



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Erika Storlie, Interim City Manager  
Subject: Weekly City Manager's Update  
Date: January 24, 2020

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for January 16, 2020 - January 22, 2020

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, January 27, 2020**

Administration and Public Works Committee

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee – CANCELLED

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

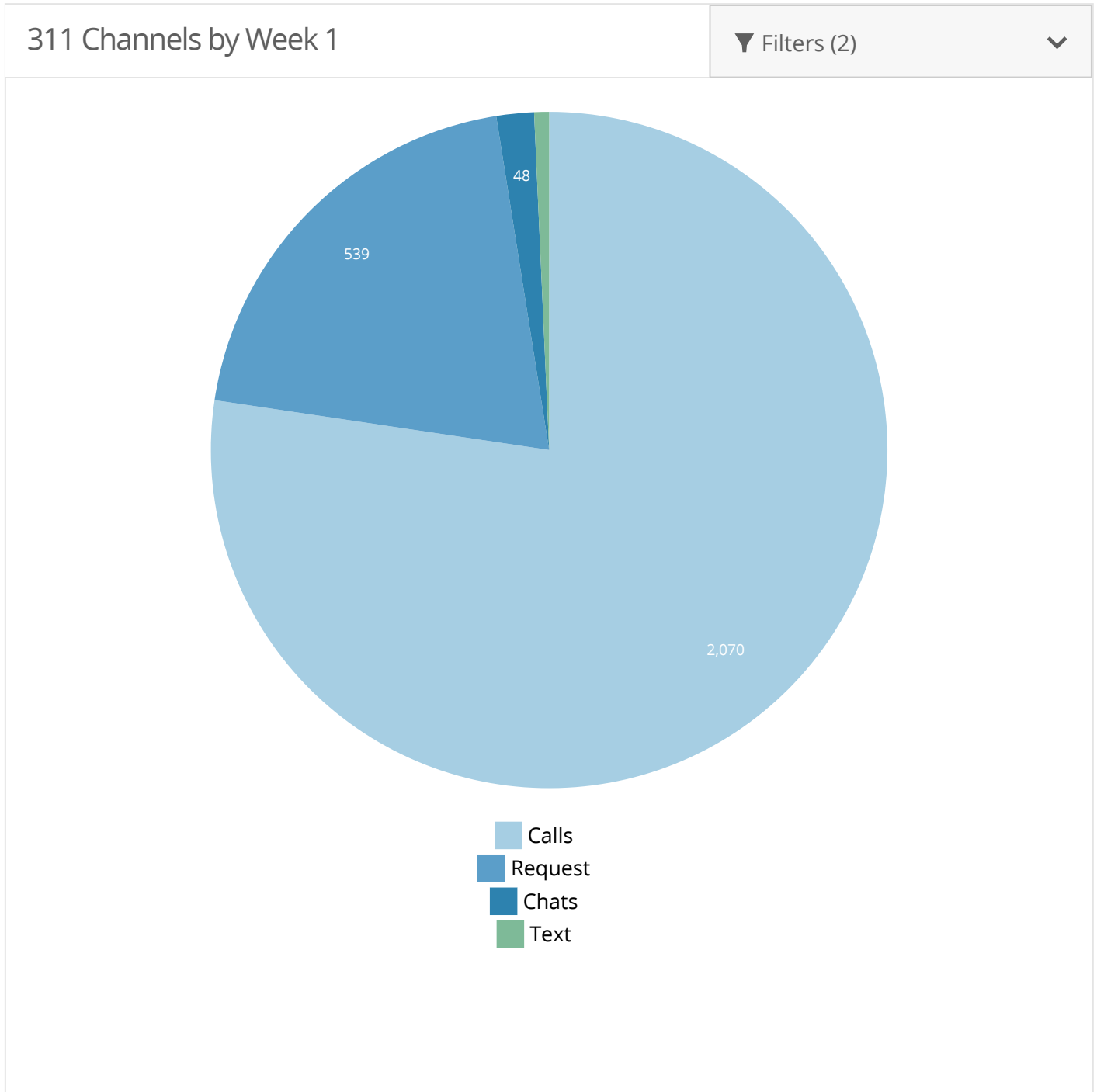
**Wednesday, January 29, 2020**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

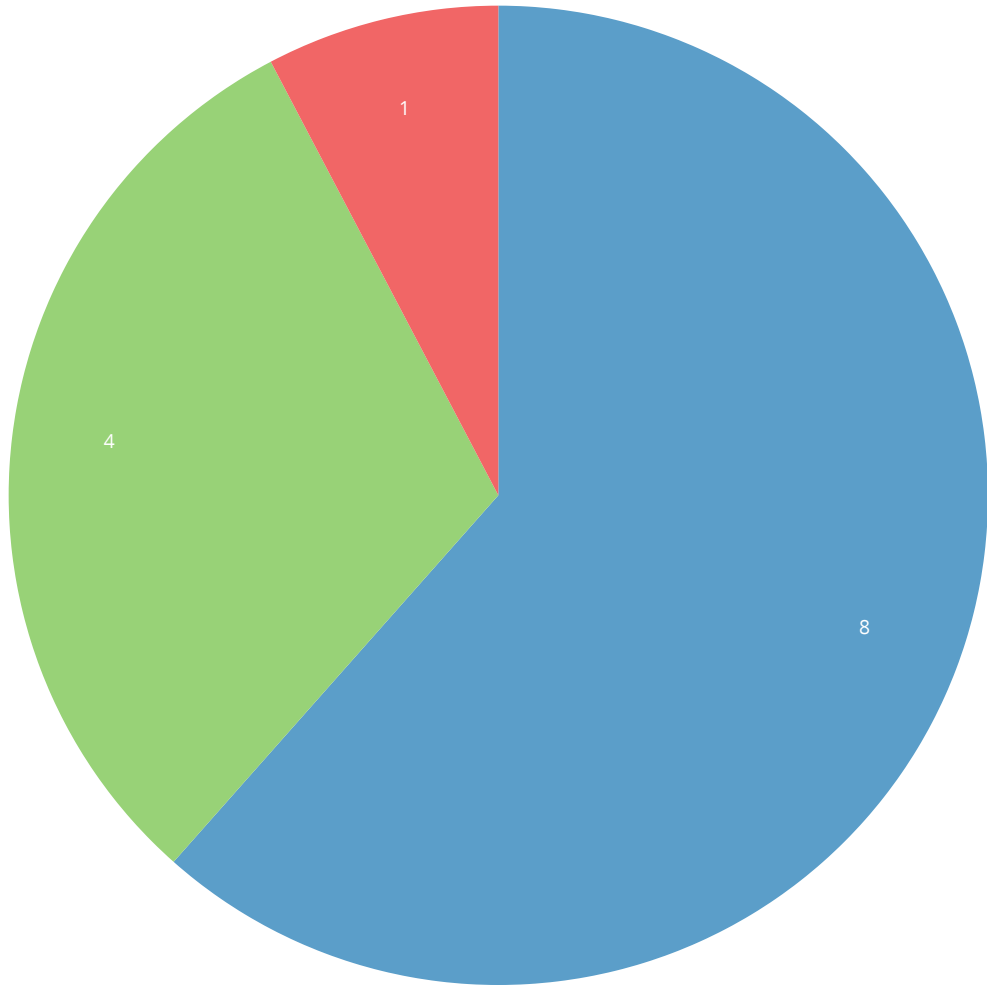
# 311 Weekly Report

For the week of January 16 - January 22



### Ask a Question - by request status

Filters (1)

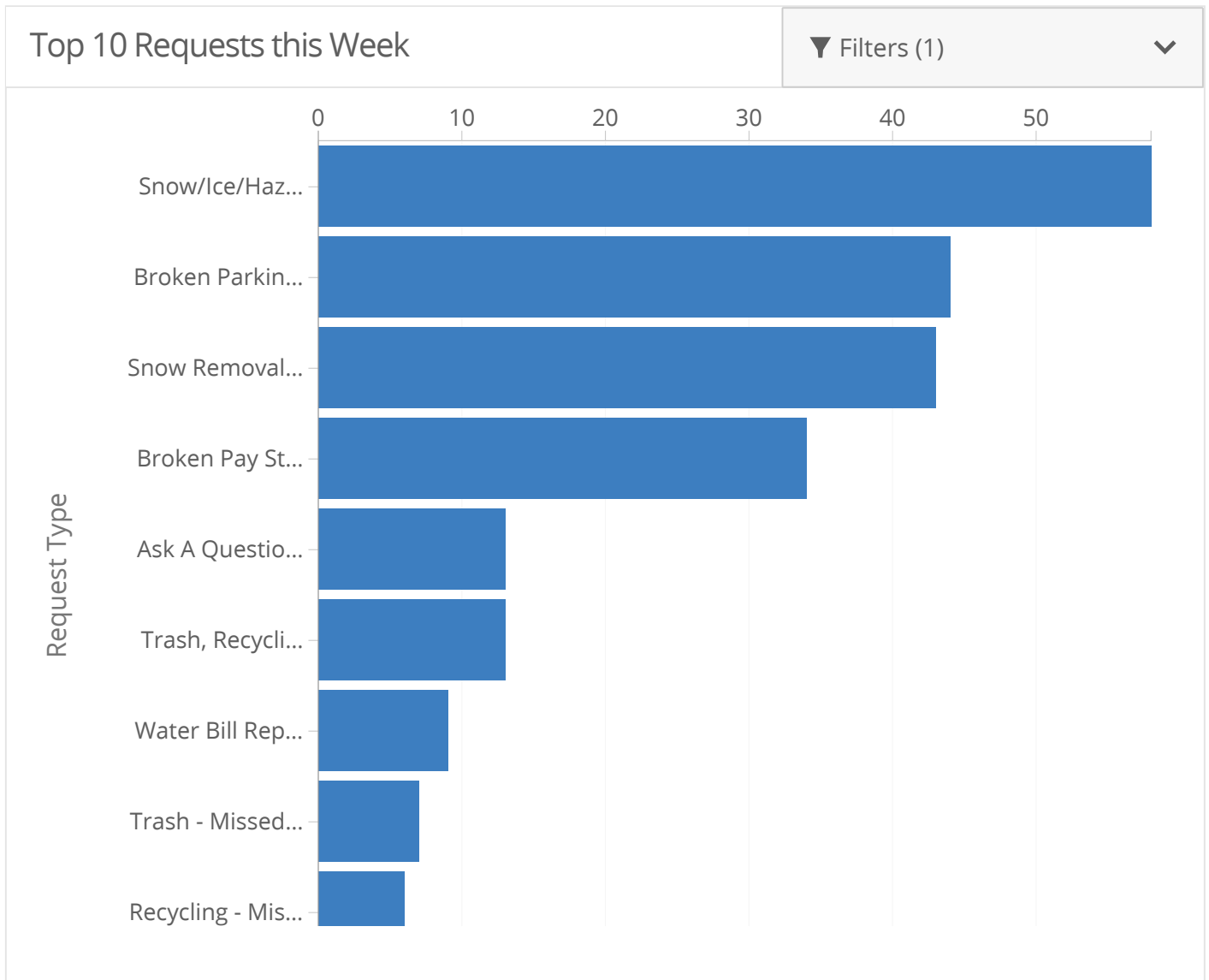


- COMPLETED
- SUBMITTED
- RECEIVED

# Trending Topics

January 16 - January 22

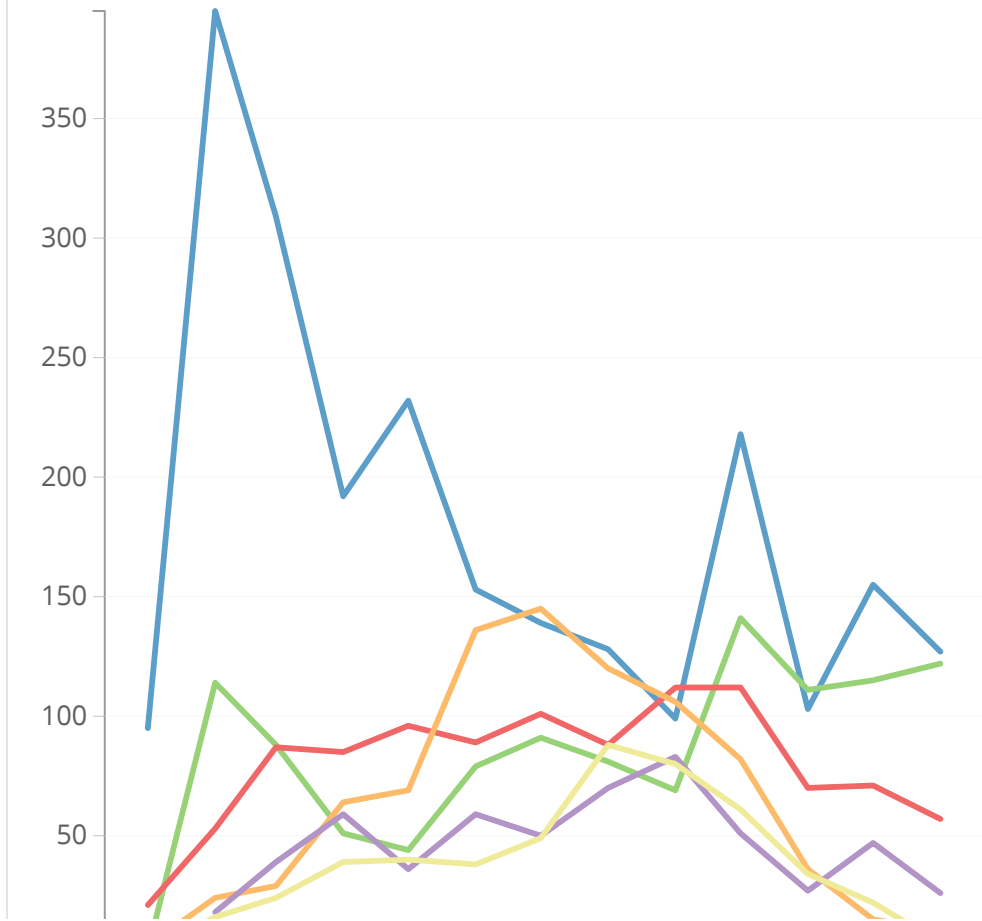
- Ice/Snow Sidewalks
- Snow Removal Concerns
- Broken Parking Meters



### Top 6 Requests Trends

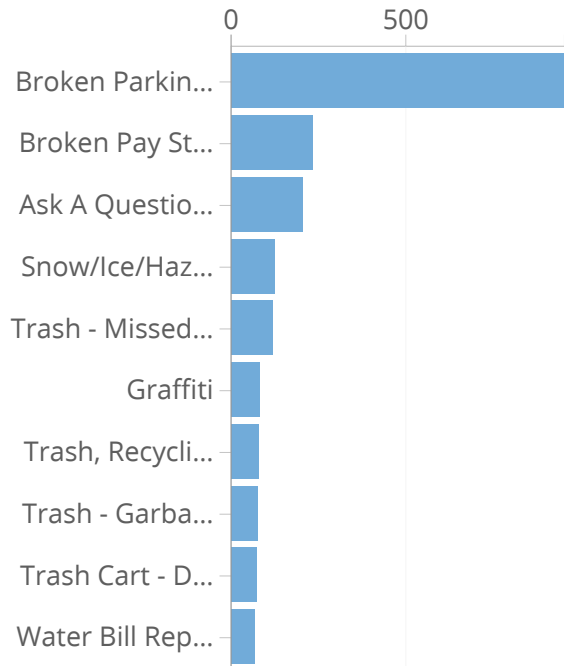
Filters (2)

- Broken Parking Meter
- Broken Pay Station
- Ask A Question / Send A Message
- Tree Evaluation
- Graffiti
- Dead Animal on Public Property



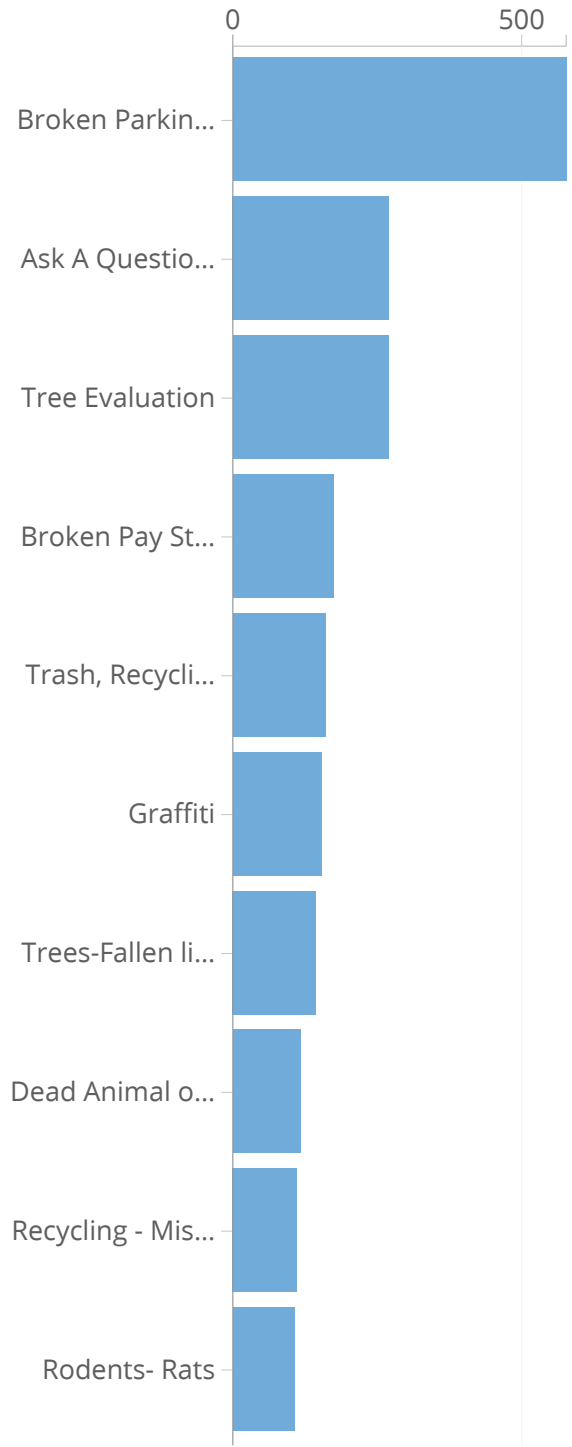
### Top 10 - First Quarter of 2019

Filters (1)



### Top 10 - Second Quarter

Filters (1)



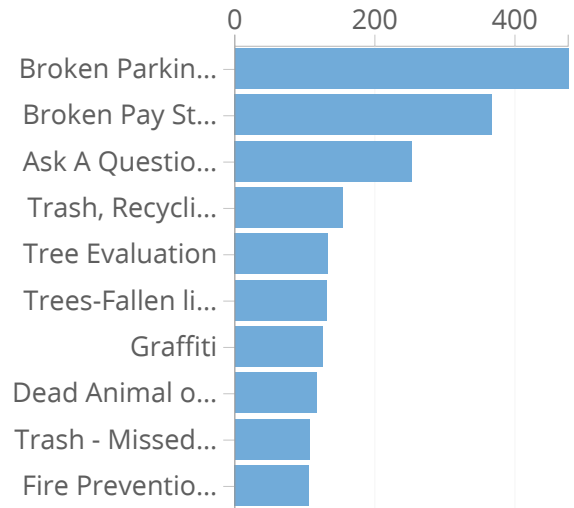
### Top 10 - Third Quarter of 2019

Filters (1)



### Top 10 - Fourth Quarter of 2019

Filters (1)

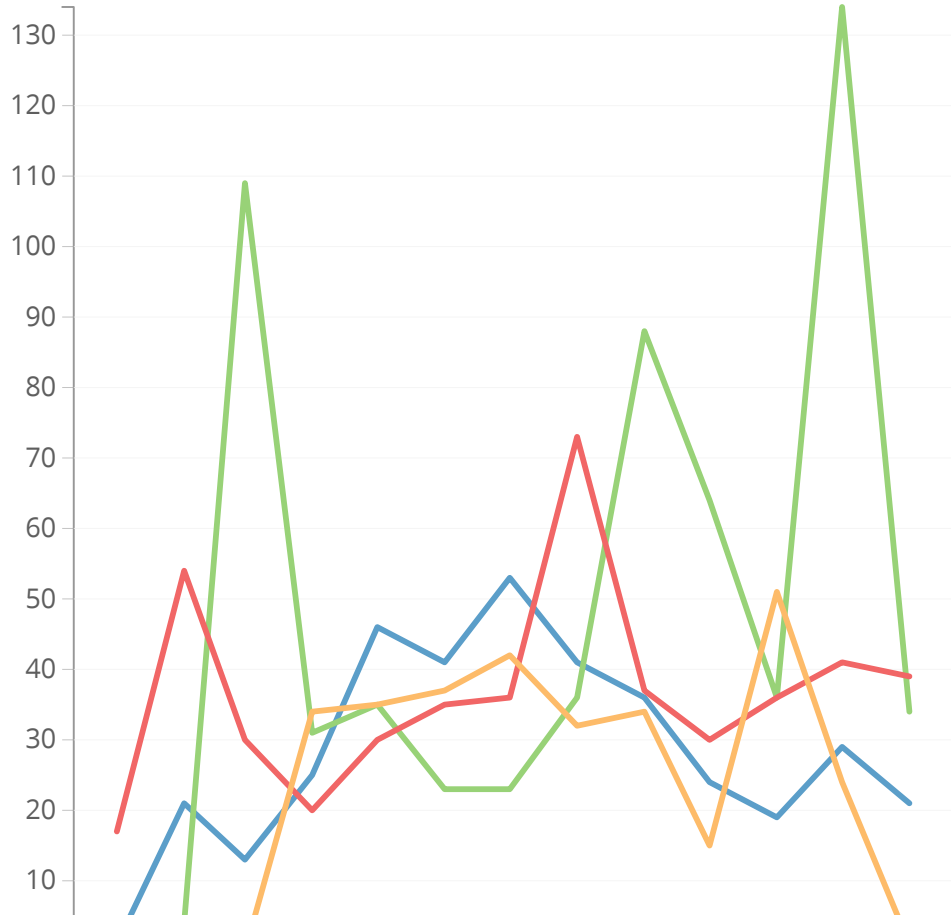


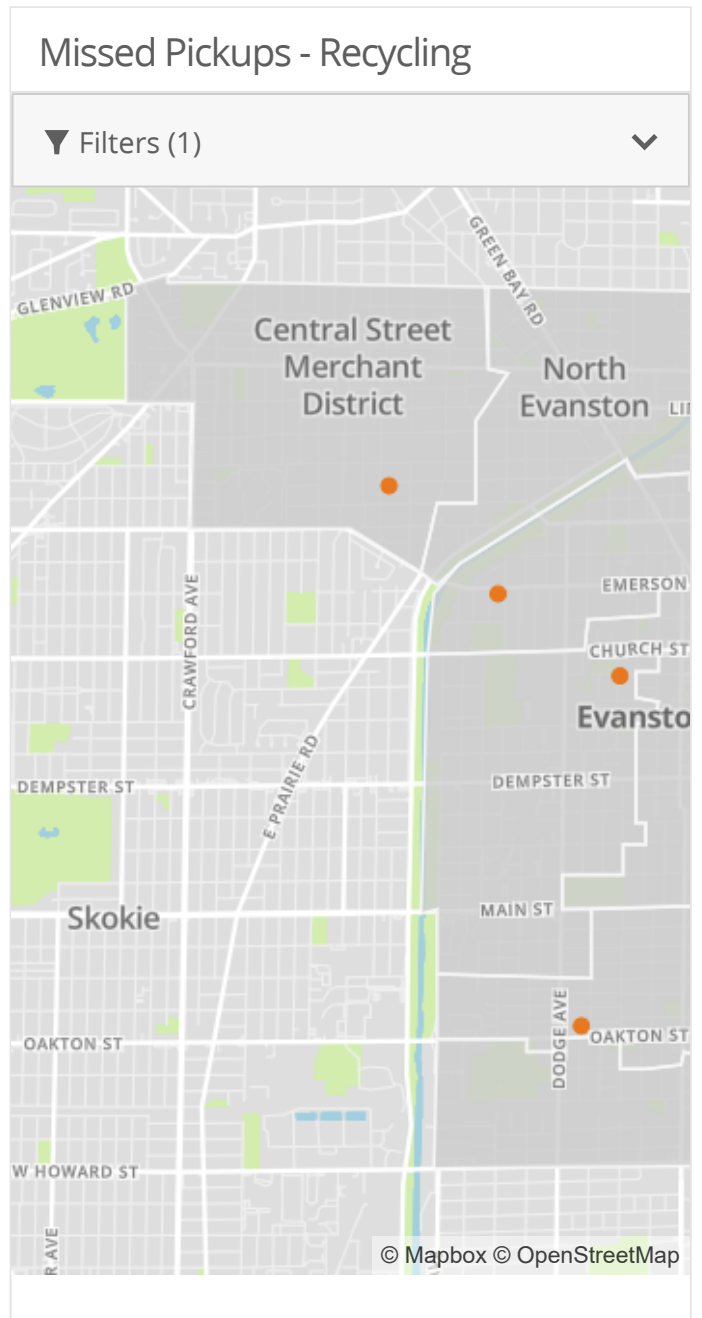
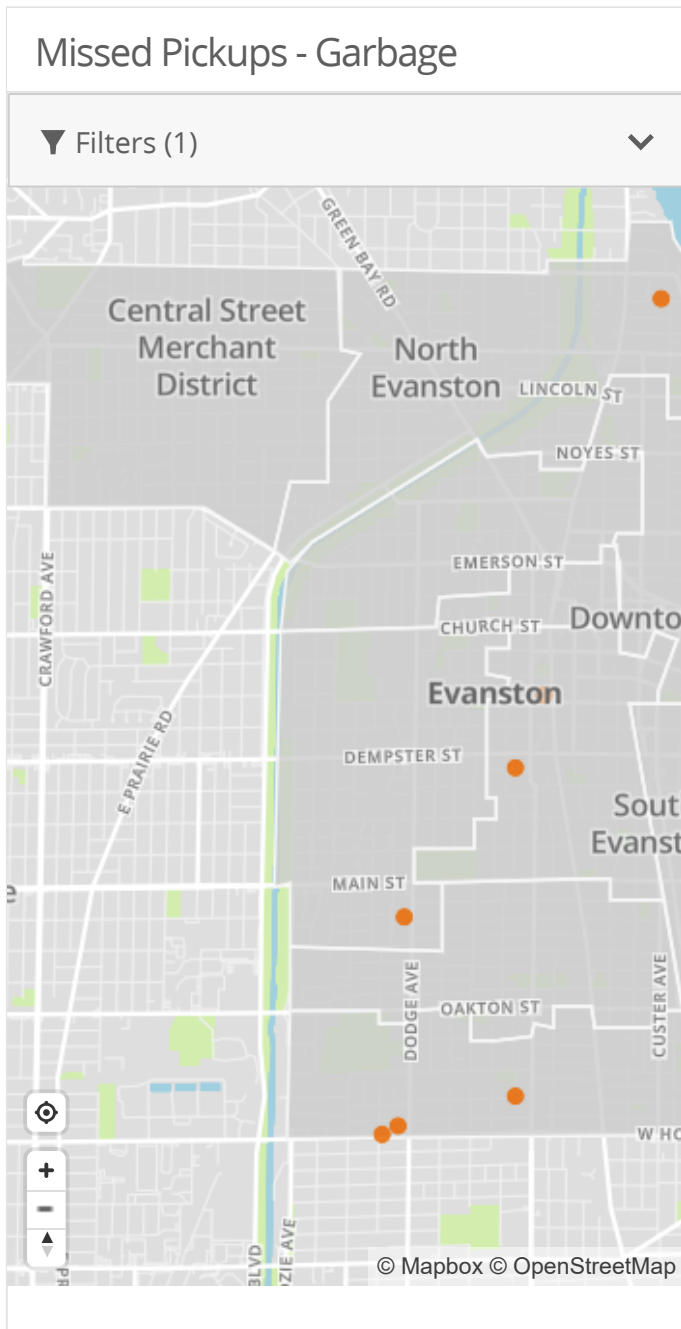


# Sanitation Trends

Filters (2)

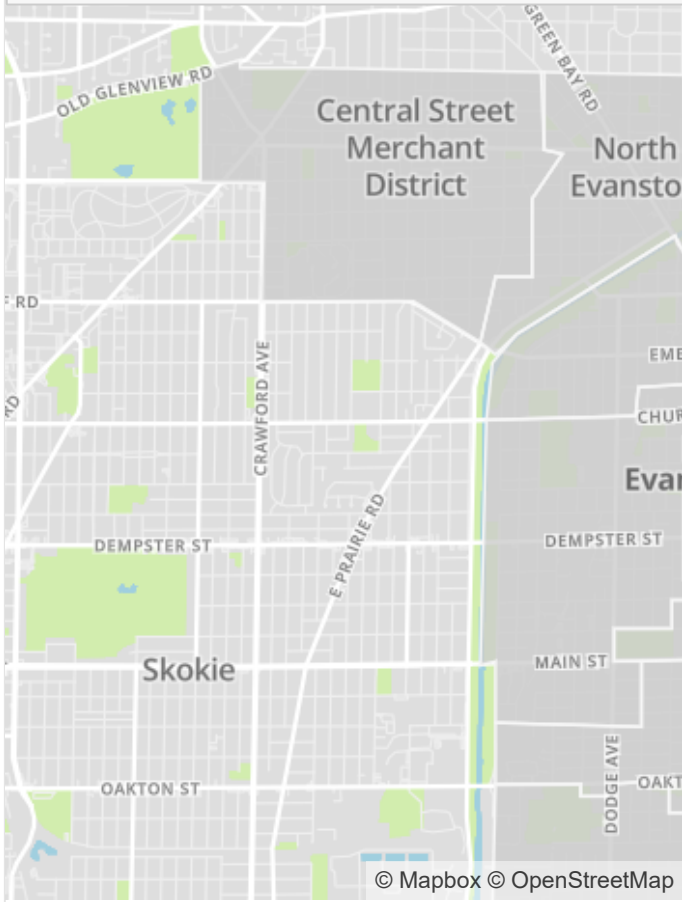
- Recycling - Missed Pickup
- Rodents- Rats
- Trash - Missed Garbage Pickup
- Yard Waste - Missed Pickup





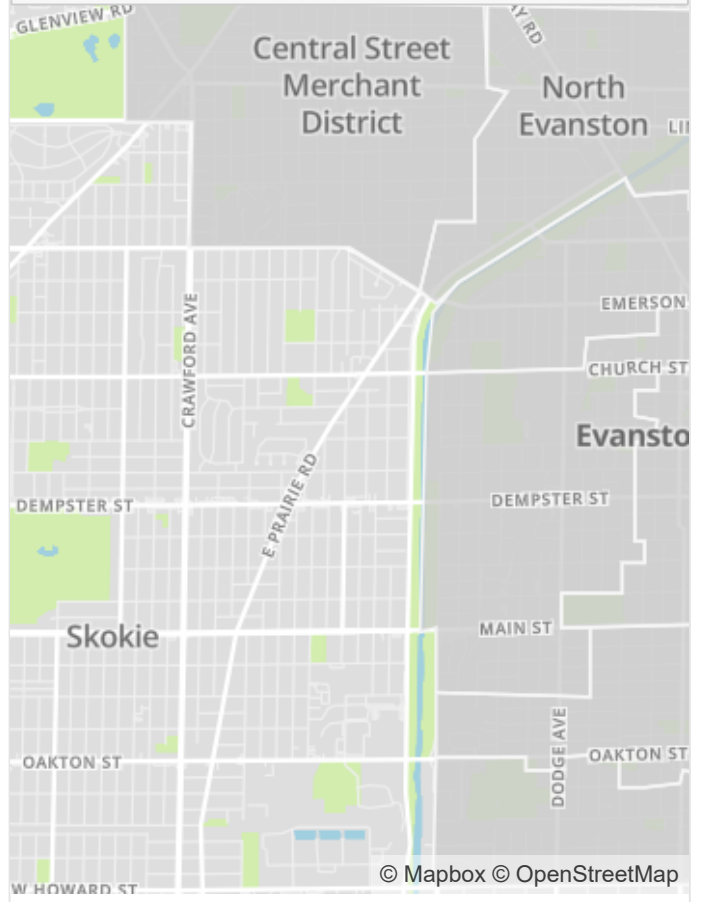
### Missed Pickups - Yard Waste

Filters (1)



### Rodents-Rats

Filters (1)



[Home Page](#)

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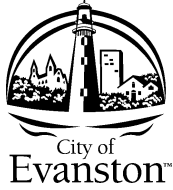
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# Memorandum

To: Erika Storlie, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of January 21, 2020

Date: January 24, 2020

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs advertised during the Week of January 21, 2020

| Bid/RFP/RFQ Number and Title            | Requesting Dept.    | Description of Project   | Budgeted Amount | Bid/RFP/RFQ Opening Date | Anticipated Council/ Library Board Date |
|---|---------------------|--|-----------------|--------------------------|---|
| RFP 20-10<br>Material Testing Services  | Public Works Agency | The City of Evanston's Capital Planning and Engineering Bureau of the Public Works Agency is seeking proposals from experienced firms for professional services to include construction material testing, geotechnical, and environmental engineering services for various City infrastructure improvement projects. | \$150,000       | 2/18                     | 3/23                                    |
| RFP 20-11<br>Financial Advisor Services | CMO/Finance         | The City of Evanston's Finance Division of the City Manager's Office is seeking proposals from experienced firms for Financial Advisor Services.   | TBD             | 2/18                     | 4/20                                    |

| <b>Evanston City Council Agenda Schedule - 2020 Dates</b>  |                  |   |                 |                                    |            |            |
|--|------------------|---|-----------------|------------------------------------|------------|------------|
| <b>(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)</b>                                |                  |   |                 |                                    |            |            |
| <b>2020 Meeting Dates: Jan 13, Jan 21, Jan 27, Feb 10, Feb 17, Feb 24, Mar 9, Mar 16, March 23, Apr 13, Apr 20, Apr 27</b> |                  |   |                 |                                    |            |            |
| <b>May 11, May 18, May 26, Jun 8, Jun 15, Jun 22, Jul 13, Jul 20, Jul 27, Aug 10</b>                                       |                  |   |                 |                                    |            |            |
| <b>Sept 14, Sept 21, Sept 29, Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14</b>                                    |                  |   |                 |                                    |            |            |
| B=Business of the City by Motion R=Resolution O=Ordinance  |                  |   |                 |                                    |            |            |
| D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business                      |                  |   |                 |                                    |            |            |
| APW=Administration & Public Works PD=Planning & Development HS=Human Services RC=Rules Committee EDC=Economic Development  |                  |   |                 |                                    |            |            |
| BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only                                 |                  |   |                 |                                    |            |            |
| DEPT   | MEETING DATE     | ITEMS   | COUNCIL ACTION  | COUNCIL or COMMITTEE               | LEAD STAFF | NOTES      |
|  | 2/3/2020         | Human Services  |                 |                                    |            |            |
| Mayor  | 2/10/2020        | Appointment to Compensation Committee   | APP             | CC                                 | Hagerty    |            |
| PWA  | 2/10/2020        | Cook County Animal Shelter Grant  | R               | APW                                | Stoneback  |            |
| PWA  | 2/10/2020        | SCADA System Upgrade and Support Services                                       | B               | APW                                | Stoneback  |            |
| PWA  | 2/10/2020        | Pavement Marking Award (MPI Project)  | B               | APW                                | Stoneback  |            |
| AS   | 2/10/2020        | Vehicle Purchases   | B               | APW                                | Stowe      |            |
| CD   | 2/10/2020        | St. Athanasius Parking  | O               | PD                                 | Leonard    |            |
| CD   | 2/10/2020        | 2008 Harrison   | O               | PD                                 | Leonard    | For Action |
|  | 2/10/2020        | Executive Session   |                 | EXS                                |            |            |
| CMO  | 2/24/2020        | Municipal Operations Zero Emissions Strategy                                    | B               | APW                                | Richardson |            |
| CMO  | 2/24/2020        | Energy Purchase Contracts   | B               | APW                                | Richardson |            |
| PWA  | 2/24/2020        | SA Alley  | O               | APW                                | Stoneback  | For Intro  |
| CD   | 2/24/2020        | Business Registration Ordinance Update  | O               | EDC                                | Leonard    |            |
| Mayor  | 3/9/2020         | Marybeth Schroeder Day  | P               | CC                                 | Hagerty    |            |
| CD   | 3/9/2020         | 2222 Oakton St - Resolution for Subdivision of property (recycling center)      | O               | PD                                 | Leonard    |            |
| <b>Council &amp; Committee Meetings</b>  |                  |   |                 |                                    |            |            |
| 1/27/2020  | 6:00PM           | Administration & Public Works/Planning and Development (CANCELLED)/City Council |                 |                                    |            |            |
| 2/3/2020   | 6:00PM           | Human Services Committee  |                 |                                    |            |            |
| 2/10/2020  | 6:00PM           | Administration & Public Works/Planning and Development/City Council             |                 |                                    |            |            |
| <b>REFERRALS AT CITY COUNCIL MEETINGS</b>  |                  |   |                 |                                    |            |            |
| Dept   | Date of Referral | Item  | Alderman/ Staff | Tentative Date                     | Outcome    |            |
| PWA  | 3/2/2019         | Summary/Memo of Civic Center Committee - Was Affordable Housing considered?     |                 |                                    |            |            |
| Admin Svcs   | 3/11/2019        | Incentives for Employees Living in Evanston                                     | APW Committee   | 5/28/2019                          |            |            |
| CMO  | 3/11/2019        | Opportunities/Barriers on local vendors   | Braithwaite     | Will discuss at May M/W/EBE        |            |            |
| CMO  | 4/8/2019         | Phase Out Gas Lawn Mowers and Leaf Blowers                                      | Revelle         | Will discuss May Environ. Board    |            |            |
| CD/PWA   | 4/22/2019        | Definition of "Heritage Trees"  | Fiske           | 5/13/19 P&D                        |            |            |
| CD   | 4/22/2019        | Art Space   | Fiske           | Will discuss at P&D                |            |            |
| CD   | 5/13/2019        | Rezoning - Emerson between Wesley and Judson                                    | Rue Simmons     |                                    |            |            |
| CD   | 5/13/2019        | Demolition Tax - Why residential property only?                                 | Rainey          |                                    |            |            |
| CD   | 5/13/2019        | Shared Ride Accessible Vehicles   | Rue Simmons     | Friday Report                      |            |            |
| Admin Svcs   | 5/28/2019        | Healthy Workplace Environment Policy Process                                    | Fleming         | Will discuss at 8/5 Human Services |            |            |

## Evanston City Council Agenda Schedule - 2020 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

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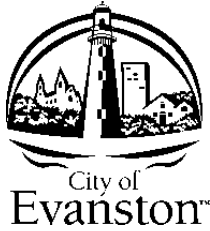
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| DEPT            | MEETING DATE | ITEMS   | COUNCIL ACTION | COUNCIL or COMMITTEE                | LEAD STAFF                         | NOTES |
|-----------------|--------------|---|----------------|-------------------------------------|------------------------------------|-------|
| CMO             | 5/28/2019    | "Solutions Only" policy for reparations for the west end of the 5th Ward  | Rue Simmons    | Equity & Empowerment Commission     |                                    |       |
| CD              | 5/28/2019    | Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums  | Rainey         | Will discuss at P&D                 |                                    |       |
| CD              | 5/28/2019    | Report detailing the amount of empty land the City owns   | Fleming        |                                     |                                    |       |
| PWA             | 6/10/2019    | Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made | Rue Simmons    | PWA Director/Sustainability Officer |                                    |       |
| CMO             | 6/10/2019    | Provide CARP project recommendation memo for City Council members to understand goals and changes being made                            | Fleming        | Sustainability Officer              |                                    |       |
| PWA             | 6/10/2019    | Standing water issues/responsibility of the City and homeowner  | Fleming        | Health Director                     |                                    |       |
| PRCS            | 6/10/2019    | Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017                 | Fiske          | PRCS                                | Will be discussed at 7/8 APW       |       |
| CD              | 8/5/2019     | Parking Transportation/Bikes on Sidewalks   | Fiske          | Community Development               | Will be discussed at Trans/Parking |       |
| Police          | 9/9/2019     | NU Golf Carts on Sidewalks  | Fiske          | Police                              | Will be discussed at 10/14 APW     |       |
| CMO             | 11/11/2019   | Policy on Food/Meals for Departments  | Fleming        | APW                                 |                                    |       |
| CMO             | 11/11/2019   | Public Comment & Presentations  | Revelle        | Rules                               |                                    |       |
| Admin Svcs      | 11/11/2019   | Event Parking Restrictions  | Revelle        | Trans/Parking                       |                                    |       |
| CMO             | 11/11/2019   | Use of Mayor's Name in Holiday Food & Toy Drive   | Suffredin      | Rules                               |                                    |       |
| CMO             | 11/11/2019   | Playing of Music at Beginning of Meeting  | Suffredin      | Rules                               |                                    |       |
| Admin Svcs      | 11/18/2019   | HR Employee Manual  | Fleming        | Human Services                      |                                    |       |
| CD              | 11/18/2019   | Supporting Small Business Owners  | Fleming        | Economic Development                |                                    |       |
| CD              | 11/18/2019   | Affordable Housing Fees - Waiving Fees for ADU's  | Fleming        | City Council                        |                                    |       |
| CMO             | 11/25/2019   | Begin working on 50 year video for National League of Cities  | Rainey         |                                     |                                    |       |
| CD              | 11/25/2019   | Proposal by reclaim Evanston regarding additional funds to affordable housing via RETT  | Rue Simmons    | Planning & Development              |                                    |       |
| CD              | 11/25/2019   | Solar Panels at Preservation Commission   | Wilson         | Planning & Development              |                                    |       |
| Legal           | 11/25/2019   | Non-Agenda Item Citizen Comment - After Agenda  | Hagerty        | Rules                               |                                    |       |
| Legal           |              | Suspension of Rules accepted practice   |                | Rules                               |                                    |       |
| Legal           |              | Use of City Newsletters and Including Opinions  | Fleming        | Rules                               |                                    |       |
| Legal           | 12/9/2019    | Advisory Resolutions / Citizen Generated Resolutions  | Fiske          | Rules                               |                                    |       |
| CD              | 12/9/2019    | Rules on Plan Commission as they Relate to the Selection of the Chair   | Revelle        |                                     |                                    |       |
| CD              | 12/9/2019    | City to host a co-op type retail space  | Fleming        | Economic Development                |                                    |       |
| <b>DEFERRED</b> |              |   |                |                                     |                                    |       |
| <b>Dept</b>     | <b>Date</b>  | <b>Item</b>   | <b>Action</b>  | <b>Committee</b>                    | <b>Staff</b>                       |       |
| PWA             | 1/27/2020    | Fleetwood Gym Floor   | B              | APW                                 | Stoneback                          |       |
| CD              |              | Fines for bikes on sidewalks  | O              | APW                                 | Storlie                            |       |
| CMO             |              | Amendment to PEHP Resolution  | R              | APW                                 | Desai                              |       |



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Manager  
Subject: Weekly Zoning Report  
Date: January 22, 2020

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, January 16, 2020 - January 22, 2020**

**Backlog (business days received until reviewed): 10**

**Volume (number of cases pending staff review): 11**

**Zoning Reviews**

| <b>Ward</b> | <b>Property Address</b>   | <b>Zoning</b> | <b>Type</b>     | <b>Project Description</b>  | <b>Received</b> | <b>Status</b>  |
|-------------|---------------------------|---------------|-----------------|---|-----------------|--|
| 1           | 1900 Sherman Avenue       | R1            | Zoning Analysis | 15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development) | 08/29/19        | pending revisions from the applicant   |
| 2           | 1001 Dewey Avenue         | R3            | Zoning Analysis | Deck, fence in front yard, roof coverings over side entrance and rear basement entrance   | 11/22/19        | pending additional information from the applicant                                  |
| 2           | 1215 Church Street        | R4            | Building Permit | New mixed-use 4-story building, interior remodel of existing swimming and administration buildings (YWCA)   | 12/10/19        | <b>pending additional information, revisions from the applicant DAPR</b>           |
| 2           | 1221 Fowler Avenue        | R2            | Building Permit | 1st and 2nd story additions, deck   | 12/16/19        | pending revisions from the applicant   |
| 2           | 1110 Dewey Avenue         | R3            | Building Permit | Rebuild garage on existing slab   | 12/30/19        | pending revisions from the applicant   |
| 3           | 1210 Michigan Avenue      | R1            | Building Permit | Widen driveway  | 10/02/19        | non-compliant, pending revisions from the applicant                                |
| 3           | 324 Hamilton Street       | R1            | Building Permit | Interior remodel and new deck   | 01/06/20        | pending additional information from the applicant                                  |
| 3           | 945 Sheridan Road         | R1            | Building Permit | Interior remodel, egress window   | 01/14/20        | pending staff review   |
| 3           | 715 Sheridan Road         | R1            | Building Permit | Interior remodel and addition   | 01/15/20        | pending staff review   |
| 3           | 1328 Hinman Avenue        | R3            | Building Permit | Roof mounted solar panels   | 01/21/20        | pending staff review   |
| 4           | 1125 Wesley Avenue        | R3            | Building Permit | 1-story addition and 3-car detached garage  | 12/05/19        | pending revisions from the applicant   |
| 4           | 1317 Elmwood Avenue       | R4            | Building Permit | Enlarge front porch, build enclosure  | 12/31/19        | pending revisions from the applicant   |
| 4           | 1622 Ridge Avenue         | R4            | Building Permit | Stairs and door on garage/coach house   | 01/16/20        | pending staff review   |
| 4           | 1501 Sherman Avenue       | D4            | Zoning Analysis | Zoning verification letter  | 01/22/20        | pending staff review   |
| 4           | 1207 Greenwood Street     | R1            | Building Permit | Enlarge deck, replace sidewalk and fence  | 01/22/20        | pending staff review   |
| 5           | 1825 Lemar Avenue, Unit C | R2            | Building Permit | Deck  | 09/24/19        | non-compliant, pending revisions or major variation application from the applicant |
| 5           | 2000 Green Bay Road       | WE1           | Building Permit | Asphalt resurface, expand parking lot (Windy City Garden Center)  | 10/02/19        | non-compliant, pending revisions, variation application                            |
| 5           | 1717 Simpson Street       | B1            | Building Permit | 1-story addition over existing foundation   | 12/17/19        | non-compliant, pending major variation application                                 |
| 5           | 824 Gaffield Place        | R4a           | Zoning Analysis | Convert existing duplex into Child Residential Care home  | 01/08/20        | pending staff review   |
| 5           | 820 Gaffield Place        | R4a           | Zoning Analysis | Convert existing duplex into Child Residential Care home  | 01/08/20        | pending staff review   |
| 5           | 2415 Wade Street          | R2            | Building Permit | Patio   | 01/09/20        | non-compliant, pending revisions from the applicant                                |
| 5           | 1735 Hartrey Avenue       | R3            | Building Permit | 2nd story addition  | 01/16/20        | non-compliant, pending revisions or variation application from the applicant       |



|   |                        |         |                 |   |          |  |
|---|------------------------|---------|-----------------|---|----------|--|
| 6 | 3300 Park Place        | R4/oCSC | Zoning Analysis | Shed  | 08/05/19 | non-compliant, pending revisions from the applicant                                |
| 6 | 2321 Thayer Street     | R1      | Building Permit | Extend existing patio, additional parking space, relocate fence, add gas line   | 10/16/19 | non-compliant, pending revisions   |
| 6 | 3423 Central Street    | R2      | Building Permit | Brick paver walkway and patio enlargement   | 10/17/19 | pending additional information from the applicant                                  |
| 6 | 2754 Crawford Avenue   | R2      | Building Permit | Replace sunroom with 1-story addition and bathroom remodel  | 10/25/19 | non-compliant, pending revisions or major variation application from the applicant |
| 6 | 2300 Pioneer Road      | R4      | Zoning Analysis | Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns) | 11/13/19 | non-compliant, pending revisions and preservation submittal                        |
| 6 | 2715 Hurd Avenue       | R1      | Zoning Analysis | Demolish existing structures, construct new 2-story building for a child daycare (Planned Development)  | 01/22/20 | pending staff review   |
| 7 | 1724 Chancellor Street | R1      | Building Permit | Installation of 10'x10' stone patio   | 10/10/19 | pending additional information from the applicant                                  |
| 7 | 1126 Grant Street      | R1      | Building Permit | 2nd story addition, deck and garage   | 01/16/20 | pending revisions from the applicant   |
| 7 | 2312 Grey Avenue       | R1      | Building Permit | Roof mounted solar panels   | 01/17/20 | pending staff review   |
| 7 | 2640 Green Bay Road    | C2      | Building Permit | Demolish enclosed porch, construct new open porch, stairs and new parking pad   | 01/17/20 | pending staff review   |
| 7 | 587 Ingleside Place    | R1      | Building Permit | 2nd and 3rd floor addition  | 01/21/20 | non-compliant, pending revisions from the applicant                                |
| 8 | 2011 Brummel Street    | R2      | Building Permit | Remove parking pad, construct patio and extend walkways   | 07/01/19 | non-compliant, pending revisions from applicant                                    |
| 8 | 2222 Oakton Street     | I2/oRD  | Zoning Analysis | Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent)   | 09/20/19 | non-compliant, pending revisions from the applicant                                |
| 9 | 2425 Oakton Street     | I1/oRD  | Building Permit | New car wash  | 07/17/19 | <b>pending DAPR</b>  |
| 9 | 646 Florence Avenue    | R2      | Building Permit | Convert 1-car attached garage into home office  | 11/07/19 | non-compliant, pending revisions from the applicant                                |
| 9 | 1120 South Boulevard   | R2      | Building Permit | Remodel and 2nd story addition  | 11/21/19 | non-compliant, pending variation determination                                     |

#### Miscellaneous Zoning Cases

| Ward | Property Address         | Zoning | Type                                      | Project Description  | Received | Status                   |
|------|--------------------------|--------|---|--|----------|--------------------------|
| 1    | 1621-1631 Chicago Avenue | D4     | Planned Development                       | Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces | 12/31/18 | <b>pending PC</b>        |
| 1    | 1619 Chicago Avenue      | D4     | Major Adjustment to a Planned Development | Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)                                      | 06/10/19 | <b>pending PC</b>        |
| 1    | 1607 Chicago Avenue      | D4     | Special Use                               | Special use for Type-2 restaurant, Happy Le  | 01/17/20 | <b>pending DAPR, ZBA</b> |

|   |   |              |                        |   |          |   |
|---|---|--------------|------------------------|---|----------|---|
| 2 | 1461-67 Ashland Avenue &<br>1421-25 Lake Street | B1           | Fence Variation        | Fence in front yard and 8' tall<br>fence in rear  | 01/21/20 | pending additional<br>information from the<br>applicant |
| 3 | 1327 Chicago Avenue/528<br>Greenwood Street     | R5           | Special Use            | Special use for an office in a<br>residential district  | 07/26/19 | <b>pending ZBA 02/18/20</b>                             |
| 4 | 605 Davis Street                                | D3           | Planned<br>Development | New 19-story office building with<br>ground floor retail, 40 parking<br>spaces  | 04/24/19 | <b>pending PC</b>                                       |
| 4 | 1224 Oak Avenue                                 | R3           | Major Variation        | Building lot coverage, interior side<br>yard setback, rear yard setback,<br>deck within interior side yard<br>setback for new attached garage<br>with roof top deck and screened<br>porch | 09/13/19 | <b>pending ZBA 02/18/20</b>                             |
| 4 | 1555 Ridge Avenue                               | R6           | Planned<br>Development | New 5-story, multi-family dwelling<br>with 68 dwelling units and 61<br>parking spaces   | 12/17/19 | <b>pending DAPR, PC<br/>02/12/20</b>                    |
| 5 | 1825 Lemar Avenue                               | R2           | Major Variation        | Front yard setback for front<br>deck/porch and front yard fence   | 01/17/20 | <b>pending DAPR, ZBA</b>                                |
| 6 | 2302 Hartzell Street                            | R1           | Major Variation        | Rear yard and interior side yard<br>setbacks and separation between<br>principal and detached accessory<br>structures for a 2nd story addition  | 01/17/20 | <b>pending DAPR, ZBA</b>                                |
| 7 | 2503 Eastwood Avenue                            | R1           | Special Use            | Special use to expand a parking<br>lot for an existing religious<br>institution (St. Athanasius)  | 07/23/19 | <b>pending P&amp;D 02/10/20</b>                         |
| 7 | 2008 Harrison Street                            | R5           | Major Variation        | Major zoning relief to use a non-<br>conforming dwelling unit, to<br>provide 4 off-street parking spaces<br>where 7 are required  | 10/14/19 | <b>pending P&amp;D 02/10/20</b>                         |
| 7 | 2510 Green Bay Road                             | B1a/oCS<br>C | Special Use            | Special use for indoor commercial<br>recreation   | 10/29/19 | <b>pending CC 01/27/20</b>                              |
| 8 | 1613-1617 Brummel Street                        | R2           | Minor Variation        | Reduce lot size, increase building<br>lot coverage, and reduce interior<br>side setback requirements in order<br>to subdivide zoning lot into two lots                                    | 12/18/19 | determination after<br>01/16/20                         |
| 9 | 1120 South Boulevard                            | R2           | Minor Variation        | Front and interior side yard<br>setback at 2nd story addition   | 01/08/20 | determination after<br>01/30/20                         |



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: January 24, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

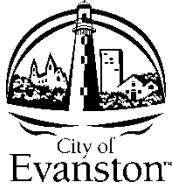
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, January 24, 2020

## Field Reports

| Ward | Property Address                            | Construction Type      | Inspector Notes  | Received  |
|------|---|------------------------|--|-----------|
| 4    | 1801 Main Street<br>(Robert Crown)          | Recreation Facility    | Center will officially open to the public on February 29th. Mechanical, electrical, and plumbing trim, interior wall framing, painting, glass, gymnasium floor, floor/tile and library millwork installations continue. Crews continue to work on Saturdays. Site is being maintained. | 1/22/2020 |
| 5    | 2525 Church Street<br>(Pumping Station)     | Pumping Station        | No activity on site since last report. Final Metropolitan Water Reclamation District (MWRD) inspections have been scheduled. Final structural and fire inspections needed. Construction fence remains. Site is being maintained.   | 1/22/2020 |
| 2    | 1727 Oak Avenue<br>(Avidor)                 | Multi-Unit Building    | Drywall installations complete through the 17th floor. Trim installations have been completed through the 12th floor. Site is being maintained.  | 1/22/2020 |
| 4    | 1500 Sherman Avenue<br>(Albion at Evanston) | Mixed Use Building     | Occupancy application has been received for the remainder of the units. Awaiting final fire and electrical inspection approvals. Level 15 indoor and outdoor amenity areas are not included in the request. The South Park off Lake Street is now open. Site is being maintained.      | 1/22/2020 |
| 2    | 1815 Ridge Avenue                           | Senior Living Facility | Foundation permit has been issued. Pre-construction meeting is being scheduled. Construction activity not expected for a few weeks.  | 1/22/2020 |



# Memorandum

To: Honorable Mayor and Members of the City Council

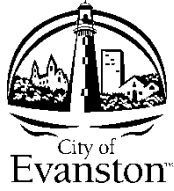
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: January 24, 2020

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

| Ward | Property Address   | Business Name             | Date Received | Current Status                                |
|------|--------------------|---------------------------|---------------|---|
| 2    | 2434 Main St       | Wingstop Restaurant       | 1/21/2020     | Change of Ownership – Pending Inspections     |
| 1    | 1620 Orrington Ave | La Macchina Ristorante    | 1/15/2020     | Change of Ownership – Pending Inspections     |
| 4    | 1557 Sherman Ave   | Reza’s Restaurant         | 12/5/2019     | Application Received                          |
| 7    | 1729 Central St    | Hewn Bakery               | 11/14/2019    | Building Permit Issued – Pending Inspections  |
| 4    | 610 Davis St       | Olive Mountain Grill      | 11/05/2019    | Change of Ownership – Pending Fire Inspection |
| 1    | 812 Church St      | Eggsperience Express Café | 9/4/2019      | Building Permit Issued – Pending Inspections  |
| 8    | 1731 Howard St     | Montelimar Bread Co       | 3/27/2019     | Pending Zoning Approval (On Hold)             |
| 5    | 2121 Ashland Av    | Double Clutch             | 2/13/2019     | Building Permit Issued - Pending Inspections  |
| 5    | 1905 Church St     | Spice                     | 12/13/2018    | Building Permit Issued - Pending Inspections  |



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: January 24, 2020

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8090 or [hdubose@cityofevanston.org](mailto:hdubose@cityofevanston.org) if you have any questions or need additional information.

### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of January 24, 2020

| WARD | BUSINESS NAME                                 | BUSINESS ADDRESS                               | LIQUOR CLASS | CLASS DESCRIPTION | PROCESSED HOURS for LIQUOR SALES  | STATUS  |
|------|---|--|--------------|-------------------|---|---|
| 1    | Barcelona North, Inc. d/b/a Tapas Barcelona   | 1615 Chicago Avenue, Evanston, IL 60201        | D            | Restaurant        | 11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)  | Liquor Control Review Board recommended approval, will be up for introduction at the January 27, 2020 Council meeting |
| 8    | Levy Premium Food Service Limited Partnership | 980 N. Michigan Avenue #400, Chicago, IL 60611 | R1           | Sporting Venue    | Alcohol may be served only on days on which there is a sporting event, recreational activity, or other entertainment event which occurs in the qualifying facility. | Liquor Control Review Board Recommended approval, will be up for introduction at the January 27, 2020 Council meeting |



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



***WEEK ENDING JANUARY 24, 2020***

## ***Northwest and North Shore Councils Open Call for STP-L Projects***

Last week, the Northwest and North Shore Councils of Mayors opened their call for Local Surface Transportation Program (STP-L) Projects. More information on project requirements can be found in both Councils' updated methodologies and individual applications, available on the [Northwest](#) and [North Shore](#) Council of Mayors' websites. Applications are due by 5:00 p.m. on Monday, March 16 and should be submitted electronically either to Kendra Johnson at [kjohnson@nwmc-cog.org](mailto:kjohnson@nwmc-cog.org) (for Northwest Council projects) or Matt Pasquini at [mpasquini@nwmc-cog.org](mailto:mpasquini@nwmc-cog.org) (for North Shore projects). *Staff contacts: Kendra Johnson, Matt Pasquini*

## ***Transportation Committee Readies for Electronic Vehicles***

The NWMC Transportation Committee met on Thursday to hear a presentation on electrical vehicles (EV) readiness from Edith Makra and Tim Milburn from the Metropolitan Mayor's Caucus (MMC). They informed the committee about the nuances of EVs and the infrastructure required to accommodate their rise in popularity. The MMC is currently preparing a guide to help municipalities begin developing plans for a future that involves EVs and is conducting listening sessions to ensure municipal concerns are understood and addressed in the guide. To provide feedback or receive additional information please contact staff or Edith Makra at [emakra@mayorscaucus.org](mailto:emakra@mayorscaucus.org).

In other business, representatives from the Cook County Department of Transportation and Highways, Metra, and Pace provided updates to the Committee regarding the Invest in Cook program, Metra's railcar survey, and Pace's North Shore Coordination Plan. *Staff contacts: Kendra Johnson, Matt Pasquini*

## ***Bicycle and Pedestrian Committee Provides Input on Final Stages of Multimodal Plan***

The NWMC Bicycle and Pedestrian Committee met Tuesday to discuss additional updates to the NWMC Multimodal Transportation Plan. New deliverables include a draft street design toolbox that has been made available to the project steering committee for comments, as well as an [online map](#) that identifies sidewalk gaps within NWMC service territory. The final plan is on track for completion in late February. Committee members also discussed local project updates and field trip ideas for this summer. *Staff contacts: Kendra Johnson, Matt Pasquini*

## ***Pace Announces Public Hearings on Proposed North Shore Service Changes***

*From the desk of Pace Community Relations Representative Steven Andrews:*

Pace is seeking public input on proposed service changes resulting from the North Shore Transit Service Coordination Plan and Market Analysis, a joint study completed in 2017 by Pace and CTA. The goal of the Plan is to improve coordination of transit services in North Cook County and to update the public transportation network to better serve high demand travel markets. The restructured network, proposed to be implemented in August 2020, includes proposed changes to five routes: 215, 225, 226, 422, and 423; the addition of one new route: 424; and the discontinuation of two routes: 210 and 421.

Pace is holding six public hearings throughout North Cook County to get input from stakeholders on the proposed service changes. For details regarding the proposed service changes and the upcoming public hearings, please see the attached [notice](#). Information is also available on our website at [PaceBus.com](http://PaceBus.com) in the [Projects & Studies](#) section. Until February 18, 2020, written comments may also be submitted to our website, [PaceBus.com](http://PaceBus.com), in the [Public Hearing Comment Form](#) area. *Staff contacts: Kendra Johnson, Matt Pasquini*



| <b>Public Hearing Schedule</b>  |  |   |
|---|--|---|
| Attend an upcoming public hearing to provide feedback about proposed route changes resulting from the North Shore Coordination Study. Until February 18, 2020, written comments may also be submitted to our website, PaceBus.com, in the "Public Hearing Comment Form" area.   |  |   |
| <b>Thursday, January 30, 2020</b><br>5:00 PM – 7:00 PM<br>Chicago Public Library<br>Albany Park Branch<br>3401 W. Foster Ave.<br>Chicago, IL 60625  | <b>Friday, January 31, 2020</b><br>4:30 PM – 6:30 PM<br>Glenview Public Library<br>Community Room<br>1930 Glenview Rd.<br>Glenview, IL 60025 | <b>Monday, February 3, 2020</b><br>4:00 PM – 6:00 PM<br>Niles-Maine District Library<br>Commons Meeting Room<br>6960 W. Oakton St.<br>Niles, IL 60714 |
| <b>Wednesday, February 5, 2020</b><br>3:30 PM – 5:30 PM<br>Northbrook Public Library<br>Pollak Room<br>1201 Cedar Ln.<br>Northbrook, IL 60062   | <b>Tuesday, February 11, 2020</b><br>6:00 PM – 8:00 PM<br>Levy Senior Center<br>Linden Room<br>300 Dodge Ave.<br>Evanston, IL 60202          | <b>Tuesday, February 18, 2020</b><br>5:00 PM – 7:00 PM<br>Wilmette Public Library<br>Auditorium<br>1242 Wilmette Ave.<br>Wilmette, IL 60091           |
| <small>For more information about the project, visit the Projects &amp; Studies section at PaceBus.com. Individuals with disabilities who plan to attend these hearings and who require accommodations other than transportation, and individuals who require translation into a language other than English to allow them to observe and/or participate are requested to contact Pace at (847) 364-7223 option 3, five (5) business days prior to the scheduled hearing.</small> |  |   |
| <small>These are not Library Sponsored Events</small>   |  |   |

### ***Invest in Cook Call for Projects Now Open***

The fourth round of the Cook County Department of Transportation and Highway’s Invest in Cook program is now open for applications from local governments, transit agencies, natural resource or public land agencies and other government entities that deal with transportation and recreational trails within Cook County. The program is intended to expand the County’s role in multimodal transportation and can include proposals that incorporate new technologies along with those for transit, bicycle and pedestrian, freight, roadway, and bridge improvements.

On Thursday, January 30, Cook County will host a workshop via Skype for those interested in applying. Applications should be submitted electronically via the [application website](#) and are due by 5:00 p.m. on Friday, March 13. For more information on the program and the January 30 workshop, please contact staff, visit the [Invest in Cook website](#) or contact Tim Egan, [tim.egan@cookcountyil.gov](mailto:tim.egan@cookcountyil.gov). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***MWRD Announces Green Infrastructure Projects, More Partnership Opportunities***

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) recently announced their annual program of projects for their Green Infrastructure (GI) program. The GI program funds local projects that address flooding and reduce stormwater flows to local sewer systems through the use of green infrastructure treatments. Of the 20 projects selected for funding this cycle, six were located in NWMC communities, including: *Bartlett; Evanston; Northfield; Skokie; Streamwood; and, Wilmette*. For more information, please visit [MWRD’s website](#) or contact James Yurik, [james.yurik@mwrld.org](mailto:james.yurik@mwrld.org).

Additional partnership opportunities with MWRD are open now. The [Stormwater Partnership Program](#) is accepting applications from local municipalities to address flooding issues. Eligible projects must be located within MWRD’s corporate boundaries, address structure flooding and the sponsor must be able to enter into an intergovernmental agreement with MWRD. Applications are also open for the [Voluntary Flood-Prone Property Acquisition Program](#). Communities can apply to receive assistance in acquiring flood prone properties provided that they are located within a FEMA designated hazard area subject to inundation by the 1% annual chance flood or a DWP 100-year inundation area. MWRD is hosting a webinar to provide information on both programs on Tuesday, January 28 at 1:30 p.m. To participate, please fill out the [registration form](#) online. Applications for both programs are due by 5:00 p.m. on Friday, February 14. For more information on the programs, please contact Rich Fisher, [stormapps@mwrld.org](mailto:stormapps@mwrld.org). *Staff contact: Kendra Johnson*

### ***Public Comment Period Open for RTA Community Planning Program***

On January 10, the Regional Transportation Agency (RTA) released its [2020 proposed Community Planning Program of projects](#) for public review. For over 20 years, the RTA has used this program to invest \$21 million in over 200 projects across the region. The program funds Transit Oriented Development (TOD) projects, special transit funding districts, transit corridor plans and neighborhood transit mobility improvement plans. This year’s

recommended program includes six projects from suburban municipalities, including one submitted by the *Village of Hanover Park* to update their zoning code to align with their TOD plan. The public comment period will run until February 8 and comments can be submitted to [applications@rtachicago.org](mailto:applications@rtachicago.org). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***IDOT to Host Work Zone Safety Training Session***

The Illinois Department of Transportation (IDOT) Technology Transfer Center will host a training course titled “Implementing Safe Work Zone Operations Strategies”. The workshop will be held on Tuesday, February 18 from 8:00 a.m. to 4:30 p.m. at the Northeastern Illinois Public Safety Training Academy, 2300 Patriot Boulevard in *Glenview*. The session is open to municipal planners, engineers, elected officials, and others who are interested in strategies to reduce roadway work zone incidents. For more information and to register, please contact Barry Kent, [Barry.Kent@illinois.gov](mailto:Barry.Kent@illinois.gov). *Staff contacts: Kendra Johnson, Matt Pasquini*

### ***Meetings and Events***

*2020 NWMC Legislative Brunch* will be held on Saturday, January 25, 10:00 a.m. to noon at the Hilton Chicago in *Northbrook/Prospect Heights*.

*NWMC Executive Board* will meet on Wednesday, February 5 at 8:30 a.m. at the NWMC offices

*NWMC Finance Committee* will meet on Wednesday, February 12 at 8:30 a.m. at the NWMC offices

*NWMC Board of Directors* will meet on Wednesday, February 12 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*.