



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)
DEVELOPMENT COMMITTEE**

Wednesday, October 16, 2019

6:30 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Ave, Room 2403 - Lagoon Conference Room

MEMBERS PRESENT: Ald. Rue-Simmons, Ald. Braithwaite, Nasutsa Mabwa , Jessica Oldani, and Juneitha Shambee

MEMBERS ABSENT: Joshua Gutstein

STAFF PRESENT: CFO/ City Treasurer Hitesh Desai, Public Work Director David Stoneback, City Bureau Chief - Capital Planning / City Engineer Laura Biggs, Purchasing Manager Tammi Nunez, and Business Diversity Compliance Coordinator Sharon Johnson

OTHERS PRESENT: Mike Vasilko and Jesus Vega

PRESIDING MEMBER: Ald. Rue-Simmons

1. Declaration of a Quorum

With a quorum present Ald. Rue-Simmons called the meeting to order at 6:46pm.

2. Approval of Minutes

Motion to approve the Minutes as presented from June 19, 2019 made by P. Braithwaite and seconded by J. Oldani. **Vote called and taken. Motion passed unanimously.**

3. Guest Introduction:

Mike Vasilko – 6th ward resident and Jesus Vega - 2nd ward resident

4. Old Business

- a. Value Innovation Technologies (VIT) e-Link Gateway Report was held – Ald. Braithwaite stated someone from organization should be on hand to present their report and should be at next meeting.

5. STAFF REPORTS

- a. 2019 CIP Projects update was given by L. Biggs 83% of all projects have been awarded for this budget calendar; may be one or two more projects this year before December 31, 2019. Several Engineering projects were delayed or on hold for various reasons and will carryover to 2020 (if approved during budget process).
 - o MWEBE Tracking Report Update: Business Workforce Compliance Coordinator S. Johnson gave an overview of the report and Robert Crown Project from Bulley & Andrews. Ms. Johnson noted, she would correct LEP Penalty fund balance for the next meeting.

- Ms. Johnson was asked to provide SOAR participants selection process for the program; will the three participants receive OSHA 10 Certification through the program and who is paying salaries for participants?
- Ald. Simmons asked for updates at the next meeting for: Report on BOWA participation on Robert Crown Community Center? Bully & Andrews (LEP) Trailer Jobs/ what happened to these jobs; and Finish trade items list.
- Minutes Amended to include: Committee requested Robert Crown Ice Rink Project Update inclusion to minutes; Bulley & Andrews compliance on project; Discussion based on Robert Crown Community Center Economic Benefit Program Update report (10/16/19). Committee discussed assessing full penalty after Ms. Johnson explained the city previous precedent regarding assessing penalties on similar projects (or partial penalty).

6. New Business

- a. PWA Apprentice Training Program - Public Works Agency Director David Stoneback reported the on the apprentice training and shared the program statist; see attachment.
- b. Use of LEP funds for Police and Fire Applicants –HR Manager Jen Lin informed Ms. Johnson one Evanston resident used the LEP benefit to cover their application fee of \$40.

7. Other Business

- a. Ald. Simmons asked staff to report back at the next meeting Committee Member’s term status; add the Business Fair (Procurement 101) planning update to the agenda; research graduated sliding scale/ similar communities; contact J. Lin in HR - Medical Exam Follow up reimbursement. Ald. Simmons asked the committee if they would be available to meet next month, due to material up for discussion and the importance of the meeting. November 20, 2019 approved by Committee not to meet as part of the 2019 scheduled Committee dates, during December 19, 2018 Committee meeting.
 - Motion was made by Ald. Simmons for the Committee to meeting November 20, 2019 and seconded by Ald. Braithwaite. Vote called and taken. Motion passed unanimously.

8. Adjournment

Motion to adjourn made by Ald. Braithwaite and seconded by J. Shambee. **Vote called and taken. Motion passed unanimously.** Meeting adjourned at 8:14 pm.

**Respectfully Submitted,
Tammi Nunez, Purchasing Manager**