



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, City Manager
Subject: Weekly City Manager's Update
Date: January 29, 2021

STAFF REPORTS BY DEPARTMENT



Weekly Report for January 21, 2021 – January 27, 2021
**There will be no 311 report this week*

City Manager's Office

Weekly Bids Advertised

Community Development

Weekly Inspection Report

Public Works

1005 Howard Street Development

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report
Political Activity Prohibited on City Property

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, February 1, 2021

Human Services Committee

www.cityofevanston.org/humanservices

Rules Committee - CANCELED

<http://www.cityofevanston.org/rules>

Wednesday, February 3, 2021

Design and Project Review Committee

www.cityofevanston.org/dapr

CARP Implementation Task Force

www.cityofevanston.org/environmentboard

Citizens Police Review Commission

www.cityofevanston.org/citizenspoliceadvisorycommittee

Thursday, February 4 2021

Housing and Homelessness Commission

www.cityofevanston.org/housingcommission



Memorandum

To: Erika Storlie, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of January 25, 2021

Date: January 29, 2021

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of January 25, 2021

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 21-05 Filter Backwash Valve with Hydraulic Actuator	Public Works	Work on this project includes providing a Pratt 301FF-0542-SSAWZ-4SCMO: 30" Flanged 2FII AWWA 150B Butterfly Valve with Duracyl Actuator.	\$94,500	3/16	4/12



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: January 29, 2021

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

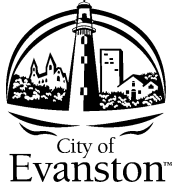
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, January 29, 2021

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1815 Ridge Avenue (Trulee)	Senior Living Facility	Construction fence, pedestrian canopy, sidewalks and roads around site are in good shape. Snow has been removed from pedestrian walkways. Inspections are being completed on the 4th level.	1/28/2021
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	Fences and sidewalks are in good condition. Interior work continues. Site is being maintained.	1/28/2021
4	1555 Ridge	Multi-Family Building	Site and fencing are in good order. First floor steel is complete. Work continues on the first floor precast deck installation.	1/28/2021
8	1011 Howard (Evergreen Senior Housing)	Senior Living Facility	Construction fence, alley and streets around the site are in good order. The footing and foundation walls along the north side of the building are nearing completion.	1/28/2021



Memorandum

To: Erika Storlie, City Manager

From: David D, Stoneback, PWA Director

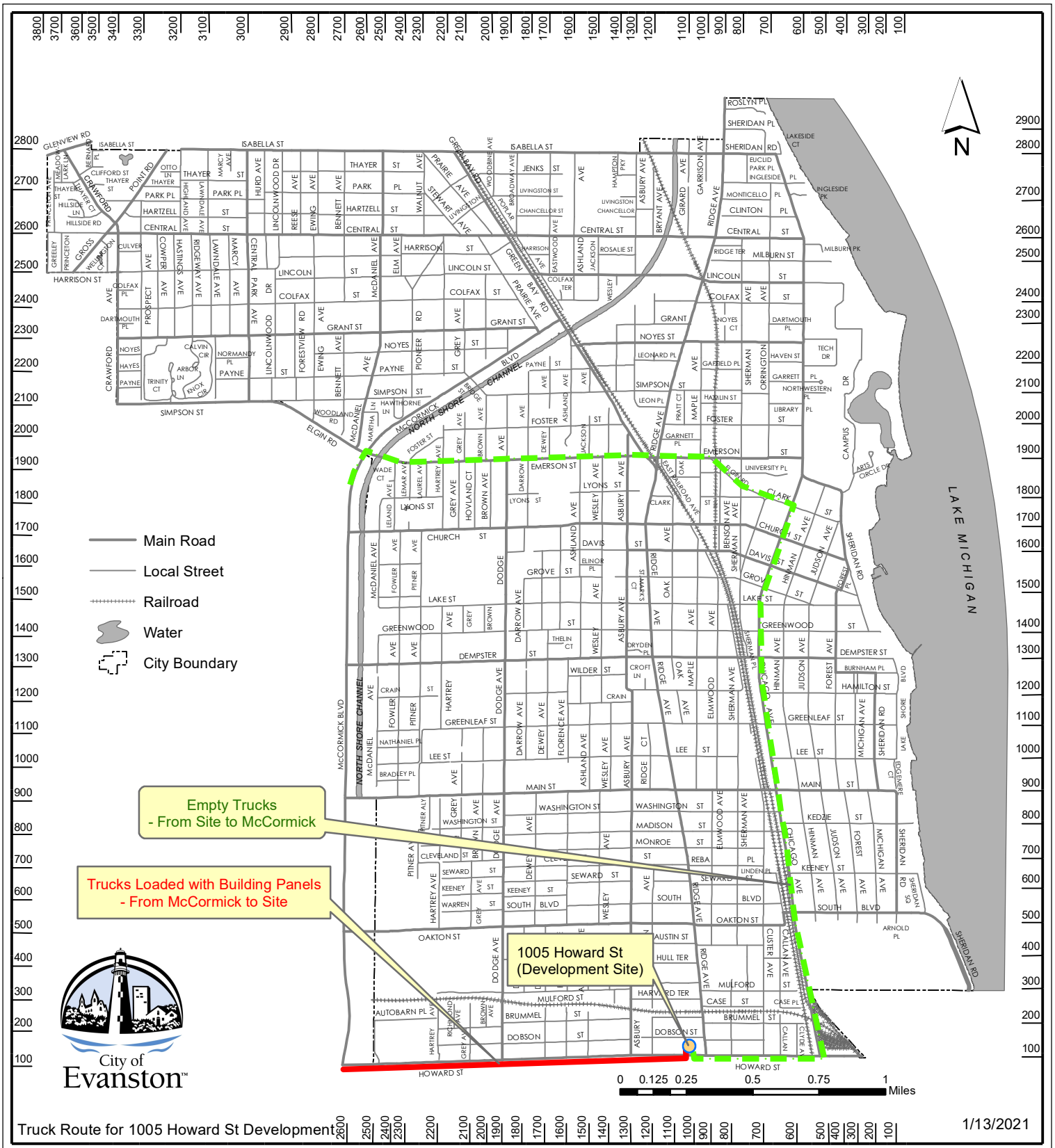
Subject: 1005 Howard Street Development

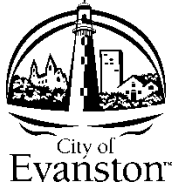
Date: January 25, 2021

As part of the construction of the development at 1005 Howard Street, a subcontractor will be trucking precast building panels to the construction site beginning the first week of February. It is anticipated that 250 to 280 trips will be made over a three week period. The loaded trucks will turn onto east bound Howard Street from McCormick Blvd and continue to the construction site. There flagmen will be used to stop traffic and allow the truck to park along the north curb line where it will be unloaded. The unloaded trucks will then exit the construction site going east bound on Howard Street to Chicago Avenue, north on Chicago Avenue to Clark/Elgin Road and then west on Emerson Street to leave the City.

A copy of the truck route is attached for your information.

Truck Route for 1005 Howard Street Development





Memorandum

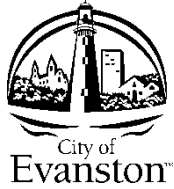
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: January 29, 2021

Ward	Property Address	Business Name	Date Received	Current Status
5	1115 Emerson Unit B	Cantuccio's	1/4/2021	Pending Inspections
8	955 Howard St	Alis Halal Eatery	1/6/2021	Pending Building Permit Issuance
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
1	1607 Chicago Ave	Bobba Tea Shop	5/6/2020	Building Permit Issued – Pending Inspections
4	1012-14 Davis St	Guidepost Day Care Center	04/08/2020	Building Permit Issued – Pending Inspections
7	2311 Campus Dr	The Protein Bar@NU	03/09/2020	Pending Inspections
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Building Permit Issued – Pending Inspections
8	619 Howard St	Palmhouse 619	2/21/2020	Inspections Completed – Pending CO
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

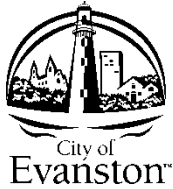
From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: January 29, 2021

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8097 or bgeorge@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor Hagerty and Members of City Council

From: Erika Storlie, City Manager
Kelley A. Gandurski, Corporation Counsel
Alexandra Ruggie, Assistant City Attorney

Subject: Political Activity Prohibited on City Property

Date: January 25, 2021

As this year's elections are approaching, please see the reminder/information for everyone regarding the use of City facilities for political activities.

The Evanston City Code 1-10-4(J) states, "*Public Property*. No covered person shall permit the use of or engage in the unauthorized use of City owned funds, vehicles, equipment, materials or property of any kind for political activity, personal convenience or profit or for any other matter not related to official City business. This prohibition shall apply irrespective of whether or not the public property is returned or reimbursed. This prohibition shall not apply to the use of non-powered traffic control items such as cones or other barricades used for civic events or block parties. **No political activity may take place on any City property or at any City Ward Meeting.**" (emphasis added).

The Civic Center can only be used for candidate forums, NOT political activities related to an election. Rules for forums at the Civic Center are:

1. All candidates must have been invited to attend;
2. The forum is sponsored by a non-partisan group; and
3. All candidates for office must agree in writing to attend or indicate they do not oppose the forum being held**.

Due to the COVID-19 Pandemic, the Civic Center is closed to the general public at this time. Other municipal buildings and the Library must also follow the three rules above for forums.

**Under City Rules, if a candidate cannot attend and opposes the forum being held, it cannot be held on City property.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JANUARY 29, 2021

#AllInIllinois #StayHomeSaveLives #ItOnlyWorksIfYouWearIt

NWMC Here to Help Update

On Monday, the state officially moved to Phase 1b of the [COVID-19 vaccination plan](#). 3.2 million Illinoisans are eligible to receive the vaccine in Phase 1b, including 1.3 million "[Frontline Essential Workers](#)" and 1.9 million residents age 65 and older. Over 800,000 individuals were added to Phase 1b when the state lowered the eligible age to receive the vaccine from 75 to 65. Governor Pritzker also announced a new portal on the state's [Coronavirus \(COVID-19\) Response](#) website which lists vaccine locations, eligibility/appointment information and vaccination status by county in addition to the list of testing sites.

Members have requested that the state consider expanding the list of frontline essential workers eligible under Phase 1b to include public works employees, inspectors and others who interact with the public, but the overarching issue continues to be the limited supply of the vaccine. During a meeting of the Metropolitan Mayors Caucus COVID-19 Task Force on Tuesday, it was noted that future adjustments could be made to the list, but that depends on access to additional vaccines. Additionally, for members who have been asking if local EMTs could be trained to administer the vaccine, we were told at the meeting that the decision rests with the local Emergency Medical System (EMS) Medical Directors. It was recommended that municipal officials wishing to offer their EMTs to perform this service should contact the EMS that serves your community.

Last Friday, staff sent to Cook County Commissioner Scott Britton the results of a survey of our Cook County members identifying possible mass vaccination sites as the county begins to ramp up its vaccination plan. Thank you to the eleven NWMC Cook County communities who responded to the survey. Below please find updated vaccination websites (with registration and/or notification information) for the counties in the NWMC service territory:

Cook County: <https://vaccine.cookcountyil.gov/>

DuPage County: <https://www.dupagehealth.org/669/COVID-19-Vaccine-Planning-in-DuPage-Coun>

Kane County: <https://kanehealth.com/Pages/COVID-Vaccine.aspx>

Lake County: <https://www.lakecountyil.gov/4521/COVID-19-Vaccine>

McHenry County: <https://www.mchenrycountyil.gov/county-government/departments-a-i/health-department/covid-19-novel-coronavirus/vaccine>.

Finally, thank you to NWMC members who sent letters to our congressional delegation requesting their support for direct federal assistance to local governments to make up for tax revenues due to the ongoing pandemic. Staff received letters this week from *Glencoe* and *Highland Park* asking lawmakers to support President Biden's [American Rescue Plan](#), which proposes "\$350 billion in emergency funding for state, local, and territorial governments to ensure that they are in a position to keep front line public workers on the job and paid, while also effectively distributing the vaccine, scaling testing, reopening schools, and maintaining other vital services." We encourage all members to contact their congressional members in support of funding for local governments.

As always, staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. Please

do not hesitate to use NWMC staff as a resource and please contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

Transportation Committee Discusses RTA Mobility Outreach

The NWMC Transportation Committee met Thursday and received several updates from regional partners as well as a presentation from Regional Transportation Authority (RTA) Mobility Outreach Coordinator Sarah Blair. She discussed programs and resources that increase transit accessibility for seniors and people with disabilities and how municipalities can partner with the RTA to inform residents about available resources and services. Staff also updated the committee on the progress of GIS tracking tools for sidewalks and bike facilities in the NWMC Multimodal Transportation Plan and asked members to share any data that they are willing to have incorporated into the maps (see article below). *Staff contacts: Kendra Johnson, Matt Pasquini*

Staff Seeks Member GIS Data for NWMC Multimodal Transportation Plan

As part of ongoing efforts to provide members with useful information in implementing the NWMC Multimodal Transportation Plan, staff requests that members share relevant GIS data showing sidewalk networks and bicycle facilities in your communities. This data will be added to tracking tools currently under development. Once finalized, these tools will be added to the plan's website for public viewing. *Staff contacts: Kendra Johnson, Matt Pasquini*

Bicycle and Pedestrian Meets New IDOT Bike-Ped/ADA Policy Engineer

The NWMC Bicycle and Pedestrian Committee met on January 19 and was joined by Illinois Department of Transportation (IDOT) Bicycle & Pedestrian/ADA Policy Engineer Stephen Letsky. He introduced himself to the committee, explained his role with IDOT and took questions from members. The committee also discussed future meeting topics, progress on the Multimodal Transportation Plan and member updates on local projects within their communities. *Staff contacts: Kendra Johnson, Matt Pasquini*

EPA Opens Diesel Emissions Reductions Act Grant Applications

The Environmental Protection Agency (EPA) anticipates awarding approximately \$46 million in competitive grant funding under the [Diesel Emissions Reductions Act \(DERA\) National Grants Program](#). The program is soliciting applications nationwide for projects that achieve significant reductions in diesel emissions and exposure, particularly from fleets operating in areas designated by the EPA as having poor air quality.

Application packages must be submitted electronically to EPA through [Grants.gov](#) no later than 11:59 p.m. ET on Tuesday, March 16 to be considered for funding.

Please note that program webinars will be held:

- Tuesday, January 26 at Noon CT
- Wednesday, February 3 at 2:00 p.m. CT
- Thursday, February 11 at 1:00 p.m. CT

Please visit the [EPA's website](#) for more information about the program and webinars. *Staff contacts: Kendra Johnson, Matt Pasquini*

Last Chance to Apply for CMAP/RTA Planning Assistance

The Chicago Metropolitan Agency for Planning (CMAP) and the Regional Transportation Authority (RTA) are accepting applications for a new [call for planning assistance](#) until 3:00 p.m. on Wednesday, February 3. CMAP and the RTA each are offering targeted planning services that can help high-need communities build their capacity and implement long-term strategies. Apply now by visiting [CMAP's application page](#) *Staff contacts: Kendra Johnson, Matt Pasquini*

Last Chance to Apply for IDOT Highway Safety Grants

The Illinois Department of Transportation's Bureau of Safety Programs and Engineering has posted notice of funding opportunities for five highway safety programs: Pedestrian and Bicycle Safety Program; Motorcycle Awareness Program; Non-Enforcement Program; Traffic Records Local Agency Program; and, Sustained Traffic Enforcement Program. Applications close at 4:00 p.m. on Wednesday, February 3. To find the applications and other materials,

please visit the [Illinois Traffic Safety Grants webpage](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

Last Chance to Take the RTA Transportation Choices Survey

The Regional Transportation Authority (RTA) is inviting the public to participate in a Transportation Choices Survey to help the agency better understand how travel patterns and behaviors are changing due to COVID-19. Participants will be entered into a drawing to win a \$100 gift card. The survey is available online by visiting <https://rsgsurvey.com/chicagotravel/pages/rtapromo> and will be open until Friday, February 5. For more information, please contact RTA Digital Communications and Marketing Manager Nicole Berry, BerryN@RTAChicago.org. *Staff contacts: Kendra Johnson, Matt Pasquini*

CMAP Opens Call for Surface Transportation Projects

The Chicago Metropolitan Agency for Planning (CMAP) is accepting funding applications for surface transportation projects through Friday, March 5. CMAP programs funding for these projects through three federal sources, including: the regional [Surface Transportation Program \(STP\) Shared Fund](#); [Congestion Mitigation and Air Quality Improvement Program \(CMAQ\)](#); and, the locally programmed [Transportation Alternatives Program \(TAP-L\)](#).

Projects may address safety, transit, bicycle, or pedestrian improvements, as well as traffic and freight movement, bridge and road reconstruction, and vehicles and equipment that use alternative fuel sources. CMAP has hosted two webinars relating to the Call for Projects and both of the recordings, along with more information about the application process, are available by visiting the program [website](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

Cook County Call for Invest in Cook Projects is Open

The Cook County Department of Transportation and Highways is accepting funding applications for Invest in Cook projects through Friday, March 12. The Department has established a formal process that local and regional governments and private partners can use to apply for up to \$8.5 million in transportation funds to cover the cost of planning and feasibility studies, engineering and construction associated with improvements consistent with the county's long range transportation plan. More information, including a complete program description and application form, are available by visiting the Cook County [website](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

Cook County Launches Bike Plan Development Process

The Cook County Department of Transportation and Highways (CCDoTH) is embarking on a year-long outreach initiative to develop its first ever Cook County Bike Plan. To kick off the effort, CCDoTH is hosting two Open House sessions (both will provide the same information and input opportunities) during the first week of February. The goals of the Open House are to introduce the Bike Plan and team, review the timeline and process, receive input from stakeholders and provide opportunities to get involved. Interested participants are requested to RSVP for one of the following sessions:

Thursday, February 4, 3:00 p.m. – 4:30 p.m. – [Register Here](#)

Friday, February 5, 10:00 a.m. – 11:30 a.m. – [Register Here](#)

Staff contacts: Kendra Johnson, Matt Pasquini

Meetings and Events

NWMC Executive Board will meet Wednesday, February 3 at 8:30 a.m. via videoconference.

NWMC Managers Committee will meet Friday, February 5 at 8:00 a.m. via videoconference.

NWMC Finance Committee will meet Wednesday, February 10 at Noon via videoconference.

NWMC Board of Directors will meet Wednesday, February 10 at 7:00 p.m. via videoconference.

NWMC Staff

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Kendra Johnson	Program Associate for Transportation	kjohnson@nwmc-cog.org
Matt Pasquini	Program Associate for Transportation	mpasquini@nwmc-cog.org
Chris Staron	Policy Analyst	cstaron@nwmc-cog.org

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