mayors Caucus Environment Committee and Energy Subcommittee Chairman and Geneva Mayor Kevin Burns:

Energy codes are a critical tool that help municipalities reduce energy use and greenhouse gas (GHG) emissions

and pave the way for other types of energy policies and renewable energy investments.

The National Renewable Energy Lab (NREL) [identified building energy codes as the most impactful policy action cities can take](#) to meet GHG reduction targets, and the [Focused Acceleration](#) report underscores the value of optimizing building energy efficiency as the most “...significant and impactful step cities can take to meet Paris Accord GHG emission targets.” Our soon-to-be-released [regional climate action plan](#) recommends action on local codes and policies to advance clean energy.

Improving the energy efficiency of newly constructed and existing buildings also provides both immediate and long-term benefits to owners and occupants including cost savings; improved indoor comfort, occupant health and productivity; and increased building and community resiliency.

GRC communities learned about the complex building code development and adoption process while [advocating for the 2021 International Energy Conservation Code \(IECC\)](#). And some leading cities have implemented progressive building policies, such as [St. Louis’ building performance standard](#) and [Chicago’s benchmarking ordinance](#), which requires owners of large buildings to report their energy use. Though energy policy solutions need to be scaled for smaller suburban communities, there are actions GRC municipalities can take to support efficient, sustainable energy use in buildings.

Join the Environment Committee and Energy Subcommittee to learn about the value and benefits of energy codes, how municipalities can become involved in the Illinois code adoption process, and what policies municipalities in the Midwest, and nationwide, are adopting to benefit their communities.

Meeting Details:

Meeting date: Tuesday, March 16, 2021

Time: 10-11:30 a.m.

Register: Please register in advance for the Zoom meeting [here](#).

Speakers:

- [Alison Lindburg](#), Midwest Energy Efficiency Alliance (MEEA)
- [Diana Burk](#), New Buildings Institute (NBI)

Thank you, and we hope to see you at our next meeting! *Staff contact: Mark Fowler*

MWRD Requests Feedback from Local Schools

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) is seeking schools from suburban Cook County to participate in a new green infrastructure program. The program will be modeled off of MWRD’s current Space to Grow program, which partners with Chicago Public Schools to convert schoolyards into spaces for physical activity, outdoor learning, environmental literacy and engagement with art, while also addressing neighborhood flooding issues. To gauge interest in the program, the District has launched an [online survey](#) to gather feedback, which will be open until Friday, March 19. For more information, please visit [MWRD’s website](#) or contact Holly Sauter, sauterh@mwrdd.org. *Staff contacts: Mark Fowler, Kendra Johnson*

IDOT Circular Letter Addresses Bridge Inspection Comments and Documentation

The Illinois Department of Transportation (IDOT) has released a circular letter to provide information to Local Public Agencies of an effort to improve the State of Illinois compliance with the National Bridge Inspection Program (NBIP). To read the policy and updated guidance please refer to [Circular Letter 2021-09](#). If you have any questions, please direct them to Bridge Management and Inspection Unit Chief William Beisner, DOT.BBS.BridgeMgmt@illinois.gov. *Staff contacts: Kendra Johnson, Matt Pasquini*

Meetings and Events

NWMC Finance Committee will meet Wednesday, March 10 at Noon via videoconference.

NWMC Board of Directors will meet Wednesday, March 10 at 7:00 p.m. via videoconference.

NWMC Bicycle & Pedestrian Committee will meet Tuesday, March 16 at 10:30 a.m. via videoconference.

NWMC Health Directors Committee will meet Tuesday, March 23 at 2:00 p.m. via videoconference.

NWMC Staff

Mark Fowler	Executive Director	mfowler@nwmc-cog.org
Larry Bury	Deputy Director	lbury@nwmc-cog.org
Ellen Dayan, CPPB	Purchasing Director	edayan@nwmc-cog.org
Marina Durso	Program Associate for Administrative Services	mdurso@nwmc-cog.org
Karol Heneghan	Executive Administrative Assistant/Office Manager	khenghan@nwmc-cog.org
Kendra Johnson	Program Associate for Transportation	kjohnson@nwmc-cog.org
Matt Pasquini	Program Associate for Transportation	mpasquini@nwmc-cog.org
Chris Staron	Policy Analyst	cstaron@nwmc-cog.org

Phone: 847-296-9200

www.nwmc-cog.org