

Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, Interim City Manager
Subject: Weekly City Manager's Update
Date: May 8, 2020

STAFF REPORTS BY DEPARTMENT



Weekly Report for April 30, 2020 – May 6, 2020
**There will be no 311 report this week*

City Manager's Office
City Council Agenda Schedule

Community Development
Weekly Zoning Report
Weekly Inspection Report
Monthly CV and Permit Fee Report – April 2020

Health Department
Weekly Food Establishment Application Report

Law Department
Weekly Liquor License Application Report

Legislative Reading
NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, May 11, 2020

Administration and Public Works Committee – CANCELLED

www.cityofevanston.org/apw

Planning & Development Committee - CANCELLED

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, May 12, 2020

Board of Local Improvements

www.cityofevanston.org/boardofimprovements

Arts Council - POSTPONED

www.cityofevanston.org/artscouncil

Preservation Commission

www.cityofevanston.org/preservationcommission

Wednesday, May 13, 2020

Design and Project Review Committee

www.cityofevanston.org/dapr

Plan Commission

www.cityofevanston.org/plancommission

Affordable Housing Plan Steering Committee – CANCELLED

www.cityofevanston.org/affordablehousingplansteeringcommittee

Thursday, May 14, 2020

Emergency Telephone System Board – CANCELLED

www.cityofevanston.org/911board

Environment Board

www.cityofevanston.org/environmentboard

Mental Health Board – CANCELLED

www.cityofevanston.org/mentalhealthboard

Compensation Committee

<https://www.cityofevanston.org/compensationcommittee>

Friday, May 15, 2020

Reparations Subcommittee

<https://www.cityofevanston.org/reparationssubcommittee>

City Council Agenda Schedule

Printed from Asana

May 26

Luke Stowe: Simpson Loading Zone

Department: Admin Serv
Council Action: Ord
Council or Committee: APW
Action: For Action

Luke Stowe: Sale of Surplus Vehicles

Department: Admin Serv
Council Action: Ord
Council or Committee: APW
Action: For Action

Hitesh Desai: Budget Update

Department: CMO
Council Action: Disc
Council or Committee: CC

Kimberly Richardson: Equity Update

Department: CMO
Council Action: SPB
Council or Committee: CC

Lawrence C. Hemingway: Summer Bus Transportation

Department: Parks & Rec
Council Action: Bus
Council or Committee: APW

David Stoneback: Resolution to allow transfer of MFT funds to General Fund

Department: Public Works
Council Action: Res
Council or Committee: APW

David Stoneback: Church St Pedestrian & Bike Path Engineering Services award

Department: Public Works
Council Action: Bus
Council or Committee: APW

David Stoneback: Parking Lot paving contract award

Department: Public Works
Council Action: Bus
Council or Committee: APW

David Stoneback: 2020 MFT Street Resurfacing contract award

Department: Public Works
Council Action: Bus
Council or Committee: APW

Hitesh Desai: Amusement Tax Expansion

Department: CMO
Council Action: Disc
Council or Committee: CC

Johanna Leonard: Ordinance 35-O-20 Ground Floor uses in the D2 District

Department: Community Dev
Council Action: Ord

Council or Committee: PD
Action: For Introduction

June 8

Johanna Leonard: Ordinance 25-O-20 Tree Preservation

Department: Community Dev
Council Action: Ord
Council or Committee: PD
Action: For Action

Johanna Leonard: Ordinance 24-O-20 Sidewalks cleared of Snow, Ice, Dirt, Weeds

Department: Community Dev
Council Action: Ord
Council or Committee: APW
Action: For Action

June 22

July 13

Luke Stowe: Purchase of PWA truck

Department: Admin Serv
Council Action: Bus
Council or Committee: APW

July 27

August 10

September 14

September 28

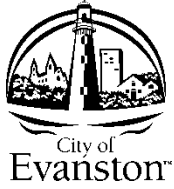
October 12

October 26

November 9

November 23

December 14



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: May 8, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

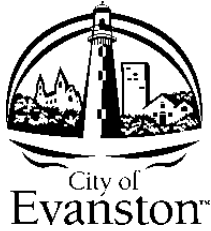
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, May 8, 2020

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
4	1801 Main Street (Robert Crown)	Recreation Facility	Parking, playing field and reading garden site work continues. Demolition of the old center continues. Punch list items in the new center are being completed. Site is being maintained.	5/6/2020
2	1727 Oak Avenue (Avidor)	Multi-Unit Building	Construction fence has been removed. Exterior work has been completed. Minor interior trim and decorating continues. Final occupancy inspections are being completed.	5/6/2020
2	1815 Ridge Avenue	Senior Living Facility	Site excavations continue. Construction fence is in good order and streets around site are clean. Site is being maintained.	5/6/2020
2	1215 Church Street (YWCA)	Renovation of Existing Center/New Domestic Violence Shelter	Interior demolition in main building has begun. No current site activity on the new building. Site is being maintained.	5/6/2020



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: May 6, 2020

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, April 30, 2020 - May 6, 2020

Backlog (business days received until reviewed): 4

Volume (number of cases pending staff review): 12

Zoning Reviews

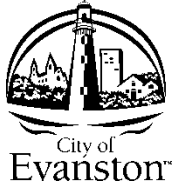
Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1900 Sherman Avenue	R1	Zoning Analysis	16-story addition to Jane R. Perlman apartments, remove 22 parking spaces, add 37 below-grade parking spaces, 168 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	516 Church Street	R6	Building Permit	Interior remodel, replace exterior window and door	02/24/20	pending additional information from the applicant (Preservation)
1	1943 Sherman Avenue	R5	Building Permit	Convert existing single-family residence to 3-flat	05/05/20	revisions submitted, non-compliant
1	1607 Chicago Avenue	D4	Building Permit	Interior build-out for tea shop	05/06/20	pending staff review
2	1221 Fowler Avenue	R2	Building Permit	1st and 2nd story additions, deck	12/16/19	pending revisions from the applicant
2	1708 Lake Street	R3	Building Permit	Patio and pergola	04/03/20	pending additional information from the applicant
2	1906 Main Street	C1	Building Permit	Interior remodel (4 Suns Fresh Juice)	04/16/20	pending special use application
3	1212 Lake Shore Boulevard	R1	Building Permit	Roof mounted solar panels	03/17/20	pending additional information from the applicant
3	1212 Judson Avenue	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
3	1218 Forest Avenue	R1	Building Permit	Roof mounted solar panels	04/30/20	pending staff review
3	409 Greenwood Street	R1	Building Permit	Remove back stair, extend raised planting bed, interior remodel	05/04/20	pending staff review
3	528 Dempster Street	B1/oDM	Building Permit	Interior remodel (Starbucks)	05/06/20	pending staff review
4	1125 Wesley Avenue	R3	Building Permit	1-story addition and 3-car detached garage	12/05/19	pending revisions from the applicant
4	1330 Ridge Avenue	R1	Zoning Analysis	New concrete walk, bike racks, concrete planters (Unitarian Church)	04/03/20	pending additional information from the applicant
4	1629 Asbury Avenue	R1	Building Permit	Replace stairs and column	04/06/20	additional information submitted, pending staff review
4	1012-1014 Davis Street	D2	Building Permit	Exterior and interior renovation for Daycare Center - Child	04/07/20	pending DAPR 05/06/20
5	1825 Lemar Avenue, Unit C	R2	Building Permit	Patio and fence	09/24/19	non-compliant, pending fence variation application
5	1717 Simpson Street	B1	Building Permit	1-story addition over existing foundation	12/17/19	non-compliant, pending major variation application
5	2415 Wade Street	R2	Building Permit	Patio	01/09/20	non-compliant, pending revisions from the applicant
5	1735 Hartrey Avenue	R3	Building Permit	2nd story addition	01/16/20	non-compliant, pending revisions or variation application from the applicant
6	3423 Central Street	R2	Building Permit	Brick paver walkway and patio enlargement	10/17/19	pending additional information from the applicant

6	2754 Crawford Avenue	R2	Building Permit	Replace sunroom with 1-story addition and bathroom remodel	10/25/19	non-compliant, pending revisions or major variation application from the applicant
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2715 Hurd Avenue	R1	Zoning Analysis	Demolish existing structures, construct new 2-story building for a child daycare (Planned Development)	01/22/20	pending revisions, additional information from the applicant
6	2801 Central Street	B1a/oCS C	Building Permit	Interior and exterior alterations	03/12/20	pending revisions per DAPR
6	2410 Harrison Street	R1	Building Permit	Deck and pergola, replace concrete walk with pavers	04/09/20	pending additional information from the applicant
6	2302 Hartzell Street	R1	Building Permit	2nd-story addition and interior remodel	05/05/20	pending staff review
6	2512 Central Park Avenue	R1	Building Permit	Replace deck and new patio	05/06/20	pending staff review
7	1724 Chancellor Street	R1	Building Permit	Installation of 10'x10' stone patio	10/10/19	pending additional information from the applicant
7	2640 Green Bay Road	C2	Building Permit	Demolish enclosed porch, construct new open porch, stairs and new parking pad	01/17/20	pending additional information from the applicant
7	719 Monticello Place	R1	Building Permit	Demolish existing 1-car garage, construct 2-car detached garage	01/30/20	pending revisions per approved minor variation
7	2672 Green Bay Road	C2/oCS	Building Permit	Interior alteration for fitness studio (Total Sona Fitness)	02/07/20	pending special use application
7	2011 Noyes Street	R1	Building Permit	2-story addition, front porch, deck, and interior renovation	02/10/20	pending revisions per minor variation approval
7	2435 Jackson Avenue	R1	Building Permit	Bay window, interior renovation	02/11/20	non-compliant, pending major variation application from the applicant
7	2225 Noyes Street	R1	Building Permit	New single-family residence	03/02/20	pending additional information from the applicant
7	1126 Grant Street	R1	Building Permit	New single-family residence	03/05/20	pending additional information from the applicant
7	1013 Colfax Street	R1	Building Permit	Roof mounted solar panels	04/03/20	pending additional information from the applicant
7	2742 Garrison Avenue	R1	Building Permit	Addition	04/07/20	pending additional information from the applicant
7	2877 Sheridann Place	R1	Building Permit	Replace walks	04/30/20	pending staff review
7	1713 Central Street	B1a/oCS C	Building Permit	Interior remodel	05/04/20	pending staff review
7	1620 Jenks Street	R1	Building Permit	Deck	05/05/20	pending staff review
8	999-1015 Howard Street	B2	Building Permit	New 4-story, 60 dwelling unit multi-family residence with 58 parking spaces addition to CJE building, dwelling units for seniors (999-1015 Howard St. Planned Development)	03/26/20	pending revisions from the applicant
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	pending DAPR
9	646 Florence Avenue	R2	Building Permit	Convert 1-car attached garage into home office	11/07/19	non-compliant, pending revisions from the applicant

9	1616 Main Street	R3	Building Permit	Addition to garage	02/24/20	pending additional information from the applicant
9	1613 Washington Street	R3	Building Permit	Paver patio installation	02/28/20	pending additional information from the applicant
9	1911 Keeney Street	R2	Building Permit	Detached garage, patio, and sidewalk	02/28/20	non-compliant, pending revisions from the applicant
9	1125 Oakton Street	R2	Building Permit	Garage/coach house	05/05/20	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC 05/13/20
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC 05/13/20
1	1607 Chicago Avenue	D4	Special Use	Special use for Type-2 restaurant, Happy Le	01/17/20	pending ZBA 05/19/20
2	1906 Main Street	C1	Special Use	Special use for Type-2 restaurant, 4 Suns Fresh Juice	04/16/20	ZBA 05/19/20
2	1100 Hartrey Avenue	R2	Plat of Subdivision	Subdivide zoning lot into 2 lots	04/28/20	pending staff review, P&D
2	2210 Lake Street	R2	Fence Variation	Front yard fence	05/06/20	pending staff review
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA 05/19/20
3	548 Judson Avenue	R1	Minor Variation	Building lot coverage and impervious surface coverage for construction of new single-family detached residence	02/19/20	pending additional information from the applicant (determination after 03/10/20)
5	1825 Lemar Avenue	R2	Fence Variation	Front yard fence	01/17/20	determination after 04/29/20
5	1717 Simpson Street	B1	Special Use	Expansion of a noncomplying use, addition to single-family dwelling in a B1 zoning district	02/26/20	pending ZBA 05/19/20
5	820 Gaffield Place	R4a	Special Use	Child Residential Care Home	03/02/20	pending ZBA
5	824 Gaffield Place	R4a	Special Use	Child Residential Care Home	03/02/20	pending ZBA
5	1411 Leonard Place	R3	Minor Variation	Rear yard setback to detached garage	04/30/20	determination after 05/20/20
6	2643 Lincolnwood Drive	R1	Minor Variation	Building lot coverage for addition and new detached garage	04/08/20	determination after 04/30/20
6	2323 Central Park Avenue	R1	Minor Variation	Separation between detached accessory structure and 2nd-story addition to single-family residence	04/15/20	determination after 05/06/20
7	2672 Green Bay Road	C2/oCSC	Special Use	Special use for a commercial indoor recreation establishment (Total Sona Fitness)	02/11/20	pending ZBA 05/19/20
7	2435 Jackson Avenue	R1	Major Variation	1-story rear addition	02/27/20	pending DAPR, ZBA
8	2222 Oakton Street	I2	Special Use	Special use for commercial indoor recreation establishment (First Ascent - wall/rock climbing)	04/03/20	pending DAPR, ZBA
8	304 Elmwood Avenue	R5	Fence Variation	Front yard fence	04/28/20	determination after 05/26/20



To: Honorable Mayor and Members of the City Council

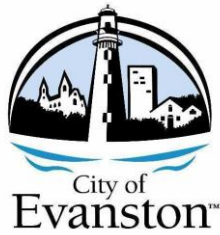
From: Gary Gerdes, Building and Inspection Services Manager

Subject: Monthly Construction Valuation and Permit Fee Report

Date: May 5, 2020

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2019. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.



DATE: May 5, 2020
 TO: Erika Storlie, Interim City Manager
 FROM: Gary Gerdes, Building and Inspection Services Division Manager
 SUBJECT: Building Permit & Construction Value Financial Report for April, 2020

BUILDING PERMIT FEES

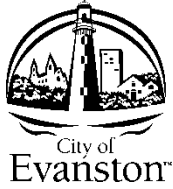
Total Permit Fees Collected for the Month of April 2020	\$ 1,304,877
Total Permit Fees Collected Fiscal Year 2020	\$ 1,993,755
Total Permit fees Collected for the Month of April 2019	\$ 301,707
Total Permit Fees Collected Fiscal Year 2019	\$ 2,127,524

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR APRIL 2020	\$ 114,422,324
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2020	\$ 143,697,960
TOTAL CONSTRUCTION VALUE FOR APRIL 2019	\$ 66,683,354
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2019	\$ 105,745,678

OTHER FEES

Total ROW Permit fees Collected for the Month of April 2020	\$ 13,197
Total ROW Permit Fees Collected Fiscal Year 2020	\$ 165,070



Memorandum

To: Honorable Mayor and Members of the City Council

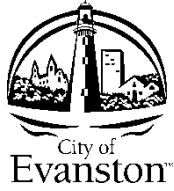
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: May 8, 2020

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
1	1607 Chicago Ave	Bobba Tea Shop	5/6/2020	Pending Permit Issuance & Inspections
2	1906 Main St	4 Suns Fresh Juice	04/15/2020	Pending Permit Issuance & Inspections
4	1012-14 Davis St	Day Care Center	04/08/2020	Pending Permit Issuance & Inspections
7	2311 Campus Dr	The Protein Bar@NU	03/09/2020	Pending Inspections
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Pending Inspections
8	619 Howard St	Palmhouse 619	2/21/2020	Pending Inspections
8	633 Howard St	Estacion	2/4/2020	Pending Permit Issuance & Inspections
2	2434 Main St	Wingstop Restaurant	1/21/2020	Change of Ownership – Pending Inspections
5	1723 Simpson St	Meals on Wheels	10/22/2019	Building Permit Issued – Pending Inspections
2	1924 Dempster St	Kid’s Empire	10/17/2019	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections
1	533 Davis St	Joy Yee Noodle	7/6/2015	License Issued



Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: May 8, 2020

There are no pending liquor license applications to report for this week

Please contact me at (847) 448-8097 or bgeorge@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING MAY 8, 2020

Happy Mother's Day!!

#StayHomeSaveLives

#AllInIllinois

Executive Board Sets May Membership Meeting Agenda

The NWMC Executive Board met Wednesday via teleconference to approve items for consideration by the full membership at the May 13 NWMC Board meeting. Highlighting the agenda will be the election of the following slate of NWMC officers for FY2020-2021:

President:	<i>Kathleen O'Hara</i> <i>President, Village of Lake Bluff</i>
Vice-President:	<i>Joan Frazier</i> <i>President, Village of Northfield</i>
Secretary:	<i>Dan Shapiro</i> <i>Trustee, Village of Deerfield</i>
Treasurer:	<i>Ray Keller</i> <i>Manager, Village of Lake Zurich</i>

Members will receive an update from staff on efforts to support NWMC members during the COVID-19 pandemic (see below for more information) as well as discuss Governor Pritzker's Restore Illinois proposal and the activities of the Regional Economic Recovery Task Force. As a reminder, *NWMC President and Morton Grove Mayor Dan DiMaria* represents the organization on the task force's Regional Coordination Working Group. Finally, the board will receive a quarterly update on the FY19-20 NWMC Work Plan and will consider approval of a new plan for FY20-21. We look forward to virtually seeing you all next week! *Staff contacts: Mark Fowler, Larry Bury*

NWMC Here to Help Update

On Thursday, staff sent the tenth update in a series of NWMC member responses to the Business/Resident Assistance and Best Practices document created in response to the COVID-19 pandemic. Ten members were highlighted for new or updated information, including *Buffalo Grove, Lake Bluff, Lake Zurich, Lincolnshire, Lincolnwood, Northbrook, Palatine, Prospect Heights, Streamwood* and *Wheeling*. A new section was added this week to list resources, including Illinois Department of Commerce and Economic Opportunity guidance of Governor Pritzker's extended Stay at Home order and guidance for farmer's market operations from the Illinois Farmer's Market Association.

On Tuesday, Governor Pritzker unveiled [Restore Illinois](#), the plan to fully reopen the state. Staff is currently soliciting feedback from the membership on the plan to help inform our response and provide direction to *NWMC President Dan DiMaria* in support of his service on the Regional Recovery Task Force's Regional Coordination Working Group.

Staff will continue to work with our local government partners as well as monitor federal, state and local COVID-19 news, conference calls/press conferences and share pertinent information as it becomes available. As always, please use NWMC staff as a resource and do not hesitate to contact us at any time. Stay well and we stand ready to help in any way we can! *Staff contacts: Mark Fowler, Larry Bury*

IDOT Disbursing Rebuild Illinois Bond Funds to Local Agencies

This week, the Illinois Department of Transportation (IDOT) began to disburse \$250 million in bond funds authorized in the Rebuild Illinois capital program to local public agencies (LPA's) for use in capital projects. This is the first of six biannual disbursements to local agencies over the next three years, with future disbursement dates varying depending on the timing of bond sales and needs of local public agencies.

Individual municipalities and other agencies can view their approximate disbursements by visiting [IDOT's website](#). These funds should be deposited into the LPA's Motor Fuel Tax (MFT) accounts, but they are to be treated separately from local MFT revenues and should be accounted for as such. The funds can only be applied toward bondable capital improvements, unless the LPA's disbursement is less than \$45,000. For more information, please see [IDOT's circular letter](#) or contact Stephane B. Seck-Birhame, Bablibile.Seck@illinois.gov. *Staff contacts: Kendra Johnson, Matt Pasquini*

Pace Announces Temporary Service Changes

Beginning Monday, May 18, Pace will temporarily suspend service on 15 routes and modify service on another 21 routes due low ridership during the COVID-19 pandemic. Route modifications in the NWMC service territory are as follows:

- Suspension of all service on Routes 241, 320, 327, 355, 372, 566, 573, 608, 610, 611, 616, 696, 757, 877, and 888.
- Reduction/modification of service on Routes 302, 311, 314, 319, 332, 356, 357, 379, 383, 384, 386, 504, 507, 561, 564, 569, 604, 850, 851, 855, and Pulse Milwaukee Line.

As of May 18, COVID-19 will have affected service on [100 Pace fixed routes](#). To stay informed on additional service changes, please subscribe to text or email alerts for specific routes by visiting PaceBus.com. Pace has also developed a COVID-19 Response [web page](#) dedicated to keeping riders informed on the topic. *Staff contacts: Kendra Johnson, Matt Pasquini*

Meetings and Events

NWMC Finance Committee, scheduled for Wednesday, May 13 at noon, has been cancelled.

NWMC Board of Directors will meet Wednesday, May 13 at 7:00 p.m. via teleconference.

NWMC Staff

Mark Fowler	Executive Director	mfowler@nwmc-cog.org
Larry Bury	Deputy Director	lbury@nwmc-cog.org
Ellen Dayan, CPPB	Purchasing Director	edayan@nwmc-cog.org
Marina Durso	Program Associate for Administrative Services	mdurso@nwmc-cog.org
Karol Heneghan	Executive Administrative Assistant/Office Manager	kheneghan@nwmc-cog.org
Kendra Johnson	Program Associate for Transportation	kjohnson@nwmc-cog.org
Matt Pasquini	Program Associate for Transportation	mpasquini@nwmc-cog.org
Chris Staron	Policy Analyst	cstaron@nwmc-cog.org

Phone: 847-296-9200

www.nwmc-cog.org