

# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Erika Storlie, Interim City Manager  
Subject: Weekly City Manager's Update  
Date: May 15, 2020

## STAFF REPORTS BY DEPARTMENT



Weekly Report for May 7, 2020 – May 13, 2020  
*\*There will be no 311 report this week*

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Tuesday, May 19, 2020**

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

Housing & Community Development Act Committee – CANCELED

[www.cityofevanston.org/housingcommunitydev](http://www.cityofevanston.org/housingcommunitydev)

Northwestern University-City Committee - CANCELED

[www.cityofevanston.org/nucitycommittee](http://www.cityofevanston.org/nucitycommittee)

**Wednesday, May 20, 2020**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

M/W/EBE Development Committee

[www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee)

**Thursday, May 21, 2020**

Parks, Recreation and Community Services Board

[www.cityofevanston.org/PRCSBoard](http://www.cityofevanston.org/PRCSBoard)

Equity & Empowerment Commission – CANCELED

[www.cityofevanston.org/equityandempowermentcommission](http://www.cityofevanston.org/equityandempowermentcommission)

Compensation Committee

<https://www.cityofevanston.org/compensationcommittee>



# Memorandum

To: Erika Storlie, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of May 11, 2020

Date: May 15, 2020

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs advertised during the Week of May 11, 2020

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 20-34 HVAC Equipment Replacement Fire Station 3, Levy Senior Center	Public Works Agency	Work on this project includes: Removal and replacement of existing ground mounted air cooled condensing unit, replacement of existing DX cooling coil in existing air handling unit, replacement of associated refrigeration piping and accessories. Provide alternate price for upgrading of existing BAS system to Schneider Electric Ecostruxture control system at Fire Station #3. Removal and replacement of two (2) existing 50 ton rooftop air conditioning units, upgrade of existing BAS system to Schneider Electric Ecostruxture control system, and installation of	\$1,460,000	6/9	6/22

		two (2) air door units above the main entry doors at the vestibule of the Levy Senior Center. Both buildings are to be included under a single contract and are to be bid together. Bids on only one building will not be accepted.			
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# City Council Agenda Schedule

Printed from Asana

## May 26

- David Stoneback:** Civic Center Discussion
  - Department: Public Works
  - Council Action: SPB
  - Council or Committee: CC
- Erika Storlie:** Update on Homeless Housing Phase out Plan
  - Department: CMO
  - Council Action: Annouc
  - Council or Committee: CC
- Erika Storlie:** CM Asprooth Recognition
  - Department: CMO
  - Council Action: Annouc
  - Council or Committee: CC
- Hitesh Desai:** Budget Update
  - Department: CMO
  - Council Action: Disc
  - Council or Committee: CC
- Hitesh Desai:** Amusement Tax
  - Department: CMO
  - Council Action: Disc
  - Council or Committee: CC
- David Stoneback:** Resolution for Use of MFT (43-R-20) & Build IL Funds (45-R-20) for MFT Street Paving
  - Department: Public Works
  - Council Action: Res
  - Council or Committee: APW
- David Stoneback:** Sole Source Purchase of Fungicide
  - Department: Public Works
  - Council Action: Bus
  - Council or Committee: APW
- Kimberly Richardson:** Electric Aggregation Agreement Extension
  - Department: CMO
  - Council Action: Bus
  - Council or Committee: APW
- Kimberly Richardson:** Electric Charging Stations Fees
  - Department: CMO
  - Council Action: Bus
  - Council or Committee: APW
- Johanna Leonard:** Funding Approval for the Demolition of a Vacant, Structurally Unsafe Building at 2012 Maple Avenue
  - Department: Community Dev
  - Council Action: Bus
  - Council or Committee: APW
- Luke Stowe:** Simpson Loading Zone
  - Department: Admin Serv
  - Council Action: Ord
  - Council or Committee: APW
  - Action: For Action

**Luke Stowe:** Sale of Surplus Vehicles

Department: Admin Serv  
Council Action: Ord  
Council or Committee: APW  
Action: For Action

 **David Stoneback:** Resolution 44-R-20 to allow transfer of MFT funds to General Fund

Department: Public Works  
Council Action: Res  
Council or Committee: APW

 **David Stoneback:** 2020 Parking Lot Construction Award

Department: Public Works  
Council Action: Bus  
Council or Committee: APW

 **David Stoneback:** 2020 MFT Street Resurfacing Contract Award

Department: Public Works  
Council Action: Bus  
Council or Committee: APW

## June 8

 **Erika Storlie:** Update on City Manager Search

Department: CMO  
Council Action: Annouc  
Council or Committee: CC

 **David Stoneback:** Ordinance for 4-way Stop at Hastings & Colfax

Department: Public Works  
Council Action: Ord  
Council or Committee: APW  
Action: For Introduction

 **David Stoneback:** ComEd easement for Alley North of Lyons

Department: Public Works  
Council Action: Bus  
Council or Committee: APW

 **David Stoneback:** Fleetwood Jourdain Gym Floor Replacement

Department: Public Works  
Council Action: Bus  
Council or Committee: APW

 **David Stoneback:** Award of Hydraulic Modeling Services

Department: Public Works  
Council Action: Bus  
Council or Committee: APW

 **David Stoneback:** Special Assessment Alley Construction Award

Department: Public Works  
Council Action: Bus  
Council or Committee: APW

 **David Stoneback:** Tennis Court Resurfacing Project Award

Department: Public Works  
Council Action: Bus  
Council or Committee: APW

 **David Stoneback:** Church St Pedestrian & Bike Path Engineering Services award

Department: Public Works  
Council Action: Bus  
Council or Committee: APW

**Johanna Leonard:** Ordinance 24-O-20 Sidewalks cleared of Snow, Ice, Dirt, Weeds

Department: Community Dev  
Council Action: Ord  
Council or Committee: APW  
Action: For Action

**Johanna Leonard:** Ordinance 25-O-20 Tree Preservation

Department: Community Dev  
Council Action: Ord  
Council or Committee: PD  
Action: For Action

**Johanna Leonard:** Ordinance 35-O-20 Ground Floor uses in the D2 District

Department: Community Dev  
Council Action: Ord  
Council or Committee: PD  
Action: For Introduction

## June 22

## July 13

**Kimberly Richardson:** Equity Update

Department: CMO  
Council Action: SPB  
Council or Committee: CC

**Luke Stowe:** Purchase of PWA truck

Department: Admin Serv  
Council Action: Bus  
Council or Committee: APW

## July 27

## August 10

## September 14

## September 28

## October 12

## October 26

## November 9

## November 23

## December 14



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Manager  
Subject: Weekly Zoning Report  
Date: May 13, 2020

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.



**Cases Received and Pending, May 7, 2020 - May 13, 2020**

**Backlog (business days received until reviewed): 9**

**Volume (number of cases pending staff review): 14**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1900 Sherman Avenue	R1	Zoning Analysis	16-story addition to Jane R. Perlman apartments, remove 22 parking spaces, add 37 below-grade parking spaces, 168 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	516 Church Street	R6	Building Permit	Interior remodel, replace exterior window and door	02/24/20	pending additional information from the applicant (Preservation)
1	1943 Sherman Avenue	R5	Building Permit	Convert existing single-family residence to 3-flat	05/05/20	revisions submitted, non-compliant
1	1607 Chicago Avenue	D4	Building Permit	Interior build-out for tea shop	05/06/20	pending staff review
2	1221 Fowler Avenue	R2	Building Permit	1st and 2nd story additions, deck	12/16/19	pending revisions from the applicant
2	1708 Lake Street	R3	Building Permit	Patio and pergola	04/03/20	pending additional information from the applicant
2	1906 Main Street	C1	Building Permit	Interior remodel (4 Suns Fresh Juice)	04/16/20	pending special use application
3	1212 Lake Shore Boulevard	R1	Building Permit	Roof mounted solar panels	03/17/20	pending additional information from the applicant
3	1212 Judson Avenue	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
3	1218 Forest Avenue	R1	Building Permit	Roof mounted solar panels	04/30/20	pending staff review
3	409 Greenwood Street	R1	Building Permit	Remove back stair, extend raised planting bed, interior remodel	05/04/20	pending staff review
3	528 Dempster Street	B1/oDM	Building Permit	Interior remodel (Starbucks)	05/06/20	pending additional information from the applicant
4	1125 Wesley Avenue	R3	Building Permit	1-story addition and 3-car detached garage	12/05/19	pending revisions from the applicant
4	1330 Ridge Avenue	R1	Zoning Analysis	New concrete walk, bike racks, concrete planters (Unitarian Church)	04/03/20	pending additional information from the applicant
4	1629 Asbury Avenue	R1	Building Permit	Replace stairs and column	04/06/20	additional information submitted, pending staff review
4	1012-1014 Davis Street	D2	Building Permit	Exterior and interior renovation for Daycare Center - Child	04/07/20	pending revisions from applicant per DAPR approval
4	1235 Maple Avenue	R1	Zoning Analysis	Deck and stair renovation	05/13/20	pending additional information from the applicant
5	1825 Lemar Avenue, Unit C	R2	Building Permit	Patio and fence	09/24/19	non-compliant, pending fence variation application
5	1717 Simpson Street	B1	Building Permit	1-story addition over existing foundation	12/17/19	non-compliant, pending major variation application
5	2415 Wade Street	R2	Building Permit	Patio	01/09/20	non-compliant, pending revisions from the applicant
5	1735 Hartrey Avenue	R3	Building Permit	2nd story addition	01/16/20	non-compliant, pending revisions or variation application from the applicant

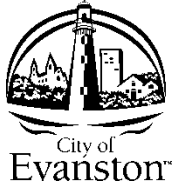
5	2221 Foster Street	R3	Building Permit	New patios	05/12/20	pending staff review
6	3423 Central Street	R2	Building Permit	Brick paver walkway and patio enlargement	10/17/19	pending additional information from the applicant
6	2754 Crawford Avenue	R2	Building Permit	Replace sunroom with 1-story addition and bathroom remodel	10/25/19	non-compliant, pending revisions or major variation application from the applicant
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2715 Hurd Avenue	R1	Zoning Analysis	Demolish existing structures, construct new 2-story building for a child daycare (Planned Development)	01/22/20	pending revisions, additional information from the applicant
6	2801 Central Street	B1a/oCS C	Building Permit	Interior and exterior alterations	03/12/20	pending revisions per DAPR
6	2410 Harrison Street	R1	Building Permit	Deck and pergola, replace concrete walk with pavers	04/09/20	pending additional information from the applicant
6	2302 Hartzell Street	R1	Building Permit	2nd-story addition and interior remodel	05/05/20	pending staff review
6	2512 Central Park Avenue	R1	Building Permit	Replace deck and new patio	05/06/20	pending additional information from the applicant
6	2725 Harrison Street	R1	Building Permit	2-story addition and interior remodel	05/08/20	pending additional information from the applicant
6	2418 Lincoln Street	R1	Building Permit	New front walk and replace driveway	05/08/20	pending staff review
6	3016 Hartzell Street	R1	Building Permit	Replace existing deck and pergola	05/11/20	pending staff review
6	2429 Cowper Avenue	R1	Building Permit	New 16x24 detached garage	05/12/20	pending staff review
6	3125 Thayer Street	R1	Building Permit	Replace detached garage, 24x22	05/12/20	pending staff review
7	1724 Chancellor Street	R1	Building Permit	Installation of 10'x10' stone patio	10/10/19	pending additional information from the applicant
7	2640 Green Bay Road	C2	Building Permit	Demolish enclosed porch, construct new open porch, stairs and new parking pad	01/17/20	pending additional information from the applicant
7	719 Monticello Place	R1	Building Permit	Demolish existing 1-car garage, construct 2-car detached garage	01/30/20	pending revisions per approved minor variation
7	2672 Green Bay Road	C2/oCS	Building Permit	Interior alteration for fitness studio (Total Sona Fitness)	02/07/20	pending special use application
7	2011 Noyes Street	R1	Building Permit	2-story addition, front porch, deck, and interior renovation	02/10/20	pending revisions per minor variation approval
7	2435 Jackson Avenue	R1	Building Permit	Bay window, interior renovation	02/11/20	non-compliant, pending major variation application from the applicant
7	2225 Noyes Street	R1	Building Permit	New single-family residence	03/02/20	non-compliant, pending revisions from the applicant
7	1013 Colfax Street	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
7	2742 Garrison Avenue	R1	Building Permit	Addition	04/07/20	pending additional information from the applicant
7	2877 Sheridan Place	R1	Building Permit	Replace walks	04/30/20	pending staff review
7	1713 Central Street	B1a/oCS C	Building Permit	Interior remodel	05/04/20	pending staff review

8	999-1015 Howard Street	B2	Building Permit	New 4-story, 60 dwelling unit multi-family residence with 58 parking spaces addition to CJE building, dwelling units for seniors (999-1015 Howard St. Planned Development)	03/26/20	pending revisions from the applicant
8	312 Wesley Avenue	R1	Building Permit	Deck	05/08/20	pending staff review
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	<b>pending DAPR</b>
9	646 Florence Avenue	R2	Building Permit	Convert 1-car attached garage into home office	11/07/19	non-compliant, pending revisions from the applicant
9	1616 Main Street	R3	Building Permit	Addition to garage	02/24/20	pending additional information from the applicant
9	1613 Washington Street	R3	Building Permit	Paver patio installation	02/28/20	pending additional information from the applicant
9	1911 Keeney Street	R2	Building Permit	Detached garage, patio, and sidewalk	02/28/20	non-compliant, pending revisions from the applicant
9	1125 Oakton Street	R2	Building Permit	Garage/coach house	05/05/20	pending staff review

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	<b>pending PC</b>
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	<b>pending PC</b>
1	1607 Chicago Avenue	D4	Special Use	Special use for Type-2 restaurant, Happy Le	01/17/20	<b>pending ZBA 05/19/20</b>
2	1906 Main Street	C1	Special Use	Special use for Type-2 restaurant, 4 Suns Fresh Juice	04/16/20	<b>ZBA 05/19/20</b>
2	1100 Hartrey Avenue	R2	Plat of Subdivision	Subdivide zoning lot into 2 lots	04/28/20	pending staff review, <b>P&amp;D</b>
2	2210 Lake Street	R2	Fence Variation	Front yard fence	05/06/20	determination after 05/29/20
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	<b>pending ZBA 05/19/20</b>
3	548 Judson Avenue	R1	Minor Variation	Building lot coverage and impervious surface coverage for construction of new single-family detached residence	02/19/20	pending additional information from the applicant (determination after 03/10/20)
5	1825 Lemar Avenue	R2	Fence Variation	Front yard fence	01/17/20	determination after 04/29/20
5	1717 Simpson Street	B1	Special Use	Expansion of a noncomplying use, addition to single-family dwelling in a B1 zoning district	02/26/20	<b>pending ZBA 05/19/20</b>
5	820 Gaffield Place	R4a	Special Use	Child Residential Care Home	03/02/20	<b>pending ZBA 06/02/20</b>
5	824 Gaffield Place	R4a	Special Use	Child Residential Care Home	03/02/20	<b>pending ZBA 06/02/20</b>
5	1411 Leonard Place	R3	Minor Variation	Rear yard setback to detached garage	04/30/20	determination after 05/20/20
6	2643 Lincolnwood Drive	R1	Minor Variation	Building lot coverage for addition and new detached garage	04/08/20	determination after 04/30/20
6	2323 Central Park Avenue	R1	Minor Variation	Separation between detached accessory structure and 2nd-story addition to single-family residence	04/15/20	determination after 05/06/20
6	3308 Harrison Street	R1	Minor Variation	Building lot coverage and interior side setback for addition	05/08/20	pending public notice

7	2672 Green Bay Road	C2/oCSC	Special Use	Special use for a commercial indoor recreation establishment (Total Sona Fitness)	02/11/20	<b>pending ZBA 05/19/20</b>
7	2435 Jackson Avenue	R1	Major Variation	1-story rear addition	02/27/20	<b>pending DAPR, ZBA</b>
8	2222 Oakton Street	I2	Special Use	Special use for commercial indoor recreation establishment (First Ascent - wall/rock climbing)	04/03/20	<b>pending DAPR, ZBA</b>
8	304 Elmwood Avenue	R5	Fence Variation	Front yard fence	04/28/20	determination after 05/26/20
9	816 Washington Street	R4a	Minor Variation	Setbacks for a/c equipment	05/02/20	determination after 05/29/20



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: May 15, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

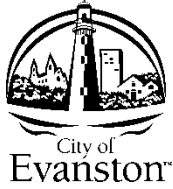
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, May 15, 2020

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
4	1801 Main Street (Robert Crown)	Recreation Facility	Parking, playing field and reading garden site work continues. Demolition of the old center continues. Punch list items in the new center are being completed. Site is being maintained.	5/13/2020
2	1727 Oak Avenue (Avidor)	Multi-Unit Building	Exterior work has been completed. Furniture move-in has begun. Final Fire and Plumbing approvals needed for staff and tenant occupancy.	5/13/2020
2	1815 Ridge Avenue	Senior Living Facility	Site excavations continue. Underground water, sewer and electric are being installed on the Oak Avenue side. Construction fence is in good order and site is being maintained.	5/13/2020
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	Electrical, HVAC and plumbing work are being completed inside the existing main building. No current construction activity at the new building site. Site is being maintained.	5/13/2020



# Memorandum

To: Honorable Mayor and Members of the City Council

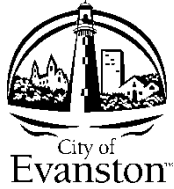
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: May 15, 2020

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
1	1607 Chicago Ave	Bobba Tea Shop	5/6/2020	Pending Permit Issuance & Inspections
2	1906 Main St	4 Suns Fresh Juice	04/15/2020	Pending Permit Issuance & Inspections
4	1012-14 Davis St	Day Care Center	04/08/2020	Pending Permit Issuance & Inspections
7	2311 Campus Dr	The Protein Bar@NU	03/09/2020	Pending Inspections
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Pending Inspections
8	619 Howard St	Palmhouse 619	2/21/2020	Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Pending Permit Issuance & Inspections
2	2434 Main St	Wingstop Restaurant	1/21/2020	Change of Ownership – Pending Inspections
5	1723 Simpson St	Meals on Wheels	10/22/2019	Pending CO & Fees Payment
2	1924 Dempster St	Kid's Empire	10/17/2019	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: May 15, 2020

There are no pending liquor license applications to report for this week

Please contact me at (847) 448-8097 or [bgeorge@cityofevanston.org](mailto:bgeorge@cityofevanston.org) if you have any questions or need additional information.





# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING MAY 15, 2020**

## #StayHomeSaveLives #AllInIllinois

### ***NWMC Elects FY2020-2021 Officers, Approves FY2020-2021 Work Plan***

Thank you to the thirty-four NWMC members represented at Wednesday night's board meeting, which was our second held via teleconference. Fifty-five participants attended the meeting either by computer or phone and again suffered no technical difficulties.

The membership unanimously approved the following NWMC officers for FY2020-2021:

President:	<i>Kathleen O'Hara</i> <i>President, Village of Lake Bluff</i>
Vice-President:	<i>Joan Frazier</i> <i>President, Village of Northfield</i>
Secretary:	<i>Dan Shapiro</i> <i>Trustee, Village of Deerfield</i>
Treasurer:	<i>Ray Keller</i> <i>Manager, Village of Lake Zurich</i>

Congratulations to our newly elected officers and we look forward to working with them in the coming year!

Members received an update on the NWMC Here to Help efforts (related article below) and discussed Governor Pritzker's Restore Illinois Plan, which he unveiled on May 5. After a lengthy and spirited discussion, a majority of the board voted to send a letter to the Governor requesting modifications to the plan "in order to help us shore up our local economies and provide for the needs of our residents and business communities." *NWMC President and Morton Grove Mayor Dan DiMaria* shared information from the first meetings of the Regional Economic Recovery Task Force's Regional Coordination Working Group.

In other board action, members received the Q4 update to the FY19-20 NWMC Work Plan and unanimously approved the new plan for FY20-21. Members also previewed next week's session of the General Assembly and discussed the issues to be considered by lawmakers as the deadline to approve the state budget looms at the end of the month. Finally, members thanked President DiMaria for his service to the organization during his term. *Staff contacts: Mark Fowler, Larry Bury*

### ***NWMC Reschedules Annual Gala***

Due to the current COVID-19 situation, the NWMC Annual Gala, originally scheduled for Wednesday June 17, has been rescheduled to Wednesday August 26. Staff will provide updates should event warrant. *Staff contacts: Marina Durso, Karol Heneghan*

### ***NWMC Here to Help Update***

Staff continues to update the document created in response to the COVID-19 pandemic. This week's edition will feature updates from *Bartlett, Deerfield, Elk Grove Village, Grayslake, Lake Forest, Niles and Streamwood*. The document has also been reformatted into an Excel spreadsheet for ease of use by the membership. Staff worked

with the region's councils of government on a joint letter to members of the General Assembly, requesting protection of local government revenues, specifically the Local Government Distributive Fund, as lawmakers craft the state's budget.

Staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. As always, please use NWMC staff as a resource and do not hesitate to contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

### ***Complete the COVID-19 Regional Recovery Survey Today – Responses due Monday, May 18***

On Thursday, Chicago Metropolitan Agency for Planning (CMAP) Executive Director Erin Aleman sent the COVID-19 Regional Recovery Survey. According to her email, the survey seeks to better understand municipal “needs, concerns, and anticipated COVID-19 impacts and expenditures. This survey is a joint partnership with the City of Chicago’s Economic Recovery Taskforce, Cook County, DuPage County, and the Metropolitan Mayors Caucus. The survey results will help us understand current and anticipated needs so we can better address COVID-19 impacts.”

As previously reported, *NWMC President Dan DiMaria* is the organization’s representative to the Economic Recovery Taskforce and we strongly encourage the entire NWMC membership to complete the survey. Please access the survey by visiting <https://www.surveymonkey.com/r/COVID19RegionalRecoverySurvey> and note that the due date is Monday, May 18. *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***SPC COVID-19 Supplies Update***

As we all know, reducing the spread of COVID-19 is now more important than ever. To that end, the Suburban Purchasing Cooperative (SPC) is pleased to report that Janitorial and Office Supplies program vendor Warehouse Direct now has additional protective supplies and social distancing solutions, as follows:

#### Face Shields

Optically clear, fog free PETG plastic Premium Face Shields and Extended Face Shields with extra thick foam pad for loupes and lights are available. Contract your Warehouse Direct Account Manager for pricing.

#### Custom Design Solutions

Warehouse Direct offers free consultation to design cubicle workstation extensions, wall dividers, counter shields and seating dividers for workspaces and public areas. All items are made in the USA of certified flame retardant polycarbonate plastic.

#### Masks

Masks are available while supplies last. Warehouse Direct reserves the right to adjust order quantities.

- WHD05106 Lightweight Fabric Face Cover, made from 4.2 oz. t-shirt jersey fabric, 120/pack. Limited quantity available for immediate delivery. Price: \$199.95 per pack.
- WHD6000128091, 3Ply ASTM Level 3 EN149 Medical/Surgical grade Mask, 50 masks per pack, BFE rated 98-99%, expected in 14 days. Tier pricing ranges from \$67.50 per pack for 1-29 packages to \$49.50 per pack for 540 or more packages.
- AVT39149, Non-Medical Disposable 3Ply Barrier Face Mask, 50/box. 10% of order for immediate delivery, balance expected next week. Price: \$64.95/box, \$2,251.60/carton of 40 boxes.

Warehouse Direct also has surface wipes, hand wipes, bulk cleaning wipes, gel sanitizers, social distancing signs and floor decals available to keep workplaces safe.

For questions or additional information, please contact staff or the following Warehouse Direct representatives: Spencer Touchie, 847-631-7188 office, 708-473-2907 (cell) or [stouchie@warehousedirect.com](mailto:stouchie@warehousedirect.com); Taylor Stacey, Customer Service, 847-631-0377; Rick Schackle, Account Executive, 847-631-7428 or [rschackle@warehousedirect.com](mailto:rschackle@warehousedirect.com); or, Margaret Dawson, Customer Service 847-631-7177. *Staff contact: Ellen Dayan*

### ***IDOR Providing COVID-19 Resources/Information***

*From the desk of Illinois City/County Management Association Executive Director Dawn Peters:*

In response to questions received during the COVID-19 pandemic, the Illinois Department of Revenue has developed a report that will provide estimated monthly distribution amounts that your jurisdiction can expect to receive. These estimates are based on sales tax returns that have been filed, but not paid, because of the extension granted by the Governor ([FY 2020-23](#)). To request this information, contact the Local Tax Allocation Division at [REV.LocalTax@illinois.gov](mailto:REV.LocalTax@illinois.gov), or by sending a message through your MyLocalTax Account. *Staff contact: Mark Fowler*

### ***IDOT Disbursing Rebuild Illinois Bond Funds to Local Agencies***

Last week, the Illinois Department of Transportation (IDOT) began to disburse \$250 million in bond funds authorized in the Rebuild Illinois capital program to local public agencies (LPA's) for use in capital projects. This is the first of six biannual disbursements to local agencies over the next three years, with future disbursement dates varying depending on the timing of bond sales and needs of local public agencies.

Individual municipalities and other agencies can view their approximate disbursements by visiting [IDOT's website](#). These funds should be deposited into the LPA's Motor Fuel Tax (MFT) accounts, but they are to be treated separately from local MFT revenues and should be accounted for as such. The funds can only be applied toward bondable capital improvements, unless the LPA's disbursement is less than \$45,000. For more information, please see [IDOT's circular letter](#) or contact Stephane B. Seck-Birhame, [Bablibile.Seck@illinois.gov](mailto:Bablibile.Seck@illinois.gov). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***DCEO Announces Additional Rebuild Illinois Funding Opportunity***

This week, the State of Illinois allocated an additional \$25,000,000 in Rebuild Illinois funding to the Fast Track Public Infrastructure Program, administered by the Department of Commerce and Economic and Opportunity (DCEO). The objective of this program is to stimulate the economy in the wake of the COVID-19 health crisis. Applications will be accepted on a rolling basis and will be funded on a first come, first qualified, first served basis.

Applicants may apply for funding for multiple projects, with a \$5,000,000 ceiling per applicant, and \$500,000 minimum request per project. Applications will be accepted until Monday, June 15, or until funds have been exhausted. For more information, a technical assistance webinar will be held on [Tuesday, May 19](#). Please note registration is required. For additional information, please visit the [DCEO website](#) or contact Agnes Masnik, [agnes.masnik@illinois.gov](mailto:agnes.masnik@illinois.gov). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Metropolitan Mayors Caucus Seeks Feedback on Municipal EV Readiness Checklist***

After holding seventeen listening sessions throughout the region with municipal leaders, the business community, Electric Vehicle (EV) dealers and others, the Metropolitan Mayors Caucus (MMC) and project partner Green Ways 2Go created an EV Readiness Checklist. The checklist combines feedback from participants at the listening sessions with best practices from available electrification resources and is meant to be a step-by-step guide municipalities can use to ensure they are EV Ready communities. Please [click here](#) to review a draft of the EV Readiness Checklist and feel free to email comments or discuss the checklist to MMC Director of Environmental Initiatives [Edith Makra](#) or fill out a short [survey](#) about the checklist by Wednesday, May 20. *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Last Chance to Apply for U.S. Department of Transportation BUILD Program***

The United States Department of Transportation (USDOT) is currently soliciting project applications for the competitive transportation grant program known as Better Utilizing Investments to Leverage Development (BUILD). BUILD Transportation grants invest in surface transportation infrastructure and are awarded on a competitive basis to projects that will have a significant local or regional impact. BUILD funding can support roads, bridges, transit, rail, ports or intermodal transportation. Applications should be submitted to [Grants.gov](#) by 5:00 PM E.S.T. on Monday, May 18. For more information, please refer to the [Notice of Funding Opportunity](#), visit the [BUILD program website](#) or contact [BUILDgrants@dot.gov](mailto:BUILDgrants@dot.gov). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***RTA Announces 2020 Annual Planning Workshops – Transportation Tuesdays***

The Regional Transportation Authority (RTA) has launched a four-part webinar series in place of the Annual Planning Workshop due to the ongoing #COVID19 pandemic. The free, virtual sessions will allow attendees to hear lessons from experts, ask questions, and learn how to make their communities more transit accessible from. Join

RTA staff and regional leaders in transportation planning, community zoning and mobility services management and learn about the opportunities, challenges, and resources available to the Chicago region. The workshop schedule is as follows:

- Tuesday, May 12 noon to 1:00 p.m. – One Step at a Time – Creating Vibrant Active Communities
- Tuesday, May 19 noon to 1:00 p.m. – Zoning to Meet Your Community’s Planned Vision
- Tuesday, June 2 noon to 1:00 p.m. – RTA Mobility Pilots – Lessons Learned
- Tuesday, June 9 noon to 1:00 p.m. – The Changing Mobility Environment

Participation is free, but registration is required. Descriptions and registration links to each of the four webinars are available [here](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Meetings and Events***

*NWMC Bicycle/Pedestrian Committee* will meet Tuesday, May 19 at 10:30 a.m. via teleconference.

*NWMC Legislative Committee* will meet Wednesday, May 20 at 8:30 a.m. via teleconference.

*NWMC Transportation Committee* meeting, scheduled for Thursday, May 28 at 10:30 a.m. has been **cancelled**.

### ***NWMC Staff***

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