

Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, Interim City Manager
Subject: Weekly City Manager's Update
Date: February 21, 2020

STAFF REPORTS BY DEPARTMENT



Weekly Report for February 13, 2020 – February 19, 2020

City Manager's Office

City Council Agenda Schedule
MWEBE/LEP Compliance Report

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, February 24, 2020

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Wednesday, February 26, 2020

Design and Project Review Committee

www.cityofevanston.org/dapr

Transportation & Parking Committee

www.cityofevanston.org/transandparking

Plan Commission

www.cityofevanston.org/plancommission

Economic Development Committee - CANCELED

www.cityofevanston.org/economicdev



311 Weekly Report

Published



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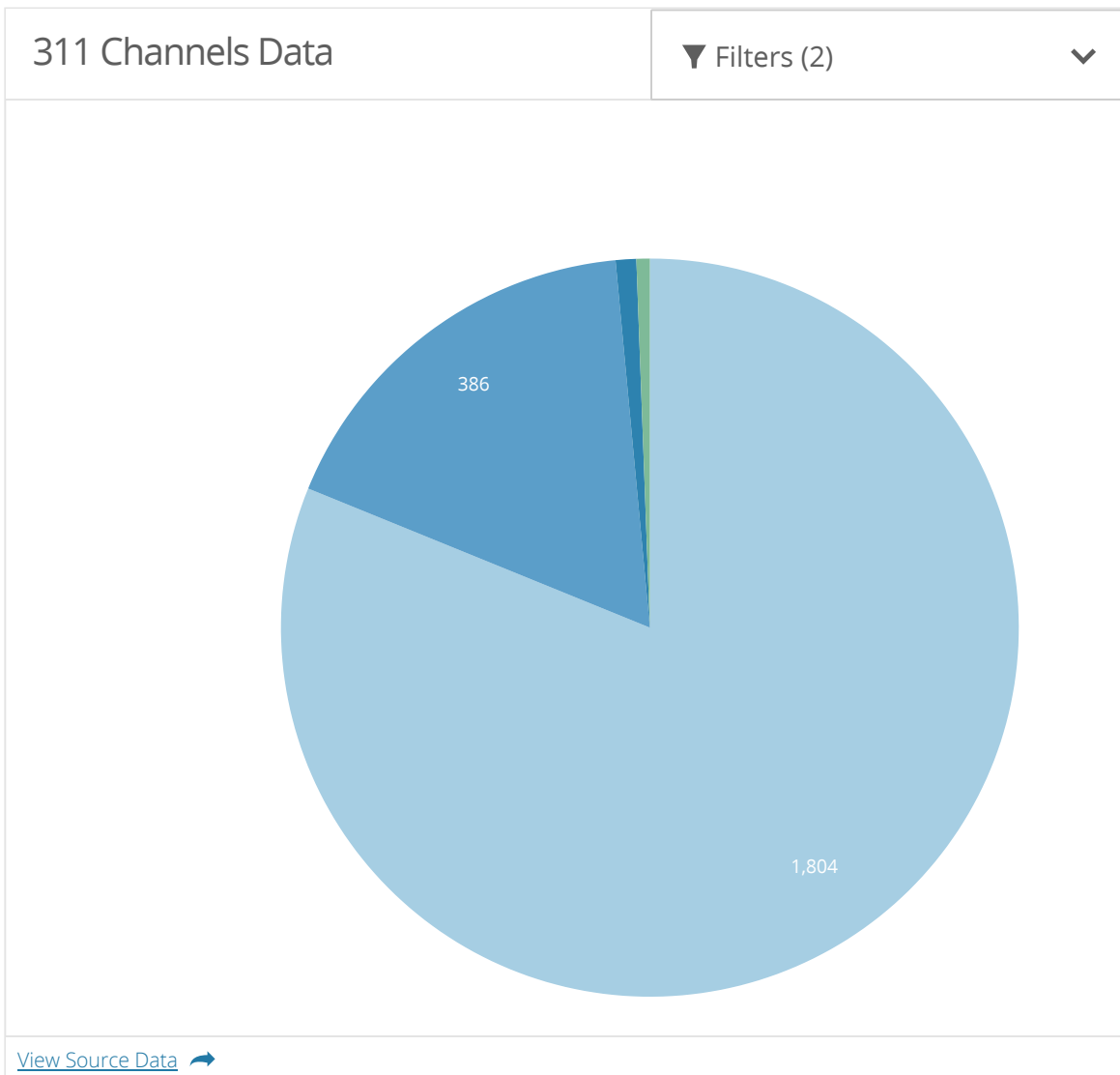
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311 Weekly Report

For the week of February 13 - February 19





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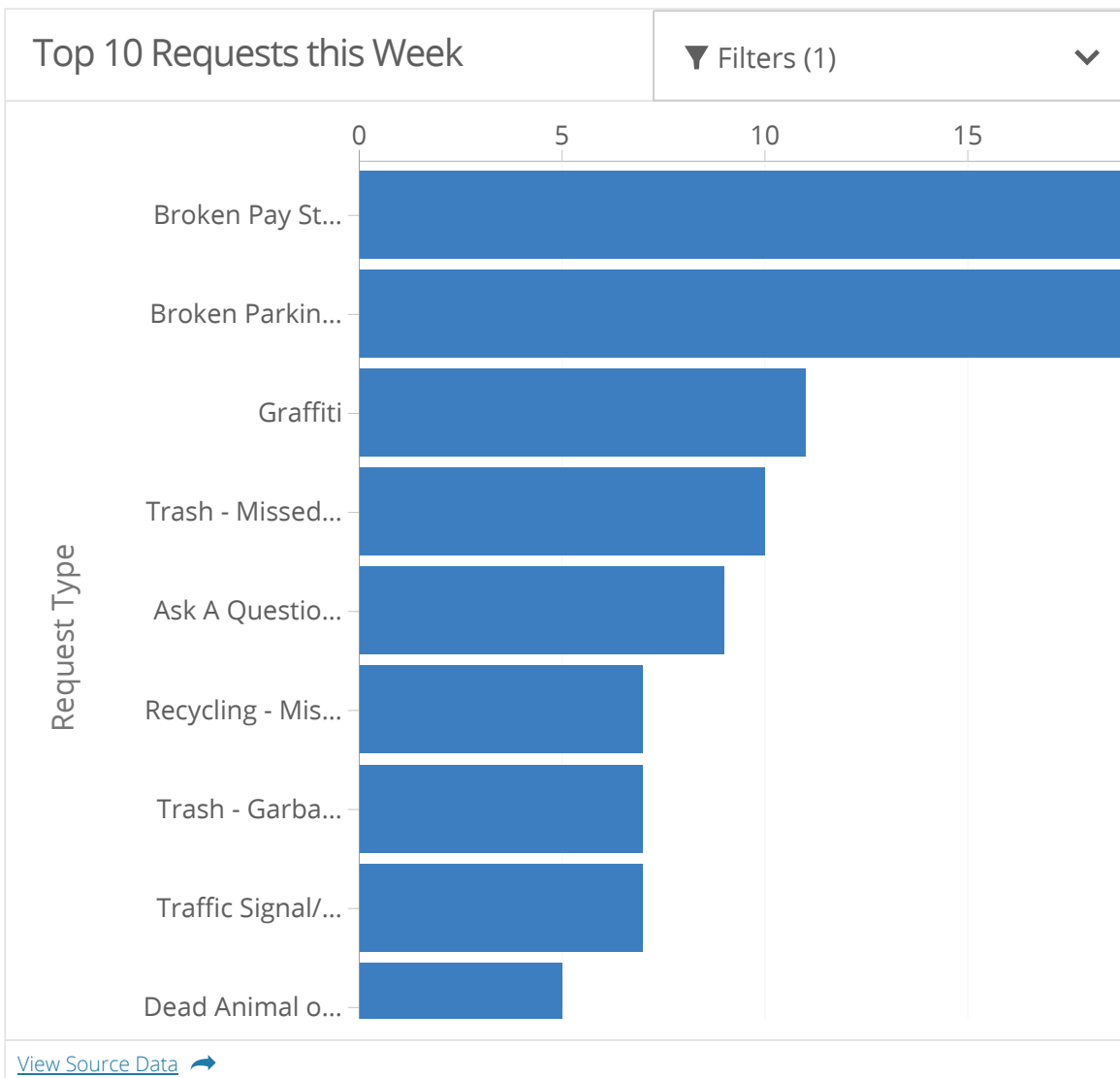
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-President's Day Question

- Holiday Parking
- Trash Collections
- City Hall Hours





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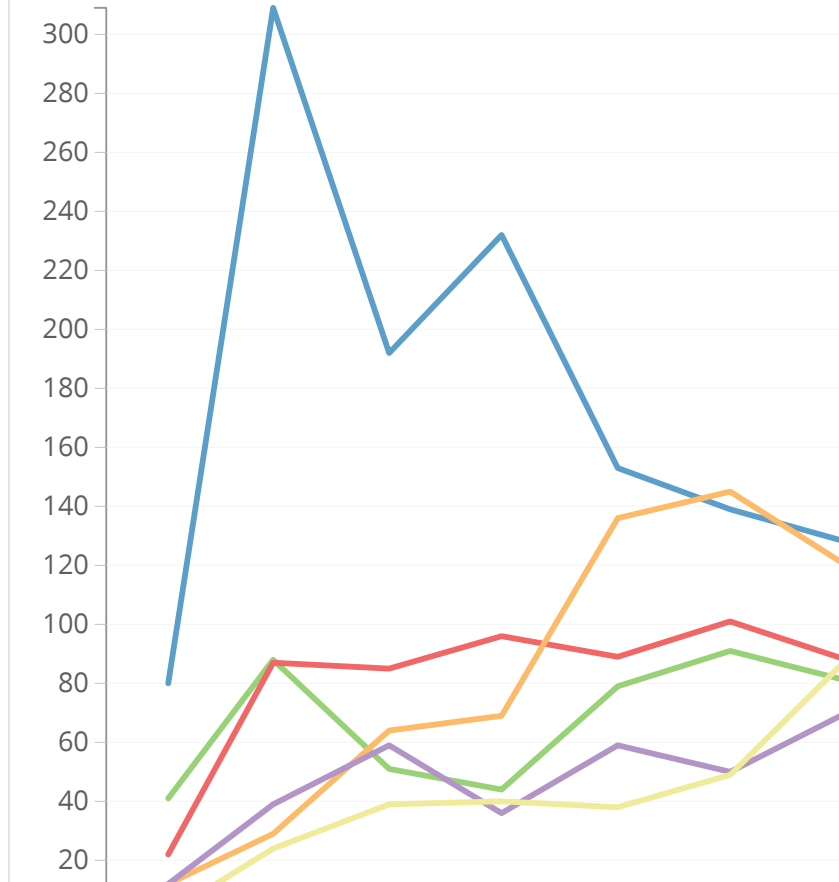


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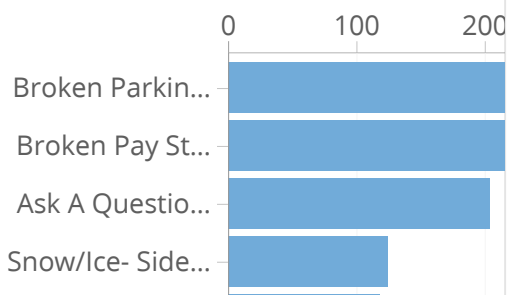
- Broken Parking Meter
- Broken Pay Station
- Ask A Question / Send A Message
- Tree Evaluation
- Graffiti
- Dead Animal on Public Property



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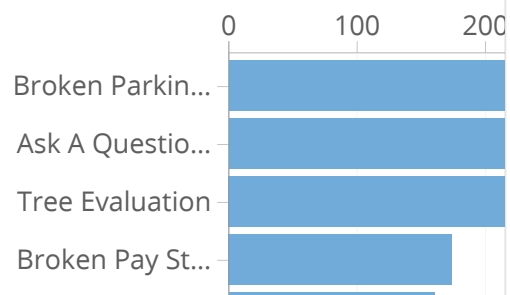
Top 10 - First Quarter of 2019

Filters (1)



Top 10 - Second Quarter of ...

Filters (1)



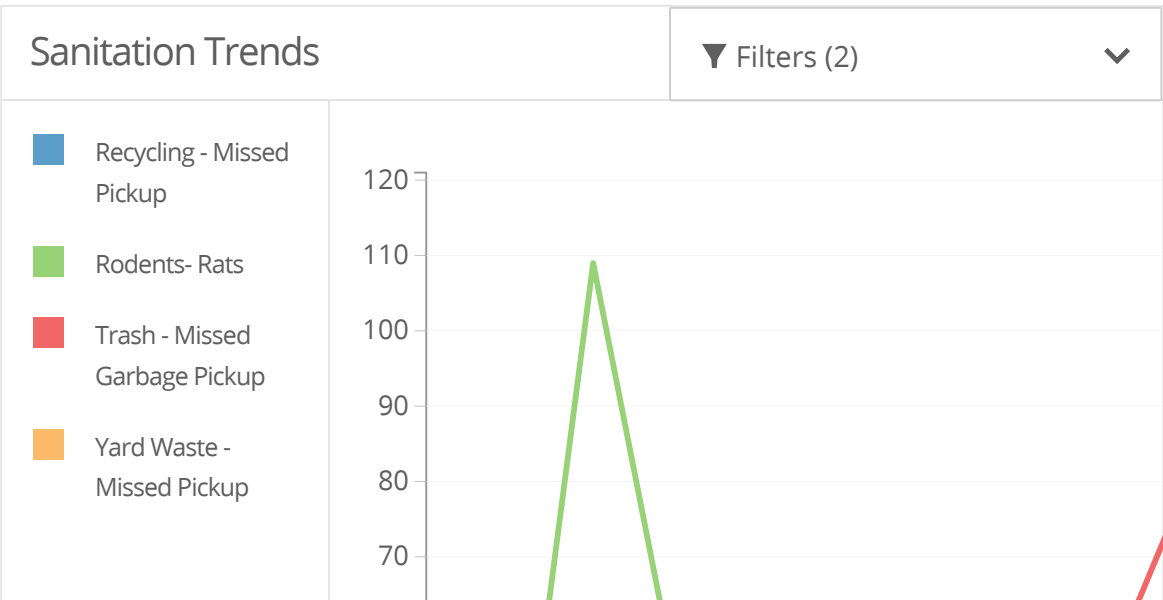
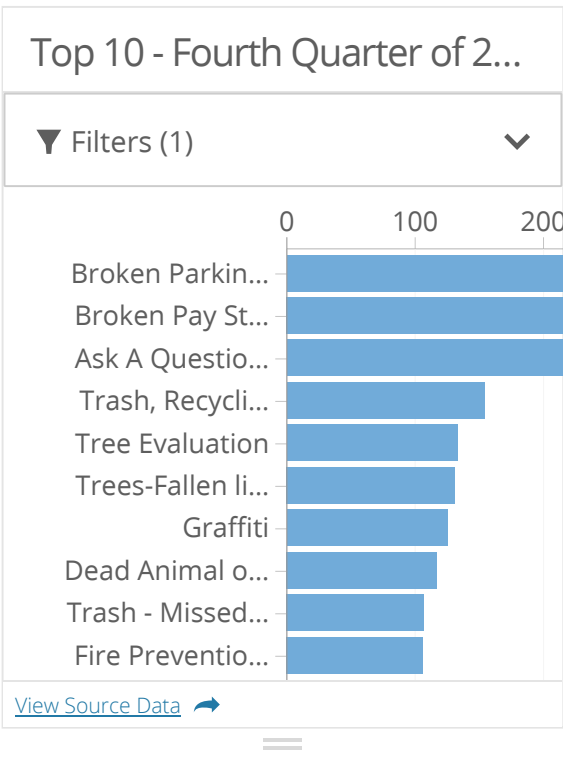
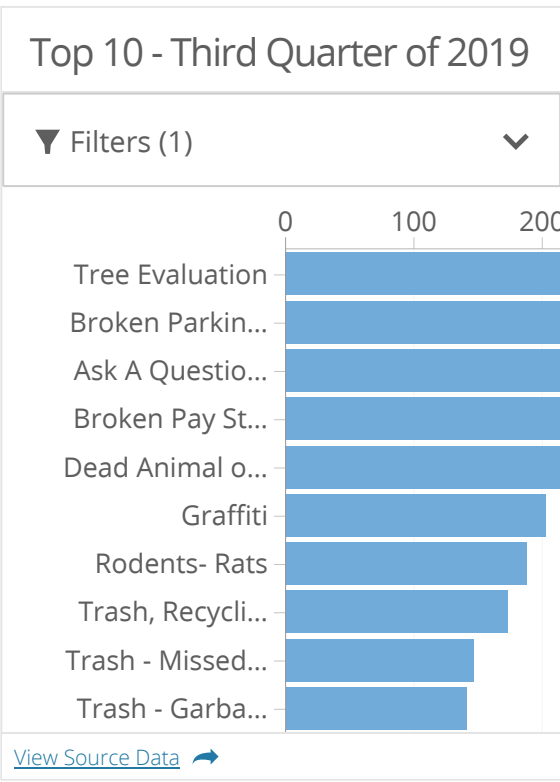
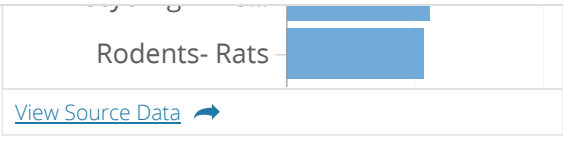


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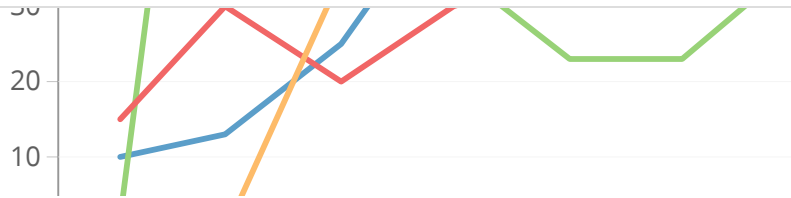


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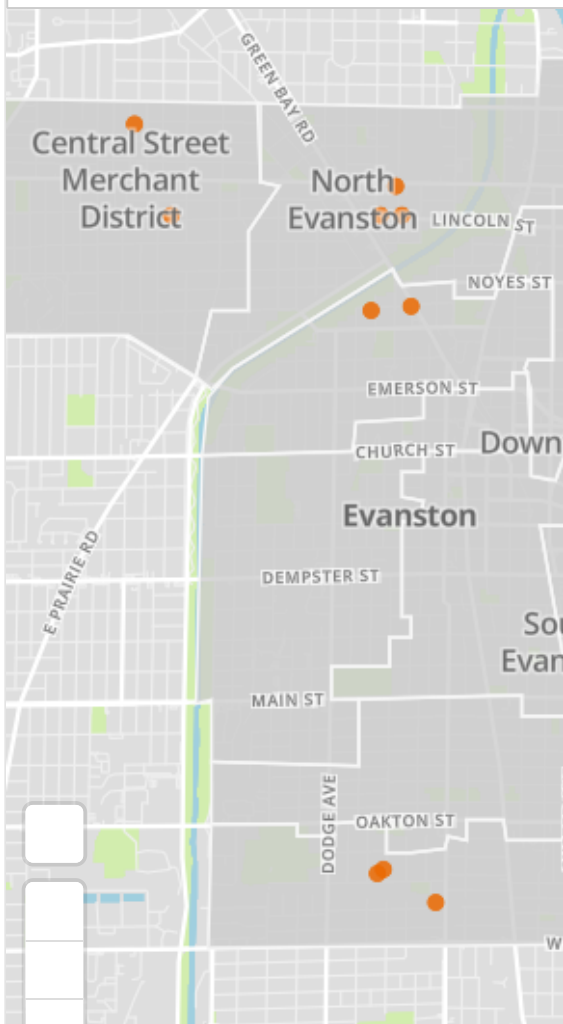
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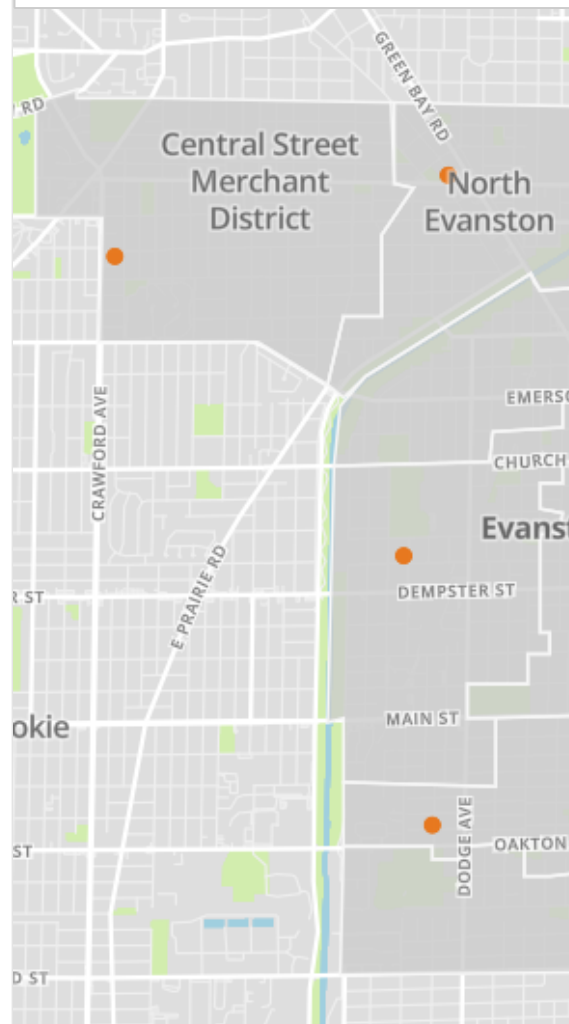
Missed Pickups - Garbage

Filters (1)



Missed Pickups - Recycling

Filters (1)





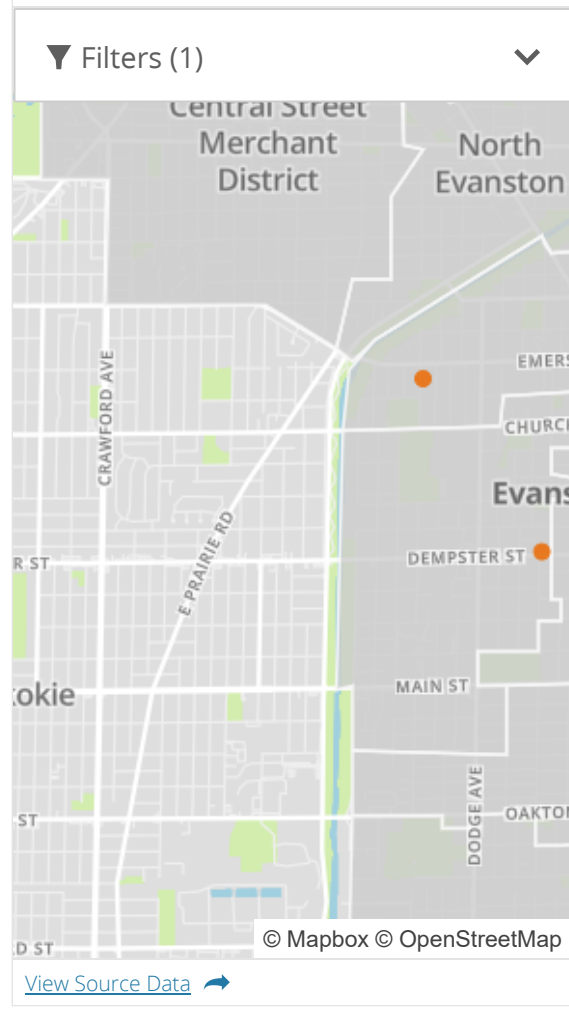
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Evanston City Council Agenda Schedule - 2020 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2020 Meeting Dates: Jan 13, Jan 21, Jan 27, Feb 10, Feb 17, Feb 24, Mar 9, Mar 16, March 23, Apr 13, Apr 20, Apr 27

May 11, May 18, May 26, Jun 8, Jun 15, Jun 22, Jul 13, Jul 20, Jul 27, Aug 10

Sept 14, Sept 21, Sept 29, Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14

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D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services RC=Rules Committee EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	3/2/2020	Human Services				
	3/2/2020	Rules Committee				
Mayor	3/9/2020	Marybeth Schroeder Day	P	CC	Hagerty	
CD	3/9/2020	Small Cell Tower Discussion	SPB	CC	Leonard	
CD	3/9/2020	2390 Orrington Avenue, Appeal of Preservation Commission COA Denial	SPB	CC	Leonard	
PRCS	3/9/2020	LED Screen	P	APW	Hemingway	
CMO	3/9/2020	Municipal Operations Zero Emissions Strategy	B	APW	Richardson	
CMO	3/9/2020	Energy Purchase Contracts	B	APW	Richardson	
PWA	3/9/2020	Purchase of Viasala Road Camera System	B	APW	Stoneback	
PWA	3/9/2020	Contract Award for Water Plant Valuation Consulting Service	B	APW	Stoneback	
PWA	3/9/2020	Resolution for Fleetwood Gym Floor Architect Services	R	APW	Stoneback	
PWA	3/9/2020	HVAC at Various City Facilities	B	APW	Stoneback	
PWA	3/9/2020	Lincolnwood Construction Change Order 2	B	APW	Stoneback	
PWA	3/9/2020	Material Testing	B	APW	Stoneback	
PWA	3/9/2020	Green Bay Road Landscape Maintenance	B	APW	Stoneback	
AS	3/9/2020	Vehicle Replacement	B	APW	Stowe	
AS	3/9/2020	Cybersecurity Software Purchase	B	APW	Stowe	
AS	3/9/2020	Award of Armored Car Services	B	APW	Stowe	
AS	3/9/2020	Blocking Bike Lane	O	APW	Stowe	
CD	3/9/2020	Code Amendment Installation of Public Sidewalks/Replacement of Sidewalks during Construction Projects	O	APW	Leonard	
CD	3/9/2020	Great Merchant Grant	B	APW	Leonard	
CD	3/9/2020	2222 Oakton St - Resolution for Subdivision of property (recycling center)	O	PD	Leonard	
CD	3/9/2020	2044 Wesley Ave - Repeal of oWE West Evanston Overlay District	O	PD	Leonard	
CD	3/9/2020	910-938 Custer Ave - Planned Development extension	O	PD	Leonard	
CD	3/9/2020	Text Amendment, D2 Retail Core Uses	O	PD	Leonard	
PRCS	3/9/2020	Ordinance Update - CBD/Hemp at Farmers Market	O	HSC	Hemingway	For Intro
	3/9/2020	Executive Session		EXS		
CMO	3/23/2020	Residency Requirement for Select City Employees	D	CC	Storlie	
CMO	3/23/2020	Amusement Tax Ordinance	O	APW	Desai	
CMO	3/23/2020	Financial Advisor Contract	B	APW	Desai	
PRCS	3/23/2020	2020 Special Event in Streets	B	APW	Hemingway	
PWA	3/23/2020	Dutch Elm Disease Prevention Program	B	APW	Stoneback	
PWA	3/23/2020	Park Signs	B	APW	Stoneback	
PWA	3/23/2020	Public Canoe Launch Feasibility Study	B	APW	Stoneback	
CD	3/23/2020	2019 HUD CAPER	B	PD	Leonard	
PRCS	3/23/2020	2020 Special Events in Parks	B	HSC	Hemingway	
PRCS	3/23/2020	Ordinance Update - CBD/Hemp at Farmers Market	O	HSC	Hemingway	For Action
PRCS	4/9/2020	Summer Bus Transportation	B	APW	Hemingway	

Council & Committee Meetings

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
2/20/2020	6:30PM	Joint Environment Board and Equity & Empowerment Commission				
2/20/2020	7:00PM	Mental Health Board				
2/21/2020	12:00PM	Reparations Subcommittee				
2/24/2020	6:00PM	Administration & Public Works/Planning and Development/City Council				
2/26/2020	7:30PM	Economic Development				

REFERRALS AT CITY COUNCIL MEETINGS

Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?			
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019	
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE	
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board	
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D	
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D	
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons		
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey		
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report	
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services	
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission	
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D	
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming		
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer	
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer	
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director	
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking
Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW
CMO	11/11/2019	Policy on Food/Meals for Departments	Fleming	APW	
CMO	11/11/2019	Public Comment & Presentations	Revelle	Rules	
2/21/2020 3:54 AM	11/11/2019	Event Parking Restrictions	Revelle	Trans/Parking	

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CMO	11/11/2019	Use of Mayor's Name in Holiday Food & Toy Drive	Suffredin	Rules		
CMO	11/11/2019	Playing of Music at Beginning of Meeting	Suffredin	Rules		
Admin Svcs	11/18/2019	HR Employee Manual	Fleming	Human Services		
CD	11/18/2019	Supporting Small Business Owners	Fleming	Economic Development		
CD	11/18/2019	Affordable Housing Fees - Waiving Fees for ADU's	Fleming	City Council		
CMO	11/25/2019	Begin working on 50 year video for National League of Cities	Rainey			
CD	11/25/2019	Proposal by reclaim Evanston regarding additional funds to affordable housing via RETT	Rue Simmons	Planning & Development		
CD	11/25/2019	Solar Panels at Preservation Commission	Wilson	Planning & Development		
Legal	11/25/2019	Non-Agenda Item Citizen Comment - After Agenda	Hagerty	Rules		
Legal		Suspension of Rules accepted practice		Rules		
Legal		Use of City Newsletters and Including Opinions	Fleming	Rules		
Legal	12/9/2019	Advisory Resolutions / Citizen Generated Resolutions	Fiske	Rules		
CD	12/9/2019	Rules on Plan Commission as they Relate to the Selection of the Chair	Revelle			
CD	12/9/2019	City to host a co-op type retail space	Fleming	Economic Development		
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
PWA	1/27/2020	Fleetwood Gym Floor	B	APW	Stoneback	
CD		Fines for bikes on sidewalks	O	APW	Storlie	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hitesh Desai CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: MWEBE/LEP Compliance Tracking

Date: February 21, 2020

Attached please find the monthly Minority Women's Evanston Business Enterprise (MWEBE) and Local Employment Program (LEP) Compliance tracking report which is presented to the MWEBE Committee. This report tracks Bids and RFPs that can potentially have an MWEBE (25% goal) or LEP (15% requirement) component on a monthly basis. The final page also shows waivers that are granted and the rationale for those waivers.

When each of the attached projects goes to the City Council for approval, a MWEBE memo is attached explaining the process and compliance rate for the responses received. The attachment is a conglomeration of these individual memos.

If you have any questions, please contact Hitesh Desai (847-448-8082) or Tammi Nunez (847-448-8107).

2020 MWEBE Goal Compliant

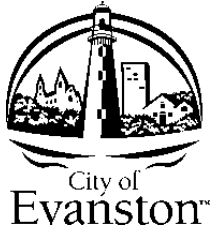
Dept.	Date	RFP/Bid	Project Title	Total Bid Amt	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PRCS	1/13/2020	RFP 19-60	PRCS Strategic Plan	\$127,377.00		Berry Dunn McNeil & Parker					
					20.8%	aQity Research & Insights, Inc.			X		\$26,600.00
					32%	Site Design Group	X				\$40,730.00
January Total				\$127,377.00							\$67,330.00
Total to Date				\$127,377.00	53%		1	0	1		\$67,330.00
PRCS	2/10/2020	RFP 19-62	Study of Evanston Parking System	\$33,000.00		Wantman Group, Inc.					
					25%	KPFF Consulting Engineers			X		\$8,250.00
PRCS	2/24/2020	RFP 19-66	Oakton Street Corridor Improvement Study	\$139,932.81		Christopher B. Burke					
					50%	Christopher B. Burke			X		\$70,222.04
					24%	Tesak Associates			X		\$32,950.00
February Total				\$172,932.81							\$111,422.04
Total to Date				\$300,309.81	59.5%		1	0	4		\$178,752.04

LEP Penalty Fund as of 01.31.2020

Year	Violators/Vendor	Bid No	Project Name	Violation Amount	GL Amount	GL Date
2018	<u>Copenhaver</u>		Fountain Square	\$ 1,869.47	-	7/23/2019
2018	<u>Kovilic Construction</u>		Church Street Harbor	\$ 4,327.20	-	9/10/2019
2018	Chandler <u>Newberger Center</u>		Ambler Mechanical	\$ 4,888.80	-	8/13/2019
2018	MAG Construction		South Standpipe MCC	\$ 3,721.55	-	4/23/2019
	Value Innovation Technologies		Accounts Payable		\$ (5,000.00)	4/9/2019
	Evanston Rebuilding Warehouse		Accounts Payable		\$ (3,531.75)	9/10/2019
	Reimbursement Police Application		Journal Entry (Per Tammi's Email)		\$ (40.00)	10/22/2019
	Evanston Rebuilding Warehouse		Accounts Payable		\$ (3,168.00)	11/12/2019
	Evanston Rebuilding Warehouse		Accounts Payable		\$ (2,251.50)	11/14/2019
	Evanston Rebuilding Warehouse		Accounts Payable		\$ (2,300.00)	11/26/2019
	Evanston Rebuilding Warehouse		Accounts Payable		\$ (2,832.00)	12/10/2019
Balance as of FY2019					\$ 72,555.36	

2020 MWEBE Goal Waived

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWA	1/13/2020	RFP 19-61	\$44,770.00	Backflow Prevention Mgmt Program	Backflow Solutions Inc. (Chicago, IL)	Precludes Subcontracting Opportunities
PWA	1/13/2020	RFP 19-46	N/A	Art Program at RCCC	Open Studio Project (Evanston, IL)	Precludes Subcontracting Opportunities
PWA	1/27/2020	RFP 19-57	\$657,007.00	Multi-Year Janitorial Service	Chi-Town Cleaning (Medinah, IL)	Precludes Subcontracting Opportunities
		Year to Date	\$701,777.00			



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: February 19, 2020

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, February 12, 2020 - February 19, 2020

Backlog (business days received until reviewed): 8

Volume (number of cases pending staff review): 13

Zoning Reviews

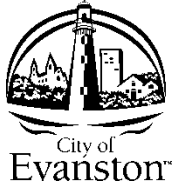
Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	1514 Judson Avenue	R1	Zoning Analysis	Remove rear screened-in porch, replace with open patio, new covered porch on side, 2-story renovation, front facade alteration	02/07/20	pending staff review
1	1914 Sheridan Road	T2	Building Permit	Deck and interior renovation (The Black House - NU)	02/10/20	pending staff review
1	2138 Orrington Avenue	R1	Building Permit	Coach house and stone walk	02/17/20	pending staff review
2	1001 Dewey Avenue	R3	Zoning Analysis	Deck, fence in front yard, roof coverings over side entrance and rear basement entrance	11/22/19	pending additional information from the applicant
2	1215 Church Street	R4	Building Permit	New mixed-use 4-story building, interior remodel of existing swimming and administration buildings (YWCA)	12/10/19	pending revisions from the applicant and DAPR
2	1221 Fowler Avenue	R2	Building Permit	1st and 2nd story additions, deck	12/16/19	pending revisions from the applicant
2	2307 Lake Street	R2	Building Permit	New single-family residence with new garage/coach house	02/03/20	non-compliant, pending revisions from the applicant
2	1100 Hartrey Avenue	R3	Zoning Analysis	Split zoning lot into 2 lots	02/18/20	pending staff review
2	2324 Lee Street	R2	Building Permit	Replace detached garage, 22x22	02/18/20	pending staff review
3	1210 Michigan Avenue	R1	Building Permit	Widen driveway	10/02/19	non-compliant, pending revisions from the applicant
3	1140 Lake Shore Boulevard	R1	Building Permit	Remove existing terrace, install swimming pool, new terrace, outdoor kitchen, fence	02/11/20	pending staff review
3	945 Sheridan Road	R1	Building Permit	New and replacement exterior doors, replace stairs	02/18/20	pending staff review
4	1125 Wesley Avenue	R3	Building Permit	1-story addition and 3-car detached garage	12/05/19	pending revisions from the applicant
4	1603 Orrington Street	D3	Zoning Analysis	Hardscape, landscaping, ADA ramp, steps, stormwater management, and utilities improvements (Chase Bank Tower)	02/05/20	pending DAPR review
5	1825 Lemar Avenue, Unit C	R2	Building Permit	Deck	09/24/19	non-compliant, pending major variation application
5	2000 Green Bay Road	WE1	Building Permit	Asphalt resurface, expand parking lot (Windy City Garden Center)	10/02/19	non-compliant, pending revisions, variation application
5	1717 Simpson Street	B1	Building Permit	1-story addition over existing foundation	12/17/19	non-compliant, pending major variation application
5	2415 Wade Street	R2	Building Permit	Patio	01/09/20	non-compliant, pending revisions from the applicant

5	1735 Hartrey Avenue	R3	Building Permit	2nd story addition	01/16/20	non-compliant, pending revisions or variation application from the applicant
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	non-compliant, pending revisions from the applicant
6	2321 Thayer Street	R1	Building Permit	Extend existing patio, additional parking space, relocate fence, add gas line	10/16/19	non-compliant, pending revisions
6	3423 Central Street	R2	Building Permit	Brick paver walkway and patio enlargement	10/17/19	pending additional information from the applicant
6	2754 Crawford Avenue	R2	Building Permit	Replace sunroom with 1-story addition and bathroom remodel	10/25/19	non-compliant, pending revisions or major variation application from the applicant
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	non-compliant, pending revisions and preservation submittal
6	2715 Hurd Avenue	R1	Zoning Analysis	Demolish existing structures, construct new 2-story building for a child daycare (Planned Development)	01/22/20	revisions submitted, pending review
6	2323 Lincolnwood Drive	R1	Building Permit	Remodel, window replacement	02/07/20	pending staff review
7	1724 Chancellor Street	R1	Building Permit	Installation of 10'x10' stone patio	10/10/19	pending additional information from the applicant
7	1126 Grant Street	R1	Building Permit	2nd story addition, deck and garage	01/16/20	pending revisions from the applicant
7	2640 Green Bay Road	C2	Building Permit	Demolish enclosed porch, construct new open porch, stairs and new parking pad	01/17/20	pending additional information from the applicant
7	719 Monticello Place	R1	Building Permit	Demolish existing 1-car garage, construct 2-car detached garage	01/30/20	non-compliant, pending variation application from the applicant
7	2672 Green Bay Road	C2/oCS	Building Permit	Interior alteration for fitness studio (Total Sona Fitness)	02/07/20	pending special use application
7	2011 Noyes Street	R1	Building Permit	2-story addition, front porch, deck, and interior renovation	02/10/20	non-compliant, pending revisions, major variation application from the applicant
7	2435 Jackson Avenue	R1	Building Permit	Bay window, interior renovation	02/11/20	non-compliant, pending revisions and variation application from the applicant
7	2676 Prairie Road	R4	Building Permit	Roof mounted solar panels	02/14/20	pending staff review
7	2752 Garrison Avenue	R1	Building Permit	Replace detached garage, 13x21	02/18/20	pending staff review
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	2222 Oakton Street	I2/oRD	Zoning Analysis	Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent)	09/20/19	non-compliant, pending revisions from the applicant
8	619 Howard Street	B3	Building Permit	Interior renovation (Palmhouse Event Space)	02/19/20	pending staff review
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	pending DAPR
9	646 Florence Avenue	R2	Building Permit	Convert 1-car attached garage into home office	11/07/19	non-compliant, pending revisions from the applicant
9	816 Washington Street	R4	Building Permit	Deck and interior renovation	02/14/20	non-compliant, pending additional information and revisions from the applicant

9	1127 Oakton Street	R2	Building Permit	1-story addition and interior remodel	02/17/20	pending staff review
9	514 Ridge Avenue	R1	Building Permit	Detached garage, 38x20	02/18/20	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC 02/26/19
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC 02/26/19
1	1607 Chicago Avenue	D4	Special Use	Special use for Type-2 restaurant, Happy Le	01/17/20	pending DAPR 02/26/20, ZBA 03/17/20
2	1461-67 Ashland Avenue & 1421-25 Lake Street	B1	Fence Variation	Fence in front yard and 8' tall fence in rear	01/21/20	pending additional information from the applicant
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA 03/17/20
3	548 Judson Avenue	R1	Minor Variation	Building lot coverage and impervious surface coverage for construction of new single-family detached residence	02/19/20	pending public notice
4	605 Davis Street	D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	pending PC
4	1555 Ridge Avenue	R6	Planned Development	New 5-story, multi-family dwelling with 68 dwelling units and 61 parking spaces	12/17/19	pending PC 02/26/20
5	1825 Lemar Avenue	R2	Major Variation	Front yard setback for front deck/porch and front yard fence	01/17/20	pending DAPR, ZBA
6	2302 Hartzell Street	R1	Minor Variation	Rear yard and interior side yard setbacks and separation between principal and detached accessory structures for a 2nd story addition	01/17/20	determination after 02/20/20
7	2672 Green Bay Road	C2/oCS	Special Use	Special use for a commercial indoor recreation establishment (Total Sona Fitness)	02/11/20	pending DAPR 02/26/20, ZBA 03/17/20
7	719 Monticello Street	R1	Minor Variation	Building lot coverage to construct a 2-car detached garage	02/13/20	pending public notice
7	1803 Chancellor Street	R1	Minor Variation	Detached garage located in interior side yard	02/14/20	pending public notice



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: February 21, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

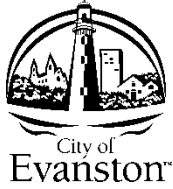
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, February 21, 2020

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
4	1801 Main Street (Robert Crown)	Recreation Facility	Center will officially open to the public on February 29th for scheduled programming. Floor/glass installation and interior painting continue. Clean-up has commenced.	2/20/2020
5	2525 Church Street (Pumping Station)	Pumping Station	No activity on site. Final Metropolitan Water Reclamation District (MWRD), fire and structural inspections are needed. Construction fence remains. Site is being maintained.	2/20/2020
2	1727 Oak Avenue (Avidor)	Multi-Unit Building	Glazing has been installed on the ground level. Trim installations have been completed through the 14th floor. Site is being maintained.	2/20/2020
4	1500 Sherman Avenue (Albion at Evanston)	Mixed Use Building	Occupancy has been granted for all units and common areas except the 15th floor amenity areas. Site is being maintained.	2/20/2020
2	1815 Ridge Avenue	Senior Living Facility	No construction activity.	2/20/2020



Memorandum

To: Honorable Mayor and Members of the City Council

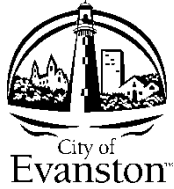
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: February 21, 2020

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
8	619 Howard St	Palmhouse 619	2/21/2020	Pending Permit Issuance & Inspections
8	633 Howard St	Estacion	2/4/2020	Pending Permit Issuance & Inspections
2	2434 Main St	Wingstop Restaurant	1/21/2020	Change of Ownership – Pending Inspections
1	1620 Orrington Ave	La Macchina Ristorante	1/15/2020	Change of Ownership – Pending Inspections
4	1557 Sherman Ave	Reza's Restaurant	12/5/2019	Application Received – Pending Inspections
7	1729 Central St	Hewn Bakery	11/14/2019	Building Permit Issued – Pending Inspections
5	1723 Simpson St	Meals on Wheels	10/22/2019	Building Permit Issued – Pending Inspections
2	1924 Dempster St	Kid's Empire	10/17/2019	Building Permit Issued – Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections
1	533 Davis St	Joy Yee Noodle	7/6/2015	Relocation – Pending Final Health Inspection & CO



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: February 21, 2020

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8090 or hdubose@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of February 21, 2020

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
1	Reza Evanston	1556 Sherman Avenue, Evanston, IL	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Awaiting final application documents. Likely will be heard at March Liquor Control Review Board meeting



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING FEBRUARY 21, 2020

Legislative Committee Considers Bills; Governor Pritzker Delivers Budget Address

On Wednesday, the NWMC Legislative Committee met to review and consider positions on legislation recently introduced by the General Assembly. Members approved recommendations on over one hundred and sixty bills that impact local government, with those recommendations to be considered by the NWMC Executive Board and full membership at their March meetings. Also on Wednesday, Governor JB Pritzker delivered his proposed FY2021 state budget to the General Assembly. The budget anticipates that voters will approve a Constitutional Amendment on the November ballot to change the state income tax structure in November. Should the graduated income or "Fair Tax" not pass, the budget accounts for that possibility by proposing additional reductions to local revenues, including the Local Government Distributive Fund (LGDF). Please see today's [NWMC Legislative Update](#) for more details from Springfield. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Bicycle and Pedestrian Committee Discusses E-Bikes, NWMC Multimodal Plan

The Bicycle and Pedestrian Committee met Tuesday and received a presentation from *Evanston Transportation and Mobility Coordinator Jessica Hyink* on the City's recently approved e-bike ordinance and next steps the city is taking to encourage micro mobility. The NWMC Multimodal Transportation Plan project team provided the Committee with an overview of the latest draft of the full plan, set to be considered by the NWMC Board on March 11. The next Bicycle and Pedestrian Committee meeting will be held on Tuesday, April 21, 8:30 a.m. at the NWMC offices. *Staff contacts: Kendra Johnson, Matt Pasquini*

Make Hotel Reservations Now for NWMC Legislative Days in Springfield

Please mark your calendars and plan to join fellow Conference members at the NWMC Legislative Days in Springfield, scheduled for Tuesday, March 24 through Thursday, March 26. Friday, March 27 is the deadline to move bills out of committee in both the House and Senate, so it promises to be a very busy week. The timing of our advocacy provides members with a meaningful opportunity to influence the direction of legislation at a critical point in the General Assembly's calendar.

While staff works to finalize the exact scheduling and registration information, highlights of the NWMC Legislative Days will include a welcome briefing and reception with our legislators as well as full days of lobbying, legislative leader/legislator meetings, administration meetings and committee hearings. Please make your hotel reservations as soon as possible and we look forward to seeing you in Springfield! *Staff contacts: Mark Fowler, Larry Bury*

Spring Auction Set for April 21

The spring NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, April 21 at 2:00 p.m. at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood. Now is the time to inventory vehicles and equipment for disposal in the NWMC auction, the proceeds of which help support operations of the organization. For questions or additional information, please contact staff or Berry Ellis, berry.ellis@americasautoauction.com or 312-371-5993. *Staff contact: Ellen Dayan*

ILCMA Asks Elected Officials to Take Diversity/Inclusion Survey

The Illinois City/County Management Association (ILCMA) recently established a Task Force on Diversity and Inclusion, with "a goal toward increasing representation of women and people of color in the local government management profession and our association." One of the task force initiatives is a survey of elected officials to identify perceptions of the issue, barriers to greater representation and creating a more welcoming environment for all persons to serve in local government leadership.

The survey, which is hosted on the Illinois Municipal League's website, can be accessed by visiting <https://www.iml.org/page.cfm?key=23419>. It should take no longer than fifteen minutes to complete the survey, which closes on Monday, March 2. Please forward to the elected officials in your organization and encourage them to participate. For more information, please contact staff or ILCMA Executive Director Dawn Peters, 815-753-0923 or dpeters@niu.edu. *Staff contact: Mark Fowler*

Funding Opportunities for Truck Route Access and Statewide Planning and Research

The Illinois Department of Transportation (IDOT) recently issued a Notice of Funding Opportunity (NOFO) for their Truck Route Access Route Program (TARP). The program provides \$45,000 per lane mile and \$22,000 per eligible intersection, with a maximum of \$900,000 total funding available per project. Eligible routes must begin and end at a designated truck generator, route or municipality. Applications are due to IDOT District Local Roads and Streets no later than Friday, March 6 at 5:00 p.m. For more information, please visit the [program website](#), or contact Mr. Stephane Seck, Bablibile.Seck@Illinois.gov.

In addition, IDOT also issued a NOFO for their Statewide Planning and Research Funds (SPR). This call for projects opened on February 3 and closes on Friday, March 13 at 11:59 p.m. Eligible projects should be related to the state's Long Range Transportation Plan (LRTP) or one of its associated plans, performance based program development, asset management or benefit a disadvantaged or economically distressed community. For more information, please see the [IDOT circular letter](#), or visit the [program website](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

Traffic Safety Grant Opportunities Available

To meet the goal of zero fatalities on Illinois roadways, the Illinois Department of Transportation's Bureau of Safety Programs and Engineering (BSPE) is offering several grant opportunities to state and local agencies to implement traffic safety measures. All Notices of Funding Opportunity (NOFO) are available on BSPE's traffic safety grant website. Applications for each program are due by 4:00 p.m. on Tuesday, March 3 and should be submitted to dot.tsgrants@illinois.gov. For more information, please visit the [BSPE's website](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

RSVP Today for IMET's Annual Meeting

On Tuesday, March 24, the Illinois Metropolitan Investment Fund (IMET) will host its 24th annual participants meeting. Highlighting the agenda will be a presentation from *Highland Park Human Resources Manager Emily Taub*, who will speak on "Local Governments as Masters of Customer Service." Emily was recently named as one of Crain's Chicago Business's "Notable Leaders in HR."

The meeting will be held from 9:00 a.m. to noon at Maggiano's Little Italy, 240 Oakbrook Center in Oak Brook. Please RSVP to IMET Public Funds Marketing Associate Emlyn Bertsche, emlyn.ber@investimet.com or 630-576-9141. *Staff contact: Mark Fowler*

IML Opens Lobby Day Registration

On Wednesday, April 29, the Illinois Municipal League (IML) will conduct their annual Lobby Day in Springfield. The day will begin at 9:00 a.m. with a legislative briefing at the Hoogland Center for the Arts and conclude with a 6:30 p.m. reception at the Abraham Lincoln Presidential Museum. In between, participants are encouraged to head to the Capitol. Please visit the [IML Lobby Day](#) page for more information and to register for the day's events. *Staff contacts: Mark Fowler, Larry Bury*

Register Today for IML Workshops, Seminars & Events

From the desk of Illinois Municipal League (IML) Public Affairs Manager Katie Doolin:

The Illinois Municipal League (IML) is coordinating more than 25 workshops, seminars and events to be held throughout the state for 2020. These include: IML Spring Municipal Attorneys Seminars, Not-So-Newly Elected Officials Workshops, IML Lobby Day and seminars on the Municipal Regulation of Adult-Use Cannabis and Municipal Licensing & Regulation of Liquor & Gaming. For information on all of the IML's events, please visit <https://www.iml.org/events>. *Staff contacts: Mark Fowler, Larry Bury*

Meetings and Events

NWMC Transportation Committee will meet on Thursday, February 27 at 8:30 a.m. at the NWMC offices.

NWMC Executive Board will meet on Wednesday, March 4 at 8:30 a.m. at the NWMC offices.

NWMC Finance Committee will meet on Wednesday, March 11 at 12:00 p.m. at the NWMC offices.

NWMC Board of Directors will meet on Wednesday, March 11 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*.

NWMC Staff

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