



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Erika Storlie, City Manager  
Subject: Weekly City Manager's Update  
Date: December 4, 2020

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for November 25, 2020 – December 2, 2020  
*\*There will be no 311 report this week*

### **City Manager's Office**

City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report

Weekly Inspection Report

Monthly Construction Valuation and Permit Fee Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

### **Legislative Reading**

NWMC Weekly Briefing

December Transportation Newsletter

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, December 7, 2020**

Rules Committee

[www.cityofevanston.org/rules](http://www.cityofevanston.org/rules)

Human Services Committee

[www.cityofevanston.org/humanservices](http://www.cityofevanston.org/humanservices)

**Wednesday, December 9, 2020**

Design and Project Review Committee - CANCELED

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

**Monday, December 14, 2020**

Administration and Public Works Committee

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

# City Council Agenda Items

Printed from Asana

## December 14

- klewislakin:** Ordinance 112-O-20 amending City Tax Levy
  - Department: CMO
  - Council Action: SPB
  - Council or Committee: CC
  - iCompass Status: Approved
  - Action: For Intro and Action
  
- klewislakin:** Resolution XX-O-20 Fund Balance Policy
  - Department: CMO
  - Council Action: SPB
  - Council or Committee: CC
  - iCompass Status: Not Entered in System
  
- Minutes nov. 9, 16**
  - Council Action: Bus
  - Council or Committee: CC
  - iCompass Status: Not Entered in System
  
- Sarah Flax:** CDBG-CV Rental Assistance Program
  - Department: Community Dev
  - Council Action: SPB
  - Council or Committee: CC
  - Action: For Action
  - iCompass Status: Not Entered in System
  
- Kimberly Richardson:** Reparations - Restorative Housing Programs
  - Council Action: SPB
  - Council or Committee: CC
  - Action: For Discussion
  - iCompass Status: Not Entered in System
  - Department: CMO
  
- Kumar Jensen:** Letter to ComEd Regarding Franchise Negotiations
  - Department: CMO
  - Council or Committee: CC
  - Action: For Discussion
  - iCompass Status: Not Entered in System
  - Notes: Get Erika approval before putting on agenda
  - Council Action: Pres
  
- Kelley Gandurski:** Res 125-R-20, State of Emergency
  - Department: Law
  - Council Action: Res
  - Council or Committee: APW
  - Action: For Action
  - iCompass Status: Approved
  
- Hitesh Desai:** Insurance Renewals
  - Action: For Action
  - iCompass Status: Approved
  - Department: CMO
  - Council Action: Bus
  - Council or Committee: APW
  - Emma Review/Final Agenda: Yes

- Paul Zalmezak:** Ordinance 119-O-20, Amending Portions of Title 4, Chapter 10, "Sign Regulations" of the Evanston City Code
  - iCompass Status: Approved
  - Action: For Introduction
  - Council or Committee: APW
  - Notes: dec.14
  - Department: CMO
  - Council Action: Ord
  - Emma Review/Final Agenda: Yes
  
- Paul Zalmezak:** Ordinance 120-O-20, Amending Title 3, Chapter 27, Section 6, "License Registration Fees" of the Evanston City Code
  - Council or Committee: APW
  - Action: For Introduction
  - iCompass Status: Pending Approval
  - Notes: dec. 14
  - Department: CMO
  - Council Action: Ord
  
- Lolita Thomas:** APW Minutes from Nov 9 and Nov 23
  - Council or Committee: APW
  - Action: For Action
  - iCompass Status: Not Entered in System
  
- Luke Stowe:** Cisco Systems Enterprise License Agreement (ELA) Three Year Renewal
  - Department: Admin Serv
  - Council Action: Bus
  - Council or Committee: APW
  - Action: For Action
  - iCompass Status: Pending Approval
  
- David Stoneback:** 124-R-20, IGA with Wilmette for Garrison St paving
  - Department: Public Works
  - Council Action: Res
  - Council or Committee: APW
  - Action: For Action
  - iCompass Status: Approved
  - Emma Review/Final Agenda: Yes
  
- Luke Stowe:** Ord 122-O-20, Resident Only Parking - Elmwood
  - Department: Admin Serv
  - Council Action: Ord
  - Council or Committee: APW
  - Action: For Introduction
  - iCompass Status: Approved
  - Emma Review/Final Agenda: Yes
  
- Luke Stowe:** Res 123-R-20, MOU with Ev Foreign Fire Tax Bd - Purchase of Used Fire Truck
  - Department: Admin Serv
  - Council Action: Ord
  - Council or Committee: APW
  - Action: For Introduction
  - iCompass Status: Approved
  - Emma Review/Final Agenda: Yes
  
- David Stoneback:** Ord 123-O-20, 4-way stop at Grey & Noyes
  - Department: Public Works
  - Council Action: Ord
  - Council or Committee: APW
  - Action: For Intro and Action
  - iCompass Status: Approved
  - Emma Review/Final Agenda: Yes

**David Stoneback:** Ord 93-O-20 temporary fence in parkway

Department: Public Works  
Council Action: Ord  
Council or Committee: APW  
Action: For Introduction  
iCompass Status: Not Entered in System

 **David Stoneback:** Linden Room Partition purchase

Department: Public Works  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System

 **David Stoneback:** Change Order on Building Exterior repairs contract

Department: Public Works  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Not Entered in System

 **Lawrence C. Hemingway:** "Open Studio Contract"

Department: Parks & Rec  
Council or Committee: APW  
iCompass Status: Approved  
Action: For Action  
Council Action: Bus  
Emma Review/Final Agenda: Yes

 **Luke Stowe:** Ord 124-O-20 -Add 500 block of Church St to Residential B

Department: Admin Serv  
Council Action: Ord  
Council or Committee: APW  
Action: For Introduction  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

 **Hitesh Desai:** 2020 Post Bond Issuance Report

Department: CMO  
Council Action: Bus  
Council or Committee: APW  
Action: For Action  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

 **Kumar Jensen:** Community Solar Program Participation

Department: CMO  
Council or Committee: APW  
Action: For Discussion  
iCompass Status: Not Entered in System  
Council Action: Pres

 **David Stoneback:** Trash Cart Requirements for 2 & 3 Flats

Department: Public Works  
Council Action: Disc  
Council or Committee: APW  
Action: For Discussion  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes  
Notes: APW Only

 **Lawrence C. Hemingway:** Resolution 116-R-20 and 117-R-20 Noyes Tenant Leases Renewal

Department: Parks & Rec  
Council Action: Res  
Council or Committee: APW  
Action: For Action  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

**Johanna Nyden:** Ordinance 121-O-20, 800 Greenwood St - Special Use for a Banquet Hall in the C2 District

Department: Community Dev  
Council Action: Ord  
Council or Committee: PD  
Action: For Introduction  
iCompass Status: Pending Approval

**Kumar Jensen:** Ordinance 78-O-20 Amending Title 7, Chapter 10 "City Parks" to add Designation of Public Parks and Natural Areas

Department: CMO  
Action: For Introduction  
Council or Committee: PD  
Council Action: Ord  
iCompass Status: Approved  
Emma Review/Final Agenda: Yes

**Sarah Flax:** Tenant-Based Rental Assistance Program Renewal

Department: Community Dev  
Council Action: Bus  
Council or Committee: PD  
Action: For Action  
iCompass Status: Entered

**Melissa Klotz:** Ordinance 125-O-20, 1235 Dodge Special Use for Convenience Store

Department: Community Dev  
Council Action: Ord  
Council or Committee: PD  
Action: For Intro and Action  
iCompass Status: Pending Approval

Special Use for a Convenience Store in the C1 District

**Ike Ogbo:** Amita Health (Presence) Behavioral Health Contract Renewal

Department: Health  
Council or Committee: HS  
iCompass Status: Pending Approval  
Action: For Action  
Council Action: Bus  
Notes: Coming from 12/7 HS

**Ike Ogbo:** Career Pathways for Youth Employment Through YJC Contract Renewal

Council or Committee: HS  
Department: Health  
iCompass Status: Pending Approval  
Council Action: Bus  
Action: For Action  
Notes: Coming from 12/7 HS

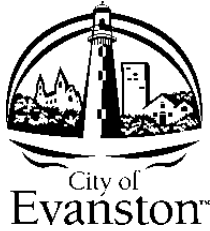
**Ike Ogbo:** The Handyman Contract Renewal

Department: Health  
Council or Committee: HS  
iCompass Status: Pending Approval  
Action: For Action  
Council Action: Bus  
Notes: Coming from 12/7 HS

**Paulina Martínez:** Creation of a New Tax Increment Finance District in Fifth Ward

Department: CMO

iCompass Status: Not Entered in System



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Johanna Nyden, Community Development Director  
Subject: Weekly Zoning Report  
Date: December 4, 2020

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8014 or [jnyden@cityofevanston.org](mailto:jnyden@cityofevanston.org) if you have any questions or need additional information.



**Cases Received and Pending, November 19, 2020 - December 2, 2020**

**Backlog (business days received until reviewed): 3**

**Volume (number of cases pending staff review): 6**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	2135 Sherman Avenue	R4a	Building Permit	Detached garage, 24x24	10/21/20	pending additional information from the applicant
2	1708 Lake Street	R3	Building Permit	Patio and pergola	04/03/20	non-compliant, pending revisions from the applicant
2	2101 Cleveland Street	R2	Building Permit	Rehab and addition	08/24/20	non-compliant, pending additional information from the applicant
2	1209 Dewey Avenue	R3	Zoning Analysis	New 2-unit dwelling on new lot, zoning lot split into 2 lots	09/21/20	pending additional information from the applicant
2	1809 Crain Street	R3	Building Permit	2nd-story addition, interior remodel	09/27/20	non-compliant, pending minor variation application
2	1126 Pitner Avenue	R3	Building Permit	3-car detached garage	10/20/20	pending additional information from the applicant
2	1401 Lake Street	R1	Building Permit	2-story addition, porch, and interior remodel	11/30/20	pending staff review
2	2021 Lee Street	I2	Zoning Analysis	1-story addition at north side of center building (C.E. Niehoff)	12/01/20	pending staff review
3	1212 Judson Avenue	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
3	1217 Forest Avenue	R1	Building Permit	Replace driveway	10/25/20	pending additional information/revisions from the applicant
3	110 Burnham Place	R1	Zoning Analysis	Additions and renovation	11/30/20	pending staff review
4	1011 Ridge Court	R1	Building Permit	Dormers and interior remodel	07/17/20	non-compliant, pending revisions and minor variation application from the applicant
4	902 Asbury Avenue	R3	Building Permit	Renovate front and rear deck/porch	09/27/20	pending additional information from the applicant
4	1212 Sherman Avenue	R3	Building Permit	Coach house	10/06/20	non-compliant, pending revisions from the applicant
4	1220 Crain Street	R1	Building Permit	Addition to garage	11/08/20	pending additional information from the applicant
4	934 Elmwood Avenue	R3	Zoning Analysis	Remove rear patio and portion of walk, replace with new paver brick patio	11/12/20	pending additional information and revisions from the applicant
4	1136-1138 Wesley Avenue	R3	Zoning Analysis	Subdivide zoning lot, deconvert existing 2-flat to a single-family residence, construct new single-family residence on new lot	11/30/20	pending staff review
5	2020 Ridge Avenue	C2	Building Permit	Interior remodel, exterior stairs and generators	09/28/20	pending additional information from the applicant
5	1928 Foster Street	R5	Building Permit	Carport	10/25/20	non-compliant, pending revisions from the applicant
5	1929 Wesley Avenue	R5	Building Permit	1-story addition	10/31/20	pending additional information/revisions from the applicant

5	1102 Foster Street	R4a	Building Permit	Patio and pergola	11/01/20	non-compliant, pending revisions
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2426 Hartzell Street	R1	Building Permit	Enlarge deck, cover deck with roof	06/24/20	pending additional information from the applicant
6	3321 Colfax Street	R1	Building Permit	Brick patio and walk	06/30/20	pending revisions from the applicant
6	2650 Lincolnwood Avenue	R1	Building Permit	Front porch	08/17/20	pending additional information/revisions from the applicant
6	2634 Lawndale Avenue	R1	Building Permit	Addition and remodel garage	10/25/20	non-compliant, pending minor variation application submittal
6	3044 Grant Street	R1	Building Permit	In ground pool, deck and patio	10/25/20	pending additional information/revisions from the applicant
6	3520 Hillside Road	R2	Building Permit	Front and back walks, patio	10/31/20	pending additional information from the applicant
6	2727 Payne Street	R1	Building Permit	2-story addition	10/31/20	pending additional information from the applicant
6	3501 Hillside Road	R2	Building Permit	Install steppers and patio	11/01/20	pending additional information from the applicant
7	2753 Girard Avenue	R1	Building Permit	Paver patio installation	07/28/20	non-compliant, pending additional information and revisions from the applicant
7	2119 Colfax Street	R1	Zoning Analysis	Replace concrete walk with brick pavers, new patio and paver walk	08/20/20	pending additional information from the applicant
7	1322 Isabella Street	R1	Building Permit	Basement remodel	09/08/20	pending revisions and additional information from the applicant
7	2648 Sheridan Road	R1	Building Permit	Addition	10/13/20	non-compliant, pending major variation application
7	2622 Orrington Avenue	R1	Building Permit	Addition and interior renovation, new detached garage	11/25/20	pending staff review
9	1120 Cleveland Street	R2	Building Permit	Paver patio installation	07/24/20	non-compliant, pending revisions from the applicant
9	1208 Monroe Street	R2	Building Permit	Remove existing walk and replace with larger concrete area	08/16/20	pending additional information/revisions from the applicant
9	1708 Keeney Street	R2	Building Permit	Above ground pool	08/17/20	pending additional information/revisions from the applicant
9	2114 Warren Street	R2	Building Permit	2-story addition	10/26/20	pending additional information/revisions from the applicant
9	631 Ridge Avenue	R1	Building Permit	Roof mounted solar panels	11/30/20	pending staff review

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
2	1235 Dodge Avenue	C1	Special Use	Special use for a convenience store	09/03/20	pending P&D & CC 12/14/20

2	1216 Darrow Avenue	R3	Minor Variation	Front and interior side yard setback to addition and side interior yard setback to open porch	11/09/20	determination after 12/07/20
2	1809 Crain Street	R3	Minor Variation	Interior side yard setback at 2nd story addition	11/11/20	determination after 12/07/20
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	<b>pending ZBA</b>
4	800 Greenwood Street	C2	Special Use	Special use for Banquet Hall	09/08/20	<b>pending P&amp;D 12/14/20, CC</b>
4	718 Main Street	B2/oDM	Planned Development	Planned Development for a 5-story mixed-use building with 120 dwelling units, 3,779 sq ft of commercial retail space, and 47 enclosed parking spaces	10/04/20	<b>pending PC 12/09/20</b>
6	2715 Hurd Avenue	R1	Planned Development	Demolish existing structure (church), construct new 2-story 21,314 square foot building for a Daycare Center-Children	09/09/20	<b>pending PC January 2021</b>
6	2518 Thayer Street	R1	Minor Variation	Building lot coverage for a screened-in rear porch	10/01/20	determination after 12/16/20
7	2648 Sheridan Road	R1	Major Variation	Circular driveway	11/17/20	<b>pending ZBA 12/15/20</b>
7	2226 Hartzell Street	R1	Minor Variation	Street side yard setback for 2-story addition	12/02/20	pending revision from the applicant



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: December 4, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, December 4, 2020

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1815 Ridge Avenue	Senior Living Facility	Fence, pedestrian canopy and streets are in good shape. Exterior brick work continues. Crane will be removed soon. Site is being maintained.	12/3/2020
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	Fences and sidewalks are in good condition. Interior work continues. Site is being maintained.	12/3/2020
4	1555 Ridge	Multi-Family Building	Ground level exterior block walls almost complete. Site and fence are in good order.	12/3/2020
8	1011 Howard (Evergreen Senior Housing)	Senior Living Facility	Site and fence are in good order. Soil retention installation has been completed. Existing commercial structure has been deconstructed. Site is being maintained.	12/3/2020



To: Honorable Mayor and Members of the City Council

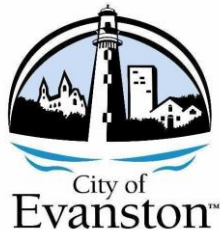
From: Gary Gerdes, Building and Inspection Services Manager

Subject: Monthly Construction Valuation and Permit Fee Report

Date: December 3, 2020

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2019. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.



DATE: December 3, 2020  
 TO: Erika Storlie, Interim City Manager  
 FROM: Gary Gerdes, Building and Inspection Services Division Manager  
 SUBJECT: Building Permit & Construction Value Financial Report for November, 2020

**BUILDING PERMIT FEES**

Total Permit Fees Collected for the Month of November 2020	\$ 328,846
Total Permit Fees Collected Fiscal Year 2020	\$ 5,676,386
Total Permit fees Collected for the Month of November 2019	\$ 250,149
Total Permit Fees Collected Fiscal Year 2019	\$ 4,187,079

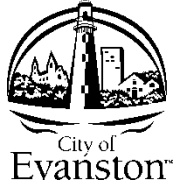
**CONSTRUCTION VALUES**

<b>TOTAL CONSTRUCTION VALUE FOR NOVEMBER 2020</b>	\$ 15,473,144
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2020</b>	\$ 308,150,150
<b>TOTAL CONSTRUCTION VALUE FOR NOVEMBER 2019</b>	\$ 10,852,153
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2019</b>	\$ 206,961,246

**OTHER FEES**

Total ROW Permit fees Collected for the Month of November 2020	\$ 44,325
Total ROW Permit Fees Collected Fiscal Year 2020	\$ 498,968

000000000000



# Memorandum

To: Honorable Mayor and Members of the City Council

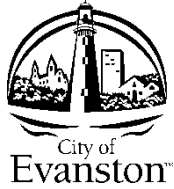
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: December 4, 2020

Ward	Property Address	Business Name	Date Received	Current Status
7	2120 Central St	Vinissimo	9/23/2020	License Issued
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
1	1607 Chicago Ave	Bobba Tea Shop	5/6/2020	Permit Approved – Pending Issuance
4	1012-14 Davis St	Guidepost Day Care Center	04/08/2020	Building Permit Issued – Pending Inspections
7	2311 Campus Dr	The Protein Bar@NU	03/09/2020	On Hold
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Building Permit Issued – Pending Inspections
8	619 Howard St	Palmtree 619	2/21/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: December 2, 2020

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8097 or [bgeorge@cityofevanston.org](mailto:bgeorge@cityofevanston.org) if you have any questions or need additional information.



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



*WEEK ENDING DECEMBER 4, 2020*

## **#AllInIllinois** **#StayHomeSaveLives** **#ItOnlyWorksIfYouWearIt**

### ***NWMC Here to Help Update***

As we reported before the Thanksgiving break, the entire state was placed under the [Tier 3 Resurgence Mitigations](#) contained in the Restore Illinois plan beginning on November 20. On Monday, Governor Pritzker announced that the mitigations would remain in place for the “next few weeks”, pending results of Thanksgiving holiday surge and until consistent improvement in test positivity are seen. Mayors from around the region, including *Highland Park Mayor Nancy Rotering*, participated in a video series to urge residents to be safe during Thanksgiving. The first video can be viewed [here](#) and the second can be viewed [here](#). A third video was filmed and will be aired over the holidays. Municipalities are requested to share the videos via broadcast channels and social media.

On Thursday, Governor Pritzker’s staff and Illinois Department of Public Health (IDPH) Director Dr. Ngozi Ezike held a conference call with mayors and county board chairs to discuss vaccination planning. Dr. Ezike discussed the potential for emergency use authorization of vaccines from Pfizer and Moderna and, if approved, possible delivery to Illinois beginning December 15. She said initial supplies of COVID-19 vaccines will be limited and issued according to the state’s vaccine prioritization plan. The plan is based on guidance from the Centers for Disease Control Advisory Committee on Immunization Practices and the National Academies of Sciences.

IDPH has posted a draft [Mass Vaccination Planning Guide](#) on its website, which covers topics such as allocation, distribution, prioritization, training and communications. According to the planning guide and due to limited initial availability of the vaccines, Dr. Ezike said that the state will prioritize distribution among critical health care workers, long term care residents and staff, first responders, etc. She noted that, at this time, the vaccines are only authorized for adults 18 and older; there is no authorization to use the vaccines on children at this point. For further information and updates, please visit the [Vaccination Plan](#) page on the IDPH COVID-19 website.

Dr. Ezike stated that the goal is to achieve an 80% vaccination rate and discussed challenges including logistics, communications and messaging regarding the importance of receiving the vaccine. She answered questions from the more than 300 participants on the call including: whether the vaccine would be mandated (no current plans); whether the vaccine can be required as a condition of employment (consult with local legal counsel) dosage amounts (2, 3-4 weeks apart for the Pfizer and Moderna vaccines); and, side effects (injection site pain, pronounced malaise for up to 24 hours after injection). Governor Pritzker’s staff noted that a frequently asked questions document will soon be forwarded to the Councils of Government, Metropolitan Mayors Caucus and Illinois Municipal League for distribution to their members.

In Washington, a bipartisan group of congressional lawmakers on Tuesday unveiled a \$908 billion relief proposal which includes \$160 billion for state and local governments. House and Senate leadership engaged in discussions on the package but no agreement had been reached as of this morning. Congress must pass a spending bill by December 11 to avoid a government shutdown and the COVID-19 relief package is expected to be added to the \$1.4 trillion omnibus spending legislation, which would fund the federal government through September 30, 2021.

Finally, this morning staff sent the 23<sup>rd</sup> update of NWMC member responses on business/resident assistance and best practices undertaken in response to the COVID-19 pandemic. This week's NWMC Here to Help update includes information and staff observations from: *Mount Prospect* (Business Assistance and Resident Assistance); *Schaumburg* (Business Assistance); *Winnetka* (Business Assistance and Resident Assistance); and, NWMC member surveys. The document will be updated and sent to the membership as significant responses and updates are received, so keep those updates coming!

As always, staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. Please do not hesitate to use NWMC staff as a resource and please contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

### ***Executive Board Sets December 9 Membership Meeting Agenda***

The NWMC Executive Board met Wednesday to set the agenda for the December 9 NWMC Board meeting. Highlighting the agenda will be a presentation on the new [NWMC website](#), which went live on November 14. Staff will provide status reports on the NWMC Work Plan and COVID-19/NWMC Here to Help efforts. Members will consider the outline for the 2020 NWMC Legislative Program and alternatives to conducting the annual Legislative Brunch, which traditionally serves as the launch of the program. Finally, members will consider amendments to the NWMC Financial Policy and Financial Procedures/Controls document as well as a new contract for legislative consulting services. We look forward to seeing everyone at the December 9 NWMC Board meeting! *Staff contacts: Mark Fowler, Larry Bury*

### ***Transportation Committee Discusses Legislative Priorities, Multimodal Plan***

On Thursday, the NWMC Transportation Committee met to discuss legislative priorities for the coming year. Staff presented proposed language in the NWMC state and federal legislative programs to address capital investments in infrastructure and multimodal transportation networks. Staff also shared a sign-on letter created by Transportation for America that advocates for federal dollars being prioritized for maintenance over new roads. Finally, the committee received a presentation from staff on GIS tools that will be used to monitor implementation progress of the NWMC Multimodal Plan and received updates from regional agency partners. *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***IDOT Releases Guidance for Delinquent Bridge Inspections***

Recently, the Illinois Department of Transportation (IDOT) released a circular letter that details guidance on the completion of delinquent bridge inspections. The letter explains the background on state compliance with the National Bridge Inspection Standards (NBIS) and the process for inspections. Procedures vary depending on the number of days delinquent from Inspection Interval Date, and the specific policies for each category are included. For more information, please refer to [IDOT Circular Letter 2020-19](#), or contact Mr. William Beisner, Bridge Management and Inspection Unit Chief, [DOT.BBS.BridgeMgmt@illinois.gov](mailto:DOT.BBS.BridgeMgmt@illinois.gov). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Mayors Caucus to Discuss Residential Solar Opportunities***

*From the desk of Metropolitan Mayors Caucus Sustainability Specialist Cheryl Scott:*

Our next [Environment Committee](#) meeting is less than two weeks away.

Topic: Community Solar Clearinghouse Solutions (CS<sup>2</sup>) Program for Residents

Date: December 15, 2020

Time: 10:00 – 11:30 AM

Join: <https://us02web.zoom.us/j/85423278440?pwd=ME5ObmdsL3ZEYktrd2N0OEcvVjBIZz09>

(There is no need to register. Please use the above link to join the meeting on Dec. 15.)

The Caucus has expanded its [CS2 program](#) to allow municipalities to extend community solar subscription opportunities to their residents. Join us to learn about the [Municipally Sponsored CS2 Program for Residential Accounts](#) piloted by the Village of Oak Park and the 6 communities of the North Shore Electricity Aggregation Consortium (NSEAC) and consider being a part of the expansion of this program.

Municipalities have earned residents' trust as credible advisors in electricity purchasing decisions through municipal aggregation programs that achieved savings for residential and small business customers. Municipalities can also have a unique leadership role in supporting the development of community solar in Illinois.

Leveraging the research and procurement efforts invested in the CS<sup>2</sup> program that created [subscription opportunities for municipal electricity accounts](#), the Caucus, the Power Bureau, NSEAC, and MC Squared Energy Services have partnered to create a municipally sponsored community solar subscription program that offers residential customers fair and transparent terms and guaranteed cost savings. NSEAC members conducted outreach to their residents about CS<sup>2</sup> (see examples from [Deerfield](#) and [Lake Bluff](#)) and in just a few weeks, 700 residents signed up for community solar subscriptions facilitated by the Power Bureau and MC Squared. Additional communities are now invited to participate in the CS<sup>2</sup> Program for Residents.

Speakers from the Power Bureau, the *City of Highland Park*, the Village of Oak Park, and MC Squared will describe the CS<sup>2</sup> Program for Residents. An agenda will be provided prior to the meeting. *Staff contact: Mark Fowler*

### ***Last Call for UIC MPA Capstone Partners – Proposals Due TODAY!***

*From the desk of University of Illinois at Chicago Public Administration Associate Professor James Thompson:*  
I would be grateful if you could let your members know of the opportunity to submit proposals for Capstone projects for the spring 2021 semester. These “learning in action” projects give graduating Master of Public Administration and Master of Public Policy students at the University of Illinois - Chicago (UIC) the opportunity to work on practical problems with the support of faculty in a real-world situation. Each student team works with a client agency or organization on a particular problem or challenge on which the students' expertise can be brought to bear. Areas of specialization include financial management, human resource management, public policy, program evaluation, and information management. The projects last the entire semester so that there is an opportunity for the students to do in-depth work.

The deadline for project proposals for the spring semester is December 4. The request for proposals, application form, and examples of past projects can be found at the following URL - <https://go.uic.edu/capstone>. Please contact Professor Thompson with any questions, [jthomp@uic.edu](mailto:jthomp@uic.edu) or 312-355-0304. *Staff contact: Mark Fowler*

### ***Meetings and Events***

*NWMC Board of Directors* will meet on Wednesday, December 9 at 7:00 p.m. via videoconference.

*NWMC Legislative Committee* will meet on Wednesday, December 16 at 8:30 a.m. via videoconference.

### ***NWMC Staff***

Mark Fowler	Executive Director	<a href="mailto:mfowler@nwmc-cog.org">mfowler@nwmc-cog.org</a>
Larry Bury	Deputy Director	<a href="mailto:lbury@nwmc-cog.org">lbury@nwmc-cog.org</a>
Ellen Dayan, CPPB	Purchasing Director	<a href="mailto:edayan@nwmc-cog.org">edayan@nwmc-cog.org</a>
Marina Durso	Program Associate for Administrative Services	<a href="mailto:mdurso@nwmc-cog.org">mdurso@nwmc-cog.org</a>
Karol Heneghan	Executive Administrative Assistant/Office Manager	<a href="mailto:kheneghan@nwmc-cog.org">kheneghan@nwmc-cog.org</a>
Kendra Johnson	Program Associate for Transportation	<a href="mailto:kjohnson@nwmc-cog.org">kjohnson@nwmc-cog.org</a>
Matt Pasquini	Program Associate for Transportation	<a href="mailto:mpasquini@nwmc-cog.org">mpasquini@nwmc-cog.org</a>
Chris Staron	Policy Analyst	<a href="mailto:cstaron@nwmc-cog.org">cstaron@nwmc-cog.org</a>

Phone: 847-296-9200  
[www.nwmc-cog.org](http://www.nwmc-cog.org)

# Transportation Newsletter

December 2020  
Volume 12 Issue 12

Northwest Municipal Conference  
1600 E. Golf Rd. Suite 0700 Des Plaines, IL 60016  
Phone: 847-296-9200      [www.nwmc-cog.org](http://www.nwmc-cog.org)  
Cover Photo: Village of Elk Grove Village



Northwest Municipal Conference

## Dates to Remember:

*\*\*No December meetings scheduled\*\**



## Transportation Committee Discusses Legislative Priorities, Multimodal Plan

The NWMC Transportation Committee met on Thursday, December 3 to discuss legislative priorities for the upcoming year. Staff presented proposed language in the NWMC state and federal legislative programs to address capital investments in infrastructure and multimodal transportation networks. Staff also shared a sign-on letter created by Transportation for America that advocates for federal dollars being prioritized for maintenance over new roads. Finally, the committee received a brief presentation from staff on GIS tools that will be used to monitor progress made in implementing the NWMC Multimodal Plan and received agency updates from regional partners.

## Bicycle and Pedestrian Committee Provides Feedback on Multimodal Plan Tools

During the November 17 Bicycle and Pedestrian Committee meeting, NWMC staff gave the Committee a preview of two GIS applications intended to help track the progress on [priority bicycle corridors](#) and [sidewalk gaps](#) identified in the NWMC Multimodal Plan. These tools will be used by member communities and staff to identify segments of priority bicycle corridors and sidewalks as non-existing, in progress or complete. Staff also presented the annual survey developed during the Multimodal Plan process and requested feedback. Communities are encouraged to explore the tools and provide feedback online by January 8, 2021.

## IDOT Releases Guidance for Delinquent Bridge Inspections

The Illinois Department of Transportation (IDOT) recently released a circular letter that details guidance on the completion of delinquent bridge inspections. The letter explains the background on state compliance with the National Bridge Inspection Standards (NBIS) and the process for inspections. Procedures vary depending on the number of days delinquent from Inspection Interval Date, and the specific policies for each category are included. For more information, please refer to [IDOT Circular Letter 2020-19](#), or contact Mr. William Beisner, Bridge Management and Inspection Unit Chief, [DOT.BBS.BridgeMgmt@illinois.gov](mailto:DOT.BBS.BridgeMgmt@illinois.gov).

## IDOT Issues Notice of Funding Opportunity for Truck Access Route Program

The Illinois Department of Transportation (IDOT) recently issued a Notice of Funding Opportunity (NOFO) for the FY 2022 funding cycle of the [Truck Access Route Program \(TARP\)](#). IDOT has proposed that the program continue to be funded at the \$7 million level with funding available in July 2021. Eligible routes should terminate at a designated truck route or municipality and begin at either a truck generator or another designated truck route or municipality. TARP funding provides \$45,000 per lane mile and \$22,000 per eligible intersection, with a maximum of 50% of the project cost or \$900,000, whichever is lower. Applications are due to IDOT District offices by 4:30 p.m. on Friday, December 18. For more information and to access the application please see [IDOT's circular letter](#) or contact Mr. Stephane B. Seck-Birhame, [babilible.seck@illinois.gov](mailto:babilible.seck@illinois.gov).



Village of Buffalo Grove

## Metropolitan Mayors Caucus Releases EV Readiness Resources

The Metropolitan Mayors Caucus (MMC) recently released an EV Readiness Checklist and Decision Guide for Local Governments, available at no cost below.

- [EV Readiness Checklist](#)
- [EV Readiness Decision Guide for Local Governments](#)

The EV Readiness Checklist provides a list of actions communities can take to ensure they are prepared for the expected increase in electric vehicles in the future. The EV Readiness document was modeled off of the successful SolSmart program, which offered a checklist of actions and resources as a first step for municipalities to become solar ready.

Their second product is our EV Readiness Decision Guide for Local Governments. This guide assists municipalities in the planning and purchasing process as they decide which EVs or EV charging stations are right for their community's needs. This guide can help communities select EV charging station sites, consider parking issues, measure success, and more. For more information, please see the [Becoming EV Ready webpage](#) or contact Edith Makra, MMC Director of Environmental Initiatives, [emakra@mayorscaucus.org](mailto:emakra@mayorscaucus.org).

City of Des Plaines



## New Video from CMAP Highlights Freight Rail Challenges and Opportunities

The Chicago Metropolitan Agency for Planning (CMAP) created a short [video](#) to show the importance of issues at highway-rail at-grade crossings and to identify the strategies to address these challenges. The region's rail system helps make northeastern Illinois a premier freight hub in the country, moving 25% of the nation's freight trains, and \$1.3 trillion in goods, each year. But there are challenges where rails cross our highways, such as traffic backups, air pollution and safety issues. More information regarding On to 2050's freight recommendations are available on [CMAP's website](#).

## Metra Introduces Bike Car on Milwaukee District-North Line

On November 7, Metra debuted its first Bike Car, intended to provide more room for multimodal travelers who take their bicycles on the train. The Bike Car can carry 16 bicycles, as opposed to the current limit of 5 on Metra's accessible cars. A unique paint scheme was applied to the Bike Car to make it easily identifiable for riders.

The pilot program will run until the spring of 2021 and is intended to be extended to Sunday schedules once an additional car is completed. Please see Metra's website for a full [schedule](#). More information on the Bike Car pilot and Metra's bike policies in general are available in their [press release](#).



City of Lake Forest

Northwest Municipal Conference  
1600 E. Golf Rd Suite 0700 Des Plaines, IL 60016  
Phone: 847-296-9200 | [www.nwmc-cog.org](http://www.nwmc-cog.org)

Kendra Johnson: 847-296-9200 ext. 131  
[KJohnson@nwmc-cog.org](mailto:KJohnson@nwmc-cog.org)

Matthew Pasquini: 847-296-9200 ext. 128  
[MPasquini@nwmc-cog.org](mailto:MPasquini@nwmc-cog.org)