



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, Interim City Manager
Subject: Weekly City Manager's Update
Date: January 10, 2020

STAFF REPORTS BY DEPARTMENT



Weekly Report for January 2, 2019 - January 8, 2020

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report
Monthly CV/Permit Fee Report – December 2019

Water

Northwest Water Commission Quantity Rate True-Up

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, January 13, 2020

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, January 14, 2020

Board of Local Improvements

www.cityofevanston.org/boardofimprovements

Arts Council

www.cityofevanston.org/artscouncil

Preservation Commission

www.cityofevanston.org/preservationcommission

Wednesday, January 15, 2020

Design and Project Review Committee

www.cityofevanston.org/dapr

M/W/EBE Development Committee

www.cityofevanston.org/mwebecommittee

Affordable Housing Plan Steering Committee

www.cityofevanston.org/affordablehousingplansteeringcommittee

Thursday, January 16, 2020

Parks, Recreation and Community Services Board

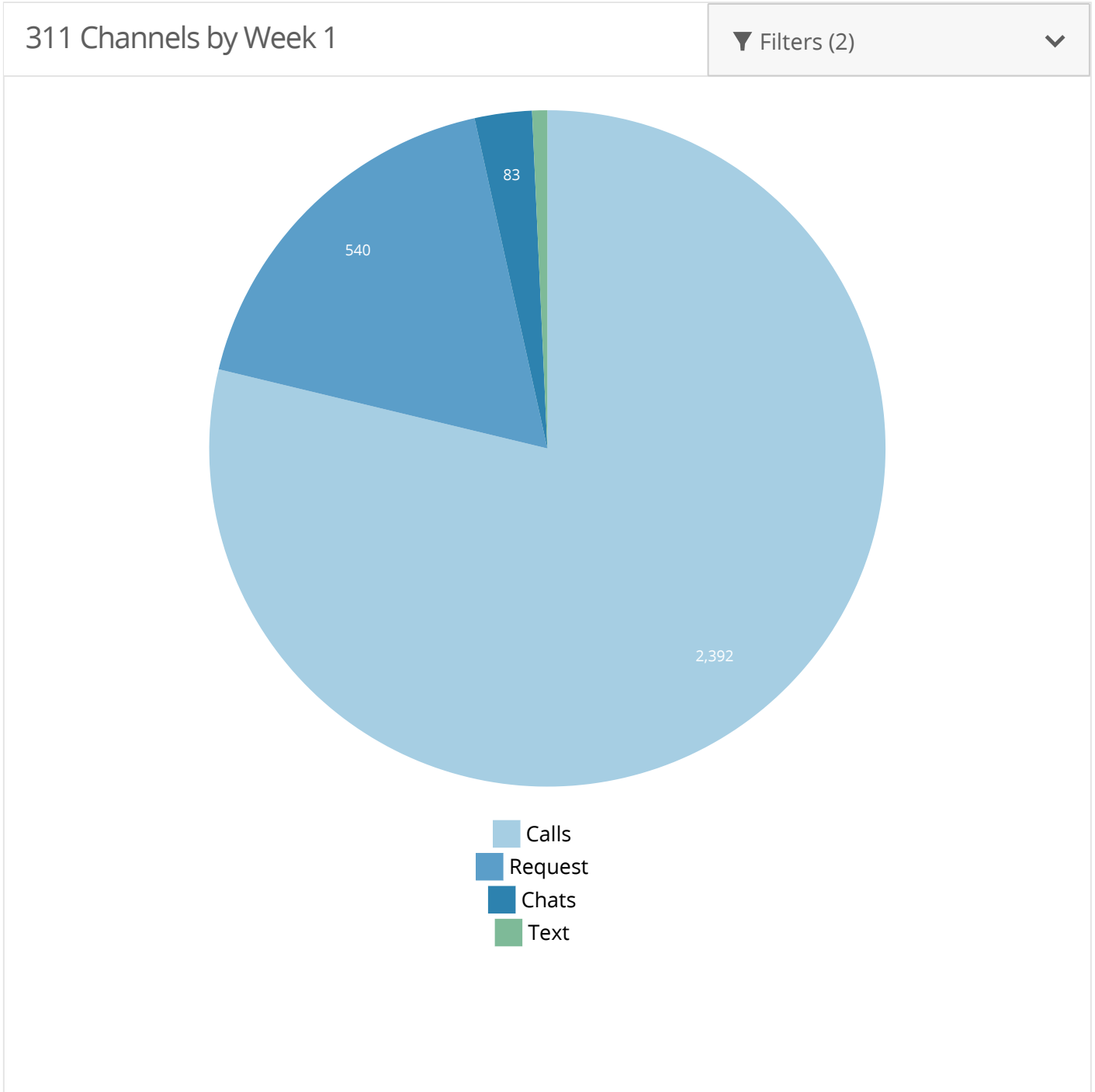
www.cityofevanston.org/PRCSBoard

Equity & Empowerment Commission

www.cityofevanston.org/equityandempowermentcommission

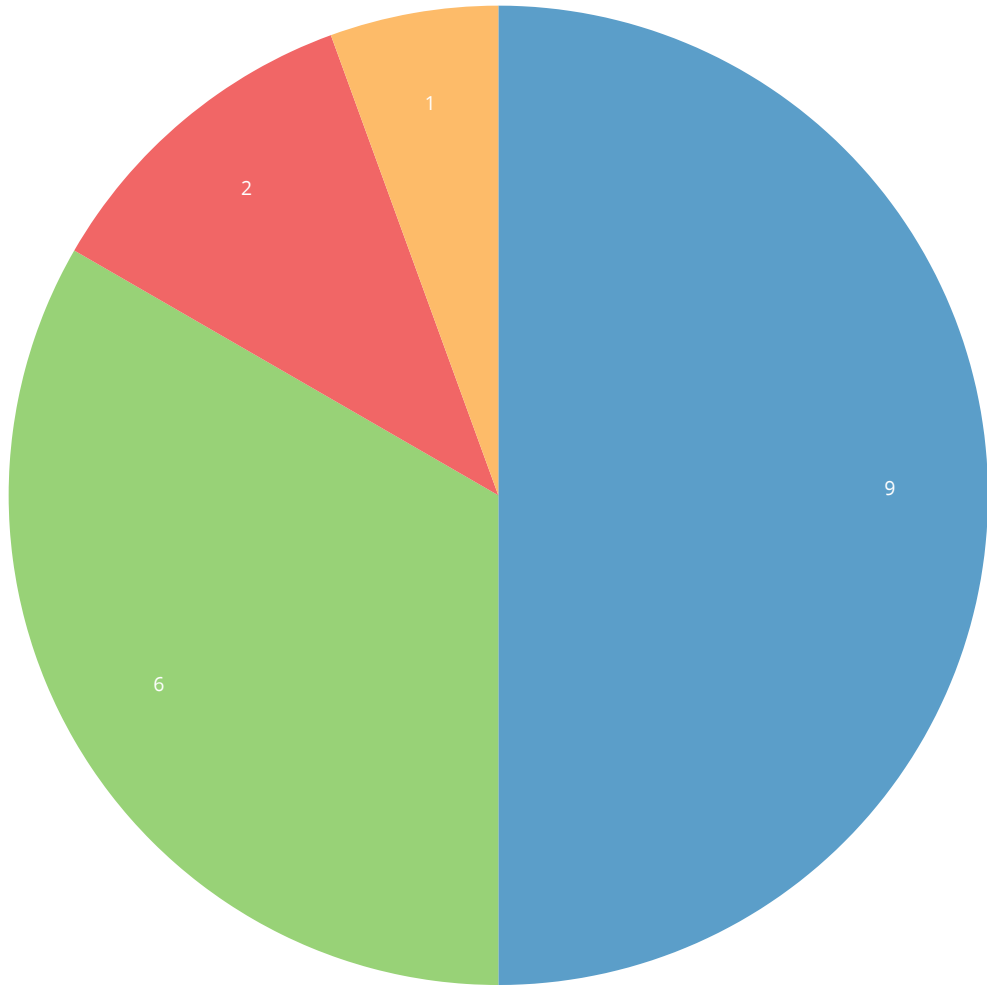
311 Weekly Report

For the week of January 2 - January 8



Ask a Question - by request status

Filters (1)

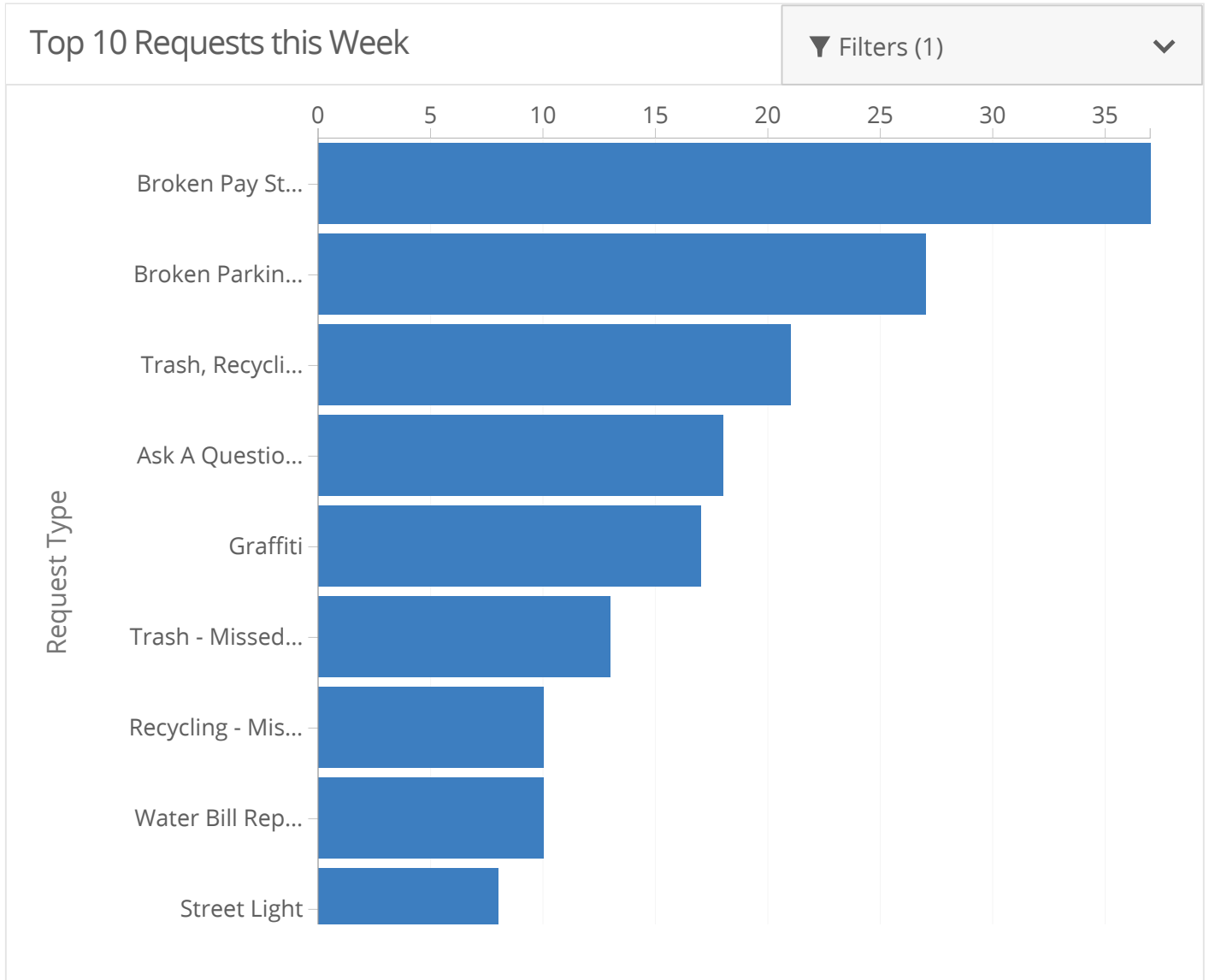


- COMPLETED
- SUBMITTED
- RECEIVED
- IN_PROGRESS

Trending Topics

January 2-January 8

- Broken Parking Meters
- Rental Registrations

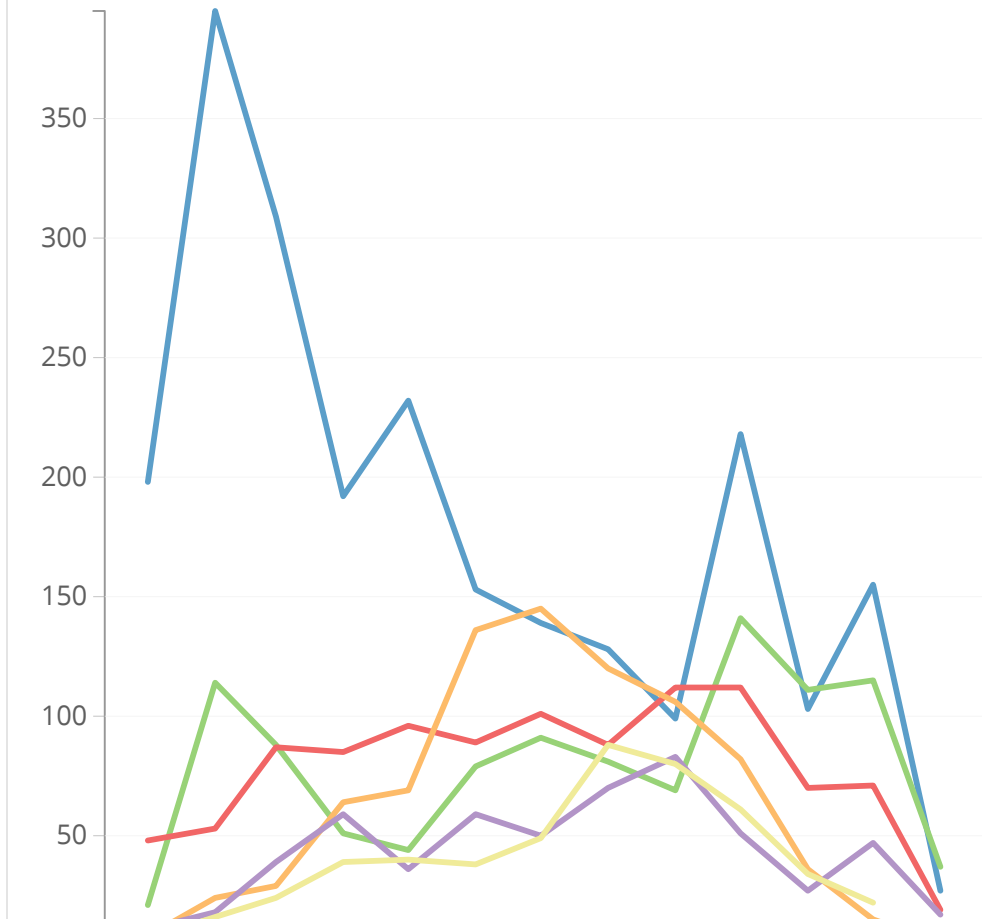


Top 6 Requests Trends

Filters (2)

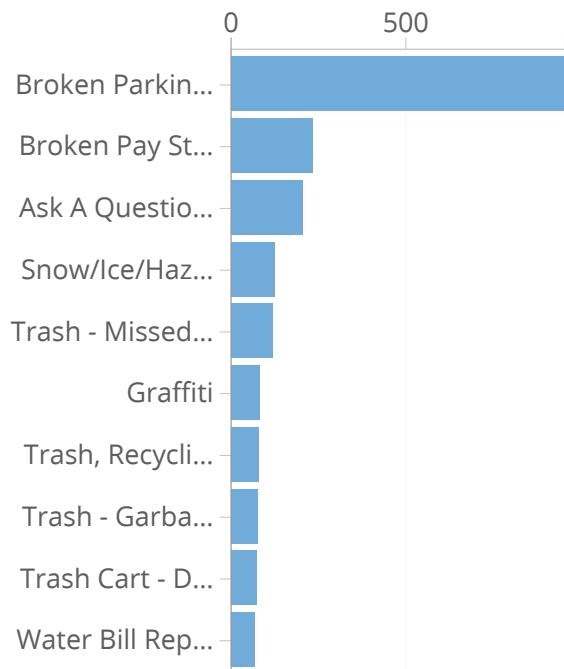


- Broken Parking Meter
- Broken Pay Station
- Ask A Question / Send A Message
- Tree Evaluation
- Graffiti
- Dead Animal on Public Property



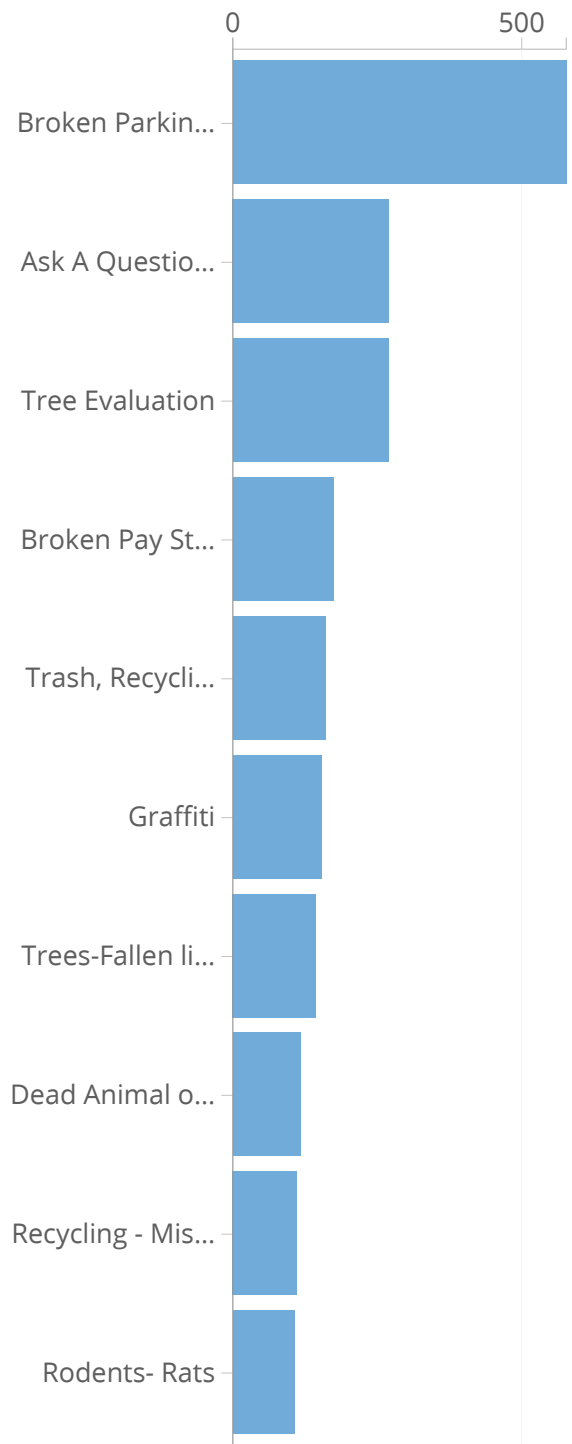
Top 10 - First Quarter of 2019

Filters (1)



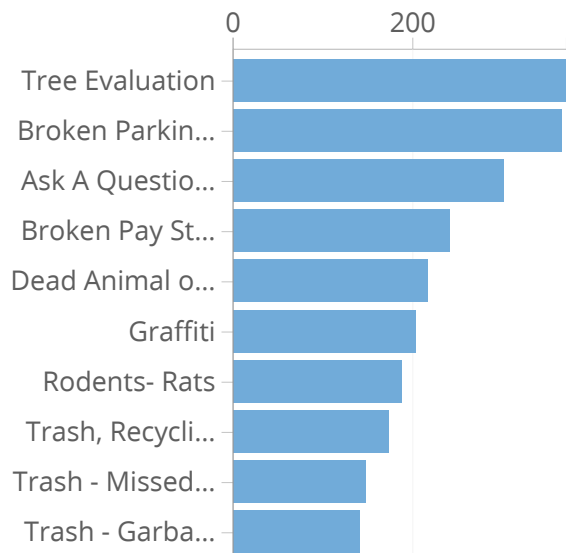
Top 10 - Second Quarter

Filters (1)



Top 10 - Third Quarter of 2019

Filters (1)



Top 10 - Fourth Quarter of 2019

Filters (1)

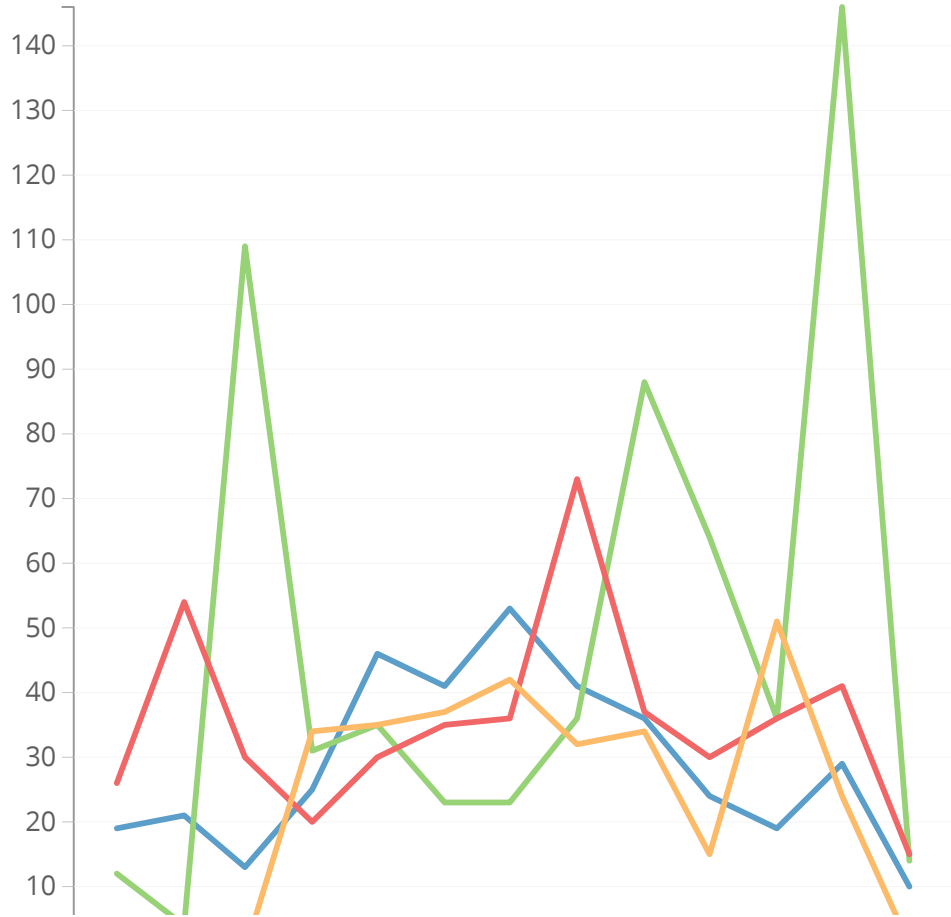


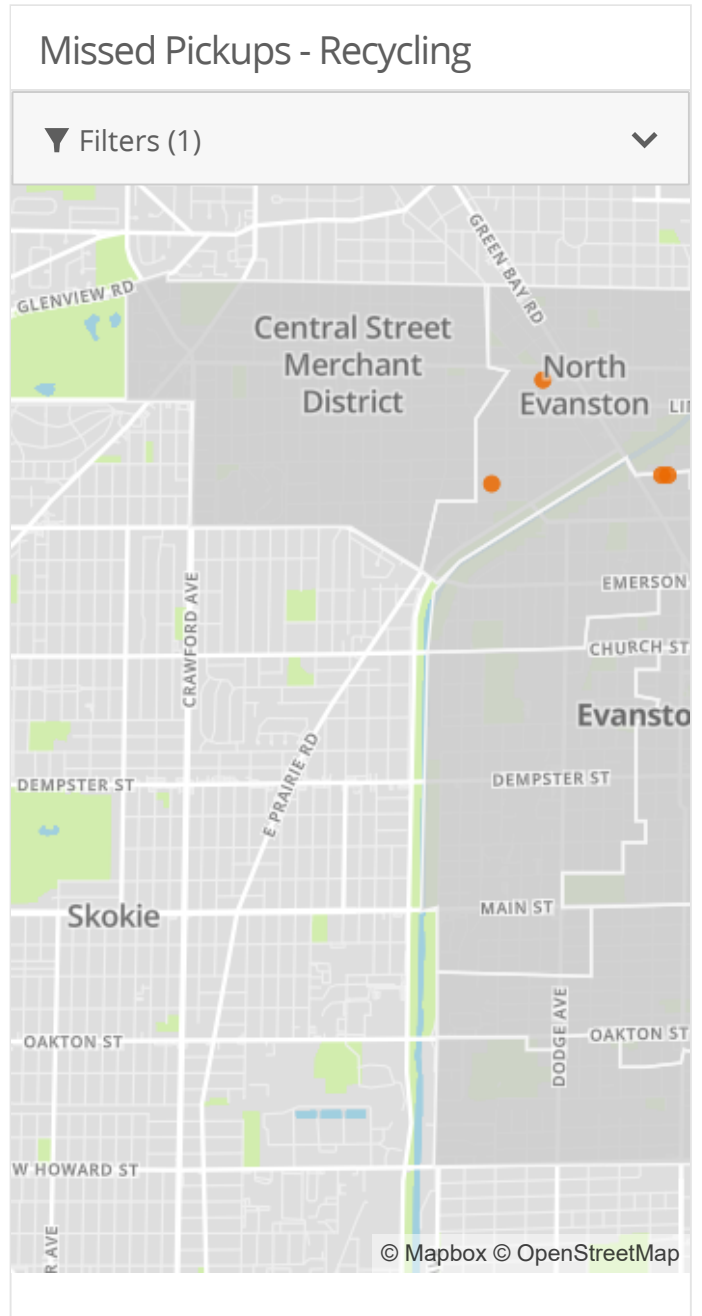
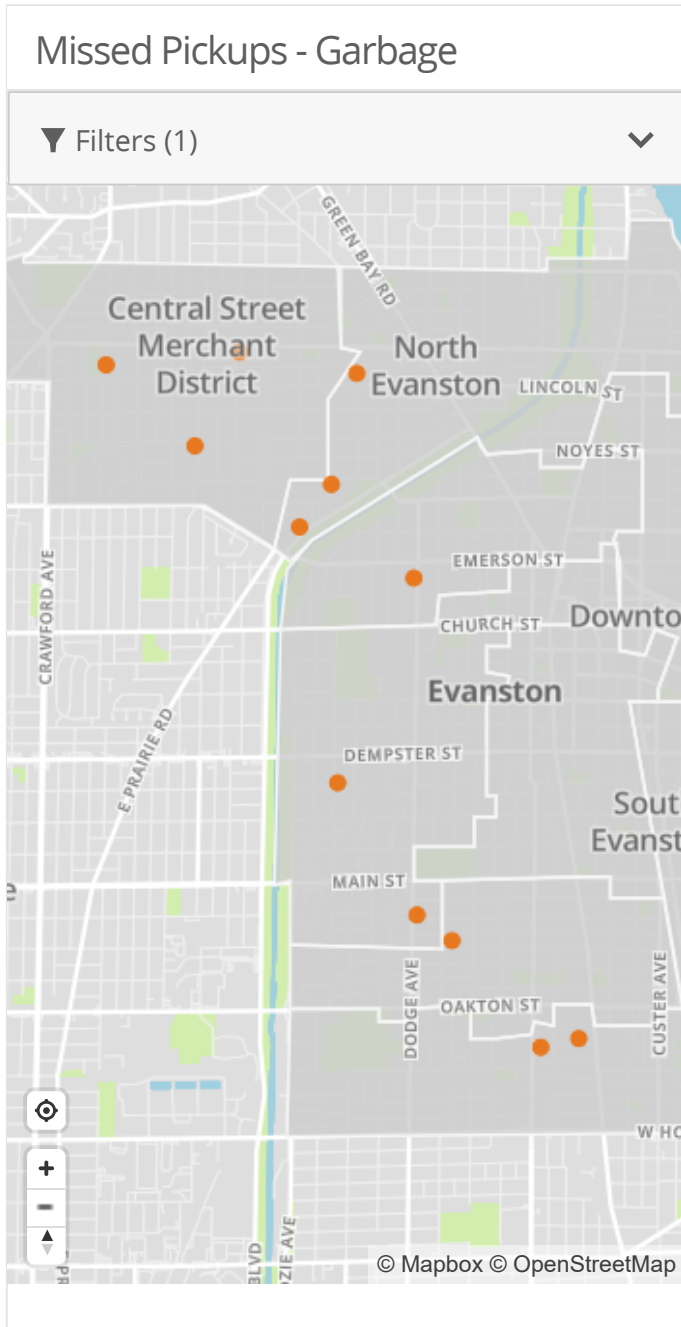
Sanitation Trends

Filters (2)



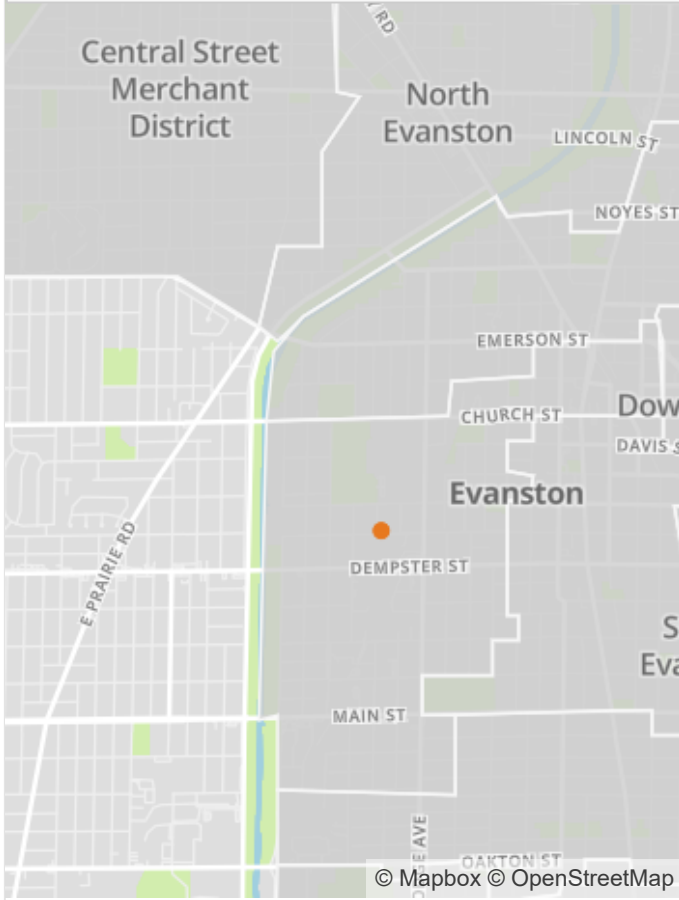
- Recycling - Missed Pickup
- Rodents- Rats
- Trash - Missed Garbage Pickup
- Yard Waste - Missed Pickup





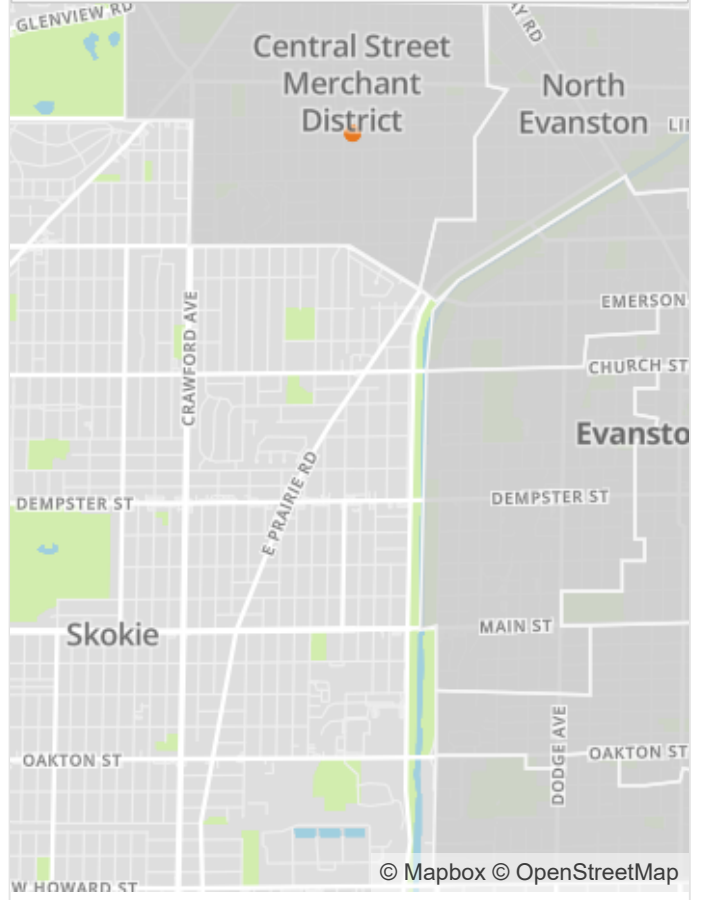
Missed Pickups - Yard Waste

Filters (1)



Rodents-Rats

Filters (1)



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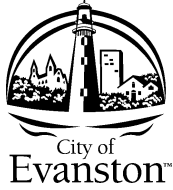
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Memorandum

To: Erika Storlie, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of January 6, 2020

Date: January 10, 2020

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of January 6, 2020

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 20-01 Armored Car Services and Related Services	CMO	The City of Evanston's Parking Division of the Administrative Services Department is seeking proposals from experienced Armored Car firms to provide services for the purpose of collecting cash, coin, checks and monthly purchase of change.	\$65,000	2/11	3/9

Evanston City Council Agenda Schedule - 2020 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2020 Meeting Dates: Jan 13, Jan 21, Jan 27, Feb 10, Feb 17, Feb 24, Mar 9, Mar 16, March 23, Apr 13, Apr 20, Apr 27

May 11, May 18, May 26, Jun 8, Jun 15, Jun 22, Jul 13, Jul 20, Jul 27, Aug 10

Sept 14, Sept 21, Sept 29, Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services RC=Rules Committee EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	1/21/2020	Rules Committee				
CD	1/21/2020	Affordable Housing Update	D	CC	Leonard	
PWA	1/27/2020	Fleetwood Gym Floor	B	APW	Stoneback	
AS	1/27/2020	RFP #19-57 (Janitorial Service Contract - Multiple Facilities)	B	APW	Stowe	
AS	1/27/2020	Vehicle Purchases	B	APW	Stowe	
CMO	1/27/2020	Amusement Tax	D	APW	Desai	
CD	1/27/2020	2222 Oakton St - Resolution for Subdivision of property (recycling center)	O	PD	Leonard	
CD	1/27/2020	Business Registration Ordinance Update	O	EDC	Leonard	
		Executive Session		EXS		
CD	2/10/2020	St. Athanasius Parking	O	PD	Leonard	
CMO	2/24/2020	Municipal Operations Zero Emissions Strategy	B	APW	Richardson	
CMO	2/24/2020	Energy Purchase Contracts	B	APW	Richardson	

Council & Committee Meetings

1/8/2020	7:00PM	Animal Welfare Board				
1/9/2020	7:00PM	Mental Health Board				
1/9/2020	7:00PM	Housing & Homelessness Commission				
1/13/2020	6:00PM	Administration & Public Works/Planning and Development/City Council				
1/15/2020	6:30PM	MWEBE Development Committee				
1/15/2020	7:00PM	Affordable Housing Plan Steering Committee				
1/21/2020	6:00PM	Rules Committee				
1/21/2020	7:00PM	City Council				
1/21/2020	7:00PM	Housing & Community Development Act Committee				
1/23/2020	7:00PM	Emergency Telephone System Board				
1/27/2020	6:00PM	Administration & Public Works/Planning and Development/City Council				

REFERRALS AT CITY COUNCIL MEETINGS

Dept	Date of Referral	Item	Alderman/Staff	Tentative Date	Outcome
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?			
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019	
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE	
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board	
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D	
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D	
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons		

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CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	
Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW	
CMO	11/11/2019	Policy on Food/Meals for Departments	Fleming	APW		
CMO	11/11/2019	Public Comment & Presentations	Revelle	Rules		
Admin Svcs	11/11/2019	Event Parking Restrictions	Revelle	Trans/Parking		
CMO	11/11/2019	Use of Mayor's Name in Holiday Food & Toy Drive	Suffredin	Rules		
CMO	11/11/2019	Playing of Music at Beginning of Meeting	Suffredin	Rules		
Admin Svcs	11/18/2019	HR Employee Manual	Fleming	Human Services		
CD	11/18/2019	Supporting Small Business Owners	Fleming	Economic Development		
CD	11/18/2019	Affordable Housing Fees - Waiving Fees for ADU's	Fleming	City Council		
CMO	11/25/2019	Begin working on 50 year video for National League of Cities	Rainey			
CD	11/25/2019	Proposal by reclaim Evanston regarding additional funds to affordable housing via RETT	Rue Simmons	Planning & Development		
CD	11/25/2019	Solar Panels at Preservation Commission	Wilson	Planning & Development		
Legal	11/25/2019	Non-Agenda Item Citizen Comment - After Agenda	Hagerty	Rules		
Legal		Suspension of Rules accepted practice		Rules		
Legal		Use of City Newsletters and Including Opinions	Fleming	Rules		
Legal	12/9/2019	Advisory Resolutions / Citizen Generated Resolutions	Fiske	Rules		
CD	12/9/2019	Rules on Plan Commission as they Relate to the Selection of the Chair	Revelle			
CD	12/9/2019	City to host a co-op type retail space	Fleming	Economic Development		
DEFERRED						

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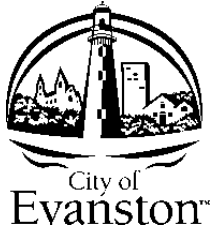
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Storlie	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: January 8, 2020

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, January 2, 2020 - January 8, 2020

Backlog (business days received until reviewed): 6

Volume (number of cases pending staff review): 6

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
2	1001 Dewey Avenue	R3	Zoning Analysis	Deck, fence in front yard, roof coverings over side entrance and rear basement entrance	11/22/19	pending additional information from the applicant
2	1215 Church Street	R4	Building Permit	New mixed-use 4-story building, interior remodel of existing swimming and administration buildings (YWCA)	12/10/19	pending additional information, revisions, DAPR
2	1221 Fowler Avenue	R2	Building Permit	1st and 2nd story additions, deck	12/16/19	pending revisions from the applicant
2	1110 Dewey Avenue	R3	Building Permit	Rebuild garage on existing slab	12/30/19	pending revisions from the applicant
3	1210 Michigan Avenue	R1	Building Permit	Widen driveway	10/02/19	non-compliant, pending revisions from the applicant
3	324 Hamilton Street	R1	Building Permit	Interior remodel and new deck	01/06/20	pending additional information from the applicant
4	718-732 Main Street	B2/oDM	Zoning Analysis	New 5-story, mixed-use building with ground floor retail, 99 dwelling units, and 35 off-street parking spaces (Planned Development)	07/15/19	non-compliant, pending revisions from the applicant
4	919 Grove Street/1555 Maple Avenue	D3	Zoning Analysis	3-story addition to existing 1-story commercial building	09/20/19	pending additional information from the applicant
4	1125 Wesley Avenue	R3	Building Permit	1-story addition and 3-car detached garage	12/05/19	pending revisions from the applicant
4	1317 Elmwood Avenue	R4	Building Permit	Enlarge front porch, build enclosure	12/31/19	pending revisions from the applicant
5	1825 Lemar Avenue, Unit C	R2	Building Permit	Deck	09/24/19	non-compliant, pending revisions or major variation application from the applicant
5	2000 Green Bay Road	WE1	Building Permit	Asphalt resurface, expand parking lot (Windy City Garden Center)	10/02/19	non-compliant, pending revisions, variation application
5	1717 Simpson Street	B1	Building Permit	1-story addition over existing foundation	12/17/19	non-compliant, pending major variation application
5	831 Hamlin Street	R4a	Building Permit	Egress window	01/06/20	pending additional information from the applicant
5	824 Gaffield Place	R4a	Zoning Analysis	Convert existing duplex into Child Residential Care home	01/08/20	pending staff review
5	820 Gaffield Place	R4a	Zoning Analysis	Convert existing duplex into Child Residential Care home	01/08/20	pending staff review
5	1835 Dodge Avenue	R4	Building Permit	New 3-car garage	01/08/20	pending staff review
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	non-compliant, pending revisions from the applicant
6	2321 Thayer Street	R1	Building Permit	Extend existing patio, additional parking space, relocate fence, add gas line	10/16/19	non-compliant, pending revisions

6	3423 Central Street	R2	Building Permit	Brick paver walkway and patio enlargement	10/17/19	pending additional information from the applicant
6	2754 Crawford Avenue	R2	Building Permit	Replace sunroom with 1-story addition and bathroom remodel	10/25/19	non-compliant, pending revisions or major variation application from the applicant
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	pending revisions from the applicant
6	2431 Payne Street	R1	Building Permit	2nd story addition	12/30/19	pending additional information from the applicant
6	3309 Simpson Street	R1	Building Permit	Interior remodel and 1st floor addition	01/06/20	pending staff review
7	1724 Chancellor Street	R1	Building Permit	Installation of 10'x10' stone patio	10/10/19	pending additional information from the applicant
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	2222 Oakton Street	I2/oRD	Zoning Analysis	Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent)	09/20/19	non-compliant, pending revisions from the applicant
8	100-130 Chicago Avenue	B3	Zoning Analysis	Adjustment to an approved Planned Development: reconfigure retail space, eliminate outdoor garden yard, shift off-street parking location	12/31/19	pending staff review
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	pending DAPR
9	646 Florence Avenue	R2	Building Permit	Convert 1-car attached garage into home office	11/07/19	non-compliant, pending revisions from the applicant
9	1120 South Boulevard	R2	Building Permit	Remodel and 2nd story addition	11/21/19	non-compliant, pending variation application from the applicant

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA 01/21/20
4	605 Davis Street	D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	pending PC
4	1224 Oak Avenue	R3	Major Variation	Building lot coverage, interior side yard setback, rear yard setback, deck within interior side yard setback for new attached garage with roof top deck and screened porch	09/13/19	pending ZBA 01/21/20

4	1012 Davis Street	D2	Special Use	Special use for a Daycare Center - Child	10/01/19	pending P&D & CC 01/13/20
4	1555 Ridge Avenue	R6	Planned Development	New 5-story, multi-family dwelling with 68 dwelling units and 61 parking spaces	12/17/19	pending staff review
7	2503 Eastwood Avenue	R1	Special Use	Special use to expand a parking lot for an existing religious institution (St. Athanasius)	07/23/19	pending P&D 02/10/20
7	2008 Harrison Street	R5	Major Variation	Major zoning relief to use a non-conforming dwelling unit, to provide 4 off-street parking spaces where 7 are required	10/14/19	pending P&D 01/13/20
7	1713 Central Street	B1a/oCS C	Special Use	Special use for religious institution	10/29/19	pending P&D
7	2510 Green Bay Road	B1a/oCS C	Special Use	Special use for indoor commercial recreation	10/29/19	pending P&D 01/13/20
7	1201 Grant Street	R1	Major Variation	Reduce interior side yard setback for addition (addition under construction)	12/10/19	pending ZBA 01/21/20
8	999-1015 Howard Street	C1	Planned Development	New 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending P&D 01/13/20
8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	pending P&D
8	1613-1617 Brummel Street	R2	Minor Variation	Reduce lot size, increase building lot coverage, and reduce interior side setback requirements in order to subdivide zoning lot into two lots	12/18/19	determination of 01/16/20
9	1120 South Boulevard	R2	Minor Variation	Front and interior side yard setback at 2nd story addition	01/08/20	pending additional information from the applicant



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: January 10, 2020

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, January 10, 2020

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1801 Main Street (Robert Crown)	Recreation Facility	Occupancy has been issued for portions of the community center including the ice rinks. A soft opening for the center will be held on January 11th. The remainder of the center should be completed and open by February 17th. Mechanical, electrical, and plumbing trim, interior wall framing, painting, glass, gymnasium floor, floor/tile and lobby millwork installations continue. Crews continue to work on Saturdays. Site is being maintained.	1/8/2020
5	2525 Church Street (Pumping Station)	Pumping Station	Minimal site activity from last report. Contractor has been asked to remove remaining material and debris from site. Final structural and fire inspections needed. Construction fence remains to protect newly planted seed. Site is being maintained.	1/8/2020
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Contractor has been informed of dumpster/debris complaint and has addressed. Drywall installations complete through the 14th floor. Trim installations have been completed through the 5th floor. Site is being maintained.	1/8/2020
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Occupancy has been granted through the 10th floor. Finishes continue on the upper floors. Construction fencing remains at the south end of the project. Site is being maintained.	1/8/2020



To: Honorable Mayor and Members of the City Council

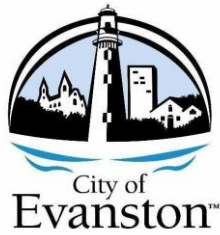
From: Gary Gerdes, Building and Inspection Services Manager

Subject: Monthly Construction Valuation and Permit Fee Report

Date: January 6, 2020

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2018. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.



DATE: January 6, 2020
 TO: Erika Storlie, Interim City Manager
 FROM: Gary Gerdes, Building and Inspection Services Division Manager
 SUBJECT: Building Permit & Construction Value Financial Report for December, 2019

BUILDING PERMIT FEES

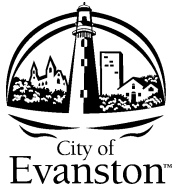
Total Permit Fees Collected for the Month of December 2019	\$ 192,633
Total Permit Fees Collected Fiscal Year 2019	\$ 4,379,712
Total Permit fees Collected for the Month of December 2018	\$ 184,871
Total Permit Fees Collected Fiscal Year 2018	\$ 6,136,233

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR DECEMBER 2019	\$ 6,138,617
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2019	\$ 158,142,086
TOTAL CONSTRUCTION VALUE FOR DECEMBER 2018	\$ 55,770,248
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2018	\$ 374,489,566

OTHER FEES

Total ROW Permit fees Collected for the Month of December 2019	\$ 21,615
Total ROW Permit Fees Collected Fiscal Year 2019	\$ 489,605



Memorandum

To: Erika Storlie, Interim City Manager

From: David D. Stoneback, Public Works Agency Director
Darrell A. King, Water Production Bureau Chief

Subject: Northwest Water Commission Quantity Rate True-Up

Date: January 10, 2020

The Bills List for the January 13, 2020 City Council Meeting will include a payment to the Northwest Water Commission in the amount of \$120,921.71. This payment is for the “true-up” of the quantity rate for Service Year (SY) 2017/2018. Staff will issued an advanced check on Thursday, December 12, 2019, this amount will appear on the January 13, 2020 Bills List.

In accordance with the renegotiated contract with the Northwest Water Commission, (Commission) approved by Council in September 2008, a computation of costs is performed annually to determine the appropriate quantity rate for the previous SY and establish a preliminary quantity rate for the following SY. The formula for determining the quantity rate is the total expenses in the Administration, Pumping and Filtration Divisions of the Water Fund for the previous fiscal year end divided by the total amount of water pumped in 1,000 gallon increments.

Service Year 2017/2018 Quantity Rate True-up:

In October 2018, a “true up” quantity rate analysis was performed adjusting the estimated SY 2017/2018 from \$0.35522 to \$0.34239 per 1000 gallons. This analysis, dated 10/2/2018, indicated that Evanston owed the Commission \$120,921.17. The amount was not paid to the Commission during 2018 at the request of the Commission. Staff has recently received notification from the Commission to process this payment.

Service Year 2018/2019 Quantity Rate True-up:

In October 2019, a “true up” quantity rate analysis was performed adjusting the estimated SY 2018/2019 from \$0.34239 to \$0.34829 per 1000 gallons. This analysis, dated 10/10/2019, indicated that the Commission owed Evanston \$53,655.38. Staff has not received notification from the Commission regarding their review and agreement with the SY 2018/2019 True-up amount.

True Up History

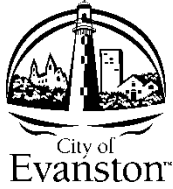
The true up calculation can vary dramatically from year to year because a preliminary quantity rate is used, based on the previous year CAFR, and then adjusted at the end of the SY based on actual costs determined by the current year CAFR.

Operating expenses for the purchase of treatment chemicals, electricity and natural gas are major factors in the quantity rate. Raw water quality is also a major factor in the quantity rate since a year with high raw water turbidity requires the use of more treatment chemicals and results in higher sludge disposal costs.

The quantity of water delivered to the Commission is a factor, but it has to be considered as a percentage of the water delivered to all the users of the water plant since the operating expenses are proportioned to the users based on the quantity of water delivered to them. If Evanston, Skokie and the Morton Grove Niles Water Commission use more water in the current SY compared to the previous SY and the Commission uses less water in the current SY than the previous SY, this has an impact where a larger true up payment to the Commission would be needed.

A summary of the true up values for the last seven years is shown below:

Northwest Water Commission Quantity Rate True Up History					
SERVICE YEAR	PUMPAGE TO COMMISSION	ORIGINAL AMOUNT BILLED	ADJUSTED AMOUNT BILLED	DIFFERENCE (OWED TO EVANSTON)	DIFFERENCE (OWED TO COMMISSION)
2012/2013	8,113,486,000	\$2,916,798.22	\$3,201,581.58	\$284,783.36	
2013/2014	7,972,231,000	\$3,145,842.35	\$2,964,872.71		\$180,969.64
2014/2015	7,859,732,000	\$2,923,034.33	\$2,889,787.66		\$33,246.67
2015/2016	8,519,776,000	\$3,147,057.75	\$3,024,605.68		\$122,452.07
2016/2017	9,352,945,999	\$3,384,548.42	\$3,322,353.48		\$62,164.94
2017/2018	9,424,918,999	\$3,347,919.73	\$3,226,998.02		\$120,921.17
2018/2019	9,094,134,999	\$3,113,740.90	\$3,167,396.28	\$53,655.38	



Memorandum

To: Honorable Mayor and Members of the City Council

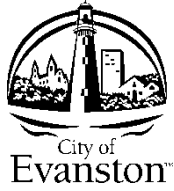
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: January 10, 2020

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
4	1557 Sherman Ave	Reza's Restaurant	12/5/2019	Application Received
7	1729 Central St	Hewn Bakery	11/14/2019	Building Permit Issued – Pending Inspections
4	610 Davis St	Olive Mountain Grill	11/05/2019	Change of Ownership – Pending Inspections
5	1723 Simpson St	Meals on Wheels	10/22/2019	Pending Permit Issuance
2	1924 Dempster St	Kid's Empire	10/17/2019	Pending Permit Issuance
1	812 Church St	Eggsperience Express Café	9/4/2019	Building Permit Issued – Pending Inspections
7	1926 Central St	Comida	4/1/2019	License Issued
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: January 10, 2020

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8090 or hdubose@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of January 10, 2020

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
1	Barcelona North, Inc. d/b/a Tapas Barcelona	1615 Chicago Avenue, Evanston, IL 60201	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Liquor Control Review Board recommended approval, will be up for introduction at the January 27, 2020 Council meeting
8	Levy Premium Food Service Limited Partnership	980 N. Michigan Avenue #400, Chicago, IL 60611	R1	Sporting Venue	Alcohol may be served only on days on which there is a sporting event, recreational activity, or other entertainment event which occurs in the qualifying facility.	Liquor Control Review Board Recommended approval, will be up for introduction at the January 27, 2020 Council meeting



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JANUARY 10, 2020

Welcome Matthew!

On Monday, Matthew Pasquini began his career with the Northwest Municipal Conference as our new Program Associate for Transportation. Matt is a 2016 graduate of the University of Illinois and is scheduled to obtain his Master's Degree in Public Administration from Northern Illinois University in May. He previously served as an Administrative Intern for the City of Geneva and as a Scheduling Coordinator for the office of Illinois Treasurer Mike Frerichs. Matt's duties include staffing the North Shore Council of Mayors as well as the NWMC Transportation and Bicycle/Pedestrian Committees. Please join us in welcoming Matt to the Conference family!
Staff contacts: Mark Fowler, Larry Bury

Executive Board Sets January NWMC Board Agenda

The NWMC Executive Board met Wednesday to review and recommend items for consideration at the January 15 NWMC Board of Directors meeting. The Board will consider a service resolution for *Wilmette Village Manager Tim Frenzer*, who will retire next month after 26 years of service to the village and the NWMC. Members will also consider approval of the 2020 NWMC Legislative Program, which will be unveiled at the January 25 Legislative Brunch (see related article below).

The Board will also consider a recommendation to conduct the NWMC Legislative Days in Springfield on March 24-26, which is the week of the deadline to advance bills out of committee in the House and Senate. Finally, staff will provide an update on the NWMC Multimodal Plan and the January 15 opening of the call for local Surface Transportation Program projects (see related article below). We look forward to seeing you all next week! *Staff contacts: Mark Fowler, Larry Bury*

Two Weeks Until the 2020 NWMC Legislative Brunch – RSVP Today!

Plans are shaping up for the 2020 NWMC Legislative Brunch, scheduled for Saturday, January 25, 10:00 a.m. to noon at the Hilton Chicago in *Northbrook/Prospect Heights*. NWMC members and legislators will gather to discuss the 2020 NWMC Legislative Program as well as state and federal legislative issues important to local governments. The cost to attend the brunch is \$50 per person. Please RSVP today to Marina Durso, 847-296-9200, ext. 122 or mdurso@nwmc-cog.org. NWMC members are also asked to please extend a personal invitation to your legislators encouraging them to attend. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Northwest and North Shore Council Call for STP-L Projects

The Northwest and North Shore Councils of Mayors will be opening their Call for Local Surface Transportation Program (STP-L) Projects on Wednesday, January 15. More information on project requirements can be found in both Councils' updated methodologies and individual applications, available on the [Northwest](#) and [North Shore](#) Council of Mayors' websites. Applications are due by 5:00 p.m. on Monday, March 16 and should be submitted electronically either to Kendra Johnson, kjohnson@nwmc-cog.org, or Matt Pasquini, mpasquini@nwmc-cog.org.
Staff contacts: Kendra Johnson, Matt Pasquini

IHDA Announces Next Round of Single Family Rehab Program Funding

From the desk of Metropolitan Mayors Caucus Housing & Community Development Director Kyle Smith:

The Illinois Housing Development Authority ("IHDA") is pleased to announce its request for applications under the Single Family Rehab Program ("SFR"), with Roof Only Option ("SFR-R") Round 3. SFR is funded by the Illinois Affordable Housing Trust Fund and awards grants to units of local government and nonprofit organizations across the state to assist low-income homeowners with the rehabilitation of their home.

New to SFR is the Disaster Contingency Award (“DCA”). DCA is a component of SFR and is available to participating grantees in need of additional repair assistance, following a state or federal disaster proclamation. \$2 million will be set aside to repair disaster affected properties quickly, to protect homes from further deterioration. Of this amount, \$1 million will be available to grantees through this application process. Grantees may apply for additional DCA funds which may be utilized in the event of a state or federal disaster proclamation in their service area.

The application for SFR is available at IHDA’s Revitalization and Repair Programs Website (www.ihda.org/my-community/revitalization-programs). Completed applications will be accepted up to the deadline of February 3, 2020 by 3:00pm CDT. More information on the overall program, application process, and eligibility requirements can be found by visiting IHDA’s Revitalization and Repair Programs Website. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Legislative Committee will meet on Wednesday, January 15 at 8:30 a.m. at the NWMC offices.

NWMC Board of Directors will meet on Wednesday, January 15 at 7:00 p.m. in Room 1606 at Oakton Community College in *Des Plaines*. **Please note room change.**

NWMC Bicycle/Pedestrian Committee will meet on Tuesday, January 21 at 10:30 a.m. at the NWMC offices.

NWMC Transportation Committee will meet on Thursday, January 23 at 8:30 a.m. at the NWMC offices.