

Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, Interim City Manager
Subject: Weekly City Manager's Update
Date: December 20, 2019

STAFF REPORTS BY DEPARTMENT



Weekly Report for December 12, 2019- December 18, 2019

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule
MWEBE/LEP Compliance Report

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

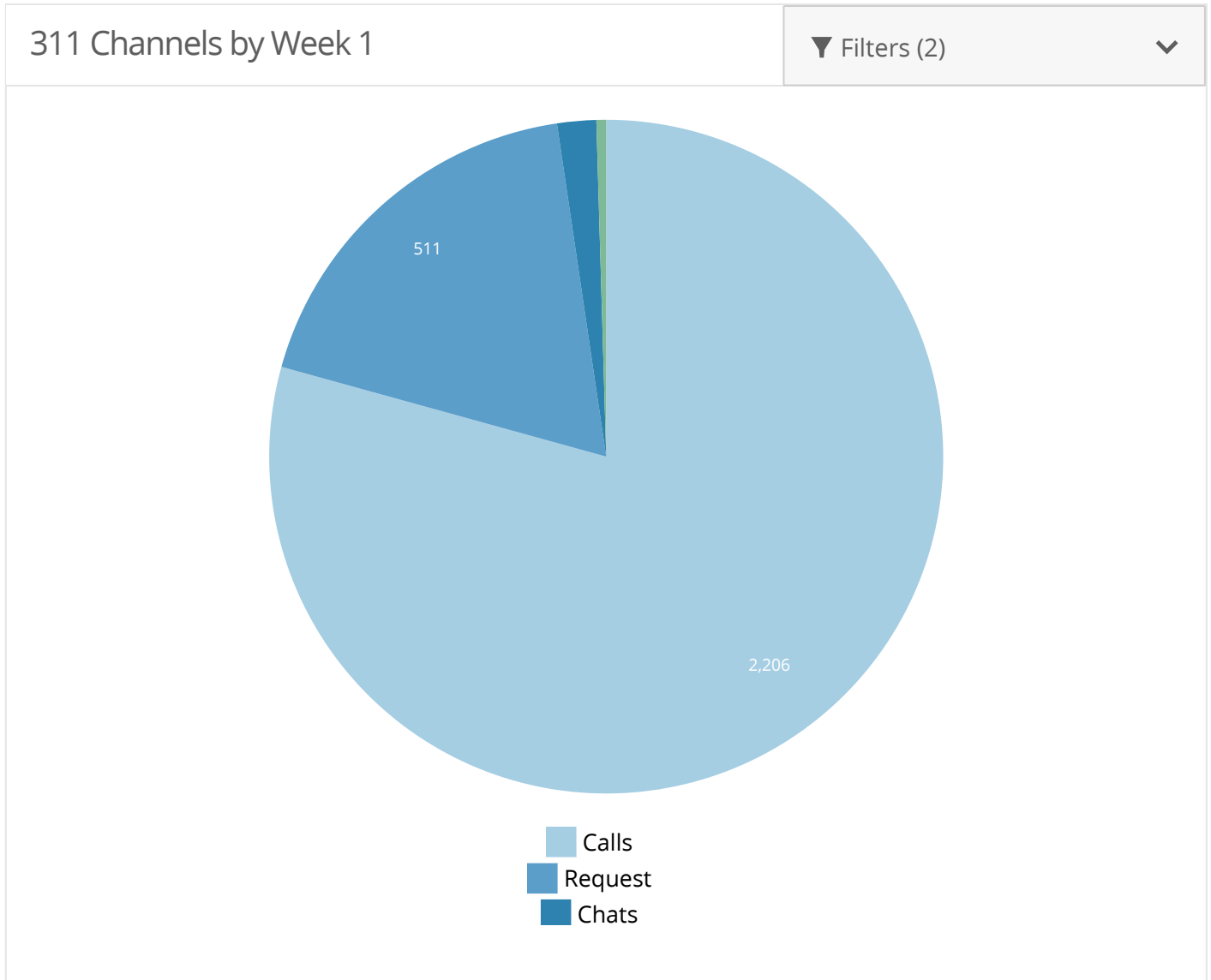
Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

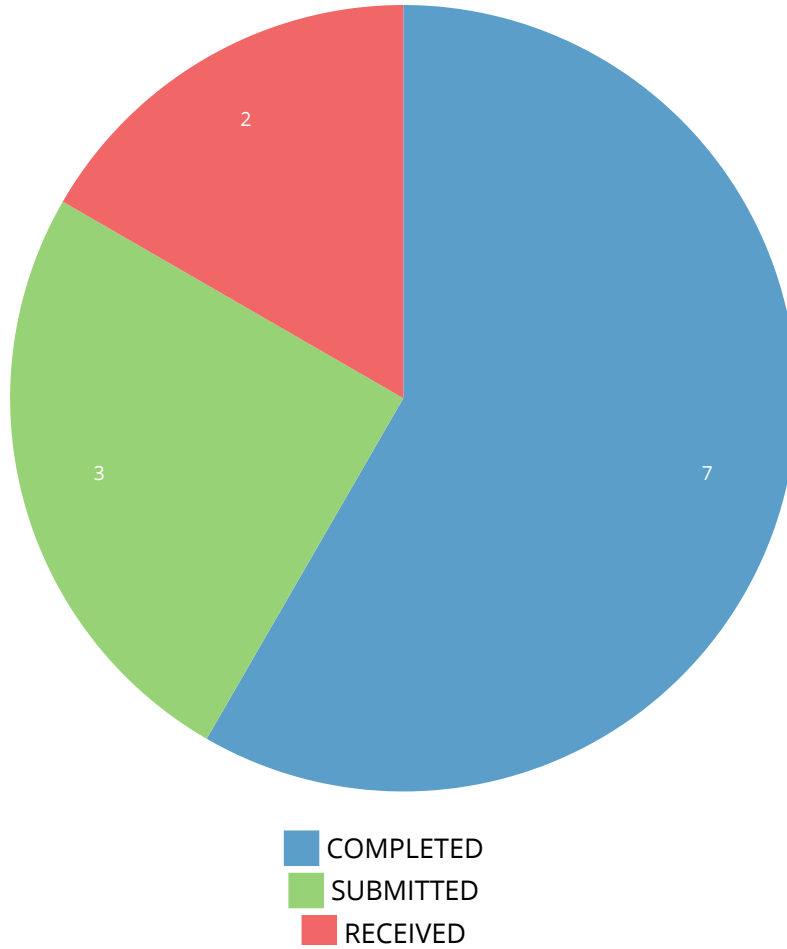
311 Weekly Report

For the week of December 12 -December 18



Ask a Question - by request status

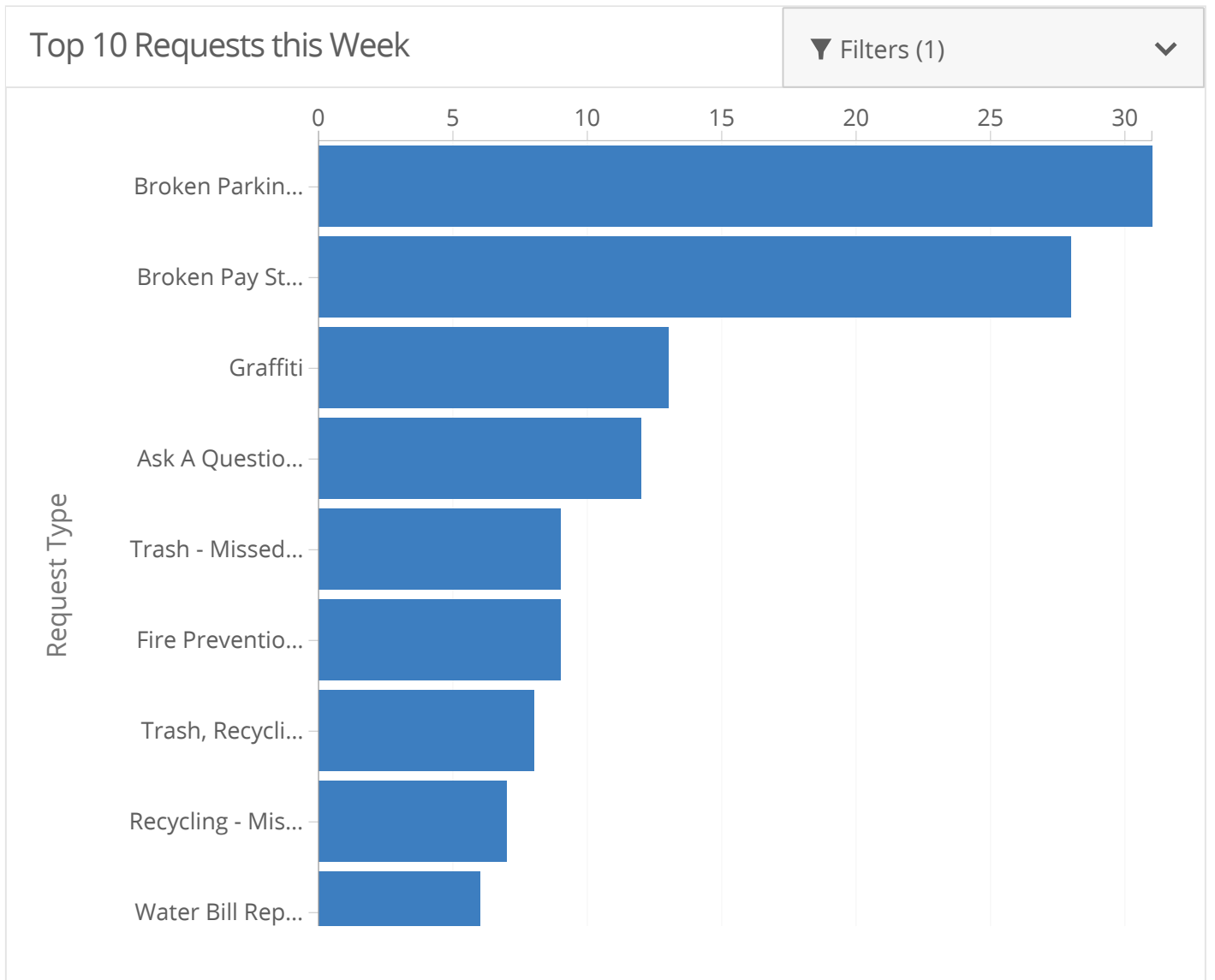
Filters (1)



Trending Topics

December 12-December 18

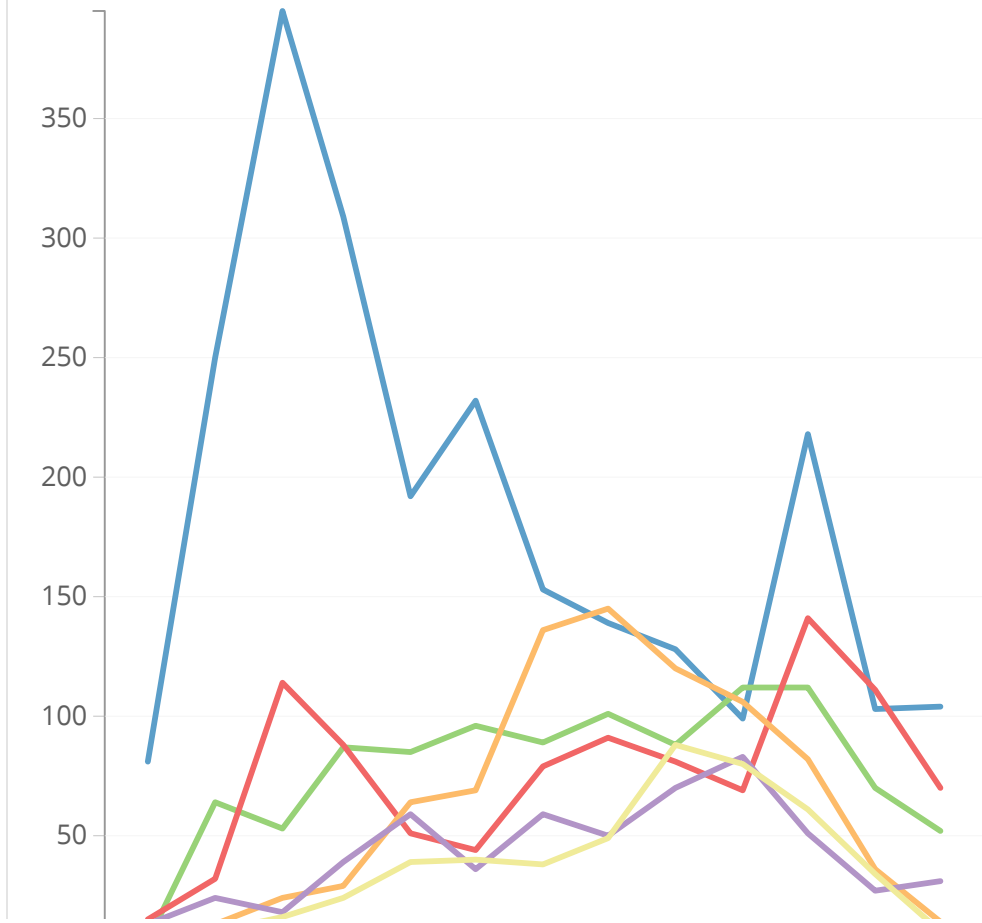
- Wheel Tax
- Yard Waste
- Street Cleaning
- Holiday Basket Pick Up



Top 6 Requests Trends

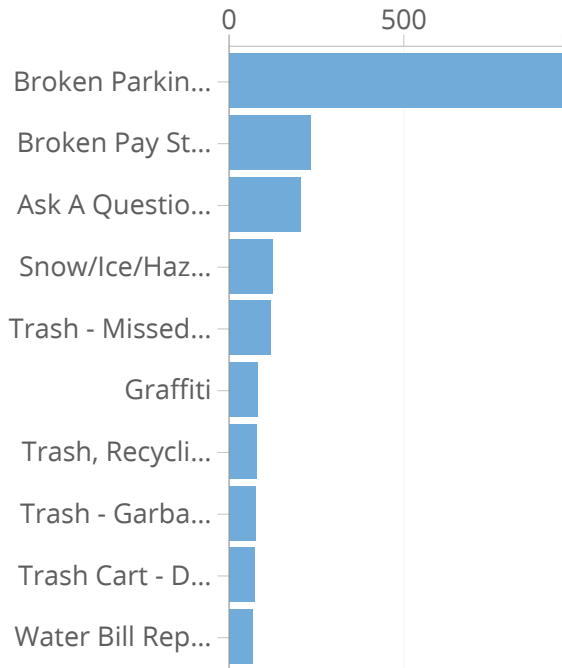
Filters (2)

- Broken Parking Meter
- Ask A Question / Send A Message
- Broken Pay Station
- Tree Evaluation
- Graffiti
- Dead Animal on Public Property



Top 10 - First Quarter

Filters (1)



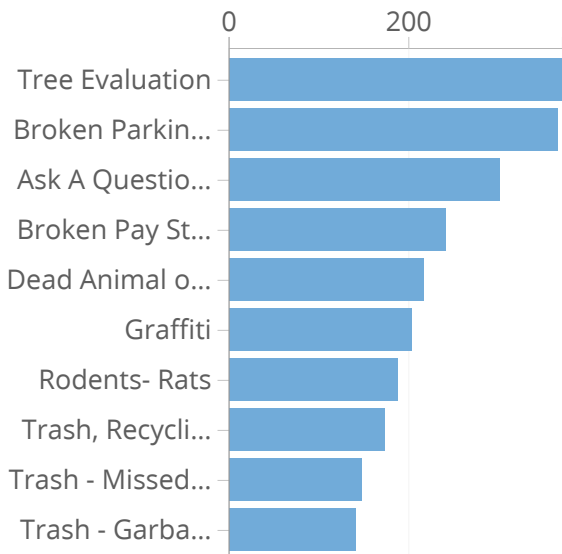
Top 10 - Second Quarter

Filters (1)



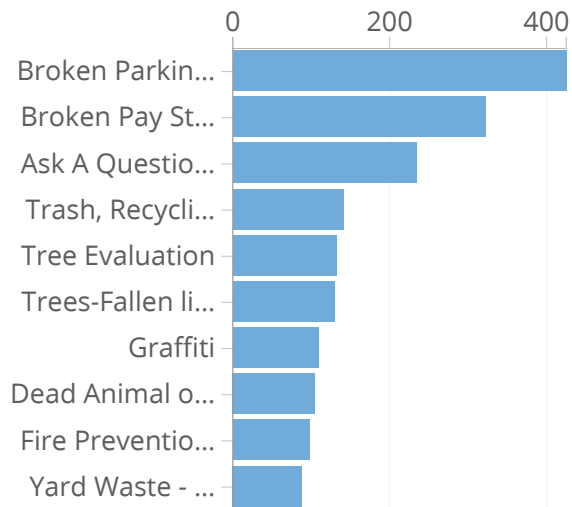
Top 10 - Third Quarter

Filters (1)



Top 10 - Fourth Quarter

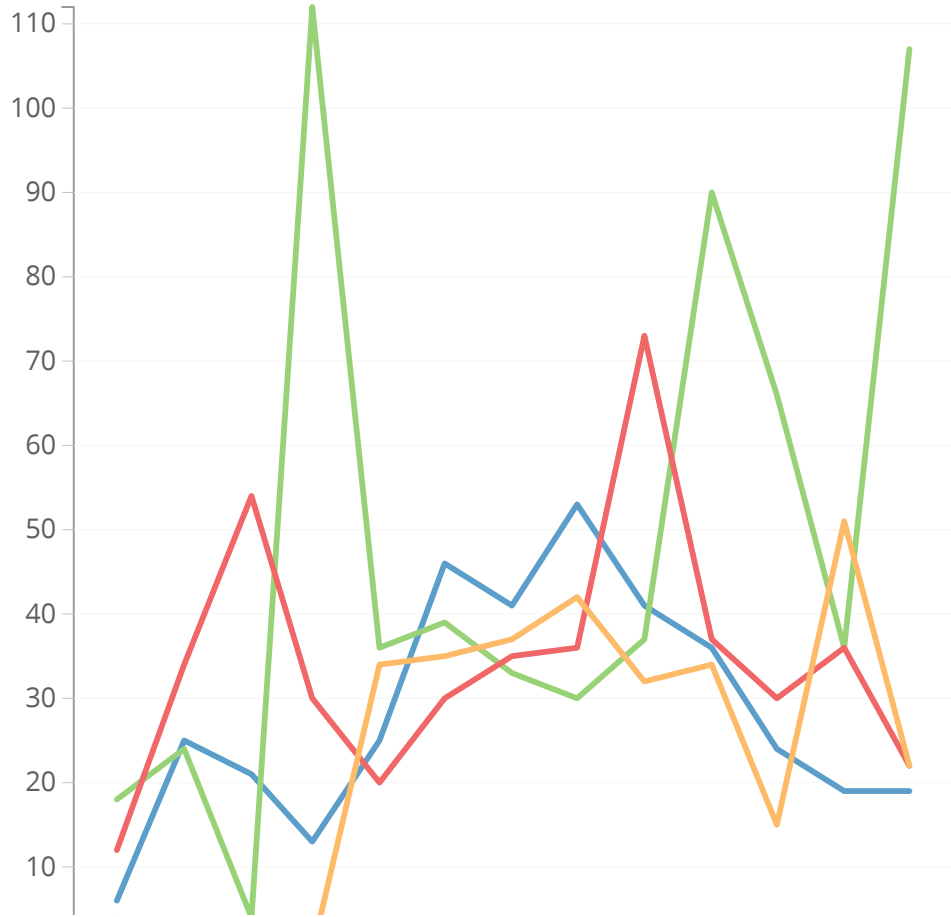
Filters (1)

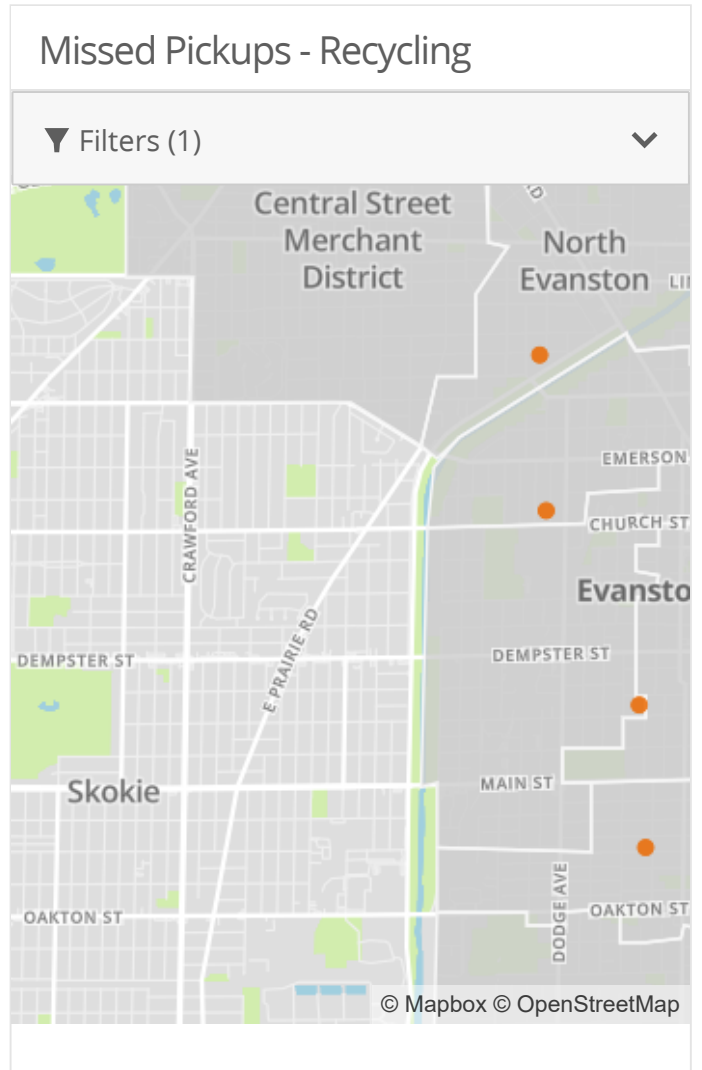
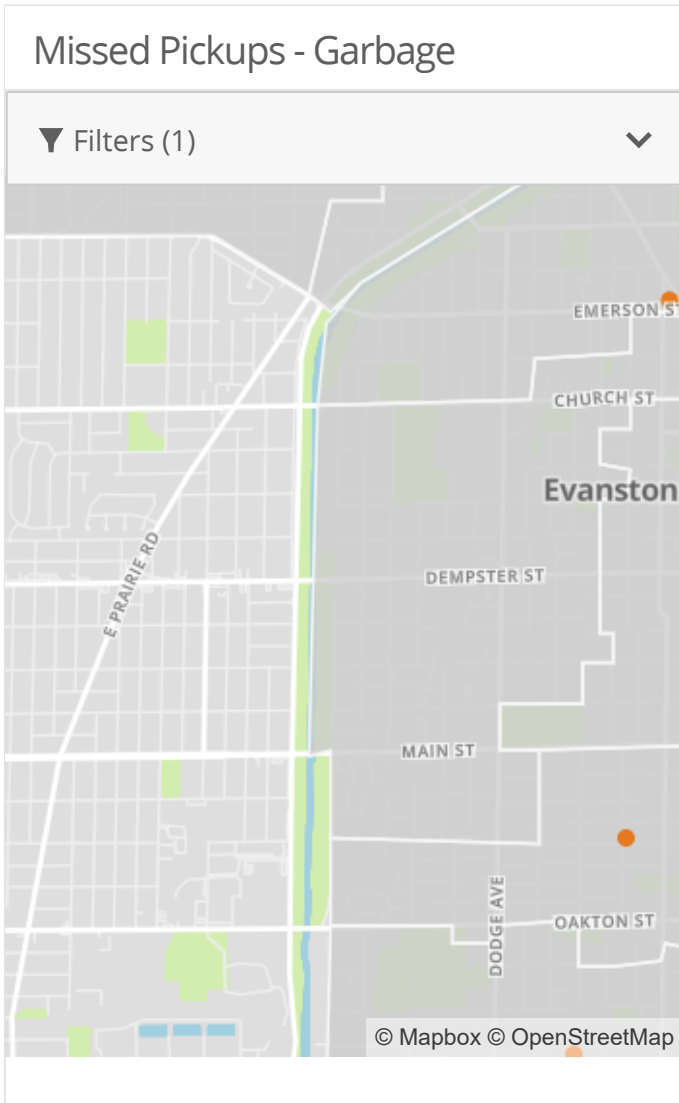


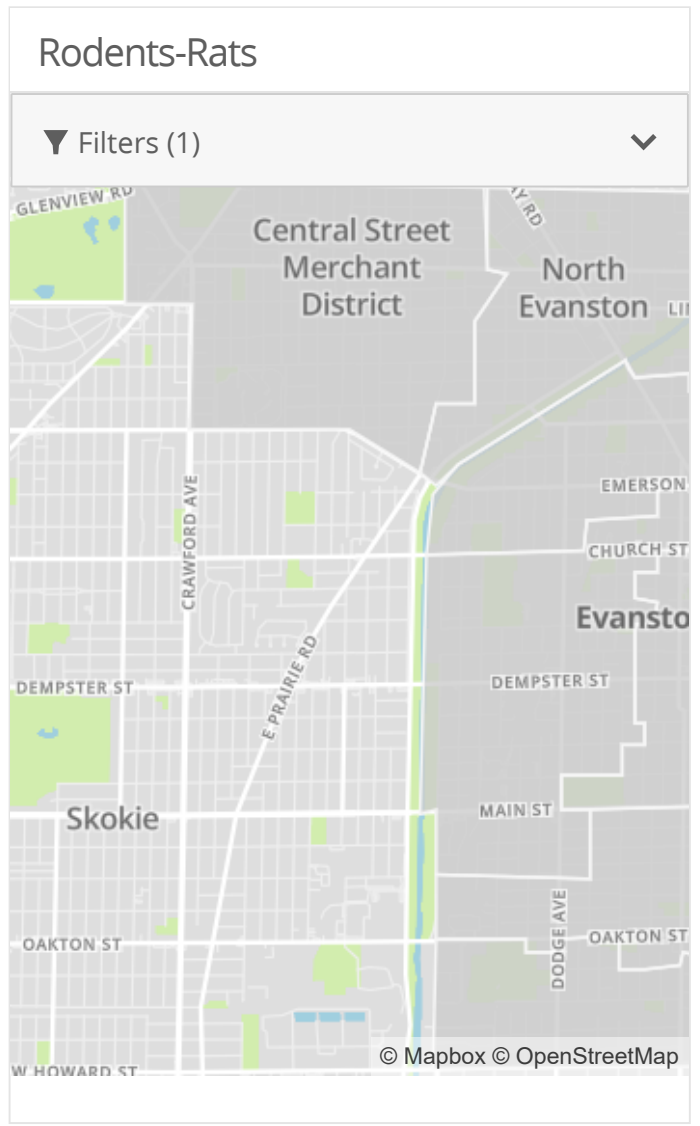
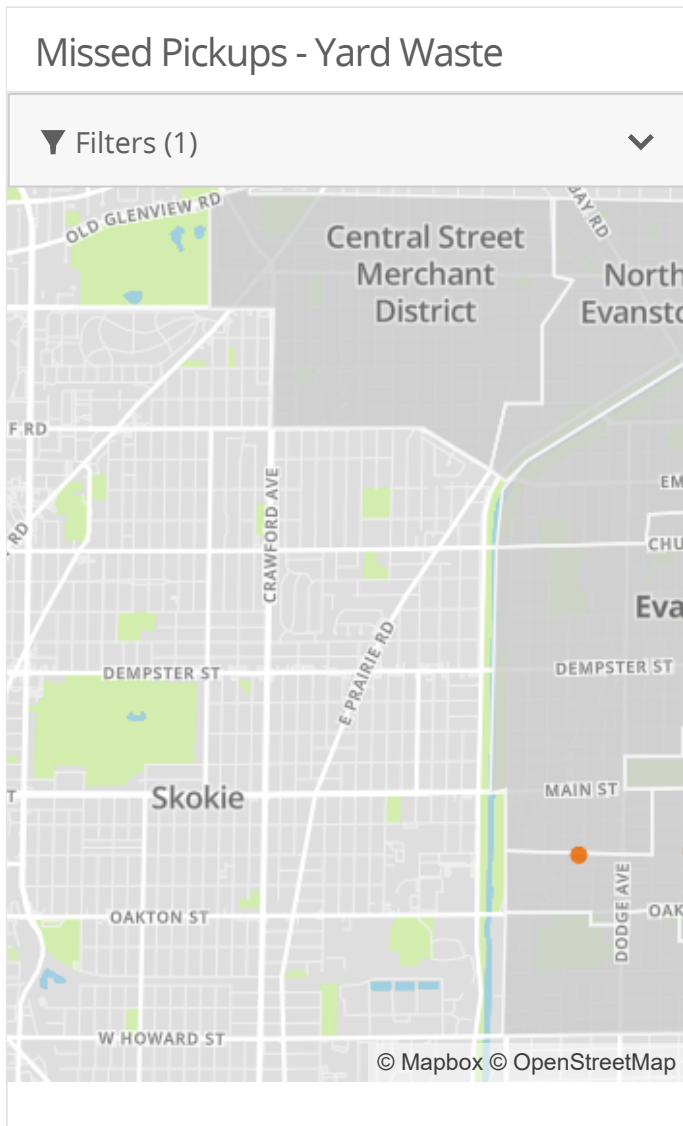
Sanitation Trends

Filters (2)

- Recycling - Missed Pickup
- Rodents- Rats
- Trash - Missed Garbage Pickup
- Yard Waste - Missed Pickup







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Memorandum

To: Erika Storlie, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of December 16, 2019

Date: December 20, 2019

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of December 16, 2019

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 19-67 Municipal Operations Zero Emissions Strategy	CMO	The City of Evanston's Office of Sustainability is seeking proposals from experienced firms for: The development of a municipal operations wide strategy to transition the City and its energy consuming assets to a zero emissions standard by 2035.	\$50,000	1/31	2/24

Evanston City Council Agenda Schedule - 2020 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2020 Meeting Dates: Jan 13, Jan 21, Jan 27, Feb 10, Feb 17, Feb 24, Mar 9, Mar 16, March 23, Apr 13, Apr 20, Apr 27

May 11, May 18, May 26, Jun 8, Jun 15, Jun 22, Jul 13, Jul 20, Jul 27, Aug 10

Sept 14, Sept 21, Sept 29, Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services RC=Rules Committee EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	1/13/2020	Reparations Subcommittee	D	CC	Storlie	
CMO	1/13/2020	City Manager Search Firm Selection	SPB	CC	Richardson	
CMO	1/13/2020	Post-Issuance Bond Report	B	APW	Desai	
PRCS	1/13/2020	Crown Arts RFP	B	APW	Hemingway	
PRCS	1/13/2020	PRCS Strategic Plan RFP Award	B	APW	Hemingway	
AS	1/13/2020	Vehicle Purchases	B	APW	Stowe	
AS	1/13/2020	Sale of Surplus Items from Robert Crown	B	APW	Stowe	For Intro and Action
AS	1/13/2020	Surface Parking Lots	O	APW	Stowe	
Fire	1/13/2020	Cook County Multijurisdictional Hazard Mitigation Plan (HMP)	R	APW	Scott	
Fire	1/13/2020	Cook County UASI Subaward Agreement for a Evanston Fire/Police UAV Program	R	APW	Scott	
Law	1/13/2020	Insurance Renewal	B	APW	Masoncup	
Police	1/13/2020	911 Motorola Agreement: Single Source Renewal	B	APW	Cook	
PWA	1/13/2020	Clearwell #9 Change Order No. 4	B	APW	Stoneback	
PWA	1/13/2020	Fleetwood Jourdain Interior Renovations Change Order No. 3	B	APW	Stoneback	
PWA	1/13/2020	Award of Engineering Services during Construction of the Howard St Project	B	APW	Stoneback	
PWA	1/13/2020	Oakton Street Water Main Project Engineering Services Change Order # 1	B	APW	Stoneback	
PWA	1/13/2020	Award of Backflow Prevention Program Management (19-61)	B	APW	Stoneback	
CD	1/13/2020	Sidewalk Snow Removal and other Winter Weather Event Policies	D/P	APW	Leonard	
CD	1/13/2020	Issue Request for Proposals for City Owned Property 1805 Darrow	B	APW	Leonard	
CD	1/13/2020	1012-1014 Davis St - Special Use for a Daycare Center - Child, Guidepost Montessori	O	PD	Leonard	For Intro and Action
CD	1/13/2020	999-1015 Howard Street - Planned Development for 4-story 60-unit affordable housing development	O	PD	Leonard	
CD	1/13/2020	Citywide Text Amendment regarding Site Development Allowances for Residential Planned Developments	O	PD	Leonard	
CD	1/13/2020	1713 Central St - Special Use for a Religious Institution, Second Church of Christ Scientist	O	PD	Leonard	For Intro and Action
CD	1/13/2020	2008 Harrison St - Major zoning relief to allow a basement dwelling unit with no onsite parking	O	PD	Leonard	
CD	1/13/2020	2510 Green Bay Rd - Special Use for Commercial Indoor Recreation, Born2Win	O	PD	Leonard	
CD	1/13/2020	Evanston Rebuilding Warehouse Small Business Workforce Development Grant	B	EDC	Leonard	
CD	1/13/2020	Condo Deconversions	D	EDC	Leonard	
CD	1/13/2020	Financial Wellness Agreement with First Northern Credit Union	B	EDC	Leonard	
		Executive Session		EXS		
	1/21/2020	Rules Committee				
CD	1/21/2020	Affordable Housing Update	D	CC	Leonard	
PRCS	1/27/2020	Fleetwood Gym Floor	B	APW	Hemingway	
AS	1/27/2020	RFP #19-57 (Janitorial Service Contract - Multiple Facilities)	B	APW	Stowe	
CD	1/27/2020	2222 Oakton St - Resolution for Subdivision of property (recycling center)	O	PD	Leonard	

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CD	1/27/2020	Business Registration Ordinance Update	O	EDC	Leonard	
CMO	2/24/2020	Municipal Operations Zero Emissions Strategy	B	APW	Richardson	
CMO	2/24/2020	Energy Purchase Contracts	B	APW	Richardson	

Council & Committee Meetings

12/19/2019	6:30PM	Equity & Empowerment Commission				
1/8/2020	7:00PM	Animal Welfare Board				
1/9/2020	7:00PM	Mental Health Board				
1/9/2020	7:00PM	Housing & Homelessness Commission				
1/13/2020	6:00PM	Administration & Public Works/Planning and Development/City Council				
1/15/2020	6:30PM	MWEBE Development Committee				
1/15/2020	7:00PM	Affordable Housing Plan Steering Committee				
1/21/2020	6:00PM	Rules Committee				
1/21/2020	7:00PM	City Council				
1/21/2020	7:00PM	Housing & Community Development Act Committee				
1/23/2020	7:00PM	Emergency Telephone System Board				
1/27/2020	6:00PM	Administration & Public Works/Planning and Development/City Council				

REFERRALS AT CITY COUNCIL MEETINGS

Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?			
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019	
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE	
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board	
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D	
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X	
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D	
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons		
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey		
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report	
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication	X
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services	
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission	
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D	

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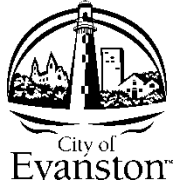
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CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	
Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW	
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Storlie	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hitesh Desai CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: MWEBE/LEP Compliance Tracking

Date: December 20, 2019

Attached please find the monthly Minority Women's Evanston Business Enterprise (MWEBE) and Local Employment Program (LEP) Compliance tracking report which is presented to the MWEBE Committee. This report tracks Bids and RFPs that can potentially have an MWEBE (25% goal) or LEP (15% requirement) component on a monthly basis. The final page also shows waivers that are granted and the rationale for those waivers.

When each of the attached projects goes to the City Council for approval, a MWEBE memo is attached explaining the process and compliance rate for the responses received. The attachment is a conglomeration of these individual memos.

If you have any questions, please contact Hitesh Desai (847-448-8082) or Tammi Nunez (847-448-8107).

2019 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount	
PWA	1/28/2019	Bid 18-60	Sherman Plaza Garage Lighting	\$334,618.00	\$68,932/\$10,340		Ogni Group's (LEP Eligible)						
						1.2%	Everlights Inc.			X		\$3,932.00	
						19.4%	Eunitel Inc.		X			\$65,000.00	
January Total				\$334,618.00								\$68,932.00	
Total to Date				\$334,618.00		20.6%		0	1	1	0	\$68,932.00	
PWA	2/11/2019	RFP 18-57	Environmental Monitoring Study	\$229,300.00			RHP Risk Management						
						22%	AFC International Inc		X			\$50,235.34	
						6%	WindSoleil			X		\$14,151.00	
PWA	2/25/2019	RFP 18-54	Water System Vulnerabilty Assmt Plan	\$294,804.00			AECOM						
						25%	Sustainable Systems LLC		X			\$73,210.00	
PWA	2/25/2019	RFP 18-59	Oakton Street Water Supply	\$222,217.00			Greeley and Hansen, LLC						
						18.7%	Environmental Design International		X			\$41,629.00	
						8.4%	O'Brien & Associates		X			\$18,736.00	
February Total				\$746,321.00								\$197,961.34	
Total to Date				\$1,080,939.00		24.6%		0	5	2	0	\$266,893.34	
PWA	3/11/2019	Bid 19-03	2019 Great Merchants Grant Program	\$51,443.00			Herrera Landscape Snow Removal						
						100%	Herrera Landscape Snow Removal			-		\$0.00	
March Total				\$51,443.00								\$0.00	
Total to Date				\$1,132,382.00		23.5%		0	5	2	0	\$266,893.34	
PWA	4/8/2019	Bid 19-04	Emerson Street Traffic Signals	\$968,928.90			Hecker & Company (LEP Eligible)						
						7.8%	Lyons View Manufactuer	X				\$76,215.20	
						17.2%	Sumit Construction	X				\$166,972.00	

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount	
PWA	4/8/2019	RFP 16-73	Emerson Street Traffic Signals Mod Phase 3	\$103,778.00			Terra Engineering						
						10%	Interra Inc	X				\$10,178.00	
						90%	Terra Engineering		X			\$93,600.00	
PWA	4/8/2019	RFP 16-47	Main Street Corridor Improvement Proj	\$269,282.00			Stanley Consultants						
						9%	Interra Inc	X				\$24,365.00	
						1%	Environmental Design International		X			\$2,647.00	
PWA	4/8/2019	Bid 19-05	Main Street Corridor Improvement Proj	\$2,062,822.08			Landmark Contractors Inc. (LEP Eligible)						
						29%	Elmund & Nelson Company		X			\$599,939.50	
PWA	4/8/2019	Bid 19-07	2019 Parking Lot Improv. Project	\$422,500.00			Chicagoland Paving (LEP Eligible)						
						6.7%	Archon Construction Co		X			\$28,250.00	
						3%	Marking Specialist Co	X				\$12,853.65	
						12.3%	Elmund & Nelson Company	X				\$50,925.00	
						2.7%	DCH Construction & Hauling	X				\$11,744.00	
PWA	4/8/2019	Bid 19-14	Streetscape & Rain Garden	\$56,920.00			Herrera Landscape Snow Removal						
						100.0%	Herrera Landscape Snow Removal			-		\$0.00	
PWA	4/22/2019	Bid 19-10	2019 50/50 Sidewalk Replacement	\$232,365.00			Sumit Construction Company						
						100%	Sumit Construction	X				\$232,365.00	
PWA	4/22/2019	RFP 19-02	1909 Raw Water Intake Replacement	\$578,742.00			Stanec Consulting Services						
						5.4%	American Surveying	X				\$31,465.62	
						13.8%	Ground Engineering	X				\$80,000.00	
						7.4%	Environmental Design International		X			\$43,000.00	
April Total				\$4,695,337.98								\$1,464,519.97	
Total to Date				\$5,827,719.98		29.7%		10	10	2	0	\$1,731,413.31	

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	5/13/2019	Bid 19-18	Parking Garage Silane Sealer Application	\$620,608.00		Bulley & Andrews Concrete Restoration (LEP Eligible)						
						22%	Mack Construction Services	X				\$136,526.00
PWA	5/28/2019	RFP 19-13	Fleetwood-Jourdain Interior Renovation	\$0.00		ON HOLD (LEP Eligible)						
						100%	W Construction		X			\$0.00
PWA	5/28/2019	Bid 19-19	Garden Park and Playground Renov	\$463,637.00		Hacienda Landscaping Inc. (LEP Eligible)						
						100%	Hacienda Landscaping Inc.	X				\$463,637.00
PWA	5/28/2019	Bid 19-24	2019 Motor Fuel Tax Street Resurfacing	\$1,005,700.00		J.A. Johnson Paving (not LEP Eligible - state funding)						
						1.7%	Maintenance Coatings Co.		X			\$17,692.00
						1.1%	Hawk Enterprises, Inc.		X			\$11,112.50
						8%	Galaxy Underground, Inc.		X			\$79,739.00
						5.1%	Ozinga Ready Mix			X		\$52,000.00
PWA	5/13/2019	Bid 19-06	2019 Water Main Improv	\$4,223,640.00		Joel Kennedy Construction (LEP Eligible)						
						.5%	Marking Specialist Co	X				\$19,317.18
						3.5%	Menini Cartage Inc		X			\$150,000.00
						4.6%	Orient Express Service		X			\$195,000.00
						4%	Chicagoland Truckin' Inc	X				\$175,000.00
						6.2%	Whiteline Construction	X				\$262,112.00
						4.7%	Ozinga Ready Mix			X		\$200,000.00
						1.3%	Jack Contractor Services		X			\$57,450.00
	May Total			\$6,313,585.00								\$1,819,585.68
	Total to Date			\$12,141,304.98		29.3%		12	14	3	0	\$3,550,998.99
PWA	6/10/2019	Bid 19-31	2019 Alley Improvement Contract A	\$649,604.50		Capital Cement Company (LEP Eligible)						
						2%	Maintenance Coatings Co.		X			\$12,760.00
						9%	Ozinga Ready Mix			X		\$60,000.00

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						11%	J. Jasso Trucking	X				\$70,000.00
						3%	L&B Trucking Inc.	X				\$20,000.00
PWA	6/10/2019	RFP 19-21	Harbert Park Renovation	\$77,434.00		Teska Associates, Inc.						
						2%	Maintenance Coatings Co.			X		\$35,159.00
						9%	Ozinga Ready Mix	X				\$1,775.00
						11%	J. Jasso Trucking			X		\$40,500.00
PWA	6/24/2019	RFP 19-17	Handyman Services	\$20,000.00		Goss & Associates						
						100%	Goss & Associates			X		\$0.00
June Total				\$747,038.50								\$240,194.00
Total to Date				\$12,888,343.48		29.6%		15	15	7	0	\$3,791,192.99
PWA	7/8/2019	RFP 19-16	Tallmadge Street Light Pole	\$98,598.00		Spring City Electrical Manufacturing						
						10%	Industrial & Utility Supply		X			\$9,859.00
PWA	7/8/2019	RFP 19-30	Eng Design Services Emger. Gen Police/Fire	\$34,100.00		CCJM Engineers						
						100%	CCJM Engineers	X				\$0.00
PWA	7/8/2019	RFP 19-22	MES Police/Fire Headquarters	\$59,560.00		Kimley-Horn and Associates						
						32%	Delta Engineering	X				\$19,345.00
PWA	7/22/2019	Bid 19-37	2019 Alley Improvements Contract B	\$1,536,120.62		Schroeder & Schroeder (CDBG Federal funding)						
						8%	Ozinga Ready Mix Concrete			X		\$140,000.00
						23%	Galaxy Underground, Inc.	X				\$354,410.00
JulyTotal				\$1,728,378.62								\$523,614.00
Total to Date				\$14,616,722.10		29%		18	16	8	0	\$4,314,806.99
PWA	8/5/2019	RFP 19-13	Fleetwood Jourdain Interior Renovation	\$599,000.00		Central Rug and Carpet (LEP Eligible)						
						100%	Central Rug and Carpet			X		\$0.00
Aug Total				\$599,000.00								\$0.00

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
Total to Date				\$15,215,722.10		28%		18	16	9	0	\$4,314,806.99
PWA	9/9/2019	RFP 19-35	Utility Bill Print & Mail Services	\$201,829.00		Sebris Direct, Inc.						
						25%	Montenegro Paper Ltd	X				\$50,457.25
PWA	9/9/2019	Bid 19-36	Oakton Street Water Supply Connection	\$2,708,514.24		Bolder Contractors, Inc. (LEP Eligible)						
						4%		X				\$108,340.56
						4%		X				\$108,340.56
						1%		X				\$27,085.14
						3%				X		\$81,255.42
Sept Total				\$2,910,343.24								\$375,478.93
Total to Date				\$18,126,065.34		25.8%		22	16	10	0	\$4,690,285.92
PWA	11/25/2019	RFP 19-53	McCulloch Park Renovation	\$90,969.00		Terra Engineering						
						84%	Terra Engineering		X			\$0.00
						16%	Enercon Limited			X		\$14,555.04
PWA	11/25/2019	Bid 19-55	Fire Station #1 Bunk Room Renovations	\$83,000.00		Kandu Construction						
						9.6%	Uptown Painting & Construction	X				\$8,100.00
PWA	11/25/2019	RFP 19-56	Operation of Three Self Park Facilities	\$1,466,025.00		SP+ Municipal Services (LEP Eligible)						
						40%	Allpoints Security & Detective Inc.	X				\$596,208.00
							Uptown Painting & Construction	X				\$8,100.00
Nov Total				\$1,639,994.00								\$626,963.04
Total to Date				\$19,766,059.34		27%		25	17	11	0	\$5,317,248.96
PWA	12/9/2019	RFP 19-47	Real Estate Assets & Evaluation	\$128,938.00		Jones LaSalle Americas						
						6.2%	Enercon Limited			X		\$7,960.00
						27.1%	Tilton Kelly & Bell		X			\$34,928.00
PWA	12/9/2019	RFQ 19-58	Ridge Ave Traffic Signal Improv Proj	\$185,953.00		Kimley-Horn and Associates						

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						22.7%	Quigg Engineering	X				\$21,656.00
						6.5%	GSG Consultants	X				\$6,214.00
						14.8%	GSG Consultants (Phasell)	X				\$13,389.00
Dec Total				\$314,891.00								\$84,147.00
Total to Date				\$20,080,950.34		26.8%		28	17	11	0	\$5,401,395.96

LEP Penalty Total Balance	LEP Penalties/Fees Credited to Date	Earmarked for Removal from LEP Fund
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\$83,146.00

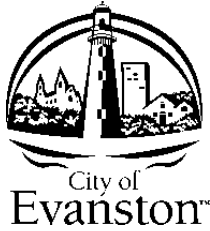
\$3,721.55 (South Standpipe Bid 18-17)
 \$1,869.47 (Gibbs Mrnson Bid 17-43)
 \$4,889.00 (Chand Newbr Bid 17-56)
 \$4,327.00 (Ch Str Har Bid 18-25)
 \$5,000.00 (VIT fee pd on 4/9/2019)

\$40,000 (for ERW on 2/20 per R. Rue Simmons)

*Amt collected to date includes the penalties in the total LEP balance

2019 MWEBE Goal Waived

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWA	1/14/2019	No Bid #	\$214,073.00	Chandler Newberger Community Ctr	Garland /DBS Inc (Cleveland, OH)	Precludes Subcontracting Opportunities
PWA	4/22/2019	Bid 19-20	\$45,000.00	Tree Planting Services	Herrera Landscaping (Evanston, IL)	Precludes Subcontracting Opportunities
PWA	5/28/2019	Bid 19-15	\$100,420.00	2019 Structure Lining	Culy Contracting LLC (Winchester, IN)	Precludes Subcontracting Opportunities
REC	8/5/2019	RFP 19-27	\$56,008.77	Robotics & Coding	Robthink, LLC (Lake Bluff, IL)	Precludes Subcontracting Opportunities
PWA	8/5/2019	RFP 19-33	\$187,508.00	Emergency Siren	Federal Signal Corporation (University Park, IL)	Precludes Subcontracting Opportunities
PWA	12/9/2019	Bid 19-41	\$231,944.00	Filter Plant Freight Elevator	Otis Elevator Co (Lombard, IL)	Precludes Subcontracting Opportunities
		Year to Date	\$834,953.77			



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: December 18, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, December 12, 2019 - December 18, 2019

Backlog (business days received until reviewed): 15

Volume (number of cases pending staff review): 7

Zoning Reviews

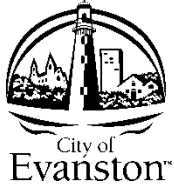
Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	1514 Judson Avenue	R1	Building Permit	Interior renovation and 2-story addition	11/25/19	pending staff review
1	320 Greenwood Avenue	R1	Building Permit	Deck with overhang, interior remodel	12/18/19	pending staff review
2	1001 Dewey Avenue	R3	Zoning Analysis	Deck, fence in front yard, roof coverings over side entrance and rear basement entrance	11/22/19	pending additional information from the applicant
2	1808 Church Street	B2	Building Permit	Interior remodel (Gospel Church of Evanston)	11/26/19	pending revision from the applicant
2	1215 Church Street	R4	Building Permit	New mixed-use 4-story building, interior remodel of existing swimming and administration buildings (YWCA)	12/10/19	pending staff review, DAPR
2	1221 Fowler Avenue	R2	Building Permit	1st and 2nd story additions, deck	12/16/19	pending revisions from the applicant
3	1210 Michigan Avenue	R1	Building Permit	Widen driveway	10/02/19	non-compliant, pending revisions from the applicant
4	718-732 Main Street	B2/oDM	Zoning Analysis	New 5-story, mixed-use building with ground floor retail, 99 dwelling units, and 35 off-street parking spaces (Planned Development)	07/15/19	non-compliant, pending revisions from the applicant
4	919 Grove Street/1555 Maple Avenue	D3	Zoning Analysis	3-story addition to existing 1-story commercial building	09/20/19	pending additional information from the applicant
4	1125 Wesley Avenue	R3	Building Permit	1-story addition and 3-car detached garage	12/05/19	pending revisions from the applicant
5	1825 Lemar Avenue, Unit C	R2	Building Permit	Deck	09/24/19	non-compliant, pending revisions or major variation application from the applicant
5	2000 Green Bay Road	WE1	Building Permit	Asphalt resurface, expand parking lot (Windy City Garden Center)	10/02/19	non-compliant, pending revisions, variation application
5	1739 Dodge Avenue	R4	Zoning Analysis	Construct driveway through adjacent property	11/15/19	pending additional information from the applicant
5	1717 Simpson Street	B1	Building Permit	1-story addition over existing foundation	12/17/19	pending staff review
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	non-compliant, pending revisions from the applicant
6	2321 Thayer Street	R1	Building Permit	Extend existing patio, additional parking space, relocate fence, add gas line	10/16/19	non-compliant, pending revisions
6	3423 Central Street	R2	Building Permit	Brick paver walkway and patio enlargement	10/17/19	pending additional information from the applicant
6	2754 Crawford Avenue	R2	Building Permit	Replace sunroom with 1-story addition and bathroom remodel	10/25/19	non-compliant, pending revisions from the applicant

6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	pending additional information from the applicant
7	1724 Chancellor Street	R1	Building Permit	Installation of 10'x10' stone patio	10/10/19	pending additional information from the applicant
7	1800 Central Street	B1a/oCS	Zoning Analysis	2nd story addition for one 2-bedroom dwelling	12/17/19	pending staff review
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	2222 Oakton Street	I2/oRD	Zoning Analysis	Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent)	09/20/19	pending additional information from the applicant
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	pending DAPR
9	646 Florence Avenue	R2	Building Permit	Convert 1-car attached garage into home office	11/07/19	non-compliant, pending revisions from the applicant
9	1120 South Boulevard	R2	Building Permit	Remodel and 2nd story addition	11/21/19	pending additional information from the applicant

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC 01/22/20
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC 01/22/20
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA 01/21/20
4	605 Davis Street	D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	pending PC
4	1224 Oak Avenue	R3	Major Variation	Building lot coverage, interior side yard setback, rear yard setback, deck within interior side yard setback for new attached garage with roof top deck and screened porch	09/13/19	pending ZBA 01/21/20
4	1012 Davis Street	D2	Special Use	Special use for a Daycare Center - Child	10/01/19	pending P&D & CC 01/13/20
4	1555 Ridge Avenue	R6	Planned Development	New 5-story, multi-family dwelling with 68 dwelling units and 61 parking spaces	12/17/19	pending staff review
5	1701 Simpson Street	B1	Major Variation	Reduce required lot size, reduce required front yard setback, and reduce required rear yard parking setback for 2nd-story addition for 2 dwelling units	12/11/19	pending ZBA
7	2503 Eastwood Avenue	R1	Special Use	Special use to expand a parking lot for an existing religious institution (St. Athanasius)	07/23/19	pending P&D 02/10/20

7	2008 Harrison Street	R5	Major Variation	Major zoning relief to use a non-conforming dwelling unit, to provide 4 off-street parking spaces where 7 are required	10/14/19	pending P&D 01/13/20
7	1713 Central Street	B1a/oCS C	Special Use	Special use for religious institution	10/29/19	pending P&D & CC 01/13/20
7	2510 Green Bay Road	B1a/oCS C	Special Use	Special use for indoor commercial recreation	10/29/19	pending P&D 01/13/20
7	1201 Grant Street	R1	Major Variation	Reduce interior side yard setback for addition (addition under construction)	12/10/19	pending ZBA 01/21/20
8	999-1015 Howard Street	C1	Planned Development	New 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending P&D 01/13/20
8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	pending P&D
8	1613-1617 Brummel Street	R2	Minor Variation	Reduce lot size, increase building lot coverage, and reduce interior side setback requirements in order to subdivide zoning lot into two lots	12/18/19	pending staff review



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: December 20, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

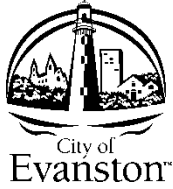
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, December 20, 2019

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1801 Main Street (Robert Crown)	Recreation Facility	Occupancy for limited furniture move-in granted. Ice making has commenced. Mechanical, electrical, and plumbing rough-in, interior wall framing, site concrete preparations, interior glass, gymnasium floor and floor/tile installations continue. Crews continue to work on Saturdays. Site is being maintained.	12/18/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Contractor has been asked to remove remaining material and debris from site. Final inspections are being performed. Construction fence remains to protect newly planted seed. Site is being maintained.	12/18/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Interior framing, mechanical, electrical and plumbing installations are through the 17th floor. Site is being maintained.	12/18/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Tenant move-ins have begun. Finishes continue on the upper floors. Exterior work on the south end of the project should be completed by the end of the year and construction fencing removed. Site is being maintained.	12/18/2019



Memorandum

To: Honorable Mayor and Members of the City Council

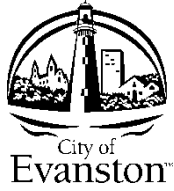
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: December 20, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
4	1557 Sherman Ave	Reza's Restaurant	12/5/2019	Application Received
7	1729 Central St	Hewn Bakery	11/14/2019	Building Permit Issued – Pending Inspections
4	610 Davis St	Olive Mountain Grill	11/05/2019	Change of Ownership – Pending Inspections
1	1743 Benson Ave	Papa John's Pizza	10/23/2019	Change of Ownership – Pending Inspections
5	1723 Simpson St	Meals on Wheels	10/22/2019	Pending Permit Issuance
2	1924 Dempster St	Kid's Empire	10/17/2019	Pending Permit Issuance
1	812 Church St	Eggsperience Express Café	9/4/2019	Building Permit Issued – Pending Inspections
7	1926 Central St	Comida	4/1/2019	Building Permit Issued - Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: December 20, 2019

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8090 or hdubose@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING DECEMBER 20, 2019

Happy Holidays & Happy New Year!

From all of us to all of you and your families, Happy Holidays and all the best in 2020!

Editor's Note: Holiday Office Hours and Briefing Schedule

The NWMC offices will be open from 9:00 a.m. to 3:00 p.m. on December 23 and December 26, 27 and 30. The offices will be open from 9:00 a.m. to noon on December 24 and December 31 and closed on December 25 and January 1. We will resume regular office hours on Thursday, January 2.

The next NWMC Director's Weekly Briefing will be published on January 3. *Staff contacts: Mark Fowler, Larry Bury*

Governor Signs Public Safety Pension Fund Consolidation Bill

On Wednesday, Governor Pritzker signed [Senate Bill 1300](#), which is now Public Act 101-0610. As previously reported, Senate Bill 1300 established the Firefighter's Pension Investment Fund and the Police Officer's Pension Investment Fund for the purposes of investing funds for the nearly 650 local public safety pension funds. The law, which goes into effect on January 1, 2020, outlines the selection process and duties of the transition board of trustees (see article below) who are tasked with establishing the funds over the next twelve months. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Rowitz, Holleb Named to Consolidated Public Safety Pension Fund Transition Boards

Illinois Municipal League board of directors met on Saturday, December 14 and recommended the following appointments to the consolidated Police and Fire investment fund transition boards:

Fire Transition Board:

<u>Name</u>	<u>Title</u>	<u>Municipality/Agency</u>
Jeff Rowitz	Deputy Village Manager/CFO	Village of Northbrook
Steve Chirico	Mayor	City of Naperville
Patrick Nichting	Treasurer	City of Peoria
Brad Cole	Executive Director	Illinois Municipal League

Police Transition Board:

<u>Name</u>	<u>Title</u>	<u>Municipality/Agency</u>
Elizabeth Holleb	Director of Finance	City of Lake Forest
Michael Inman	Mayor	City of Macomb
Philip Sues	Mayor	City of Wheaton
Brad Cole	Executive Director	Illinois Municipal League

The nominations will be forwarded to Governor Pritzker for his consideration and approval. It is expected that the Boards will begin meeting in early January 2020 and members will have a significant amount of work to complete in the following twelve months in establishing the funds and leading to the election of the permanent board members.

We thank the board members for their willingness to serve in this important capacity and pledge our support and assistance to Jeff and Elizabeth as they undertake this important endeavor. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

What's the Perfect Holiday Gift?

A ticket to the 2020 NWMC Legislative Brunch! The invitations are out for the event of the winter, scheduled for Saturday, January 25, 10:00 a.m. to noon at the Hilton Chicago in *Northbrook/Prospect Heights*. The cost to attend the brunch is \$50 per person. NWMC members are asked to please extend a personal invitation to your legislators encouraging them to attend. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

NWMC to Host STP-L Call for Projects Workshop

To prepare for the January 2020 Call for Projects for the Local Surface Transportation Program (STP-L), NWMC staff will host a workshop to review the new applications and project submittal process for the North Shore and Northwest Councils of Mayors. Chicago Metropolitan Agency for Planning (CMAP) staff will also present an overview of Active Program Management policies and requirements that will be in effect for this cycle.

The workshop will be held on Friday, January 10, from 9:00 a.m. to noon in Room 1604 at Oakton Community College in *Des Plaines*. Please RSVP by Friday, January 6 to Kendra Johnson, kjohnson@nwmc-cog.org or 847-296-9200, ext. 131. *Staff contact: Kendra Johnson*

U.S. Department of Transportation Announces Funding for Safety Data Tools

The United States Department of Transportation (USDOT) recently announced a Notice of Funding Opportunity (NOFO) to help local agencies develop data tools to improve roadway safety. The USDOT estimates that between \$250,000 and \$500,000 will be available to each successful applicant to go towards the development and implementation of tools to address local roadway safety issues. Applications are due by 3:00 p.m. on Friday, January 17, 2020. For more information and to apply, please refer to the [NOFO available online](#). *Staff contact: Kendra Johnson*

IDOT Releases Bridge Preservation Guide

On December 3, the Illinois Department of Transportation announced the release of their first [Bridge Preservation Guide](#), which provides a framework for the state to preserve bridges as well as for local public agencies in developing their own preservation programs. Since the guide was approved by the Federal Highway Administration, all activities included within it in the state of Illinois are eligible for federal funding. For more information, please see the [IDOT circular letter](#), or contact William Beisner, Bridge Management and Inspection Unit Chief, DOT.BBS.BridgeMgmt@illinois.gov. *Staff contact: Kendra Johnson*

Meetings and Events

NWMC Executive Board will meet on Wednesday, January 8 at 8:30 a.m. at the NWMC offices.

NWMC Finance Committee will meet on Wednesday, January 8 at 12:00 noon at the NWMC offices.

North Shore Council of Mayors Technical Committee will meet on Friday, January 10 at 8:30 a.m. at the NWMC offices.

NWMC Surface Transportation Program Call for Projects Workshop will be held Friday, January 10, from 9:00 a.m. to noon in Room 1604 at Oakton Community College in *Des Plaines*.

NWMC Board of Directors will meet on Wednesday, January 15 at 7:00 p.m. in Room 1606 at Oakton Community College in *Des Plaines*. **Please note room change.**