

# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Erika Storlie, City Manager  
Subject: Weekly City Manager's Update  
Date: February 26, 2021

## STAFF REPORTS BY DEPARTMENT



Weekly Report for February 18, 2021 – February 24, 2021  
*\*There will be no 311 report this week*

### **City Manager's Office**

Weekly Bids Advertised  
City Council agenda Schedule

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, March 1, 2021**

Human Services Committee

[www.cityofevanston.org/humanservices](http://www.cityofevanston.org/humanservices)

**Tuesday, March 2, 2021**

Board of Local Improvements - Public Hearing for Special Assessment Alley 1526

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

**Wednesday, March 3, 2021**

Liquor Control Review Board

[www.cityofevanston.org/liquorboard](http://www.cityofevanston.org/liquorboard)

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

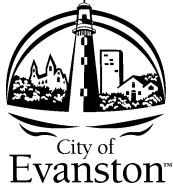
Citizen Police Review Commission

[www.cityofevanston.org/citizenpolicereview](http://www.cityofevanston.org/citizenpolicereview)

**Thursday, March 4, 2021**

Housing and Homelessness Commission

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)



# Memorandum

To: Erika Storlie, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of February 22, 2021

Date: February 26, 2021

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs advertised during the Week of February 22, 2021

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
Bid 21-06 McCulloch Park Renovations	Public Works	Work on this project includes renovations to McCulloch Park located in Evanston, Illinois. Improvements include new playground equipment, play surfacing, pavements, lighting, site furnishings and landscaping.	\$1,000,000	3/23	4/12
*Bid 21-10 2021 CIPP Sewer Rehabilitation Contract A	Public Works	Work on this project includes rehabilitation of approximately 3,970 feet of combined sewer main, 9-inch to 15-inch in diameter, using the cured-in-place pipe (CIPP) lining method of rehabilitation. All work is to be completed by July 5, 2021.	\$700,000	3/23	4/12

\*Bid 21-10 Sent to Pre-Qualified List Only (not advertised)

**Johanna Nyden:** Ordinance 12-O-21 811 Emerson Major Adjustment

Department: Community Dev  
Council Action: Ord  
Council or Committee: PD  
Action: For Introduction  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

 **Paul Zalmezak:** Resolution 23-R-21 Haliburton Funeral Home Financial Assistance-

Department: CMO  
Council Action: Res  
Council or Committee: ED  
Action: For Action  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

 **Minutes**

Emma Review/Final Agenda: Yes

## March 8, 2021

 **Kelley Gandurski:** Release of Exec Session Minutes-Report on File

Department: Law  
Council Action: SPB  
Council or Committee: CC  
Action: For Action: Accept and Place on File  
iCompass Status: Pending Approval

 **Paul Zalmezak:** Resolution 8-R-21 Lot 1 RFP

Action: For Action  
Council Action: Res  
iCompass Status: Not Entered in System  
Notes: awaiting Sarah Flax input  
Department: CMO  
Council or Committee: CC

 **Tasheik Kerr:** Harley Clarke

Department: CMO  
Council Action: Bus  
Council or Committee: CC  
Action: For Action

 **Luke Stowe:** Purchase of Police Toughbooks

Department: Admin Serv  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Pending Approval  
MWEBE Memo: No

 **David Stoneback:** Resolution xx-R-21 Agreement to Accept Cook County Grant for Animal Shelter

Department: Public Works  
Council or Committee: APW  
Council Action: Res  
Action: For Action  
iCompass Status: Not Entered in System

 **David Stoneback:** Animal Shelter Architectural Services

Department: Public Works  
Council or Committee: APW

Council Action: Bus  
 Action: For Action  
 iCompass Status: Not Entered in System  
 MWEBE Memo: Yes

**David Stoneback:** Sewer Repair Costs

Made by: Suffredin  
 Council or Committee: APW  
 Date of Referral: 01/11/21  
 Action: For Discussion  
 Department: Public Works  
 Council Action: Disc  
 Council or Committee: APW  
 iCompass Status: Not Entered in System

Discussion at APW educating residents about property owner responsibility for maintenance of sewer line from property to street. Cover any insurances on the market or other ideas.

**Lawrence C. Hemingway:** Robert Crown Center Program Partnership Agreement with Northwestern due Mar 1, 2021

Department: Parks & Rec  
 Council Action: Bus  
 Council or Committee: APW  
 Action: For Action  
 iCompass Status: Not Entered in System

**Kelley Gandurski:** Animal Shelter Grant Acceptance and MOU with Cook County and EASA

Department: Law  
 Council Action: Res  
 Council or Committee: APW  
 Action: For Action  
 iCompass Status: Not Entered in System

**Lawrence C. Hemingway:** City and NU MOU

Department: Parks & Rec  
 Council Action: Res  
 Council or Committee: APW  
 Action: For Action  
 iCompass Status: Not Entered in System

**David Stoneback:** Resolution XA-R-21 Authorizing the Mayor to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code for Improvements to use Motor Fuel Tax Funds for patching various Streets in the amount of \$179,000.

Department: Public Works  
 Council Action: Res  
 Council or Committee: APW  
 Action: For Action  
 iCompass Status: Not Entered in System

**David Stoneback:** Resolution XB-R-21 Authorizing the Mayor to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code and Rebuild Illinois Program for Improvements to Evanston Streets in the a

Department: Public Works  
 Council Action: Res  
 Council or Committee: APW  
 Action: For Action  
 iCompass Status: Not Entered in System

**Audrey Thompson:** Creation of a Evanston Youth Commission

Department: Health/Humans Services  
 Rules Committee Action: For Action  
 iCompass Status: Not Entered  
 Department: Health  
 Council Action: Ord

Council or Committee: Rules  
Action: For Introduction

**Paul Zalmezak:** Resolution 18-R-21 Storefront Modernization

Department: CMO  
Council Action: Res  
Action: For Action  
iCompass Status: Not Entered in System  
Council or Committee: ED

Create a new storefront program that supports your signage and awnings in downtown Evanston and interior exterior work and low mod tracks

## March 22, 2021

Approval of 2020 Consolidated Annual Performance & Evaluation Report (CAPER)

Department: Community Dev  
Council Action: Bus  
Council or Committee: CC  
Action: For Action  
iCompass Status: Not Entered in System

**Hitesh Desai:** Ordinance -O-21, Approving and Authorizing the Issuance and Sale of Not-to-Exceed of Series 2021 (Roycemore School) of the City of Evanston, Illinois; Authorizing the Execution and Delivery of a Bond, Loan Agreement and Other Documents Related Thereto; Authorizing the Sale of Said Bonds and Approving Related TEFRA hearing (Chiaravalle Conduit Financing)

Department: CMO  
Council Action: Ord  
Council or Committee: CC  
Action: For Introduction

**Luke Stowe:** Purchase of Vehicles for Various Departments

Department: Admin Serv  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System  
MWEBE Memo: No

**Luke Stowe:** Ordinance 15-O-21, Sale of Surplus Property

Department: Admin Serv  
Council Action: Ord  
Council or Committee: APW  
Action: For Intro and Action  
iCompass Status: Not Entered in System  
MWEBE Memo: No

**Lawrence C. Hemingway:** Resolution 31-R-21 Approval of the P&R Dept's Parks and Recreation Facilities Naming Policy due Mar 15, 2021

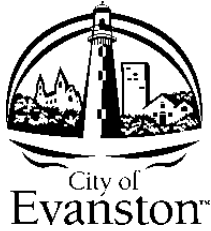
Department: Parks & Rec  
Council Action: Bus  
Council or Committee: HS  
iCompass Status: Not Entered in System

Small Cell Tower Zoning Text Amendment

Occupancy + 3 Unrelated Text Amendment

## TBD

**Johanna Nyden:** Small Cell Tower Discussion



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Johanna Nyden, Community Development Director  
Subject: Weekly Zoning Report  
Date: February 25, 2021

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or [jnyden@cityofevanston.org](mailto:jnyden@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, February 18, 2021 - February 24, 2021**

**Backlog (business days received until reviewed): 5**

**Volume (number of cases pending staff review): 9**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	2135 Sherman Avenue	R4a	Building Permit	Detached garage, 24x24	10/21/20	pending additional information from the applicant
1	1525 Judson Avenue	R1	Zoning Analysis	Remove previous 1-story addition, construct new 2-story addition, attached garage, remove detached garage	02/09/21	pending additional information from the applicant
1	2102 Orrington Avenue	R1	Zoning Analysis	Replace existing garage, construct new garage with screened-in porch	02/18/21	pending staff review
2	1708 Lake Street	R3	Building Permit	Patio and pergola	04/03/20	non-compliant, pending revisions from the applicant
2	1209 Dewey Avenue	R3	Zoning Analysis	New 2-unit dwelling on new lot, zoning lot split into 2 lots	09/21/20	pending additional information from the applicant
2	1126 Pitner Avenue	R3	Building Permit	3-car detached garage	10/20/20	pending additional information from the applicant
2	1401 Lake Street	R1	Building Permit	2-story addition, porch, and interior remodel	11/30/20	pending revisions from the applicant
2	1208 Ashland Avenue	R2	Zoning Analysis	New parking lot (St. Mary's Syro-Malankara Catholic Church)	01/05/21	non-compliant, pending revisions from the applicant
2	900 Clark Street	RP	Building Permit	Interior building out (Dogtopia)	01/22/21	<b>pending additional information from the applicant, DAPR</b>
2	1502 Fowler Avenue	R2	Building Permit	New 4-car garage with an ADU	02/17/21	pending revision from the applicant
2	1013 Dewey Avenue	R3	Building Permit	New 24x20 detached garage	02/17/21	pending staff review
2	1104 Hartrey Avenue	R3	Building Permit	New single-family residence	02/24/21	pending staff review
3	1212 Judson Avenue	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
3	1217 Forest Avenue	R1	Building Permit	Replace driveway	10/25/20	pending additional information/revisions from the applicant
3	1012 Chicago Avenue	C1a	Zoning Analysis	Planned Development for new 6-story mixed-use building with 137 dwelling units, 71 parking spaces, ground floor commercial	01/25/21	non-compliant, pending revisions from the applicant
3	1200 Sheridan Road	R1	Building Permit	Inground swimming pool and spa with automatic locking cover and paver pool deck	02/12/21	pending determination by Zoning Administrator on front-yard
3	1206 Hinman Avenue	R1	Building Permit	Demolish front and side porches and deck, construct new porches and deck	02/23/21	pending staff review
3	1033 Hinman Avenue	R1	Building Permit	New 2-car garage	02/24/21	pending staff review
4	1011 Ridge Court	R1	Building Permit	Dormers and interior remodel	07/17/20	non-compliant, pending revisions and minor variation application from the applicant
4	902 Asbury Avenue	R3	Building Permit	Renovate front and rear deck/porch	09/27/20	pending additional information from the applicant
4	1212 Sherman Avenue	R3	Building Permit	Coach house	10/06/20	non-compliant, pending revisions from the applicant



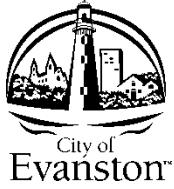
4	1220 Crain Street	R1	Building Permit	Addition to garage	11/08/20	pending additional information from the applicant
4	934 Elmwood Avenue	R3	Zoning Analysis	Remove rear patio and portion of walk, replace with new paver brick patio	11/12/20	pending additional information and revisions from the applicant
4	1410 Greenleaf Street	B1	Building Permit	New 2-story building with 2 dwellings, office space and attached 3-car garage	12/08/20	<b>non-compliant, pending revisions from the applicant, DAPR</b>
4	931 Elmwood Avenue	R3	Building Permit	New 2-car garage	01/11/21	non-compliant, pending revisions from the applicant
4	1508 Sherman Avenue	D4	Building Permit	Interior commercial space build out for coffee shop	01/21/21	pending staff review and special use application
5	1928 Foster Street	R5	Building Permit	Carport	10/25/20	non-compliant, pending revisions from the applicant
5	1929 Wesley Avenue	R5	Building Permit	1-story addition	10/31/20	pending additional information/revisions from the applicant
5	1102 Foster Street	R4a	Building Permit	Patio and pergola	11/01/20	non-compliant, pending revisions
5	2044 Wesley Avenue, 2019 Jackson Avenue, and 2024-26 Green Bay Road	R4 & R5/oWE	Zoning Analysis	Planned Development for new 21 townhomes in 6 buildings and a 10-unit multi-family dwelling, including new street	01/13/21	non-compliant, pending revisions from the applicant
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2426 Hartzell Street	R1	Building Permit	Enlarge deck, cover deck with roof	06/24/20	pending additional information from the applicant
6	3321 Colfax Street	R1	Building Permit	Brick patio and walk	06/30/20	pending revisions from the applicant
6	2650 Lincolnwood Avenue	R1	Building Permit	Front porch	08/17/20	pending additional information/revisions from the applicant
6	2634 Lawndale Avenue	R1	Building Permit	Addition and remodel garage	10/25/20	non-compliant, pending revisions per approved minor variation
6	2411 Crawford Avenue	R2	Building Permit	New patio	01/15/21	non-compliant, pending revisions from the applicant
6	2340 Prospect Avenue	R1	Building Permit	2nd-story addition	01/26/21	non-compliant, minor variation application from the applicant
6	2501 Colfax Street	R1	Building Permit	New patio and walk	01/26/21	pending additional information from the applicant
6	3025 Park Place	R1	Building Permit	New detached garage, 28x22	02/08/21	non-compliant, pending minor variation application from the applicant
6	2949 Simpson Street	R1	Building Permit	Resurface driveway and new open parking pad in front yard	02/23/21	non-compliant, pending revisions from the applicant
7	2753 Girard Avenue	R1	Building Permit	Paver patio installation	07/28/20	non-compliant, pending additional information and revisions from the applicant
7	2119 Colfax Street	R1	Zoning Analysis	Replace concrete walk with brick pavers, new patio and paver walk	08/20/20	pending additional information from the applicant

7	2648 Sheridan Road	R1	Building Permit	Addition	10/13/20	non-compliant, pending revisions (major variation denied)
7	2622 Orrington Avenue	R1	Building Permit	Addition and interior renovation, new detached garage	11/25/20	pending additional information from the applicant
7	2779 Prairie Avenue	R3	Building Permit	Rebuild deck adding roof to create screened-in porch	01/19/21	pending revisions from the applicant
7	2450 Hartrey Avenue	R1	Building Permit	remodel attic, replacing one dormer and enlarging another one	01/21/21	pending additional information from the applicant
7	2226 Hartzell Street	R1	Building Permit	2-story addition and interior remodel	02/03/21	non-compliant, pending revision from the applicant
7	2442 Sherman Avenue	R1	Building Permit	Addition and interior remodel	02/18/21	pending staff review
7	2342 Ridge Avenue	R1	Building Permit	Deck at 2nd floor	02/18/21	pending staff review
7	2014 Lincoln Street	R1	Building Permit	Paver patio	02/18/21	pending staff review
8	955 Howard Street	B2	Building Permit	Interior renovation for new restaurant	12/22/20	pending special use application
9	1120 Cleveland Street	R2	Building Permit	Paver patio installation	07/24/20	non-compliant, pending revisions from the applicant
9	1208 Monroe Street	R2	Building Permit	Remove existing walk and replace with larger concrete area	08/16/20	pending additional information/revisions from the applicant
9	1708 Keeney Street	R2	Building Permit	Above ground pool	08/17/20	pending additional information/revisions from the applicant
9	1531 Cleveland Street	R2	Building Permit	Fire restoration and new garage	01/22/21	non-compliant, pending revisions from the applicant
9	908 Seward Street	OS	Building Permit	Remove and replace asphalt, paint stripping and wheel stops (Ridgeville Park District)	02/02/21	pending additional information from the applicant

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	811 Emerson Street	C1a	Planned Development	Major adjustment to a planned development to reduce required parking from 174 to 170 and to lease up to 50% of those spaces (85) to the public	12/10/20	<b>pending CC 03/08/21</b>
1	2315 Ridge Ave	R1	Minor Variation	Building lot and impervious surface coverage for screened-in porch and open deck	02/05/21	determination after 03/03/21
1	1404 Forest Avenue	R1	Fence Variation	0' street side yard setback for 4' tall picket fence	02/22/21	pending public notice
2	2030 Greenwood Street	I2	Major Variation & Map Amendment	Parking setback, number of off-street parking spaces, and drive aisle width in order to construct a new 24-unit multi-family dwelling; map amendment also needed to change zoning from I2 to MXE	01/14/21	<b>pending DAPR 03/10/21, PC 03/24/21, ZBA 03/24/21, P&amp;D</b>
2	2223 Washington Street	I2	Special Use	Special use for mixed-use business with Business/Vocational School and accessory uses	01/21/21	<b>pending P&amp;D</b>
2	1101 Church Street	R6	Major Variation	Density, building lot coverage, street side and rear yard setbacks, side yard setback to open parking and parking reduction for an adaptive reuse of existing church and rear addition to residential, 30 dwelling units with on-site and off-site parking	02/22/21	<b>pending DAPR 03/03/21, ZBA 03/16/21</b>
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	<b>pending ZBA 03/16/21</b>

4	630 Davis Street	D2	Special Use	Special use for Type-2 Restaurant, Deep Purple Acia Bowl	01/21/21	<b>pending P&amp;D 03/22/21</b>
4	1136-1138 Wesley Avenue	R3	Minor Variation	Lot width and interior side setback in order to split a zoning lot	01/27/21	determination after 03/03/21
4	910 Custer Avenue	MXE	Planned Development	1-year extension of the approved 910-938 Custer Townhomes Planned Development, ordinance 22-O-19	02/11/21	<b>pending P&amp;D 03/22/21</b>
4	1026 Davis Street	D2	Substitution of Special Use	Substitution of special use for Commercial Indoor Recreation	02/22/21	pending public notice
6	2715 Hurd Avenue	R1	Planned Development	Demolish existing structure (church), construct new 2-story 19,836 square foot building for a Daycare Center-Children	09/09/20	<b>pending PC 03/10/21</b>
6	2340 Prospect Avenue	R1	Minor Variation	Interior side yard setback at 2nd-story addition	02/15/21	determination after 03/05/21
6	3025 Park Place	R1	Minor Variation	Building lot and impervious surface coverage for detached garage	02/23/21	determination after 03/12/21
7	1801 Central Street	B1a/oCS C	Special Use	Special Use for Commercial Indoor Recreation for a jui jitsu studio at rear of building	01/11/21	<b>pending P&amp;D 03/22/21</b>
7	2779 Prairie Avenue	R3	Minor Variation	Interior side setback to rear porch	02/17/21	determination after 03/11/21
8	955 Howard Street	B2	Special Use	Special Use for Type-2 Restaurant, Ali's Halal Eatery	01/11/21	<b>pending P&amp;D 03/22/21</b>



To: Erika Storlie, City Manager  
From: Gary Gerdes, Building and Inspection Services Manager  
Subject: Weekly Inspection Report  
Date: February 26, 2021

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

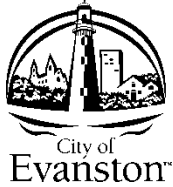
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, February 26, 2021

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1815 Ridge Avenue (Trulee)	Senior Living Facility	Fence, pedestrian canopy, sidewalk, and surrounding streets are in good order. Service for ComEd connections has been approved.	2/25/2021
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	Fencing, site and streets around site are in good shape. Work continues on the interior.	2/25/2021
4	1555 Ridge	Multi-Family Building	Construction fence and site are in good shape. Concrete deck on first floor/south end is being poured. Structural steel and wall framing on first floor is being completed. Site is being maintained.	2/25/2021
8	1011 Howard (Evergreen Senior Housing)	Senior Living Facility	Fencing, site and street are in good order. Concrete foundation installation has resumed. Site is being maintained.	2/25/2021



# Memorandum

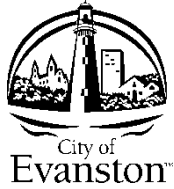
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: February 26, 2021

Ward	Property Address	Business Name	Date Received	Current Status
9	2209 Oakton St	Steak 'N'Shake	2/23/2021	Pending Change of Ownership Inspections
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Pending Permit Issuance
4	1555 Oak Ave	Museum Residences on Oak	2/3/2021	Pending Inspections
5	1115 Emerson Unit B	Cantuccio's	1/4/2021	Pending Inspections
8	955 Howard St	Alis Halal Eatery	1/6/2021	Pending Building Permit Issuance
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
1	1607 Chicago Ave	Bobba Tea Shop	5/6/2020	Building Permit Issued – Pending Inspections
4	1012-14 Davis St	Guidepost Day Care Center	04/08/2020	Building Permit Issued – Pending Inspections
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: February 26, 2021

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8097 or [bgeorge@cityofevanston.org](mailto:bgeorge@cityofevanston.org) if you have any questions or need additional information.

### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of February 26, 2020

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
5	Double Clutch Brewing Company	2121 Ashland Avenue, Evanston, IL	J	Brewpub	On-Site Liquor Permitted Hours: 11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 11 a.m. — 1 a.m. (Sun) Off-Site Beer Permitted Hours: 10 a.m. — 10 p.m. (Mon-Thurs); 10 a.m. — 11 p.m. (Fri-Sat); 11 a.m. — 10 p.m. (Sun)	Will be reviewed at the March 3 <sup>rd</sup> meeting
1	CVS Pharmacy	1711 Sherman Avenue, Evanston, IL	F	Grocery	8 a.m. — Midnight	Will be reviewed at the March 3 <sup>rd</sup> meeting





# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING FEBRUARY 26, 2021**

## **#AllInIllinois #StayHomeSaveLives #ItOnlyWorksIfYouWearIt**

### ***NWMC Here to Help Update***

On Thursday, Illinois officially expanded the eligibility to receive the COVID-19 vaccination in [Phase 1b](#) to include people under the age of sixty-five with underlying medical conditions. Despite the eligibility expansion, health officials in Cook, DuPage, Lake and McHenry counties said this week that they will not offer vaccines to the Phase 1b Plus Priority Groups due to the ongoing lack of supply. They will instead continue to vaccinate individuals in the Phase 1b Priority Group (those aged 65+ and frontline essential workers).

In Washington, the House of Representatives is expected to pass the \$1.9 trillion [American Rescue Plan](#) later today. As reported last week, the Conference joined with our partner councils of government, the Metropolitan Mayors Caucus, Illinois Municipal League and the City of Chicago on a [joint letter](#) to the entire Illinois congressional delegation and the four congressional leaders urging support for the \$350 billion relief package for state and local governments contained in the plan. The Senate is expected to consider the legislation next week. If the Senate makes changes, the bill goes back to the House the following week for concurrence. The goal is to send the legislation to President Biden's desk before the March 14 expiration of current unemployment benefits.

As always, staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. Please do not hesitate to use NWMC staff as a resource and please contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

### ***NWMC Finalizes 2021 Municipal Surplus Vehicle and Equipment Auction Dates***

Pending NWMC Board approval of the first of four possible, one-year contract extensions for the Agreement for Auctioneer Services with America's Auto Auction, the 2021 dates for the Surplus Vehicle & Equipment Auctions are Tuesday, April 20, Tuesday, July 20 and Tuesday, October 19. All auctions start at noon and are conducted at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood. If you can't make the April event, America's Auto Auction hosts online sales on par with other government surplus Internet auctions.

We encourage members to participate in the auction program as America's Auto Auctions brings together live and online bidders and offers services that help maximize the value of your vehicles and equipment. In addition, auction revenues help support NWMC operations. For questions or additional information, please contact staff or Berry Ellis, [berry.ellis@americasautoauction.com](mailto:berry.ellis@americasautoauction.com) or 312-371-5993. *Staff contact: Ellen Dayan*

### ***Last Chance to Apply for CMAP Call for Surface Transportation Projects***

The Chicago Metropolitan Agency for Planning (CMAP) is accepting funding applications for surface transportation projects through Friday, March 5. CMAP programs funding for these projects through three federal sources, including: the regional [Surface Transportation Program \(STP\) Shared Fund](#); [Congestion Mitigation and Air Quality Improvement Program \(CMAQ\)](#); and, the locally programmed [Transportation Alternatives Program \(TAP-L\)](#).

Projects may address safety; transit; bicycle or pedestrian improvements; traffic and freight movement; bridge and

road reconstruction; and, vehicles and equipment that use alternative fuel sources. CMAP has hosted two webinars relating to the Call for Projects and both of the recordings, along with more information about the application process, are available by visiting the program [website](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Ford Announces Escape Factory Order Cut Off Date***

The Suburban Purchasing Cooperative (SPC) has been advised that the 2021 Ford Escape (Contract #165) factory order cut of date is Friday, April 30. For questions or additional information, please contact staff or Tom Sullivan, 815-412-3227 or [tsullivan@curriemotors.com](mailto:tsullivan@curriemotors.com). *Staff contact: Ellen Dayan*

### ***IDOT Accepting Local Rail-Highway Grade Crossing Safety Program Grant Applications***

The Illinois Department of Transportation (IDOT) is now accepting applications for the Fiscal Year 2022 and 2023 Local Rail/Highway Grade Crossing Safety Program (Section 130 Funds). The purpose of this program is to improve safety at local agency railroad/highway crossings by installing new warning devices, upgrading existing warning devices, offering incentives for voluntary closures and other related rail/highway safety improvements.

For more information please refer to [Circular Letter 2021-07](#). Applications must be submitted to IDOT by Friday, April 2 at 11:59 p.m. For questions or additional information, please contact the Rail Safety Projects Unit, 217-782-3568 or [DOT.LRSRail@illinois.gov](mailto:DOT.LRSRail@illinois.gov). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Active Transportation Alliance Requests Participation in Local Match Impact Survey***

The Active Transportation Alliance is seeking feedback from suburban communities to assess whether the Illinois Department of Transportation's local match requirements have an impact on their ability to construct bicycle and pedestrian facilities along state routes. The survey is [available online](#) and will run through the end of February. Responses will be kept anonymous unless participants indicate otherwise. For additional information, please contact Advocacy Manager Maggie Melin Czerwinski, [maggie@activetrans.org](mailto:maggie@activetrans.org). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Two Weeks Left to Submit Invest in Cook Applications***

The Cook County Department of Transportation and Highways is accepting funding applications for Invest in Cook projects through Friday, March 12. The Department has established a formal process that local and regional governments and private partners can use to apply for up to \$8.5 million in transportation funds to cover the cost of planning and feasibility studies, engineering and construction associated with improvements consistent with the county's long range transportation plan. More information, including a complete program description and application form, are available by visiting the [Cook County website](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***IDOT Feedback Request: Consultation with Non-Metropolitan Local Officials Policy***

The Illinois Department of Transportation (IDOT) recently provided notification of an update to the Consultation with Non-Metropolitan Local Officials Policy – OPP-01, which applies to officials in rural and small urban areas. The current version of the policy became effective April 28, 2016. Since that time, organizational changes, additional funding programs and editorial changes necessitate the policy update. Federal planning regulations (23 CFR 450.210) also state that the policy shall be reviewed at least once every five years. In order to fulfill this federal requirement for Illinois, IDOT will be accepting comments on the policy ([included in PCF 2021-01](#)) for 60 calendar days ending on Monday, April 12. Please direct comments to [DOT.STIP@illinois.gov](mailto:DOT.STIP@illinois.gov). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***IDOT Releases Updated Index Factor for Annual Equipment Ownership Expense***

The Schedule of Average Annual Equipment Ownership Expense (SOAAEOE) booklet was last published by the Illinois Department of Transportation's (IDOT) Bureau of Construction on January 1, 2004. To account for the significant increase in equipment costs since the issued date, IDOT Bureau of Local Roads applies an index to the SOAAEOE, based on the United States Department of Labor, Bureau of Labor Statistics Producer Price Index for Construction Machinery Manufacturing (PPI-CCM).

When dividing the new PPI-CCM for January 2021 by the PPI-CCM for January 2004 when the booklet was last published, the new index factor of 1.498 was calculated for 2021. Local highway agencies may use rates from the

SOAAEOE or [Equipment Watch](#) for force account work on their projects, for equipment rental on motor fuel tax funded day labor work, on federal disaster reimbursements, or on intergovernmental agreements. For more information, please see [IDOT Circular Letter 2021-06](#) or contact [DOT.LocalPolicy@illinois.gov](mailto:DOT.LocalPolicy@illinois.gov). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Meetings and Events***

*NWMC Executive Board* will meet on Wednesday, March 3 at 8:30 a.m. via videoconference.

*NWMC Finance Committee* will meet Wednesday, March 10 at Noon via videoconference.

*NWMC Board of Directors* will meet Wednesday, March 10 at 7:00 p.m. via videoconference.

### ***NWMC Staff***

Mark Fowler	Executive Director	<a href="mailto:mfowler@nwmc-cog.org">mfowler@nwmc-cog.org</a>
Larry Bury	Deputy Director	<a href="mailto:lbury@nwmc-cog.org">lbury@nwmc-cog.org</a>
Ellen Dayan, CPPB	Purchasing Director	<a href="mailto:edayan@nwmc-cog.org">edayan@nwmc-cog.org</a>
Marina Durso	Program Associate for Administrative Services	<a href="mailto:mdurso@nwmc-cog.org">mdurso@nwmc-cog.org</a>
Karol Heneghan	Executive Administrative Assistant/Office Manager	<a href="mailto:kheneghan@nwmc-cog.org">kheneghan@nwmc-cog.org</a>
Kendra Johnson	Program Associate for Transportation	<a href="mailto:kjohnson@nwmc-cog.org">kjohnson@nwmc-cog.org</a>
Matt Pasquini	Program Associate for Transportation	<a href="mailto:mpasquini@nwmc-cog.org">mpasquini@nwmc-cog.org</a>
Chris Staron	Policy Analyst	<a href="mailto:cstaron@nwmc-cog.org">cstaron@nwmc-cog.org</a>

Phone: 847-296-9200

[www.nwmc-cog.org](http://www.nwmc-cog.org)