



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, City Manager
Subject: Weekly City Manager's Update
Date: December 11, 2020

STAFF REPORTS BY DEPARTMENT



Weekly Report for December 3, 2020 – December 9, 2020
**There will be no 311 report this week*

City Manager's Office

City Council Agenda Schedule
October 2020 Monthly Financial Report
2019 Firefighters' Pension Fund Municipal Compliance Report

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, December 14, 2020

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, December 15, 2020

Northwestern University-City Committee

www.cityofevanston.org/nucitycommittee

Housing & Community Development Act Committee

www.cityofevanston.org/housingcommunitydev

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

Wednesday, December 16, 2020

Design and Project Review Committee

www.cityofevanston.org/dapr

Thursday, December 17, 2020

Equity & Empowerment Commission

www.cityofevanston.org/equityandempowermentcommission

City Council Agenda Items

Printed from Asana

December 14

klewislakin: Ordinance 112-O-20 amending City Tax Levy

Department: CMO
Council Action: SPB
Council or Committee: CC
iCompass Status: Approved
Action: For Intro and Action
Emma Review/Final Agenda: Yes

klewislakin: Resolution 129-R-20 Fund Balance Policy

Department: CMO
Council Action: SPB
Council or Committee: CC
iCompass Status: Approved
Action: For Action
Emma Review/Final Agenda: Yes

Minutes nov. 9, 16, 23

Council Action: Bus
Council or Committee: CC
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Erika Storlie: Executive Session - Real Estate and Minutes

Council or Committee: CC

Kimberly Richardson: Reparations - Restorative Housing Programs

Council Action: SPB
Council or Committee: CC
Action: For Discussion
iCompass Status: Approved
Department: CMO
Emma Review/Final Agenda: Yes

Kelley Gandurski: Res 125-R-20, State of Emergency

Department: Law
Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Hitesh Desai: Insurance Renewals

Action: For Action
iCompass Status: Approved
Department: CMO
Council Action: Bus
Council or Committee: APW
Emma Review/Final Agenda: Yes

Paul Zalmezak: Ordinance 119-O-20, Amending Portions of Title 4, Chapter 10, "Sign Regulations" of the Evanston City Code

iCompass Status: Approved
Action: For Introduction
Council or Committee: APW
Department: CMO
Council Action: Ord

Emma Review/Final Agenda: Yes

- Paul Zalmezak:** Ordinance 120-O-20, Amending Title 3, Chapter 27, Section 6, "License Registration Fees" of the Evanston City Code

Council or Committee: APW

Action: For Introduction

iCompass Status: Approved

Department: CMO

Council Action: Ord

Emma Review/Final Agenda: Yes

- Hitesh Desai:** Approval of BMO Harris Amazon Credit Card Activity

Department: CMO

Council Action: Bus

Council or Committee: APW

Action: For Action

iCompass Status: Approved

Emma Review/Final Agenda: Yes

- Hitesh Desai:** Bills/Payroll/Credit Card

Department: CMO

Council Action: Bus

Council or Committee: APW

Action: For Action

iCompass Status: Approved

Emma Review/Final Agenda: Yes

- David Stoneback:** Resolution for IGA for snow removal in emergencies due to COVID

Department: Public Works

Council Action: Res

Council or Committee: APW

Action: For Action

iCompass Status: Approved

Emma Review/Final Agenda: Yes

- David Stoneback:** Change Order for time extension on Structural Analysis project

Department: Public Works

Council Action: Bus

Council or Committee: APW

Action: For Action

iCompass Status: Approved

Emma Review/Final Agenda: Yes

- David Stoneback:** Landscape Maintenance at Robert Crown

Department: Public Works

Council Action: Bus

Council or Committee: APW

Action: For Action

iCompass Status: Approved

Emma Review/Final Agenda: Yes

Notes: Added MWEBE memo

- Luke Stowe:** Cisco Systems Enterprise License Agreement (ELA) Three Year Renewal

Department: Admin Serv

Council Action: Bus

Council or Committee: APW

Action: For Action

iCompass Status: Approved

Emma Review/Final Agenda: Yes

- David Stoneback:** 124-R-20, IGA with Wilmette for Garrison St paving

Department: Public Works

Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Luke Stowe: Ord 122-O-20, Resident Only Parking - Elmwood

Department: Admin Serv
Council Action: Ord
Council or Committee: APW
Action: For Introduction
iCompass Status: Approved
Emma Review/Final Agenda: Yes

David Stoneback: Ord 123-O-20, 4-way stop at Grey & Noyes

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Intro and Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

David Stoneback: Ord 93-O-20 temporary fence in parkway

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Introduction
iCompass Status: Approved
Emma Review/Final Agenda: Yes

David Stoneback: Linden Room Partition purchase

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes
Notes: Added MWEBE memo

David Stoneback: Change Order on Building Exterior repairs contract

Department: Public Works
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Lawrence C. Hemingway: "Open Studio Contract"

Department: Parks & Rec
Council or Committee: APW
iCompass Status: Approved
Action: For Action
Council Action: Bus
Emma Review/Final Agenda: Yes

Luke Stowe: Ord 124-O-20 -Add 500 block of Church St to Residential B

Department: Admin Serv
Council Action: Ord
Council or Committee: APW
Action: For Introduction
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Hitesh Desai: 2020 Post Bond Issuance Report

Department: CMO
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

 Kumar Jensen: Community Solar Program Participation

Department: CMO
Council or Committee: APW
Action: For Discussion
iCompass Status: Approved
Council Action: Disc
Notes: APW Only
Emma Review/Final Agenda: Yes

 Kumar Jensen: Letter to ComEd Regarding Franchise Negotiations

Department: CMO
Council or Committee: APW
Action: For Discussion
iCompass Status: Approved
Notes: A&PW Discussion only
Council Action: Disc
Emma Review/Final Agenda: Yes

 David Stoneback: Trash Cart Requirements for 2 & 3 Flats

Department: Public Works
Council Action: Disc
Council or Committee: APW
Action: For Discussion
iCompass Status: Approved
Emma Review/Final Agenda: Yes
Notes: APW Only

 Lawrence C. Hemingway: Resolution 116-R-20 and 117-R-20 Noyes Tenant Leases Renewal

Department: Parks & Rec
Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

 Johanna Nyden: Ordinance 121-O-20, 800 Greenwood St - Special Use for a Banquet Hall in the C2 District

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Introduction
iCompass Status: Approved
Emma Review/Final Agenda: Yes

 Kumar Jensen: Ordinance 78-O-20 Amending Title 7, Chapter 10 "City Parks" to add Designation of Public Parks and Natural Areas

Department: CMO
Action: For Introduction
Council or Committee: PD
Council Action: Ord
iCompass Status: Approved
Emma Review/Final Agenda: Yes

 Sarah Flax: Tenant-Based Rental Assistance Program Renewal

Department: Community Dev

Council Action: Bus
Council or Committee: PD
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Melissa Klotz: Ordinance 125-O-20, 1235 Dodge Special Use for Convenience Store

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Intro and Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Special Use for a Convenience Store in the C1 District

Kelley Gandurski: Resolution - items for Special Order of Business

Council Action: Res
Council or Committee: Rules
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Kelley Gandurski: Decorum

Council Action: Bus
Council or Committee: Rules
Action: For Action
iCompass Status: Approved
Emma Review/Final Agenda: Yes

Ike Ogbo: Amita Health (Presence) Behavioral Health Contract Renewal

Department: Health
Council or Committee: HS
iCompass Status: Approved
Action: For Action
Council Action: Bus
Notes: Coming from 12/7 HS
Emma Review/Final Agenda: Yes

Ike Ogbo: Career Pathways for Youth Employment Through YJC Contract Renewal

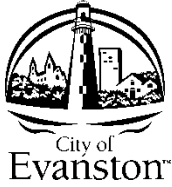
Council or Committee: HS
Department: Health
iCompass Status: Approved
Council Action: Bus
Action: For Action
Notes: Coming from 12/7 HS
Emma Review/Final Agenda: Yes

Ike Ogbo: The Handyman Contract Renewal

Department: Health
Council or Committee: HS
iCompass Status: Approved
Action: For Action
Council Action: Bus
Notes: Coming from 12/7 HS
Emma Review/Final Agenda: Yes

Paul Zalmezak: Extension and Update of Entrepreneurship Support - Em. Grant Pgm

Department: CMO
Council Action: Bus
Council or Committee: ED
Action: For Action
iCompass Status: Approved



Memorandum

To: Erika Storlie, City Manager

From: Hitesh Desai, CFO/City Treasurer
Kate Lewis-Lakin, Budget Coordinator

Subject: October 2020 Monthly Financial Report

Date: December 11, 2020

Please find attached the unaudited financial statements as of October 31, 2020. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

October 2020	Revenue	Expense	Net	Fund Balance	Cash Balance
100 GENERAL FUND	100,302,091	95,506,238	4,795,853	20,464,587	16,920,562
175 GENERAL ASSISTANCE FUND	1,141,259	950,243	191,017	554,057	554,057
176 HEALTH AND HUMAN SERVICES	2,670,854	1,988,712	682,142	712,901	712,901
177 REPARATIONS FUND	14,525	-	14,525	15,860	15,860
180 GOOD NEIGHBOR FUND	1,001,731	754,479	247,252	499,797	499,797
185 LIBRARY FUND	7,742,025	6,118,595	1,623,430	3,693,073	3,693,415
186 LIBRARY DEBT SERVICE FUND	240,000	128,748	111,252	112,396	112,396
187 LIBRARY CAPITAL IMPROVEMENT FD	-	88,225	(88,225)	1,290,258	1,290,258
200 MOTOR FUEL TAX FUND	3,969,066	2,529,891	1,439,176	4,108,208	3,781,238
205 EMERGENCY TELEPHONE (E911) FUND	1,499,206	1,209,942	289,264	1,560,224	1,176,475
210 SPECIAL SERVICE AREA (SSA) #4	603,449	301,892	301,557	75,363	75,363
215 CDBG FUND	623,037	1,034,941	(411,903)	(348,607)	(348,607)
220 CDBG LOAN FUND	73,259	65,066	8,193	235,578	235,578
235 NEIGHBORHOOD IMPROVEMENT	331	150,076	(149,744)	22,120	22,120
240 HOME FUND	379,026	386,238	(7,212)	313	313
250 AFFORDABLE HOUSING FUND	714,463	872,542	(158,078)	3,767,524	3,896,025
320 DEBT SERVICE FUND	26,182,512	14,938,169	11,244,343	11,661,774	11,684,797
330 HOWARD-RIDGE TIF FUND	1,227,522	815,003	412,519	2,537,284	2,537,973
335 WEST EVANSTON TIF FUND	1,690,543	200,015	1,490,528	2,201,004	2,201,004
340 DEMPSTER-DODGE TIF FUND	254,304	138,227	116,077	223,880	223,880
345 CHICAGO-MAIN TIF	1,145,814	415,856	729,958	1,416,711	1,416,711
350 SPECIAL SERVICE AREA (SSA) #6	225,111	123,585	101,526	106,868	106,868
355 SPECIAL SERVICE AREA (SSA) #7	141,046	70,785	70,260	70,260	70,260
360 SPECIAL SERVICE AREA (SSA) #8	58,737	36,638	22,099	22,099	22,099
415 CAPITAL IMPROVEMENTS FUND	7,999,594	7,284,511	715,083	13,375,329	14,293,862
416 CROWN CONSTRUCTION FUND	2,125,093	8,977,344	(6,852,251)	793,900	4,654,152
417 CROWN COMMUNITY CTR MAINTENANCE	145,833	-	145,833	145,833	145,833
420 SPECIAL ASSESSMENT FUND	159,090	398,325	(239,235)	2,688,571	2,685,388
505 PARKING SYSTEM FUND	8,275,642	7,975,375	300,267	2,676,257	2,864,776
510 WATER FUND	31,036,550	21,560,885	9,475,665	12,544,363	12,362,216
515 SEWER FUND	12,404,951	9,205,559	3,199,393	8,177,365	6,612,888
520 SOLID WASTE FUND	4,553,151	4,324,774	228,377	(311,154)	(837,488)
600 FLEET SERVICES FUND	2,571,874	2,050,384	521,489	636,964	(564,145)
601 EQUIPMENT REPLACEMENT FUND	1,246,635	1,994,645	(748,010)	156,940	(116,025)
605 INSURANCE FUND	16,466,656	15,111,896	1,354,760	(10,238,338)	(5,157,211)
Grand Total	238,884,981	207,707,802	31,177,178	85,649,562	87,845,592

Please note that the attached supporting documents have been updated to show further fund analysis.

Included above are ending fund and cash balances as of October 31, 2020. Cash balance represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. Fund balance includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses. All fund balances are unaudited.

Covid-19

Staff continues to monitor the impact of Covid-19 on the City's finances.

General Fund

The unaudited financial statements show the General Fund as of October 31, 2020 with a fund balance of \$ 20,464,587 and cash balance of \$16,920,562. The attached financials show year-end General Fund revenues at 84.41% of budget and expenses at 81.49% of budget against the target of 83%.

Overall, revenues are slightly above target as the city has already property tax revenue. Licenses, Permits and Fees is also above target due to building permit revenue. Most of the Home Rule Taxes, and Sales Tax are below target because of current economic environment caused by COVID-19. Expenses are slightly below target of 83%, because of less overtime and reduced program spending.

Staff continues to monitor Police and Fire overtime expenses. Through October, Police had spent 50% of budget for overtime, and Fire had spent 152% of budget. For Police, this is below target of 83%, as January through October tend to be slower months. March also saw the start of the pandemic which reduced overtime. Overtime is higher in Fire Department due to continuing vacancies that require hirebacks to maintain minimum staffing.

Overtime Expenses	2019 Actual	2020 Budget	2020 YTD	% Budget
Police	\$1,485,193	\$1,486,784	\$744,035	50%
Fire	\$1,380,088	\$859,956	\$1,305,392	152%

Enterprise Funds

Parking fund revenues through October 31, 2020 are at 63.58% of budget and expenses are at 59.69%. The 2019 ending fund balance was \$2,375,989.

Through October 31, 2020, the Water Fund appears low on revenue and expenses. This is because capital projects funded with IEPA loan have been delayed. These projects are budgeted in Other Revenue and expenses in Capital Outlay. The 2019 ending fund balance was \$3,068,697.

The Water Fund revenues reflect payment from the Village of Skokie at the rate of \$0.81 per 1000 gallons against the billed rate of \$2.06 per 1000 gallons. This issue is currently being challenged in the court.

Through October 31, 2020, the Sewer Fund also appears low on expenses due to the delay of capital projects. These projects are primarily funded through IEPA loan financing, budgeted as Other Revenue. The 2019 ending fund balance was \$4,977,971.

Through October 31, 2020, the Solid Waste Fund has a negative fund balance of \$311,154 and a negative cash balance of \$837,488. The fund ended 2019 with a surplus of \$559,718, bringing it to an ending balance of negative \$539,532.

Other Funds

Through October 31, 2020, the SSA #4 Fund is showing a fund balance of \$75,363 and a cash balance of \$75,363.

Through October 31, 2020, the Capital Improvements Fund is showing a fund balance of \$13,375,329 and a cash balance of \$14,293,862. The fund continues to spend down 2019B bond proceeds received in October 2019.


Through October 31, 2020, the Crown Construction fund is showing fund balance of \$793,900 and cash balance of \$4,654,152. The fund continues to spend down balances from bond proceeds and gifts from the Friends of Robert Crown in 2019.

Through October 31, 2020, the Insurance Fund is showing a negative fund balance of \$10,238,338 and a negative cash balance of \$5,157,211. Fund balance is significantly lower than cash balance due to accrued liabilities for pending litigations.

If there are any questions on the attached report, please contact me by phone at (847) 448-8082 or by email: hdesai@cityofevanston.org. Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

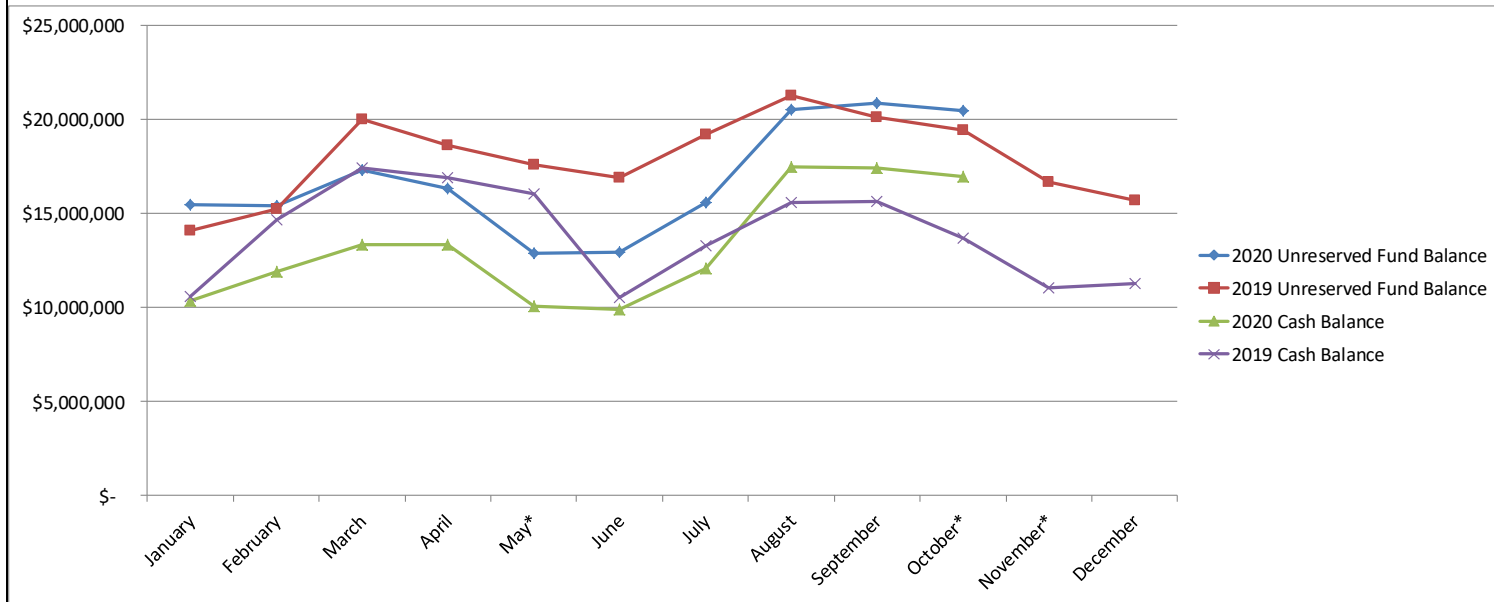
As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Hitesh Desai, Treasurer of the City of Evanston, hereby affirm that I have reviewed the October 30, 2020 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Hitesh Desai, Treasurer

2020 and 2019 Fund and Cash Balance - General Fund

	January	February	March	April	May*	June	July	August	September	October*	November*	December
2020 Unreserved Fund Balance	\$ 15,446,541	\$ 15,394,886	\$ 17,267,642	\$ 16,294,341	\$ 12,877,460	\$ 12,945,740	\$ 15,594,735	\$ 20,485,753	\$ 20,840,392	\$ 20,464,587		
2019 Unreserved Fund Balance	\$ 14,074,270	\$ 15,248,569	\$ 19,960,779	\$ 18,594,617	\$ 17,601,206	\$ 16,913,780	\$ 19,181,628	\$ 21,272,425	\$ 20,103,645	\$ 19,396,425	\$ 16,634,199	\$ 15,668,734
2020 Cash Balance	\$ 10,333,157	\$ 11,915,776	\$ 13,307,450	\$ 13,351,609	\$ 10,053,107	\$ 9,905,828	\$ 12,074,431	\$ 17,467,705	\$ 17,389,065	\$ 16,920,562		
2019 Cash Balance	\$ 10,603,771	\$ 14,634,340	\$ 17,403,563	\$ 16,875,201	\$ 16,013,733	\$ 10,547,544	\$ 13,286,786	\$ 15,561,077	\$ 15,627,196	\$ 13,669,397	\$ 11,039,528	\$ 11,290,625



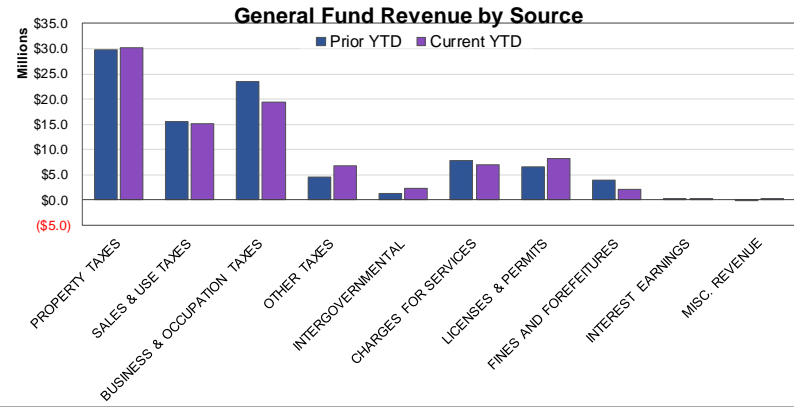
*In 2020, May and October have 3 paydays. In 2019, May and November had 3 paydays.

Major Funds Revenue Dashboard Summary

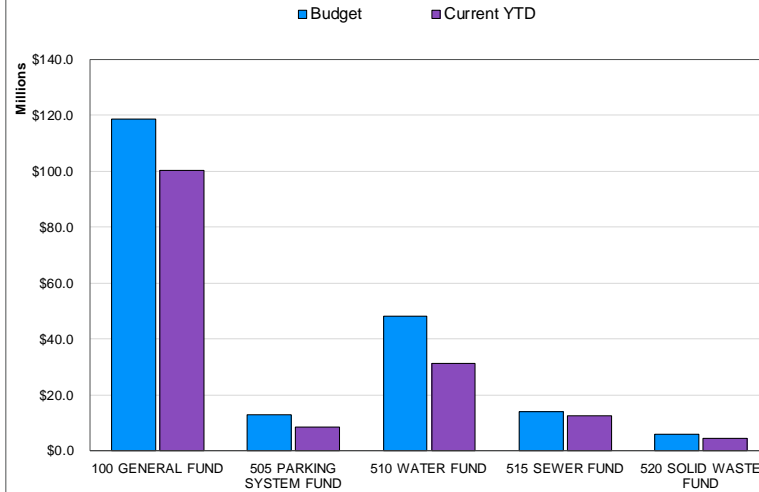
For the Period Ending October 31, 2020

Top 10 GENERAL FUND Sources of Revenue (YTD)

Pension Property Tax	\$19,785,496
Property Taxes	\$10,430,440
Sales Tax - Basic	\$7,691,288
State Income Tax	\$6,916,956
Building Permits	\$6,051,081
Sales Tax - Home Rule	\$5,162,121
Recreation Program Fees	\$4,176,834
Wheel Tax	\$3,017,338
Real Estate Transfer Tax	\$2,670,564
From Parking Fund	\$2,476,992



Revenues by Fund



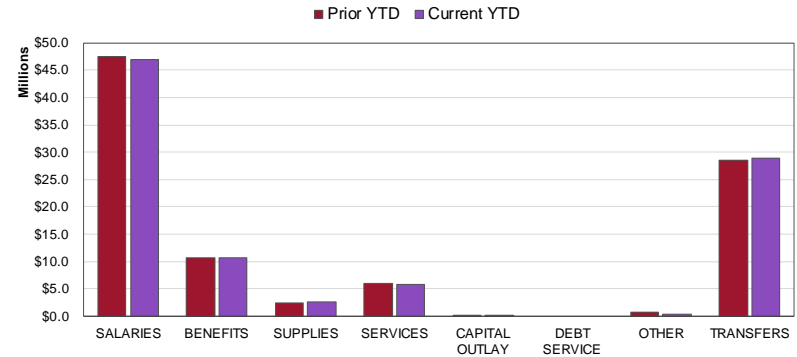
Major Funds Expenditure Dashboard Summary

For the Period Ending October 31, 2020

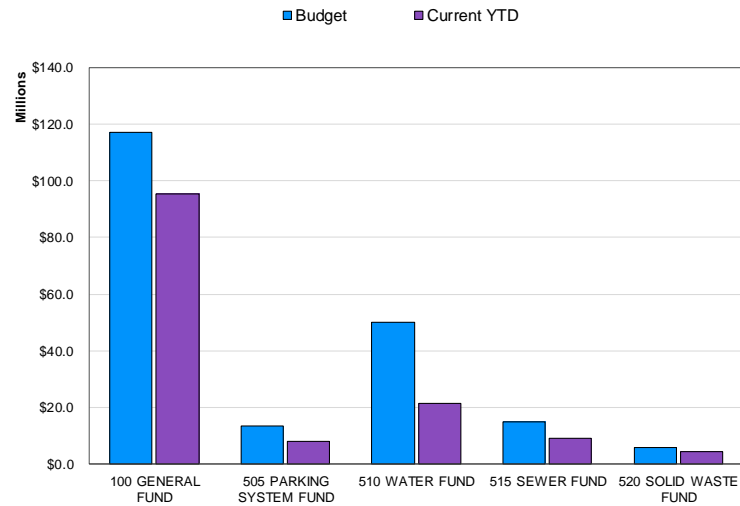
Top 10 GENERAL FUND Expenditures by Department (YTD)

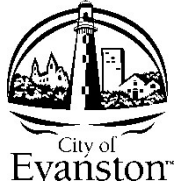
Police	\$34,149,780
Fire Mgmt & Support	\$23,635,499
Public Works Agency	\$9,796,929
Parks, Rec. And Community Serv.	\$8,086,337
City Manager'S Office	\$7,761,070
Administrative Services	\$7,510,532
Community Development	\$2,566,748
Health	\$1,025,153
Law	\$423,175
City Council	\$396,738

General Fund Expenditures by Object



Expenditures by Fund





Memorandum

To: Erika Storlie, City Manager
Hitesh Desai, Treasurer / CFO

From: Andrew Villamin, Accounting Manager

Subject: 2019 Firefighters' Pension Fund Municipal Compliance Report

Date: December 11, 2020

Pursuant to House Bill 5088 (Public Act 95-950) of the Illinois Pension Code, the Board of Trustees of the City of Evanston Firefighters' Pension Fund (Fund) is required to presents its report on the condition of the Fund at the end of its most recently completed fiscal year.

Please find the attached Municipal Compliance Report for the year ended December 31, 2019.

CITY OF EVANSTON
FIREFIGHTERS' PENSION FUND
HOUSE BILL 5088 - MUNICIPAL COMPLIANCE REPORT
FOR THE YEAR ENDED
DECEMBER 31, 2019

**CITY OF EVANSTON
FIREFIGHTERS' PENSION FUND**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2019**

The Pension Board certifies to the Board of Trustees of the City of Evanston, Illinois on the condition of the Pension Fund at the end of its most recently completed fiscal year the following information:

- 1) The total assets of the fund and their current market value of those assets:

	Current Fiscal Year	Preceding Fiscal Year
Total Assets	\$89,807,041	\$75,781,118
Market Value	\$89,807,041	\$75,781,118

- 2) The estimated receipts during the next succeeding fiscal year from deductions from the salaries or wages of firefighters' and from other sources:

Estimated Receipts - Employee Contributions	\$1,081,500
Estimated Receipts - All Other Sources	
Investment Earnings	\$2,520,000
Municipal Contributions	\$8,266,584

- 3) The estimated amount necessary during the fiscal year to meet the annual actuarial requirements of the pension fund as provided in Sections 4-118 and 4-120:

Actuarial Required Contribution as Determined by:	
Private Actuary - Foster & Foster	
Recommended Municipal Contribution	\$8,266,584

- 4) The total net income received from investment of assets along with the assumed investment return and actual investment return received by the fund during its most recently completed fiscal year compared to the total net income, assumed investment return, and actual investment return received during the preceding fiscal year:

	Current Fiscal Year	Preceding Fiscal Year
Net Income (Deficit) from Investment of Assets	\$14,527,581	-\$3,478,827
Assumed Investment Return		
Private Actuary - Foster & Foster	6.50%	6.50%
Actual Investment Return	19.62%	-4.54%

- 5) The total number of active employees who are financially contributing to the fund: 99 104

- 6) The total amount that was disbursed in benefits during the fiscal year, including the number of and total amount disbursed to (i) annuitants in receipt of a regular retirement pension, (ii) recipients being paid a disability pension, and (iii) survivors and children in receipt of benefits:

	Number of	Total Amount Disbursed
(i) Regular Retirement Pension	83	\$6,263,465
(ii) Disability Pension	22	\$1,512,747
(iii) Survivors and Child Benefits	39	\$1,848,554
Total	144	\$9,624,766

CITY OF EVANSTON
FIREFIGHTERS' PENSION FUND

House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2019

7) The funded ratio of the fund:

	Current Fiscal Year	Preceding Fiscal Year
Private Actuary - Foster & Foster	48.03%	44.00%

8) The unfunded liability carried by the fund, along with an actuarial explanation of the unfunded liability:

Unfunded Liability:	
Private Actuary - Foster & Foster	\$97,187,735

The accrued liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation date based upon the actuarial valuation method and the actuarial assumptions employed in the valuation. The unfunded accrued liability is the excess of the accrued liability over the actuarial value of assets.

9) The investment policy of the Pension Board under the statutory investment restrictions imposed on the fund.

Investment Policy - See Attached

Please see Index of Assumptions attached

CERTIFICATION OF MUNICIPAL FIREFIGHTERS'
PENSION FUND COMPLIANCE REPORT

The Board of Trustees of the Pension Fund, based upon information and belief, and to the best of our knowledge, hereby certify pursuant to §4-134 of the Illinois Pension Code 40 ILCS 5/4-134, that the preceding report is true and accurate.

Adopted this 17th day of November, 2020

President _____

Secretary _____

Date 11/20/20

Date 11/20/20

**CITY OF EVANSTON
FIREFIGHTERS' PENSION FUND**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended December 31, 2019**

INDEX OF ASSUMPTIONS

- 1) Total Assets - as reported in the Audited Financial Statements for the Years Ended December 31, 2019 and 2018.

Market Value - Same as Above.
- 2) Estimated Receipts - as presented in the 2020 Adopted Budget Report
- 3) Annual Requirement of the Fund as determined by:

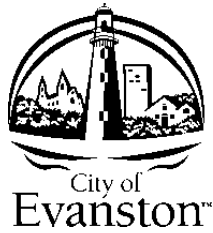
Private Actuary - Foster & Foster
Recommended Amount of Tax Levy as Reported by Foster & Foster in the December 31, 2019 Actuarial Valuation.
- 4) Net Income Received from Investment of Assets - Investment Income (Loss) net of Investment Expense, as Reported in the Audited Financial Statements for the Years Ended December 31, 2019 and 2018.

Assumed Investment Return
Private Actuary - Foster & Foster - Interest Rate Assumption as Reported by Foster & Foster in the December 31, 2019 and 2018 Actuarial Valuation.

Actual Investment Return - Net Income Received from Investments as Reported Above as a Percentage of the Average of the Beginning and End of Year Cash and Cash Equivalents and Investments as Reported in the Audited Financial Statements for the Years Ended December 31, 2019 and 2018.
- 5) Number of Active Members - as Reported by Foster & Foster in the December 31, 2019 Actuarial Valuation.
- 6) (i) Regular Retirement Pension - as Reported by Foster & Foster in the December 31, 2019 Actuarial Valuation.

(ii) Disability Pension - Same as above

(iii) Survivors and Child Benefits - Same as above
- 7) The funded ratio of the fund - as Reported by Foster & Foster in the December 31, 2019 Actuarial Valuation.
- 8) Unfunded Liability - as Reported by Foster & Foster in the December 31, 2019 Actuarial Valuation.



Memorandum

To: Honorable Mayor and Members of the City Council
From: Johanna Nyden, Community Development Director
Subject: Weekly Zoning Report
Date: December 11, 2020

organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status. Please note the next report on December 18, 2020, will be the final report of 2020 and the report will not be updated due to staff being out of the office. Next Zoning Report will be on January 8, 2021.

Please contact me at (847) 448-8014 or jnyden@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, December 3, 2020 - December 9, 2020

Backlog (business days received until reviewed): 7

Volume (number of cases pending staff review): 15

Zoning Reviews

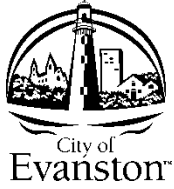
Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2135 Sherman Avenue	R4a	Building Permit	Detached garage, 24x24	10/21/20	pending additional information from the applicant
1	1900 Sherman Avenue	C1a	Zoning Analysis	Shed, 12x12 (Cook County Housing Authority)	12/08/20	pending staff review
1	2300 Noyes Court	R5	Zoning Analysis	Shed, 12x12 (Cook County Housing Authority)	12/08/20	pending staff review
2	1708 Lake Street	R3	Building Permit	Patio and pergola	04/03/20	non-compliant, pending revisions from the applicant
2	2101 Cleveland Street	R2	Building Permit	Rehab and addition	08/24/20	non-compliant, pending minor variation application from the applicant
2	1209 Dewey Avenue	R3	Zoning Analysis	New 2-unit dwelling on new lot, zoning lot split into 2 lots	09/21/20	pending additional information from the applicant
2	1809 Crain Street	R3	Building Permit	2nd-story addition, interior remodel	09/27/20	non-compliant, pending minor variation application
2	1126 Pitner Avenue	R3	Building Permit	3-car detached garage	10/20/20	pending additional information from the applicant
2	1401 Lake Street	R1	Building Permit	2-story addition, porch, and interior remodel	11/30/20	pending staff review
2	2021 Lee Street	I2	Zoning Analysis	1-story addition at north side of center building (C.E. Niehoff)	12/01/20	pending staff review
2	1804 Maple Avenue	RP	Building Permit	Interior remodel and expansion into adjacent space (Zen Leaf)	12/07/20	pending staff review
2	1563 Dewey Avenue	R3	Zoning Analysis	2nd story addition to existing 1-1/2 story residence	12/08/20	pending staff review
3	1212 Judson Avenue	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
3	1217 Forest Avenue	R1	Building Permit	Replace driveway	10/25/20	pending additional information/revisions from the applicant
3	416 Lake Street	R1	Zoning Analysis	Detached garage	12/07/20	pending staff review
3	110 Burnham Place	R1	Building Permit	Renovation and additions	12/09/20	pending staff review
3	900 Edgemere Court	R1	Building Permit	Solar panels	12/09/20	pending staff review
4	1011 Ridge Court	R1	Building Permit	Dormers and interior remodel	07/17/20	non-compliant, pending revisions and minor variation application from the applicant
4	902 Asbury Avenue	R3	Building Permit	Renovate front and rear deck/porch	09/27/20	pending additional information from the applicant
4	1212 Sherman Avenue	R3	Building Permit	Coach house	10/06/20	non-compliant, pending revisions from the applicant
4	1220 Crain Street	R1	Building Permit	Addition to garage	11/08/20	pending additional information from the applicant
4	934 Elmwood Avenue	R3	Zoning Analysis	Remove rear patio and portion of walk, replace with new paver brick patio	11/12/20	pending additional information and revisions from the applicant

4	1136-1138 Wesley Avenue	R3	Zoning Analysis	Subdivide zoning lot, deconvert existing 2-flat to a single-family residence, construct new single-family residence on new lot	11/30/20	pending additional information from the applicant
4	1018 Ridge Court	R1	Building Permit	Interior renovation and replace deck	12/08/20	pending staff review
4	1410 Greenleaf Street	B1	Building Permit	New 2-story building with 2 dwellings, office space and attached 3-car garage	12/08/20	pending staff review/DAPR
4	1117 Ashland Avenue	R3	Building Permit	Interior remodel, dormer addition	12/09/20	pending staff review
4	1407 Main Street	R3	Building Permit	Inground pool, deck and pool coping	12/09/20	pending staff review
5	2020 Ridge Avenue	C2	Building Permit	Interior remodel, exterior stairs and generators	09/28/20	pending additional information from the applicant
5	1928 Foster Street	R5	Building Permit	Carport	10/25/20	non-compliant, pending revisions from the applicant
5	1929 Wesley Avenue	R5	Building Permit	1-story addition	10/31/20	pending additional information/revisions from the applicant
5	1102 Foster Street	R4a	Building Permit	Patio and pergola	11/01/20	non-compliant, pending revisions
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2426 Hartzell Street	R1	Building Permit	Enlarge deck, cover deck with roof	06/24/20	pending additional information from the applicant
6	3321 Colfax Street	R1	Building Permit	Brick patio and walk	06/30/20	pending revisions from the applicant
6	2650 Lincolnwood Avenue	R1	Building Permit	Front porch	08/17/20	pending additional information/revisions from the applicant
6	2634 Lawndale Avenue	R1	Building Permit	Addition and remodel garage	10/25/20	non-compliant, pending minor variation application submittal
6	3044 Grant Street	R1	Building Permit	In ground pool, deck and patio	10/25/20	pending additional information/revisions from the applicant
6	3520 Hillside Road	R2	Building Permit	Front and back walks, patio	10/31/20	pending additional information from the applicant
6	2727 Payne Street	R1	Building Permit	2-story addition	10/31/20	pending additional information from the applicant
6	2316 Lawndale Avenue	R1	Building Permit	Detached garage	12/09/20	pending staff review
6	3607 Hillside Road	R2	Building Permit	Interior remodel and additions	12/09/20	pending staff review
7	2753 Girard Avenue	R1	Building Permit	Paver patio installation	07/28/20	non-compliant, pending additional information and revisions from the applicant
7	2119 Colfax Street	R1	Zoning Analysis	Replace concrete walk with brick pavers, new patio and paver walk	08/20/20	pending additional information from the applicant
7	1322 Isabella Street	R1	Building Permit	Basement remodel	09/08/20	pending revisions and additional information from the applicant
7	2648 Sheridan Road	R1	Building Permit	Addition	10/13/20	non-compliant, pending major variation application
7	2622 Orrington Avenue	R1	Building Permit	Addition and interior renovation, new detached garage	11/25/20	pending additional information from the applicant

9	1120 Cleveland Street	R2	Building Permit	Paver patio installation	07/24/20	non-compliant, pending revisions from the applicant
9	1208 Monroe Street	R2	Building Permit	Remove existing walk and replace with larger concrete area	08/16/20	pending additional information/revisions from the applicant
9	1708 Keeney Street	R2	Building Permit	Above ground pool	08/17/20	pending additional information/revisions from the applicant
9	2114 Warren Street	R2	Building Permit	2-story addition	10/26/20	pending additional information/revisions from the applicant

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
2	1235 Dodge Avenue	C1	Special Use	Special use for a convenience store	09/03/20	pending P&D & CC 12/14/20
2	1216 Darrow Avenue	R3	Minor Variation	Front and interior side yard setback to addition and interior side yard setback to open porch	11/09/20	determination after 12/07/20
2	1809 Crain Street	R3	Minor Variation	Interior side yard setback at 2nd story addition	11/11/20	determination after 12/07/20
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA
4	800 Greenwood Street	C2	Special Use	Special use for Banquet Hall	09/08/20	pending P&D 12/14/20, CC 1/11
4	718 Main Street	B2/oDM	Planned Development	Planned Development for a 5-story mixed-use building with 120 dwelling units, 3,779 sq ft of commercial retail space, and 47 enclosed parking spaces	10/04/20	pending P&D
6	2715 Hurd Avenue	R1	Planned Development	Demolish existing structure (church), construct new 2-story 21,314 square foot building for a Daycare Center-Children	09/09/20	pending PC January 2021
6	2518 Thayer Street	R1	Minor Variation	Building lot coverage for a screened-in rear porch	10/01/20	determination after 12/16/20
7	2648 Sheridan Road	R1	Major Variation	Circular driveway	11/17/20	pending ZBA 12/15/20
7	2226 Hartzell Street	R1	Minor Variation	Street side yard setback for 2-story addition	12/02/20	determination after 12/31/20



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: December 11, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

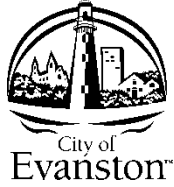
Inspector Weekly Update

Cases Received, December 11, 2020

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1815 Ridge Avenue	Senior Living Facility	Fence, pedestrian canopy and streets are in good shape. Rough inspections are being done through the 3rd floor. Site is being maintained.	12/9/2020
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	Fences and sidewalks are in good condition. Permit for the demolition of the existing domestic violence shelter wing has been issued. Site is being maintained.	12/9/2020
4	1555 Ridge	Multi-Family Building	No significant change in construction progress. Site and fence are in good order.	12/9/2020
8	1011 Howard (Evergreen Senior Housing)	Senior Living Facility	Site and fence are in good order. Site excavation is underway. Site is being maintained.	12/9/2020

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Memorandum

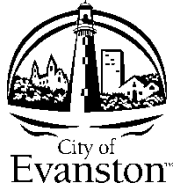
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: December 11, 2020

Ward	Property Address	Business Name	Date Received	Current Status
4	610 Davis St	Sherpa Curry House	12/8/20	Application Received – Pending Inspections
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
1	1607 Chicago Ave	Bobba Tea Shop	5/6/2020	Permit Approved – Pending Issuance
4	1012-14 Davis St	Guidedpost Day Care Center	04/08/2020	Building Permit Issued – Pending Inspections
7	2311 Campus Dr	The Protein Bar@NU	03/09/2020	On Hold
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Building Permit Issued – Pending Inspections
8	619 Howard St	Palmtree 619	2/21/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: December 9, 2020

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8097 or bgeorge@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING DECEMBER 11, 2020

#AllInIllinois **#StayHomeSaveLives** **#ItOnlyWorksIfYouWearIt**

NWMC Here to Help Update

Outlooks brightened this week as COVID-19 pandemic discussions turned to prospects of vaccine approval and distribution. On Thursday, an advisory panel recommended that the Food and Drug Administration (FDA) move forward with emergency use authorization of the Pfizer vaccine. The FDA is expected to follow the panel's recommendation. As we reported last week, the Illinois Department of Public Health (IDPH) discussed the potential for emergency use authorization of vaccines from Pfizer and Moderna and, if approved, possible delivery to Illinois beginning December 15. Again, it is important to note that, initial supplies of COVID-19 vaccines will be limited and issued according to the state's vaccine prioritization plan. In anticipation of the vaccine beginning to make its way to Illinois, IDPH has updated its [Vaccination Plan](#) website to include a comprehensive Frequently Asked Questions guide.

Locally, the Lake County Health Department on Thursday announced the opening of the Lake County [AllVax Portal](#). County residents can register themselves and others on the portal, answer a few screening questions and "be notified when a COVID-19 vaccine is available to them." The portal also contains a Frequently Asked Questions section. In DuPage County, officials are finalizing plans including drive up vaccination sites and also establishing a pre-registration process. Cook County officials held a conference call on Monday and said that their vaccination plans would be announced shortly.

In Washington, talks stalled on a bipartisan \$908 billion coronavirus relief proposal which includes \$160 billion for state and local governments. Senate Majority Leader Mitch McConnell and Senate Republicans oppose the "controversial state bailouts" and remain insistent on a smaller, more targeted, stimulus bill. Over in the House, Speaker Nancy Pelosi and House Democrats oppose additional coronavirus liability protections for businesses, a key provision demanded by Senate Republicans. The White House and other legislators proposed legislative alternatives this week, but none have made headway as of this morning. All of this is backdrop to the need of congress to pass a spending bill by today to avoid a government shutdown.

Finally, this week ComEd announced that, beginning Wednesday, December 16, the utility is accepting applications for their Small Business Assistance Program. The initiative "provides eligible small business customers, with a one-time grant up to \$2,000 towards a past due balance. Eligible customers may also place a remaining balance into a payment plan of up to six months. To apply for the Small Business Assistance Program, please call 1-877-426-6331." If approved, the assistance would be applied to a business' bill in 2021. More information can be found by visiting ComEd's [Small Business Assistance Program](#) webpage.

As always, staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. Please do not hesitate to use NWMC staff as a resource and please contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

NWMC Board Discusses New Website, Approves 2021 Legislative Program Outline

Thank you to the twenty-eight NWMC members who attended Wednesday night’s board meeting. Staff presented the new [NWMC website](#), which went live on November 14. In addition to increased functionality, visual appeal and mobile accessibility, the new site features the NWMC [Legislative Action Center](#) and a dedicated NWMC [Multimodal Transportation Plan](#) page where members and the public can track project implementation. Staff also provided status reports on the NWMC Work Plan and COVID-19/NWMC Here to Help efforts.

The Board unanimously approved the outline for the 2021 NWMC Legislative Program, which will be introduced to legislators in a series of regional dialogs held via Zoom. Members also unanimously approved amendments to the NWMC Financial Policy and Financial Procedures/Controls document as well as a new contract for legislative consulting services with Anderson Legislative Consulting. *Staff contacts: Mark Fowler, Larry Bury*

SPC Extends Type I Additional Duty Ambulance Contract

The Suburban Purchasing Cooperative (SPC) Governing Board has approved the third of four possible, one-year contract extensions on the SPC 2021-22 Type I Additional Duty Ambulance (Contract #174) to Foster Sales Inc. for Horton Emergency Vehicles. The contract extension runs from January 1, 2021 through December 31, 2021 with price increases of approximately 1% as outlined below. Foster Sales Inc. has also included a new chassis option based on interest in the International CV.

Chassis	2020 Price	2021 Price	\$ Increase	% Increase
2021 MY Ford Diesel F-550 4x4 Per SPC Specifications	\$292,2440.00	\$295,881.00	\$3,637.00	1.24%
Option				
2021 MY For Gas F-550 4x4 (7.3-liter V-8)	\$284,257.00	\$287,799.00	\$3,542.00	1.25%
Alternate Chassis Options:				
2022 MY Freightliner M2 Per SPC Specifications*	\$316,110.00	\$318,974.00	\$2,864.00	0.91%
*Add \$10,500.00 for Liquid Spring Suspension in Lieu of Air Ride				
2022 MY International MV607 Per SPC Specifications**	\$315,424.00	\$318,877.00	\$3,453.00	1.09%
**Add \$7,747.00 for Liquid Spring Suspension in Lieu of Air Ride				
NEW 2021 MY International CV 4 x 4 with Liquid Spring Suspension***	N/A	\$303,192.00	N/A	N/A
*** Deduct (\$2,800.00) for a 2WD (4 x 2) Chassis				

For questions or additional information, please contact staff or P.J. Foster, 800-369-4215 ext. 7 (office), 630-470-5687 (cell) or pj@fostercoach.com. *Staff contact: Ellen Dayan*

SPC Extends Ford Expedition Contract with No Price Increase!

The SPC Governing Board has approved the third and final, one-year contract extension on the 2021 Ford Expedition 4x4 Special Services Vehicle (Contract #171) with Kunes Country Auto Group of *Antioch*. The contract extension runs from November 22, 2020 through November 21, 2021 with no price increase. For questions or additional information, please contact staff or Tony Walus, tony.walus@kunescountry.com, 847-395-3900 (office) or 262-620-7259 (cell). *Staff contact: Ellen Dayan*

Meetings and Events

NWMC Legislative Committee will meet on Wednesday, December 16 at 8:30 a.m. via videoconference.

NWMC Staff

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