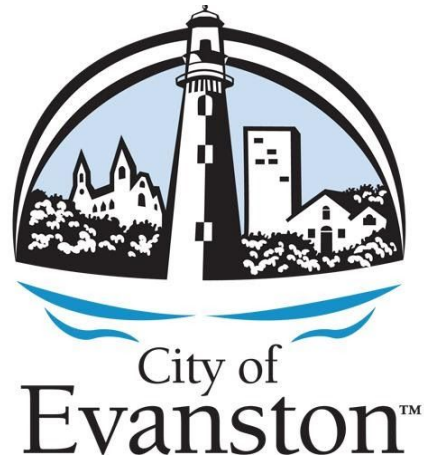


CITY OF EVANSTON

# FY 2021 Budget

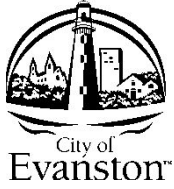
Responses to 2021 Budget Questions  
Through October 30, 2020



# Table of Contents

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0. Cover Page	2
1. Total City Debt	3
1b. Debt Attachment	4
2. Central Street Fire Stations	5
2b. Fire Station Maps	8
3. Consulting Services	9
4. Daily Operating Cost	11
5. Bond Rating Impact on Interest	12
6. Top 10 311 Requests	14
7. Videogaming Tax Information	19



# Memorandum

To: Honorable Mayor Hagerty and Members of the City Council

From: Hitesh Desai, Chief Financial Officer

Subject: City's GO bonds and Pensions liability

Date: October 30, 2020

**Question:** Please provide a one-page summary of all debt held by the City, including general obligation bond debt and pension liabilities

**Response:** The City reports its GO bond debt, pension liability and other debt in the annual audit reports known as Comprehensive Annual Financial Report (CAFR). The CAFR for the year ending December 31, 2019 is available on the City's website here: <https://www.cityofevanston.org/home/showdocument?id=58343>

The Long Term Debt Note 7, which begins on page 45 of the report (page 76 of the PDF), shows total debt and liabilities as of December 31, 2019. The one-page summary is included as an attachment to the memo. More information on each debt type can be found in subsequent pages of the CAFR report.

CITY OF EVANSTON, ILLINOIS

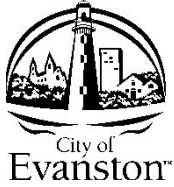
Notes to the Financial Statements  
For the Fiscal Year Ended December 31, 2019

NOTE 7. LONG-TERM DEBT

A. Changes in Long-Term Debt

	Interest Rate	Final Maturity Date	Balance 12/31/2018	Issued	Refunded	Payments	Balance 12/31/2019	Due Within One Year
<b>G.O. Debt Governmental Activities</b>								
Series 2010A	2.00%-3.625%	12/1/2029	\$ 4,395,000	\$ -	\$ -	\$ 335,000	\$ 4,060,000	\$ 345,000
Series 2010B	1.00%-3.30%	12/1/2019	948,066	-	-	948,066	-	-
Series 2011A	2.00%-4.50%	12/1/2031	9,412,933	-	-	589,421	8,823,512	605,016
Series 2012A	2.00%-3.25%	12/1/2032	5,960,000	-	-	640,000	5,320,000	645,000
Series 2013A	2.00%-4.75%	12/1/2033	8,695,000	-	-	490,000	8,205,000	500,000
Series 2013B	2.00%-3.00%	12/1/2025	10,696,847	-	-	1,680,457	9,016,390	1,739,508
Series 2014	1.25%-5.00%	12/1/2034	7,945,000	-	-	395,000	7,550,000	400,000
Series 2015A	2.00%-4.00%	12/1/2035	6,765,000	-	-	300,000	6,465,000	320,000
Series 2015B	2.00%-3.00%	12/1/2022	6,775,000	-	-	1,550,000	5,225,000	1,750,000
Series 2016A	2.00%-4.00%	12/1/2036	8,720,000	-	-	395,000	8,325,000	405,000
Series 2016B	2.00%-3.00%	12/1/2026	6,275,000	-	-	720,000	5,555,000	730,000
Series 2017A	3.00%-4.00%	12/1/2037	11,245,000	-	-	440,000	10,805,000	455,000
Series 2017B	4.00%-5.00%	12/1/2027	7,575,855	-	-	946,981	6,628,874	763,102
Series 2017C	2.05%-4.00%	12/1/2035	5,000,000	-	-	-	5,000,000	230,000
Series 2018A	3.12%-5.00%	12/1/2043	24,385,000	-	-	-	24,385,000	-
Series 2018B	2.29%-5.00%	12/1/2038	9,675,439	-	-	-	9,675,439	-
Series 2018C	4.00%-5.00%	12/1/2038	6,662,680	-	-	87,230	6,575,450	888,911
Series 2018D	3.70%-4.25%	12/1/2035	3,570,000	-	-	-	3,570,000	-
Series 2019A	1.72%-2.85%	12/1/2043	-	12,750,000	-	-	12,750,000	-
Series 2019B	1.66%-2.68%	12/1/2039	-	7,020,000	-	-	7,020,000	211,396
Subtotal Governmental Activities			<u>144,701,820</u>	<u>19,770,000</u>	<u>-</u>	<u>9,517,155</u>	<u>154,954,665</u>	<u>9,987,933</u>
Bonds premium			6,353,933	4,205,940	-	640,603	9,919,270	-
OPEB liability - City			17,123,787	3,521,783	-	-	20,645,570	805,914
OPEB liability - Internal Service Funds			97,800	15,514	-	-	113,314	4,423
Net pension liability - IMRF *			-	16,538,083	-	-	16,538,083	-
Net pension liability - Police Pension			118,270,093	-	-	8,623,507	109,646,586	-
Net pension liability - Firefighters' Pension			96,445,512	742,223	-	-	97,187,735	-
Compensated absences payable - City			10,030,764	3,512,905	-	4,012,307	9,531,362	3,812,545
Compensated absences payable - Internal Service Funds			128,366	11,370	-	25,673	114,063	22,813
First Bank loan			648,812	-	-	648,812	-	-
Other loans			3,131	-	-	3,131	-	-
Claims payable			4,657,600	6,013,618	-	3,244,668	7,426,550	1,391,550
Subtotal Other Governmental Activities Liabilities			<u>253,759,798</u>	<u>34,561,436</u>	<u>-</u>	<u>17,198,701</u>	<u>271,122,533</u>	<u>6,037,245</u>
Total Governmental Activities Debt and Liabilities			<u>\$ 398,461,618</u>	<u>\$ 54,331,436</u>	<u>\$ -</u>	<u>\$ 26,715,856</u>	<u>\$ 426,077,198</u>	<u>\$ 16,025,178</u>
<b>G.O. Debt Business-Type Activities</b>								
Series 2010B W/S/San/Pkg	1.00%-3.30%	12/1/2019	\$ 186,935	\$ -	\$ -	\$ 186,935	\$ -	\$ -
Series 2011A W/S	2.00%-4.50%	12/1/2031	2,887,063	-	-	180,579	2,706,484	184,984
Series 2012A	2.00%-3.25%	12/1/2032	3,395,000	-	-	200,000	3,195,000	205,000
Series 2013A - Water	2.00%-4.75%	12/1/2033	1,630,000	-	-	80,000	1,550,000	85,000
Series 2014	1.25%-5.00%	12/1/2034	2,330,000	-	-	105,000	2,225,000	110,000
Series 2015A	2.00%-4.00%	12/1/2035	4,915,000	-	-	210,000	4,705,000	220,000
Series 2016A	2.00%-4.00%	12/1/2036	3,355,000	-	-	140,000	3,215,000	145,000
Series 2017A	3.00%-4.00%	12/1/2037	945,000	-	-	40,000	905,000	40,000
Series 2018B	2.29%-5.00%	12/1/2038	4,837,719	-	-	-	4,837,719	-
Series 2018C	4.00%-5.00%	12/1/2038	1,357,320	-	-	17,770	1,339,550	181,089
Series 2019B	1.66%-2.68%	12/1/2039	-	3,930,000	-	-	3,930,000	118,345
Subtotal Business-Type Activities			<u>25,839,037</u>	<u>3,930,000</u>	<u>-</u>	<u>1,160,284</u>	<u>28,608,753</u>	<u>1,289,418</u>
IEPA loans	2.535%-3.59%	Various	34,921,822	11,158,562	-	5,388,833	40,691,551	5,040,700
Bonds premium			1,343,637	827,278	-	197,383	1,973,532	-
Compensated absences payable - City			918,391	111,932	-	183,678	846,645	169,329
Net pension liability - IMRF *			-	4,463,655	-	-	4,463,655	-
OPEB liability			814,509	149,954	-	-	964,463	37,648
Subtotal Other Business-Type Activities Liabilities			<u>3,076,537</u>	<u>5,552,819</u>	<u>-</u>	<u>381,061</u>	<u>8,248,295</u>	<u>206,977</u>
Total Business-Type Activities Debt and Liabilities			<u>\$ 63,837,396</u>	<u>\$ 20,641,381</u>	<u>\$ -</u>	<u>\$ 6,930,178</u>	<u>\$ 77,548,599</u>	<u>\$ 6,537,095</u>
Total Governmental and Business-Type Activities Debt and Liabilities			<u>\$ 462,299,014</u>	<u>\$ 74,972,817</u>	<u>\$ -</u>	<u>\$ 33,646,034</u>	<u>\$ 503,625,797</u>	<u>\$ 22,562,273</u>

Note: Sewer Fund, Water Fund, Solid Waste Fund, Parking Fund, and General Fund have been used to liquidate IMRF pension liability. General Fund, Fleet Fund, Water Fund, Parking Fund, Solid Waste Fund, and Sewer Fund have been used to liquidate other postemployment benefit obligations.



# Memorandum

To: Honorable Mayor Hagerty and Members of the City Council

From: Budget Team

Subject: 2021 Proposed Budget

Date: October 23, 2020

**Question:** What is the need for two fire stations on Central Street?

**Response:** Currently we operate with a daily minimum staffing standard of 26 personnel per 24 hour shift. This standard is designed to ensure that all front-line fire and EMS apparatus are properly staffed and are in service across the city’s five fire stations. Station 3 and Station 5 are located at 1105 Central Street and 2830 Central Street respectively. (Attachment 1)

Station 3 is staffed with six firefighter/paramedics and houses a front line engine and truck company as well as a secondary “jump” ambulance company which is utilized when our two front ambulances are committed to other calls for service. Station 5 is staffed with three firefighter/paramedics and houses a front line engine company.

#	Type	Station Location	Staffing Per Vehicle	Total Staffing
5	Engine Companies	1,2,3,4,5	3 - Officer, Driver, FF/Medic	15
2	Truck Companies	2, 3	3 - Officer, Driver, FF/Medic	6
2	Ambulances	1,2	2 - FF/Medics	4
1	Incident Command	1	1 - Shift Chief Supervisor	1
<b>DAILY SHIFT TOTAL</b>				<b>26</b>

Our staffing and response model has been in place over 35 years and has proven to be both efficient and reliable as the department currently handles over 10,000 calls of service annually with over 45% of those calls occurring simultaneously with other calls for service.

The current accepted national standard for minimum staffing requirements relative to the deployment of fire, EMS and special operations for career fire departments is National Fire Protection Standard (NFPA) 1710. This standard specifies the minimum criteria needed to address the effectiveness and efficiency of career fire departments in fire operations, emergency medical service, and special operations delivery in

protecting the citizens of a jurisdiction as well as the occupational safety and health of fire department employees.

As compared to NFPA 1710, EFD’s daily response force of 26 is currently sufficient for low hazard structures such as a small single family home, but falls short with respect to medium hazard (commercial) structures and all high-hazard (high-rises) buildings within the city.

Hazard Type	NFPA 1710 Response Minimum	Current EFD Staffing
Low	15	26 (+11)
Medium	28	26 (- 02)
High	43	26 (- 17)

**The closure of either Station 3 or Station 5 would result in significant service delivery impacts that would primarily fall under two main areas:**

- An overall increase in emergency response times in Station 3’s and 5’s response districts by over 50%.
- An overall reduction in the city’s daily firefighting and emergency response force both in terms of equipment and staffing.

**Increased Response Times – Impact**

An increase in response times would potentially increase risk to the community in two principal ways:

- Increased risk for property and life loss with structure fires due to increased time for fire growth and spread beyond room of origin.
  - According to the NFPA, civilian fire deaths increase by 90% and property damage by 80% when fire extends beyond the fire room of origin. In 2019, the EFD held over 84% of structure fires to the room of origin due to quick notification, response and suitable staffing levels.
  - The increased chance of fire spread would also place firefighters at additional risk as extending fires can be much more dangerous to extinguish and present additional challenges for the search and rescue of civilians.
- Decreased chance of survivability for those in need of critical emergency medical care, especially with respect to cardiac arrest.
  - All EFD apparatus throughout the city are ALS equipped and staffed with cross trained firefighter/paramedics.
  - ALS equipped firefighters/paramedics arriving within 4 minutes who administer defibrillation and cardiac medication within 7 minutes increase cardiac arrest survivability by over 44%.

### **Decreased Response Staffing – Evaluation**

Closure of Stations 3 or 5 would reduce the department's daily staffing by 3-9 firefighter/paramedics (11-34%) and would reduce our available frontline apparatus for ems/fire response by 1 – 4 (10-40%).

### **Decreased Response Staffing – Impact**

As the number of emergency calls per year continues to increase on average by 2% per year, the probability that a needed piece of apparatus will be available when a call is received correspondingly decreases. Consequently, if an adequate amount of resiliency is not built into the system with both staffing and apparatus, the department's overall response reliability deteriorates.

With the closure of one or both of the Central Street fire stations, fewer fire and emergency medical companies would be available to respond to our daily emergency requests; negatively impacting overall response capability and reliability city wide.

This would include our ability to respond to larger scale emergencies. For example, all multiple alarm fires in Evanston utilize our entire daily staffing compliment, which includes all 5 EFD Engine Companies, 2 Truck Companies and 2 ALS ambulances. With a reduction of 1-4 of these companies, it will take much longer to assemble needed resources at the scene and increasing even more our reliance for mutual aid from neighboring communities which in most instances can take 15-30 minutes to arrive upon request.

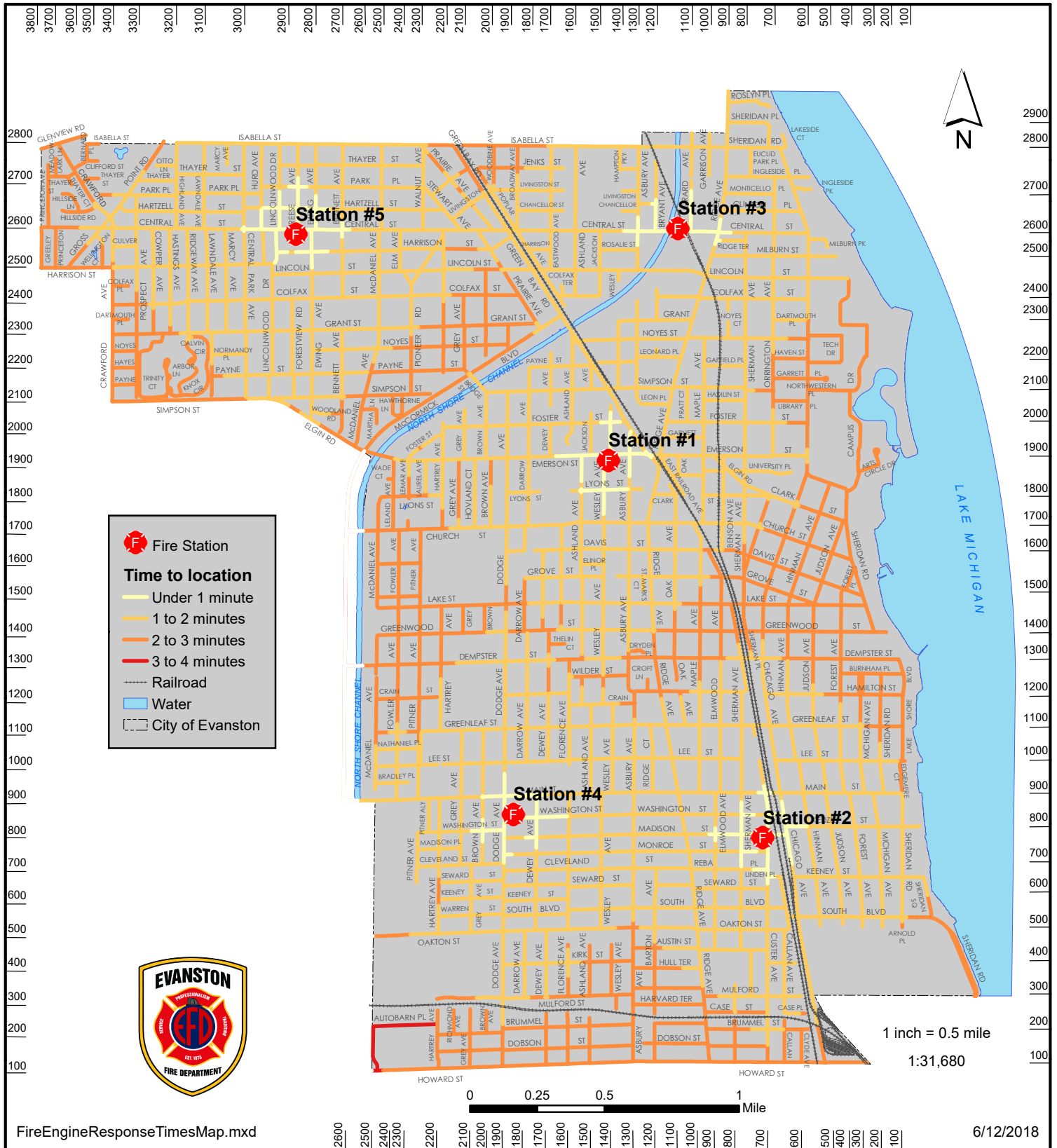
Lastly, the closure of these stations would result in the department exceeding the ISO standard for maximum allowed distance for engine and truck station locations. That standard compromise coupled with the reduction in overall daily staffing would result in a significant downgrade of our current ISO Class 1 rating, potentially increasing insurance premiums for homeowners and businesses in the community.

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### **Attachments**

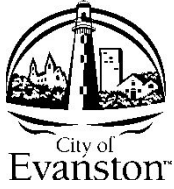
- Attachment 1 – Station Locations and Response Times

# Fire Station Response Times



This map is provided "as is" without warranties of any kind. See [www.cityofevanston.org/mapdisclaimers.html](http://www.cityofevanston.org/mapdisclaimers.html) for more information.





# Memorandum

To: Honorable Mayor Hagerty and Members of the City Council

From: Department Directors  
Kate Lewis-Lakin, Budget Coordinator

Subject: Consulting Services in 2021 Budget

Date: October 23, 2020

**Question:** What consulting services are budgeted in 2021?

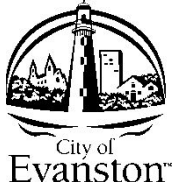
**Response:** The 2021 budgets for Consulting Services are listed in the table below.

Fund	Department	Business Unit	2021 Proposed Budget
General Fund	City Manager's Office	Financial Administration	\$25,000.00
General Fund	City Manager's Office	Accounting	\$15,000.00
General Fund	City Manager's Office	Econ. Development	\$10,000.00
General Fund	Administrative Services	Information Technology Divi.	\$14,000.00
Library Fund	Library	Innovation & Digital Learning	\$500.00
Library Fund	Library	Library Administration	\$100,000.00
Library Fund	Library	Library Grants	\$5,000.00
Howard-Ridge TIF	Non-Departmental	Howard-Ridge TIF	\$5,000.00
West Evanston TIF	Non-Departmental	West Evanston TIF	\$5,000.00
Dempster-Dodge TIF	Non-Departmental	Dempster-Dodge TIF	\$2,000.00
Chicago-Main TIF	Non-Departmental	Chicago-Main TIF	\$5,000.00
Water Fund	Public Works Agency	Water Production	\$74,200.00
Water Fund	Public Works Agency	Water Other Operations	\$50,000.00
		<b>Total</b>	<b>\$310,700.00</b>

Description of services expected to be funded from each line are described below:

- Financial Administration - Police and Fire pension consulting
- Accounting - Additional audit services
- Economic Development - Real estate appraisals, TIF feasibility analysis
- Information Technology - Small, specialized consulting engagements expected; similar to previous budget years
- Library Innovation & Digital Learning - Guest programming
- Library Administration

- Social Worker, Strategic plan, Book/Technology mobile design and construction, Volunteer coordinator, Teachers in the Library, Racial equity and other training, Graphic design for promotional material, Public Relations, Photography, Transportation service, Digitization, Guest programming
- Library Grants - Evanston Care Network shared platform
- Howard-Ridge TIF - TIF Annual report preparation
- West Evanston TIF - TIF Annual report preparation
- Dempster-Dodge TIF - TIF Annual report preparation
- Chicago-Main TIF - TIF Annual report preparation
- Water Production
  - \$70,000 - Develop a proposed distribution system water quality monitoring program.
  - \$4,200 - Risk Management Plan Compliance Services to ensure the compliance with Federal regulations on chlorine storage.
- Water Other Operations - \$50,000 - Management of the City's Cross Connection Control Program.



# Memorandum

To: Honorable Mayor Hagerty and Members of the City Council

From: Kate Lewis-Lakin, Budget Coordinator

Subject: Daily Cost of City Operations

Date: October 30, 2020

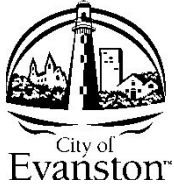
**Question:** Please provide the daily cost for City operations by department.

**Response:** The chart below shows the daily operating costs by department. This is an average and does not reflect seasonal differences in operations.

The data below does not include expenses for capital improvements, debt service, or interfund transfers. Data is derived from all funds in the City's budget that include salary and benefits for current employees - 15 or 38 total funds in the City's budget.

## Daily Operating Cost by Department

	Salary and Benefits	Services and Supplies	Pension Transfers	Grand Total
13 CITY COUNCIL	1,306	219	-	1,525
14 CITY CLERK	400	92	-	493
15 CITY MANAGER'S OFFICE	9,544	2,990	-	12,534
17 LAW	1,611	171	-	1,782
19 ADMINISTRATIVE SERVICES	23,216	28,760	-	51,976
21 COMMUNITY DEVELOPMENT	9,358	11,171	-	20,529
22 POLICE	78,693	3,890	31,319	113,902
23 FIRE MGMT & SUPPORT	39,862	1,092	26,375	67,329
24 HEALTH	8,893	4,524	-	13,417
30 PARKS, REC. AND COMMUNITY S	17,579	11,175	-	28,754
40 PUBLIC WORKS AGENCY	49,949	31,193	-	81,142
48 LIBRARY	16,104	5,252	-	21,357
<b>Grand Total</b>	<b>256,516</b>	<b>100,528</b>	<b>57,694</b>	<b>414,739</b>



# Memorandum

To: Honorable Mayor Hagerty and Members of the City Council

From: Hitesh Desai, Chief Financial Officer

Subject: 2021 Proposed Budget Impact of Ratings downgrade

Date: October 27, 2020

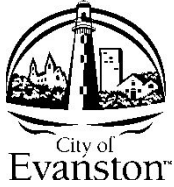
The City issues General Obligation (GO) Bonds each year to fund infrastructure and capital improvement projects in Public works, Water, Sewer, Parking, Parks and Recreation, and streets.

As part of the bond issuance process, the City seeks ratings from two of the three major rating agencies before the bond sale date. This year, the City of Evanston used the services of Fitch and S&P Ratings agencies. Before assigning ratings to the bonds, the Rating agencies thoroughly review the financial health of the community including major fund financials, General Fund balance history, overall economy, pension liabilities, other debt, financial management etc.

At the time of bond sale, investors carefully review the ratings assigned to the community along with rationale prepared by the rating agencies. The cost of borrowing (interest expense) is affected by several factors including ratings assigned to the bonds to be issued. Usually, higher ratings (AAA best) lower the cost of borrowing (interest cost).

Below is a table with General Obligation Bonds issued by the City of Evanston in the last three years (2018-2020) with actual interest numbers. We have also included potentially higher cost of borrowing assuming the City had a rating lower than the current ratings. Interest costs are estimated to be 20 basis points higher (could vary) with lower ratings. It is estimated that over the last three years of bond issues, the City may have incurred an additional \$3.8 million in interest costs if it had been one step lower in bond rating.

Summary of interest costs				
	<b>Principal</b>	<b>Total</b>	<b>True Interest</b>	<b>Additional Interest</b>
General Obligation (GO) Bonds Series	<b>Amount</b>	<b>Interest Amount</b>	<b>Rate</b>	<b>(0.20% higher)</b>
<b>Series 2018A</b>	24,385,000	15,840,377	3.60%	880,021
<b>Series 2018B</b>	16,545,000	9,022,022	3.49%	517,021
<b>Series 2018C</b>	8,020,000	2,215,130	2.68%	165,308
<b>Series 2018D</b>	3,570,000	1,889,118	4.05%	93,290
<b>Series 2019A</b>	12,750,000	10,136,812	3.27%	619,989
<b>Series 2019B</b>	12,785,000	8,035,893	2.99%	537,518
<b>Series 2020</b>	27,960,000	8,196,503	1.54%	1,064,481
Estimated total additional interest over the life of the GO Bonds				<b>3,877,628</b>



# Memorandum

To: Honorable Mayor Hagerty and Members of the City Council

From: Kate Lewis-Lakin, Budget Coordinator  
Susan Pontarelli, 311 Manager  
Department Directors

Subject: Top 10 311 Requests and Analysis

Date: October 23, 2020

**Question:** How has performance of the top 10 most common 311 requests been affected by the pandemic?

**Response:**

This report will provide basic performance metrics for the top 10 most common request types, with description of the typical response to the request and how COVID-19 and staff vacancies are affecting responses.

Note: SLA stands for Service Level Agreement. This represents the number of days in which the City commits to complete and close the request. Because response times vary by request type, the SLA is different for each request. Requests that are not completed within the SLA are considered late.

**Broken Parking Meter**

Department: Administrative Services/Parking  
Number of Requests since January 1, 2020: 822  
SLA: 3 days  
Percent completed within SLA: 99.8%

Description of response: This request goes to the Parking division and is assigned out to staff to check/repair the meter.

Impact of COVID-19 and staff vacancies: There are currently two major vacancies in the Parking division. The Parking Supervisor is currently filling in as the Interim Parking Manager, and the Parking Coordinator was laid off due to COVID-19 financial concerns. This has increased the daily work of the Interim Parking Manager, who reviews and assigns 311 requests while managing other day-to-day operations. The response time on these requests is still occurring within the SLA.

### **Building Permit Inspection Request**

Department: Community Development

Number of Requests since January 1, 2020: 3109

SLA: 2 days

Percent completed within SLA: 100%

Description of response: This service request is the regularly scheduled request for inspection services. The inspection appointments are scheduled by 311 operators.

Impact of COVID-19 and staff vacancies: There are no current vacancies for inspectors that are part of this staff team. During COVID-19, staff has conducted more remote inspections when possible (via video or photographs).

### **COVID-19**

Department: Health & Human Services

Number of Requests since January 1, 2020: 655

SLA: 3 days

Percent completed within SLA: 76.6%

Description of response: This service request was created to respond to all COVID-19 complaints and inquiries. The Department's policy is to respond to 311 requests within 24 hours.

Impact of COVID-19 and staff vacancies: The impact was significant due to not having enough staff to respond to the number of requests the Department was receiving. This resulted in not meeting the 24 hour response time to complaints and inquiries established by the Department. The Department's response time has improved recently due to the hiring of additional staff through grants.

### **Graffiti**

Department: Community Development

Number of Requests since January 1, 2020: 580

SLA: 2 days

Percent completed within SLA: 83.6%

Description of response: This service request was created to respond to all incidents of graffiti on public and private surfaces. This service request pre-dates the COVID-19 pandemic.

Impact of COVID-19 and staff vacancies: There have been some increased incidences of graffiti with fewer "eyes on the street" in the early months of the pandemic when stay-at-home orders were in effect. Additional graffiti and tagging has occurred in recent months with the increase in protests. Primarily this has been on public streets and building walls.

### **Real Estate Transfer Tax Stamps**

Department: City Manager's Office/Collector's Office

Number of Requests since January 1, 2020: 1,450

SLA: 10 days

Percent completed within SLA: 95.8%

Description of response: This request is to receive a real estate transfer stamp that is used by the City to determine that all qualifying debts on the property are satisfied by the current owners. Additionally, this stamp is used to record the deed of the property with the Cook County recorder of deeds.

Impact of COVID-19 and staff vacancies: Slight impact. There are also a number of reasons that cause a delay in closing out the request in 311 or confusion about a request in which COVID-19 did not have an impact such as:

- Issue with the property and additional documentation that is needed or the requester needs to speak with a specific person before the request can be closed out. Ex. special assessment, rehab loan, inspection that needs to be done. This category is the most impacted by staff vacancies, furloughs, and time off.
- Original closing date delayed due to funding issues, securing a closing location, inspection issues and others.
- Duplicate entries - multiple requests are made for the same address made by different requesters (property owner and then attorney).
- Date the request is made vs. the actual closing date - requests can be made a few months in advance but if the property has a water account the City cannot close out the request until it's closer to the closing date.

### **Recycling - Missed Pickup**

Department: Public Works Agency

Number of Requests since January 1, 2020: 601

SLA: 3 days

Percent completed within SLA: 97.7%

Description of response: This request is assigned the next day to the driver that missed it and is picked up the next day. Note that recycling collection has increased because many people are working from home and it appears that there are a lot more online purchases and related packaging.

Impact of COVID-19 and staff vacancies:

There was an impact in the spring when COVID first hit and medical offices were closed. New employees and seasonal employees were unable to be hired because they could not obtain the required pre-employment fitness test.



### **Trash - Special Pickup**

Department: Public Works Agency

Number of Requests since January 1, 2020: 991

SLA: 15 days

Percent completed within SLA: 90%

Description of response: These requests are made through 311 which then schedules the special pickup date based on being able to collect a maximum of 20 special pick up requests per day.

Impact of COVID-19 and staff vacancies:

Due to a lack of manpower, mostly caused by the furlough days, special pickups are being collected only 3 days per week instead of 5 days per week. The other 2 days the employees that generally collect special pickups fill in or assist with the recycling collection.

### **Trash, Recycling, Yard Waste Cart - Repair/Replacement**

Department: Public Works Agency

Number of Requests since January 1, 2020: 789

SLA: 10 days

Percent completed within SLA: 43.2%

Description of response: This request is assigned to the crew leader to resolve within 10 days.

Impact of COVID-19 and staff vacancies: Because residents are home more, and generating more trash, they have submitted more requests for cart replacements, more carts are being damaged because they are being used more frequently and there has been an uptick in the number of yard waste cart requests.

### **Tree Evaluation**

Department: Public Works Agency

Number of Requests since January 1, 2020: 825

SLA: 10 days

Percent completed within SLA: 64.6%

Description of response: Residents request tree evaluations when they are concerned about the health/safety of a public or private tree or they are asking for routine tree maintenance, such as tree trimming, deadwood removal, or clearing branches from houses.

Impact of COVID-19 and staff vacancies: Due to the vacancy of the environmental services coordinator position, service requests for a tree evaluation have a much longer time of completion. Even after the evaluation, when additional work is required, it will

take staff longer to perform the maintenance work due to the number of furlough days the employees have to take.

**Ask a Question/Send a Message:**

Department: Various

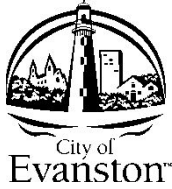
Number of Requests since January 1, 2020: 1880

SLA: 3 days

Percent completed within SLA: 76.5%

Description of response: This request is assigned to a department by 311 staff depending on the content of the message. The responses vary widely depending on the question or request.

Impact of COVID-19 and staff vacancies: Vacancies and furlough days throughout the organization can impact response times.



# Memorandum

To: Honorable Mayor Hagerty and Members of the City Council

From: Hitesh Desai, Chief Financial Officer

Subject: Video Gaming Tax information

Date: October 30, 2020

As of July 1, 2019 there is a 33 percent tax on video gaming revenue, commonly referred to as net terminal income (NTI). The NTI is money remaining after calculating for payouts. The State gives the community roughly 15% of the revenue received from the NTI, and keeps the remaining revenues. After the tax is applied to the NTI the remaining money is then split with half going to the retailer, such as a restaurant or bar, and half going to the operator of the video gaming machine. The state allows each establishment a maximum of 6 devices. Communities may impose their own limit, but cannot exceed the state maximum of 6. Communities can also place other rules on the licensing of these businesses, such as a fee and location of gaming establishments.

Below is a chart of nearby communities and the number of videogaming terminals per community. The municipality share represents the amount of revenue that community has received. This is for the timeframe of January 2019 through September 2020. The estimated annual amount is shown in the last column. Due to the COVID-19 crisis, video gaming operations were suspended from March 16, 2020 - June 30, 2020. The Illinois gaming board has imposed limitations on hours of play under current COVID-19 restrictions.

Municipality	VGT Count	Amount Played	Municipality Share	Per Month (Estimate)	Annualized (Estimate)
Buffalo Grove	56	32,593,190	136,275	7,571	90,850
Carpentersville	153	125,905,994	525,974	29,221	350,650
Elk Grove Village	142	151,841,692	639,013	35,501	426,009
Hoffman Estates	160	156,146,710	656,424	36,468	437,616
Lake Zurich	93	85,848,548	348,410	19,356	232,273
Lombard	36	6,221,371	24,650	1,369	16,433
Morton Grove	53	111,744,030	448,289	24,905	298,859
Mount Prospect	74	23,254,702	97,243	5,402	64,829
Niles	164	178,827,438	715,588	39,755	477,059
Oak Lawn	245	284,746,136	1,120,559	62,253	747,039
Orland Park	110	61,707,803	247,097	13,728	164,731
Rolling Meadows	50	28,227,770	124,456	6,914	82,971
Tinley Park	191	189,445,398	759,355	42,186	506,237

Below is total monthly gaming revenue from January 2019 through September 2020 for those same communities. This shows that while the COVID-19 crisis stopped all gaming from April-June, gaming revenue has been higher in July-September than in any months previous.

Year of Allocation Period	Month of Allocation Period	Amount Played	Municipality Share
2019	January	1,474,865,964	6,024,091
	February	1,581,638,173	6,453,166
	March	1,942,271,525	7,935,763
	April	1,760,974,278	7,238,673
	May	1,792,363,996	7,387,294
	June	1,641,500,790	6,766,918
	July	1,624,028,038	6,716,693
	August	1,717,131,670	7,074,648
	September	1,629,966,223	6,732,974
	October	1,728,259,203	7,136,267
	November	1,707,118,065	7,069,308
	December	1,758,203,179	7,297,702
	Total	20,358,321,104	83,833,499
2020	January	1,719,579,400	7,119,032
	February	1,820,557,864	7,578,238
	March	1,060,258,789	4,405,390
	April	0	0
	May	0	0
	June	0	0
	July	2,004,430,945	8,305,400
	August	2,001,592,208	8,219,442
	September	1,993,679,641	8,207,857
	Total	10,600,098,847	43,835,360

Based on this data, staff would make a conservative estimate of \$100,000 to \$150,000 in revenue from videogaming were it to be allowed in Evanston. This is assuming about 50 terminals, with play rates similar to Buffalo Grove. The amount of revenue is dependent not just on number of terminals but location and accessibility of those terminals as well, in addition to demand for videogaming in the population.