



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Erika Storlie, Interim City Manager  
Subject: Weekly City Manager's Update  
Date: October 9, 2020

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for October 1, 2020 – October 7, 2020  
*\*There will be no 311 report this week*

**City Manager's Office**  
Weekly Bids Advertised

**Community Development**  
Weekly Zoning Report  
Weekly Inspection Report

**Law Department**  
Weekly Liquor License Application Report

**Legislative Reading**  
NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, October 12, 2020**

Administration and Public Works Committee

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, October 13, 2020**

Board of Local Improvements – CANCELED

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

Arts Council

[www.cityofevanston.org/artscouncil](http://www.cityofevanston.org/artscouncil)

Preservation Commission

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

**Wednesday, October 14, 2020**

Design and Project Review Committee - CANCELED

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Animal Welfare Board

[www.cityofevanston.org/animalwelfareboard](http://www.cityofevanston.org/animalwelfareboard)

Plan Commission

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

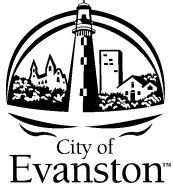
**Thursday, October 15, 2020**

Parks, Recreation and Community Services Board

[www.cityofevanston.org/PRCSBoard](http://www.cityofevanston.org/PRCSBoard)

Equity & Empowerment Commission

[www.cityofevanston.org/equityandempowermentcommission](http://www.cityofevanston.org/equityandempowermentcommission)



# Memorandum

To: Erika Storlie, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of October 5, 2020

Date: October 9, 2020

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs advertised during the Week of October 5, 2020**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 20-46 Main Library Interior Exterior Painting	Library	Work on this project includes: The City of Evanston/Evanston Public Library is looking for Painting Contractors to perform interior/exterior painting for the Main Library.	\$120,000	10/27	11/18



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Manager  
Subject: Weekly Zoning Report  
Date: October 7, 2020

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, October 1, 2020 - October 7, 2020**

**Backlog (business days received until reviewed): 17**

**Volume (number of cases pending staff review): 16**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1404 Forest Avenue	R1	Building Permit	Solar panels	10/03/20	pending staff review
2	1708 Lake Street	R3	Building Permit	Patio and pergola	04/03/20	non-compliant, pending revisions from the applicant
2	2101 Cleveland Street	R2	Building Permit	Rehab and addition	08/24/20	non-compliant, pending additional information from the applicant
2	1200 Dewey Avenue	R3	Building Permit	Replace detached garage	08/25/20	non-compliant, pending revisions and/or minor variation application from the applicant
2	1016 Florence Avenue	R3	Building Permit	New 18x10.5 paver patio	09/03/20	non-compliant, pending revisions and additional information from the applicant
2	1122 Pitner Avenue	R3	Zoning Analysis	Detached garage, 23' or 24' long	09/17/20	pending additional information from the applicant
2	1224 Dewey Avenue	R3	Building Permit	Deck at front of residence	09/20/20	pending staff review
2	1245 Hartrey Avenue	I2	Building Permit	Metal screen wall and canopy, brick paver walks, parking lot re-stripe	09/20/20	pending revisions from the applicant
2	1209 Dewey Avenue	R3	Zoning Analysis	New 2-unit dwelling on new lot, zoning lot split into 2 lots	09/21/20	pending additional information from the applicant
2	1504 Ashland Avenue	R3	Building Permit	Detached garage, 24x22	09/27/20	non-compliant, pending revisions from the applicant
2	1809 Crain Street	R3	Building Permit	2nd-story addition, interior remodel	09/27/20	non-compliant, pending additional information and revisions from the applicant
3	1212 Judson Avenue	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
3	732 Michigan Avenue	R1	Building Permit	Addition, interior renovation, detached garage	08/06/20	non-compliant, pending minor variation application
3	1229 Hinman Avenue	R1	Building Permit	Replace detached garage, 20x20	09/14/20	pending staff review
3	1044 Lake Shore Boulevard	R1	Zoning Analysis	Deck, covered and uncovered	10/01/20	pending staff review
3	535 Hinman Avenue	R3	Building Permit	Replace open wood porch	10/02/20	pending staff review
3	318 1/2 Dempster Street	R1	Building Permit	Solar panels	10/03/20	pending staff review
3	1314 Judson Avenue	R1	Zoning Analysis	Dormer addition to detached garage	10/07/20	pending staff review
4	1011 Ridge Court	R1	Building Permit	Dormers and interior remodel	07/17/20	non-compliant, pending revisions and minor variation application from the applicant
4	1217 Ridge Avenue	R1	Zoning Analysis	Coach house	08/03/20	pending additional information from the applicant
4	718 Main Street	B2/oDM	Zoning Analysis	Mixed-Use Planned Development	08/21/20	pending revisions from the applicant or planned development application
4	1330 Lake Street	R1	Building Permit	Rebuild detached garage	09/15/20	non-compliant, pending minor variation application

4	1123 Main Street	R1	Building Permit	Detached garage, 20x20	09/23/20	non-compliant, pending revisions from the applicant
4	1408 Dempster Street	R1	Building Permit	Permeable driveway	09/24/20	non-compliant, pending revisions from the applicant
4	1555 Ridge Avenue	R6	Building Permit	New 4-story building with 68-dwelling units and parking (1555 Ridge Ave Planned Development)	09/26/20	<b>pending staff review, DAPR</b>
4	902 Asbury Avenue	R3	Building Permit	Renovate front and rear deck/porch	09/27/20	pending additional information from the applicant
4	1212 Sherman Avenue	R3	Building Permit	Coach house	10/06/20	non-compliant, pending revisions from the applicant
4	1018 Ridge Court	R1	Zoning Analysis	Rebuild deck and overhang over permeable surface, removed selected paving and shed	10/07/20	pending staff review
5	2020 Ridge Avenue	C2	Building Permit	Interior remodel, exterior stairs and generators	09/28/20	pending additional information from the applicant
5	1902 Green Bay Road	C2	Building Permit	Interior remodel	10/06/20	pending staff review
5	2023 Darrow Avenue	R4	Building Permit	Remove and replace front porch and stairs	10/06/20	pending staff review
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2426 Hartzell Street	R1	Building Permit	Enlarge deck, cover deck with roof	06/24/20	pending additional information from the applicant
6	3321 Colfax Street	R1	Building Permit	Brick patio and walk	06/30/20	pending revisions from the applicant
6	2650 Lincolnwood Avenue	R1	Building Permit	Front porch	08/17/20	pending additional information/revisions from the applicant
6	2310 Ewing Avenue	R1	Building Permit	Replace patio	09/15/20	pending revisions/additional information from the applicant
6	2831 Hartzell Avenue	R1	Building Permit	New single-family residence	09/20/20	non-compliant, pending revisions from the applicant
6	2221 Forestview Road	R1	Building Permit	Replace 2-car garage with new 2-car garage	09/24/20	non-compliant, pending reisions and/or minor vaiation application
6	2750 Lawndale Avenue	R1	Building Permit	2-story addition	09/25/20	pending additional information from the applicant
6	2340 Ewing Avenue	R1	Building Permit	Paver patio and stone stairs	09/27/20	non-compliant, pending revisions from applicant
6	3039 Thayer Street	R1	Building Permit	Remove deck, new paver patio, concrete walk	10/02/20	pending staff review
7	1013 Colfax Street	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
7	2753 Girard Avenue	R1	Building Permit	Paver patio installation	07/28/20	non-compliant, pending additional information and revisions from the applicant
7	2119 Colfax Street	R1	Zoning Analysis	Replace concrete walk with brick pavers, new patio and paver walk	08/20/20	pending additional information from the applicant
7	1322 Isabella Street	R1	Building Permit	Basement remodel	09/08/20	pending revisions and additional information from the applicant

7	2809 Garrison Avenue	R1	Building Permit	Replace detached garage, 13 x 22	09/10/20	non-compliant, pending minor variation application submittal
7	2120 Central Street	B1a/oCS	Building Permit	Interior remodel	10/07/20	pending staff review
8	1331 Dobson Avenue	R2	Building Permit	Detached garage, 20x20, patio	09/28/20	non-compliant, pending additional information from the applicant
9	1120 Cleveland Street	R2	Building Permit	Paver patio installation	07/24/20	non-compliant, pending revisions from the applicant
9	1208 Monroe Street	R2	Building Permit	Remove existing walk and replace with larger concrete area	08/16/20	pending additional information/revisions from the applicant
9	1708 Keeney Street	R2	Building Permit	Above ground pool	08/17/20	pending additional information/revisions from the applicant
9	1101 South Boulevard	R2	Building Permit	New single-family residence	09/08/20	pending additional information/revisions from the applicant
9	919 Madison Street	R1	Building Permit	Replace 1-car garage with carport	09/13/20	pending additional information from the applicant
9	1314 South Boulevard	R3	Building Permit	A/c	09/30/20	non-compliant, pending revisions from applicant.
9	718 South Boulevard	R3	Building Permit	2-story addition	10/02/20	pending staff review
9	1013 Oakton Street	R1	Building Permit	Remove deck, new patio, steppers, and walks	10/02/20	pending staff review
9	545 Wesley Avenue	R3	Zoning Analysis	2nd story addition, interior renovation	10/07/20	pending staff review

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 17-story mixed-use building with 215 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	<b>pending P&amp;D 10/26/20, CC</b>
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	<b>pending P&amp;D 10/26/2020, CC</b>
1	1900 Sherman Avenue	R6	Planned Development	Planned Development for a 16-story, 168-unit residential age restricted building with 37 below-grade parking spaces (Jane Perlman Apartments)	06/16/20	<b>pending PC 10/14/20</b>
2	900 Clark Street	RP	Special Use	Special use for kennel	08/04/20	<b>pending P&amp;D 10/12/20, CC</b>
2	1235 Dodge Avenue	C1	Special Use	Special use for a convenience store	09/03/20	<b>pending DAPR, ZBA 10/20/20</b>
2	1206 Florence Avenue	R3	Minor Variation	Interior side setback at rear porch and 2nd-story addition	09/29/20	determination after 10/23/20
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	<b>pending ZBA</b>
3	732 Michigan Avenue	R1	Minor Variation	Interior side yard setback for addition	10/02/20	determination after 10/22/20
4	1330 Lake Street	R1	Minor Variation	Detached accessory structure (garage) located in east interior side yard, east interior side yard setback, roof overhang setback to east and south property lines, separation between detached accessory structure (garage) and principal structure (single-family residence)	09/02/20	determination after 09/22/20, pending fence zoning violation being resolved

4	800 Greenwood Street	C2	Special Use	Special use for Banquet Hall	09/08/20	<b>pending ZBA 10/20/20</b>
4	1026 Ridge Court	R1	Minor Variation	Building lot and impervious surface coverage for a 1-car detached carport	10/01/20	determination after 10/22/20
6	2909 Colfax Street	R1	Major Variation	New alley accessible garage and use of driveway off Colfax Street for open off-street parking	07/10/20	<b>pending ZBA 10/20/20</b>
6	2715 Hurd Avenue	R1	Planned Development	Demolish existing structure (church), construct new 2-story 21,314 square foot building for a Daycare Center-Children	09/09/20	<b>pending DAPR, PC</b>
6	2518 Thayer Street	R1	Minor Variation	Building lot coverage for a screened-in rear porch	10/01/20	pending additional information from the applicant
7	2404 Ridge Avenue	R1	Plat of Subdivision	Subdivide zoning lot into 2 lots	06/26/20	<b>pending P&amp;D 11/09/20</b>
7	1800 Central Street	B1a/oCS	Major Variation	Rear yard setback, zero setback between 1st and 2nd floors, and no parking spaces for 2nd floor addition for a 2-bedroom dwelling unit	07/10/20	<b>pending P&amp;D 10/12/20, CC</b>
7	2404 Ridge Avenue	R1	Minor Variation	Zero foot north interior side setback at deck where 3' is required	08/18/20	determination after 10/02/20
8	2222 Oakton Street	I2	Special Use	Special use for commercial indoor recreation establishment (First Ascent - wall/rock climbing)	04/03/20	<b>pending DAPR, ZBA</b>





To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: October 9, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

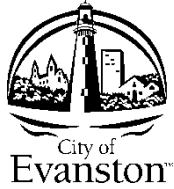
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, October 9, 2020

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1815 Ridge Avenue	Senior Living Facility	Receiving dock and skip are being installed at southwest corner of the building. Site, fence and pedestrian canopy are all in good order. Site is being maintained.	10/8/2020
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	The new addition shell is complete and interior work is beginning. Construction fence and streets around site are in good order. Site is being maintained.	10/8/2020
4	1555 Ridge	Multi-Family Building	Footings, foundation walls and block walls all underway. Site and construction fence are being maintained.	10/8/2020



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: October 9, 2020

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8097 or [bgeorge@cityofevanston.org](mailto:bgeorge@cityofevanston.org) if you have any questions or need additional information.



# DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

**WEEK ENDING OCTOBER 9, 2020**

## **#AllInIllinois #StayHomeSaveLives #ItOnlyWorksIfYouWearIt**

### ***NWMC Here to Help Update***

On Sunday, October 4, the Metropolitan Mayors Caucus (MMC) held a teleconference with the region's mayors and Chicago Mayor Lori Lightfoot. Alyssa Fisher from the city's Washington office reported on the House's revised Heroes Act and the provision of \$179 billion to municipalities and counties for virus related costs and to replace lost government revenues. As we reported last week, discussions between House leadership and White House negotiations seemed to accelerate as both sides were seeking agreement prior to the November 3 election.

Progress on stimulus negotiations was short-lived, however, when President Trump tweeted on Tuesday afternoon that he had instructed White House negotiators to stop discussions until after the election. According to an article from *The Hill* on Tuesday, "The president singled out one area of the talks where the sides have remained far apart for weeks: help for state and local governments." On Thursday, the President indicated that he would be open to standalone relief bills for the airline industry, small businesses and another round of direct stimulus checks to individuals, but not for a comprehensive package that would include funding for state and local governments.

As always, staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. Please do not hesitate to use NWMC staff as a resource and please contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

### ***Executive Board Sets October 14 Membership Meeting Agenda***

The NWMC Executive Board met Wednesday to discuss and approve agenda items for the October 14 NWMC Board meeting. The Executive Board approved a recommendation to have AT&T give a presentation on the implementation of FirstNet, a nationwide broadband network dedicated to providing communications and enhanced public safety applications to first responders. Staff will present the FY2019-2020 NWMC Annual Report, which can be downloaded by visiting <https://www.nwmc-cog.org/Home/FY2019-2020-NWMC-Annual-Report.aspx>. Members will discuss the first NWMC Subregional Legislative Dialog, which was held on September 30 as well as preparations for the General Assembly's fall veto session, scheduled for November 17-19 and December 1-3. Finally, members will consider the FY2019-2020 NWMC Audit. We look forward to seeing you next week via Zoom! *Staff contacts: Mark Fowler, Larry Bury*

### ***Fall NWMC Auction Less than 2 Weeks Away – Please Note New Start Time!***

The fall NWMC Surplus Vehicle and Equipment Auction, the final auction of 2020, will be held on Tuesday, October 20, **12:00 p.m.** at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood. Please note the new start time. Thank you to Carol Stream, *Deerfield, Evanston, Glenview, Lincolnshire, Lincolnwood, Palatine, Skokie, Thornton, Wheaton and Wilmette* for committing to participate. We anticipate a lively auction with over 50 units for sale.

There is still plenty of time to inventory vehicles and equipment for disposal in the NWMC auction, where a portion of the proceeds help support the operations of the organization. Sell them now before lot rot sets in this winter and decreases their value. If you can't make the October event, America's Auto Auction hosts online

sales on par with other government surplus Internet auctions. For questions or additional information, please contact staff or Berry Ellis, [barry.ellis@americasautoauction.com](mailto:barry.ellis@americasautoauction.com) or 312-371-5993. *Staff contact: Ellen Dayan*

### ***Metra Proposes 2021 Budget with No Service Cuts, \$70 Million Budget Gap***

On Tuesday, Metra proposed a 2021 operating budget of \$700 million that does not call for any fare increases or service cuts from present levels but will require expenses to be cut by \$70 million unless the agency receives additional COVID-related financial assistance. Metra also detailed a 2021 capital budget of \$386.4 million that continues significant investment in railcars, locomotives, bridges and stations. A public hearing for Metra's Preliminary 2021 Operating and Capital Program and Budget, the 2021-2023 Financial Plan, and the 2021-2025 Capital Program will be conducted virtually via WebEx on Thursday, November 5, from 4:00 p.m. to 7:00 p.m. Additional information for joining the public hearing as well as more details on the proposed budget is available in Metra's latest [press release](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Pace to Hold Virtual Public Hearings on the Proposed 2021 Budget***

Pace has recently announced plans to host a series of virtual public hearings on its proposed 2021 Operating and Capital Budget Programs, 2021-2023 Financial Plan for Operations, and 2021-2025 Capital Plan. The 2021 budget information will be available after October 21 on Pace's website, [www.pacebus.com/budgets](http://www.pacebus.com/budgets). Hearings will be held on different days for each county that Pace serves for a total of six hearings. Each public hearing will be live-streamed on YouTube with closed captioning and may be accessed by visiting [www.pacebus.com/streaming](http://www.pacebus.com/streaming). More information, including a list of proposed discontinued and reduced routes and a schedule for the virtual public hearings, is available on the [Pace website](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***New Fare Collection Procedures on UP Metra Lines***

Effective this week, riders who commute to Chicago via one of Metra's Union Pacific (UP) lines are required to show a valid ticket when boarding an outbound train or upon arrival at Ogilvie Transportation Center (OTC). UP employees will be stationed in protected booths at OTC to check tickets. Riders are asked to have their ticket or mobile devices ready for verification to allow for smooth processing and minimal congregation near the checkpoints. For more information regarding these procedures, please see Union Pacific's [press release](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Meetings and Events***

*NWMC Finance Committee* will meet on Wednesday October 14 at 12:00 p.m. via videoconference.

*NWMC Board of Directors* will meet on Wednesday October 14 at 7:00 p.m. via videoconference.

*North Shore Council of Mayors Technical Committee* will meet on Thursday, October 15 at 8:30 a.m. via videoconference.

*NWMC Bicycle and Pedestrian Committee* will meet on Tuesday, October 20 at 10:30 a.m. via videoconference.

*NWMC Surplus Vehicle and Equipment Auction* will be held on Tuesday, October 20 at 12:00 p.m. at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood.

*NWMC Legislative Committee* will meet on Wednesday, October 21 at 8:30 a.m. via videoconference.

*NWMC Transportation Committee* will meet on Thursday, October 22 at 8:30 a.m. via videoconference.

*Northwest Council of Mayors Technical Committee* will meet on Friday, October 23 at 8:30 a.m. via videoconference.

### ***NWMC Staff***

Mark Fowler                      Executive Director  
Larry Bury                        Deputy Director

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[lbury@nwmc-cog.org](mailto:lbury@nwmc-cog.org)

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[www.nwmc-cog.org](http://www.nwmc-cog.org)