

Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, Interim City Manager
Subject: Weekly City Manager's Update
Date: February 28, 2020

STAFF REPORTS BY DEPARTMENT



Weekly Report for February 20, 2020 – February 26, 2020

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, March 2 2020

Rules Committee

<http://www.cityofevanston.org/rules>

Human Services Committee

www.cityofevanston.org/humanservices

Tuesday, March 3, 2020

Public Art Subcommittee

www.cityofevanston.org/artscouncil

Board of Ethics

www.cityofevanston.org/boardofethics

Wednesday, March 4, 2020

Liquor Control Review Board

www.cityofevanston.org/liquorboard

Design and Project Review Committee – CANCELED

www.cityofevanston.org/dapr

Thursday, March 5, 2020

Housing and Homelessness Commission - CANCELED

www.cityofevanston.org/housingcommission

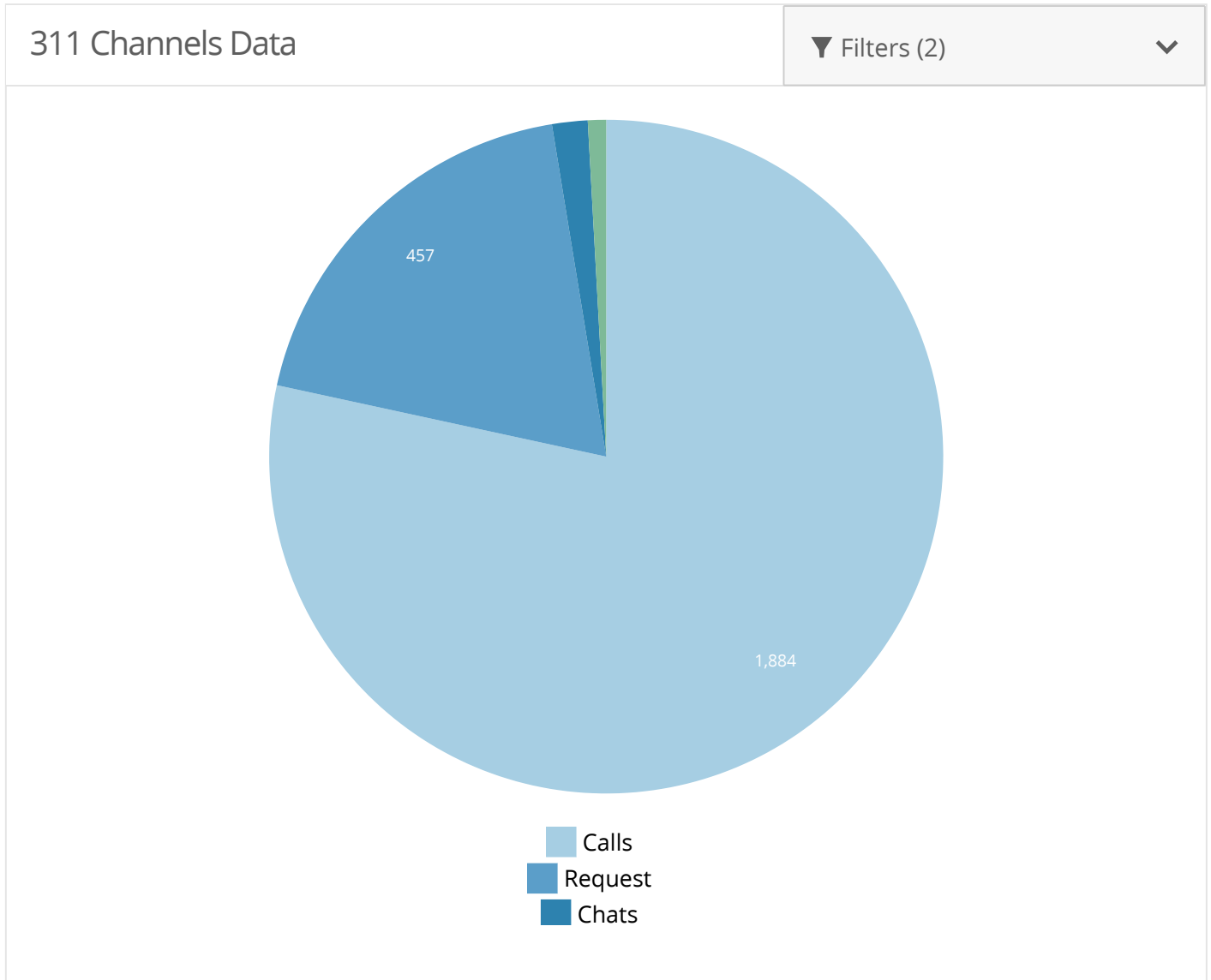
Friday, March 6, 2020

Reparations Subcommittee

<https://www.cityofevanston.org/reparationssubcommittee>

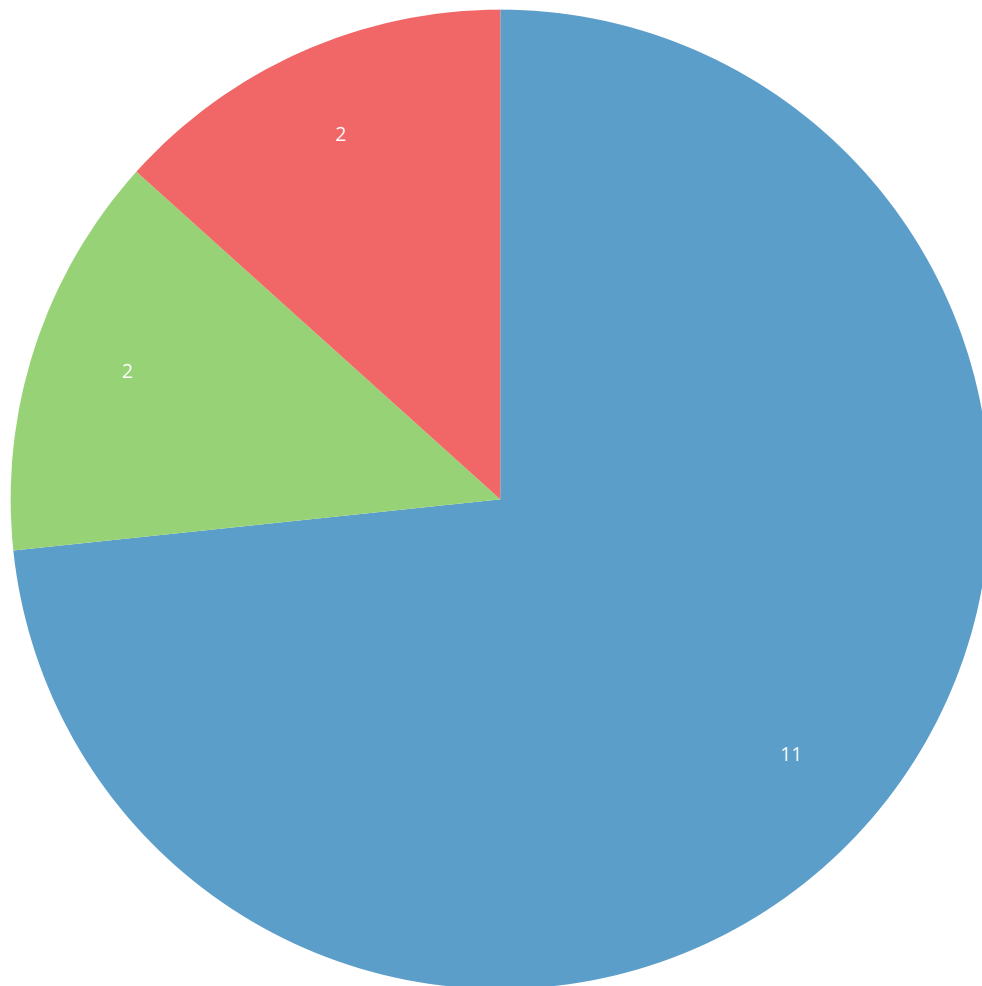
311 Weekly Report

For the week of February 20 - February 26



Ask a Question - by request status

Filters (1)

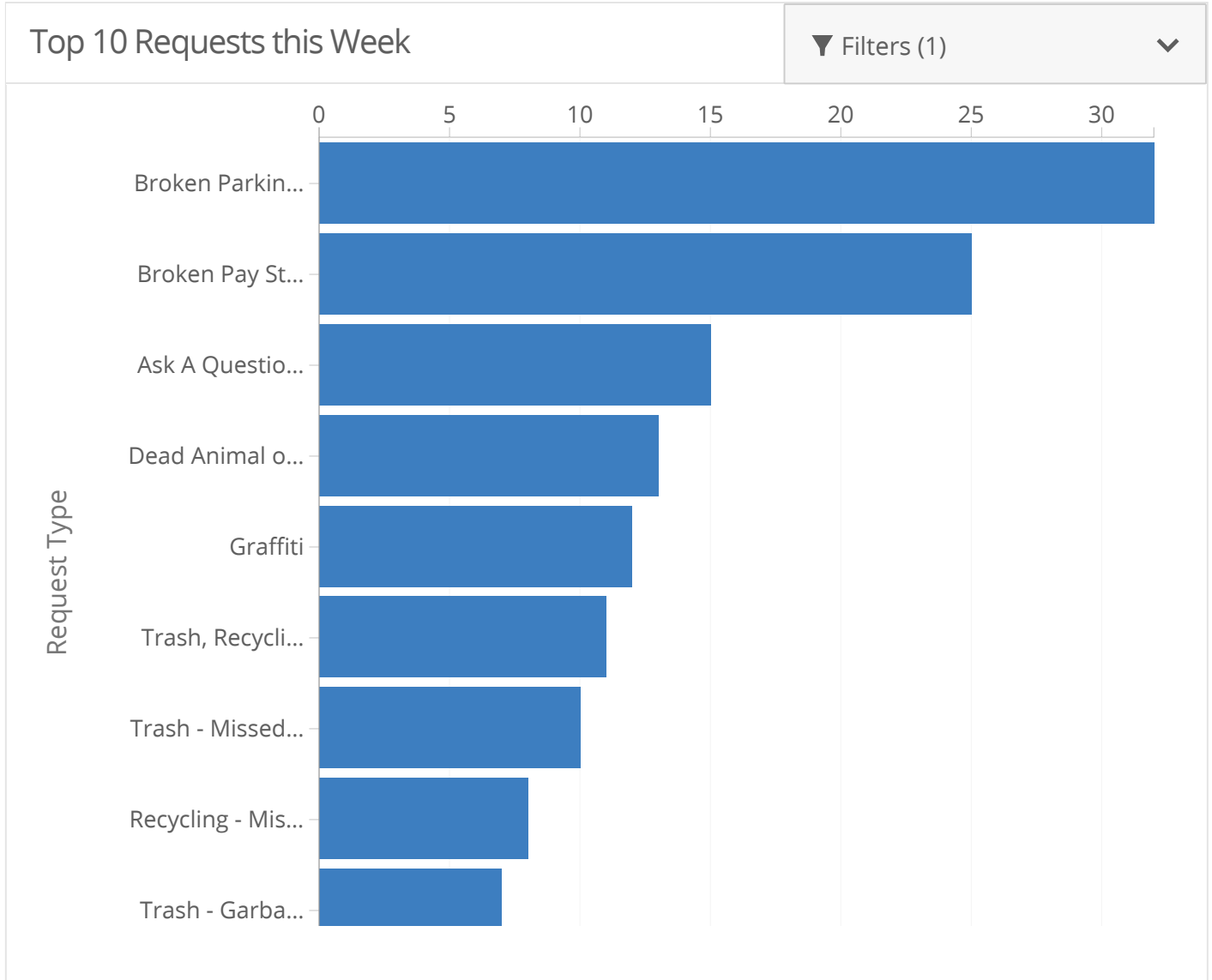


- COMPLETED
- SUBMITTED
- RECEIVED

Trending Topics

February 20 - February 26

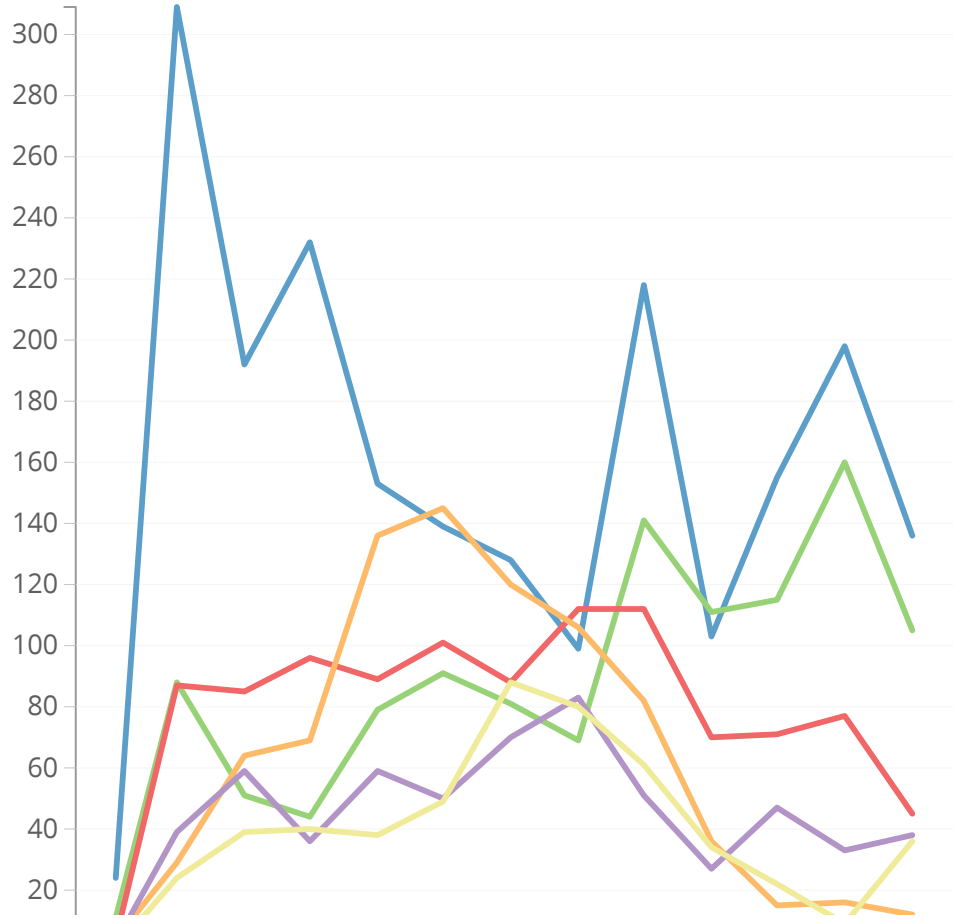
- Income Tax Appointments (Levy Center)
- Real Estate Tax Appointments (Mitzi Gibbs)
- Water Bill Questions
- Graffiti



Top 6 Requests Trends

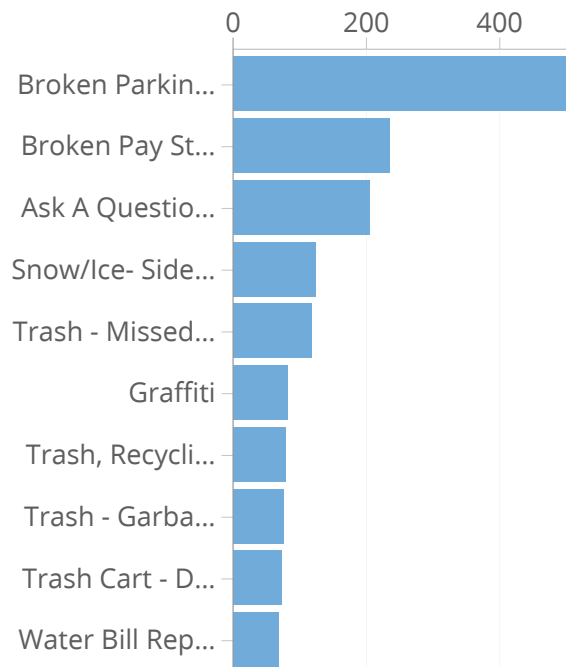
Filters (2)

- Broken Parking Meter
- Broken Pay Station
- Ask A Question / Send A Message
- Tree Evaluation
- Graffiti
- Dead Animal on Public Property



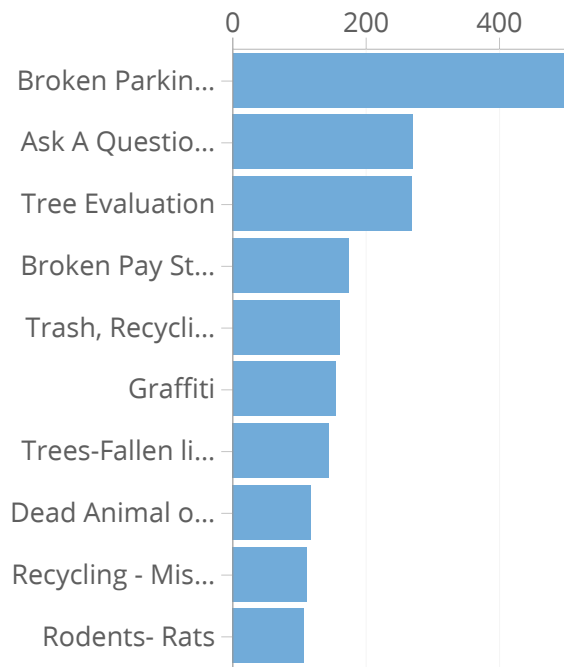
Top 10 - First Quarter of 2019

Filters (1)



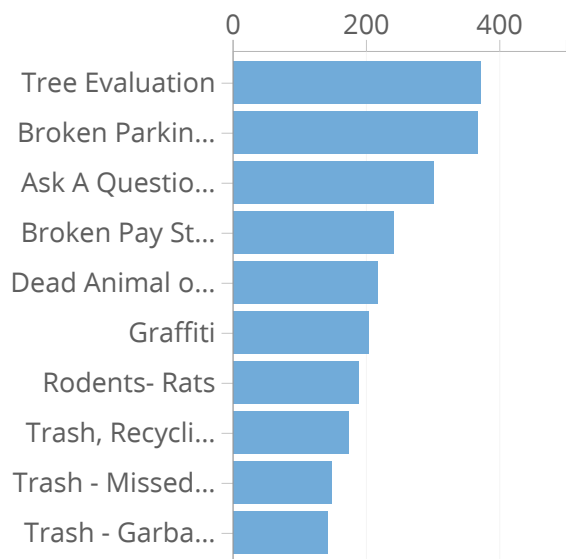
Top 10 - Second Quarter of 2019

Filters (1)



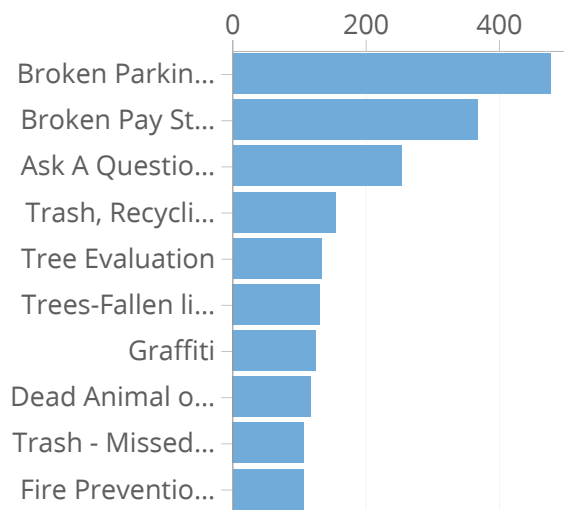
Top 10 - Third Quarter of 2019

Filters (1)



Top 10 - Fourth Quarter of 2019

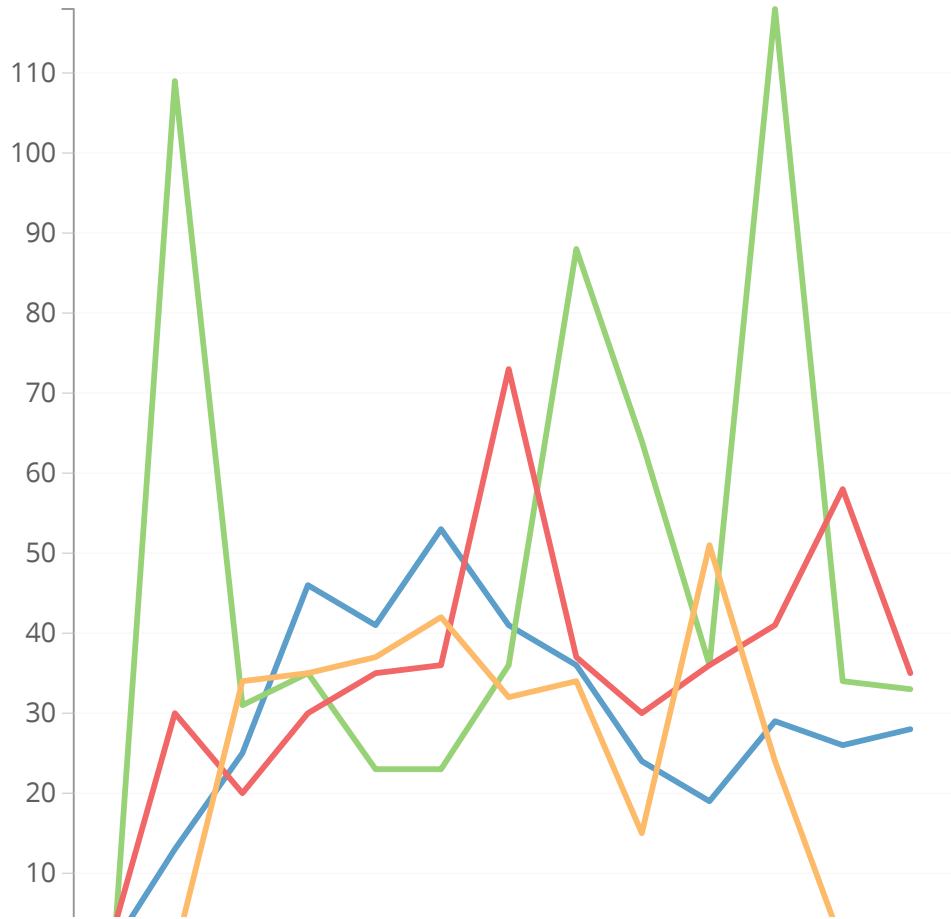
Filters (1)



Sanitation Trends

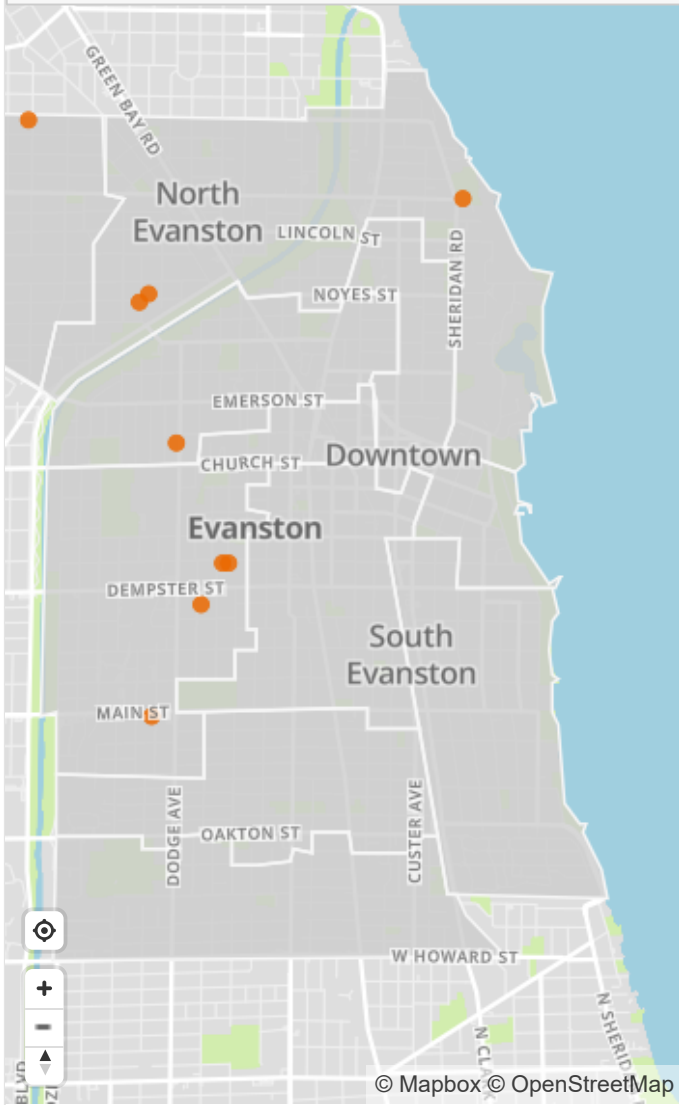
Filters (2)

- Recycling - Missed Pickup
- Rodents- Rats
- Trash - Missed Garbage Pickup
- Yard Waste - Missed Pickup



Missed Pickups - Garbage

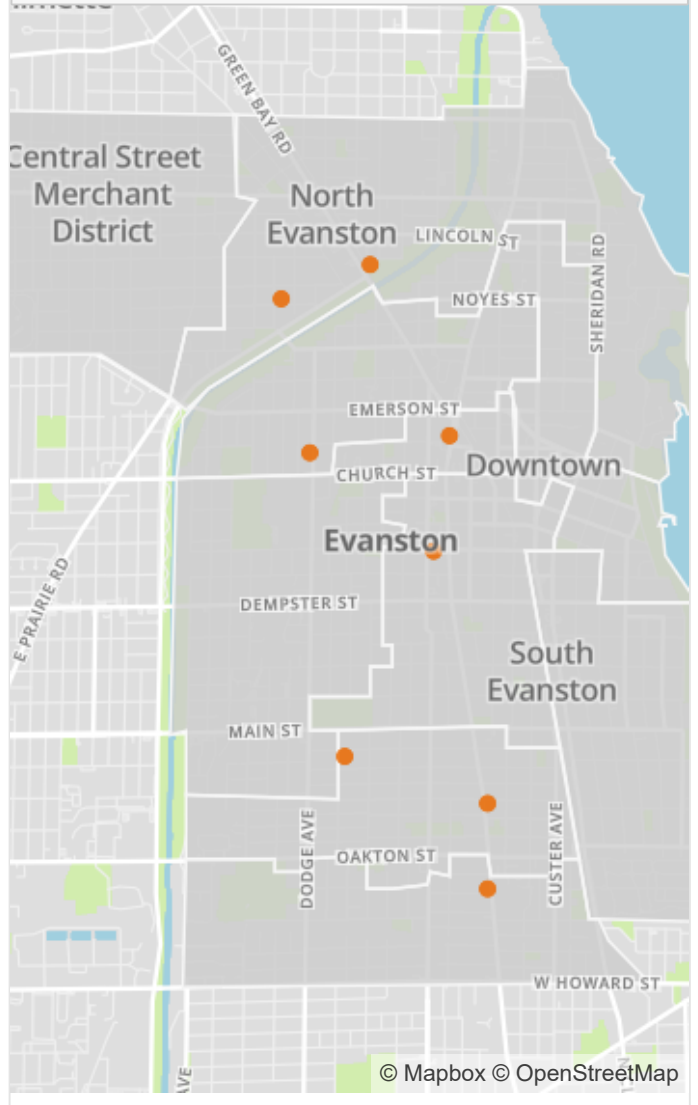
Filters (1)



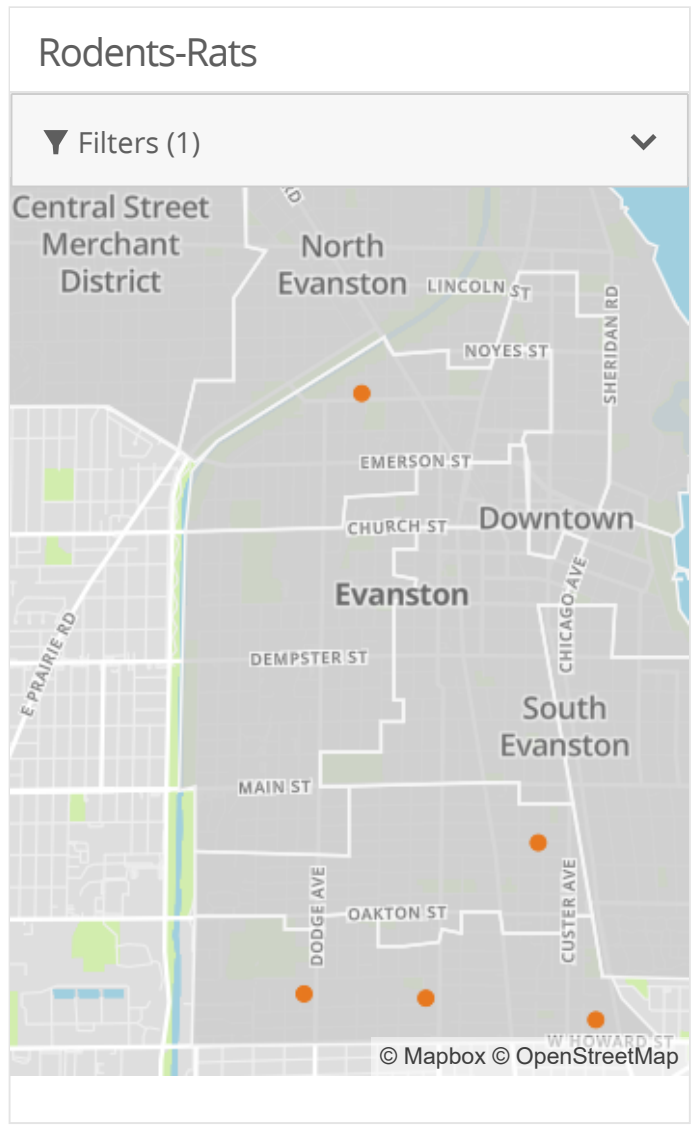
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Missed Pickups - Recycling

Filters (1)



© Mapbox © OpenStreetMap



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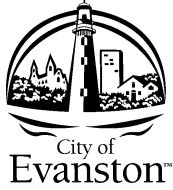
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Memorandum

To: Erika Storlie, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of February 24, 2020

Date: February 28, 2020

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of February 24, 2020

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 20-16 50/50 Sidewalk Replacement Project	Public Works Agency	Work on this project includes all materials, labor, equipment, and services for removal, regrading, replacement, and/or installation of sidewalk, parkway and curb at various locations in the City of Evanston. Bidders must be prequalified by the Illinois Department of Transportation (IDOT) and present an IDOT issued "Certificate of Eligibility" with the bid proposal.	\$150,000	3/24	4/13
Bid 20-18 Green Bay Road Bioswale Landscaping	Public Works Agency	Work on this project includes: Clearing and planting ornamental grasses in the bioswale along the east side of Green Bay Road from Foster Street north to Noyes Street.	\$75,000	3/24	4/13

RFQ 20-21 Church Street Pedestrian and Bicycle Improvements Dodge Avenue to West City Limits	Public Works Agency	The City of Evanston Bureau of Capital Planning & Engineering of Public Works Agency is seeking proposals from experienced firms for: Church Street Pedestrian and Bicycle Improvements from Dodge Avenue to West City Limits.	\$300,000	4/16	5/26
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Evanston City Council Agenda Schedule - 2020 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2020 Meeting Dates: Jan 13, Jan 21, Jan 27, Feb 10, Feb 17, Feb 24, Mar 9, Mar 16, March 23, Apr 13, Apr 20, Apr 27

May 11, May 18, May 26, Jun 8, Jun 15, Jun 22, Jul 13, Jul 20, Jul 27, Aug 10

Sept 14, Sept 21, Sept 29, Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services RC=Rules Committee EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	3/2/2020	Human Services				
	3/2/2020	Rules Committee				
Mayor	3/9/2020	Marybeth Schroeder Day	P	CC	Hagerty	
CD	3/9/2020	2390 Orrington Avenue, Appeal of Preservation Commission COA Denial	SPB	CC	Leonard	
PRCS	3/9/2020	LED Screen	P/D	APW	Hemingway	
PRCS	3/9/2020	2020 Special Events	B	APW	Hemingway	
CMO	3/9/2020	Repealing and Replacing Ordinance 162-O-19 Levying Taxes for Special Service Area #7	O	APW	Desai	For Intro and Action
CMO	3/9/2020	Municipal Operations Zero Emissions Strategy	B	APW	Richardson	
CMO	3/9/2020	Energy Purchase Contracts	B	APW	Richardson	
PWA	3/9/2020	Purchase of Viasala Road Camera System	B	APW	Stoneback	
PWA	3/9/2020	Contract Award for Water Plant Valuation Consulting Service	B	APW	Stoneback	
PWA	3/9/2020	Resolution for Fleetwood Gym Floor Architect Services	R	APW	Stoneback	
PWA	3/9/2020	HVAC at Various City Facilities	B	APW	Stoneback	
PWA	3/9/2020	Material Testing	B	APW	Stoneback	
PWA	3/9/2020	Green Bay Road Landscape Maintenance	B	APW	Stoneback	
PWA	3/9/2020	Special Assessment 1525	O	APW	Stoneback	For Action
AS	3/9/2020	Combining Districts 6 and H	O	APW	Stowe	
AS	3/9/2020	Vehicle Replacement	B	APW	Stowe	
AS	3/9/2020	Cybersecurity Software Purchase	B	APW	Stowe	
AS	3/9/2020	Award of Armored Car Services	B	APW	Stowe	
AS	3/9/2020	Blocking Bike Lane	O	APW	Stowe	
CD	3/9/2020	Code Amendment Installation of Public Sidewalks/Replacement of Sidewalks during Construction Projects	O	APW	Leonard	
CD	3/9/2020	Great Merchant Grant	B	APW	Leonard	
CD	3/9/2020	2222 Oakton St - Resolution for Subdivision of property (Recycling Center)	O	PD	Leonard	
CD	3/9/2020	2044 Wesley Ave - Repeal of oWE West Evanston Overlay District	O	PD	Leonard	
CD	3/9/2020	910-938 Custer Ave - Planned Development Extension	O	PD	Leonard	
CD	3/9/2020	Text Amendment, D2 Retail Core Uses	O	PD	Leonard	
CD	3/9/2020	Business Registration	O	EDC	Leonard	For Action
	3/9/2020	Executive Session		EXS		
CMO	3/16/2020	City Council				
CMO	3/23/2020	Residency Requirement for Select City Employees	D	CC	Storlie	
CD	3/23/2020	Affordable Housing Fund Expenses	SPB	CC	Leonard	
CD	3/23/2020	2019 HUD CAPER	SPB	CC	Leonard	
CMO	3/23/2020	Amusement Tax Ordinance	O	APW	Desai	
CMO	3/23/2020	Financial Advisor Contract	B	APW	Desai	
PWA	3/23/2020	Lincolnwood Construction Change Order 2	B	APW	Stoneback	
PWA	3/23/2020	Dutch Elm Disease Prevention Program	B	APW	Stoneback	
PWA	3/23/2020	Park Signs	B	APW	Stoneback	
PWA	3/23/2020	Public Canoe Launch Feasibility Study	B	APW	Stoneback	
PRCS	3/23/2020	Ordinance Update - CBD/Hemp at Farmers Market	O	HSC	Hemingway	
2/28/2020 12:12 PM	3/6/2020	Human Services				1 of 3

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CD	4/13/2020	Small Cell Tower Discussion	SPB	CC	Leonard	
PRCS	4/13/2020	Summer Bus Transportation	B	APW	Hemingway	

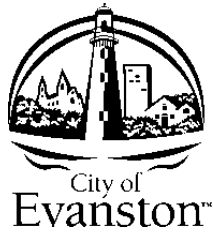
Council & Committee Meetings

3/2/2020	6:00PM	Rules Committee				
3/2/2020	7:00PM	Human Services Committee				
3/4/2020	11:00AM	Liquor Control Review Board				
3/5/2020	7:00PM	Housing & Homelessness Commission - CANCELLED				
3/6/2020	12:00PM	Reparations Subcommittee				
3/9/2020	6:00PM	Administration & Public Works/Planning and Development/City Council				
3/11/2020	1:30PM	Lighthouse Landing Complex Committee				
3/12/2020	6:30PM	Environment Board				
3/12/2020	7:00PM	Mental Health Board				
3/13/2020	10:45AM	Mayor's State of the City Luncheon				
3/16/2020	6:00PM	City Council				

REFERRALS AT CITY COUNCIL MEETINGS

Dept	Date of Referral	Item	Alderman/Staff	Tentative Date	Outcome	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	
Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW	
CMO	11/11/2019	Policy on Food/Meals for Departments	Fleming	APW		
CMO	11/11/2019	Public Comment & Presentations	Revelle	Rules		
Admin Svcs	11/11/2019	Event Parking Restrictions	Revelle	Trans/Parking		
CMO	11/11/2019	Use of Mayor's Name in Holiday Food & Toy Drive	Suffredin	Rules		
CMO	11/11/2019	Playing of Music at Beginning of Meeting	Suffredin	Rules		
Admin Svcs	11/18/2019	HR Employee Manual	Fleming	Human Services		
CD	11/18/2019	Supporting Small Business Owners	Fleming	Economic Development		
CD	11/18/2019	Affordable Housing Fees - Waiving Fees for ADU's	Fleming	City Council		
CMO	11/25/2019	Begin working on 50 year video for National League of Cities	Rainey			
CD	11/25/2019	Proposal by reclaim Evanston regarding additional funds to affordable housing via RETT	Rue Simmons	Planning & Development		
CD	11/25/2019	Solar Panels at Preservation Commission	Wilson	Planning & Development		
Legal	11/25/2019	Non-Agenda Item Citizen Comment - After Agenda	Hagerty	Rules		
Legal		Suspension of Rules accepted practice		Rules		
Legal		Use of City Newsletters and Including Opinions	Fleming	Rules		
Legal	12/9/2019	Advisory Resolutions / Citizen Generated Resolutions	Fiske	Rules		
CD	12/9/2019	Rules on Plan Commission as they Relate to the Selection of the Chair	Revelle			
CD	12/9/2019	City to host a co-op type retail space	Fleming	Economic Development		
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
PWA	1/27/2020	Fleetwood Gym Floor	B	APW	Stoneback	
CD		Fines for bikes on sidewalks	O	APW	Storlie	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: February 26, 2020

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, February 20, 2020 - February 26, 2020

Backlog (business days received until reviewed): 6

Volume (number of cases pending staff review): 17

Zoning Reviews

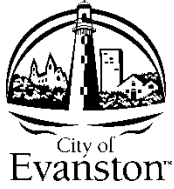
Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	1323 Judson Avenue	R1	Building Permit	Fireplace with new chimney	02/20/20	pending staff review
1	516 Church Street	R6	Building Permit	Interior remodel, replace exterior window and door	02/24/20	pending staff review
2	1001 Dewey Avenue	R3	Zoning Analysis	Deck, fence in front yard, roof coverings over side entrance and rear basement entrance	11/22/19	pending additional information from the applicant
2	1215 Church Street	R4	Building Permit	New mixed-use 4-story building, interior remodel of existing swimming and administration buildings (YWCA)	12/10/19	pending revisions from the applicant and DAPR review
2	1221 Fowler Avenue	R2	Building Permit	1st and 2nd story additions, deck	12/16/19	pending revisions from the applicant
2	2307 Lake Street	R2	Building Permit	New single-family residence with new garage/coach house	02/03/20	revisions submitted, pending staff review
2	1100 Hartrey Avenue	R3	Zoning Analysis	Split zoning lot into 2 lots	02/18/20	pending staff review
2	2324 Lee Street	R2	Building Permit	Replace detached garage, 22x22	02/18/20	pending staff review
2	2408 Main Street	C2	Building Permit	Interior build out for an orthodontics office	02/20/20	pending staff review
3	1210 Michigan Avenue	R1	Building Permit	Widen driveway	10/02/19	non-compliant, pending revisions from the applicant
3	945 Sheridan Road	R1	Building Permit	New and replacement exterior doors, replace stairs	02/18/20	pending staff review
3	1314 Judson Avenue	R1	Zoning Analysis	Demolish existing coach house, construct new coach house on existing garage	02/21/20	pending staff review
3	747 Michigan Avenue	R1	Building Permit	Replace screen porch, new porch stairs, replace patio	02/24/20	pending staff review
4	1125 Wesley Avenue	R3	Building Permit	1-story addition and 3-car detached garage	12/05/19	pending revisions from the applicant
4	1603 Orrington Street	D3	Zoning Analysis	Hardscape, landscaping, ADA ramp, steps, stormwater management, and utilities improvements (Chase Bank Tower)	02/05/20	pending DAPR review
4	1224-1230 Elmwood Avenue	R5	Building Permit	Replace wood porches	02/26/20	pending staff review
5	1825 Lemar Avenue, Unit C	R2	Building Permit	Deck	09/24/19	non-compliant, pending major variation application
5	2000 Green Bay Road	WE1	Building Permit	Asphalt resurface, expand parking lot (Windy City Garden Center)	10/02/19	non-compliant, pending revisions, variation application
5	1717 Simpson Street	B1	Building Permit	1-story addition over existing foundation	12/17/19	non-compliant, pending major variation application
5	2415 Wade Street	R2	Building Permit	Patio	01/09/20	non-compliant, pending revisions from the applicant

5	1735 Hartrey Avenue	R3	Building Permit	2nd story addition	01/16/20	non-compliant, pending revisions or variation application from the applicant
5	2017 Darrow Avenue	R4	Building Permit	Roof mounted solar panels	02/26/20	pending staff review
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	non-compliant, pending revisions from the applicant
6	2321 Thayer Street	R1	Building Permit	Extend existing patio, additional parking space, relocate fence, add gas line	10/16/19	non-compliant, pending revisions
6	3423 Central Street	R2	Building Permit	Brick paver walkway and patio enlargement	10/17/19	pending additional information from the applicant
6	2754 Crawford Avenue	R2	Building Permit	Replace sunroom with 1-story addition and bathroom remodel	10/25/19	non-compliant, pending revisions or major variation application from the applicant
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2715 Hurd Avenue	R1	Zoning Analysis	Demolish existing structures, construct new 2-story building for a child daycare (Planned Development)	01/22/20	revisions submitted, pending review
6	2727 Lincoln Street	R1	Building Permit	Interior remodel and 1 and 2-story additions	02/21/20	pending staff review
6	1934 McDaniel Avenue	R1	Building Permit	Roof mounted solar panels	02/26/20	pending staff review
7	1724 Chancellor Street	R1	Building Permit	Installation of 10'x10' stone patio	10/10/19	pending additional information from the applicant
7	1126 Grant Street	R1	Building Permit	2nd story addition, deck and garage	01/16/20	pending revisions from the applicant
7	2640 Green Bay Road	C2	Building Permit	Demolish enclosed porch, construct new open porch, stairs and new parking pad	01/17/20	pending additional information from the applicant
7	719 Monticello Place	R1	Building Permit	Demolish existing 1-car garage, construct 2-car detached garage	01/30/20	non-compliant, pending variation application from the applicant
7	2672 Green Bay Road	C2/oCS	Building Permit	Interior alteration for fitness studio (Total Sona Fitness)	02/07/20	pending special use application
7	2011 Noyes Street	R1	Building Permit	2-story addition, front porch, deck, and interior renovation	02/10/20	non-compliant, minor variation application from the applicant
7	2435 Jackson Avenue	R1	Building Permit	Bay window, interior renovation	02/11/20	non-compliant, pending revisions and variation application from the applicant
7	2676 Prairie Road	R4	Building Permit	Roof mounted solar panels	02/14/20	pending staff review
7	2752 Garrison Avenue	R1	Building Permit	Replace detached garage, 13x21	02/18/20	pending staff review
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	2222 Oakton Street	I2/oRD	Zoning Analysis	Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent)	09/20/19	non-compliant, pending revisions from the applicant
8	619 Howard Street	B3	Building Permit	Interior renovation (Palmhouse Event Space)	02/19/20	pending revisions per DAPR
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	pending DAPR
9	646 Florence Avenue	R2	Building Permit	Convert 1-car attached garage into home office	11/07/19	non-compliant, pending revisions from the applicant

9	816 Washington Street	R4	Building Permit	Deck and interior renovation	02/14/20	non-compliant, pending additional information and revisions from the applicant
9	514 Ridge Avenue	R1	Building Permit	Detached garage, 38x20	02/18/20	pending staff review
9	1616 Main Street	R3	Building Permit	Addition to garage	02/24/20	pending staff review
9	650 Florence Avenue	R2	Building Permit	Detached garage, 20x20	02/24/20	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC 04/08/20
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC 04/08/20
1	1607 Chicago Avenue	D4	Special Use	Special use for Type-2 restaurant, Happy Le	01/17/20	pending ZBA 03/17/20
2	1461-67 Ashland Avenue & 1421-25 Lake Street	B1	Fence Variation	Fence in front yard and 8' tall fence in rear	01/21/20	pending additional information from the applicant
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA 03/17/20
3	548 Judson Avenue	R1	Minor Variation	Building lot coverage and impervious surface coverage for construction of new single-family detached residence	02/19/20	determination after 03/10/20
4	605 Davis Street	D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	pending PC 03/11/20
4	1555 Ridge Avenue	R6	Planned Development	New 5-story, multi-family dwelling with 68 dwelling units and 61 parking spaces	12/17/19	pending PC 03/11/20
4	910-938 Custer Avenue	MUE	Planned Development	1-year extension to previously approved Planned Development	02/21/20	pending P&D 03/09/20
5	1825 Lemar Avenue	R2	Major Variation	Front yard setback for front deck/porch and front yard fence	01/17/20	pending DAPR, ZBA
5	1717 Simpson Street	B1	Major Variation	Expansion of a noncomplying use, addition to single-family dwelling in a B1 zoning district	02/26/20	pending DAPR, ZBA
6	2302 Hartzell Street	R1	Minor Variation	Rear yard and interior side yard setbacks and separation between principal and detached accessory structures for a 2nd story addition	01/17/20	determination after 02/20/20
6	2767 Crawford Avenue	R2	Fence Variation	Front yard fence, 6' tall, solid	02/24/20	determination after 03/13/20
7	2672 Green Bay Road	C2/oCS	Special Use	Special use for a commercial indoor recreation establishment (Total Sona Fitness)	02/11/20	pending ZBA 03/17/20
7	719 Monticello Street	R1	Minor Variation	Building lot coverage to construct a 2-car detached garage	02/13/20	determination after 03/11/20
7	1803 Chancellor Street	R1	Minor Variation	Detached garage located in interior side yard	02/14/20	determination after 03/10/20



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: February 28, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

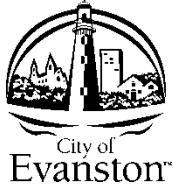
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, February 28, 2020

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
4	1801 Main Street (Robert Crown)	Recreation Facility	Center will officially open to the public on February 29th for scheduled programming. Final inspections are being completed.	2/27/2020
5	2525 Church Street (Pumping Station)	Pumping Station	No activity on site. Final Metropolitan Water Reclamation District (MWRD), fire and structural inspections are needed. Construction fence remains. Site is being maintained.	2/27/2020
2	1727 Oak Avenue (Avidor)	Multi-Unit Building	Trim installations have been completed through the 14th floor. Fences and barricades are in good condition. Site is being maintained.	2/27/2020
4	1500 Sherman Avenue (Albion at Evanston)	Mixed Use Building	Project is substantially complete. Project will be removed from weekly field report.	2/27/2020
2	1815 Ridge Avenue	Senior Living Facility	Pre-construction meeting was held on February 27th. No construction activity to date.	2/27/2020



Memorandum

To: Honorable Mayor and Members of the City Council

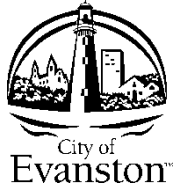
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: February 27, 2020

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
8	619 Howard St	Palmhouse 619	2/21/2020	Pending Permit Issuance & Inspections
8	633 Howard St	Estacion	2/4/2020	Pending Permit Issuance & Inspections
2	2434 Main St	Wingstop Restaurant	1/21/2020	Change of Ownership – Pending Inspections
1	1620 Orrington Ave	La Macchina Ristorante	1/15/2020	Change of Ownership – Pending Inspections
4	1557 Sherman Ave	Reza's Restaurant	12/5/2019	Application Received – Pending Inspections
7	1729 Central St	Hewn Bakery	11/14/2019	Building Permit Issued – Pending Inspections
5	1723 Simpson St	Meals on Wheels	10/22/2019	Building Permit Issued – Pending Inspections
2	1924 Dempster St	Kid's Empire	10/17/2019	Building Permit Issued – Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections
1	533 Davis St	Joy Yee Noodle	7/6/2015	Relocation – Pending Final Health Inspection & CO



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: February 28, 2020

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8090 or hdubose@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of February 28, 2020

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
1	Reza Evanston	1556 Sherman Avenue, Evanston, IL	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Awaiting final application documents. Likely will be heard at March Liquor Control Review Board meeting



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING FEBRUARY 28, 2020

Plans Shaping Up for NWMC Legislative Days in Springfield – RSVP Today!

Staff is emailing registration materials today for the NWMC Legislative Days in Springfield, scheduled for March 24-26. Highlighting the trip will be a meeting with Governor Pritzker on Tuesday, March 24 and a reception with our legislators later that evening. The next two days will consist of legislative leader meetings, administration meetings, lobbying and committee hearings.

Please complete the registration packet and return to Marina Durso, mdurso@nwmc-cog.org or by fax, 847-296-9207 by Tuesday, March 17. We also ask that members make hotel reservations as soon as possible as this is a very busy week in Springfield. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Time to Nominate the FY 2020-2021 NWMC Officers

Last Thursday, staff emailed the NWMC Officer Nomination Form to the Conference's chief elected officials seeking the names of active members to fulfill the roles of NWMC President, Vice-President and Secretary. The cover letter to the form contains more information regarding eligibility and the selection process. Nomination forms are to be returned to NWMC Executive Director Mark Fowler, mfowler@nwmc-cog.org, by Friday, March 13.

The Nominating Committee is comprised of the following who will review nominations for FY 2020-2021: Current NWMC President; Prior Year NWMC President; and, three At-Large members appointed by the NWMC President. The Nominating Committee will review the nominations and present its recommended slate at the April 15 NWMC Membership Meeting. According to the NWMC By-Laws, other nominations may be made at the April membership meeting or by mail if received prior to that meeting date. Election shall be by a majority of those present and voting at the May 13 membership meeting. Officers will be sworn in at the NWMC Annual Gala on June 17. *Staff contacts: Mark Fowler, Larry Bury*

Transportation Committee Reviews Full Draft of Multimodal Plan

The NWMC Transportation Committee met Thursday and received an overview from staff of the full draft of the NWMC Multimodal Plan. Staff outlined the plan's development, structure and resources available to help the Conference and member communities implement the plan. The plan will be presented to the NWMC Executive Board next Wednesday, with the final plan to be considered by the Conference Board for adoption on March 11.

Additionally, staff from the Cook County Department of Transportation and Highways reiterated the upcoming March 13 deadline to apply for [Invest in Cook](#) (see article on p. 3). Metra staff discussed steps the agency is taking to reduce fare evasion and improve processes to purchase tickets before boarding. Pace staff announced that the public comment period for the North Shore Coordination Plan is closed, with staff now working to incorporate the feedback into the next draft of the plan. *Staff contacts: Kendra Johnson, Matt Pasquini*

Two Weeks Left to Submit Northwest and North Shore Council STP-L Projects

As previously reported, the Northwest and North Shore Councils of Mayors have opened their call for Local Surface Transportation Program (STP-L) Projects. More information on project requirements can be found in both Councils' updated methodologies and individual applications, available on the [Northwest](#) and [North Shore](#) Council of Mayors' websites.

Applications are due by 5:00 p.m. on Monday, March 16 and should be submitted electronically either to Kendra Johnson, kjohnson@nwmc-cog.org (for Northwest Council projects) or Matt Pasquini, mpasquini@nwmc-cog.org (for North Shore projects). *Staff contacts: Kendra Johnson, Matt Pasquini*

Spring Auction Set for April 21 – Register Your Vehicles & Equipment Today!

The spring NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, April 21 at 2:00 p.m. at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood. Now is the time to inventory vehicles and equipment and register them for disposal in the auction, the net proceeds of which help support operations of the organization. For questions or additional information, please contact staff or Berry Ellis, berry.ellis@americasautoauction.com or 312-371-5993. *Staff contact: Ellen Dayan*

Arlington Heights to Host Equitable Participation for Citizens with Disabilities Forum

From the desk of Metropolitan Mayors Caucus Project Manager Brian Tomkins:

The Metropolitan Mayors Caucus is proud to partner with the University of Illinois at Chicago (UIC) and the Americans with Disabilities Act Participatory Action Research Consortium (ADA PARC) to deliver the Equitable Participation for Citizens with Disabilities Workshop Forum. Through our partnership, we can serve as a model for effective collaboration and policy related social action change which can then be replicated in other metropolitan areas nationally.

At the forum, we will explore key PWD disparities findings from national and state research on transportation, housing, employment and accessibility. Attendees will engage in critical discussions of what data they could most use at their community level to identify and target disparities citizens with disabilities face. Together, we will strategize and prioritize opportunities for systems and policy changes. Upon benchmarking community participation disabilities data and highlighting best practices, attendees will action-plan strategies to increase PWD community participation opportunities.

The forum closest to the NWMC membership will be held on Wednesday, March 4, 9:00 a.m. to 11:00 a.m. at the *Arlington Heights Village Hall*, 33 S. Arlington Heights Road. Please note there is no cost to participate in the forum and the agenda will be sent to registrants prior to the event. To register for the forum, please visit the [forum registration page](#). Please contact Brian with any questions, btomkins@mayorscaucus.org or 312-201-4508. *Staff contact: Mark Fowler*

Deadlines Nearing for Transportation Funding Opportunities

Below please find transportation grant programs available to municipalities that have upcoming application deadlines. The following programs are listed according to the application deadline dates:

Traffic Safety Grant

To meet the goal of zero fatalities on Illinois roadways, the Illinois Department of Transportation's Bureau of Safety Programs and Engineering (BSPE) is offering several grant opportunities to state and local agencies to implement traffic safety measures. All Notices of Funding Opportunity (NOFO) are available on BSPE's traffic safety grant website. Applications for each program are due by 4:00 p.m. on March 3, 2020 and should be submitted to dot.tsgrants@illinois.gov. For more information, please visit the [BSPE's website](#).

Truck Route Access Program

The Illinois Department of Transportation (IDOT) recently issued a Notice of Funding Opportunity (NOFO) for their Truck Route Access Route Program (TARP). The program provides \$45,000 per lane mile and \$22,000 per eligible intersection, with a maximum of \$900,000 of total funding available per project. Eligible routes must begin and end at a designated truck generator, route or municipality. Applications are due to IDOT District Local Roads and Streets no later than Friday, March 6 at 5:00 p.m. For more information, please see the [program website](#), or contact Mr. Stephane Seck, Bablibile.Seck@Illinois.gov.

Statewide Planning and Research Funds

IDOT also issued a NOFO for their Statewide Planning and Research Funds (SPR). This call for projects closes on Friday, March 13 at 11:59 p.m. Eligible projects should be related to the state's Long Range Transportation Plan (LRTP) or one of its associated plans, performance based program development, asset management or benefit a disadvantaged or economically distressed community. For more information, please see the [IDOT circular letter](#), or visit the [program website](#).

IDNR Illinois Bicycle Path Grant Program

The Illinois Department of Natural Resources (IDNR) has issued a Notice of Funding Opportunity (NOFO) for their 2021 Illinois Bicycle Path Grant Program. The program provides funding to local governments for projects that develop or improve bike paths and/or acquire land for future bike path projects. The grants require a 50 percent match from applicants, a non-refundable application fee, as well as a grant award fee should the project be selected. Hard copies of applications are due to the IDNR Office of Grants Management and Assistance (One Natural Resources Way, Springfield, IL 62702) by 5:00 p.m. on Monday, March 16. For more information, please refer to the [2021 Program Manual](#), or contact DNR.grants@illinois.gov. *Staff contacts: Kendra Johnson, Matt Pasquini*

Still Time to Apply for Invest in Cook Funding

The fourth round of the Cook County Department of Transportation and Highway's Invest in Cook program is now open for applications from local governments, transit agencies, natural resource or public land agencies and other government entities that deal with transportation and recreational trails within Cook County. The program is intended to expand the County's role in multimodal transportation and can include proposals that incorporate new technologies along with those for transit, bicycle and pedestrian, freight, roadway and bridge improvements.

Applications should be submitted electronically via the [application website](#) and are due by 5:00 p.m. on Friday, March 13. For more information on the program visit the [Invest in Cook website](#) or contact Tim Egan, tim.egan@cookcountyil.gov. *Staff contacts: Kendra Johnson, Matt Pasquini*

Cook County CDBG Call for Projects Open

Cook County's 2020 Call for Projects for the Community Development Block Grant (CDBG) program is now open to applications from eligible communities. Only communities within Cook County that do not administer their own allotment of CDBG funding are eligible to apply. Communities can submit an application to one of two programming areas – Capital Improvement/Demolition/Economic Development or Public Service/Planning. Applications must be submitted electronically through [Cook County's website](#) and are due by 5:00 p.m. on Friday, March 13. More information is available in the [2020 CDBG Program Funding Application Guide](#), or by contacting Dominic Tocci, dominic.tocci@cookcountyil.gov. *Staff contacts: Kendra Johnson, Matt Pasquini*

Active Transportation Alliance to Host Complete Streets Q&A with IDOT

On Friday, March 13, the Active Transportation Alliance's Complete Streets Coalition is hosting its quarterly meeting. Staff members from the Illinois Department of Transportation District 1 will participate in a Q&A to discuss the state's Complete Streets policy and how communities can best work with IDOT to incorporate walking and biking facilities into local and state road projects. The meeting will be held from 10:30 a.m. to 12:30 p.m. at the CMAP office on the 8th floor of Willis Tower, 233 South Wacker Drive in Chicago. For more information and to register for the event, please visit the [registration website](#) or contact Maggie Melin, maggie@activetrans.org. *Staff contacts: Kendra Johnson, Matt Pasquini*

Mayors Caucus Promotes Census Video

From the desk of Metropolitan Mayors Caucus Executive Director Dave Bennett:

At our business meeting on February 21st, we showed a brief video which promotes a complete count for the 2020 Census. We offered to make the video available to the 80+ Mayors who attended. So many have requested it that we thought we ought to make it available to all of our member Mayors and their staffs.

Here's the link: <https://www.youtube.com/watch?v=xuGEWoVD5ZU>

FYI, production of the video entitled, "Get Counted in Illinois", has been paid for by Forefront, an association of private foundations in the Chicago area. Forefront and their member foundations have really stepped up to provide resources to municipalities and other organizations who are working to encourage citizens to respond to the Census. We have received permission from Forefront to make the video available to Caucus members for airing locally. It is 1 minute and 16 seconds in length. Please feel free to post it on your website; show it on your cable access channel; and show it on any video monitors you may have in village/city/town hall or other public buildings. You should also feel free to share it with your local library, schools, park districts or other governments so they can air it, too.

The Census will begin on April 1st, just 35 days from now. Thank you for all you are doing in your community to “Get Out the Count”. Don’t forget the Mayor Caucus is your regional intermediary for Census resources. If you need any assistance, please contact our staffers assigned to the Census effort: Kyle Smith (ksmith@mayorscaucus.org) or LaTiyfa Fields (lfields@mayorscaucus.org). *Staff contact: Mark Fowler*

Mayors Caucus Announces ComEd Grant Programs

From the desk of Metropolitan Mayors Caucus Executive Director Dave Bennett:

As a kind reminder, the Metropolitan Mayors Caucus is partnering with ComEd to administer the Powering Safe Communities program. The Powering Safe Communities program will provide grants of up to \$10,000 for local public safety projects. Additionally, recognizing that electrification can reduce carbon emissions, improve public health outcomes, and advance community resiliency, there will be a special focus on electrification projects this year. See complete program guidelines [here](#). To apply, please [click here](#).

Openlands is partnering to offer the [ComEd Green Region](#) grants to local governments. The grants of up to \$10,000 support open space projects that focus on planning, acquisition, and improvements to local parks, natural areas, and recreation resources. We are pleased ComEd is able to support communities striving towards these important goals.

ComEd has partnered with the League of Chicago Theatres to administer the Powering the Arts Program, which awards grants of up to \$10,000 to arts and culture organizations supporting their efforts to reach underserved audiences in ComEd's service area of northern Illinois. Feel free to share the [Powering the Arts grant opportunity](#) with arts and culture organizations. Contact Brian Tomkins at btomkins@mayorscaucus.org or (312) 201-4508 if you have any questions or comments. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Executive Board will meet on Wednesday, March 4 at 8:30 a.m. at the NWMC offices.

NWMC Finance Committee will meet on Wednesday, March 11 at 12:00 p.m. at the NWMC offices.

NWMC Board of Directors will meet on Wednesday, March 11 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*.

NWMC Staff

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Kendra Johnson	Program Associate for Transportation	kjohnson@nwmc-cog.org
Matt Pasquini	Program Associate for Transportation	mpasquini@nwmc-cog.org
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