

Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, City Manager
Subject: Weekly City Manager's Update
Date: November 6, 2020

STAFF REPORTS BY DEPARTMENT



Weekly Report for October 29, 2020 – November 4, 2020
**There will be no 311 report this week*

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report
Monthly CV/Permit Fee Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, November 9, 2020

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, November 10, 2020

Board of Local Improvements - CANCELED

www.cityofevanston.org/boardofimprovements

Arts Council

www.cityofevanston.org/artscouncil

Preservation Commission

www.cityofevanston.org/preservationcommission

Wednesday, November 11, 2020

Design and Project Review Committee

www.cityofevanston.org/dapr

Plan Commission

www.cityofevanston.org/plancommission

Thursday, November 12, 2020

Environment Board

www.cityofevanston.org/environmentboard

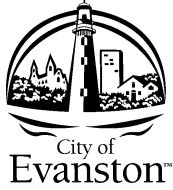
Mental Health Board

www.cityofevanston.org/mentalhealthboard

Thursday, November 13, 2020

Utilities Commission

www.cityofevanston.org/utilitiescommission



Memorandum

To: Erika Storlie, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of November 2, 2020

Date: November 6, 2020

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of November 2, 2020

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Administrative Services	Third Party Administration: General Liability and Worker's Compensation	The City of Evanston's Legal Department and Administrative Services Department are seeking proposals from experienced firms for: Third Party Administration for General Liability & Worker's Compensation.	TBD	12/1	1/11

2020 Council Agenda Items

Printed from Asana

November 9

- Kelley Gandurski:** 96-R-20, Extending the State of Emergency Until December 14, 2020

Department: Law
Council Action: Res
Council or Committee: CC
Action: For Action
iCompass Status: Approved

- Johanna Nyden:** sidewalk snow removal/snow rules

Department: Community Dev
Council Action: Annouc
Council or Committee: CC
iCompass Status: Not Entered in System

- klewislakin:** 2021 Budget Ordinance -

Department: CMO
Council Action: SPB
Council or Committee: CC
Action: For Introduction
iCompass Status: Not Entered in System

- klewislakin:** Ordinance xx-O-20 Corporate Tax Levy

Department: CMO
Council Action: SPB
Council or Committee: CC
Action: For Introduction
iCompass Status: Not Entered in System

- klewislakin:** Ordinance xx-O-20 General Assistance Tax Levy

Department: CMO
Council Action: SPB
Action: For Introduction
Council or Committee: CC
iCompass Status: Not Entered in System

- klewislakin:** Ordinance xx-O-20 Library Tax Levy

Department: CMO
Council Action: SPB
Action: For Introduction
Council or Committee: CC

iCompass Status: Not Entered in System

klewislakin: Ordinance 115-O-20 SSA #6 Tax Levy

Department: CMO
Council Action: SPB
Action: For Introduction
Council or Committee: CC
iCompass Status: Approved

klewislakin: Ordinance 116-O-20 SSA #7 Tax Levy

Department: CMO
Council Action: SPB
Action: For Introduction
Council or Committee: CC
iCompass Status: Approved

klewislakin: Ordinance 117-O-20 SSA #8 Tax Levy

Department: CMO
Council Action: SPB
Action: For Introduction
Council or Committee: CC
iCompass Status: Approved

klewislakin: Ordinance 118-O-20 SSA #9 Tax Levy

Department: CMO
Council Action: SPB
Action: For Introduction
Council or Committee: CC
iCompass Status: Approved

Hitesh Desai: 2020 Debt Abatement Resolutions 98-R-20 to 112-R-20

Department: CMO
Council Action: SPB
Council or Committee: CC
Action: For Action
iCompass Status: Approved

Minutes of Oct 19 and Oct 26 CC

Council Action: Bus
Action: For Action
Council or Committee: CC
iCompass Status: Not Entered in System

Luke Stowe: Holiday Parking

Department: Admin Serv
Council Action: Annouc
Council or Committee: CC

Action: For Action
iCompass Status: Pending Approval

Paulina Martínez: Proclamation - Native American Heritage Month-November

Department: CMO
Council Action: Proc
Council or Committee: CC
iCompass Status: Entered

Hitesh Desai: Truth in Taxation Hearing

Department: CMO
Council Action: Comm
Council or Committee: CC
iCompass Status: Approved
Action: For Discussion

Kumar Jensen: Resolution 92-R-20, Amending the Plan of Operation and Governance for the City of Evanston Electricity Aggregation Program

Department: CMO
Council Action: Ord
Council or Committee: APW
Action: For Introduction
iCompass Status: Not Entered in System

Hitesh Desai: Payroll, Bills and Credit Card

Department: CMO
Council Action: Bus
Council or Committee: APW
Action: For Action
iCompass Status: Not Entered in System

David Stoneback: Res 100-R-20 BRIC funding

Department: Public Works
Council Action: Res
Council or Committee: APW
Action: For Action
iCompass Status: Approved

Luke Stowe: Holiday Parking

Department: Admin Serv
Action: For Introduction
Council or Committee: APW

Lawrence C. Hemingway: Ordinance 99-O-20 Amending the City Code to Change the Title of the Parks, Recreation and Community Services Department to the Parks and Recreation Department

Department: Parks & Rec
Council Action: Ord

Council or Committee: APW
Action: For Intro and Action
iCompass Status: Approved

Hitesh Desai: Ordinance - Wheel Tax Late Fee Charge

Department: CMO
Council Action: Ord
Council or Committee: APW
Action: For Introduction
iCompass Status: Approved

David Stoneback: Ordinance for Solid Waste Charge increases

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Introduction
iCompass Status: Approved

Johanna Nyden: Resolution - 2404 Ridge

Action: For Action
Department: Community Dev
Council Action: Res
Council or Committee: PD
iCompass Status: Approved

Johanna Nyden: Resolution 87-R-20, Approving a Plat of Resubdivision for 1605-1631 Chicago Avenue

Department: Community Dev
Council Action: Res
Council or Committee: PD
Action: For Action
iCompass Status: Approved
Notes: Copied to Nov.9 Agenda

Johanna Nyden: Ordinance 35-O-20 Ground Floor uses in the D2 District

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Introduction
iCompass Status: Approved

Johanna Nyden: Ordinance 98-O-20, 1605-1631 Chicago Avenue - for Major Adjustment to existing Merion Planned Development

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Action
Notes: Copied to Nov.9 Agenda
iCompass Status: Approved

Johanna Nyden: Ordinance, Amending Permit Fee Schedule to add a Recording Fee

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Introduction
iCompass Status: Not Entered in System

 Johanna Nyden: Ordinance, 1900 Sherman Ave - Map Amendment and Planned Development for 16-story multi-family residential building

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Introduction
iCompass Status: Approved

 Kimberly Richardson: Ordinance 103-O-20 (\$15,990 annual compensation with the City to cover insurance costs);

Department: CMO
Council Action: Ord
Council or Committee: Rules
Action: For Action
Notes: Memo requirements amendment
iCompass Status: Approved

 Kimberly Richardson: Ordinance 105-O-20, Setting Compensation for the Mayor

Department: CMO
Council Action: Ord
Council or Committee: Rules
Action: For Action
iCompass Status: Approved
Notes: copied to Nov.9 Agenda

 Kimberly Richardson: Ordinance 104-O-20, Setting Compensation for the City Clerk

Department: CMO
Council Action: Ord
Council or Committee: Rules
Action: For Action
Notes: copied to Nov.9 Agenda
iCompass Status: Approved

 Kimberly Richardson: Ordinance 100-O-20;to Reduce the Number of Members on the Commission

Department: CMO
Council Action: Ord
Council or Committee: Rules
Action: For Action
Notes: copied to Nov.9 Agenda
iCompass Status: Approved

Kimberly Richardson: Ordinance 102-O-20 - Creations of the Reparations Committee

Department: CMO

Council Action: Ord

Council or Committee: Rules

Action: For Action

Notes: Amendment to ord. lanaguage, update language not entered into lcompass

iCompass Status: Approved

 Lawrence C. Hemingway: Resolution 90-R-20 Designating that Portion of Church Street between Dodge Avenue and Darrow Avenue with the Honorary Street Name Sign, "Clifford James Wilson Way

Department: Parks & Rec

Council Action: Res

Council or Committee: HS

iCompass Status: Approved

Action: For Action

 Paul Zalmezak: West Evanston TIF Consultant RFP Award

Department: CMO

Council Action: Bus

Council or Committee: ED

Action: For Action

iCompass Status: Not Entered in System

 Paulina Martínez: Request for Funding for the 2020 Great Merchants Grant Program

Department: CMO

iCompass Status: Approved

Council or Committee: ED

Action: For Action

Council Action: Bus

 Sarah Flax: CDBG-CV Funding for Rent Assistance under special order of business

iCompass Status: Pending Approval

Department: Community Dev

 Darlene Francellno: Rotary Club of Evanston 100th Anniversary - November 19, 2020

Department: CMO

Council Action: Proc

iCompass Status: Entered

 Paulina Martínez: Creation of a New Tax Increment Finance District in Fifth Ward

Department: CMO

iCompass Status: Not Entered in System

 Paulina Martínez: resolution for a HHS committee

Department: CMO

iCompass Status: Not Entered in System



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: November 4, 2020

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, October 28, 2020 - November 4, 2020

Backlog (business days received until reviewed): 8

Volume (number of cases pending staff review): 21

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2235 Sherman Avenue	R1	Building Permit	Post fire renovation/restoration for detached garage and back door	10/15/20	pending additional information from the applicant
1	2135 Sherman Avenue	R4a	Building Permit	Detached garage, 24x24	10/21/20	pending additional information from the applicant
2	1708 Lake Street	R3	Building Permit	Patio and pergola	04/03/20	non-compliant, pending revisions from the applicant
2	2101 Cleveland Street	R2	Building Permit	Rehab and addition	08/24/20	non-compliant, pending additional information from the applicant
2	1209 Dewey Avenue	R3	Zoning Analysis	New 2-unit dwelling on new lot, zoning lot split into 2 lots	09/21/20	pending additional information from the applicant
2	1809 Crain Street	R3	Building Permit	2nd-story addition, interior remodel	09/27/20	non-compliant, pending additional information and revisions from the applicant
2	1126 Pitner Avenue	R3	Building Permit	3-car detached garage	10/20/20	pending additional information from the applicant
2	1508 Florence Avenue	R3	Building Permit	Addition, enlarge garage	10/25/20	pending staff review
2	1230 Florence Avenue	R3	Building Permit	Interior and exterior alterations	10/26/20	pending staff review
3	1212 Judson Avenue	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
3	1217 Forest Avenue	R1	Building Permit	Replace driveway	10/25/20	pending additional information/revisions from the applicant
3	318 Dempster Street	R1	Building Permit	Relocate a/c unit, install new a/c unit	10/31/20	pending staff review
3	1208 Judson Avenue	R1	Building Permit	Rebuild front porch	11/01/20	pending staff review
4	1011 Ridge Court	R1	Building Permit	Dormers and interior remodel	07/17/20	non-compliant, pending revisions and minor variation application from the applicant
4	1408 Dempster Street	R1	Building Permit	Permeable driveway	09/24/20	non-compliant, pending revisions from the applicant
4	902 Asbury Avenue	R3	Building Permit	Renovate front and rear deck/porch	09/27/20	pending additional information from the applicant
4	1212 Sherman Avenue	R3	Building Permit	Coach house	10/06/20	non-compliant, pending revisions from the applicant
4	1227 Greenwood Street	R1	Zoning Analysis	2nd-story addition	10/27/20	pending staff review
4	1205 Ashland Avenue	R3	Building Permit	Roof mounted solar panels	10/31/20	pending staff review
5	2020 Ridge Avenue	C2	Building Permit	Interior remodel, exterior stairs and generators	09/28/20	pending additional information from the applicant
5	1928 Foster Street	R5	Building Permit	Carport	10/25/20	non-compliant, pending revisions from the applicant
5	2108 Green Bay Road	C2	Building Permit	Interior renovation, cleaners space	10/31/20	pending staff review
5	1929 Wesley Avenue	R5	Building Permit	1-story addition	10/31/20	pending staff review

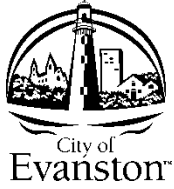
5	1102 Foster Street	R4a	Building Permit	Patio and pergola	11/01/20	pending staff review
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2426 Hartzell Street	R1	Building Permit	Enlarge deck, cover deck with roof	06/24/20	pending additional information from the applicant
6	3321 Colfax Street	R1	Building Permit	Brick patio and walk	06/30/20	pending revisions from the applicant
6	2650 Lincolnwood Avenue	R1	Building Permit	Front porch	08/17/20	pending additional information/revisions from the applicant
6	2831 Hartzell Avenue	R1	Building Permit	New single-family residence	09/20/20	non-compliant, pending revisions from the applicant
6	2221 Forestview Road	R1	Building Permit	Replace 2-car garage with new 2-car garage	09/24/20	non-compliant, pending revisions and minor variation application
6	2340 Ewing Avenue	R1	Building Permit	Paver patio and stone stairs	09/27/20	non-compliant, pending revisions from applicant
6	2501 Greeley Avenue	R1	Zoning Analysis	Front porch, 8x22	10/12/20	pending additional information from the applicant
6	2634 Lawndale Avenue	R1	Building Permit	Addition and remodel garage	10/25/20	non-compliant, pending minor variation application submittal
6	3044 Grant Street	R1	Building Permit	In ground pool, deck and patio	10/25/20	pending additional information/revisions from the applicant
6	2521 Hartzell Street	R1	Building Permit	Parking pad next to garage	10/25/20	pending staff review
6	3520 Hillside Road	R2	Building Permit	Front and back walks, patio	10/31/20	pending staff review
6	2727 Payne Street	R1	Building Permit	2-story addition	10/31/20	pending staff review
6	3501 Hillside Road	R2	Building Permit	Install steppers and patio	11/01/20	pending staff review
6	2306 Central Park Avenue	R1	Building Permit	Detached garage, 20x20	11/01/20	pending staff review
6	2226 Hartzell Street	R1	Zoning Analysis	2-story addition	11/04/20	pending staff review
7	1013 Colfax Street	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
7	2753 Girard Avenue	R1	Building Permit	Paver patio installation	07/28/20	non-compliant, pending additional information and revisions from the applicant
7	2119 Colfax Street	R1	Zoning Analysis	Replace concrete walk with brick pavers, new patio and paver walk	08/20/20	pending additional information from the applicant
7	1322 Isabella Street	R1	Building Permit	Basement remodel	09/08/20	pending revisions and additional information from the applicant
7	2200 Grey Avenue	R1	Building Permit	Replace patio with larger stone and gravel patio	10/11/20	non-compliant. pending revisions
7	2648 Sheridan Road	R1	Building Permit	Addition	10/13/20	non-compliant, pending major variation application
7	1800 Chancellor Street	R1	Building Permit	Interior renovation, shed and gable dormer additions at 2nd story	10/16/20	pending additional information from the applicant
7	2215 Grant Street	R1	Zoning Analysis	Demolish existing garage, construct new 2-car detached garage/coach house	10/28/20	pending additional information from the applicant
7	2751 Broadway Avenue	R1	Building Permit	Paver patio	11/01/20	pending staff review

8	342 Dewey Avenue	R1	Building Permit	Roof mounted solar panels	10/08/20	pending additional information from the applicant
8	311 Florence Avenue	R1	Building Permit	Solar panels	10/30/20	pending staff review
8	222 Chicago Avenue	C1	Building Permit	Replace antennas and associated equipment at existing cell tower	10/31/20	pending staff review
9	1120 Cleveland Street	R2	Building Permit	Paver patio installation	07/24/20	non-compliant, pending revisions from the applicant
9	1208 Monroe Street	R2	Building Permit	Remove existing walk and replace with larger concrete area	08/16/20	pending additional information/revisions from the applicant
9	1708 Keeney Street	R2	Building Permit	Above ground pool	08/17/20	pending additional information/revisions from the applicant
9	1101 South Boulevard	R2	Building Permit	New single-family residence	09/08/20	pending additional information/revisions from the applicant
9	718 South Boulevard	R3	Building Permit	2-story addition	10/02/20	pending additional information from the applicant
9	728 Elmwood Avenue	R1	Building Permit	Demo existing porch, construct new porch	10/25/20	pending staff review
9	2114 Warren Street	R2	Building Permit	2-story addition	10/26/20	pending staff review
9	1924 Keeney Street	R2	Zoning Analysis	1-story addition	11/03/20	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending CC 11/09/20
1	1900 Sherman Avenue	R6	Planned Development	Planned Development for a 16-story, 168-unit residential age restricted building with 37 below-grade parking spaces (Jane Perlman Apartments)	06/16/20	pending P&D 11/09/20, CC
2	1235 Dodge Avenue	C1	Special Use	Special use for a convenience store	09/03/20	pending ZBA 11/17/20
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA
3	900 Edgemere Court	R1	Major Variation	Rear yard setback for addition	10/15/20	pending Preservation 11/10/20, DAPR 11/11/20, ZBA 11/17/20
4	800 Greenwood Street	C2	Special Use	Special use for Banquet Hall	09/08/20	pending P&D 11/23/20, CC
4	718 Main Street	B2/oDM	Planned Development	Planned Development for a 5-story mixed-use building with 120 dwelling units, 3,779 sq ft of commercial retail space, and 47 enclosed parking spaces	10/04/20	pending DAPR 11/11/20, PC 12/09/20
4	1330 Lake Street	R1	Fence Variation	Front and street side yard setbacks for a fence	10/13/20	determination after 10/30/20
4	429 Greenwood Street	R1	Fence Variation	Front yard fence	10/26/20	determination after 11/16/20
6	2715 Hurd Avenue	R1	Planned Development	Demolish existing structure (church), construct new 2-story 21,314 square foot building for a Daycare Center-Children	09/09/20	pending DAPR 11/11/20, PC 12/09/20
6	2518 Thayer Street	R1	Minor Variation	Building lot coverage for a screened-in rear porch	10/01/20	pending additional information from the applicant
6	2221 Forestview Road	R1	Minor Variation	Building lot coverage for a detached garage	10/19/20	determination after 11/05/20

6	2703 Lincolnwood Drive	R1	Fence Variation	Zero foot street side yard setback to fence	10/19/20	determination after 11/10/20
6	2743 Princeton Avenue	R2	Fence Variation	7' tall privacy fence in front yard replacing existing 5' tall fence	10/20/20	determination after 11/10/20
6	3038 Isabella Street	R1	Appeal	Appeal of Zoning Administrator's determination regarding a shed	10/15/20	pending ZBA 11/17/20
6	2659 Lincolnwood Drive	R1	Minor Variation	Building lot coverage for addition (ADU) to detached garage	10/27/20	determination after 11/16/20
7	2404 Ridge Avenue	R1	Plat of Subdivision	Subdivide zoning lot into 2 lots	06/26/20	pending P&D 11/09/20
7	2823 Sheridan Road	R1	Fence Variation	Fence located in front yard	10/20/20	determination after 11/12/20
8	2111 Dobson Street	R2	Minor Variation	Front yard and interior side yard setbacks for 2nd story addition over existing 1st story	10/16/20	determination after 11/06/20



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: November 6, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

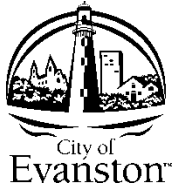
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, November 6, 2020

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1815 Ridge Avenue	Senior Living Facility	The fence, pedestrian canopy and streets around the project are in good shape. The last level of the building has been poured. Envelope is being closed. Site is being maintained.	11/5/2020
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	New driveway entrance off Ridge Avenue is complete. Interior buildout continues. Construction fence, streets and alleys around the site are in good order.	11/5/2020
4	1555 Ridge	Multi-Family Building	Elevator and stair core installations continue. The general contractor has been informed of early truck arrivals and is addressing with trade and material contractors. Site and construction fence are being maintained.	11/5/2020
8	1011 Howard (Evergreen Senior Housing)	Senior Living Facility	Sheeting and soil retention installations continue. Site is being maintained.	11/5/2020



To: Honorable Mayor and Members of the City Council

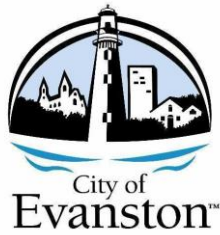
From: Gary Gerdes, Building and Inspection Services Manager

Subject: Monthly Construction Valuation and Permit Fee Report

Date: November 6, 2020

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2019. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.



DATE: November 6, 2020
 TO: Erika Storlie, City Manager
 FROM: Gary Gerdes, Building and Inspection Services Division Manager
 SUBJECT: Building Permit & Construction Value Financial Report for October, 2020

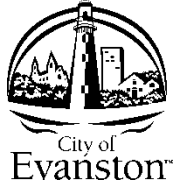
BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of October 2020	\$ 758,280
Total Permit Fees Collected Fiscal Year 2020	\$ 5,347,540
Total Permit fees Collected for the Month of October 2019	\$ 244,846
Total Permit Fees Collected Fiscal Year 2019	\$ 3,936,929

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR OCTOBER 2020	\$ 39,716,052
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2020	\$ 292,677,006
TOTAL CONSTRUCTION VALUE FOR OCTOBER 2019	\$ 11,541,516
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2019	\$ 196,109,093

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Memorandum

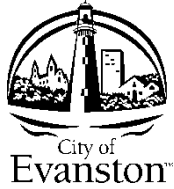
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: November 6, 2020

Ward	Property Address	Business Name	Date Received	Current Status
7	2120 Central St	Vinissimo	9/23/2020	Building Permit Issued – Pending Inspections
3	1309 Chicago Ave	Noir d'Ebene Chocolat et Patisserie	9/10/2020	Building Permit Issued – Pending Inspections
2	1813 Dempster St	Zentli	8/27/2020	Building Permit Issued – Pending Inspections
1	1607 Chicago Ave	Bobba Tea Shop	5/6/2020	Permit Approved – Pending Issuance
2	1906 Main St	4 Suns Fresh Juice	04/15/2020	Building Permit Issued – Pending Inspections
4	1012-14 Davis St	Guidepost Day Care Center	04/08/2020	Building Permit Issued – Pending Inspections
7	2311 Campus Dr	The Protein Bar@NU	03/09/2020	On Hold
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Building Permit Issued – Pending Inspections
8	619 Howard St	Palmhouse 619	2/21/2020	Building Permit Issued – Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: November 6, 2020

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8097 or bgeorge@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING NOVEMBER 6, 2020

#AllInIllinois #StayHomeSaveLives #ItOnlyWorksIfYouWearIt

NWMC Here to Help Update

As of Wednesday, all eleven regions in the state are officially under the enhanced COVID-19 [resurgence mitigations](#) outlined in the Restore Illinois plan, with Region 1 (including DeKalb and Boone counties) under the Tier 2 mitigations. Yesterday, Governor Pritzker discussed the latest [regional metrics](#) on the pandemic and suggested that additional mitigation measures will need to be implemented if the current trajectories continue.

As we reported last week, the Metropolitan Mayors Caucus held a regional teleconference with Chicago Mayor Lori Lightfoot to discuss the increased mitigation measures and their impact on local businesses, specifically bars and restaurants. The action items resulting from the call were to hold a meeting with Governor Pritzker to discuss the mayor's concerns and to also establish a task force comprised of the city and suburban councils of government to engage in further discussions with Governor Pritzker and to investigate ways to lessen the impact of the resurgence mitigations on local businesses.

On Wednesday, the Mayors Caucus Executive Committee held a conference call with Governor Pritzker. Each council of government provided comments, with *NWMC President and Lake Bluff Village President Kathy O'Hara* requesting improved communication and partnership with the region's mayors to assist residents and businesses in addressing the myriad issues posed by the pandemic. Also on Wednesday, the Mayors Caucus announced formation of the Regional COVID Task Force which will be responsible for "investigating and recommending strategies and policies the Chicago region and its municipalities should consider implementing to fight the COVID-19 pandemic." The Caucus requested that each council of government appoint three members to the task force, which will begin meeting on November 13. President O'Hara appointed *Mount Prospect Mayor Arlene Juracek* and *Schaumburg Mayor Tom Dailly* to join her on the task force. Staff will monitor the activities of the task force, solicit feedback from the membership and provide additional information as events warrant.

As always, staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. Please do not hesitate to use NWMC staff as a resource and please contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

Learn About Hosting a GRCorps Member TODAY – Interest Forms Due November 10

From the desk of Metropolitan Mayors Caucus Director of Environmental Initiatives Edith Makra:

Are you interested in hosting a GRCorps Member in your community? The GRCorps program connects emerging sustainability professionals with municipalities to help them achieve the sustainability goals and objectives of the Greenest Region Compact. GRCorps members will provide full-time voluntary service for participating communities beginning from October 2021-September 2022. See our [webpage](#) for examples of projects that GRCorps Members have completed in previous years.

The Mayors Caucus is holding a GRCorps Host Information Session on Friday, November 6th, from 1:00 – 1:45 p.m. This session will provide a brief overview of the GRCorps program and outline the logistics of hosting a

member at your organization. Current GRCorps host site supervisors will be present to answer questions about the GRCorps host site experience and commitment.

This session will be recorded for those that cannot attend. The recording will be provided upon request.

Please find the registration information below.

GRCorps Host Information Session

Date: Friday, Nov. 6, 2020

Time: 1:00 – 1:45 p.m. Central Time

Register: Please register in advance for this meeting [here](#).

After registering, you will receive a confirmation email containing information about joining the meeting.

The deadline to [express interest](#) in hosting a GRCorps Member for 2021-2022 is November 10, 2020. *Staff contact: Mark Fowler*

SPC Awards New Dodge Police Pursuit and Special Services Vehicle Contracts

The Suburban Purchasing Cooperative (SPC) Governing Board is pleased to announce the award of the following 2021 Dodge Police & Special Service Vehicles to Roesch Chrysler Jeep Dodge of Elmhurst as the lowest responsive, responsible bidder:

Contract #	Vehicle	Base Price
200	Dodge Charger Pursuit Vehicles	RWD - \$24,985 AWD - \$26,982
201	Dodge Durango Vehicles	RWD SSV V6 - \$27,444 RWD SSV V8 - \$30,050 AWD Pursuit V6 - \$29,997 AWD Pursuit V8 - \$32,603
202	Dodge Ram 1500 SSV Crew Cab	\$26,961

The vehicle contracts run from November 4, 2020 through November 3, 2021. For questions or additional information, please contact staff or Roesch Truck Center Government & Fleet Sales Manager Michael Hilmers, 630-279-6000 (office), 630-247-5383 (cell) or Mikehilmers@roeschtrucks.com. *Staff contact: Ellen Dayan*

Mayors Caucus Issues Electric Vehicle (EV) Readiness Products

From the desks of Metropolitan Mayors Caucus Environment Committee and Energy Subcommittee Chairman and City of Geneva Mayor Kevin Burns and Director of Environmental Initiatives Edith Makra:

Our EV Readiness Checklist and Decision Guide for Local Governments are complete and available at no cost below and on our [Becoming EV Ready](#) webpage.

- [EV Readiness Checklist](#)
- [EV Readiness Decision Guide for Local Governments](#)

Our [EV Readiness Checklist](#) provides a list of actions communities can take to ensure they are prepared for the expected increase in electric vehicles in the future. We modeled our EV Readiness document off of the successful SolSmart program, which offered a checklist of actions and resources as a first step for municipalities to become solar ready.

Our second product, which has not been publicly released before today, is our [EV Readiness Decision Guide for Local Governments](#). This guide assists municipalities in the planning and purchasing process as they decide which EVs or EV charging stations are right for their community's needs. This guide can help your community select EV charging station sites, consider parking issues, measure success, and more.

As you pause to view these documents, we are also wondering about your community's interest in EVs, EV charging stations, and whether you would want to participate in a future EV Readiness cohort. Please fill out [this survey](#) by Nov. 13th, which will help us to alert you when resources become available.

Background

A year ago, we began a project to design an electric vehicle (EV) readiness program for municipalities. We wanted to provide a checklist of actions that municipalities could take to be prepared for the expected increase in EVs on the road, but we needed to know what issues were most important to you. We held [17 listening sessions](#) and gathered feedback from municipalities and other stakeholders on what should be included in this list. We wrote the checklist, the first phase of a future EV Readiness program, with your feedback in mind. When our EV Readiness team member, Tim Milburn of Green Ways 2Go, wrote the EV Readiness Decision Guide for Local Governments, he also considered the feedback we heard at listening sessions. However, we have not released this guide to the public until now.

Next Steps

The next phase of our project involves providing resources to help municipalities achieve action items on the checklist. We plan to work together to take steps towards municipal EV readiness and will create a recognition program to celebrate communities' successes. We are currently seeking funding for this phase. When we worked as a [SolSmart](#) Advisor, we assisted 35 communities in achieving SolSmart designation. Illinois leads the nation in the number of SolSmart communities - even surpassing California and Colorado. Once we obtain funding to move to the next phase of our program, we hope that our region will excel again, but this time in EV readiness. *Staff contact: Mark Fowler*

IGFOA to Host Firefighter's Pension Investment Fund Webinar

On Friday, November 13, from 10:00 a.m. to 11:00 a.m., the Illinois Government Finance Officers Association (IGFOA) will host a free webinar to introduce the Illinois Firefighters' Pension Investment Fund. Participants will learn about the accomplishments of the fund to date and the fund's ongoing efforts related to transition and communication. Presenters include Board Chair Chuck Sullivan, Executive Director Bill Atwood and Chief Financial Officer Davis Zaloga. Please visit the [event page](#) on the IGFOA website for more information and to register. *Staff contact: Mark Fowler*

UIC Seeks MPA Capstone Partners – Proposals Due December 4

From the desk of University of Illinois at Chicago Public Administration Associate Professor James Thompson:
I would be grateful if you could let your members know of the opportunity to submit proposals for Capstone projects for the spring 2021 semester. These “learning in action” projects give graduating Master of Public Administration and Master of Public Policy students at the University of Illinois - Chicago (UIC) the opportunity to work on practical problems with the support of faculty in a real-world situation. Each student team works with a client agency or organization on a particular problem or challenge on which the students' expertise can be brought to bear. Areas of specialization include financial management, human resource management, public policy, program evaluation, and information management. The projects last the entire semester so that there is an opportunity for the students to do in-depth work.

The deadline for project proposals for the spring semester is December 4. The request for proposals, application form, and examples of past projects can be found at the following URL - <https://go.uic.edu/capstone>. Please contact Professor Thompson with any questions, jthomp@uic.edu or 312-355-0304. *Staff contact: Mark Fowler*

IDOT Seeks Input on the FY 2021-2024 STIP

The Illinois Department of Transportation (IDOT) is seeking input for use in the planning and development of its upcoming Fiscal Years 2021-2024 Statewide Transportation Improvement Program (STIP), which can be uploaded by visiting the IDOT [website](#). Written comments can be emailed to DOT.STIP@illinois.gov or mailed to Bobby Johnson at the Illinois Department of Transportation, 2300 South Dirksen Parkway, Room 307, Springfield, Illinois 62764 through November 15. *Staff contacts: Kendra Johnson, Matt Pasquini*

Meetings and Events

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, November 17 at 10:30 a.m. via videoconference.

NWMC Legislative Committee will meet on Wednesday, November 18 at 8:30 a.m. via videoconference.

NWMC Finance Committee will meet on Wednesday, November 18 at 12:00 p.m. via videoconference.

NWMC Board of Directors will meet on Wednesday, November 18 at 7:00 p.m. via videoconference.

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