



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, Interim City Manager
Subject: Weekly City Manager's Update
Date: July 17, 2020

STAFF REPORTS BY DEPARTMENT



Weekly Report for July 9, 2020 – July 15, 2020
**There will be no 311 report this week*

City Manager's Office

City Council Agenda Schedule
MWEBE/LEP Compliance Tracking

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

PUBLIC NOTICES, AGENDAS & MINUTES

Tuesday, July 21, 2020

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

Housing & Community Development Act Committee

www.cityofevanston.org/housingcommunitydev

Wednesday, July 22, 2020

Design and Project Review Committee

www.cityofevanston.org/dapr

Transportation & Parking Committee

www.cityofevanston.org/transandparking

Economic Development Committee

www.cityofevanston.org/economicdev

Thursday, July 23, 2020

Emergency Telephone System Board – CANCELLED

www.cityofevanston.org/911board

Friday, July 24, 2020

Reparations Subcommittee

<https://www.cityofevanston.org/reparationssubcommittee>



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hitesh Desai CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: MWEBE/LEP Compliance Tracking

Date: June 19, 2020

Attached please find the monthly Minority Women's Evanston Business Enterprise (MWEBE) and Local Employment Program (LEP) Compliance tracking report which is presented to the MWEBE Committee. This report tracks Bids and RFPs that can potentially have an MWEBE (25% goal) or LEP (15% requirement) component on a monthly basis. The final page also shows waivers that are granted and the rationale for those waivers.

When each of the attached projects goes to the City Council for approval, a MWEBE memo is attached explaining the process and compliance rate for the responses received. The attachment is a conglomeration of these individual memos.

If you have any questions, please contact Hitesh Desai (847-448-8082) or Tammi Nunez (847-448-8107).

2020 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PRCS	1/13/2020	RFP 19-60	PRCS Strategic Plan	\$127,377.00		Berry Dunn McNeil & Parker					
					20.8%	City Research & Insights, Inc.			X		\$26,600.00
					32%	Site Design Group	X				\$40,730.00
January Total				\$127,377.00							\$67,330.00
Total to Date				\$127,377.00	53%		1	0	1		\$67,330.00
PWK	2/10/2020	RFP 19-62	Study of Evanston Parking System	\$33,000.00		Wantman Group, Inc.					
					25%	KPFF Consulting Engineers			X		\$8,250.00
PWK	2/24/2020	RFP 19-66	Oakton Street Corridor Improvement Study	\$139,932.81		Christopher B. Burke					
					50%	Christopher B. Burke			X		\$70,222.04
					24%	Teska Associates			X		\$32,950.00
PWK	2/24/2020		Shoreline Condition Assessment	\$74,500.00		SmithGroup					
					14%	D'Escoto	X				\$10,375.00
						DLZ Inc.	X				\$8,250.00
February Total				\$247,432.81							\$130,047.04
Total to Date				\$374,809.81	53%		3	0	4		\$197,377.04
ED	3/9/2020	Bid 20-02	Great Merchants Grant Program	\$57,069.00		Herrera Landscaping Snow Removal					
						Herrera Landscaping Snow Removal			X		\$0.00
PWK	3/9/2020		Main Street Improvement Projects - Phase II	\$74,500.00		Patrick Engineering Inc.					
					24%	Terra Engineering		X			\$114,857.00
					13%	Kettelkamp & Kettelkamp			X		\$63,560.00

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWK	3/9/2020	Bid 20-04	HVAC Equipment Replacement the Police/Fire Headquarters, Fire Station #3, Levy Center	\$692,500.00		Great Lakes Heating and Plumbing Company (LEP Eligible - on hold per PM contract negotiations)					
					11%	Air Design Systems		X			\$74,900.00
					3%	LaGrange Crane Service		X			\$21,900.00
PWK	3/9/2020	RFP 20-10	Material Testing Services	\$150,000.00		Interra Inc.					
						Interra Inc.	X				\$0.00
March Total				\$974,069.00							\$275,217.00
Total to Date				\$1,348,878.81	35%		4	3	6		\$472,594.04
PWK	4/13/2020	Bid 20-12	2020 CIPP Sewer Rehab	\$497,831.00		Granite Inliner (LEP Eligible)					
					9%	Comprehensive Construction Co	X				\$44,309.45
PWK	4/13/2020	RFP 20-13	Public Canoe Launch Feasibility	\$29,946.00		GZA GeoEnvironmental					
					6%	The Roderick Group	X				\$7,977.00
PWK	4/27/2020	RFP 19-68	Stormwater Master Plan	\$590,832.51		Hey & Associates					
					14%	Green Metro Planning	X				\$84,675.00
					9%	Terra Engineering		X			\$53,130.00
PWK	4/27/2020	Bid 20-06	2020 Water Main Improvement & Street Resurfacing	\$3,053,230.00		Pan-Oceanic Engineering Co (LEP Eligible)					
					62%	Pan-Oceanic Engineering Co	X				\$1,878,124.00
April Total				\$4,171,839.51							\$2,068,215.45
Total to Date				\$5,520,718.32	46.0%		8	4	6		\$2,540,809.49
PWK	5/11/2020	Bid 20-05	Emergency Generators at Police/Fire Stations	\$249,900.00		Courtesy Electric Inc.					
					12%	Wrangler Tech		X			\$30,000.00
					13%	PMJ Enterprises	X				\$33,000.00

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWK	5/11/2020	Bid 20-29	Civic Center Burner Replacement	\$117,777.00		Ideal Heating Company					
					31%	Complete Mechanical	X				\$36,750.00
PWK	5/26/2020	Bid 20-26	2020 Motor Fuel Tax (MFT) Street Resurfacing	\$1,297,700.00		J. A. Johnson (not LEP Eligible state funded)					
					2.1%	Alzate Inc	X				\$27,500.00
					9.2%	Ozinga Ready Mix			X		\$120,000.00
					1%	Maintenance Coatings		X			\$13,358.75
					7.2%	United Enterprise LLC	X				\$93,530.00
					1.3%	Smith Maintenance Co	X				\$17,100.00
PWK	5/26/2020	Bid 20-07	2020 Parking Lot Improvements	\$282,249.95		McGill Construction Company (LEP Eligible)					
					25%	E King Cartage	X				\$71,000.00
	May Total			\$1,947,626.95							\$442,238.75
	Total to Date			\$7,468,345.27	40%		14	6	7		\$2,983,048.24
PWK	6/8/2020	Bid 20-09	Special Assessment Alley Project	\$481,201.50		Schroeder & Schroeder Inc. (LEP Eligible)					
					39%	Galaxy Underground Inc.	X				\$191,359.00
PWK	6/8/2020	RFQ 20-21	Church Street Pedestrian and Bicycle Improv	\$293,650.41		Civiltech Engineering (LEP Eligible)					
					10%	Environmental Design	X				\$28,375.00
					3%	Infrastructure Engineering Inc.	X				\$10,619.00
					9%	GSG Consultants Inc.	X				\$27,176.00
					12%	MUSE Community + Design		X			\$35,135.00
PWK	6/8/2020	No Bid #	Fleetwood Jourdain Gym Floor Replacement	\$593,851.00		Central Rug and Carpet (LEP Eligible)					

Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
					100%	Central Rug and Carpet			X		\$0.00
June Total				\$1,368,702.91							\$292,664.00
Total to Date				\$8,837,048.18	37%		18	7	8		\$3,275,712.24

LEP Penalty Fund as of 05.20.2020

CITY OF EVANSTON							
LEP VIOLATION ANALYSIS							
Account 100.41307							
Year	Violators/Vendor	Bid No	Project Name	Violation Amount	GL Amount	GL Date	Comments
2013	SAK Construction	13-09	CIPP Sewer Rehab Contract A	2,000.00			Prior to Conversion-Reclass Sewer Exp (7420)
2013	Bolder Contractio	13-36	Davis Street Water Main & Sewer Replacement	9,000.00			Prior to Conversion-Reclass Water Exp (7330)
2013	Chicago Paving	13-37	Parking Lot Improvement at Central and Stewart	3,400.00			Prior to Conversion-Reclass Parking Exp (55476)
2013	Elanar Construction	13-39	Firemen's Park Renovation	4,100.00			Prior to Conversion-Reclass CIP Exp (5170)
2013	F.E Moran	13-48	2013 HVAC Improv Project	6,700.00	6,700.00	12/31/2014	
2014	A Lamp Concrete	14-31	2014 Water Main Replacement & St Resurf CIP 3	4,515.00	4,515.00	7/28/2015	
2014	A Lamp Concrete	14-41	Sherman Ave Streetscape & Resurf Project	3,087.00	3,087.00	7/28/2015	
2015	American Suncraft	15-03	Repair and Repair Standpipes	11,558.58	11,558.58	12/6/2018	Reclass
2015	Kenny Construction	15-01	2015 CIPP Sewer Rehabilitation Contract A	3,418.00	3,418.00	11/27/2018	Reclass
2015	Kovilic Construction	15-29	Church Street Boat Ramp	2,974.00	2,974.00	11/27/2018	Reclass
2015	Auto Prkg. Techno	14-25	Parking Account Revenue Configuration System	9,344.00	9,344.00	12/30/2017	
2016	Glenbrook Excavation	15-60	2016 CIP 1 Water Main Resurf Project	5,281.00	5,281.00	12/5/2018	Reclass
2016	DBS/ Garland		Water Treatment Facility Road & Masonry	3,067.00	3,067.63	3/24/2017	
2016	Reliable & Assoc	16-40	Library Underground Parking Garage Upgrade	1,047.50	1,047.50	5/9/2017	
2016	A Lamp Concrete	16-55	2016 Parking Lot Improvement	6,609.71	6,609.71	3/27/2018	
2017	Builders Pavers	17-27	2017 Parking Lot Improvement	1,584.00	1,584.00	4/10/2018	
2017	Kenny Construction	17-44	2017 CIPP Sewer Rehab Contract B	3,385.05	3,384.42	12/31/2017	
	Bank of America		Purchasing Card	(950.00)	(950.00)	2/27/2015	
	Bank of America		Purchasing Card	(1,680.00)	(1,680.00)	3/31/2015	
	Office Depot		Accounts Payable	(34.51)	(34.51)	12/15/2015	
	Bank of America		Purchasing Card	(19.06)	(19.06)	12/31/2015	
	Bank of America		Purchasing Card	(182.96)	(182.96)	12/31/2015	
	SAMS Club		Accounts Payable	(138.67)	(138.67)	6/9/2016	
	Evanston Round Table		Accounts Payable	(50.00)	(50.00)	5/9/2017	
	Brian K Johnson		Accounts Payable	(892.00)	(892.00)	8/15/2017	
	SAMS Club		Accounts Payable	(224.61)	(224.61)	6/7/2017	
	SAMS Club		Accounts Payable	(27.44)	(27.44)	6/7/2018	
Balance as of FY2018				76,871.59	58,371.59		
			Adjust Prior to Conversion		18,500.00	1/25/2019	
2018	Copenhaver		Fountain Square		1,869.47	7/23/2019	
2018	Kovilic Construction		Church Street Harbor		4,327.20	9/10/2019	
2018	Chandler Newberger Center		Ambler Mechanical		4,888.80	8/13/2019	
2018	MAG Construction		South Standpipe MCC		3,721.55	4/23/2019	
	Value Innovation Technologies		Accounts Payable	(5,000.00)		4/9/2019	
	Evanston Rebuilding Warehouse		Accounts Payable	(3,531.75)		9/10/2019	
	Reimbursement Police Application		Journal Entry (Per Tammi's Email)	(40.00)		10/22/2019	
	Evanston Rebuilding Warehouse		Accounts Payable	(3,168.00)		11/12/2019	
	Evanston Rebuilding Warehouse		Accounts Payable	(2,251.50)		11/14/2019	
	Evanston Rebuilding Warehouse		Accounts Payable	(2,300.00)		11/26/2019	
	Evanston Rebuilding Warehouse		Accounts Payable	(2,832.00)		12/10/2019	
Balance as of FY2019					72,555.36		
	Central Rugs & Carpet		Accounts Payable		2,691.97	4/28/2020	
	Evanston Rebuilding Warehouse		Accounts Payable		(11,395.50)	4/28/2020	
Balance as of FY2019					63,851.83		

There's one LEP penalty (receipt) in the amount of \$2,691.97 and one expense amounting to \$11,395.50. LEP Balance is **\$63,851.83**

2020 MWEBE Goal Waived

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWA	1/13/2020	RFP 19-61	\$44,770.00	Backflow Prevention Mgmt Program	Backflow Solutions Inc. (Chicago, IL)	Precludes Subcontracting Opportunities
PWA	1/13/2020	RFP 19-46	N/A	Art Program at RCCC	Open Studio Project (Evanston, IL)	Precludes Subcontracting Opportunities
PWA	1/27/2020	RFP 19-57	\$657,007.00	Multi-Year Janitorial Service	Chi-Town Cleaning (Medinah, IL)	Precludes Subcontracting Opportunities
CMO	3/9/2020	RFP 19-67	\$64,912.50	Municipal Zero Emissions Strategy	Elevate Energy (Chicago, IL)	Precludes Subcontracting Opportunities
PWK	3/9/2020	RFP 19-50	\$163,810.00	Valuation of the Water Works Properties	Burns & McDonnell (Kansas City, MO)	Precludes Subcontracting Opportunities
CMO	3/9/2020	RFP 20-01	\$68,900.00	Armored Car Services	Davis Bancorp (Barrington, IL)	Precludes Subcontracting Opportunities
PWK	5/11/2020	Bid 20-14	\$646,224.62	Dutch Elm Tree Injection	Kinnucan Tree Experts (Lake Bluff, IL)	Precludes Subcontracting Opportunities
PWK	6/8/2020	RFP 20-32	\$160,000.00	Hydraulic Modeling Services	Carollo Engineers (Chicago, IL)	Precludes Subcontracting Opportunities
		Year to Date	\$1,805,624.12			

City Council Agenda Schedule

Printed from Asana

July 27

dcook@cityofevanston.org: Police Issues

Department: Police
Council Action: SPB
Council or Committee: CC

David Stoneback: Ord for 4-way stop at Prospect & Grey

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Introduction

David Stoneback: Utility Billing recommendations

Department: Public Works
Council Action: Bus
Council or Committee: APW

Ike Ogbo: Renewal with Moran Center

Department: Health
Council Action: Bus
Council or Committee: APW

David Stoneback: MWRD Green Infrastructure Resolution

Department: Public Works
Council Action: Res
Council or Committee: APW

David Stoneback: Crown Change Order

Department: Public Works
Council Action: Bus
Council or Committee: APW

Luke Stowe: Fuel Purchase for July 6th 2020 through July 5th 2021

Department: Admin Serv
Council Action: Bus
Council or Committee: APW

David Stoneback: Ord for 4-way stop at Prospect and Colfax

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Introduction

David Stoneback: Purchase of Water Smart software

Department: Public Works
Council Action: Bus
Council or Committee: APW

David Stoneback: Award of CDBG Park and alley projects and waste transfer station alleys

Department: Public Works
Council Action: Bus
Council or Committee: APW

Kelley Gandurski: 62-R-20 Eviction Moratorium

Department: Law

Council Action: Res
Council or Committee: APW

Luke Stowe: Oak Street Parking Amendment

Department: Admin Serv
Council Action: Ord
Council or Committee: APW
Action: For Action

Luke Stowe: Parking Amendment on Davis Street

Department: Admin Serv
Council Action: Ord
Council or Committee: APW
Action: For Action

Hitesh Desai: Ordinance XX-O-20, Authorizing 2020 General Obligation Bond Parameters

Department: CMO
Council Action: Ord
Council or Committee: APW
Action: For Action

David Stoneback: Ordinance for 4-way stop at Ewing & Thayer

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Action

David Stoneback: Ordinance for dedication of property owned by 3606 Central to the City

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Action

David Stoneback: Ordinance authorizing IEPA loan amount for downtown water main project

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Action

Hitesh Desai: 2019 Audited Comprehensive Annual Financial Report

Department: CMO
Council Action: Bus
Council or Committee: APW

Johanna Leonard: Renewal funding for Community Partners for Affordable Housing to manage the Inclusionary Housing waitlist

Department: Community Dev
Council Action: Bus
Council or Committee: PD

Johanna Leonard: Ordinance 74-O-20 Amendments to ZBA

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Action

Johanna Leonard: Ordinance 73-O-20 Amendments to the Plan Commission

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Action

Kelley Gandurski: Providing for Nomination Petitions for the Office of Mayor

Department: Law
Council Action: Res
Council or Committee: Rules

 Paulina Martínez: Entrepreneurship Grants

Department: CMO
Council Action: Bus
Council or Committee: ED

August 10

 Johanna Leonard: CARES Act Funding Allocations

Department: Community Dev
Council Action: SPB
Council or Committee: CC

 100 year anniversary of the 19th Amendment

Department: CMO
Council Action: Proc
Council or Committee: CC

 Hitesh Desai: Amusement Tax Discussion

Department: CMO
Council Action: Disc
Council or Committee: CC

 David Stoneback: Ord for 4-way stop at Prospect & Grey

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Action

 David Stoneback: Ord for 4-way stop at Prospect and Colfax

Department: Public Works
Council Action: Ord
Council or Committee: APW
Action: For Action

 David Stoneback: Approval to purchase Park Signs

Department: Public Works
Council Action: Bus
Council or Committee: APW

 David Stoneback: Contract renewal for Leaf Hauling

Department: Public Works
Council Action: Bus
Council or Committee: APW

 David Stoneback: Crown Construction update discussion

Department: Public Works
Council Action: Disc
Council or Committee: APW

 David Stoneback: Cook County Grant for Animal Shelter discussion

Department: Public Works
Council Action: Disc
Council or Committee: APW

 Luke Stowe: Parking amendment - Greenwood

Department: Admin Serv
Council Action: Ord
Council or Committee: APW
Action: For Introduction

David Stoneback: Award of water quality Lab renovation

Department: Public Works
Council Action: Bus
Council or Committee: APW

September 14

September 28

October 12

October 26

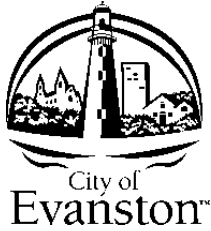
November 9

Johanna Leonard: Ordinance 35-O-20 Ground Floor uses in the D2 District

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Action

November 23

December 14



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: July 15, 2020

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, July 9, 2020 - July 15, 2020

Backlog (business days received until reviewed): 21

Volume (number of cases pending staff review): 22

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	516 Church Street	R6	Building Permit	Interior remodel, replace exterior window and door	02/24/20	pending additional information from the applicant (Preservation)
2	1221 Fowler Avenue	R2	Building Permit	1st and 2nd story additions, deck	12/16/19	pending revisions from the applicant
2	1708 Lake Street	R3	Building Permit	Patio and pergola	04/03/20	non-compliant, pending revisions from the applicant
2	1001 Dodge Avenue	R3	Building Permit	Rear porch	06/05/20	pending additional information from the applicant
2	1140 Hartrey Avenue	R3	Building Permit	Detached garage, 20x22	07/02/20	pending staff review
2	1508 Florence Avenue	R3	Zoning Analysis	Addition to single-family residence, addition to detached garage	07/06/20	pending staff review
2	1557 Florence Avenue	R3	Building Permit	New detached garage	07/14/20	pending staff review
3	1212 Judson Avenue	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
4	1125 Wesley Avenue	R3	Building Permit	1-story addition and 3-car detached garage	12/05/19	pending revisions from the applicant
4	1577 Wesley Avenue	R1	Building Permit	New paver patio and retaining wall	06/15/20	pending staff review
4	1633 Asbury Avenue	R1	Building Permit	Replace front steps, fence, misc flat work	07/02/20	pending staff review
4	1333 Maple Avenue	R5	Building Permit	Replace patio and sidewalk (multi-family dwelling)	07/07/20	pending staff review
4	1011 Ridge Court	R1	Zoning Analysis	Rebuild gable roof with cross gable for occupancy in attic, build new stair to attic, interior remodel 1st and 2nd floors	07/08/20	pending staff review
5	2415 Wade Street	R2	Building Permit	Patio	01/09/20	non-compliant, pending revisions from the applicant
5	1735 Hartrey Avenue	R3	Building Permit	2nd story addition	01/16/20	non-compliant, pending revisions or variation application from the applicant
5	2024 Darrow Avenue	R3	Building Permit	One story addition and porch addition, interior remodel, convert 2-family to single-family dwelling	07/14/20	pending staff review
6	3423 Central Street	R2	Building Permit	Brick paver walkway and patio enlargement	10/17/19	pending additional information from the applicant
6	2754 Crawford Avenue	R2	Building Permit	Replace sunroom with 1-story addition and bathroom remodel	10/25/19	non-compliant, pending revisions or major variation application from the applicant
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2715 Hurd Avenue	R1	Zoning Analysis	Demolish existing structures, construct new 2-story building for a child daycare (Planned Development)	01/22/20	non-compliant, pending planned development application submittal

6	2801 Central Street	B1a/oCS C	Building Permit	Interior and exterior alterations	03/12/20	pending revisions per DAPR
6	2410 Harrison Street	R1	Building Permit	Deck and pergola, replace concrete walk with pavers	04/09/20	pending additional information from the applicant
6	2725 Harrison Street	R1	Building Permit	2-story addition and interior remodel	05/08/20	pending additional information from the applicant
6	3016 Hartzell Street	R1	Building Permit	Replace existing deck and pergola	05/11/20	pending additional information from the applicant
6	2827 Harrison Street	R1	Building Permit	New detached garage	06/11/20	non-compliant, pending revisions from the applicant
6	2426 Hartzell Street	R1	Building Permit	Enlarge deck, cover deck with roof	06/24/20	pending additional information from the applicant
6	3321 Colfax Street	R1	Building Permit	Brick patio and walk	06/30/20	pending staff review
6	2909 Colfax Street	R1	Building Permit	Addition	07/02/20	pending revisions/additional information from the applicant
6	2728 Central Park Avenue	R1	Building Permit	Convert existing porch to sunroom, interior remodel	07/07/20	pending staff review
6	2643 Lincolnwood Drive	R1	Building Permit	2nd-story addition, rear addition, and interior renovation	07/15/20	pending staff review
6	2830 Harrison Street	R1	Zoning Analysis	Chicken coop	07/15/20	pending staff review
6	2831 Hartzell Avenue	R1	Zoning Analysis	New single-family residence	07/15/20	pending staff review
7	1724 Chancellor Street	R1	Building Permit	Installation of 10'x10' stone patio	10/10/19	pending additional information from the applicant
7	2640 Green Bay Road	C2	Building Permit	Demolish enclosed porch, construct new open porch, stairs and new parking pad	01/17/20	pending additional information from the applicant
7	719 Monticello Place	R1	Building Permit	Demolish existing 1-car garage, construct 2-car detached garage	01/30/20	pending revisions per approved minor variation
7	2672 Green Bay Road	C2/oCS	Building Permit	Interior alteration for fitness studio (Total Sona Fitness)	02/07/20	pending special use application
7	2011 Noyes Street	R1	Building Permit	2-story addition, front porch, deck, and interior renovation	02/10/20	pending revisions per minor variation approval
7	2435 Jackson Avenue	R1	Building Permit	Bay window, interior renovation	02/11/20	non-compliant, pending major variation application from the applicant
7	2225 Noyes Street	R1	Building Permit	New single-family residence	03/02/20	non-compliant, pending revisions from the applicant
7	1013 Colfax Street	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
7	1323 Lincoln Street	R1	Building Permit	Addition, new front porch, and interior remodel	05/22/20	non-compliant, pending revisions from the applicant
7	1323 Lincoln Street	R1	Building Permit	Detached 2-car garage	06/04/20	non-compliant, pending revisions from the applicant
7	1803 Chancellor Street	R1	Building Permit	Garage and rebuild deck	06/23/20	pending staff review
7	801 Central Street	R1	Building Permit	Screen porch	07/02/20	pending staff review
7	1810 Grant Street	R1	Building Permit	Reconstruct existing sunroom and balcony above	07/06/20	pending staff review
7	2510 Green Bay Road	B1a/oCS C	Building Permit	Roof mounted solar panels	07/07/20	pending additional information from the applicant
7	2503 Eastwood Avenue	R1	Building Permit	Alteration of parking lot parking space striping	07/14/20	pending additional information from the applicant

7	2775 Prairie Avenue	R3	Building Permit	Addition, screened porch, and interior remodel	07/13/20	pending staff review
8	233 Richmond Avenue	R2	Building Permit	New concrete patio, exterior landing and stairs	07/13/20	pending staff review
8	1013 Harvard Terrace	R2	Building Permit	Addition and interior renovation	07/13/20	pending staff review
9	646 Florence Avenue	R2	Building Permit	Convert 1-car attached garage into home office	11/07/19	non-compliant, pending revisions from the applicant
9	1616 Main Street	R3	Building Permit	Addition to garage	02/24/20	pending additional information from the applicant
9	1613 Washington Street	R3	Building Permit	Paver patio installation	02/28/20	pending additional information from the applicant
9	1315 Seward Street	R3	Building Permit	Replace back porch and deck	07/10/20	pending staff review
9	1524 Washington Street	R3	Zoning Analysis	Construct an A-frame building in front portion of property, to be an accessory dwelling unit	07/15/20	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC
1	818 Colfax Street	R1	Minor Variation	Side and rear setback to detached garage and roof overhang	06/03/20	pending public notice
1	1900 Sherman Avenue	R6	Planned Development	Planned Development for a 16-story, 168-unit residential age restricted building with 37 below-grade parking spaces (Jane Perlman Apartments)	06/16/20	pending additional information from the applicant
2	1600 Dodge Avenue	R2	Minor Variation	Building height for a detached accessory structure, 40' tall band instruction tower, ETHS	06/29/20	determination after 07/16/20
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA
5	2221 Foster Avenue	R3	Minor Variation	Rear yard setback for sunroom addition	06/22/20	determination after 07/10/20
6	2909 Colfax Street	R1	Major Variation	New alley accessible garage and use of driveway off Colfax Street for open off-street parking	07/10/20	pending DAPR, ZBA
7	2342 Ridge Avenue	R1	Minor Variation	Street side yard setback at 2nd-story addition over existing 1st story	06/23/20	determination after 07/10/20
7	2404 Ridge Avenue	R1	Plat of Subdivision	Subdivide zoning lot into 2 lots	06/26/20	pending staff review
7	1800 Central Street	B1a/oCS	Major Variation	Rear yard setback, zero setback between 1st and 2nd floors, and no parking spaces for 2nd floor addition for a 2-bedroom dwelling unit	07/10/20	pending DAPR 07/22/20, ZBA
8	2222 Oakton Street	I2	Special Use	Special use for commercial indoor recreation establishment (First Ascent - wall/rock climbing)	04/03/20	pending DAPR, ZBA
8	1701 Howard Street	C1	Special Use	Special use for cannabis transporter/infuser	05/22/20	pending ZBA 07/21/20
8	1009 Harvard Terrace	R2	Minor Variation	Rear yard setback to detached garage (underconstruction)	07/09/20	determination after 08/04/20



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: July 17, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

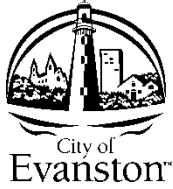
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, July 17, 2020

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
4	1801 Main Street (Robert Crown)	Recreation Facility	Concrete, fence and landscape installations continue. Base preparations for the athletic fields and parking lot continue. Site is being maintained.	7/15/2020
2	1815 Ridge Avenue	Senior Living Facility	Water and sewer installations continue. Level one deck is being prepared for concrete. The foundation walls and excavation equipment were tagged with graffiti. The contractor will remove. Site is being maintained	7/15/2020
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	Foundation installation has been completed and is being backfilled. Interior renovation in main building continues. Construction fence and streets around site are in good order. Site is being maintained.	7/15/2020
4	1555 Ridge	Multi-Family Building	Construction fence is being installed.	7/15/2020



Memorandum

To: Honorable Mayor and Members of the City Council

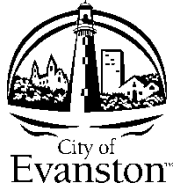
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: July 17, 2020

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
4	810 Dempster St	The Village Farm	05/29/2020	Pending Permit Issuance & Inspections
2	1765 Maple Ave	Chili's Grill & Bar	5/19/2020	Change of Ownership – Pending Inspections
1	1607 Chicago Ave	Bobba Tea Shop	5/6/2020	Pending Permit Issuance & Inspections
2	1906 Main St	4 Suns Fresh Juice	04/15/2020	Pending Permit Issuance & Inspections
4	1012-14 Davis St	Gui de post Day Care Center	04/08/2020	Pending Permit Issuance & Inspections
7	2311 Campus Dr	The Protein Bar@NU	03/09/2020	Pending Inspections
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Pending Inspections
8	619 Howard St	Pal mhouse 619	2/21/2020	Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Pending Permit Issuance & Inspections
2	2434 Main St	Wingstop Restaurant	1/21/2020	Change of Ownership – Pending Inspections
2	1924 Dempster St	Kid's Empire	10/17/2019	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: July 17, 2020

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8097 or bgeorge@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of July 17, 2020

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
2	Brinker Restaurant Corporation d/b/a Chili's Grill and Bar	1765 Maple Avenue, Evanston, IL	C	Restaurant	11 a.m. — 1 a.m. (Mon-Wed); 11 a.m. — 2 a.m. (Thurs-Sat); 10 a.m. — 1 a.m. (Sun) 11 a.m. — 2 a.m. on New Year's Day, Memorial Day, Fourth of July, Labor Day and Thanksgiving	Passed at the 7.13.20 Council Meeting



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JULY 17, 2020

#StayHomeSaveLives #AllInIllinois

NWMC Here to Help Update

On Monday, Cook County Board President Toni Preckwinkle held a video conference to discuss the distribution of Coronavirus Aid, Relief and Economic Security Act (CARES Act) funding to the 134 suburban municipalities in the county. Letters were emailed to each mayor during the week of June 29, outlining the process and potential cost reimbursement available to each municipality. Allocations are based on a formula that includes: population; tax base per capita; median household income; percent of population located in an economically disconnected or disinvested area (EDA); and, COVID-19 deaths per 100,000 in population. Stated as a per capita equivalent, funding for NWMC members range from \$6.74 (*Glencoe*) to \$21.65 (*Lincolnwood*). On Thursday, staff emailed a white paper from the county detailing the allocation process as well as an alphabetical listing of municipalities receiving county CARES Act allocations.

Other counties in the NWMC service territory have also begun to finalize allotments and processes through which the county will distribute CARES Act funding. In Lake County, municipalities and fire protection districts will be allocated \$10 million for reimbursement of COVID-19 related expenses. The DuPage County Board has allocated \$54.81 per capita for reimbursement of expenses and Kane County is close to finalizing an agreement that would allocate approximately \$78.00 per capita. Staff will provide updates as they are received.

On Tuesday, the region's council of government presidents, Metropolitan Mayors Caucus and Illinois Municipal League presidents and Chicago Mayor Lori Lightfoot sent a letter to the Illinois congressional delegation, requesting that "Congress expeditiously pass legislation to provide direct, flexible financial aid to our communities." U.S. Senator Tammy Duckworth's staff has also reached out to communities through Metropolitan Mayors Caucus Executive Director Dave Bennett to identify local government needs in anticipation of negotiations to secure another round of economic relief. Thanks to *Arlington Heights, Glenview, Grayslake, Highland Park, Niles* and *Skokie* for outlining the impact of the pandemic and their needs.

On Thursday, Governor JB Pritzker announced a modification to the Restore Illinois plan to "utilize several layers of mitigations to combat a resurgence of COVID-19 and prevent uncontrollable spread." The updated [guidance](#) includes health metrics that would determine whether a region would have to become more restrictive as well as tiers of actions designed to combat a resurgence of the virus. As part of the plan, the Governor expanded the number of regions for COVID monitoring, from four to eleven. The eleven regions are the existing emergency medical health regions in the state. Finally, the regional video conferences with Mayor Lightfoot and President Preckwinkle will now be held on an as needed basis.

As always, staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. Please do not hesitate to use NWMC staff as a resource and please contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

Last Call to Register for Next Week's Auction

The summer NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, July 21, 2:00 p.m. at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood. Thank you to the Villages of Carol Stream, *Lincolnshire* and *Skokie* for committing items for the auction. At this time, America's AA plans to show the

vehicles online without running them through the auction lane with buyers allowed to bid in-person, online or on the phone.

If you can't make the July event, the fall auction will be held on Tuesday, October 20. In addition, America's Auto Auction hosts online sales on par with other government surplus Internet auctions. For questions or additional information, please contact staff or Berry Ellis, 312-371-5993 or berry.ellis@AmericasAutoAuction.com. *Staff contact: Ellen Dayan*

Northwest Council of Mayors Soliciting Nominations for Technical Committee Vacancy

Due to the upcoming retirement of *Hoffman Estates Village Manager Jim Norris*, the Northwest Council of Mayors Technical Committee will have a vacancy beginning in August. Last week, staff emailed nomination forms to members of the Northwest Council of Mayors seeking eligible managers or administrators to fill the position. Nominations are due by Friday, August 7 and nominees will be presented to the Technical Committee for discussion and final recommendation. The recommended nominee will be presented to the full Northwest Council of Mayors and the NWMC President for approval at the September NWMC Board meeting. Please contact Kendra Johnson, kjohnson@nwmc-cog.org with any questions. *Staff contact: Kendra Johnson*

CMAP Offers Updated Community Data Snapshots

The Chicago Metropolitan Agency for Planning (CMAP) announced earlier this month that [Updated Community Data Snapshots](#) are available for all municipalities, counties, and Chicago Community Areas in the CMAP region. The Community Data Snapshots are a series of data profiles that feature demographic, housing, transportation, employment, land use and water data from multiple sources. The raw data used in the snapshots are publicly available on the [CMAP Data Hub](#). CMAP is also looking for feedback on the data snapshots via an online [survey](#). Questions and comments can also be submitted to info@cmap.illinois.gov. *Staff contacts: Kendra Johnson, Matt Pasquini*

U.S. DOT Hosting Virtual Summit on Pedestrian Safety

The U.S. Department of Transportation is hosting a virtual summit on pedestrian safety through a series of webinars, the last of which will be held on Tuesday, July 28 at noon. The summit will provide a platform to engage in and learn about pedestrian safety issues and priorities, including related initiatives, resources, and actions. It will also include remarks from Federal Highway Administration Administrator Nicole R. Nason and National Highway Traffic Administration Deputy Administrator James C. Owens, in addition to other guest speakers from leading transportation safety organizations. For more information and to register, please visit the [virtual summit website](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

ITEP Webinar Now Available

The Active Transportation Alliance, in partnership with the Illinois Public Health Institute, held the first of three webinars on July 1 to assist communities with preparing Illinois Transportation Enhancement Program (ITEP) applications. If you missed it, you can view a [recording](#) and download the [presentation slides](#). The next webinar will be held in August and staff will forward information and registration details when available. *Staff contacts: Kendra Johnson, Matt Pasquini*

ILCMA to Host Upcoming Webinars

In lieu of the cancelled Illinois City/County Management Association Summer Conference, ILCMA and the Wisconsin City Management Association have been hosting a number of lunch and learn webinars. Below please find upcoming webinars and registration links:

Thursday, July 23 – “Remaining Visible in a Digital Age” – [Click here to register](#).

Thursday, August 6 – “Economic & Industry Perspectives” with Chicago Federal Reserve Senior Economist Rick Mattoon – [Click here to register](#).

Thursday, August 20 – “Local Responses to Recreational Cannabis” – [Click here to register](#).

For additional information, please visit <https://www.ilcma.org/events/>. *Staff contact: Mark Fowler*

Rolling Meadows Hosting Census Swag Pickup

As a reminder, the *City of Rolling Meadows* is serving as a pick up point for Census 2020 promotional materials. Items include posters (20x18x22), fans, 1-pagers and brochures. Materials can be picked up at the Rolling Meadows City Hall, 3600 Kirchoff Road. Interested municipalities are requested to contact Lori Ciezak, ciezakl@cityrm.com for available materials and pick up times. For additional information, please contact Metropolitan Mayors Caucus Housing and Community Development Fellow LaTiyfa Fields, lfields@mayorscaucus.org or 312-386-8687. *Staff contact: Mark Fowler*

Funding Opportunity for Railroad Trespassing Suicide Prevention Grant Program

The Federal Railroad Administration (FRA) has published a [Notice of Funding Opportunity \(NOFO\)](#) to implement suicide prevention projects. Railroad trespass-related suicides account for nearly a third of all fatalities related to railroad operations in the U.S. and has increased over 10% in the last 5 years. The purpose of the Railroad Trespassing Suicide Prevention Program is to implement an outreach campaign to reduce the number of rail-related suicides that involve or result from railroad trespassing. Applications are due no later than 5:00 p.m. ET on Monday, August 10. FRA's [Competitive Discretionary Grant Programs Webpage](#) has been developed to provide additional information on this and other grant opportunities. *Staff contacts: Kendra Johnson, Matt Pasquini*

MMC Seeking Greenest Region Corps Applicants

From the desk of Metropolitan Mayors Caucus Greenest Region Corps Member Cheryl Scott:

The Metropolitan Mayors Caucus Greenest Region Corps program has 11 positions open for the October 2020 - September 2021 term. Applications are due by Aug. 7, 2020. The Greenest Region Corps (GRCorps) is a partnership between the Caucus and AmeriCorps to find enthusiastic professionals to lead sustainability projects in several municipalities in the region, including in the NWMC communities of *Evanston, Highland Park and Northbrook*. GRCorps volunteers work directly for a Greenest Region Compact (GRC) community on projects that will result in greater environmental awareness and stewardship. For more information or to apply, go to <https://mayorscaucus.org/grcorps-apply/>. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Executive Board will meet Wednesday, July 22, 8:30 a.m. via videoconference.

NWMC Staff

Mark Fowler	Executive Director	mfowler@nwmc-cog.org
Larry Bury	Deputy Director	lbury@nwmc-cog.org
Ellen Dayan, CPPB	Purchasing Director	edayan@nwmc-cog.org
Marina Durso	Program Associate for Administrative Services	mdurso@nwmc-cog.org
Karol Heneghan	Executive Administrative Assistant/Office Manager	kheneghan@nwmc-cog.org
Kendra Johnson	Program Associate for Transportation	kjohnson@nwmc-cog.org
Matt Pasquini	Program Associate for Transportation	mpasquini@nwmc-cog.org
Chris Staron	Policy Analyst	cstaron@nwmc-cog.org

Phone: 847-296-9200

www.nwmc-cog.org