

Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, Interim City Manager
Subject: Weekly City Manager's Update
Date: March 13, 2020

STAFF REPORTS BY DEPARTMENT



Weekly Report for March 5, 2020 – March 11, 2020

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, March 16 2020

City Council - CANCELED

www.cityofevanston.org/citycouncil

Tuesday, March 17, 2020

Zoning Board of Appeals - CANCELED

www.cityofevanston.org/zoningboard

Special City Council

www.cityofevanston.org/citycouncil

Housing & Community Development Act Committee

www.cityofevanston.org/housingcommunitydev

Wednesday, March 18, 2020

Design and Project Review Committee - CANCELED

www.cityofevanston.org/dapr

MW/EBE Development Committee - CANCELED

www.cityofevanston.org/mwebecommittee

Thursday, March 19, 2020

Parks, Recreation and Community Services Board - CANCELED

www.cityofevanston.org/PRCSBoard

Equity & Empowerment Commission - CANCELED

www.cityofevanston.org/equityandempowermentcommission

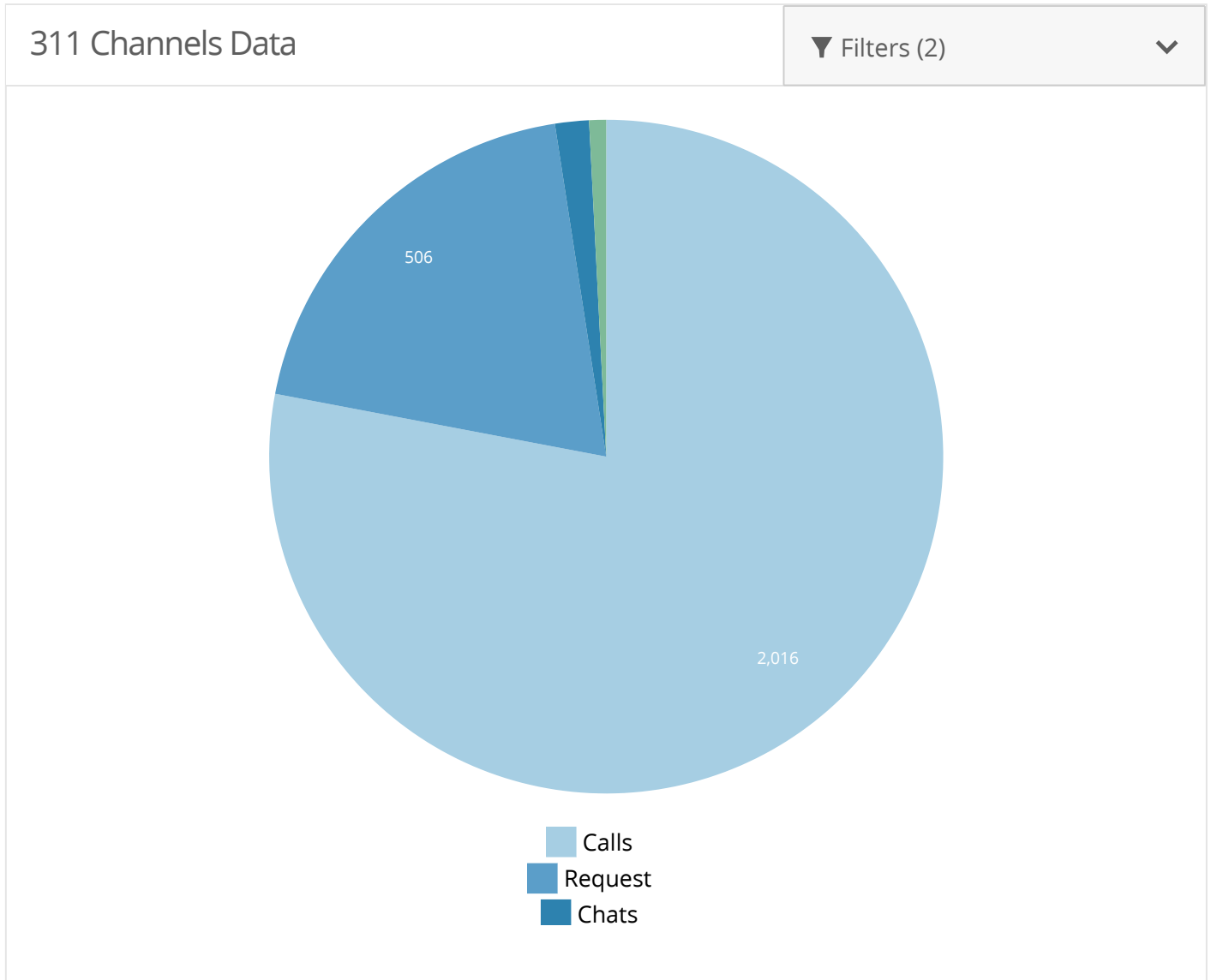
Friday, March 20, 2020

Reparations Subcommittee – CANCELED

<https://www.cityofevanston.org/reparationssubcommittee>

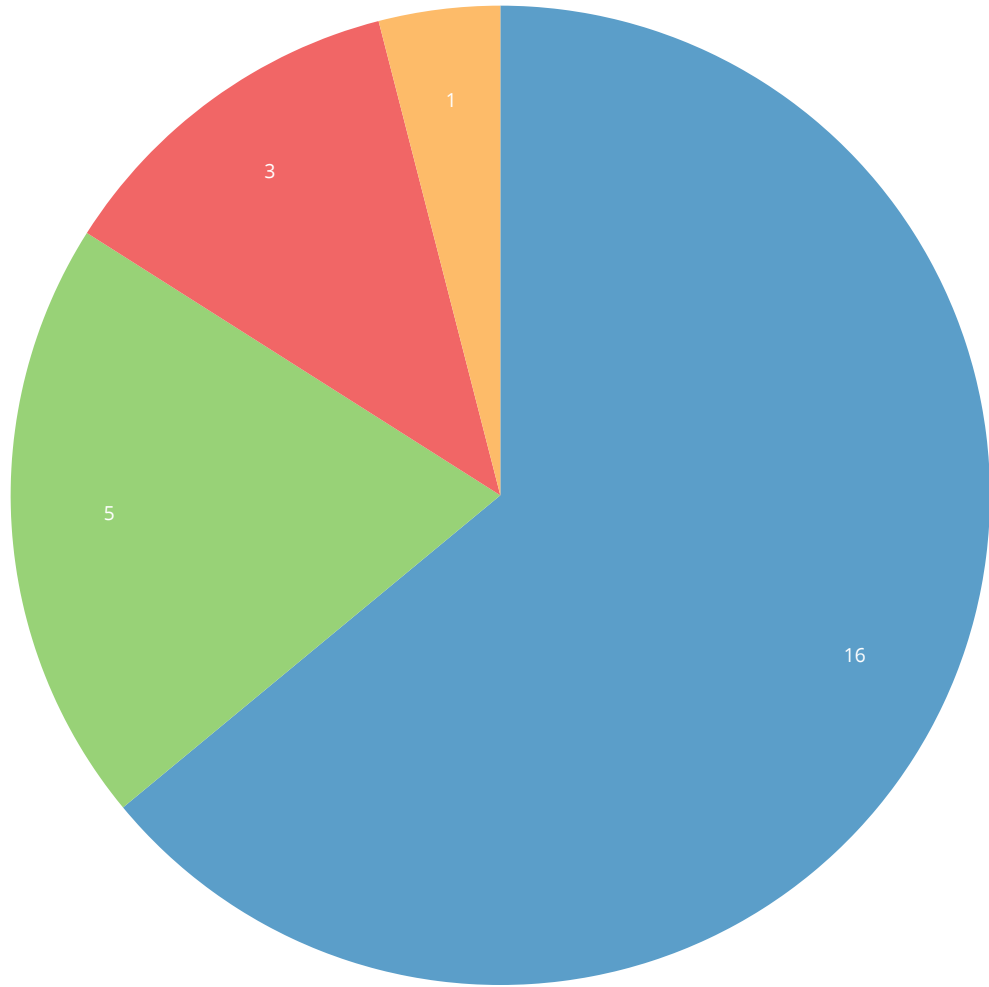
311 Weekly Report

For the week of March 5 - March 11



Ask a Question - by request status

Filters (1)

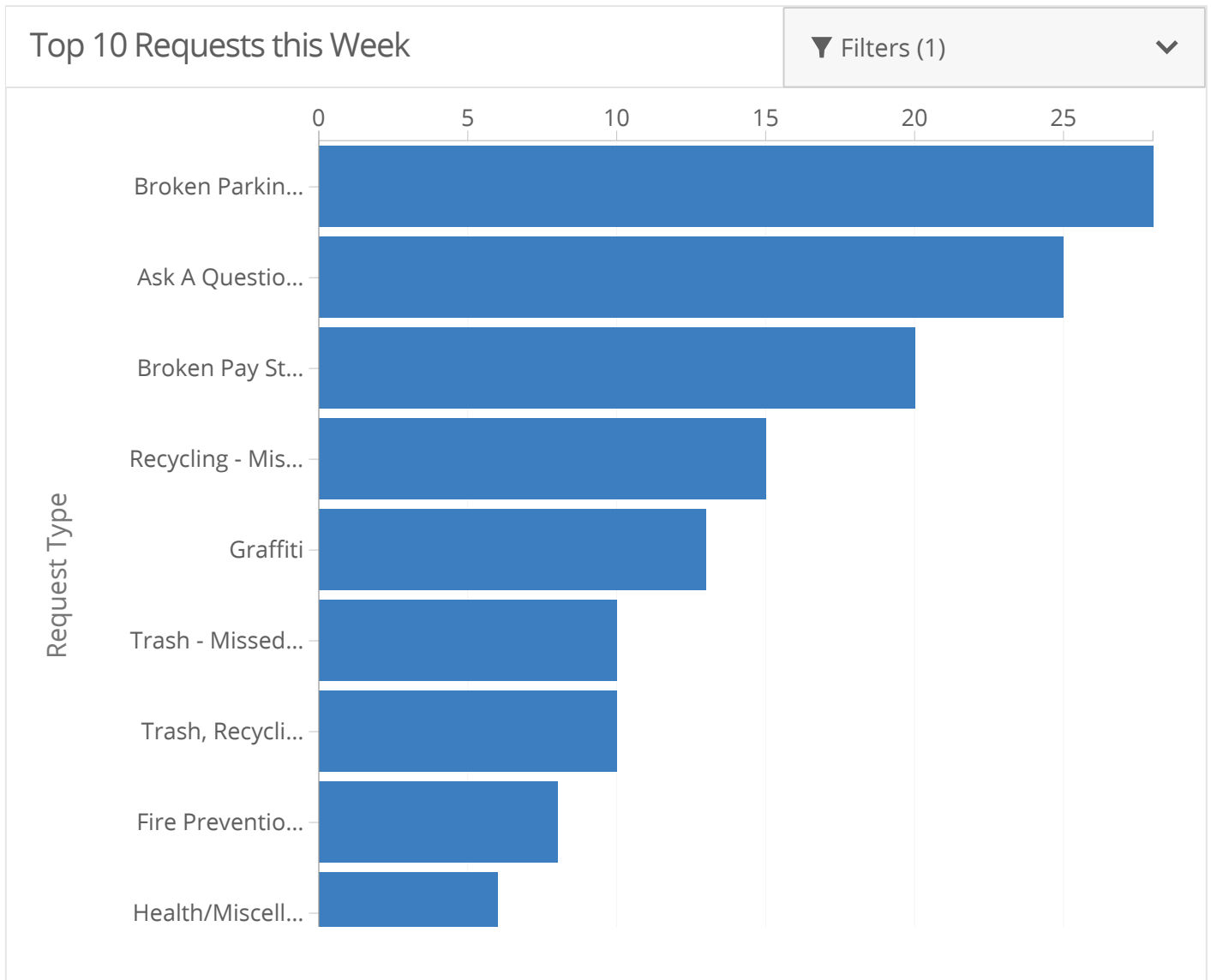


- COMPLETED
- SUBMITTED
- RECEIVED
- IN_PROGRESS

Trending Topics

March 5 - March 11

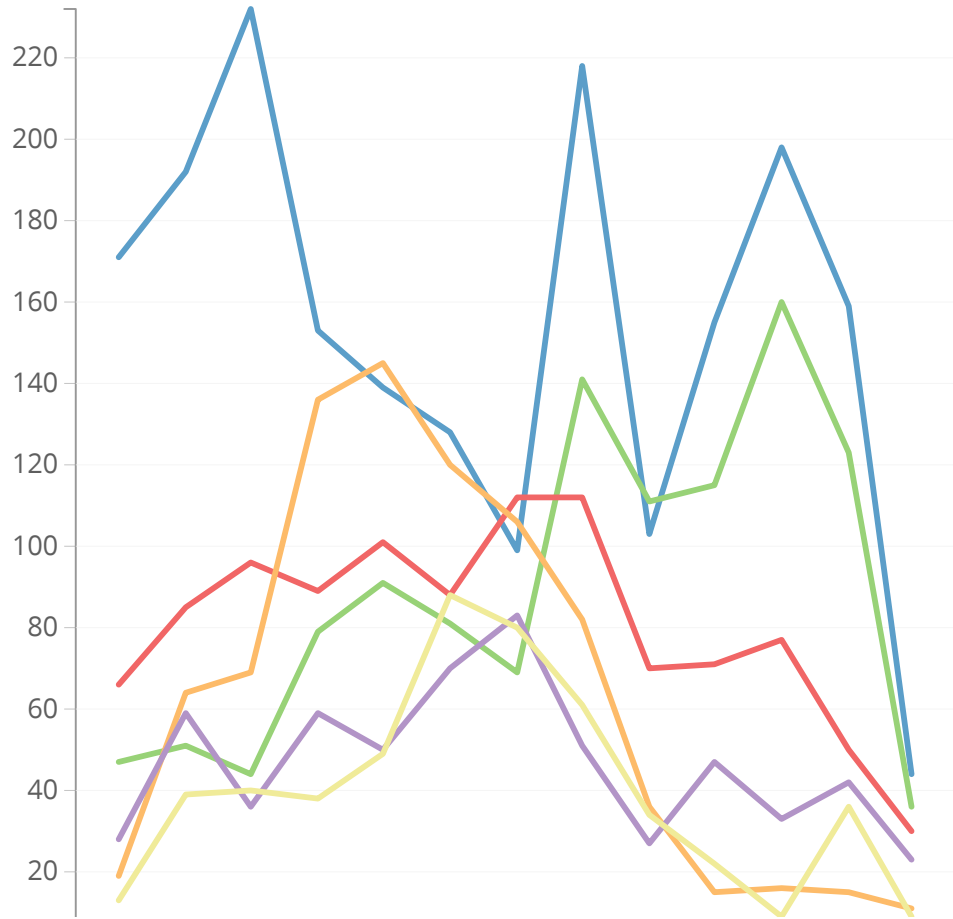
- Yard Waste Collection Dates
- Voting Questions
- COVID-19



Top 6 Requests Trends

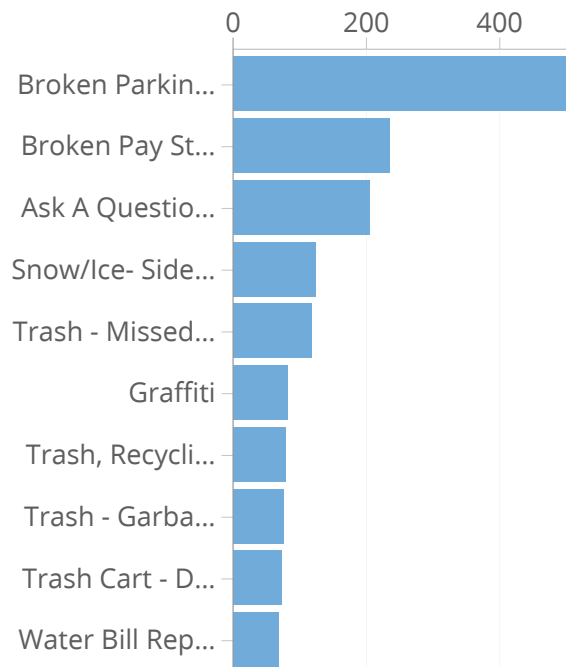
Filters (2)

- Broken Parking Meter
- Broken Pay Station
- Ask A Question / Send A Message
- Tree Evaluation
- Graffiti
- Dead Animal on Public Property



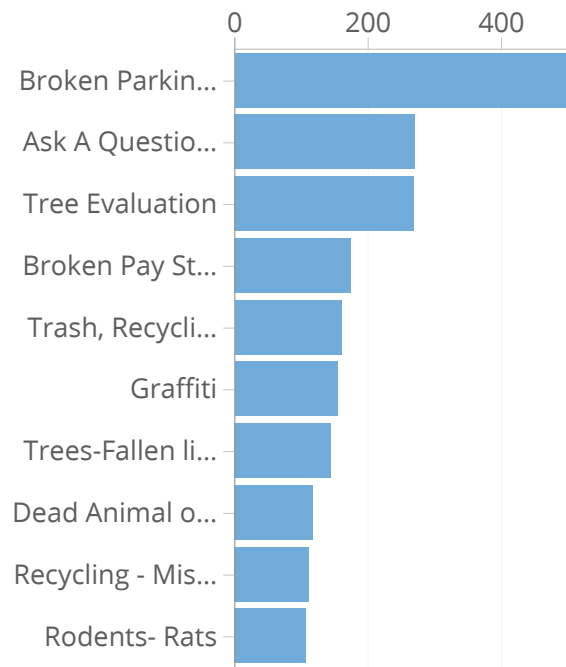
Top 10 - First Quarter of 2019

Filters (1)



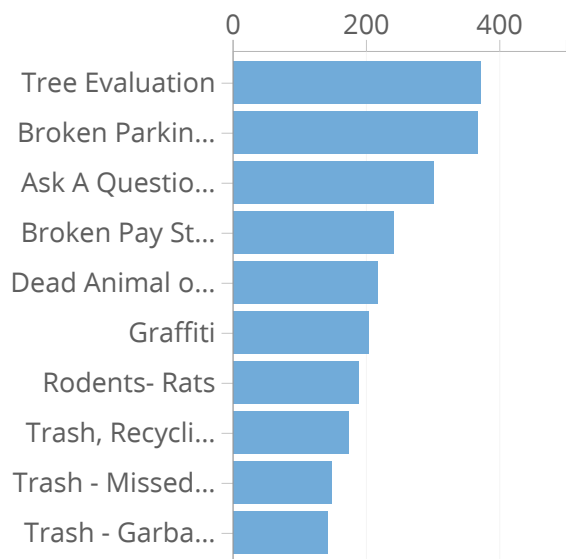
Top 10 - Second Quarter of 2019

Filters (1)



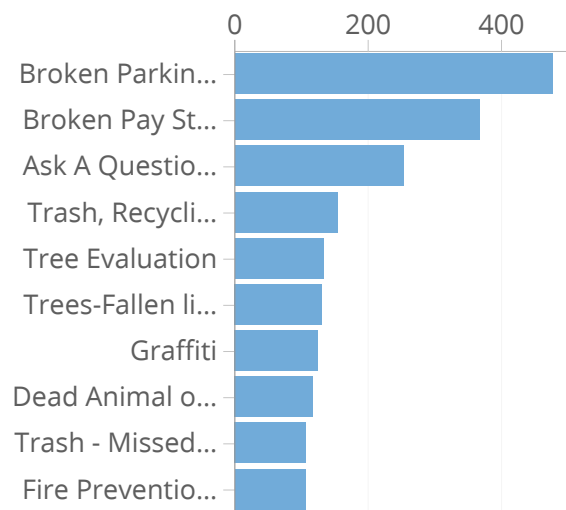
Top 10 - Third Quarter of 2019

Filters (1)



Top 10 - Fourth Quarter of 2019

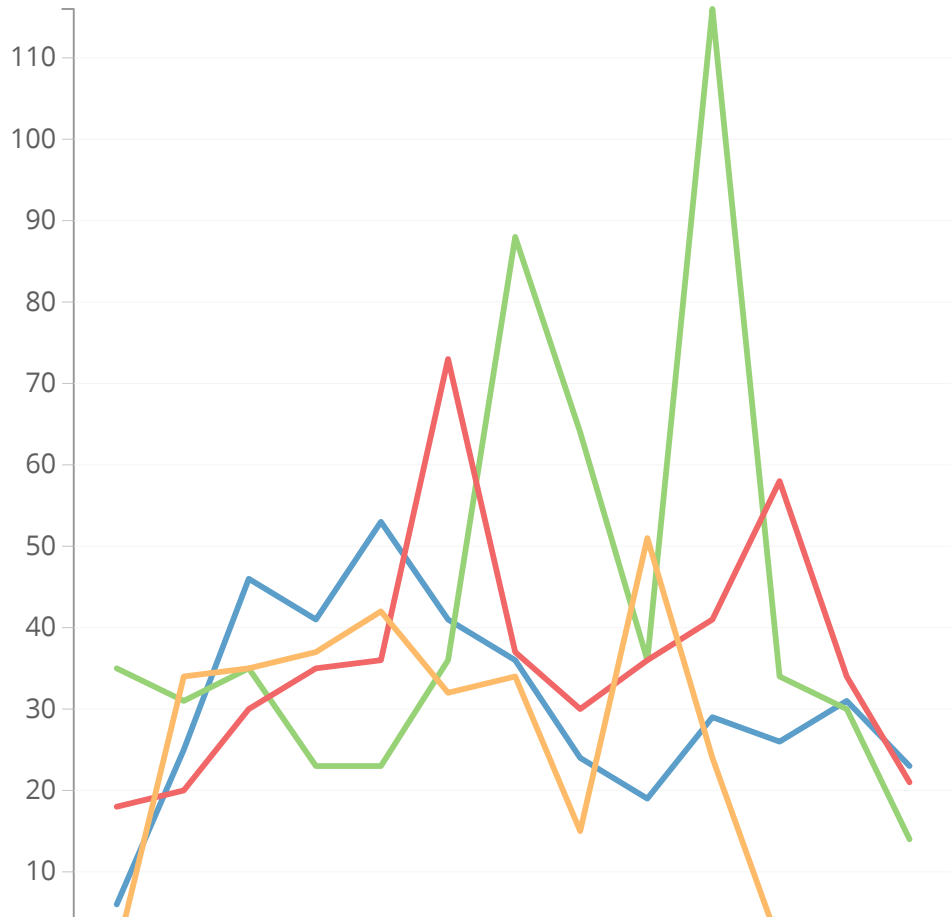
Filters (1)



Sanitation Trends

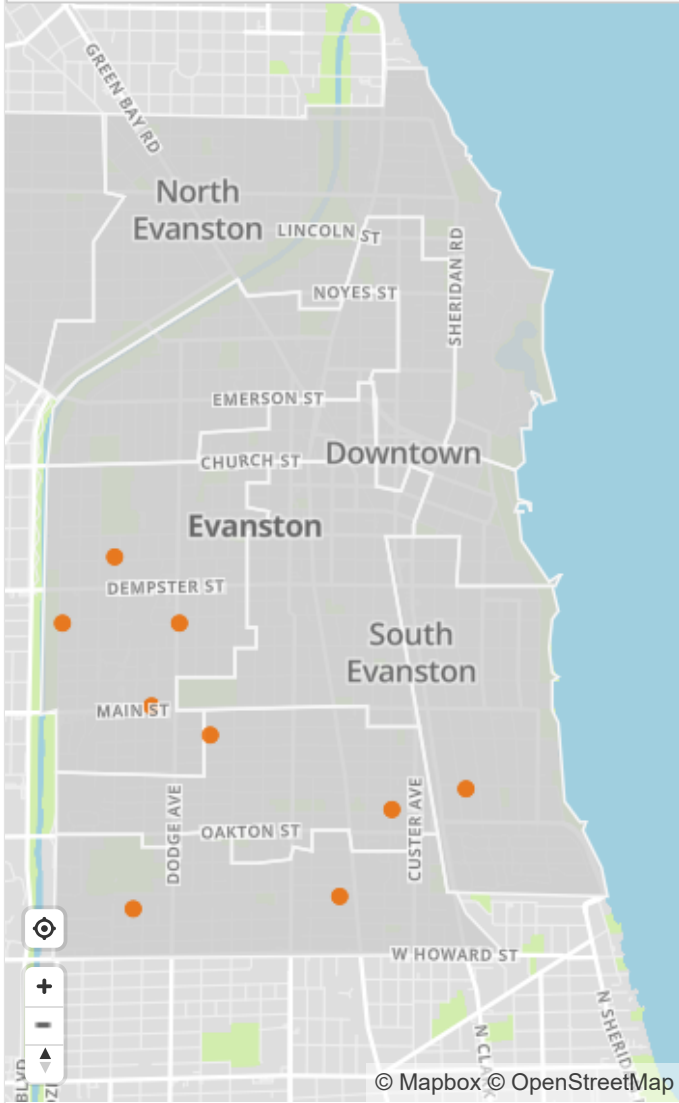
Filters (2)

- Recycling - Missed Pickup
- Rodents- Rats
- Trash - Missed Garbage Pickup
- Yard Waste - Missed Pickup



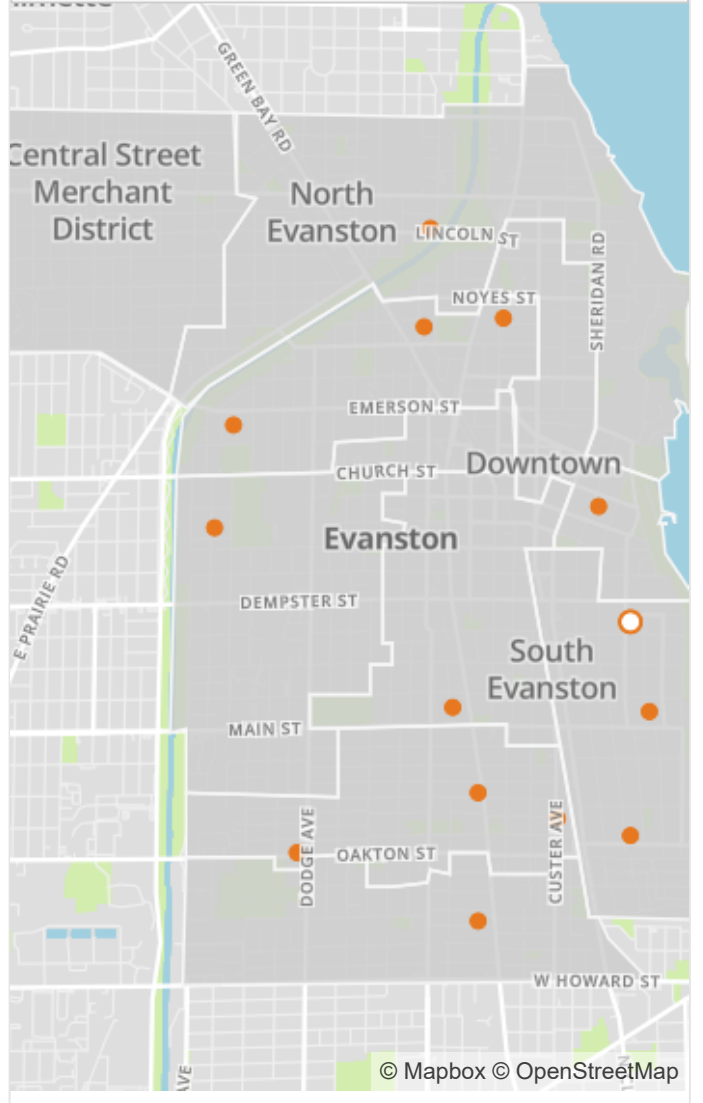
Missed Pickups - Garbage

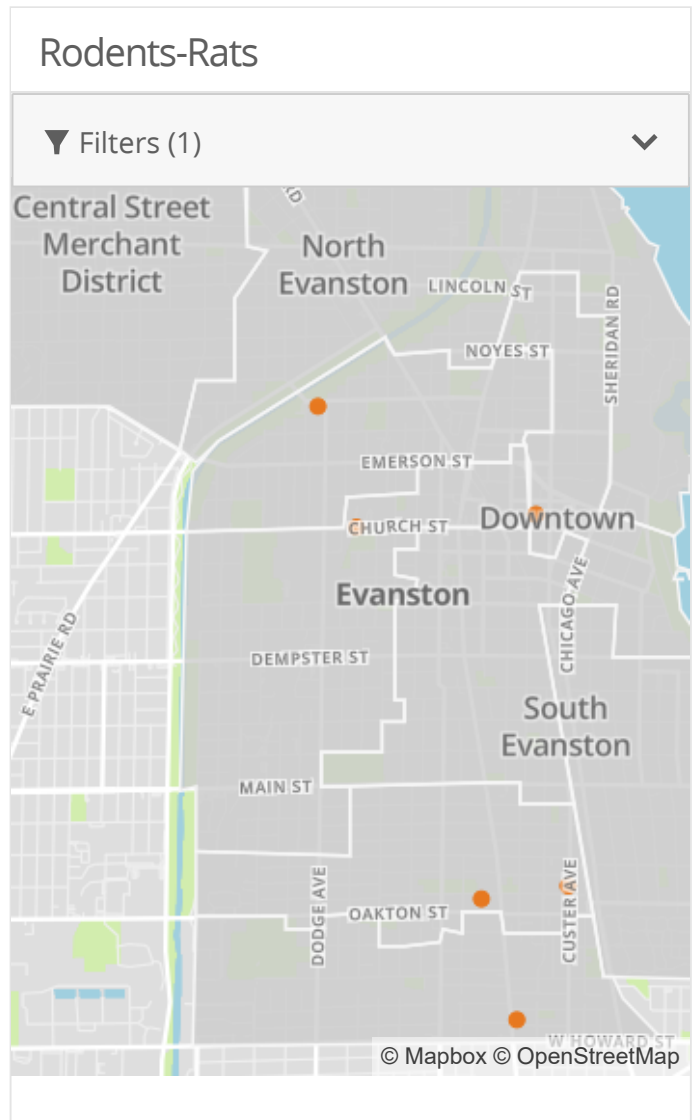
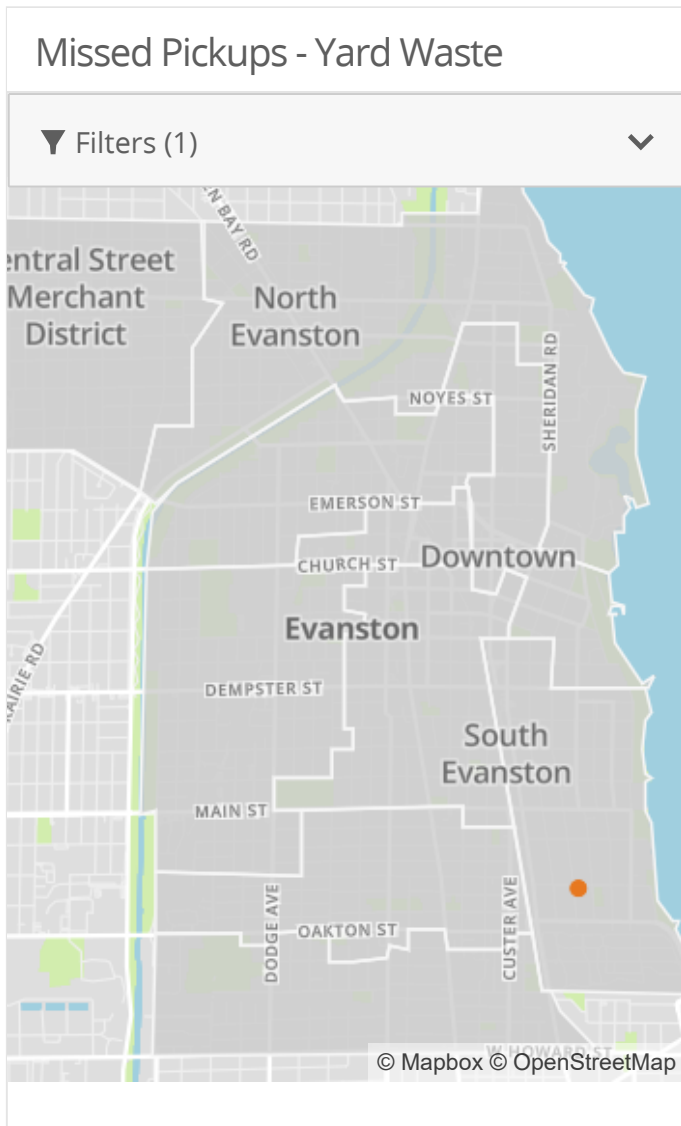
Filters (1)



Missed Pickups - Recycling

Filters (1)





Upcoming Events

March 8-21, 2020

<p>8 Daylight Saving Time</p>	<p>9 6:00 PM Administration & Public Works 6:45 PM Planning & Development 7:00 PM City Council</p>	<p>10 9:30 AM Producemobile 1:00 PM Levy Lecture Series: History of the Blues 2:00 PM Board of Local Improvements 6:30 PM Arts Council 7:00 PM Preservation Commission Meeting</p>	<p>11 1:30 PM Lighthouse Landing Complex Committee 2:30 PM Design and Project Review Committee 7:00 PM 5th Ward Meeting 7:00 PM Plan Commission</p>	<p>12 6:00 PM Evanston Property Assessment Appeal Seminar - CANCELED 6:00 PM Police Explorer Open House 6:30 PM Environment Board 7:00 PM Mental Health Board 7:00 PM 2nd Ward Meeting</p>	<p>13 7:15 AM Utilities Commission 10:45 AM Mayor's State of the City Luncheon 1:30 PM Evanston Symphony Orchestra: Musical Insights 7:00 PM Evanston Wild & Scenic Film Festival</p>	<p>14 8:00 AM Evanston Ecology Center Indoor Farmers' Market 10:00 AM Robert Crown Community Center and Library Open House and Invocation</p>
<p>15 2:30 PM Evanston Symphony Orchestra: Great Composers Series</p>	<p>16 6:00 PM City Council 7:00 PM Age Friendly Housing - Bright Ideas for Your Backyard</p>	<p>17 6:00 AM 2020 Presidential Primary Election Day 7:00 PM Zoning Board of Appeals Meeting 7:00 PM Housing & Community Development Act Committee</p>	<p>18 2:30 PM Design and Project Review Committee 6:30 PM M/W/EBE Development Committee 7:00 PM 9th Ward Meeting</p>	<p>19 8:00 AM YWCA Equity Summit 6:00 PM Parks, Recreation and Community Services Board 6:30 PM Equity and Empowerment Commission - CANCELED</p>	<p>20 12:00 PM Reparations Subcommittee Meeting</p>	<p>21</p>



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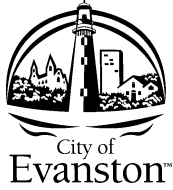
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Memorandum

To: Erika Storlie, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of March 9, 2020

Date: March 13, 2020

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of March 9, 2020

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 20-05 Emergency Generators at Police/Fire HQ, Fire Station #1 and #2	Public Works Agency	Work on this project includes: Removal of existing generators at Fire/Police HQ and Fire #2 and replace with new generators. Replace existing generator cooling system with new pressurized cooling fluid system at Fire Station 1.	\$210,000	4/7	4/27
RFP 20-19 Parking Garage Structural Assessment	Public Works Agency	The City of Evanston's Public Works Agency is seeking proposals from experienced engineering firms for the structural assessment of the concrete at four separate locations. The Maple Avenue Parking Garage (1800 Maple Avenue), the Church Street Parking Garage (525 Church Street), the Sherman Plaza Parking	\$380,000	4/7	4/27

		Garage (821 Davis Street), and the Service Center (2020 Asbury Avenue) are each to be assessed for structural integrity and preventative maintenance items to be identified in a comprehensive report.			
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Evanston City Council Agenda Schedule - 2020 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2020 Meeting Dates: Jan 13, Jan 21, Jan 27, Feb 10, Feb 17, Feb 24, Mar 9, Mar 16, March 23, Apr 13, Apr 20, Apr 27

May 11, May 18, May 26, Jun 8, Jun 15, Jun 22, Jul 13, Jul 20, Jul 27, Aug 10

Sept 14, Sept 21, Sept 28, Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

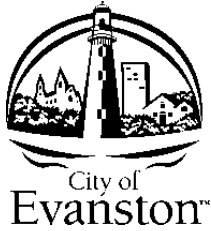
APW=Administration & Public Works PD=Planning & Development HSC=Human Services RC=Rules Committee EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	3/16/2020	City Council - CANCELLED				
CD	3/23/2020	2019 HUD CAPER	SPB	CC	Leonard	
CMO	3/23/2020	Amended City Council Meeting Schedule	SPB	CC	Storie	
CD	3/23/2020	Certificate of Economic Hardship 2404 Ridge	SPB	CC	Leonard	
CMO	3/23/2020	Job Fair	CM/A	CC	Storie	
AS	3/23/2020	Cybersecurity	B	APW	Stowe	
CMO	3/23/2020	Financial Advisor Contract	B	APW	Desai	
PWA	3/23/2020	Park Signs	B	APW	Stoneback	
PWA	3/23/2020	Asphalt Purchase	B	APW	Stoneback	
PWA	3/23/2020	Viasala Weather Station	B	APW	Stoneback	
PWA	3/23/2020	Concrete Purchase	B	APW	Stoneback	
PWA	3/23/2020	41-O-20 Restrict Winter Excavations	O	APW	Stoneback	
PRCS	3/23/2020	LED Screen	D	APW	Hemingway	
Legal	3/23/2020	Sale of Dogs, Cats, Rabbits	O	APW	Gandurski	For Action
CMO	3/23/2020	Residency Requirement for Select City Employees	D	APW	Stowe	
CMO	3/23/2020	First Amendment to TIF Agreement with Evanston Gateway LLC (128-32 Chicago Avenue)	O	APW	Storie	
CMO	3/23/2020	Donation Policy	B	HSC	Richardson	
HSC	4/6/2020	Human Services				
CD	4/13/2020	Small Cell Tower Discussion	SPB	CC	Leonard	
CMO	4/13/2020	Jones Lang LaSalle RFP	SPB	CC	Martinez	
CD	4/13/2020	St. A's Parking	SPB	CC	Leonard	166-O-19
CMO	4/13/2020	Amusement Tax Ordinance	O	APW	Desai	
PRCS	4/13/2020	Summer Bus Transportation	B	APW	Hemingway	
PWA	4/13/2020	Public Canoe Launch Feasibility Study	B	APW	Stoneback	
PWA	4/13/2020	Lincolnwood Construction Change Order 2	B	APW	Stoneback	
PWA	4/13/2020	Dutch Elm Disease Prevention Program	B	APW	Stoneback	
PWA	4/13/2020	Contract Award of 50/50 Sidewalk Construction	B	APW	Stoneback	
PWA	4/13/2020	Contract Award of Green Bay Road Bioswale Landscaping	B	APW	Stoneback	
PWA	4/13/2020	Contract Award for Engineering Services for Stormwater Master Plan	B	APW	Stoneback	
AS	4/13/2020	Vehicle Purchase - FFM	B	APW	Stowe	
AS	4/13/2020	Oak Street - change to 4 hour parking	O	APW	Stowe	
AS	4/13/2020	Davis Street - change 10 spaces to short term	O	APW	Stowe	
CD	4/13/2020	2425 Oakton St - Planned Development Extension Request	O	PD	Leonard	For Intro and Action
CD	4/13/2020	Amendments to Title 2, Boards and Commissions, regarding Plan Commission, DAPR and ZBA	O	PD	Leonard	For Intro
CD	4/13/2020	605 Davis Street - Planned Development	O	PD	Leonard	For Intro
CD	4/13/2020	1555 Ridge Ave - Planned Development	O	PD	Leonard	For Intro
Mayor	4/27/2020	Rotary Club's 100th Birthday - May 1, 2020	PR	CC	Hagerty	
CD	4/27/2020	Affordable Housing Fund Expenses	SPB	CC	Leonard	
CMO	4/27/2020	City Council Goals	SPB	CC	Richardson	
CMO	4/27/2020	Equity Update	SPB	CC	Richardson	
PRCS	4/27/2020	PRCS Strategic Plan	B	APW	Hemingway	
RC	5/4/2020	Rules Committee				
HSC	5/4/2020	Human Services Committee				

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	5/11/2020	APW/PD/City Council				
SPC	5/18/2020	Harley Clarke Discussion	SPB	CC		
CD	5/26/2020	35-O-20 Ground Floor Uses in D2 District	O	PD	Leonard	For Intro
CD	6/8/2020	24-O-20 Sidewalks Cleared of Snow, Ice, Dirt, Weeds	O	APW	Leonard	For Action
CD	6/8/2020	25-O-20 Tree Preservation	O	PD	Leonard	For Intro
Council & Committee Meetings						
3/16/2020	6:00PM	City Council - CANCELLED				
3/17/2020	7:00PM	Housing & Community Development Act Committee				
3/18/2020	6:30PM	MWEBE Development Committee - CANCELLED				
3/19/2020	6:30PM	Equity & Empowerment Commission - CANCELLED				
3/20/2020	12:00PM	Reparations Subcommittee - RESCHEDULED				
REFERRALS AT CITY COUNCIL MEETINGS						
Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		

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PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	
Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW	
CMO	11/11/2019	Policy on Food/Meals for Departments	Fleming	APW		
CMO	11/11/2019	Public Comment & Presentations	Revelle	Rules		
Admin Svcs	11/11/2019	Event Parking Restrictions	Revelle	Trans/Parking		
CMO	11/11/2019	Use of Mayor's Name in Holiday Food & Toy Drive	Suffredin	Rules		
CMO	11/11/2019	Playing of Music at Beginning of Meeting	Suffredin	Rules		
Admin Svcs	11/18/2019	HR Employee Manual	Fleming	Human Services		
CD	11/18/2019	Supporting Small Business Owners	Fleming	Economic Development		
CD	11/18/2019	Affordable Housing Fees - Waiving Fees for ADU's	Fleming	City Council		
CMO	11/25/2019	Begin working on 50 year video for National League of Cities	Rainey			
CD	11/25/2019	Proposal by reclaim Evanston regarding additional funds to affordable housing via RETT	Rue Simmons	Planning & Development		
CD	11/25/2019	Solar Panels at Preservation Commission	Wilson	Planning & Development		
Legal	11/25/2019	Non-Agenda Item Citizen Comment - After Agenda	Hagerty	Rules		
Legal		Suspension of Rules accepted practice		Rules		
Legal		Use of City Newsletters and Including Opinions	Fleming	Rules		
Legal	12/9/2019	Advisory Resolutions / Citizen Generated Resolutions	Fiske	Rules		
CD	12/9/2019	Rules on Plan Commission as they Relate to the Selection of the Chair	Revelle			
CD	12/9/2019	City to host a co-op type retail space	Fleming	Economic Development		
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
PWA	1/27/2020	Fleetwood Gym Floor	B	APW	Stoneback	
CD		Fines for bikes on sidewalks	O	APW	Storlie	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: March 11, 2020

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, March 5, 2020 - March 11, 2020

Backlog (business days received until reviewed): 13

Volume (number of cases pending staff review): 21

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	516 Church Street	R6	Building Permit	Interior remodel, replace exterior window and door	02/24/20	pending staff review
1	1625 Hinman Avenue	R6	Building Permit	Interior remodel of hotel and restaurant	03/02/20	pending staff review
1	2301 Sherman Avenue	R1	Building Permit	1-story addition and interior remodel	03/02/20	pending staff review
1	1629 Judson Avenue	R1	Building Permit	New patio and terrace	03/09/20	pending staff review
2	1001 Dewey Avenue	R3	Zoning Analysis	Deck, fence in front yard, roof coverings over side entrance and rear basement entrance	11/22/19	pending additional information from the applicant
2	1221 Fowler Avenue	R2	Building Permit	1st and 2nd story additions, deck	12/16/19	pending revisions from the applicant
2	1230 Dewey Avenue	R3	Building Permit	Interior remodel, dormer addition, new rear deck	02/27/20	pending revisions from the applicant
2	1214 Florence Avenue	R3	Building Permit	2-story rear addition, relocate stairs and entry, 2nd floor renovation	02/28/20	pending staff review
2	1508 Florence Avenue	R3	Building Permit	Addition to single-family residence	03/10/20	pending staff review
2	2223 Washington Street	I1/oRD	Zoning Analysis	Determination of use - cannabis craft grower	03/11/20	pending staff review
2	1733 Asbury Avenue	R1	Building Permit	Replace deck boards, posts, railings and spindles on existing porch	03/11/20	pending staff review
3	1210 Michigan Avenue	R1	Building Permit	Widen driveway	10/02/19	non-compliant, pending revisions from the applicant
3	1314 Judson Avenue	R1	Zoning Analysis	Demolish existing coach house, construct new coach house on existing garage	02/21/20	pending staff review
3	935 Forest Avenue	R5	Building Permit	Enclosing 1st floor porch, interior remodel (multi-family dwelling)	03/11/20	pending staff review
4	1125 Wesley Avenue	R3	Building Permit	1-story addition and 3-car detached garage	12/05/19	pending revisions from the applicant
4	909 Davis Street, 4th floor	RP	Building Permit	Interior remodel	03/06/20	pending staff review
5	1825 Lemar Avenue, Unit C	R2	Building Permit	Deck	09/24/19	non-compliant, pending major variation application
5	2000 Green Bay Road	WE1	Building Permit	Asphalt resurface, expand parking lot (Windy City Garden Center)	10/02/19	non-compliant, pending revisions, variation application
5	1717 Simpson Street	B1	Building Permit	1-story addition over existing foundation	12/17/19	non-compliant, pending major variation application
5	2415 Wade Street	R2	Building Permit	Patio	01/09/20	non-compliant, pending revisions from the applicant
5	1735 Hartrey Avenue	R3	Building Permit	2nd story addition	01/16/20	non-compliant, pending revisions or variation application from the applicant

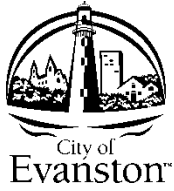
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	non-compliant, pending revisions from the applicant
6	2321 Thayer Street	R1	Building Permit	Extend existing patio, additional parking space, relocate fence, add gas line	10/16/19	non-compliant, pending minor variation application
6	3423 Central Street	R2	Building Permit	Brick paver walkway and patio enlargement	10/17/19	pending additional information from the applicant
6	2754 Crawford Avenue	R2	Building Permit	Replace sunroom with 1-story addition and bathroom remodel	10/25/19	non-compliant, pending revisions or major variation application from the applicant
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2715 Hurd Avenue	R1	Zoning Analysis	Demolish existing structures, construct new 2-story building for a child daycare (Planned Development)	01/22/20	pending revisions, additional information from the applicant
6	2727 Lincoln Street	R1	Building Permit	Interior remodel and 1 and 2-story additions	02/21/20	pending additional information from the applicant
6	2643 Lincolnwood Drive	R1	Zoning Analysis	1 and 2-story additions, new 2-car garage, porch, and deck	02/27/20	pending staff review
6	2200 Lincolnwood Drive	R1	Building Permit	Install paver patio	02/28/20	pending revisions from the applicant
6	2340 Prospect Drive	R1	Building Permit	New 24'X22' garage, replacement of stoop, and concrete walk	03/03/20	pending staff review
6	1 Calvin Circle, A-Wing, Unit 214	R4	Building Permit	Convert 2 separate residential units into 1 residential unit	03/06/20	pending staff review
7	1724 Chancellor Street	R1	Building Permit	Installation of 10'x10' stone patio	10/10/19	pending additional information from the applicant
7	2640 Green Bay Road	C2	Building Permit	Demolish enclosed porch, construct new open porch, stairs and new parking pad	01/17/20	pending additional information from the applicant
7	719 Monticello Place	R1	Building Permit	Demolish existing 1-car garage, construct 2-car detached garage	01/30/20	non-compliant, pending variation application from the applicant
7	2672 Green Bay Road	C2/oCS	Building Permit	Interior alteration for fitness studio (Total Sona Fitness)	02/07/20	pending special use application
7	2011 Noyes Street	R1	Building Permit	2-story addition, front porch, deck, and interior renovation	02/10/20	non-compliant, minor variation application from the applicant
7	2435 Jackson Avenue	R1	Building Permit	Bay window, interior renovation	02/11/20	non-compliant, pending major variation application from the applicant
7	1126 Grant Street	R1	Building Permit	New single-family residence	03/05/20	pending staff review
7	1122 Colfax Street	R1	Building Permit	Interior renovation	03/05/20	pending staff review
7	2231 Wesley Avenue	R1	Building Permit	Interior remodel, windows, roof	03/09/20	pending staff review
7	1421 Noyes Street	R1	Building Permit	Roof mounted solar panels	03/11/20	pending staff review
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	2222 Oakton Street	I2/oRD	Zoning Analysis	Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent)	09/20/19	non-compliant, pending revisions from the applicant
8	2128 Brummel Street	R2	Building Permit	1-story addition and deck replacement	02/27/20	pending staff review
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	pending DAPR

9	646 Florence Avenue	R2	Building Permit	Convert 1-car attached garage into home office	11/07/19	non-compliant, pending revisions from the applicant
9	1616 Main Street	R3	Building Permit	Addition to garage	02/24/20	pending additional information from the applicant
9	1613 Washington Street	R3	Building Permit	Paver patio installation	02/28/20	pending staff review
9	1911 Keeney Street	R2	Building Permit	Detached garage, patio, and sidewalk	02/28/20	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC 04/29/20
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC 04/29/20
1	1607 Chicago Avenue	D4	Special Use	Special use for Type-2 restaurant, Happy Le	01/17/20	pending ZBA 03/17/20
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA 03/17/20
3	548 Judson Avenue	R1	Minor Variation	Building lot coverage and impervious surface coverage for construction of new single-family detached residence	02/19/20	determination after 03/10/20
4	605 Davis Street	D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	pending P&D
4	1555 Ridge Avenue	R6	Planned Development	New 5-story, multi-family dwelling with 68 dwelling units and 61 parking spaces	12/17/19	pending P&D
4	910-938 Custer Avenue	MUE	Planned Development	1-year extension to previously approved Planned Development	02/21/20	pending CC 03/23/20
5	1825 Lemar Avenue	R2	Major Variation	Front yard setback for front deck/porch and front yard fence	01/17/20	pending DAPR, ZBA
5	1717 Simpson Street	B1	Major Variation	Expansion of a noncomplying use, addition to single-family dwelling in a B1 zoning district	02/26/20	pending DAPR, ZBA 04/21/20
5	820 Gaffield Place	R4a	Special Use	Child Residential Care Home	03/02/20	pending DAPR, ZBA 04/21/20
5	824 Gaffield Place	R4a	Special Use	Child Residential Care Home	03/02/20	pending DAPR, ZBA 04/21/20
6	2302 Hartzell Street	R1	Minor Variation	Rear yard and interior side yard setbacks and separation between principal and detached accessory structures for a 2nd story addition	01/17/20	determination after 02/20/20
6	2767 Crawford Avenue	R2	Fence Variation	Front yard fence, 6' tall, solid	02/24/20	determination after 03/13/20
6	2321 Thayer Street	R1	Minor Variation	A/C unit in rear-yard, not within rearmost 30' of lot	02/27/20	determination after 03/30/20
7	2672 Green Bay Road	C2/oCS	Special Use	Special use for a commercial indoor recreation establishment (Total Sona Fitness)	02/11/20	pending ZBA 03/17/20
7	719 Monticello Street	R1	Minor Variation	Building lot coverage to construct a 2-car detached garage	02/13/20	determination after 03/11/20
7	1803 Chancellor Street	R1	Minor Variation	Detached garage located in interior side yard	02/14/20	determination after 03/10/20
7	2435 Jackson Avenue	R1	Major Variation	1-story rear addition	02/27/20	pending DAPR, ZBA 04/21/20
7	2011 Noyes Street	R1	Minor Variation	Setbacks for addition	03/02/20	determination after 03/27/20

7	801 Central Street	R1	Minor Variation	Rear yard setback for covered, screen-in porch	03/06/20	determination after 03/27/20
9	2425 Oakton Street	I1	Planned Development	Time extension on previously approved Planned Development	03/05/20	pending P&D 03/23/20



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: March 13, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

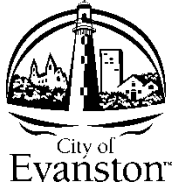
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, March 13, 2020

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
4	1801 Main Street (Robert Crown)	Recreation Facility	Punch list items are being completed in the center. Contractor is mobilizing for demolition activity. The construction fence is being reconfigured to enclose the remaining construction area.	3/12/2020
5	2525 Church Street (Pumping Station)	Pumping Station	Construction fence has been removed. Contractor has been contacted regarding clearing remaining material/debris. Site is being maintained.	3/12/2020
2	1727 Oak Avenue (Avidor)	Multi-Unit Building	Contractor has been notified of recent complaints on early construction noise and partial repair of the construction fence. Work on right of way improvements has begun. Site is being maintained.	3/12/2020
2	1815 Ridge Avenue	Senior Living Facility	No construction activity to date. Anticipating a mid-March start date.	3/11/2020



Memorandum

To: Honorable Mayor and Members of the City Council

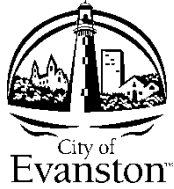
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: March 13, 2020

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
7	2311 Campus Dr	The Protein Bar@NU	03/09/2020	Pending Inspections
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Pending Permit Issuance & Inspections
8	619 Howard St	Palmhouse 619	2/21/2020	Pending Permit Issuance & Inspections
8	633 Howard St	Estacion	2/4/2020	Pending Permit Issuance & Inspections
2	2434 Main St	Wingstop Restaurant	1/21/2020	Change of Ownership – Pending Inspections
1	1620 Orrington Ave	La Macchina Ristorante	1/15/2020	Change of Ownership – Pending Inspections
4	1557 Sherman Ave	Reza's Restaurant	12/5/2019	Application Received – Pending Inspections
7	1729 Central St	Hewn Bakery	11/14/2019	Building Permit Issued – Pending Inspections
5	1723 Simpson St	Meals on Wheels	10/22/2019	Building Permit Issued – Pending Inspections
2	1924 Dempster St	Kid's Empire	10/17/2019	Building Permit Issued – Pending Inspections
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections
1	533 Davis St	Joy Yee Noodle	7/6/2015	Relocation – Pending Final Fire Inspection & CO



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: March 13, 2020

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8090 or hdubose@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of March 13, 2020

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
1	Reza Evanston	1556 Sherman Avenue, Evanston, IL	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Going to Council for action on March 23 rd , 2020.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING MARCH 13, 2020

Editor's Note

At this time, the NWMC offices will remain open although we have altered our meeting schedule (see Meetings and Events, p. 3). We received word yesterday that Oakton Community College will remain open until further notice, with students taking an extended spring break through March 29 and then shifting to online credit courses until April 24. Should events warrant, NWMC staff has the ability to work remotely to ensure continued operations of the organization.

NWMC Approves Multimodal Plan

Thank you to the twenty-three NWMC members represented at Wednesday night's NWMC Board meeting! The Board unanimously approved the [NWMC Multimodal Plan](#), which expands the focus of previous plans to include pedestrian considerations and those who walk or bike to access transit. In addition to analyzing existing conditions throughout the region, the NWMC Multimodal Plan includes a toolbox of design and policy strategies, project implementation guidance and funding opportunities to increase access to multimodal transportation options and improve connectivity throughout the region. Staff is working on plans to further publicize and raise awareness of the plan later this spring.

In other business, the membership unanimously approved the reappointment of *Lake Zurich Innovation Director Michael Duebner* to the board of the Illinois Metropolitan Investment Fund as well as agreements for communications consulting and audit services. Finally, the membership approved positions on 238 bills affecting local government currently pending in the General Assembly and discuss legislative activities and schedules that have been impacted by the coronavirus pandemic (see next article). *Staff contacts: Mark Fowler, Larry Bury*

NWMC Cancels Legislative Days

On Wednesday, staff received notice from the Illinois Secretary of State that all Capitol events and lobby days have been cancelled until further notice. Therefore, the NWMC Legislative Days, scheduled for March 24-26 have been cancelled. The General Assembly will not return to session next week as scheduled and we will continue to monitor the situation to determine if future opportunities to travel to Springfield emerge. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Last Call to Nominate FY 2020-2021 NWMC Officers

Today is the deadline to return the FY2020-2021 NWMC Officer nomination forms. Staff previously emailed the form to the Conference's chief elected officials seeking the names of active members to fulfill the roles of NWMC President, Vice-President and Secretary for FY2020-2021. The cover letter to the form contains more information regarding eligibility and the selection process. Nomination forms are to be returned to NWMC Executive Director Mark Fowler, mfowler@nwmc-cog.org, by today, Friday, March 13.

The Nominating Committee will review the nominations and present its recommended slate at the April 15 NWMC Membership Meeting. According to the NWMC By-Laws, other nominations may be made at the April membership meeting or by mail if received prior to that meeting date. Election shall be by a majority of those present and voting at the May 13 membership meeting. Officers will be sworn in at the NWMC Annual Gala on June 17. *Staff contacts: Mark Fowler, Larry Bury*

SPC 2020 Chevy Silverado Factory Order Cut Off Date Announced

The Suburban Purchasing Cooperative (SPC) has been notified by General Motors that March 28 is the factory order cut-off date for the 2020 Chevrolet Silverado (SPC contract #186), so please place your orders now. For questions or additional information, please contact staff or Tom Colgan at Currie Motors Chevrolet, 630-877-5076 or tom@curriemotors.com. *Staff contact: Ellen Dayan*

Last Call to Submit Northwest and North Shore Council STP-L Projects

The Northwest and North Shore Councils of Mayors' for Local Surface Transportation Program (STP-L) Projects ends at 5:00 p.m. on Monday, March 16. More information on project requirements can be found in both Councils' updated methodologies and individual applications, available on the [Northwest](#) and [North Shore](#) Council of Mayors' websites. Applications should be submitted electronically either to Kendra Johnson, kjohnson@nwmc-cog.org (for Northwest Council projects) or Matt Pasquini, mpasquini@nwmc-cog.org (for North Shore projects). *Staff contacts: Kendra Johnson, Matt Pasquini*

Spring Auction Set for April 21 – Register Your Vehicles & Equipment Today!

The spring NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, April 21, 2:00 p.m. at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood. Now is the time to inventory vehicles and equipment and register them for disposal in the auction, the net proceeds of which help support operations of the organization. For questions or additional information, please contact staff or Berry Ellis, 312-371-5993 or berry.ellis@americasautoauction.com. *Staff contact: Ellen Dayan*

Last Call for IDNR Illinois Bicycle Path Grant Program Applications

The Illinois Department of Natural Resources (IDNR) has issued a Notice of Funding Opportunity (NOFO) for the 2021 Illinois Bicycle Path Grant Program. The program provides funding to local governments for projects that develop or improve bike paths and/or acquire land for future bike path projects. The grants require a fifty percent match from applicants, a non-refundable application fee, as well as a grant award fee should the project be selected. Hard copies of applications are due to the IDNR Office of Grants Management and Assistance (One Natural Resources Way, Springfield, IL 62702) by 5:00 p.m. on Monday, March 16. For more information, please refer to the [2021 Program Manual](#), or contact DNR.grants@illinois.gov. *Staff contacts: Kendra Johnson, Matt Pasquini*

Great Lakes Commission Offering Water Quality Improvement Grants

The Great Lakes Commission has issued a Request for Proposals for its Great Lakes Sediment and Nutrient Reduction Program, the goal of which is to reduce phosphorus contributions and untreated stormwater runoff to waters within the Great Lakes Basin. The maximum funding available per project is capped at \$200,000 and requires a 25% match from the local project sponsor. Applications are due online by 5:00 p.m. on Monday, April 6. More information about the application process and requirements is available on the [program website](#) or by contacting Nicole Zacharda, [nzecharda@glc.org](mailto:nzacharda@glc.org). *Staff contact: Kendra Johnson*

Metra Announces Lake County Reverse-Commute Service Exceeding First-Year Goal

A two-year reverse-commute pilot project on Metra's Milwaukee District North (MD-N) and Union Pacific North lines is already exceeding the ridership goal within its first year of service. The project is funded by a public-private partnership between Metra and nine Lake County businesses and government agencies, including the *City of Lake Forest* and the *Village of Deerfield*. Lake County Partners led the effort to make the new MetraMore service possible and set a goal of 300 new passenger trips a day on the MD-N and UP North lines. Metra's most recent count in the fourth quarter of 2019 showed an average of 550 trips a day. For additional information, please see Metra's [press release](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

North Central Regional Water Network to Host Green Infrastructure Summit

To assist communities in implementing local stormwater management plans, the North Central Regional Water Network is hosting a one-day Equitable Green Infrastructure Summit at the University of Illinois-Chicago. The event will bring together experts in green infrastructure, stormwater and social justice to look at ways that communities can use green infrastructure to promote social equity and workforce development. The Summit will be held on Tuesday, April 28, 9:00 a.m. to 4:00 p.m. at the Illini Center, 200 S. Wacker Drive in Chicago. The event is free, but registration is required, so please visit the [event page](#) for more information and to RSVP. *Staff contact: Kendra Johnson*

RTA Access to Transit Call for Projects Now Open

On Monday, the Regional Transportation Authority's (RTA) opened the Call for Projects for its Access to Transit program. This program leverages RTA and local funds with federal funding to help implement recommendations from planning studies completed through the RTA's Community Planning program or the Chicago Metropolitan Agency for Planning's Local Technical Assistance program. New this year, project sponsors can apply for funding

to go toward Phase I engineering as well as micro mobility projects. The RTA will host a webinar on Monday, March 23 at 10:00 a.m. to outline the program and provide an opportunity for questions. For more information and webinar registration, please visit the [Access to Transit website](#) or contact Heather Mullins, mullinsh@rtachicago.org or Alex Devlin, devlina@rtachicago.org. *Staff contacts: Kendra Johnson, Matt Pasquini*

Metropolitan Mayors Caucus Environment Committee Updates

From the desk of Metropolitan Mayors Caucus Director of Environmental Initiatives Edith Makra:

Earth Day Survey

This year marks the 50th anniversary of Earth Day on April 22nd. The Metropolitan Mayors Caucus is gathering information about Earth Day and Arbor Day events and programs communities are hosting. Please fill out our [Earth Day Survey](#) by March 17th. Results will be used for sharing ideas at an upcoming Environment Committee meeting.

New SolSmart Resources to Streamline Solar Permitting

Communities that are interested in receiving the SolSmart designation have new resources. The Metropolitan Mayors Caucus created a [SolSmart toolkit webpage](#) with resources from the two cohorts that went through the SolSmart program together. Communities may also be interested in viewing the recent, recorded [SolSmart 101 webinar](#). The SolSmart program that streamlines the solar permitting process is funded through at least October 2020. *Staff contact: Kendra Johnson*

Meetings and Events

NWMC Bicycle & Pedestrian Committee meeting scheduled for March 17 has been **CANCELLED**.

NWMC Legislative Committee meeting scheduled for Wednesday, March 18 has been **CANCELLED**.

NWMC Transportation Committee will meet on Thursday, March 26 at 8:30 a.m. at the NWMC offices.

NWMC Staff

Mark Fowler	Executive Director	mfowler@nwmc-cog.org
Larry Bury	Deputy Director	lbury@nwmc-cog.org
Ellen Dayan, CPPB	Purchasing Director	edayan@nwmc-cog.org
Marina Durso	Program Associate for Administrative Services	mdurso@nwmc-cog.org
Karol Heneghan	Executive Administrative Assistant/Office Manager	kheneghan@nwmc-cog.org
Kendra Johnson	Program Associate for Transportation	kjohnson@nwmc-cog.org
Matt Pasquini	Program Associate for Transportation	mpasquini@nwmc-cog.org
Chris Staron	Policy Analyst	cstaron@nwmc-cog.org

Phone: 847-296-9200

www.nwmc-cog.org