



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, Interim City Manager
Subject: Weekly City Manager's Update
Date: September 4, 2020

STAFF REPORTS BY DEPARTMENT



Weekly Report for August 27, 2020 – September 2, 2020
**There will be no 311 report this week*

City Manager's Office
City Council Agenda Schedule

Community Development
Weekly Zoning Report
Weekly Inspection Report
Monthly CV/Permit Fee Report – August 2020

Health Department
Weekly Food Establishment Application Report

Law Department
Weekly Liquor License Application Report

PUBLIC NOTICES, AGENDAS & MINUTES

Tuesday, September 8, 2020

Board of Local Improvements - CANCELLED
www.cityofevanston.org/boardofimprovements

Special City Council (Executive Session Only)
www.cityofevanston.org/citycouncil

Arts Council
www.cityofevanston.org/artscouncil

Preservation Commission
www.cityofevanston.org/preservationcommission

Wednesday, September 9, 2020

Lighthouse Landing Complex Committee
www.cityofevanston.org/lighthousecommittee

Design and Project Review Committee
www.cityofevanston.org/dapr

Plan Commission
www.cityofevanston.org/plancommission

Human Services Committee - CANCELLED
www.cityofevanston.org/humanservices

Thursday, September 10, 2020

Environment Board
www.cityofevanston.org/environmentboard

Friday, September 11, 2020

Utilities Commission
www.cityofevanston.org/utilitiescommission

City Council Agenda Schedule

Printed from Asana

September 14

- David Stoneback:** Dodge Ave bike lane between Mulford and Howard Streets

Department: Public Works

Council Action: SPB

Council or Committee: CC

- Paulina Martínez:** Hispanic Heritage Month

Department: CMO

Council Action: Proc

Council or Committee: CC

- Ike Ogbo:** Food Pantry Update

Department: Health

Council Action: Annouc

Council or Committee: CC

- Kimberly Kirstin Kull:** Emergency Preparedness Month

due Sep 1, 2020

Department: Fire

Council Action: Annouc

Council or Committee: CC

- Paulina Martínez:** Economic Development Update

Department: CMO

Council Action: SPB

Council or Committee: CC

- Lawrence C. Hemingway:** Resolution XX-R-20 Contract with Hoffman House Catering for Senior Meal Food Programs

Department: Parks & Rec

Council Action: Res

Council or Committee: APW

- David Stoneback:** Award of Root Treatment Contract

Department: Public Works

Council Action: Bus

Council or Committee: APW

- Luke Stowe:** Ordinance 82-O-20 - Parking on Parkway

Department: Admin Serv

Council Action: Ord

Council or Committee: APW

Action: For Introduction

- David Stoneback:** Time extension change order on emergency generator repair project

Department: Public Works

Council Action: Bus

Council or Committee: APW

- Kelley Gandurski:** Interim City Manager Contract Extension

Department: Law

Council Action: Bus

Council or Committee: APW

- Kimberly Richardson:** Ordinance for solid waste franchise administrative fee

Department: CMO

Council Action: Ord

Council or Committee: APW
Action: For Introduction

Kelley Gandurski: Amendment to the Amusement Tax

Department: Law
Council Action: Ord
Council or Committee: APW
Action: For Introduction

David Stoneback: Award of CIPP Contract B

Department: Public Works
Council Action: Bus
Council or Committee: APW

David Stoneback: Award of tree purchase for fall planting

Department: Public Works
Council Action: Bus
Council or Committee: APW

David Stoneback: Ordinance for 3-way stop at Oakton and Sherman

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Introduction

Luke Stowe: Parking - Central and Hurd

Department: Admin Serv
Council Action: Ord
Council or Committee: APW

due Apr 12, 2021

Luke Stowe: Cisco SmartNet Support Services

Department: Admin Serv
Council Action: Bus
Council or Committee: APW

Kelley Gandurski: Eviction Moratorium

Department: Law
Council Action: Res
Council or Committee: APW

Kelley Gandurski: State of Emergency

Department: Law
Council Action: Res
Council or Committee: APW

Luke Stowe: Parking amendment - Greenwood

Department: Admin Serv
Council Action: Ord
Council or Committee: APW
Action: For Action

Kimberly Richardson: ComEd Infrastructure Maintenance Fee

Department: CMO
Council Action: Ord
Council or Committee: APW
Action: For Action

David Stoneback: Award of Engineering services for Chicago Ave Corridor Improvements

Department: Public Works
Council Action: Bus
Council or Committee: APW

- Luke Stowe:** Ordinance for Adding Fees for EV Parking Spaces (in 2021)
 - Department: Admin Serv
 - Council Action: Ord
 - Council or Committee: APW
 - Action: For Introduction

- Johanna Nyden:** Contract Award for Microfiche Digital Conversion Services with Microsystems, Inc.
 - Department: Community Dev
 - Council Action: Bus
 - Council or Committee: PD

- Johanna Nyden:** Environmental Justice Resolution
 - Department: Community Dev
 - Council Action: Res
 - Council or Committee: PD

- Johanna Nyden:** 1701 Howard St - Special Use for a Cannabis Transport Business in the C1 District
 - Department: Community Dev
 - Council Action: Ord
 - Council or Committee: PD
 - Action: For Introduction

- Johanna Nyden:** Two-Lot Subdivision - 2404 Ridge Ave
 - Department: Community Dev
 - Council Action: Res
 - Council or Committee: PD

- Johanna Nyden:** Zoning Map Amendment - 1910-1946 Orrington Ave, 714-716 Foster
 - Department: Community Dev
 - Council Action: Ord
 - Council or Committee: PD
 - Action: For Introduction

- Johanna Nyden:** Zoning Text Amendment - Accessory Dwelling Units
 - Department: Community Dev
 - Council Action: Ord
 - Council or Committee: PD
 - Action: For Introduction

- Johanna Nyden:** Public transportation in time of COVID
 - Department: Community Dev
 - Council Action: Disc
 - Council or Committee: PD

- Lawrence C. Hemingway:** Special Event: Post 42 Patio Concerts
 - Department: Parks & Rec
 - Council Action: Bus
 - Council or Committee: HS

- David Stoneback:** 74-R-20 amending the donation policy
 - Department: Public Works
 - Council Action: Res
 - Council or Committee: HS

- Paulina Martínez:** Entrepreneurship Grants
 - Department: CMO
 - Council Action: Bus
 - Council or Committee: ED

September 29

Kimberly Richardson: Appointments

Department: CMO
Council Action: Bus
Council or Committee: CC

 Brian Scott: IAFF Contract Amendment

Department: Fire
Council Action: Res
Council or Committee: APW

 Lawrence C. Hemingway: Renaming of Harbert Park

Department: Parks & Rec
Council Action: Bus
Council or Committee: APW

 Lawrence C. Hemingway: Honorary Street Name

Department: Parks & Rec
Council Action: Bus
Council or Committee: APW

 Johanna Nyden: Approval of a Not-to-Exceed Contract of \$87,500 for Landlord-Tenant Services with Metropolitan Tenants Organization and Lawyers Committee for Better Housing

Department: Community Dev
Council Action: Bus
Council or Committee: PD

 Kumar Jensen: Natural Areas Ordinance

Department: CMO
Council Action: Ord
Council or Committee: PD
Action: For Introduction

October 12

October 26

 Hitesh Desai: Budget Discussion - Truth in Taxation

Department: CMO
Council Action: SPB
Council or Committee: CC

November 9

 Hitesh Desai: Amusement Tax Discussion

Department: CMO
Council Action: Disc
Council or Committee: CC

 Hitesh Desai: 2021 Budget Ordinance and 2020 Tax Levies

Department: CMO
Council Action: Ord
Council or Committee: APW
Action: For Introduction

 Johanna Nyden: Ordinance 35-O-20 Ground Floor uses in the D2 District

Department: Community Dev

Council Action: Ord
Council or Committee: PD
Action: For Action

November 23

- Hitesh Desai: 2021 Budget Ordinance and 2020 Tax Levies**

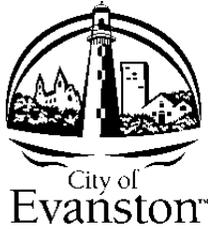
Department: CMO
Council Action: Ord
Council or Committee: APW
Action: For Action

December 14

October 19 - Special City Council Meeting

- Hitesh Desai: 2021 Budget Public Hearing**

Department: CMO
Council Action: SPB
Council or Committee: CC



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: September 2, 2020

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, August 27, 2020 - September 2, 2020

Backlog (business days received until reviewed): 11

Volume (number of cases pending staff review): 9

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	516 Church Street	R6	Building Permit	Interior remodel, replace exterior window and door	02/24/20	pending additional information from the applicant (Preservation)
2	1221 Fowler Avenue	R2	Building Permit	1st and 2nd story additions, deck	12/16/19	pending revisions from the applicant
2	1708 Lake Street	R3	Building Permit	Patio and pergola	04/03/20	non-compliant, pending revisions from the applicant
2	1001 Dodge Avenue	R3	Building Permit	Rear porch	06/05/20	non-compliant, pending revisions from the applicant
2	925 Grey Avenue	R2	Zoning Analysis	Shed, 10x12	08/12/20	pending additional information from the applicant
2	1735 Asbury Avenue	R1	Zoning Analysis	Remove enclosed porch, basement access, deck and stairs, construct mudd room addition, covered stair and deck, coach house to be demolished and rebuilt	08/13/20	pending additional information from the applicant
2	2101 Cleveland Street	R2	Building Permit	Rehab and addition	08/24/20	non-compliant, pending additional information from the applicant
2	737 Brown Avenue	R2	Building Permit	Install parking pad	08/24/20	pending staff review
2	1200 Dewey Avenue	R3	Building Permit	Replace detached garage	08/25/20	pending staff review
3	1212 Judson Avenue	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
3	732 Michigan Avenue	R1	Building Permit	Addition, interior renovation, detached garage	08/06/20	non-compliant, pending minor variation application submittal
3	1214 Forest Avenue	R1	Building Permit	Exterior and interior remodel	08/18/20	pending staff review
3	1033 Hinman Avenue	R1	Zoning Analysis	Replace existing garage	08/24/20	pending staff review
4	1125 Wesley Avenue	R3	Building Permit	1-story addition and 3-car detached garage	12/05/19	pending revisions from the applicant
4	1011 Ridge Court	R1	Building Permit	Dormers and interior remodel	07/17/20	non-compliant, pending revisions and minor variation application from the applicant
4	1217 Ridge Avenue	R1	Zoning Analysis	Coach house	08/03/20	pending additional information from the applicant
4	718 Main Street	B2/oDM	Zoning Analysis	Mixed-Use Planned Development	08/21/20	pending revisions from the applicant or planned development application
4	1507 Saint Marks Court	R1	Building Permit	Deck	08/28/20	pending staff review
4	1232 Maple Avenue	R1	Building Permit	Enclose existing open deck	08/30/20	pending staff review
5	2415 Wade Street	R2	Building Permit	Patio	01/09/20	non-compliant, pending revisions from the applicant
5	1735 Hartrey Avenue	R3	Building Permit	2nd story addition	01/16/20	non-compliant, pending revisions or variation application from the applicant
5	2211 Maple Avenue	R5	Building Permit	New 12 unit multi-family residential dwelling	08/11/20	pending staff review, DAPR

5	2030 Maple Avenue	R4a	Building Permit	Addition and interior alteration	08/19/20	pending additional information from the applicant
6	3423 Central Street	R2	Building Permit	Brick paver walkway and patio enlargement	10/17/19	pending additional information from the applicant
6	2754 Crawford Avenue	R2	Building Permit	Replace sunroom with 1-story addition and bathroom remodel	10/25/19	non-compliant, pending revisions or major variation application from the applicant
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2715 Hurd Avenue	R1	Zoning Analysis	Demolish existing structures, construct new 2-story building for a child daycare (Planned Development)	01/22/20	non-compliant, pending planned development application submittal
6	2426 Hartzell Street	R1	Building Permit	Enlarge deck, cover deck with roof	06/24/20	pending additional information from the applicant
6	3321 Colfax Street	R1	Building Permit	Brick patio and walk	06/30/20	pending revisions from the applicant
6	2650 Lincolnwood Avenue	R1	Building Permit	Front porch	08/17/20	pending additional information/revisions from the applicant
6	2340 Prospect Avenue	R1	Building Permit	Convert existing 1-car garage to living space, interior remodel	08/30/20	pending additional information/revisions from the applicant
6	2320 Prospect Avenue	R1	Building Permit	Front porch and canopy over door	08/30/20	pending staff review
7	1724 Chancellor Street	R1	Building Permit	Installation of 10'x10' stone patio	10/10/19	pending additional information from the applicant
7	2640 Green Bay Road	C2	Building Permit	Demolish enclosed porch, construct new open porch, stairs and new parking pad	01/17/20	pending additional information from the applicant
7	1013 Colfax Street	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
7	2753 Girard Avenue	R1	Building Permit	Paver patio installation	07/28/20	non-compliant, pending additional information and revisions from the applicant
7	2119 Colfax Street	R1	Zoning Analysis	Replace concrete walk with brick pavers, new patio and paver walk	08/20/20	pending additional information from the applicant
8	340 Dewey Avenue	R1	Building Permit	Build deck and sidewalk	08/20/20	pending additional/revisions from the applicant
8	2111 Dobson Street	R2	Zoning Analysis	1st floor convert attached garage to living space, 2nd floor addition	09/01/20	pending staff review
9	646 Florence Avenue	R2	Building Permit	Convert 1-car attached garage into home office	11/07/19	non-compliant, pending revisions from the applicant
9	1613 Washington Street	R3	Building Permit	Paver patio installation	02/28/20	pending additional information from the applicant
9	1120 Cleveland Street	R2	Building Permit	Paver patio installation	07/24/20	non-compliant, pending revisions from the applicant
9	1208 Monroe Street	R2	Building Permit	Remove existing walk and replace with larger concrete area	08/16/20	pending additional information/revisions from the applicant
9	1708 Keeney Street	R2	Building Permit	Above ground pool	08/17/20	pending additional information/revisions from the applicant

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC 09/30/20
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC 09/30/20
1	818 Colfax Street	R1	Minor Variation	Side and rear setback to detached garage and roof overhang	06/03/20	pending public notice
1	1900 Sherman Avenue	R6	Planned Development	Planned Development for a 16-story, 168-unit residential age restricted building with 37 below-grade parking spaces (Jane Perlman Apartments)	06/16/20	pending PC 09/09/20
2	900 Clark Street	RP	Special Use	Special use for kennel	08/04/20	pending ZBA 09/15/20
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA
4	916 Lee Street	R1	Fence Variation	5-foot tall fence in front yard	08/21/20	determination after 09/10/20
4	1330 Lake Street	R1	Minor Variation	Detached accessory structure (garage) located in east interior side yard, east interior side yard setback, roof overhang setback to east and south property lines, separation between detached accessory structure (garage) and principal structure (single-family residence)	09/02/20	pending public notice
6	2909 Colfax Street	R1	Major Variation	New alley accessible garage and use of driveway off Colfax Street for open off-street parking	07/10/20	pending DAPR, ZBA
7	2404 Ridge Avenue	R1	Plat of Subdivision	Subdivide zoning lot into 2 lots	06/26/20	pending P&D 09/14/20
7	1800 Central Street	B1a/oCS	Major Variation	Rear yard setback, zero setback between 1st and 2nd floors, and no parking spaces for 2nd floor addition for a 2-bedroom dwelling unit	07/10/20	pending ZBA 09/15/20
7	2404 Ridge Avenue	R1	Minor Variation	Zero foot north interior side setback at deck where 3' is required	08/18/20	determination after 09/08/20
8	2222 Oakton Street	I2	Special Use	Special use for commercial indoor recreation establishment (First Ascent - wall/rock climbing)	04/03/20	pending DAPR, ZBA
8	1701 Howard Street	C1	Special Use	Special use for cannabis transporter/infuser	05/22/20	pending P&D 09/14/20, CC



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 4, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, September 4, 2020

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
4	1801 Main Street (Robert Crown)	Recreation Facility	Landscape and athletic field turf installations continue. Construction fence has been removed. Site is being maintained.	9/3/2020
2	1815 Ridge Avenue	Senior Living Facility	Concrete work continues to level four of the building. Site and streets are in good order. Site is being maintained	9/3/2020
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	Precast panel and shaft installations continue. Crane installation has begun. Construction fence and streets around site are in good order. Site is being maintained.	9/3/2020
4	1555 Ridge	Multi-Family Building	Construction fence has been installed. Foundation permit is ready for issuance. Construction activity should begin next week.	9/3/2020



DATE: September 2, 2020
 TO: Erika Storlie, Interim City Manager
 FROM: Gary Gerdes, Building and Inspection Services Division Manager
 SUBJECT: Building Permit & Construction Value Financial Report for August, 2020

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of August 2020	\$ 341,513
Total Permit Fees Collected Fiscal Year 2020	\$ 3,316,237
Total Permit fees Collected for the Month of August 2019	\$ 276,051
Total Permit Fees Collected Fiscal Year 2019	\$ 3,413,867

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR AUGUST 2020	\$ 17,408,392
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2020	\$ 227,460,024
TOTAL CONSTRUCTION VALUE FOR AUGUST 2019	\$ 12,980,324
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2019	\$ 170,205,649

OTHER FEES

Total ROW Permit fees Collected for the Month of August 2020	\$ 45,492
Total ROW Permit Fees Collected Fiscal Year 2020	\$ 300,259



Memorandum

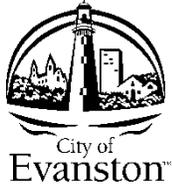
To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: September 4, 2020

Ward	Property Address	Business Name	Date Received	Current Status
2	1813 Dempster St	Zentli	8/27/20	Licensed Received – Pending Permit Application
2	1168 Dodge Ave	Rosati's Pizza	8/5/2020	Building Permit Issued – Pending Inspections
1	1607 Chicago Ave	Bobba Tea Shop	5/6/2020	Pending Permit Issuance & Inspections
2	1906 Main St	4 Suns Fresh Juice	04/15/2020	Building Permit Issued – Pending Inspections
4	1012-14 Davis St	Guidepost Day Care Center	04/08/2020	Building Permit Issued – Pending Inspections
7	2311 Campus Dr	The Protein Bar@NU	03/09/2020	Pending Inspections
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Pending Inspections
8	619 Howard St	Palmlhouse 619	2/21/2020	Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Pending Permit Issuance & Inspections
2	2434 Main St	Wingstop Restaurant	1/21/2020	Change of Ownership – Pending Inspections
2	1924 Dempster St	Kid's Empire	10/17/2019	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: September 4, 2020

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8097 or bgeorge@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING SEPTEMBER 4, 2020

#StayHomeSaveLives #AllInIllinois #ItOnlyWorksIfYouWearIt

Have a Happy, Safe & Socially Distant Labor Day Weekend!!!

Editor's Note: The NWMC offices will be closed on Monday, September 7.

NWMC Here to Help Update

On Monday, the NWMC reopened our offices at Oakton Community College. Please note that certain staff continue to work remotely, so email remains the best way to contact us. Prior to our return, the Conference implemented a series of operating protocols to safely interact at the office and is also following the protocols established by the college. Please note that visitors are not allowed on campus (and therefore the NWMC offices) nor can in-person meetings take place until January 1, 2021 at the earliest.

On Thursday, staff sent the 21st update of NWMC member responses on business/resident assistance and best practices undertaken in response to the COVID-19 pandemic. This week's NWMC Here to Help update features new and updated information from *Evanston* (Business Assistance), *Fox Lake* (Event Cancellations), *Glenview* (Reopening Plan), *Park Ridge* (Business Assistance and Resident Assistance) and *Winnetka* (Business Assistance).

On Wednesday, the U.S. Treasury Department amended its [Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments](#) and the [Coronavirus Relief Fund Frequently Asked Questions](#) documents to add sections regarding the "Supplemental Guidance on Use of Funds to Cover Payroll and Benefits of Public Employees" and "Supplemental Guidance on Use of Funds to Cover Administrative Costs". As a final reminder, on Tuesday, September 8, the Cook County Bureau of Finance Project Management Office (PMO) will host its final webinar to support municipalities as they complete their CARES Act funding applications. Please visit <https://www.cookcountyil.gov/service/cares-act-information-local-governments> to access the webinar, which begins at 10:00 a.m.

As always, staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. Please do not hesitate to use NWMC staff as a resource and please contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

Executive Board Sets September 9 NWMC Board Agenda

The NWMC Executive Board met Wednesday to review and approve the agenda for the September 9 NWMC Board of Directors meeting. Staff will provide a presentation on the NWMC's Role in Transportation Planning, including administration of the Northwest and North Shore Councils of Mayors, connecting members with funding sources and review of the NWMC Multimodal Plan. The Board will consider appointments to the Metropolitan Mayors Caucus Executive Committee and appointments to the NWMC Committees for FY2020-2021.

Staff will discuss a proposal to enhance member engagement with area lawmakers and the annual call for legislative initiatives, which will help inform the 2021 NWMC Legislative Program (see article on p.2). Members will consider the FY21 scope of services and budget to secure transportation planning funds through the Chicago Metropolitan Agency for Planning. Finally, members of the North Shore and Northwest Councils of Mayors will

consider their respective FY2021-2025 local Surface Transportation Programs and a recommendation to fill a vacancy on the Northwest Council of Mayors Technical Committee. We look forward to seeing all of you “virtually” next week! Staff contacts: Mark Fowler, Larry Bury

Warehouse Direct Has PPE in Stock

As previously reported, Suburban Purchasing Cooperative (SPC) Janitorial and Office Supplies program vendor Warehouse Direct (Contract #189) has increased their lineup of personal protective equipment and social distancing solutions. To support our members and customers, the SPC and Warehouse Direct want to help simplify ordering of these supplies from a safe, trusted and reliable source.

Staff previously emailed a flyer/order form to the membership to help speed up the ordering process. Please visit <https://www.nwmc-cog.org/SPC-Documents/COVID-Workplace-Solutions.aspx> to access the materials. For questions or additional information, please contact staff or Warehouse Direct Account Representatives Spencer Touchie, 847-631-7188 (office), 708-473-2907 (cell) or stouchie@warehousedirect.com; or Rick Schackle, 847-631-7428 or rschackle@warehousedirect.com. *Staff contact: Ellen Dayan*

SPC Extends 2021 Ford F-350 Super Duty Pick Up Contract

The Suburban Purchasing Cooperative (SPC) Governing Board is pleased to announce that Ford Motor Company has approved the second of three possible, one-year contract extensions on the 2021 Ford F-350 XL 4x2 Super Duty Pick Up Truck (Contract #180) with no price increase! The duration of the contract extension with Roesch Motors is July 18, 2020 through July 17, 2021. For questions or additional information, please contact staff or Brian Kilduff, 630-279-6000, ext. 2245 or briankilduff@roeschtrucks.com. *Staff contact: Ellen Dayan*

One Week Left to Submit 2021 Legislative Initiatives

The Northwest Municipal Conference Legislative Committee has launched the process of developing the 2021 NWMC Legislative Program by issuing its annual call for legislative initiatives. Members are asked to identify issues and concerns on the local, state and federal levels that require a legislative solution. Members are also asked to describe any actions taken locally or collectively to address these issues or concerns. In addition to providing recommendations for consideration in the Legislative Program, member responses will provide the Legislative Committee and staff with the local government context necessary to review legislation and engage legislators as highlighted issues emerge.

Member responses are critical to informing the Conference’s legislative work plan for the year. Please return the completed form to NWMC Policy Analyst Chris Staron via email, cstaron@nwmc-cog.org by Friday, September 11. *Staff contacts: Chris Staron, Mark Fowler, Larry Bury*

Fall NWMC Auction Reminder

The fall NWMC Surplus Vehicle and Equipment Auction, the final auction of 2020, will be held on Tuesday, October 20, 2:00 p.m. at America’s Auto Auction, 14001 S. Karlov Avenue in Crestwood. Thank you to *Evanston, Glenview, Lincolnshire, Lincolnwood, Skokie* and Wheaton, who have indicated their plans to participate.

There is plenty of time to inventory vehicles and equipment for disposal in the NWMC auction, where a portion of the proceeds help support the operations of the organization. If you can’t make the October event, America’s Auto Auction hosts online sales on par with other government surplus Internet auctions. For questions or additional information, please contact staff or Berry Ellis, berry.ellis@americasautoauction or 312-371-5993. *Staff contact: Ellen Dayan*

RTA Requests Feedback through Recovery Scenario Planning Survey

In response to the COVID-19 health crisis, the Regional Transportation Authority (RTA) has initiated a scenario planning project to look 1-2 years into the future in order to test the principles of their strategic plan’s goals and strategies. Part of this project involves gathering feedback from regional stakeholders through an [online survey](#). The RTA is requesting that participants complete the survey by September 7. For more information, please see the RTA’s recent [blog post](#) or contact communications@rtachicago.org. *Staff contacts: Kendra Johnson, Matt Pasquini*

Mayors Caucus to Discuss Housing Impacts After COVID-19

From the Desk of Metropolitan Mayors Caucus Director of Housing and Community Development Kyle Smith:

The Metropolitan Mayors Caucus would like to cordially invite you to a special virtual meeting of its Housing & Community Development Committee for a discussion on Local Housing Impacts After COVID-19. The Committee will be joined by the Executive Director of the Illinois Housing Development Authority, Kristen Faust. Director Faust is eager to hear input from mayors about local housing issues as the agency manages its emergency housing assistance program and proceeds with its [Housing Blueprint statewide plan](#).

The meeting will occur on:

Thursday, September 17

9:00 AM - 10:30 AM

Zoom link available via RSVP

This is a special meeting of the Committee and will include time for dialogue to highlight shared housing and community development issues facing municipalities since the health crisis emerged earlier this year. The Committee is chaired by Northlake Mayor Jeff Sherwin. Mayors may elect to send a staff or delegate to attend.

To RSVP: Please respond to this email and RSVP to Kyle Smith, Director of Housing + Community Development, at ksmith@mayorscaucus.org. We will send the Zoom link to all that RSVP. *Staff contact: Mark Fowler*

Illinois Metropolitan Investment Fund Update

From the desk of Illinois Metropolitan Investment Fund (IMET) Executive Director Sofia Anastopoulos:

We would like to update you on what is happening at IMET. The Illinois Metropolitan Investment Fund, IMET, is an investment alternative created by and for Illinois local governments in 1996.

We continue to offer two funds: The Convenience Fund is IMET's liquidity fund. As of August 28th, the daily rate was 0.34%. It is currently outperforming liquidity funds in the state because of the composition of its portfolio, which is comprised primarily of bank deposits (FDIC, collateral and Federal Home Loan Bank letters of credit) – these have been able to maintain their yields compared to some other instruments (which many of the competitive funds consist of). A good way to diversify (which helps minimize risk and maximize return) is to invest in a variety of investments (including the Convenience Fund). Consider whether putting some funds in the Convenience Fund makes sense for your liquidity requirements.

The IMET 1-3 Year Fund is the original IMET fund. It is externally managed, comprised primarily of government securities, and carries Moody's highest rating for funds in its category, Aaa/bf. Its net total return for the 12 months ending August 28 was 3.77%. It serves as a complement to the Convenience Fund. Both funds, together, can help form the basis of a diversified public sector portfolio.

We are excited to announce a new offering: the [IMET Investing Encyclopedia: Ask Sofia...](#) Presented in Q&A format, this resource is organized in an easy-to-follow manner:

- Policy Questions
- Policy Components
- Partners
- Procedures
- Investment Products
- Portfolio Management
- Fixed Income 101
- Glossary
- Key Takeaway

We encourage our participants (and all Illinois governments) to visit it and add it to their toolbox of investing resources. You are also encouraged to try out the [IMET cash flow forecasting model](#). Getting a grasp of your cash flows is an important step in investing. We continue to work remotely and stand ready to answer all your investing questions.

For further information, please contact Sofia, 630-576-9140 or Sofia.ana@investIMET.com. *Staff contact: Mark*

Fowler

Meetings and Events

NWMC Finance Committee will meet Wednesday, September 9 at 12:00 noon via videoconference.

NWMC Board of Directors will meet Wednesday, September 9 at 7:00 p.m. via videoconference.

NWMC Legislative Committee will meet on Wednesday, September 16 at 8:30 a.m. via videoconference.

NWMC Transportation Committee will meet on Thursday, September 17 at 8:30 a.m. via videoconference.

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, September 22 at 10:30 a.m. via videoconference.

NWMC Staff

Mark Fowler	Executive Director	mfowler@nwmc-cog.org
Larry Bury	Deputy Director	lbury@nwmc-cog.org
Ellen Dayan, CPPB	Purchasing Director	edayan@nwmc-cog.org
Marina Durso	Program Associate for Administrative Services	mdurso@nwmc-cog.org
Karol Heneghan	Executive Administrative Assistant/Office Manager	kheneghan@nwmc-cog.org
Kendra Johnson	Program Associate for Transportation	kjohnson@nwmc-cog.org
Matt Pasquini	Program Associate for Transportation	mpasquini@nwmc-cog.org
Chris Staron	Policy Analyst	cstaron@nwmc-cog.org

Phone: 847-296-9200

www.nwmc-cog.org