

Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, Interim City Manager
Subject: Weekly City Manager's Update
Date: February 14, 2020

STAFF REPORTS BY DEPARTMENT



Weekly Report for February 6, 2020 – February 12, 2020

City Manager's Office

City Council Agenda Schedule

Community Development

Weekly Zoning Report

Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, February 17, 2020

City Council - CANCELED

www.cityofevanston.org/citycouncil

Tuesday, February 18, 2020

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

Housing & Community Development Act Committee

www.cityofevanston.org/housingcommunitydev

Board of Ethics - CANCELED

www.cityofevanston.org/boardofethics

Northwestern University-City Committee

www.cityofevanston.org/nucitycommittee

Wednesday, February 19, 2020

Design and Project Review Committee - CANCELED

www.cityofevanston.org/dapr

M/W/EBE Development Committee

www.cityofevanston.org/mwebecommittee

Thursday, February 20, 2020

Parks, Recreation and Community Services Board

www.cityofevanston.org/PRCSBoard

Environment Board

www.cityofevanston.org/environmentboard

Equity & Empowerment Commission

www.cityofevanston.org/equityandempowermentcommission

Mental Health Board - RESCHEDULED

www.cityofevanston.org/mentalhealthboard

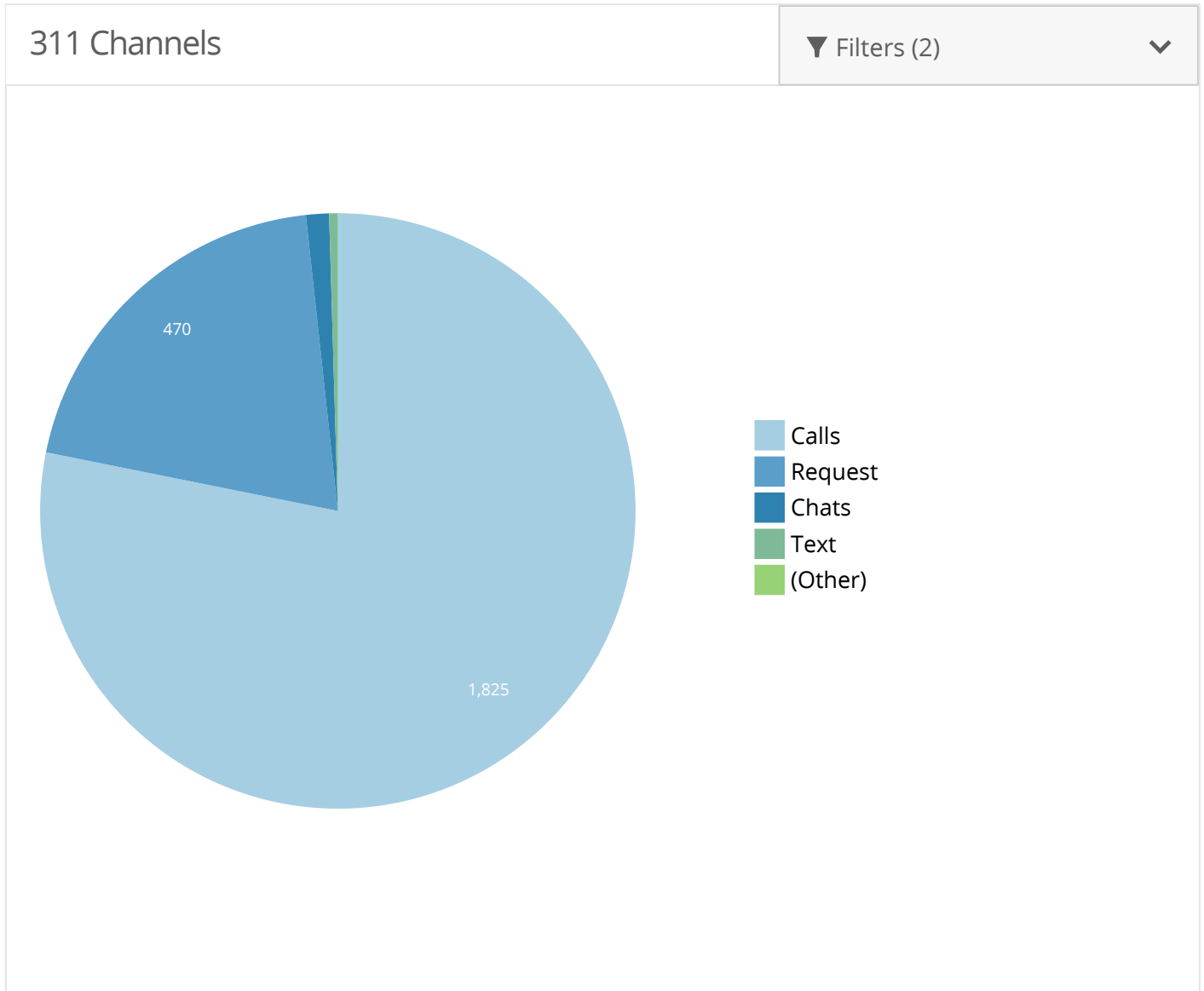
Friday, February 21, 2020

Reparations Subcommittee

<https://www.cityofevanston.org/reparationssubcommittee>

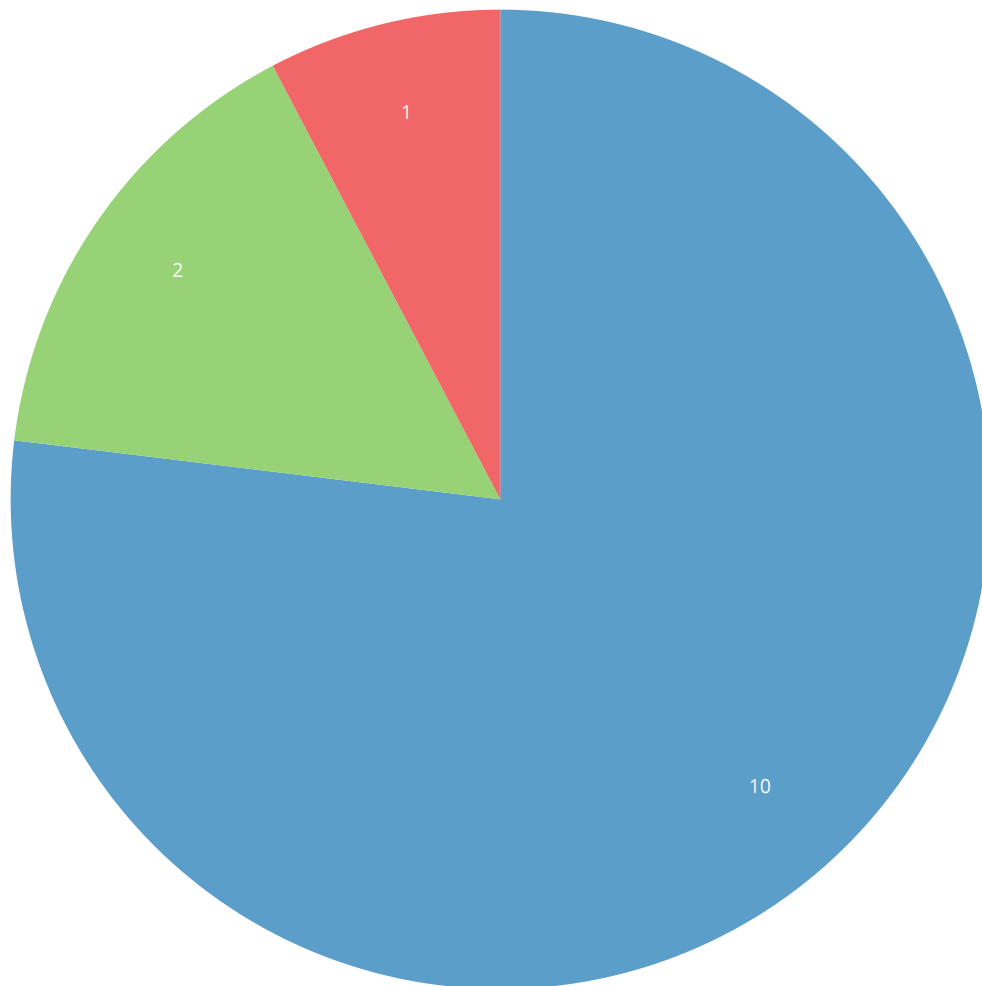
311 Weekly Report

For the week of February 6 - February 12



Ask a Question - by request status

Filters (1)



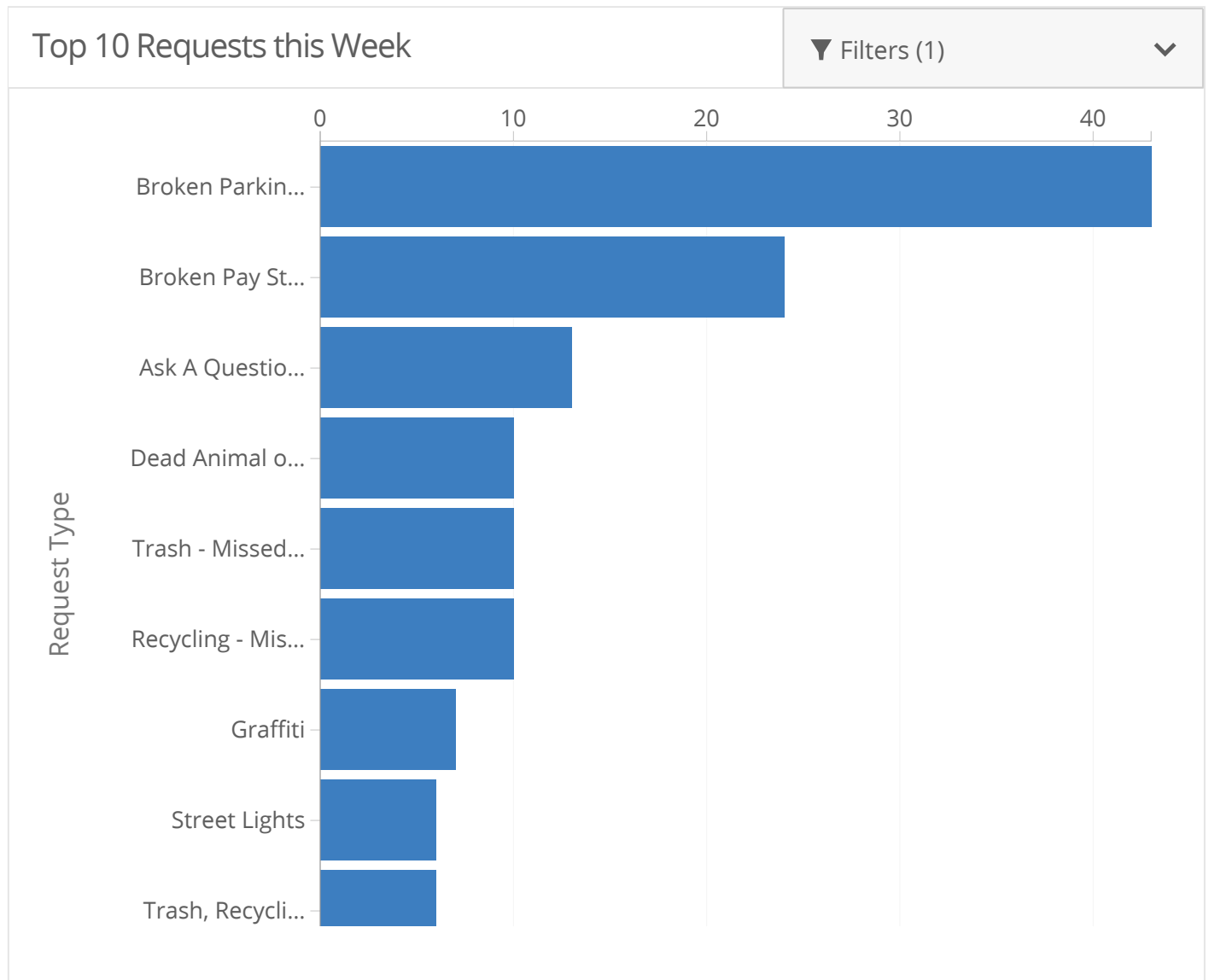
- COMPLETED
- SUBMITTED
- IN_PROGRESS

Trending Topics

February 6-February 12

- Summer Camp Questions
- Property Tax Appointments
- Broken Parking Meters
- Broken Pay Stations

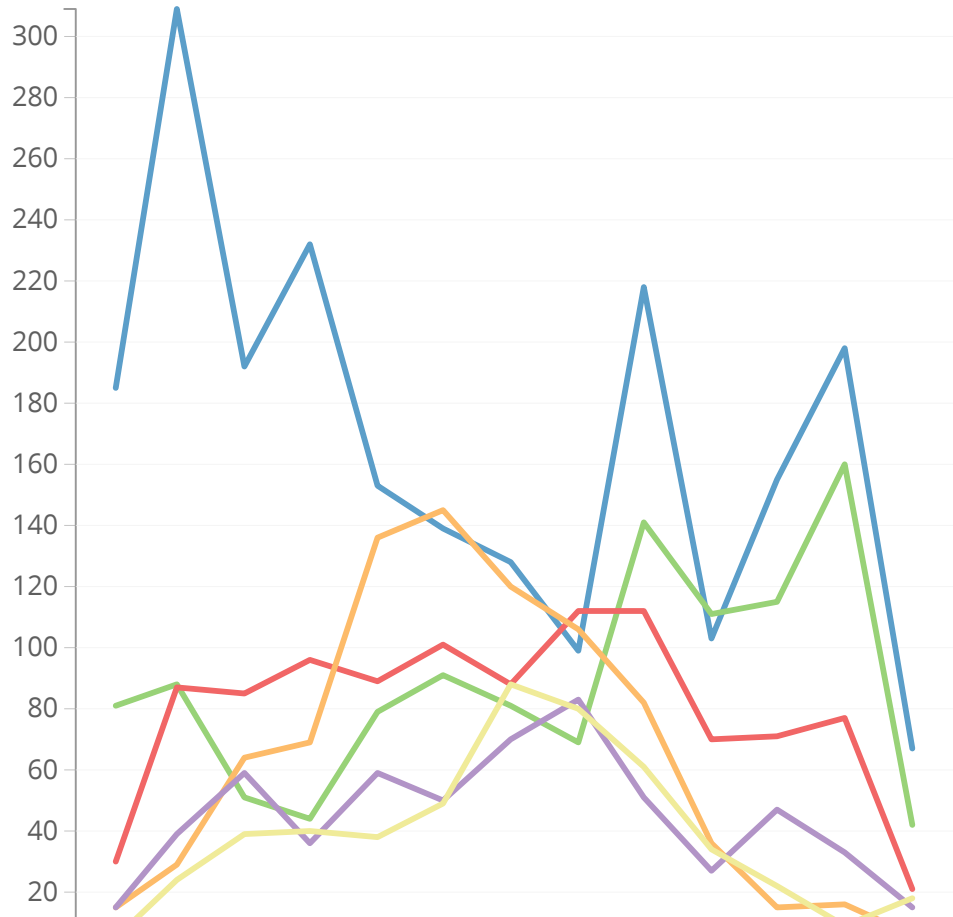
The 311 Center was open on Saturday, February 1st for Summer Camp Registration Day



Top 6 Requests Trends

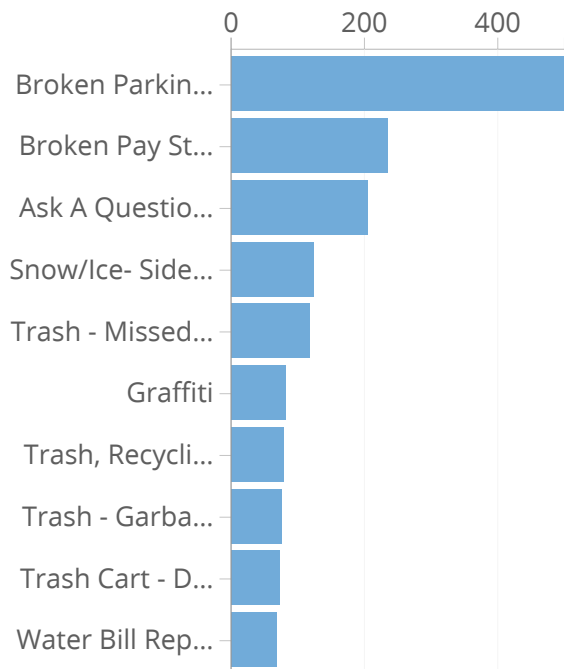
Filters (2)

- Broken Parking Meter
- Broken Pay Station
- Ask A Question / Send A Message
- Tree Evaluation
- Graffiti
- Dead Animal on Public Property



Top 10 - First Quarter of 2019

Filters (1)



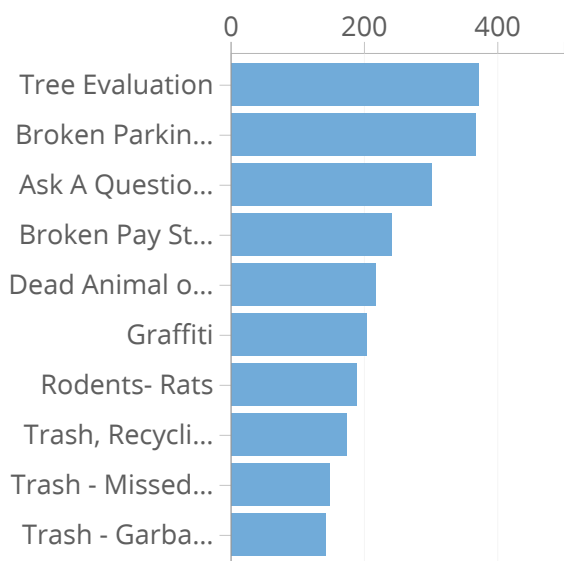
Top 10 - Second Quarter of 2019

Filters (1)



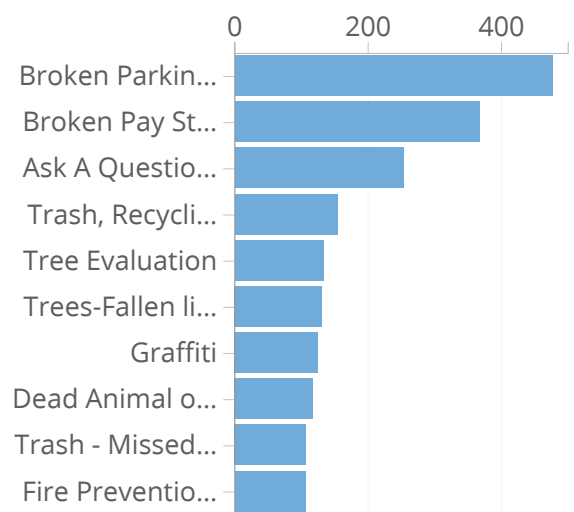
Top 10 - Third Quarter of 2019

Filters (1)



Top 10 - Fourth Quarter of 2019

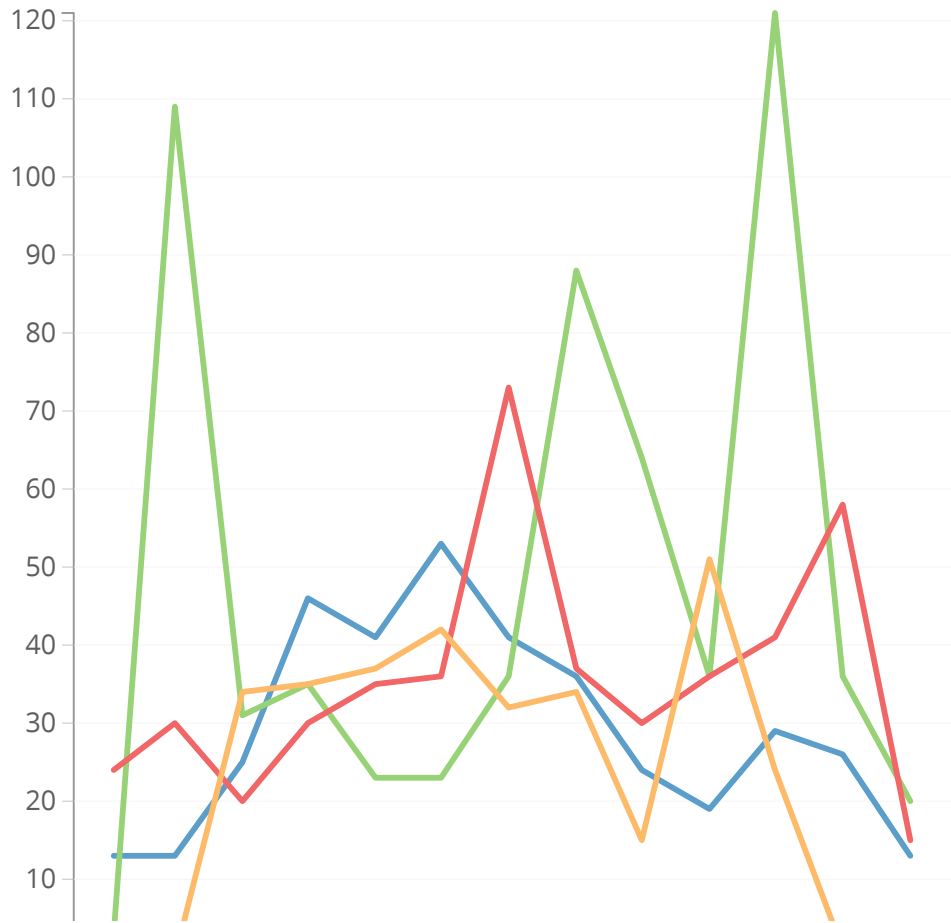
Filters (1)



Sanitation Trends

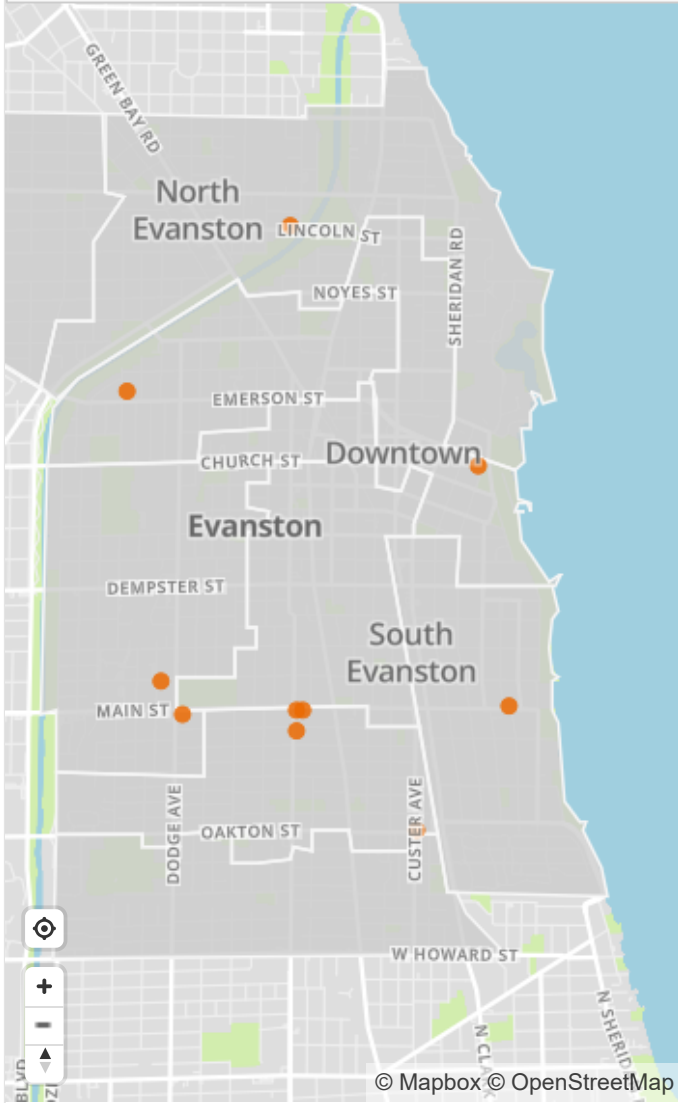
Filters (2)

- Recycling - Missed Pickup
- Rodents- Rats
- Trash - Missed Garbage Pickup
- Yard Waste - Missed Pickup



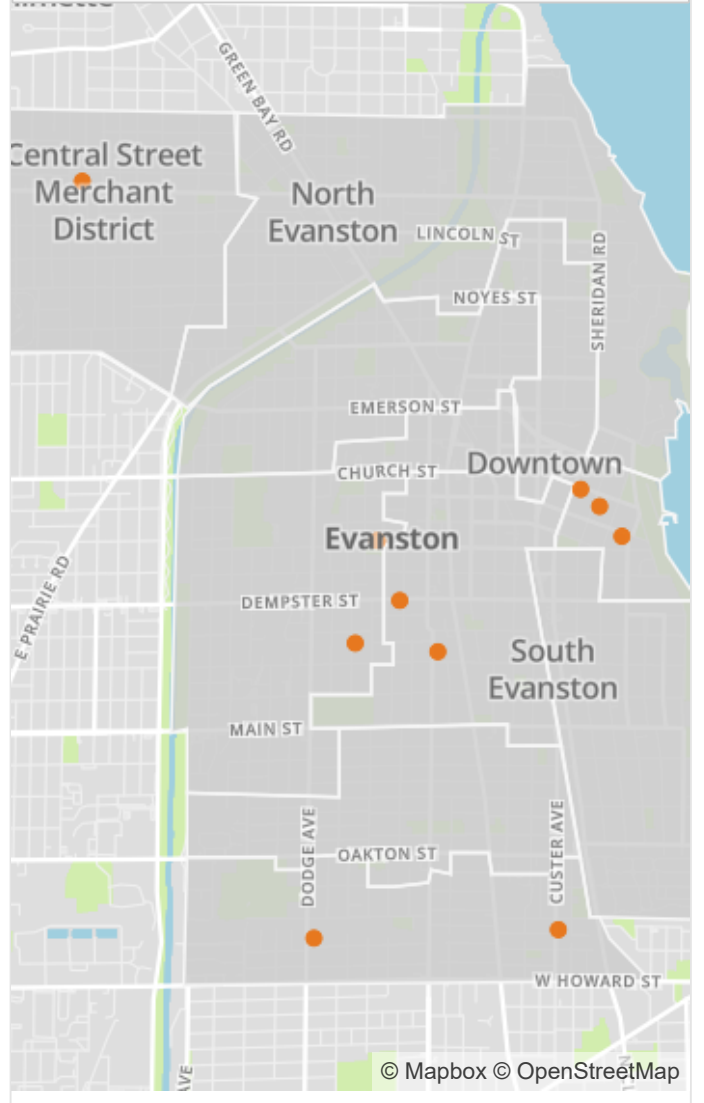
Missed Pickups - Garbage

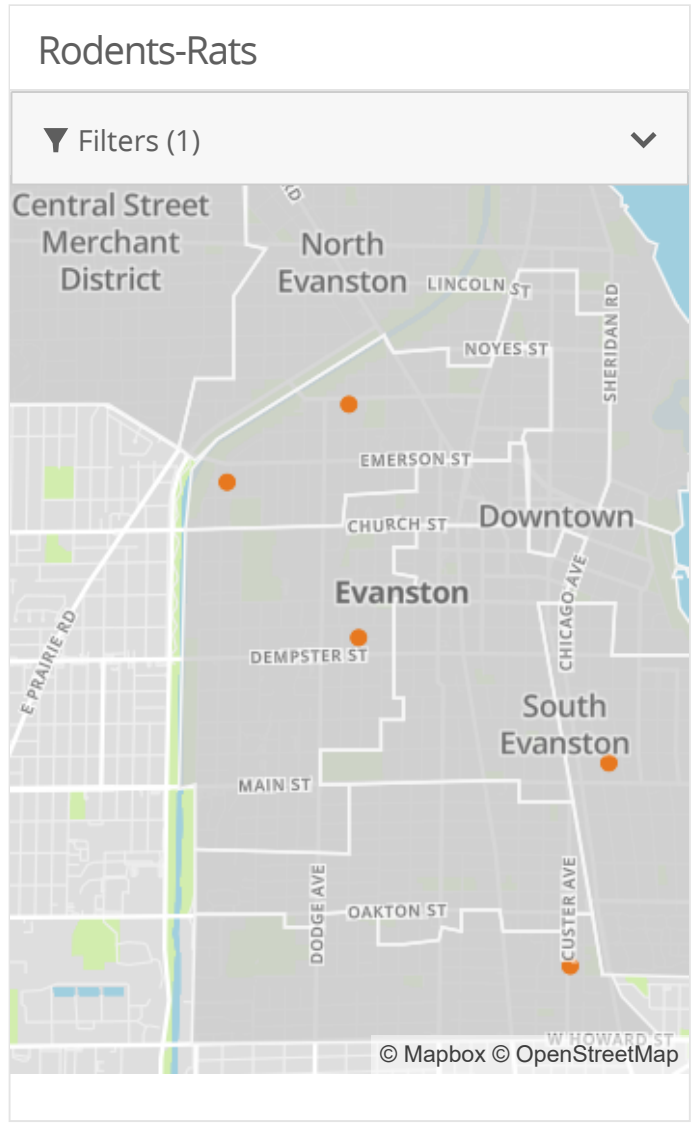
Filters (1)



Missed Pickups - Recycling

Filters (1)





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Evanston City Council Agenda Schedule - 2020 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2020 Meeting Dates: Jan 13, Jan 21, Jan 27, Feb 10, Feb 17, Feb 24, Mar 9, Mar 16, March 23, Apr 13, Apr 20, Apr 27

May 11, May 18, May 26, Jun 8, Jun 15, Jun 22, Jul 13, Jul 20, Jul 27, Aug 10

Sept 14, Sept 21, Sept 29, Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services RC=Rules Committee EDC=Economic Development

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| DEPT | MEETING DATE | ITEMS | COUNCIL ACTION | COUNCIL or COMMITTEE | LEAD STAFF | NOTES |
|-------|--------------|---|----------------|----------------------|-------------------|--------------------------------------|
| CMO | 2/24/2020 | Habitat Restoration | A | CC | Stoneback | |
| CMO | 2/24/2020 | Sustainability Legislative Update | P/SPB | CC | Richardson | For Discussion |
| CMO | 2/24/2020 | City Manager Recruitment | D | CC | Richardson | Before call of wards |
| CD | 2/24/2020 | 612 Judson | SPB | CC | Leonard | |
| CMO | 2/24/2020 | Energy Purchase Contracts | B | APW | Richardson | |
| Law | 2/24/2020 | Suspension of the Rules Amendment (Rule 20) | O | Rules | Rugg/Cummings | |
| AS | 2/24/2020 | Stopping, Standing or Parking Prohibited in Specific Places | O | APW | Stowe | |
| AS | 2/24/2020 | Cybersecurity Software Purchase | B | APW | Stowe | |
| AS | 2/24/2020 | Dell Pro Support Renewal | B | APW | Stowe | |
| AS | 2/24/2020 | Approval of Funds for Fire/Fleet Work | B | APW | Stowe | |
| Fire | 2/24/2020 | Emergency Billing Services | R | APW | Scott | |
| PWA | 2/24/2020 | 2020 Special Assessment Alley | O | APW | Stoneback | For Intro |
| PWA | 2/24/2020 | Sole Source Engineering Contract with SmithGroup for Lakefront | B | APW | Stoneback | |
| PWA | 2/24/2020 | Animal Shelter Grant | R | APW | Stoneback | |
| PWA | 2/24/2020 | Forward Space Contract Extension | B | APW | Stoneback | |
| PWA | 2/24/2020 | Howard Street Project Local Agency Funding | R | APW | Stoneback | |
| PWA | 2/24/2020 | IDNR Grant Application for Bike Path | R | APW | Stoneback | |
| PWA | 2/24/2020 | Change Order 1 for the Engineering Design of the Downtown 30-inch Feeder Main | B | APW | Stoneback | |
| PWA | 2/24/2020 | Award of Engineering Services for the Oakton St Traffic Study | B | APW | Stoneback | |
| PWA | 2/24/2020 | 2020 MFT Street Resurfacing | R | APW | Stoneback | |
| PWA | 2/24/2020 | Application for STP funds for the Green Bay Road Project | R | APW | Stoneback | |
| PWA | 2/24/2020 | Contract Renewal for Streetscape and Rain Garden Maintenance | B | APW | Stoneback | |
| PWA | 2/24/2020 | Contract Renewal for Tree Planting Services | B | APW | Stoneback | |
| PWA | 2/24/2020 | Contract Renewal for Mowing Services | B | APW | Stoneback | |
| CD | 2/24/2020 | Clearing of Snow | O | APW | Leonard | For Action |
| CD | 2/24/2020 | St. Athanasius Parking | O | PD | Leonard | For Action |
| CD | 2/24/2020 | Tree Ordinance Update | O | PD | Leonard/Stoneback | For Action |
| CD | 2/24/2020 | Cannabis Distancing Requirement | O | PD | Leonard | For Action |
| CD | 2/24/2020 | 2008 Harrison | O | PD | Leonard | For Action |
| CD | 2/24/2020 | Cannabis Business Zoning | O | PD | Leonard | For Intro/Action |
| CD | 2/24/2020 | Emerson Street Rezoning | O | PD | Leonard | For Intro |
| CD | 2/24/2020 | Vacation Rental application for a non owner-occupied residence at 2723 Noyes St | B | PD | Leonard | |
| CD | 2/24/2020 | R5A Map Amendment | O | PD | Leonard | |
| CD | 2/24/2020 | Omnibus Text Amendment | D | PD | Leonard | For Discussion |
| CD | 2/24/2020 | Business Registration Ordinance Update | O | EDC | Leonard | |
| | 2/24/2020 | Executive Session | | EXS | | |
| | 3/2/2020 | Human Services | | | | |
| | 3/2/2020 | Rules Committee | | | | |
| Mayor | 3/9/2020 | Marybeth Schroeder Day | P | CC | Hagerty | |
| PRCS | 3/9/2020 | LED Screen | P | APW | Hemingway | |
| CMO | 3/9/2020 | Municipal Operations Zero Emissions Strategy | B | APW | Richardson | |
| PWA | 3/9/2020 | Purchase of Viasala Road Camera System | B | APW | Stoneback | |

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|------|--------------|---|----------------|----------------------|------------|-------|
| PWA | 3/9/2020 | Contract Award for Water Plant Valuation Consulting Service | B | APW | Stoneback | |
| AS | 3/9/2020 | Vehicle Replacement | B | APW | Stowe | |
| CD | 3/9/2020 | Code Amendment Installation of Public Sidewalks/Replacement of Sidewalks during Construction Projects | O | APW | Leonard | |
| CD | 3/9/2020 | 2222 Oakton St - Resolution for Subdivision of property (recycling center) | O | PD | Leonard | |
| PRCS | 3/9/2020 | Ordinance Update - CBD/Hemp at Farmers Market | O | HSC | Hemingway | |
| CMO | 3/23/2020 | Residency Requirement for Select City Employees | D | CC | Storlie | |

Council & Committee Meetings

| | | | | | | |
|-----------|---------|---|--|--|--|--|
| 2/17/2020 | 6:00PM | City Council - CANCELLED | | | | |
| 2/18/2020 | 7:00PM | Housing & Community Development Act Committee - CANCELLED | | | | |
| 2/19/2020 | 6:30PM | MWEBE Development Committee | | | | |
| 2/20/2020 | 6:30PM | Joint Environment Board and Equity & Empowerment Commission | | | | |
| 2/20/2020 | 7:00PM | Mental Health Board | | | | |
| 2/21/2020 | 12:00PM | Reparations Subcommittee | | | | |
| 2/24/2020 | 6:00PM | Administration & Public Works/Planning and Development/City Council | | | | |
| 2/26/2020 | 7:30PM | Economic Development | | | | |

REFERRALS AT CITY COUNCIL MEETINGS

| Dept | Date of Referral | Item | Alderman/ Staff | Tentative Date | Outcome | |
|------------|------------------|--|-----------------|------------------------------------|---------|--|
| PWA | 3/2/2019 | Summary/Memo of Civic Center Committee - Was Affordable Housing considered? | | | | |
| Admin Svcs | 3/11/2019 | Incentives for Employees Living in Evanston | APW Committee | 5/28/2019 | | |
| CMO | 3/11/2019 | Opportunities/Barriers on local vendors | Braithwaite | Will discuss at May M/W/EBE | | |
| CMO | 4/8/2019 | Phase Out Gas Lawn Mowers and Leaf Blowers | Revelle | Will discuss May Environ. Board | | |
| CD/PWA | 4/22/2019 | Definition of "Heritage Trees" | Fiske | 5/13/19 P&D | | |
| CD | 4/22/2019 | Art Space | Fiske | Will discuss at P&D | | |
| CD | 5/13/2019 | Rezoning - Emerson between Wesley and Judson | Rue Simmons | | | |
| CD | 5/13/2019 | Demolition Tax - Why residential property only? | Rainey | | | |
| CD | 5/13/2019 | Shared Ride Accessible Vehicles | Rue Simmons | Friday Report | | |
| Admin Svcs | 5/28/2019 | Healthy Workplace Environment Policy Process | Fleming | Will discuss at 8/5 Human Services | | |
| CMO | 5/28/2019 | "Solutions Only" policy for reparations for the west end of the 5th Ward | Rue Simmons | Equity & Empowerment Commission | | |
| CD | 5/28/2019 | Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums | Rainey | Will discuss at P&D | | |
| CD | 5/28/2019 | Report detailing the amount of empty land the City owns | Fleming | | | |

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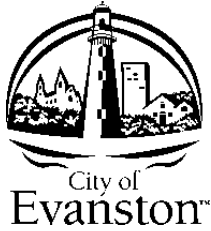
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| PWA | 6/10/2019 | Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made | Rue Simmons | PWA Director/Sustainability Officer | | |
| CMO | 6/10/2019 | Provide CARP project recommendation memo for City Council members to understand goals and changes being made | Fleming | Sustainability Officer | | |
| PWA | 6/10/2019 | Standing water issues/responsibility of the City and homeowner | Fleming | Health Director | | |
| PRCS | 6/10/2019 | Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017 | Fiske | PRCS | Will be discussed at 7/8 APW | |
| CD | 8/5/2019 | Parking Transportation/Bikes on Sidewalks | Fiske | Community Development | Will be discussed at Trans/Parking | |
| Police | 9/9/2019 | NU Golf Carts on Sidewalks | Fiske | Police | Will be discussed at 10/14 APW | |
| CMO | 11/11/2019 | Policy on Food/Meals for Departments | Fleming | APW | | |
| CMO | 11/11/2019 | Public Comment & Presentations | Revelle | Rules | | |
| Admin Svcs | 11/11/2019 | Event Parking Restrictions | Revelle | Trans/Parking | | |
| CMO | 11/11/2019 | Use of Mayor's Name in Holiday Food & Toy Drive | Suffredin | Rules | | |
| CMO | 11/11/2019 | Playing of Music at Beginning of Meeting | Suffredin | Rules | | |
| Admin Svcs | 11/18/2019 | HR Employee Manual | Fleming | Human Services | | |
| CD | 11/18/2019 | Supporting Small Business Owners | Fleming | Economic Development | | |
| CD | 11/18/2019 | Affordable Housing Fees - Waiving Fees for ADU's | Fleming | City Council | | |
| CMO | 11/25/2019 | Begin working on 50 year video for National League of Cities | Rainey | | | |
| CD | 11/25/2019 | Proposal by reclaim Evanston regarding additional funds to affordable housing via RETT | Rue Simmons | Planning & Development | | |
| CD | 11/25/2019 | Solar Panels at Preservation Commission | Wilson | Planning & Development | | |
| Legal | 11/25/2019 | Non-Agenda Item Citizen Comment - After Agenda | Hagerty | Rules | | |
| Legal | | Suspension of Rules accepted practice | | Rules | | |
| Legal | | Use of City Newsletters and Including Opinions | Fleming | Rules | | |
| Legal | 12/9/2019 | Advisory Resolutions / Citizen Generated Resolutions | Fiske | Rules | | |
| CD | 12/9/2019 | Rules on Plan Commission as they Relate to the Selection of the Chair | Revelle | | | |
| CD | 12/9/2019 | City to host a co-op type retail space | Fleming | Economic Development | | |
| DEFERRED | | | | | | |
| Dept | Date | Item | Action | Committee | Staff | |
| PWA | 1/27/2020 | Fleetwood Gym Floor | B | APW | Stoneback | |
| CD | | Fines for bikes on sidewalks | O | APW | Storlie | |
| CMO | | Amendment to PEHP Resolution | R | APW | Desai | |



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: February 12, 2020

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, February 6, 2020 - February 13, 2020

Backlog (business days received until reviewed): 6

Volume (number of cases pending staff review): 7

Zoning Reviews

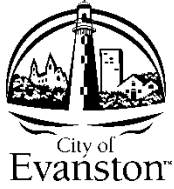
| Ward | Property Address | Zoning | Type | Project Description | Received | Status |
|-------------|---------------------------|---------------|-----------------|---|-----------------|--|
| 1 | 1900 Sherman Avenue | R1 | Zoning Analysis | 15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development) | 08/29/19 | pending revisions from the applicant |
| 1 | 1514 Judson Avenue | R1 | Zoning Analysis | Remove rear screened-in porch, replace with open patio, new covered porch on side, 2-story renovation, front facade alteration | 02/07/20 | pending staff review |
| 1 | 1914 Sheridan Road | T2 | Building Permit | Deck and interior renovation (The Black House - NU) | 02/10/20 | pending staff review |
| 2 | 1001 Dewey Avenue | R3 | Zoning Analysis | Deck, fence in front yard, roof coverings over side entrance and rear basement entrance | 11/22/19 | pending additional information from the applicant |
| 2 | 1215 Church Street | R4 | Building Permit | New mixed-use 4-story building, interior remodel of existing swimming and administration buildings (YWCA) | 12/10/19 | pending revisions from the applicant and DAPR |
| 2 | 1221 Fowler Avenue | R2 | Building Permit | 1st and 2nd story additions, deck | 12/16/19 | pending revisions from the applicant |
| 2 | 2307 Lake Street | R2 | Building Permit | New single-family residence with new garage/coach house | 02/03/20 | non-compliant, pending revisions from the applicant |
| 3 | 1210 Michigan Avenue | R1 | Building Permit | Widen driveway | 10/02/19 | non-compliant, pending revisions from the applicant |
| 3 | 1140 Lake Shore Boulevard | R1 | Building Permit | Remove existing terrace, install swimming pool, new terrace, outdoor kitchen, fence | 02/11/20 | pending staff review |
| 4 | 1125 Wesley Avenue | R3 | Building Permit | 1-story addition and 3-car detached garage | 12/05/19 | pending revisions from the applicant |
| 4 | 1603 Orrington Street | D3 | Zoning Analysis | Hardscape, landscaping, ADA ramp, steps, stormwater management, and utilities improvements (Chase Bank Tower) | 02/05/20 | pending staff review |
| 5 | 1825 Lemar Avenue, Unit C | R2 | Building Permit | Deck | 09/24/19 | non-compliant, pending major variation application |
| 5 | 2000 Green Bay Road | WE1 | Building Permit | Asphalt resurface, expand parking lot (Windy City Garden Center) | 10/02/19 | non-compliant, pending revisions, variation application |
| 5 | 1717 Simpson Street | B1 | Building Permit | 1-story addition over existing foundation | 12/17/19 | non-compliant, pending major variation application |
| 5 | 2415 Wade Street | R2 | Building Permit | Patio | 01/09/20 | non-compliant, pending revisions from the applicant |
| 5 | 1735 Hartrey Avenue | R3 | Building Permit | 2nd story addition | 01/16/20 | non-compliant, pending revisions or variation application from the applicant |
| 6 | 3300 Park Place | R4/oCSC | Zoning Analysis | Shed | 08/05/19 | non-compliant, pending revisions from the applicant |
| 6 | 2321 Thayer Street | R1 | Building Permit | Extend existing patio, additional parking space, relocate fence, add gas line | 10/16/19 | non-compliant, pending revisions |

| | | | | | | |
|---|------------------------|--------|-----------------|---|----------|--|
| 6 | 3423 Central Street | R2 | Building Permit | Brick paver walkway and patio enlargement | 10/17/19 | pending additional information from the applicant |
| 6 | 2754 Crawford Avenue | R2 | Building Permit | Replace sunroom with 1-story addition and bathroom remodel | 10/25/19 | non-compliant, pending revisions or major variation application from the applicant |
| 6 | 2300 Pioneer Road | R4 | Zoning Analysis | Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns) | 11/13/19 | non-compliant, pending revisions and preservation submittal |
| 6 | 2715 Hurd Avenue | R1 | Zoning Analysis | Demolish existing structures, construct new 2-story building for a child daycare (Planned Development) | 01/22/20 | pending additional information from the applicant |
| 6 | 2323 Lincolnwood Drive | R1 | Building Permit | Remodel, window replacement | 02/07/20 | pending staff review |
| 7 | 1724 Chancellor Street | R1 | Building Permit | Installation of 10'x10' stone patio | 10/10/19 | pending additional information from the applicant |
| 7 | 1126 Grant Street | R1 | Building Permit | 2nd story addition, deck and garage | 01/16/20 | pending revisions from the applicant |
| 7 | 2640 Green Bay Road | C2 | Building Permit | Demolish enclosed porch, construct new open porch, stairs and new parking pad | 01/17/20 | pending additional information from the applicant |
| 7 | 587 Ingleside Place | R1 | Building Permit | 2nd and 3rd floor addition | 01/21/20 | non-compliant, pending revisions from the applicant |
| 7 | 719 Monticello Place | R1 | Building Permit | Demolish existing 1-car garage, construct 2-car detached garage | 01/30/20 | non-compliant, pending revisions or variation application from the applicant |
| 7 | 2672 Green Bay Road | C2/oCS | Building Permit | Interior alteration for fitness studio (Total Sona Fitness) | 02/07/20 | pending special use application |
| 7 | 2011 Noyes Street | R1 | Building Permit | 2-story addition, front porch, deck, and interior renovation | 02/10/20 | pending staff review |
| 7 | 2435 Jackson Avenue | R1 | Building Permit | Bay window, interior renovation | 02/11/20 | pending staff review |
| 8 | 2011 Brummel Street | R2 | Building Permit | Remove parking pad, construct patio and extend walkways | 07/01/19 | non-compliant, pending revisions from applicant |
| 8 | 2222 Oakton Street | I2/oRD | Zoning Analysis | Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent) | 09/20/19 | non-compliant, pending revisions from the applicant |
| 9 | 2425 Oakton Street | I1/oRD | Building Permit | New car wash | 07/17/19 | pending DAPR |
| 9 | 646 Florence Avenue | R2 | Building Permit | Convert 1-car attached garage into home office | 11/07/19 | non-compliant, pending revisions from the applicant |

Miscellaneous Zoning Cases

| Ward | Property Address | Zoning | Type | Project Description | Received | Status |
|------|--------------------------|--------|---|--|----------|----------------------------|
| 1 | 1621-1631 Chicago Avenue | D4 | Planned Development | Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces | 12/31/18 | pending PC 02/26/19 |
| 1 | 1619 Chicago Avenue | D4 | Major Adjustment to a Planned Development | Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13) | 06/10/19 | pending PC 02/26/19 |

| | | | | | | |
|---|--|--------|---------------------|--|----------|--|
| 1 | 1607 Chicago Avenue | D4 | Special Use | Special use for Type-2 restaurant, Happy Le | 01/17/20 | pending additional information from the applicant |
| 2 | 1461-67 Ashland Avenue & 1421-25 Lake Street | B1 | Fence Variation | Fence in front yard and 8' tall fence in rear | 01/21/20 | pending additional information from the applicant |
| 3 | 1327 Chicago Avenue/528 Greenwood Street | R5 | Special Use | Special use for an office in a residential district | 07/26/19 | pending ZBA 02/18/20 |
| 4 | 605 Davis Street | D3 | Planned Development | New 19-story office building with ground floor retail, 40 parking spaces | 04/24/19 | pending PC |
| 4 | 1224 Oak Avenue | R3 | Major Variation | Building lot coverage, interior side yard setback, rear yard setback, deck within interior side yard setback for new attached garage with roof top deck and screened porch | 09/13/19 | pending ZBA 02/18/20 |
| 4 | 1555 Ridge Avenue | R6 | Planned Development | New 5-story, multi-family dwelling with 68 dwelling units and 61 parking spaces | 12/17/19 | pending PC 02/26/20 |
| 5 | 1825 Lemar Avenue | R2 | Major Variation | Front yard setback for front deck/porch and front yard fence | 01/17/20 | pending DAPR, ZBA |
| 6 | 2302 Hartzell Street | R1 | Minor Variation | Rear yard and interior side yard setbacks and separation between principal and detached accessory structures for a 2nd story addition | 01/17/20 | determination after 02/20/20 |
| 7 | 2672 Green Bay Road | C2/oCS | Special Use | Special use for a commercial indoor recreation establishment (Total Sona Fitness) | 02/11/20 | pending DAPR, ZBA |



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: February 14, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

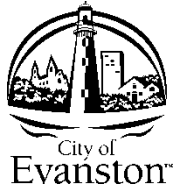
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, February 14, 2020

Field Reports

| Ward | Property Address | Construction Type | Inspector Notes | Received |
|------|---|------------------------|---|-----------|
| 4 | 1801 Main Street (Robert Crown) | Recreation Facility | Center will officially open to the public on February 29th for scheduled programming. Mechanical, electrical, and plumbing trim, interior wall framing, painting, glass, floor/tile and library millwork installations continue. Crews continue to work on Saturdays. Site is being maintained. | 2/12/2020 |
| 5 | 2525 Church Street (Pumping Station) | Pumping Station | No activity on site since last report. Final Metropolitan Water Reclamation District (MWRD), fire and structural inspections are needed. Construction fence remains. Site is being maintained. | 2/12/2020 |
| 2 | 1727 Oak Avenue (Avidor) | Multi-Unit Building | Drywall installations have been completed. Glazing is being installed on the first floor. Trim installations have been completed through the 13th floor. Site is being maintained. | 2/12/2020 |
| 4 | 1500 Sherman Avenue (Albion at Evanston) | Mixed Use Building | Occupancy has been granted for all units and common areas except the 15th floor amenity areas. Site is being maintained. | 2/12/2020 |
| 2 | 1815 Ridge Avenue | Senior Living Facility | No construction activity to date. Pre-construction meeting is being scheduled. | 2/12/2020 |



Memorandum

To: Honorable Mayor and Members of the City Council

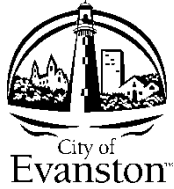
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: February 14, 2020

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

| Ward | Property Address | Business Name | Date Received | Current Status |
|------|--------------------|---------------------------|---------------|--|
| 8 | 633 Howard St | Estacion | 2/4/2020 | Pending Permit Issuance & Inspections |
| 2 | 2434 Main St | Wingstop Restaurant | 1/21/2020 | Change of Ownership – Pending Inspections |
| 1 | 1620 Orrington Ave | La Macchina Ristorante | 1/15/2020 | Change of Ownership – Pending Inspections |
| 4 | 1557 Sherman Ave | Reza’s Restaurant | 12/5/2019 | Application Received – Pending Inspections |
| 7 | 1729 Central St | Hewn Bakery | 11/14/2019 | Building Permit Issued – Pending Inspections |
| 5 | 1723 Simpson St | Meals on Wheels | 10/22/2019 | Building Permit Issued – Pending Inspections |
| 2 | 1924 Dempster St | Kid’s Empire | 10/17/2019 | Building Permit Issued – Pending Inspections |
| 1 | 812 Church St | Eggsperience Express Café | 9/4/2019 | License Issued |
| 8 | 1731 Howard St | Montelimar Bread Co | 3/27/2019 | Pending Zoning Approval (On Hold) |
| 5 | 2121 Ashland Av | Double Clutch | 2/13/2019 | Building Permit Issued - Pending Inspections |
| 5 | 1905 Church St | Spice | 12/13/2018 | Building Permit Issued - Pending Inspections |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: February 14, 2020

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8090 or hdubose@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of February 14, 2020

| WARD | BUSINESS NAME | BUSINESS ADDRESS | LIQUOR CLASS | CLASS DESCRIPTION | PROCESSED HOURS for LIQUOR SALES | STATUS |
|------|---------------|--------------------------------------|--------------|-------------------|---|---|
| 1 | Reza Evanston | 1556 Sherman Avenue, Evanston, IL | D | Restaurant | 11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun) | Awaiting final application documents. Likely will be heard at March Liquor Control Review Board meeting |



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING FEBRUARY 14, 2020



Executive Board Meets with Senator Durbin

On Friday, February 7, the NWMC Executive Board met with Senator Dick Durbin at the Conference offices. Pictured left to right are: Oakton Community College President Joianne Smith; NWMC Transportation Committee Co-Chair and Northfield Village President Joan Frazier; Northfield Township Supervisor Jill Brickman, NWMC Vice-President and Lake Bluff Village President Kathleen O'Hara; NWMC Transportation Committee Co-Chair and Hanover Park Mayor Rod Craig; Deerfield Mayor Harriet Rosenthal; Hoffman Estates Mayor Bill McLeod; Senator Durbin; NWMC Secretary and Deerfield Trustee Dan Shapiro; Northbrook Village President Sandy Frum; Skokie Mayor George Van Dusen; Barrington Village President Karen Darch; and, NWMC Past President, Legislative Committee Co-Chair and Mount Prospect Mayor Arlene Juracek.

Senator Durbin and members discussed topics of importance to local governments including deployment of 5G technology, federal infrastructure investment (including transportation, stormwater and Lake Michigan issues) as well as efforts to ensure an accurate 2020 Census. We appreciate Senator Durbin and his staff for taking time out of their busy schedules to meet with our members and hear the local government perspective on national issues. *Staff contacts: Mark Fowler, Larry Bury*

NWMC Board Talks Revenue Issues with IDOR Director Harris

Thank you to the twenty-one members who attended Wednesday night's NWMC Board meeting. Illinois Department of Revenue (IDOR) Director David Harris briefed members on a number of items, including the state budget, tax amnesty collection estimates and adult use recreational cannabis revenues. He encouraged local governments to enroll in the [MyLocalTax](#) Portal, which allows users to order tax allocation reports, view correspondence and verify tax locations. Finally, Director Harris discussed the Parking Excise Tax and legislative efforts to fully exempt local governments from the tax as well as issues regarding Amazon's collection and remittance of the Retailers Occupation Tax.

In other Board action, members approved the Metropolitan Mayors Caucus 2020 legislative priorities and discussed the third quarter update to the FY19-20 NWMC Work Plan. Finally, staff announced the dates for the NWMC Surplus Vehicle and Equipment Auctions (see article below) and approved a contract extension for the NWMC Employee Assistance Program with vendor Morneau Shepell. *Staff contacts: Mark Fowler, Larry Bury*

Make Hotel Reservations Now for NWMC Legislative Days in Springfield

Please mark your calendars and plan to join fellow Conference members at the NWMC Legislative Days in Springfield, scheduled for March 24-26. Friday, March 27 is the deadline to move bills out of committee in both the House and Senate, so it promises to be a very busy week. The timing of our advocacy provides members with a meaningful opportunity to influence the direction of legislation at a critical point in the General Assembly's calendar.

While staff works to finalize the exact scheduling and registration information, highlights of the NWMC Legislative Days will include a welcome briefing and reception with our legislators as well as full days of lobbying, legislative leader/legislator meetings, administration meetings and committee hearings. Please make your hotel reservations as soon as possible and we look forward to seeing you in Springfield! *Staff contacts: Mark Fowler, Larry Bury*

Spring Auction Set for April 21

The spring NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, April 21 at 2:00 p.m. at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood. The summer auction is scheduled for July 21 with the fall auction scheduled for October 20. For questions or additional information, please contact staff or Berry Ellis, berry.ellis@americasautoauction.com or 312-371-5993. *Staff contact: Ellen Dayan*

Factory Order Cut Off Date Set for SPC 2020 Ford Utility Police Interceptor AWD Hybrid

The Suburban Purchasing Cooperative (SPC) Governing Board has been notified by Currie Motors that Ford Motor Company has set April 3 as the factory order cut-off date for SPC 2020 Ford Utility Police Interceptor AWD Hybrid (Contract #152). For questions or additional information, please contact staff or Tom Sullivan, 815-464-9200 or curriefleet@gmail.com. *Staff contact: Ellen Dayan*

Respond to the Call for Northwest and North Shore Council STP-L Projects

Just a reminder that the Northwest and North Shore Councils of Mayors have opened their call for Local Surface Transportation Program (STP-L) Projects. More information on project requirements can be found in both Councils' updated methodologies and individual applications, available on the [Northwest](#) and [North Shore](#) Council of Mayors' websites. Applications are due by 5:00 p.m. on Monday, March 16 and should be submitted electronically either to Kendra Johnson, kjohnson@nwmc-cog.org (for Northwest Council projects) or Matt Pasquini, mpasquini@nwmc-cog.org (for North Shore projects). *Staff contacts: Kendra Johnson, Matt Pasquini*

Today's the Day to RSVP for the February 21 Mayors Caucus Meeting

The Metropolitan Mayors Caucus (MMC) will hold its quarterly meeting on Friday, February 21 in the Lincoln Room at the Union League Club of Chicago, 65 West Jackson Boulevard. This will be the first meeting of the Mayors Caucus attended by Chicago Mayor Lori Lightfoot. The meeting will be held from 10:00 a.m. to approximately 12:15 p.m., followed by a luncheon for all attendees. Please RSVP by today to MMC Executive Director Dave Bennett, 312-201-4505 or dbennett@mayorscaucus.org. *Staff contacts: Mark Fowler, Larry Bury*

Green Infrastructure Ordinance Workshop

The Chicago Region Trees Initiative (CRTI) and the Chicago Metropolitan Agency for Planning (CMAP) are partnering to present a free workshop highlighting ways to use Tree Preservation Ordinances, Zoning Ordinances, and Subdivision Ordinances to protect and maintain green infrastructure, including trees. This is an excellent opportunity to learn more about how to incorporate green infrastructure practices in municipal projects, especially as it is a scoring element in the North Shore Council of Mayors local Surface Transportation Program (STP-L) and the STP Shared Fund's project selection methodology. The event is scheduled for Tuesday, February 18 from 9:00 a.m. to 12:00 p.m. at CMAP's offices, 233 S. Wacker Drive, Suite 800 in Chicago. To register, please visit the event's [online registration form](#). *Staff contacts: Kendra Johnson, Matt Pasquini*

Municipalities Encouraged to Apply for Assistance to Firefighters Grant

From the desk of Peter Danos, Suburban Outreach Coordinator for U.S. Senator Tammy Duckworth:

This serves as notification that the application period for the U.S. Department of Homeland Security, Federal Emergency Management Agency's Fiscal Year (FY) 2019 Assistance to Firefighters Grant Program (AFG) will open on Monday, February 3, 2020, at 8:00 AM (Eastern). The application period for the FY 2019 AFG Program closes on Friday, March 13, 2020 at 5 p.m. (Eastern).

The *Department of Homeland Security Appropriations Act, 2019* (Pub. L. No. 116-6) includes \$350 million for the Assistance to Firefighter Grant (AFG) Grant Program and the Fire Prevention and Safety (FP&S) Grant Program. The amount of \$315 million will assist first-responder organizations that need support to improve their capability to respond to fires and emergencies of all types under the AFG Program, and the remaining \$35 million will be allocated to fund the FY19 FP&S Program.

The purpose of the AFG Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards. The program provides direct financial assistance to eligible fire departments, nonaffiliated emergency medical service (EMS) organizations and State Fire Training Academies (SFTA). The funds provide critically needed resources that equip and train emergency personnel to recognized standards, enhance operational efficiencies, foster interoperability, and support community resilience.

- Applicant tools, including the Notice of Funding Opportunity, for this program will be available at www.grants.gov and at www.fema.gov/welcome-assistance-firefighters-grant-program. Further, the "Get Ready Guide", available at <https://www.fema.gov/media-library/assets/documents/185574> may also be useful for potential applicants and is provided to answer questions and to help prepare grant applications.
- Contact Information: For fire departments / applicants requiring assistance please visit www.fema.gov/grants, or contact the AFG Help Desk at firegrants@fema.gov or 1-866-274-0960. For congressional inquiries, contact Chris Rizzuto at (202) 786-9450, Kennedy Locus at (202) 447-5848 or Andrew White at (202) 782-9650.

Please contact Peter with any questions, Peter_Danos@duckworth.senate.gov or 312-886-3506. *Staff contact: Mark Fowler*

Additional Grants Available to Local Governments

Editor's note: Thanks to Greg Claus, District Director for Congressman Brad Schneider, for sending information on the following grant opportunities for local governments:

Community Policing Development (CPD) Program

The 2020 Community Policing Development program is a competitive grant program designed to advance the practice of community policing by providing guidance on promising practices through the development and testing of innovative strategies; building knowledge about effective practices and outcomes; and supporting new, creative approaches to preventing crime and promoting safe communities.

Applications are due by March 31, 2020 at 7:59 PM EDT. Please click [here](#) for more information on the 2020 Community Policing Development program.

Law Enforcement Mental Health and Wellness Act (LEMHWA) Program

The 2020 Law Enforcement Mental Health and Wellness Act program is a competitive grant program that provides funding to improve the delivery of and access to mental health and wellness services for law enforcement through training and technical assistance, demonstration projects, and implementation of promising practices related to peer mentoring mental health and wellness programs.

Applications are due by March 31, 2020 at 7:59 PM EDT. Please click [here](#) for more information on the 2020 Law Enforcement Mental Health and Wellness Act program.

Preparing for Active Shooter Situations (PASS) Program

The 2020 Preparing for Active Shooter Situations program is a competitive grant program that provides funding for scenario-based training that prepares officers and other first responders to safely and effectively handle active-

shooter and other violent threats. The 2020 PASS program will fund an applicant to train at least 20,000 first responders through scenario-based, multi-disciplinary training classes.

Applications are due by March 31, 2020 at 7:59 PM EDT. Please click [here](#) for more information on the 2020 Preparing for Active Shooter Situations program.

School Violence Prevention Program (SVPP)

The 2020 COPS Office School Violence Prevention Program is a competitive program that provides funding directly to States, units of local government, Indian tribes, and its public agencies to be used to improve security at schools and on school grounds in the jurisdiction of the grantee through evidence-based school safety programs. Up to \$50 million is available for this program.

Applications are due by April 8, 2020 at 7:59 PM EDT. Please click [here](#) for more information on the 2020 School Violence Prevention Program.

COPS Anti-Methamphetamine Program (CAMP)

The 2020 COPS Anti-Methamphetamine Program is a competitive grant program that advances public safety by providing funds directly to state law enforcement agencies to investigate illicit activities related to the manufacture and distribution of methamphetamine. Up to \$13 million is available for this program.

Applications are due by April 8, 2020 at 7:59 PM EDT. Please click [here](#) for more information on the 2020 COPS Anti-Methamphetamine Program.

Anti-Heroin Task Force (AHTF) Program

The 2020 Anti-Heroin Task Force program is a competitive grant program that assists state law enforcement agencies in states with high per capita levels of primary treatment admissions for both heroin and other opioids. AHTF funds must be used for investigative purposes to locate or investigate illicit activities related to the distribution of heroin, fentanyl, carfentanil, or other opioids, or the unlawful distribution of prescription opioids. Up to \$35 million is available for this program.

Applications are due by April 8, 2020 at 7:59 PM EDT. Please click [here](#) for more information on the 2020 Anti-Heroin Task Force program.

Please contact Greg with any questions, Greg.Claus@mail.house.gov or 847-383-4868. *Staff contact: Mark Fowler*

Meet the Greenest Region Corps

From the desk of Metropolitan Mayors Caucus GRCorps Member Cheryl Scott:

You may have seen [Greenest Region Corps \(GRCorps\)](#) members around the area at professional development events and wondered who they were. The Greenest Region Compact (GRC) collaborative promotes sustainability throughout the region, and the GRCorps members are helping communities follow the GRC and get sustainability projects done. The GRCorps is an AmeriCorps-funded program that provides sustainability staffing to municipalities and is administered by the Metropolitan Mayors Caucus. GRCorps members serve 12 host communities and partner organizations across the region, including in the Northwest Municipal Conference area:

- Brittanie Giroux, GRCorps Member at the *City of Evanston*
- Daniel Gonzalez, GRCorps Member at the *City of Highland Park*
- Charmaine John, GRCorps Member at the *Village of Northbrook*

Meet the 2019-2020 GRCorps members in their [first newsletter](#). For additional information, please contact Cheryl Scott, cscott@mayorscaucus.org or 312-386-8654. *Staff contact: Mark Fowler*

Register Today for IML Workshops, Seminars & Events

From the desk of Illinois Municipal League (IML) Public Affairs Manager Katie Doolin:

The Illinois Municipal League (IML) is coordinating more than 25 workshops, seminars and events to be held throughout the state for 2020. These include: IML Spring Municipal Attorneys Seminars, Not-So-Newly Elected Officials Workshops, IML Lobby Day and seminars on the Municipal Regulation of Adult-Use Cannabis and

Municipal Licensing & Regulation of Liquor & Gaming. For information on all of the IML's events, please visit <https://www.iml.org/events>. Staff contacts: Mark Fowler, Larry Bury

Traffic Safety Grant Opportunities Available

To meet the goal of zero fatalities on Illinois roadways, the Illinois Department of Transportation's Bureau of Safety Programs and Engineering (BSPE) is offering several grant opportunities to state and local agencies to implement traffic safety measures. All Notices of Funding Opportunity (NOFO) are available on BSPE's traffic safety grant website. Applications for each program are due by 4:00 p.m. on Tuesday, March 3 and should be submitted to dot.tsgnants@illinois.gov. For more information, please visit the [BSPE's website](#). Staff contacts: Kendra Johnson, Matt Pasquini

Funding Opportunities for Truck Route Access and Statewide Planning and Research

The Illinois Department of Transportation (IDOT) recently issued a Notice of Funding Opportunity (NOFO) for their Truck Route Access Route Program (TARP). The program provides \$45,000 per lane mile and \$22,000 per eligible intersection, with a maximum of \$900,000 total funding available per project. Eligible routes must begin and end at a designated truck generator, route, or municipality. Applications are due to IDOT District Local Roads and Streets no later than 5:00 p.m. on Friday, March 6. For more information, please see the [program website](#), or contact Mr. Stephane Seck, Bablibile.Seck@Illinois.gov.

In addition to the above, IDOT also issued a NOFO for their Statewide Planning and Research Funds (SPR). This call for projects opened on February 3 and closes at 11:59 p.m. on Friday, March 13. Eligible projects should be related to the state's Long Range Transportation Plan (LRTP) or one of its associated plans, performance based program development, asset management, or benefit a disadvantaged or economically distressed community. For more information, please see the [IDOT circular letter](#), or visit the [program website](#). Staff contacts: Kendra Johnson, Matt Pasquini

Meetings and Events

NWMC Bicycle/Pedestrian Committee will meet on Tuesday, February 18 at 10:30 a.m. at the NWMC offices.

NWMC Legislative Committee will meet on Wednesday, February 19 at 8:30 a.m. at the NWMC offices.

NWMC Transportation Committee will meet on Thursday, February 27 at 8:30 a.m. at the NWMC offices.