

Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, Interim City Manager
Subject: Weekly City Manager's Update
Date: March 6, 2020

STAFF REPORTS BY DEPARTMENT



Weekly Report for February 27, 2020 – March 4, 2020

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report
Monthly CV/Permit Fee Report – February 2020

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, March 9 2020

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, March 10, 2020

Board of Local Improvements

www.cityofevanston.org/boardofimprovements

Arts Council

www.cityofevanston.org/artsCouncil

Preservation Commission

www.cityofevanston.org/preservationcommission

Wednesday, March 11, 2020

Lighthouse Landing Complex Committee

www.cityofevanston.org/lighthousecommittee

Design and Project Review Committee

www.cityofevanston.org/dapr

Plan Commission

www.cityofevanston.org/plancommission

Thursday, March 12, 2020

Environment Board

www.cityofevanston.org/environmentboard

Mental Health Board

www.cityofevanston.org/mentalhealthboard

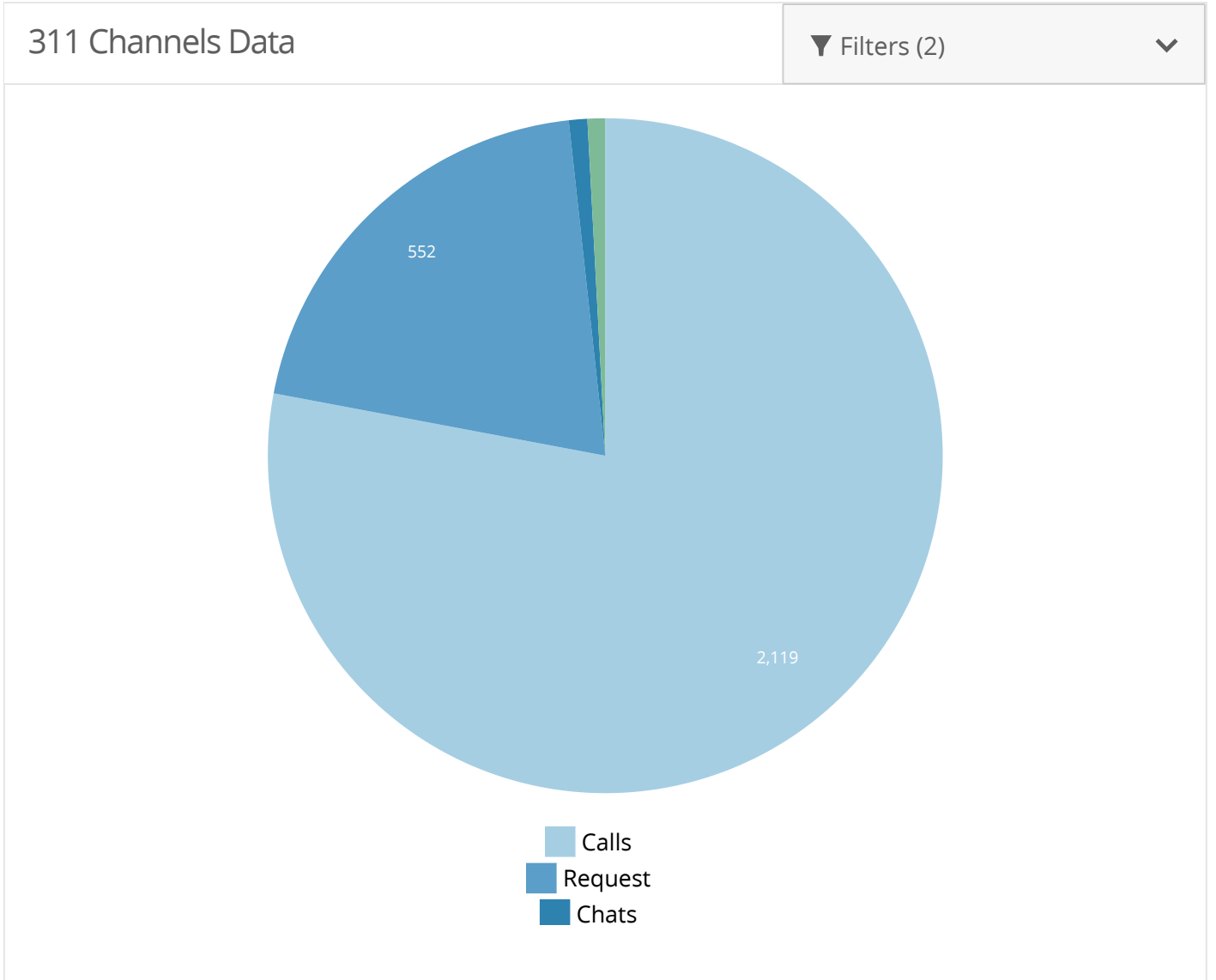
Friday, March 13, 2020

Utilities Commission

www.cityofevanston.org/utilitiescommission

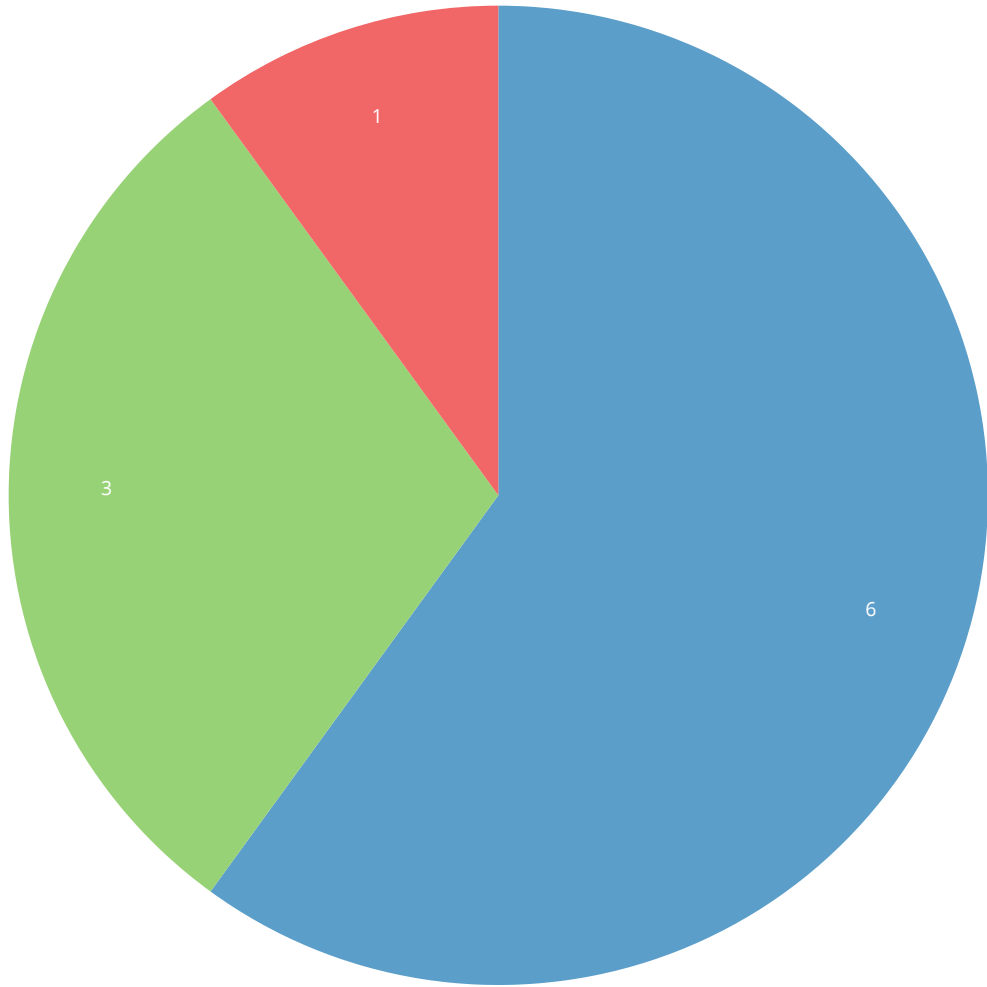
311 Weekly Report

For the week of February 27 - March 4



Ask a Question - by request status

Filters (1)

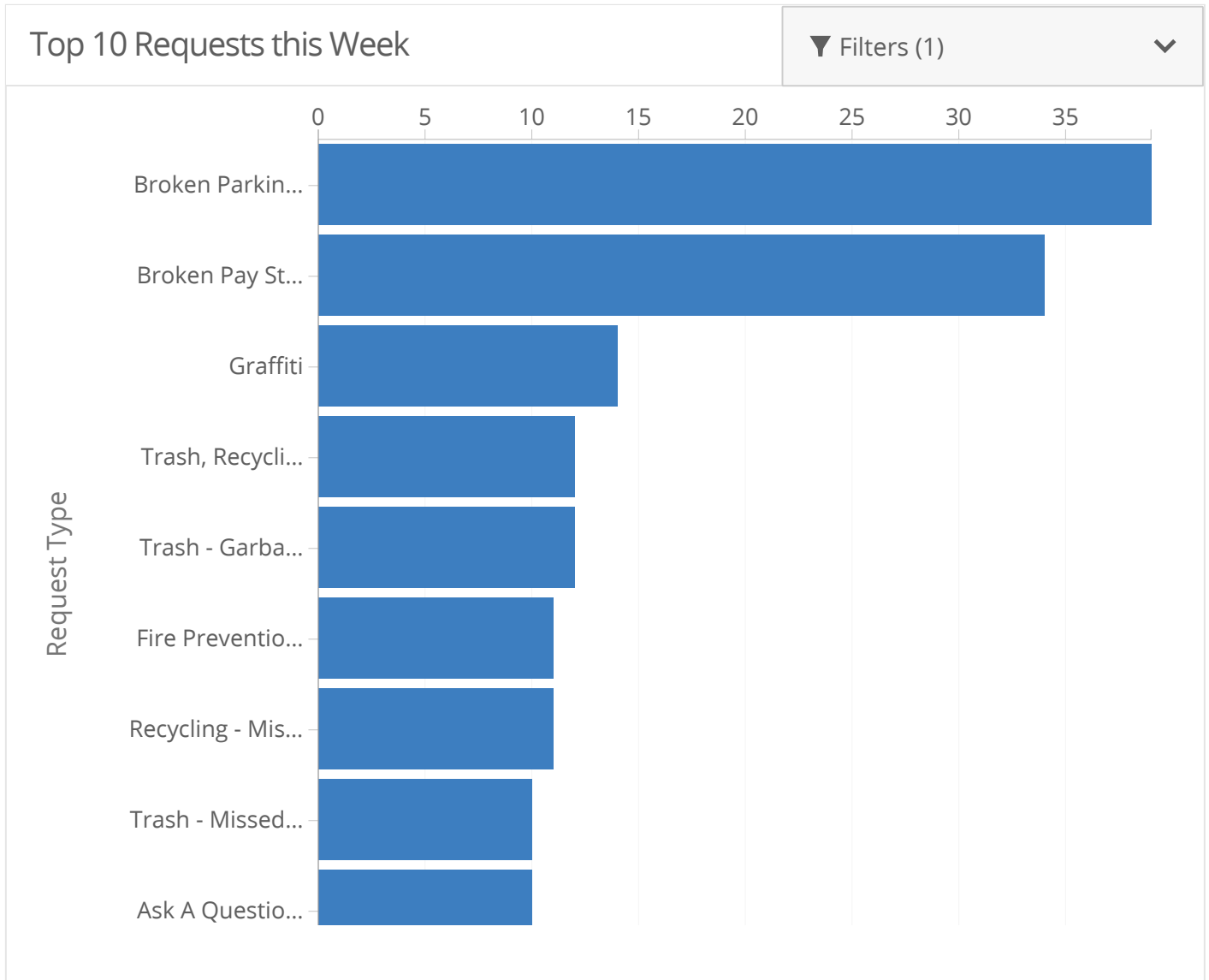


- COMPLETED
- SUBMITTED
- RECEIVED

Trending Topics

February 27 - March 4

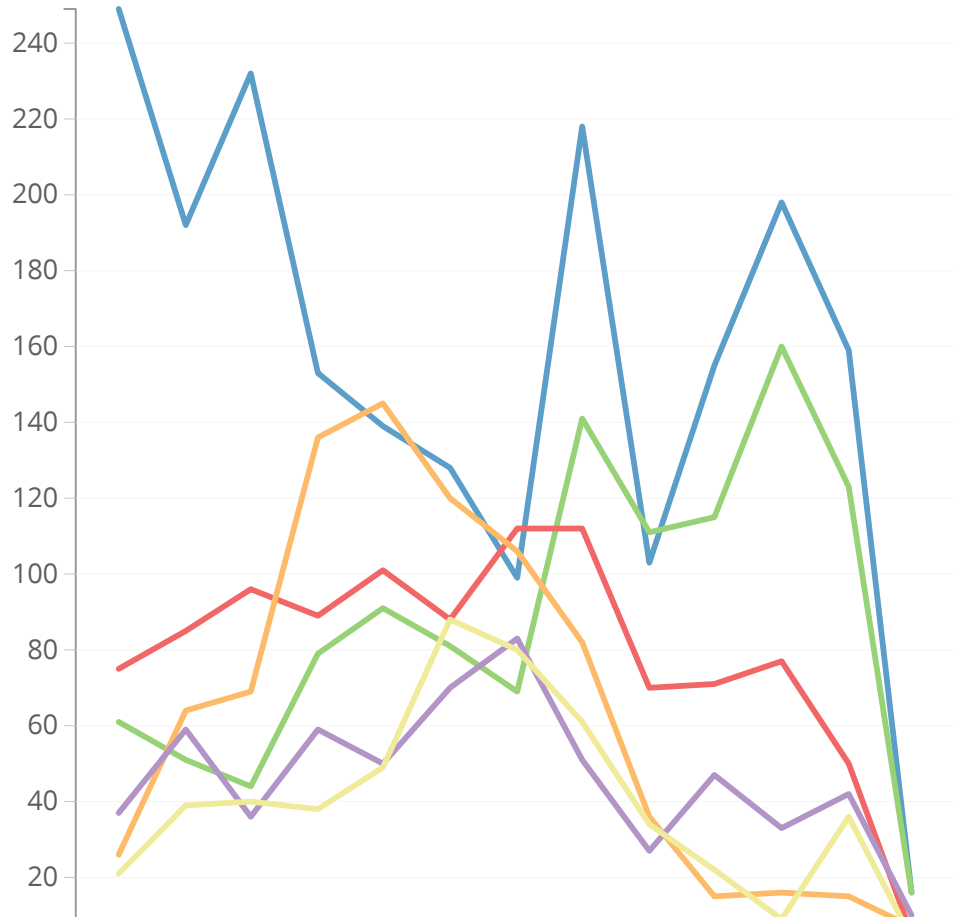
- Street Cleaning
- Bulk Trash
- Early Voting
- Property Tax Appointments
- Income Tax Appointments



Top 6 Requests Trends

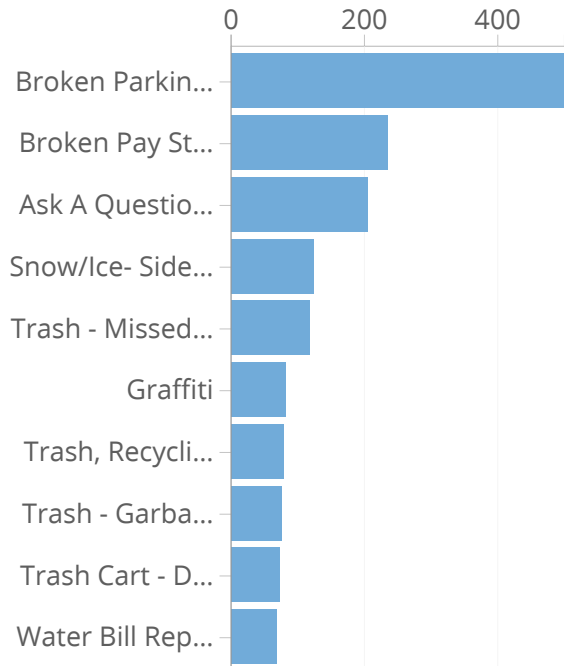
Filters (2)

- Broken Parking Meter
- Broken Pay Station
- Ask A Question / Send A Message
- Tree Evaluation
- Graffiti
- Dead Animal on Public Property



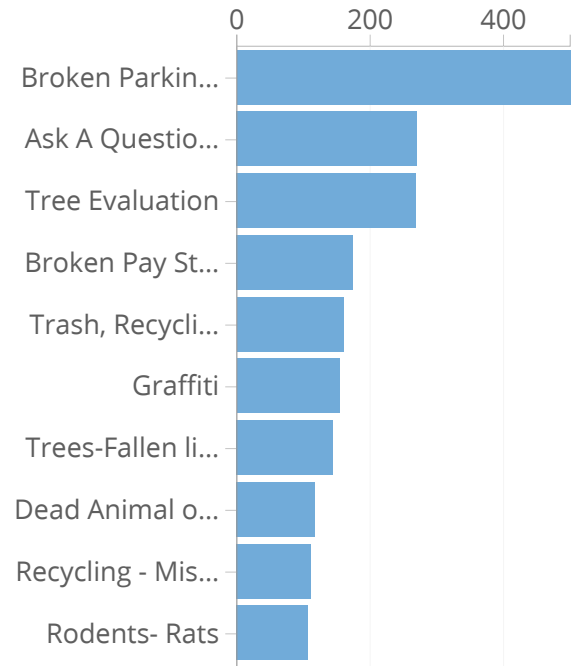
Top 10 - First Quarter of 2019

Filters (1)



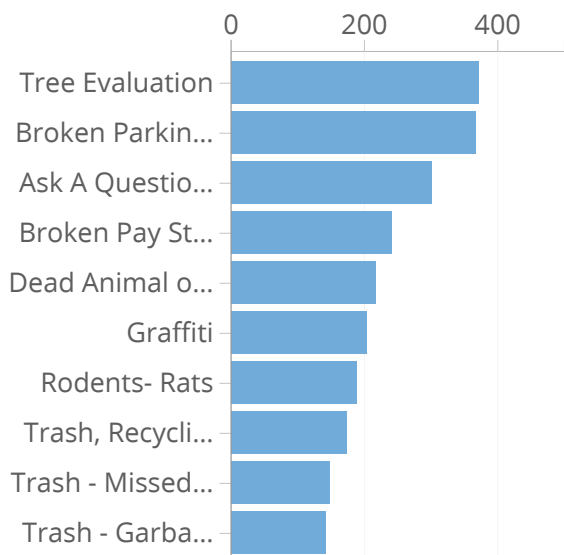
Top 10 - Second Quarter of 2019

Filters (1)



Top 10 - Third Quarter of 2019

Filters (1)



Top 10 - Fourth Quarter of 2019

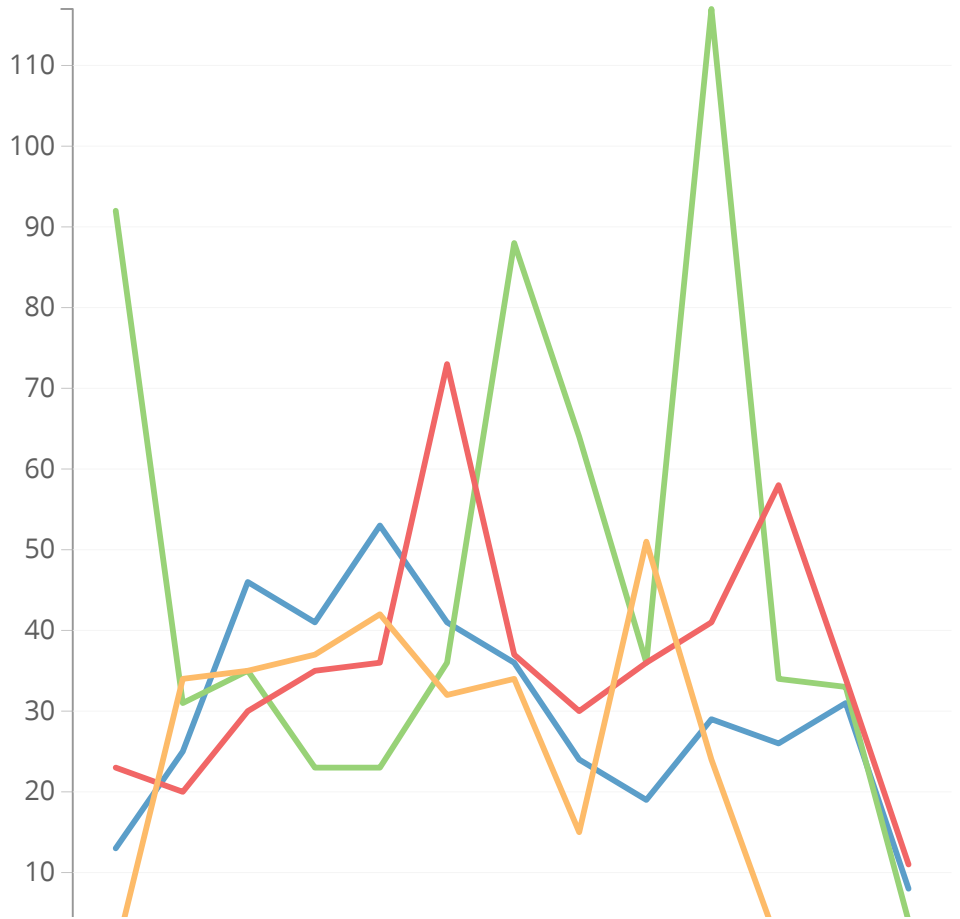
Filters (1)



Sanitation Trends

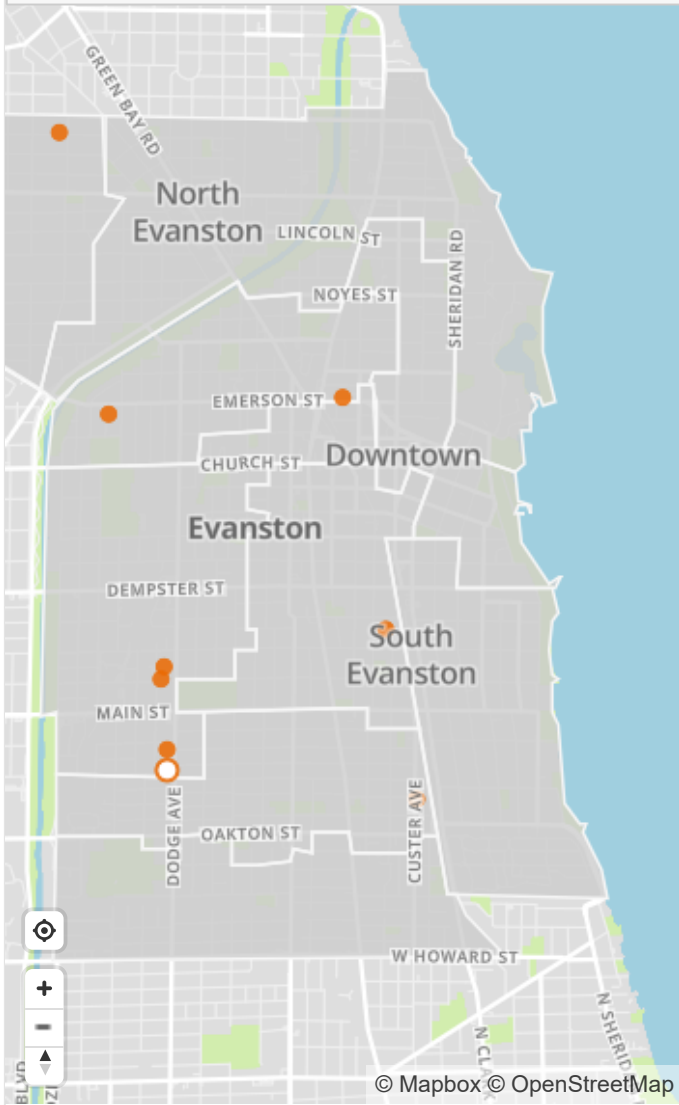
Filters (2)

- Recycling - Missed Pickup
- Rodents- Rats
- Trash - Missed Garbage Pickup
- Yard Waste - Missed Pickup



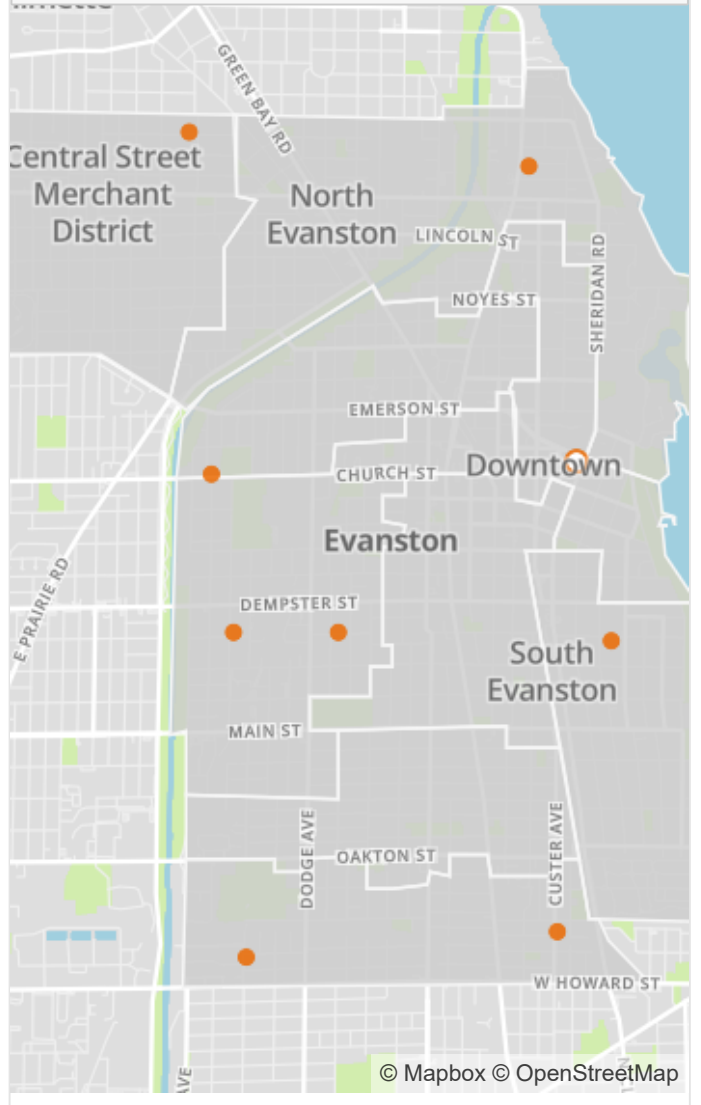
Missed Pickups - Garbage

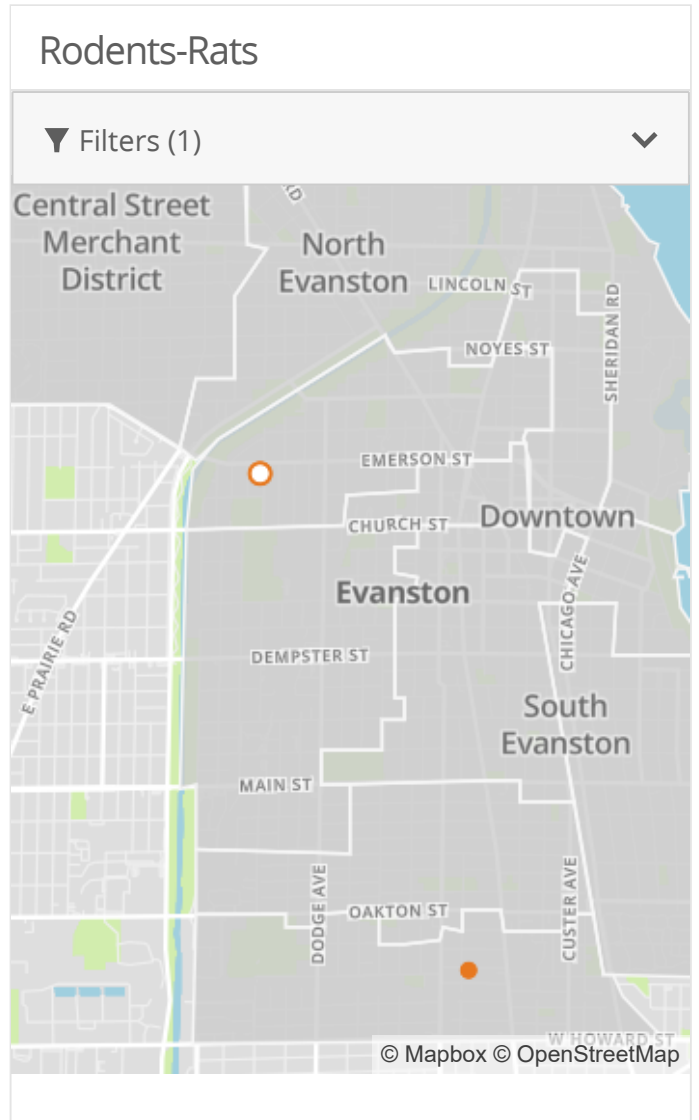
Filters (1)



Missed Pickups - Recycling

Filters (1)





Upcoming Events

March 8-21, 2020

<p>8 Daylight Saving Time</p>	<p>9 6:00 PM Administration & Public Works 6:45 PM Planning & Development 7:00 PM City Council</p>	<p>10 9:30 AM Producemobile 1:00 PM Levy Lecture Series: History of the Blues 2:00 PM Board of Local Improvements 6:30 PM Arts Council 7:00 PM Preservation Commission Meeting</p>	<p>11 1:30 PM Lighthouse Landing Complex Committee 2:30 PM Design and Project Review Committee 7:00 PM 5th Ward Meeting 7:00 PM Plan Commission</p>	<p>12 6:00 PM Evanston Property Assessment Appeal Seminar - CANCELED 6:00 PM Police Explorer Open House 6:30 PM Environment Board 7:00 PM Mental Health Board 7:00 PM 2nd Ward Meeting</p>	<p>13 7:15 AM Utilities Commission 10:45 AM Mayor's State of the City Luncheon 1:30 PM Evanston Symphony Orchestra: Musical Insights 7:00 PM Evanston Wild & Scenic Film Festival</p>	<p>14 8:00 AM Evanston Ecology Center Indoor Farmers' Market 10:00 AM Robert Crown Community Center and Library Open House and Invocation</p>
<p>15 2:30 PM Evanston Symphony Orchestra: Great Composers Series</p>	<p>16 6:00 PM City Council 7:00 PM Age Friendly Housing - Bright Ideas for Your Backyard</p>	<p>17 6:00 AM 2020 Presidential Primary Election Day 7:00 PM Zoning Board of Appeals Meeting 7:00 PM Housing & Community Development Act Committee</p>	<p>18 2:30 PM Design and Project Review Committee 6:30 PM M/W/EBE Development Committee 7:00 PM 9th Ward Meeting</p>	<p>19 8:00 AM YWCA Equity Summit 6:00 PM Parks, Recreation and Community Services Board 6:30 PM Equity and Empowerment Commission - CANCELED</p>	<p>20 12:00 PM Reparations Subcommittee Meeting</p>	<p>21</p>



[Home Page](#)

[Browse Data](#)

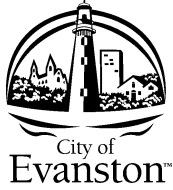
[Privacy Policy](#)

[Contact Us](#)

© 2020 City of Evanston. All Rights Reserved.



Powered By Socrata



Memorandum

To: Erika Storlie, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of March 2, 2020

Date: March 6, 2020

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of March 2, 2020

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 20-06 2020 Water Main Improvements and Street Resurfacing Project	Public Works Agency	Work on this project includes the installation of water main, combined and storm sewer, related appurtenances, concrete curb and sidewalk repairs, pavement patching, HMA street resurfacing, parkway restoration and all materials, labor, equipment, and incidental work. Bidders must be prequalified by the Illinois Department of Transportation (IDOT) and present an IDOT issued "Certificate of Eligibility" with the bid proposal.	\$2,998,000	4/7	4/27

<p>RFP 20-17 SCADA System Upgrade</p>	<p>Public Works Agency</p>	<p>The City of Evanston's Water Production Bureau of the Evanston Public Works Agency is seeking proposals from experienced firms for: Providing Supervisory Control and Data Acquisition (SCADA) system upgrades and emergency and non-emergency SCADA integration services for an Allan-Bradley system with iFIX Proficy installed at a water treatment facility.</p>	<p>\$300,000</p>	<p>4/14</p>	<p>5/26</p>
---	--------------------------------	---	------------------	-------------	-------------

Evanston City Council Agenda Schedule - 2020 Dates						
(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)						
2020 Meeting Dates: Jan 13, Jan 21, Jan 27, Feb 10, Feb 17, Feb 24, Mar 9, Mar 16, March 23, Apr 13, Apr 20, Apr 27						
May 11, May 18, May 26, Jun 8, Jun 15, Jun 22, Jul 13, Jul 20, Jul 27, Aug 10						
Sept 14, Sept 21, Sept 29, Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services RC=Rules Committee					EDC=Economic Development	
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	3/16/2020	City Council - CANCELLED				
CD	3/23/2020	2019 HUD CAPER	SPB	CC	Leonard	
CMO	3/23/2020	Amended City Council Meeting Schedule	SPB	CC	Storlie	
CMO	3/23/2020	Job Fair	CM/A	CC	Storlie	
CMO	3/23/2020	Census	CM/A	CC	Storlie	
AS	3/23/2020	Cybersecurity	B	APW	Stowe	
CMO	3/23/2020	Amusement Tax Ordinance	O	APW	Desai	
CMO	3/23/2020	Financial Advisor Contract	B	APW	Desai	
PWA	3/23/2020	Lincolnwood Construction Change Order 2	B	APW	Stoneback	
PWA	3/23/2020	Dutch Elm Disease Prevention Program	B	APW	Stoneback	
PWA	3/23/2020	Park Signs	B	APW	Stoneback	
PWA	3/23/2020	Public Canoe Launch Feasibility Study	B	APW	Stoneback	
PWA	3/23/2020	Concrete Purchase	B	APW	Stoneback	
PWA	3/23/2020	Viasala Weather Station	B	APW	Stoneback	
PRCS	3/23/2020	LED Screen	D	APW	Hemingway	
PRCS	3/23/2020	PRCS Strategic Plan	B	APW	Hemingway	
Legal	3/23/2020	Sale of Dogs, Cats, Rabbits	O	APW	Gandurski	
CMO	3/23/2020	Residency Requirement for Select City Employees	D	APW	Stowe	
CD	3/23/2020	2425 Oakton St - Planned Development Extension Request	O	PD	Leonard	
CD	3/23/2020	Amendments to Title 2, Boards and Commissions, regarding Plan Commission and ZBA	O	PD	Leonard	
CMO	3/23/2020	Donation Policy	B	HSC	Richardson	
CMO	4/6/2020	Human Services				
CD	4/13/2020	Small Cell Tower Discussion	SPB	CC	Leonard	
CMO	4/13/2020	Equity Update	SPB	CC	Richardson	
CMO	4/13/2020	Jones Lang LaSalle RFP	SPB	CC	Johnson	
PRCS	4/13/2020	Summer Bus Transportation	B	APW	Hemingway	
AS	4/13/2020	Vehicle Purchase - FFM	B	APW	Stowe	
AS	4/13/2020	Oak Street - change to 4 hour parking	O	APW	Stowe	
AS	4/13/2020	Davis Street - change 10 spaces to short term	O	APW	Stowe	
Mayor	4/27/2020	Rotary Club's 100th Birthday - May 1, 2020	PR	CC	Hagerty	
CD	4/27/2020	Affordable Housing Fund Expenses	SPB	CC	Leonard	
CMO	4/27/2020	City Council Goals	SPB	CC	Richardson	
Council & Committee Meetings						
3/6/2020	12:00PM	Reparations Subcommittee				
3/9/2020	6:00PM	Administration & Public Works/Planning and Development/City Council				
3/11/2020	1:30PM	Lighthouse Landing Complex Committee				
3/12/2020	6:30PM	Environment Board				
3/12/2020	7:00PM	Mental Health Board				
3/13/2020	10:45AM	Mayor's State of the City Luncheon				
3/16/2020	6:00PM	City Council - CANCELLED				
REFERRALS AT CITY COUNCIL MEETINGS						

Evanston City Council Agenda Schedule - 2020 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2020 Meeting Dates: Jan 13, Jan 21, Jan 27, Feb 10, Feb 17, Feb 24, Mar 9, Mar 16, March 23, Apr 13, Apr 20, Apr 27

May 11, May 18, May 26, Jun 8, Jun 15, Jun 22, Jul 13, Jul 20, Jul 27, Aug 10

Sept 14, Sept 21, Sept 29, Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14

B=Business of the City by Motion R=Resolution O=Ordinance

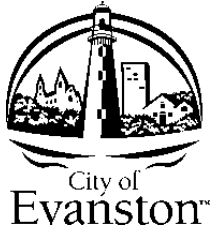
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services RC=Rules Committee EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	
Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW	
CMO	11/11/2019	Policy on Food/Meals for Departments	Fleming	APW		
CMO	11/11/2019	Public Comment & Presentations	Revelle	Rules		
Admin Svcs	11/11/2019	Event Parking Restrictions	Revelle	Trans/Parking		
CMO	11/11/2019	Use of Mayor's Name in Holiday Food & Toy Drive	Suffredin	Rules		
CMO	11/11/2019	Playing of Music at Beginning of Meeting	Suffredin	Rules		
Admin Svcs	11/18/2019	HR Employee Manual	Fleming	Human Services		
CD	11/18/2019	Supporting Small Business Owners	Fleming	Economic Development		
CD	11/18/2019	Affordable Housing Fees - Waiving Fees for ADU's	Fleming	City Council		
CMO	11/25/2019	Begin working on 50 year video for National League of Cities	Rainey			
CD	11/25/2019	Proposal by reclaim Evanston regarding additional funds to affordable housing via RETT	Rue Simmons	Planning & Development		
CD	11/25/2019	Solar Panels at Preservation Commission	Wilson	Planning & Development		
Legal	11/25/2019	Non-Agenda Item Citizen Comment - After Agenda	Hagerty	Rules		
Legal		Suspension of Rules accepted practice		Rules		
Legal		Use of City Newsletters and Including Opinions	Fleming	Rules		

Evanston City Council Agenda Schedule - 2020 Dates						
(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)						
2020 Meeting Dates: Jan 13, Jan 21, Jan 27, Feb 10, Feb 17, Feb 24, Mar 9, Mar 16, March 23, Apr 13, Apr 20, Apr 27						
May 11, May 18, May 26, Jun 8, Jun 15, Jun 22, Jul 13, Jul 20, Jul 27, Aug 10						
Sept 14, Sept 21, Sept 29, Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services RC=Rules Committee					EDC=Economic Development	
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Legal	12/9/2019	Advisory Resolutions / Citizen Generated Resolutions	Fiske	Rules		
CD	12/9/2019	Rules on Plan Commission as they Relate to the Selection of the Chair	Revelle			
CD	12/9/2019	City to host a co-op type retail space	Fleming	Economic Development		
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
PWA	1/27/2020	Fleetwood Gym Floor	B	APW	Stoneback	
CD		Fines for bikes on sidewalks	O	APW	Storlie	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: March 4, 2020

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, February 27, 2020 - March 4, 2020

Backlog (business days received until reviewed): 14

Volume (number of cases pending staff review): 36

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	1323 Judson Avenue	R1	Building Permit	Fireplace with new chimney	02/20/20	pending staff review
1	516 Church Street	R6	Building Permit	Interior remodel, replace exterior window and door	02/24/20	pending staff review
1	1625 Hinman Avenue	R6	Building Permit	Interior remodel of hotel and restaurant	03/02/20	pending staff review
1	2301 Sherman Avenue	R1	Building Permit	1-story addition and interior remodel	03/02/20	pending staff review
2	1001 Dewey Avenue	R3	Zoning Analysis	Deck, fence in front yard, roof coverings over side entrance and rear basement entrance	11/22/19	pending additional information from the applicant
2	1215 Church Street	R4	Building Permit	New mixed-use 4-story building, interior remodel of existing swimming and administration buildings (YWCA)	12/10/19	pending DAPR 03/11/20
2	1221 Fowler Avenue	R2	Building Permit	1st and 2nd story additions, deck	12/16/19	pending revisions from the applicant
2	2307 Lake Street	R2	Building Permit	New single-family residence with new garage/coach house	02/03/20	revisions submitted, pending staff review
2	2408 Main Street	C2	Building Permit	Interior build out for an orthodontics office	02/20/20	pending staff review
2	1230 Dewey Avenue	R3	Building Permit	Interior remodel, dormer addition, new read deck	02/27/20	pending staff review
2	1214 Florence Avenue	R3	Building Permit	2-story rear addition, relocate stairs and entry, 2nd floor renovation	02/28/20	pending staff review
2	839 Dodge Avenue	C1	Building Permit	Interior build out for a physical therapy office	03/03/20	pending staff review
2	758 Dodge Avenue	R4	Building Permit	Interior remodel	03/04/20	pending staff review
3	1210 Michigan Avenue	R1	Building Permit	Widen driveway	10/02/19	non-compliant, pending revisions from the applicant
3	945 Sheridan Road	R1	Building Permit	New and replacement exterior doors, replace stairs	02/18/20	pending staff review
3	1314 Judson Avenue	R1	Zoning Analysis	Demolish existing coach house, construct new coach house on existing garage	02/21/20	pending staff review
3	747 Michigan Avenue	R1	Building Permit	Replace screen porch, new porch stairs, replace patio	02/24/20	pending staff review
4	1125 Wesley Aenue	R3	Building Permit	1-story addition and 3-car detached garage	12/05/19	pending revisions from the applicant
4	1603 Orrington Street	D3	Zoning Analysis	Hardscape, landscaping, ADA ramp, steps, stormwater management, and utilities improvements (Chase Bank Tower)	02/05/20	pending DAPR review
4	1224-1230 Elmwood Avenue	R5	Building Permit	Replace wood porches	02/26/20	pending staff review
4	909 Davis Street, #400	RP	Building Permit	Interior Remodel	02/28/20	pending staff review
4	1622 Ridge Avenue	R4	Building Permit	Interior Remodel of coach house with rear stairs and door	03/03/20	pending staff review

5	1825 Lemar Avenue, Unit C	R2	Building Permit	Deck	09/24/19	non-compliant, pending major variation application
5	2000 Green Bay Road	WE1	Building Permit	Asphalt resurface, expand parking lot (Windy City Garden Center)	10/02/19	non-compliant, pending revisions, variation application
5	1717 Simpson Street	B1	Building Permit	1-story addition over existing foundation	12/17/19	non-compliant, pending major variation application
5	2415 Wade Street	R2	Building Permit	Patio	01/09/20	non-compliant, pending revisions from the applicant
5	1735 Hartrey Avenue	R3	Building Permit	2nd story addition	01/16/20	non-compliant, pending revisions or variation application from the applicant
5	2017 Darrow Avenue	R4	Building Permit	Roof mounted solar panels	02/26/20	pending staff review
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	non-compliant, pending revisions from the applicant
6	2321 Thayer Street	R1	Building Permit	Extend existing patio, additional parking space, relocate fence, add gas line	10/16/19	non-compliant, pending minor variation application
6	3423 Central Street	R2	Building Permit	Brick paver walkway and patio enlargement	10/17/19	pending additional information from the applicant
6	2754 Crawford Avenue	R2	Building Permit	Replace sunroom with 1-story addition and bathroom remodel	10/25/19	non-compliant, pending revisions or major variation application from the applicant
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2715 Hurd Avenue	R1	Zoning Analysis	Demolish existing structures, construct new 2-story building for a child daycare (Planned Development)	01/22/20	pending revisions, additional information from the applicant
6	2727 Lincoln Street	R1	Building Permit	Interior remodel and 1 and 2-story additions	02/21/20	pending staff review
6	1934 McDaniel Avenue	R1	Building Permit	Roof mounted solar panels	02/26/20	pending staff review
6	2643 Lincolnwood Drive	R1	Zoning Analysis	1 and 2-story additions, new 2-car garage, porch, and deck	02/27/20	pending staff review
6	2200 Lincolnwood Drive	R1	Building Permit	Install paver patio	02/28/20	pending staff review
6	2304 Hastings Drive	R1	Building Permit	Dormer addition and interior remodel	03/03/20	pending staff review
6	2340 Prospect Drive	R1	Building Permit	New 24'X22' garage, replacement of stoop, and concrete walk	03/03/20	pending staff review
7	1724 Chancellor Street	R1	Building Permit	Installation of 10'x10' stone patio	10/10/19	pending additional information from the applicant
7	1126 Grant Street	R1	Building Permit	2nd story addition, deck and garage	01/16/20	pending revisions from the applicant
7	2640 Green Bay Road	C2	Building Permit	Demolish enclosed porch, construct new open porch, stairs and new parking pad	01/17/20	pending additional information from the applicant
7	719 Monticello Place	R1	Building Permit	Demolish existing 1-car garage, construct 2-car detached garage	01/30/20	non-compliant, pending variation application from the applicant
7	2672 Green Bay Road	C2/oCS	Building Permit	Interior alteration for fitness studio (Total Sona Fitness)	02/07/20	pending special use application
7	2011 Noyes Street	R1	Building Permit	2-story addition, front porch, deck, and interior renovation	02/10/20	non-compliant, minor variation application from the applicant

7	2435 Jackson Avenue	R1	Building Permit	Bay window, interior renovation	02/11/20	non-compliant, pending revisions and variation application from the applicant
7	2020 Campus Drive	U3	Building Permit	Interior Renovation	02/26/20	pending staff review
7	824 Ridge Terrace	R1	Building Permit	Interior remodel and A/C unit replacement	02/26/20	pending staff review
7	724 Central Street	R1	Building Permit	Kitchen and sunroom remodel	03/03/20	pending staff review
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	2222 Oakton Street	I2/oRD	Zoning Analysis	Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent)	09/20/19	non-compliant, pending revisions from the applicant
8	2128 Brummel Street	R2	Building Permit	1-story addition and deck replacement	02/27/20	pending staff review
8	305 Barton Avenue	R2	Building Permit	Interior remodel	03/02/20	pending staff review
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	pending DAPR
9	646 Florence Avenue	R2	Building Permit	Convert 1-car attached garage into home office	11/07/19	non-compliant, pending revisions from the applicant
9	816 Washington Street	R4	Building Permit	Deck and interior renovation	02/14/20	non-compliant, pending additional information and revisions from the applicant
9	1616 Main Street	R3	Building Permit	Addition to garage	02/24/20	pending staff review
9	650 Florence Avenue	R2	Building Permit	Detached garage, 20x20	02/24/20	pending staff review
9	1915 Keeney Street	R2	Building Permit	Shed replacement	02/27/20	pending staff review
9	1613 Washington Street	R3	Building Permit	Paver patio installation	02/28/20	pending staff review
9	1911 Keeney Street	R2	Building Permit	Detached garage, patio, and sidewalk	02/28/20	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC 04/08/20
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC 04/08/20
1	1607 Chicago Avenue	D4	Special Use	Special use for Type-2 restaurant, Happy Le	01/17/20	pending ZBA 03/17/20
2	1461-67 Ashland Avenue & 1421-25 Lake Street	B1	Fence Variation	Fence in front yard and 8' tall fence in rear	01/21/20	pending additional information from the applicant
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA 03/17/20
3	548 Judson Avenue	R1	Minor Variation	Building lot coverage and impervious surface coverage for construction of new single-family detached residence	02/19/20	determination after 03/10/20
4	605 Davis Street	D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	pending PC 03/11/20
4	1555 Ridge Avenue	R6	Planned Development	New 5-story, multi-family dwelling with 68 dwelling units and 61 parking spaces	12/17/19	pending PC 03/11/20
4	910-938 Custer Avenue	MUE	Planned Development	1-year extension to previously approved Planned Development	02/21/20	pending P&D 03/09/20
5	1825 Lemar Avenue	R2	Major Variation	Front yard setback for front deck/porch and front yard fence	01/17/20	pending DAPR, ZBA

5	1717 Simpson Street	B1	Major Variation	Expansion of a noncomplying use, addition to single-family dwelling in a B1 zoning district	02/26/20	pending DAPR, ZBA
5	820 Gaffield Place	R4a	Special Use	Child Residential Care Home	03/02/20	pending staff review
5	824 Gaffield Place	R4a	Special Use	Child Residential Care Home	03/02/20	pending staff review
6	2302 Hartzell Street	R1	Minor Variation	Rear yard and interior side yard setbacks and separation between principal and detached accessory structures for a 2nd story addition	01/17/20	determination after 02/20/20
6	2767 Crawford Avenue	R2	Fence Variation	Front yard fence, 6' tall, solid	02/24/20	determination after 03/13/20
6	2321 Noyes Street	R1	Minor Variation	A/C unit in rear-yard	02/27/20	pending staff review
7	2672 Green Bay Road	C2/oCS	Special Use	Special use for a commercial indoor recreation establishment (Total Sona Fitness)	02/11/20	pending ZBA 03/17/20
7	719 Monticello Street	R1	Minor Variation	Building lot coverage to construct a 2-car detached garage	02/13/20	determination after 03/11/20
7	1803 Chancellor Street	R1	Minor Variation	Detached garage located in interior side yard	02/14/20	determination after 03/10/20
7	2435 Jackson Avenue	R1	Major Variation	1-story rear addition	02/27/20	pending DAPR, ZBA
7	2011 Noyes Street	R1	Minor Variation	Setbacks for addition	03/02/20	pending staff review



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: March 6, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, March 6, 2020

Field Reports

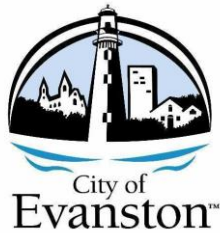
Ward	Property Address	Construction Type	Inspector Notes	Received
4	1801 Main Street (Robert Crown)	Recreation Facility	The community center opened to the public on February 29th for scheduled programming. Demolition of the existing center is scheduled to begin the week of March 9th. The construction fence is being reconfigured to enclose the remaining construction area.	3/4/2020
5	2525 Church Street (Pumping Station)	Pumping Station	Construction fence has been removed. Contractor has been contacted regarding clearing remaining material/debris. Site is being maintained.	3/4/2020
2	1727 Oak Avenue (Avidor)	Multi-Unit Building	Permits have been obtained for right of way improvements. Trim installations continue. Fences and barricades are in good condition. Site is being maintained.	3/4/2020
2	1815 Ridge Avenue	Senior Living Facility	No construction activity to date. Anticipating a mid-March start date.	3/4/2020



To: Honorable Mayor and Members of the City Council
From: Gary Gerdes, Building and Inspection Services Manager
Subject: Monthly Construction Valuation and Permit Fee Report
Date: March 6, 2020

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2019. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.



DATE: March 6, 2020
 TO: Erika Storlie, Interim City Manager
 FROM: Gary Gerdes, Building and Inspection Services Division Manager
 SUBJECT: Building Permit & Construction Value Financial Report for February, 2020

BUILDING PERMIT FEES

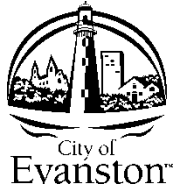
Total Permit Fees Collected for the Month of February 2020	\$ 155,676
Total Permit Fees Collected Fiscal Year 2020	\$ 432,807
Total Permit fees Collected for the Month of February 2019	\$ 329,062
Total Permit Fees Collected Fiscal Year 2019	\$ 564,301

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR FEBRUARY 2020	\$ 7,835,318
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2020	\$ 20,962,184
TOTAL CONSTRUCTION VALUE FOR FEBRUARY 2019	\$ 14,930,099
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2019	\$ 26,714,246

OTHER FEES

Total ROW Permit fees Collected for the Month of February 2020	\$ 66,850
Total ROW Permit Fees Collected Fiscal Year 2020	\$ 103,637



Memorandum

To: Honorable Mayor and Members of the City Council

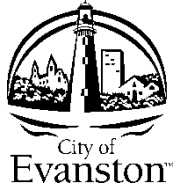
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: March 6, 2020

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
2	1815 Ridge Ave	Solero Senior Living	03/03/2020	Pending Permit Issuance & Inspections
8	619 Howard St	Palmhouse 619	2/21/2020	Pending Permit Issuance & Inspections
8	633 Howard St	Estacion	2/4/2020	Pending Permit Issuance & Inspections
2	2434 Main St	Wingstop Restaurant	1/21/2020	Change of Ownership – Pending Inspections
1	1620 Orrington Ave	La Macchina Ristorante	1/15/2020	Change of Ownership – Pending Inspections
4	1557 Sherman Ave	Reza's Restaurant	12/5/2019	Application Received – Pending Inspections
7	1729 Central St	Hewn Bakery	11/14/2019	Building Permit Issued – Pending Inspections
5	1723 Simpson St	Meals on Wheels	10/22/2019	Building Permit Issued – Pending Inspections
2	1924 Dempster St	Kid's Empire	10/17/2019	Building Permit Issued – Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections
1	533 Davis St	Joy Yee Noodle	7/6/2015	Relocation – Pending Final Health Inspection & CO



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: March 6, 2020

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8090 or hdubose@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of March 6, 2020

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
1	Reza Evanston	1556 Sherman Avenue, Evanston, IL	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Going to Council for action on March 23 rd , 2020.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING MARCH 6, 2020

Don't Forget to Spring Your Clocks Forward!

NWMC Multimodal Plan to Highlight March 11 NWMC Board Agenda

The NWMC Executive Board met Wednesday to set the agenda for the March 11 NWMC Board meeting. Topping the agenda will be a recommendation to approve the [NWMC Multimodal Plan](#). The plan builds upon the Conference's previous bicycle plans and expands the focus to include pedestrian considerations and those who walk or bike to access transit. In addition to analyzing existing conditions throughout the region, the NWMC Multimodal Plan includes a toolbox of design and policy strategies, project implementation guidance and funding opportunities to increase access to multimodal transportation options and improve connectivity throughout the region.

In other business, the membership will consider the reappointment of Lake Zurich Innovation Director Michael Duebner to the board of the Illinois Metropolitan Investment Fund as well as agreements for communications consulting and audit services. Staff will also discuss the impacts of Governor Pritzker's FY2021 Budget on local governments and review the status of legislation pending before the General Assembly. We look forward to seeing you all next week! *Staff contacts: Mark Fowler, Larry Bury*

General Assembly Heads to First Spring Break – RSVP Today for NWMC Legislative Days

Following a relatively light week regarding legislation of municipal concern, the General Assembly will not be in session next week. Both the House and the Senate are scheduled to be back in Springfield on March 18, following the primary elections. Once lawmakers are back in session, bills will have less than two weeks before the deadline to move them out of committee on March 27.

We encourage members to join the Conference in Springfield for the NWMC Legislative Days, scheduled for March 24 to 26. Members will have the opportunity to meet with Governor Pritzker, legislative leaders, administration officials and attend committee hearings. Registration materials were sent to the membership last week. Please complete the registration packet and return to Marina Durso, mdurso@nwmc-cog.org or by fax, 847-296-9207 by Friday, March 13. We also ask that members secure hotel reservations as soon as possible as this is a very busy week in Springfield. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

One Week Left to Nominate FY 2020-2021 NWMC Officers

Staff previously emailed the NWMC Officer Nomination Form to the Conference's chief elected officials seeking the names of active members to fulfill the roles of NWMC President, Vice-President and Secretary for FY2020-2021. The cover letter to the form contains more information regarding eligibility and the selection process. Nomination forms are to be returned to NWMC Executive Director Mark Fowler, mfowler@nwmc-cog.org, by Friday, March 13.

The Nominating Committee is comprised of the following who will review nominations for FY 2020-2021: Current NWMC President; Prior Year NWMC President; and, three At-Large members appointed by the NWMC President. The Nominating Committee will review the nominations and present its recommended slate at the April 15 NWMC Membership Meeting. According to the NWMC By-Laws, other nominations may be made at the April membership meeting or by mail if received prior to that meeting date. Election shall be by a majority of those present and voting at the May 13 membership meeting. Officers will be sworn in at the NWMC Annual Gala on June 17. *Staff contacts: Mark Fowler, Larry Bury*

Spring Auction Set for April 21 – Register Your Vehicles & Equipment Today!

The spring NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, April 21, 2:00 p.m. at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood. Now is the time to inventory vehicles and

equipment and register them for disposal in the auction, the net proceeds of which help support operations of the organization. For questions or additional information, please contact staff or Berry Ellis, 312-371-5993 or berry.ellis@americasautoauction.com. *Staff contact: Ellen Dayan*

Northwest Council Technical Committee Discusses STP-L, Hears Agency Updates

The Northwest Council of Mayors Technical Committee met February 28 to receive agency updates and discuss local Surface Transportation Program (STP-L) funding status. CMAP staff provided details on possible funding solutions for some FFY 2020 projects and noted grant opportunities currently open for applications. The committee also heard from regional agency staff regarding current initiatives, such as Cook County's partnership with the Federal Railroad Administration to hold a [Rail Trespasser Safety Summit](#) in May and Metra's ongoing fare evasion mitigation efforts.

The Northwest Council of Mayors' current STP-L Call for Projects will end on Monday, March 16 at 5:00 p.m. and project sponsors are encouraged to contact staff with any submittal related questions. The next Northwest Council of Mayors Technical Committee meeting is scheduled for Friday, April 24, 8:30 a.m. at the *Barrington Village Hall*. *Staff contact: Kendra Johnson*

One Week Left to Apply for Statewide Planning and Research Dollars

The Illinois Department of Transportation's Statewide Planning and Research Funds (SPR) call for projects closes on Friday, March 13 at 11:59 p.m. Eligible projects should be related to the state's Long Range Transportation Plan (LRTP) or one of its associated plans, performance based program development, asset management or benefit a disadvantaged or economically distressed community. For more information, please see the [IDOT circular letter](#), or visit the [program website](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

One Week Left to Apply for Invest in Cook Funding

The fourth round of the Cook County Department of Transportation and Highway's Invest in Cook program is now open for applications from local governments, transit agencies, natural resource or public land agencies and other government entities that deal with transportation and recreational trails within Cook County. The program is intended to expand the County's role in multimodal transportation and can include proposals that incorporate new technologies along with those for transit, bicycle and pedestrian, freight, roadway, and bridge improvements.

Applications should be submitted electronically via the [application website](#) and are due by 5:00 p.m. on Friday, March 13. For more information on the program, please visit the [Invest in Cook website](#) or contact Tim Egan, tim.egan@cookcountyil.gov. *Staff contacts: Kendra Johnson, Matt Pasquini*

IDNR Accepting Applications for Illinois Bicycle Path Grant Program

The Illinois Department of Natural Resources (IDNR) has issued a Notice of Funding Opportunity (NOFO) for their 2021 Illinois Bicycle Path Grant Program. The program provides funding to local governments for projects that develop or improve bike paths and/or acquire land for future bike path projects. The grants require a 50 percent match from applicants, a non-refundable application fee, as well as a grant award fee should the project be selected. Hard copies of applications are due to the IDNR Office of Grants Management and Assistance (One Natural Resources Way, Springfield, IL 62702) by 5:00 p.m. on Monday, March 16. For more information, please refer to the [2021 Program Manual](#), or contact DNR.grants@illinois.gov. *Staff contacts: Kendra Johnson, Matt Pasquini*

RTA Access to Transit

The Regional Transportation Authority's (RTA) Call for Projects for its Access to Transit program will open next week. This program leverages RTA and local funds with federal funding to help implement recommendations from planning studies completed through the RTA's Community Planning program or CMAP'S Local Technical Assistance program. New this year, project sponsors can apply for funding to go toward Phase I engineering as well as micro mobility projects. Once the call goes live on March 13, updated information, including the project application, will be available on the RTA's [Access to Transit Website](#). For more information, please contact Heather Mullins, mullinsh@rtachicago.org or Alex Devlin, devlina@rtachicago.org. *Staff contacts: Kendra Johnson, Matt Pasquini*

U.S. DOT Soliciting BUILD Program Applications

The United States Department of Transportation (USDOT) recently announced through the Federal Register the solicitation of project applications for the competitive transportation grant program known as Better Utilizing Investments to Leverage Development (BUILD). BUILD Transportation grants invest in surface transportation infrastructure and are awarded on a competitive basis to projects that will have a significant local or regional impact. BUILD funding can support roads, bridges, transit, rail, ports or intermodal transportation.

Applications should be submitted to Grants.gov by 4:00 p.m. on Monday, May 18. The USDOT has hosted a series of webinars for interested applicants, the last of which will be held on Tuesday, March 10 at 10:00 a.m. Additional details and registration for the webinar is available on the [BUILD program website](#). For more information, please refer to the [Notice of Funding Opportunity](#) or contact BUILDgrants@dot.gov. *Staff contacts: Kendra Johnson, Matt Pasquini*

Free Green Infrastructure Maintenance Training

On Tuesday, March 10, the Calumet Stormwater Collaborative in partnership with the Illinois Department of Natural Resources is hosting a free training session on green infrastructure maintenance. Topics will include planning and location, plants and design, the value of trees, safety issues and more. The training will be held from 8:30 a.m. to 5:00 p.m. at South Suburban College in South Holland. Registration is free and lunch will be provided. To register, email highbridge@oai.inc.org or call 312-528-3557. *Staff contact: Kendra Johnson*

Meetings and Events

NWMC Finance Committee will meet on Wednesday, March 11 at 12:00 p.m. at the NWMC offices.

NWMC Board of Directors will meet on Wednesday, March 11 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*.

NWMC Bicycle & Pedestrian Committee meeting that was scheduled for March 17 has been **CANCELLED**.

NWMC Legislative Committee will meet on Wednesday, March 18 at 8:30 a.m. at the NWMC offices.

NWMC Transportation Committee will meet on Thursday, March 26 at 8:30 a.m. at the NWMC offices.

NWMC Staff

Mark Fowler	Executive Director	mfowler@nwmc-cog.org
Larry Bury	Deputy Director	lbury@nwmc-cog.org
Ellen Dayan, CPPB	Purchasing Director	edayan@nwmc-cog.org
Marina Durso	Program Associate for Administrative Services	mdurso@nwmc-cog.org
Karol Heneghan	Executive Administrative Assistant/Office Manager	kheneghan@nwmc-cog.org
Kendra Johnson	Program Associate for Transportation	kjohnson@nwmc-cog.org
Matt Pasquini	Program Associate for Transportation	mpasquini@nwmc-cog.org
Chris Staron	Policy Analyst	cstaron@nwmc-cog.org

Phone: 847-296-9200

www.nwmc-cog.org