



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, City Manager
Subject: Weekly City Manager's Update
Date: February 19, 2021

STAFF REPORTS BY DEPARTMENT



Weekly Report for February 11, 2021 – February 17, 2021
**There will be no 311 report this week*

City Manager's Office

Weekly Bids Advertised
City Council agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, February 22, 2021

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Wednesday, February 24, 2021

Design and Project Review Committee

www.cityofevanston.org/dapr

Economic Development Committee

www.cityofevanston.org/economicdev

Plan Commission - CANCELED

www.cityofevanston.org/plancommission

Thursday, February 25, 2021

Reparations Subcommittee

<https://www.cityofevanston.org/reparationssubcommittee>



Memorandum

To: Erika Storlie, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of February 15, 2021

Date: February 19, 2021

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of February 15, 2021

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
Bid 21-07 Robert Crown Playground	Public Works	Work on this project includes construction of a new children's playground at the Robert Crown Community Center and Library located at 1801 Main Street, Evanston, Illinois 60202.	\$370,000	3/6	4/12
RFP 21-09 ADA Transition Plan Update	Public Works	The City of Evanston's Public Works Agency is seeking proposals from experienced firms to perform consulting services to update and enhance the City's existing ADA Transition Plan.	\$150,000	3/23	5/10

City Council Agenda Items

Printed from Asana

January 11, 2021

January 19, 2021 - Special Meeting - HOUSING

January 25, 2021

February 8, 2021

February 22, 2021

March 1 - Day of Mourning for Covid Victims and Survivors

Department: CMO

Council Action: Annouc

Council or Committee: CC

Emma Review/Final Agenda: Yes

Likely a proclamation coming from mayors office

Kimberly Richardson: Equity Update

Department: CMO

Council Action: Pres

Council or Committee: CC

Action: For Action: Accept and Place on File

iCompass Status: Approved

Emma Review/Final Agenda: Yes

Kumar Jensen: CARP Update

Department: CMO

Council Action: Disc

Council or Committee: CC

Action: For Action

iCompass Status: Approved

Emma Review/Final Agenda: Yes

Johanna Nyden: 2404 Ridge Ave Application for appeal of the Preservation Commission Denial of a Certificate of Economic Hardship

Department: Community Dev

Council Action: SPB

Council or Committee: CC

Action: For Action

iCompass Status: Approved

Emma Review/Final Agenda: Yes

Kimberly Richardson: Resolution 29-R-21 Authorizing the City Manager to Execute the Professional Services Agreement with the Board of Trustees of the University of Illinois and the City of Evanston for the University to Conduct and Oversee the Racial Equity Diversity and Inclusion Committee

Department: CMO

Council Action: Res

Council or Committee: APW

Action: For Action

iCompass Status: Approved

Emma Review/Final Agenda: Yes

Luke Stowe: Ord 9-O-21, Disabled Parking -No Payment Required

Department: Admin Serv
Council Action: Ord
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

 Luke Stowe: Ord 10-O-21, Add Colfax St to Residential District A

Department: Admin Serv
Council Action: Ord
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

 David Stoneback: Resolution 25-R-21, Authorizing the Mayor to Sign the "Invest In Cook" Intergovernmental Agreement for the Main Street Improvement Project from Maple Avenue to Hinman Avenue

Department: Public Works
Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

 Hitesh Desai: Bills/Payroll/Credit Cards

Department: CMO
Council Action: Bus
Council or Committee: APW
Action: For Action
Emma Review/Final Agenda: Yes
iCompass Status: Approved

 David Stoneback: Approval of a One-year Contract Extension with Forward Space for the Office Furniture Supply Contract (RFP 16-65)

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: Yes
Emma Review/Final Agenda: Yes

 David Stoneback: Ordinance 14-O-21 modifying the loan program for lead service lines

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Intro and Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

 David Stoneback: Resolution 28-R-21, Authorizing the City Manager to Execute a Rider to the Intergovernmental Agreement For Provision of Snow Removal Personnel to Respond to Snow Emergencies During the COVID-19 Emergency to Add the Village of Winnetka

Department: Public Works
Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

David Stoneback: Resolutions 27-R-21, Authorizing the Mayor to Sign Illinois Department of Transportation Resolutions for Improvement Under the Illinois Highway Code for Improvements to streets with Water Main Replacement

Department: Public Works
Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

David Stoneback: Resolutions 26-R-21 authorizing Motor Fuel Tax Funds transfer for General Maintenance of Streets reets in the amount of \$179,000.reets

Department: Public Works
Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

David Stoneback: Award of HVAC work at various city facilities

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: Yes
Emma Review/Final Agenda: Yes

David Stoneback: Approval of Contract with Lake Erie Diving, Inc. for the 54-inch Intake Heater Cable Replacement (Bid No. 20-54)

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
MWEBE Memo: Yes
Emma Review/Final Agenda: Yes

Johanna Nyden: Resolution 24-R-21 Accepting a Grant from the Illinois Housing Development Authority's Strong Communities Program

Department: Community Dev
Council Action: Res
Action: For Action
Council or Committee: PD
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Johanna Nyden: Ordinance 13-O-21 - Efficiency Homes (aka Tiny Homes) Text Amendment

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Intro and Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Johanna Nyden: Ordinance 11-O-21 910-938 Custer Ave PD Extension

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Introduction
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Johanna Nyden: Ordinance 12-O-21 811 Emerson Major Adjustment

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Introduction
iCompass Status: Approved
Emma Review/Final Agenda: Yes

 Paul Zalmezak: Resolution 23-R-21 Haliburton Funeral Home Financial Assistance-

Department: CMO
Council Action: Res
Council or Committee: ED
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

 Minutes

Emma Review/Final Agenda: Yes

March 8, 2021

 Kelley Gandurski: Release of Exec Session Minutes-Report on File

Department: Law
Council Action: SPB
Council or Committee: CC
Action: For Action: Accept and Place on File
iCompass Status: Pending Approval

 Paul Zalmezak: Resolution 8-R-21 Lot 1 RFP

Action: For Action
Council Action: Res
iCompass Status: Not Entered in System
Notes: awaiting Sarah Flax input
Department: CMO
Council or Committee: CC

 Tasheik Kerr: Harley Clarke

Department: CMO
Council Action: Bus
Council or Committee: CC
Action: For Action

 Luke Stowe: Purchase of Police Toughbooks

Department: Admin Serv
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Pending Approval
MWEBE Memo: No

 David Stoneback: Resolution xx-R-21 Agreement to Accept Cook County Grant for Animal Shelter

Department: Public Works
Council or Committee: APW
Council Action: Res
Action: For Action
iCompass Status: Not Entered in System

 David Stoneback: Animal Shelter Architectural Services

Department: Public Works
Council or Committee: APW

Council Action: Bus
Action: For Action
iCompass Status: Not Entered in System
MWEBE Memo: Yes

David Stoneback: Sewer Repair Costs

Made by: Suffredin
Council or Committee: APW
Date of Referral: 01/11/21
Action: For Discussion
Department: Public Works
Council Action: Disc
Council or Committee: APW
iCompass Status: Not Entered in System

Discussion at APW educating residents about property owner responsibility for maintenance of sewer line from property to street. Cover any insurances on the market or other ideas.

Kelley Gandurski: Animal Shelter Grant Acceptance and MOU with Cook County and EASA

Department: Law
Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Not Entered in System

Lawrence C. Hemingway: City and NU MOU

Department: Parks & Rec
Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Not Entered in System

David Stoneback: Resolution XA-R-21 Authorizing the Mayor to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code for Improvements to use Motor Fuel Tax Funds for patching various Streets in the amount of \$179,000.

Department: Public Works
Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Not Entered in System

David Stoneback: Resolution XB-R-21 Authorizing the Mayor to Sign an Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code and Rebuild Illinois Program for Improvements to Evanston Streets in the a

Department: Public Works
Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Not Entered in System

Audrey Thompson: Creation of a Evanston Youth Commission

Department: Health/Humans Services
Rules Committee Action: For Action
iCompass Status: Not Entered
Department: Health
Council Action: Ord
Council or Committee: Rules
Action: For Introduction

Paul Zalmezak: Resolution 18-R-21 Storefront Modernization

Department: CMO
Council Action: Res
Action: For Action

iCompass Status: Not Entered in System
Council or Committee: ED

Create a new storefront program that supports your signage and awnings in downtown Evanston and interior exterior work and low mod tracks



March 22, 2021

- Approval of 2020 Consolidated Annual Performance & Evaluation Report (CAPER)

Department: Community Dev
Council Action: Bus
Council or Committee: CC
Action: For Action
iCompass Status: Not Entered in System

- Hitesh Desai:** Ordinance -O-21, Approving and Authorizing the Issuance and Sale of Not-to-Exceed of Series 2021 (Roycemore School) of the City of Evanston, Illinois; Authorizing the Execution and Delivery of a Bond, Loan Agreement and Other Documents Related Thereto; Authorizing the Sale of Said Bonds and Approving Related TEFRA hearing (Chiaravalle Conduit Financing)

Department: CMO
Council Action: Ord
Council or Committee: CC
Action: For Introduction

- Luke Stowe:** Purchase of Vehicles for Various Departments

Department: Admin Serv
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Not Entered in System
MWEBE Memo: No

- Luke Stowe:** Ordinance xx-O-21, Sale of Surplus Property

Department: Admin Serv
Council Action: Ord
Council or Committee: APW
Action: For Intro and Action
iCompass Status: Not Entered in System
MWEBE Memo: No

- Small Cell Tower Zoning Text Amendment
- Occupancy + 3 Unrelated Text Amendment

TBD

- Johanna Nyden:** Small Cell Tower Discussion

Department: Community Dev
Council Action: SPB
Council or Committee: CC

- Lawrence C. Hemingway:** LED Screen

Department: Parks & Rec
Council Action: Disc
Council or Committee: APW

- Hitesh Desai:** Amusement Tax - Small Events

Department: CMO
Council or Committee: APW
Council Action: Ord



Memorandum

To: Honorable Mayor and Members of the City Council
From: Johanna Nyden, Community Development Director
Subject: Weekly Zoning Report
Date: February 18, 2021

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or jnyden@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, February 11, 2021 - February 17, 2021

Backlog (business days received until reviewed): 9

Volume (number of cases pending staff review): 16

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2135 Sherman Avenue	R4a	Building Permit	Detached garage, 24x24	10/21/20	pending additional information from the applicant
1	1525 Judson Avenue	R1	Zoning Analysis	Remove previous 1-story addition, construct new 2-story addition, attached garage, remove detached garage	02/09/21	pending staff review
2	1708 Lake Street	R3	Building Permit	Patio and pergola	04/03/20	non-compliant, pending revisions from the applicant
2	1209 Dewey Avenue	R3	Zoning Analysis	New 2-unit dwelling on new lot, zoning lot split into 2 lots	09/21/20	pending additional information from the applicant
2	1126 Pitner Avenue	R3	Building Permit	3-car detached garage	10/20/20	pending additional information from the applicant
2	1401 Lake Street	R1	Building Permit	2-story addition, porch, and interior remodel	11/30/20	non-compliant, pending minor variation application from the applicant
2	1208 Ashland Avenue	R2	Zoning Analysis	New parking lot (St. Mary's Syro-Malankara Catholic Church)	01/05/21	non-compliant, pending revisions from the applicant
2	900 Clark Street	RP	Building Permit	Interior building out (Dogtopia)	01/22/21	pending additional information from the applicant, DAPR
2	1424 Pitner Avenue	R2	Building Permit	New covered porch	02/08/21	pending staff review
2	1502 Fowler Avenue	R2	Zoning Analysis	New 4-car garage with an ADU	02/10/21	pending staff review
2	1502 Fowler Avenue	R2	Building Permit	New 4-car garage with an ADU	02/17/21	pending staff review
2	1013 Dewey Avenue	R3	Building Permit	New 24x20 detached garage	02/17/21	pending staff review
3	1212 Judson Avenue	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
3	1217 Forest Avenue	R1	Building Permit	Replace driveway	10/25/20	pending additional information/revisions from the applicant
3	1012 Chicago Avenue	C1a	Zoning Analysis	Planned Development for new 6-story mixed-use building with 137 dwelling units, 71 parking spaces, ground floor commercial	01/25/21	non-compliant, pending revisions from the applicant
3	1200 Sheridan Road	R1	Building Permit	Inground swimming pool and spa with automatic locking cover and paver pool deck	02/12/21	pending staff review
4	1011 Ridge Court	R1	Building Permit	Dormers and interior remodel	07/17/20	non-compliant, pending revisions and minor variation application from the applicant
4	902 Asbury Avenue	R3	Building Permit	Renovate front and rear deck/porch	09/27/20	pending additional information from the applicant
4	1212 Sherman Avenue	R3	Building Permit	Coach house	10/06/20	non-compliant, pending revisions from the applicant
4	1220 Crain Street	R1	Building Permit	Addition to garage	11/08/20	pending additional information from the applicant

4	934 Elmwood Avenue	R3	Zoning Analysis	Remove rear patio and portion of walk, replace with new paver brick patio	11/12/20	pending additional information and revisions from the applicant
4	1410 Greenleaf Street	B1	Building Permit	New 2-story building with 2 dwellings, office space and attached 3-car garage	12/08/20	non-compliant, pending revisions from the applicant, DAPR
4	931 Elmwood Avenue	R3	Building Permit	New 2-car garage	01/11/21	non-compliant, pending revisions from the applicant
4	1508 Sherman Avenue	D4	Building Permit	Interior commercial space build out for coffee shop	01/21/21	pending staff review and special use application
5	1928 Foster Street	R5	Building Permit	Carport	10/25/20	non-compliant, pending revisions from the applicant
5	1929 Wesley Avenue	R5	Building Permit	1-story addition	10/31/20	pending additional information/revisions from the applicant
5	1102 Foster Street	R4a	Building Permit	Patio and pergola	11/01/20	non-compliant, pending revisions
5	2044 Wesley Avenue, 2019 Jackson Avenue, and 2024-26 Green Bay Road	R4 & R5/oWE	Zoning Analysis	Planned Development for new 21 townhomes in 6 buildings and a 10-unit multi-family dwelling, including new street	01/13/21	pending additional information from the applicant
5	2019 Ashland Avenue	R4	Building Permit	New porch	02/08/21	pending staff review
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2426 Hartzell Street	R1	Building Permit	Enlarge deck, cover deck with roof	06/24/20	pending additional information from the applicant
6	3321 Colfax Street	R1	Building Permit	Brick patio and walk	06/30/20	pending revisions from the applicant
6	2650 Lincolnwood Avenue	R1	Building Permit	Front porch	08/17/20	pending additional information/revisions from the applicant
6	2634 Lawndale Avenue	R1	Building Permit	Addition and remodel garage	10/25/20	non-compliant, pending revisions per approved minor variation
6	2734 Park Place	R1	Building Permit	New 2-story 4-car garage	01/11/21	pending revisions from the applicant
6	2411 Crawford Avenue	R2	Building Permit	New patio	01/15/21	non-compliant, pending revisions from the applicant
6	2340 Prospect Avenue	R1	Building Permit	2nd-story addition	01/26/21	non-compliant, minor variation application from the applicant
6	2501 Colfax Street	R1	Building Permit	New patio and walk	01/26/21	pending additional information from the applicant
6	3115 Thayer Street	R1	Building Permit	Detached 3-car garage	02/03/21	non-compliant, pending revisions from the applicant
6	3025 Park Place	R1	Building Permit	New detached garage, 28x22	02/08/21	pending staff review
6	2419 Hastings Avenue	R1	Building Permit	1-story addition	02/08/21	pending staff review
6	2501 Harrison Street	R1	Zoning Analysis	Subdivide zoning lot into 2 lots	02/12/21	pending staff review
7	2753 Girard Avenue	R1	Building Permit	Paver patio installation	07/28/20	non-compliant, pending additional information and revisions from the applicant
7	2119 Colfax Street	R1	Zoning Analysis	Replace concrete walk with brick pavers, new patio and paver walk	08/20/20	pending additional information from the applicant

7	2648 Sheridan Road	R1	Building Permit	Addition	10/13/20	non-compliant, pending revisions (major variation denied)
7	2622 Orrington Avenue	R1	Building Permit	Addition and interior renovation, new detached garage	11/25/20	pending additional information from the applicant
7	2779 Prairie Avenue	R3	Building Permit	Rebuild deck adding roof to create screened-in porch	01/19/21	pending revisions from the applicant
7	2450 Hartrey Avenue	R1	Building Permit	remodel attic, replacing one dormer and enlarging another one	01/21/21	pending additional information from the applicant
7	2226 Hartzell Street	R1	Building Permit	2-story addition and interior remodel	02/03/21	non-compliant, pending revision from the applicant
7	2773 Garrison Avenue	R1	Building Permit	2nd-story addition	02/04/21	pending staff review
7	2720 Woodbine Avenue	R1	Building Permit	Front and rear porch addition/replacement, interior remodel	02/05/21	pending staff review
7	2103 Colfax Street	R1	Building Permit	2nd-story addition	02/05/21	pending staff review
8	955 Howard Street	B2	Building Permit	Interior renovation for new restaurant	12/22/20	pending special use application
8	833 Mulford Street	R5	Building Permit	Deconvert multi-family dwelling to single-family dwelling	02/08/21	pending staff review
9	1120 Cleveland Street	R2	Building Permit	Paver patio installation	07/24/20	non-compliant, pending revisions from the applicant
9	1208 Monroe Street	R2	Building Permit	Remove existing walk and replace with larger concrete area	08/16/20	pending additional information/revisions from the applicant
9	1708 Keeney Street	R2	Building Permit	Above ground pool	08/17/20	pending additional information/revisions from the applicant
9	1531 Cleveland Street	R2	Building Permit	Fire restoration and new garage	01/22/21	non-compliant, pending revisions from the applicant
9	908 Seward Street	OS	Building Permit	Remove and replace asphalt, paint stripping and wheel stops (Ridgeville Park District)	02/02/21	pending additional information from the applicant
9	1114 Monroe Street	R2	Zoning Analysis	Interior renovation, new dormer for top unit of existing 2-flat	02/09/21	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	811 Emerson Street	C1a	Planned Development	Major adjustment to a planned development to reduce required parking from 174 to 170 and to lease up to 50% of those spaces (85) to the public	12/10/20	pending P&D 02/22/21
1	2315 Ridge Ave	R1	Minor Variation	Building lot and impervious surface coverage for screened-in porch and open deck	02/05/21	determination after 03/03/21
2	2030 Greenwood Street	I2	Major Variation & Map Amendment	Parking setback, number of off-street parking spaces, and drive aisle width in order to construct a new 24-unit multi-family dwelling; map amendment also needed to change zoning from I2 to MXE	01/14/21	pending DAPR, PC , ZBA , P&D
2	1563 Dewey Avenue	R3	Minor Variation	North interior side yard setback at 2nd-story addition	01/21/21	determination after 02/11/21
2	2223 Washington Street	I2	Special Use	Special use for mixed-use business with Business/Vocational School and accessory uses	01/21/21	pending P&D
2	1708 Dempster Street	R3	Minor Variation	Interior side yard setback at 2nd-story addition	01/25/21	determination after 02/23/21

3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA 03/16/21
4	630 Davis Street	D2	Special Use	Special use for Type-2 Restaurant, Deep Purple Acia Bowl	01/21/21	pending P&D 03/22/21
4	1136-1138 Wesley Avenue	R3	Minor Variation	Lot width and interior side setback in order to split a zoning lot	01/27/21	determination after 03/03/21
4	910 Custer Avenue	MXE	Planned Development	1-year extension of the approved 910-938 Custer Townhomes Planned Development, ordinance 22-O-19	02/11/21	pending P&D 03/22/21
5	1115 Emerson Street, Unit B	C2	Substitution of Special Use	Substitution of Special use for Cantuccio's pizza	01/19/21	determination after 02/19/21
6	2715 Hurd Avenue	R1	Planned Development	Demolish existing structure (church), construct new 2-story 19,836 square foot building for a Daycare Center-Children	09/09/20	pending PC 03/10/21
6	2340 Prospect Avenue	R1	Minor Variation	Interior side yard setback at 2nd-story addition	02/15/21	determination after 03/05/21
7	1801 Central Street	B1a/oCS C	Special Use	Special Use for Commercial Indoor Recreation for a jui jitsu studio at rear of building	01/11/21	pending P&D 03/22/21
8	955 Howard Street	B2	Special Use	Special Use for Type-2 Restaurant, Ali's Halal Eatery	01/11/21	pending P&D 03/22/21



To: Erika Storlie, City Manager
From: Gary Gerdes, Building and Inspection Services Manager
Subject: Weekly Inspection Report
Date: February 19, 2021

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, February 19, 2021

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1815 Ridge Avenue (Trulee)	Senior Living Facility	The construction fence and pedestrian canopy are in good shape. Snow removal from pedestrian walkways has been completed along Ridge between the bridge and Oak Street.	2/18/2021
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	The construction fence and site are in good order. Snow removal from pedestrian walkways has been completed along Ridge Avenue and Church Street.	2/18/2021
4	1555 Ridge	Multi-Family Building	Construction fence and site are in good shape. In response to a citizen complaint, the project superintendent was instructed to complete all work including snow removal during permitted construction hours.	2/18/2021
8	1011 Howard (Evergreen Senior Housing)	Senior Living Facility	Construction fence and site are in good shape. The foundation installation has been slowed due to weather conditions.	2/18/2021



Memorandum

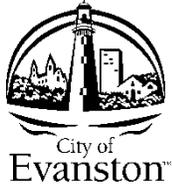
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: February 12, 2021

Ward	Property Address	Business Name	Date Received	Current Status
4	1508 Sherman Ave	Dollop Coffee	2/11/2021	Pending Permit Issuance
7	2317 Sheridan Rd	Poco Kitchen	2/5/2021	License Issued
4	1555 Oak Ave	Museum Residences on Oak	2/3/2021	Pending Inspections
5	1115 Emerson Unit B	Cantuccio's	1/4/2021	Pending Inspections
8	955 Howard St	Alis Halal Eatery	1/6/2021	Pending Building Permit Issuance
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
1	1607 Chicago Ave	Bobba Tea Shop	5/6/2020	Building Permit Issued – Pending Inspections
4	1012-14 Davis St	Guidepost Day Care Center	04/08/2020	Building Permit Issued – Pending Inspections
7	2311 Campus Dr	The Protein Bar@NU	03/09/2020	License Issued
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: February 19, 2021

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8097 or bgeorge@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of March 3, 2021

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
5	Double Clutch Brewing Company	2121 Ashland Avenue, Evanston, IL	J	Brewpub	On-Site Liquor Permitted Hours: 11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 11 a.m. — 1 a.m. (Sun) Off-Site Beer Permitted Hours: 10 a.m. — 10 p.m. (Mon-Thurs); 10 a.m. — 11 p.m. (Fri-Sat); 11 a.m. — 10 p.m. (Sun)	Awaiting final application documents. Likely will be heard at March Liquor Control Review Board meeting
1	CVS Pharmacy	1711 Sherman Avenue, Evanston, IL	F	Grocery	8 a.m. — Midnight	Awaiting final application documents. Likely will be heard at March Liquor Control Review Board meeting



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING FEBRUARY 19, 2021

#AllInIllinois #StayHomeSaveLives #ItOnlyWorksIfYouWearIt

NWMC Here to Help Update

This week, it was reported that DuPage County will not be expanding COVID-19 vaccinations to include the additional Phase 1b eligible individuals as announced last week by Governor Pritzker, citing the current and projected lack of vaccine availability. Suburban Cook County and Chicago are also not expanding the vaccination eligibility and will instead focus on administering doses to the original Phase 1b list and second doses of the vaccine.

On Tuesday, Cook County issued [Mitigation Order 2021-4](#), which “increases capacity of restaurants, bars and event spaces to the lesser of 40% or 50 people.” The order also reinforces the need for everyone over the age of 2 to wear masks in public places. The county also announced that New Trier High School’s *Northfield* campus will become a future vaccination site, in conjunction with the Department of Public Health and area first responders. The high school joins the Lake County Fairgrounds in *Grayslake* and the NOW Arena in *Hoffman Estates* as larger vaccination sites in the NWMC service territory, with more to be announced as the vaccine becomes more readily available.

As a reminder, below please find vaccination websites (with registration and/or notification information) for the counties in the NWMC service territory:

Cook County: <https://vaccine.cookcountyil.gov/> or <https://cookcountypublichealth.org/communicable-diseases/covid-19/covid-vaccine/>

DuPage County: <https://www.dupagehealth.org/669/COVID-19-Vaccine-Planning-in-DuPage-Coun>

Kane County: <https://kanehealth.com/Pages/COVID-Vaccine.aspx>

Lake County: <https://www.lakecountyil.gov/4521/COVID-19-Vaccine>

McHenry County: <https://www.mchenrycountyil.gov/county-government/departments-a-i/health-department/covid-19-novel-coronavirus/vaccine>

In Washington, President Biden’s \$1.9 trillion [American Rescue Plan](#) is expected to be voted on by the House on February 26 and sent to the Senate for approval “before key benefits from the last round of pandemic aid expire on March 14”, according to Bloomberg.com. The Conference this week joined with our partner councils of government, the Metropolitan Mayors Caucus, Illinois Municipal League and the City of Chicago on a joint letter to the entire Illinois congressional delegation and the four congressional leaders urging support for the \$350 billion relief package for state and local governments contained in the American Rescue Plan.

As always, staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. Please do not hesitate to use NWMC staff as a resource and please contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

SPC Renews Both NAPA/Sourcewell Vehicle & Truck Parts Contracts!

The Suburban Purchasing Cooperative (SPC) Governing Board is pleased to announce the approval of contract extensions on two popular programs to supply vehicle/truck parts and manage fleet inventory operations. The

contract extensions piggyback onto programs offered by the Sourcewell (formerly NJPA), a Staples, Minnesota based national municipal contracting agency and will run from February 8 through June 30. Staff and Sourcewell are working to implement a new contract effective July 1.

NAPA Parts Sourcewell Contract #062916-GPC (SPC Contract #169) brings more than 400,000 NAPA Parts and Accessories to contract purchasing. NAPA is the leader in automotive & truck replacement parts, auto-body & paint products, tools & equipment, specialty parts, accessories and service items. Two-hour delivery is generally available throughout the U.S. from 6,000 stores in all 50 states. Non-locally stocked products generally ship next day from one of 59 distribution centers. Utilizing Sourcewell's national, competitively solicited contract gives technicians the parts they need, when they need them, saving time and money while satisfying all SPC bidding requirements. For additional information, please contact staff or NAPA Genuine Parts Government Sales Manager Don Lachance, 678-934-5057 (office), 404-386-4157 (cell), or Don.Lachance@genpt.com.

NAPA IBS Sourcewell Contract #110520-GPC (SPC Contract #168) supplies on-site and offsite vendor managed inventory operations with government fleet and warehousing facilities. NAPA-IBS can provide key added-value assistance to government fleet organizations to help their shop's parts operation run smoothly and efficiently. NAPA Auto Parts, utilizing their own resources and strategic partnerships with numerous additional local and national resources, currently provides parts, service and expertise necessary to provide a reliable and complete "dedicated" on-site source of repair parts and services for SPC members to:

- Achieve a significant reduction in administrative procedures
- Reduce transactional costs through centralized billing across multiple vendors
- Deliver increases in on-demand parts availability
- Drive increases in fleet technician performance
- Reduce vehicle downtime in fleet operations
- Eliminate obsolete parts and shrinkage costs through efficient parts room management technologies
- Significantly reduce the cost of parts and warehouse inventory ownership
- Provide a turn-key sourcing solution service that will enable government agencies to operate repair and warehouse facilities more efficiently, resulting in savings of funds through cost avoidance

For additional information, please contact staff or NAPA Vice President of IBS Fleet & Government Jett Kuntz, 770-855-2221 or jett.kuntz@genpt.com. *Staff contact: Ellen Dayan*

GM Announces February 26 Factory Order Cut Off Date on Chevy Tahoe

The Suburban Purchasing Cooperative (SPC) has been advised that due to production issues and vendor supplier shortages, the 2021 Chevrolet Tahoe Patrol Package (Contract #185) factory order cutoff date is next Friday, February 26. Currie Motors Chevrolet has preordered units for stock which will be available for purchase through the SPC contract, although quantities are limited by production constraints. Information on 2022 models will be available this summer. For questions or additional information, please contact staff or Tom Sullivan, 815-412-3227 or tsullivan@curriemotors.com. *Staff contact: Ellen Dayan*

Bicycle and Pedestrian Committee Discusses Local Match Survey, Signage

The NWMC Bicycle and Pedestrian Committee was joined on Tuesday by Active Transportation Alliance Staff Planner Heather Schady to discuss a recently launched survey to assess the impact of local match requirements for bicycle and pedestrian facilities along state routes (see article below). The committee provided feedback on their experiences with the local match requirements and the possible impacts of proposed policies to change those requirements. Staff also led a discussion revisiting bicycle route signage preferences as part of ongoing efforts to provide consistent wayfinding and signage across the region. *Staff contacts: Kendra Johnson, Matt Pasquini*

Active Transportation Alliance Requests Participation in Local Match Impact Survey

The Active Transportation Alliance is seeking feedback from suburban communities to assess whether the Illinois Department of Transportation's local match requirements have an impact on their ability to construct bicycle and pedestrian facilities along state routes. The survey is [available online](#) and will run through the end of February. Responses will be kept anonymous unless participants indicate otherwise. For additional information, please contact

Advocacy Manager Maggie Melin Czerwinski, maggie@activetrans.org. Staff contacts: Kendra Johnson, Matt Pasquini

Two Weeks Left to Answer CMAP's Call for Surface Transportation Projects

The Chicago Metropolitan Agency for Planning (CMAP) is accepting funding applications for surface transportation projects through Friday, March 5. CMAP programs funding for these projects through three federal sources, including: the regional [Surface Transportation Program \(STP\) Shared Fund](#); [Congestion Mitigation and Air Quality Improvement Program \(CMAQ\)](#); and, the locally programmed [Transportation Alternatives Program \(TAP-L\)](#).

Projects may address safety, transit, bicycle, or pedestrian improvements, as well as traffic and freight movement, bridge and road reconstruction, and vehicles and equipment that use alternative fuel sources. CMAP has hosted two webinars relating to the Call for Projects and both of the recordings, along with more information about the application process, are available by visiting the program [website](#). Staff contacts: Kendra Johnson, Matt Pasquini

USDOT Announces FY 2021 Infrastructure Rebuilding America Grant Program

The U.S. Department of Transportation (USDOT) announced it is seeking applicants for the FY 2021 round of the Infrastructure for Rebuilding America (INFRA) discretionary grant program to fund transportation projects of national and regional significance. The funding available for this year's grants totals approximately \$889 million. For more information including eligible project costs, information on upcoming webinars and other grant resources, please visit the [INFRA website](#) or send an email to INFRAgrants@dot.gov. The Department will also use their website to post and respond to questions related to the expanded INFRA program criteria pertaining to climate change and racial and environmental justice. The application is now open and must be submitted by 11:59 p.m. EST on Friday, March 19. Staff contacts: Kendra Johnson, Matt Pasquini

Cook County Launches Bike Plan Website

Earlier this month, the Cook County Bike Plan Team conducted Open House sessions to introduce the 2021 Bike Plan, recordings of which are [available online](#). In coordination with the Open House sessions, Cook County has also started a year-long public and community engagement and outreach website, where interested stakeholders can view project information, share bike experiences via an [Interactive Map](#), provide feedback on how the pandemic has impacted biking habits, participate in the [Community Ideas Wall](#) and access [resources for bikers of all ages](#). The website will be updated regularly with new opportunities to participate in the planning process. For more information, please visit the [Cook County Bike Plan website](#) or contact the project team at, BikePlan@CookCountyIL.gov. Staff contacts: Kendra Johnson, Matt Pasquini

Reminder: Second Webinar for Stormwater Management Programs

As previously reported, the Metropolitan Water Reclamation District of Greater Chicago (MWRD) is seeking project applications from local government organizations within the MWRD's corporate boundaries to address flooding and drainage problems through the MWRD's Voluntary Flood-Prone Property Acquisition Program and Local Stormwater Partnership Program. Applications will be accepted through Friday, March 12.

The District hosted an informational webinar on January 22 and posted the [presentation](#) online. A second optional webinar is scheduled for Friday, February 26 at 11:00 a.m. For more information and to register for the webinar, please visit [MWRD's website](#). Staff contact: Kendra Johnson

Three Weeks Left to Submit Invest in Cook Applications

The Cook County Department of Transportation and Highways is accepting funding applications for Invest in Cook projects through Friday, March 12. The Department has established a formal process that local and regional governments and private partners can use to apply for up to \$8.5 million in transportation funds to cover the cost of planning and feasibility studies, engineering and construction associated with improvements consistent with the county's long range transportation plan. More information, including a complete program description and application form, are available by visiting the [Cook County website](#). Staff contacts: Kendra Johnson, Matt Pasquini

Meetings and Events

NWMC Transportation Committee meeting, scheduled for Thursday, February 25, has been **cancelled**.

NWMC Executive Board will meet on Wednesday, March 3 at 8:30 a.m. via videoconference.

NWMC Finance Committee will meet Wednesday, March 10 at Noon via videoconference.

NWMC Board of Directors will meet Wednesday, March 10 at 7:00 p.m. via videoconference.

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