

CARP IMPLEMENTATION TASK FORCE

Meeting Minutes

September 30, 2020

Present: Wendy Pollock
Jonathan Nieuwsma
Jerri Garl
Michelle Redfield
Joel Freeman
Hal Sprague
Rachel Rosner

1. Meeting called to order on Zoom at 4:08 pm
2. Motion approved to suspend the rules to allow remote meeting
3. Public comment—none
4. Minutes of 9/2/2020 meeting were approved.

5. Planning for October 28 CARP Coordination Meeting

- Kumar has not sent out any announcements yet. Will do so early next week.
- This will be a City meeting (public), not a meeting of this task force.
- Time: 6:30 to 8:00 pm
- Jonathan Nieuwsma will MC, Kumar Jensen will offer remarks
- We will plan for one breakout session
- Zoom logistics:
 - Participants will be required to pre-register and specify their desired breakout
 - City staff will set up the Zoom details. Kumar requires the list of breakout session by 10/6.
- Goals of the meeting
 - Engage the community
 - Update on progress (although not all areas have clear metrics/milestones)
- Public engagement will help with prioritization
- We'll ask Kumar to do a report similar to his report to Council on 2/24/2020 to kick off the session.
 - Update on status of legislative items
 - Update GHG inventory
- Kumar's 2/24/2020 report did not include an updated GHG inventory. GHG inventory has been done in-house.
- What would section leaders like to focus on in the breakouts?
 - Community Engagement (Rachel): reframe communication/outreach as community engagement. Will invite various groups to ID areas of intersection. End game is an advisory board on community engagement. Goal: how many/when?
 - Waste (Michelle): will discuss how groups can contribute to waste goals. Metrics are hard to quantify at this stage. May use slide deck from EEB zero waste presentation.
 - Green Infrastructure/Green Space/ Urban Canopy (Wendy): need to get specific about who/what?
 - Energy: Joel and Jonathan will follow up separately on energy.

- Transportation (Hal): Hal is working with CGE Transportation Task Force. Will ask a) what have you done lately? b) what info needs to be gathered for the annual report?
- Agenda:
 - Introduction (Jonathan) 5 minutes
 - Update Report (Kumar) 20
 - Set up the breakouts (Jonathan) 5
 - Breakout Session 20
 - Transition back to plenary/break2
 - Report out (group leads) 20
 - Wrap Up (Jonathan) 10

6. Additional items

- Community partners are identified in CARP. How are they doing on their goals? We should all look at that list and cross reference points with actions in our focus areas
- Two new AmericaCorps fellows will be starting on 10/6
 - Ajiah Gilbert and Liam Engel
 - First two weeks will be internally focused, connecting w/city staff since they'll be remote
 - Lesson learned from Brittanie: Kumar will bring them into community setting sooner, will foster fewer but deeper relationships
 - They'll be invited to the 10/28/ meeting
 - Wendy suggested prioritizing outdoor work while weather permits

7. Zero Waste Update

- Franchise administrative fee was approved by City Council but: a) no effective date (may need to go back to Council) , b) Per City manager, funding for the position will be considered as part of the 2021 budget process.
- A new position is required to work effectively toward zero waste goals

8. City Staff Invitations to Environment Board Meeting

- Scott Mangum (Division Manager, Planning and Zoning) and Jessica Hyink (Transportation and Mobility Coordinator) will be invited to October/November meetings

Meeting adjourned at 5:32 pm

Respectfully submitted,
Jonathan Nieuwsma