



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, Interim City Manager
Subject: Weekly City Manager's Update
Date: December 13, 2019

STAFF REPORTS BY DEPARTMENT



Weekly Report for December 5, 2019- December 11, 2019

City Manager's Office
City Council Agenda Schedule

Community Development
Weekly Zoning Report
Weekly Inspection Report

Health Department
Weekly Food Establishment Application Report

Law Department
Weekly Liquor License Application Report

Legislative Reading
NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Tuesday, December 17, 2019

Board of Ethics

www.cityofevanston.org/boardofethics

Zoning Board of Appeals - CANCELED

www.cityofevanston.org/zoningboard

Housing & Community Development Act Committee

www.cityofevanston.org/housingcommunitydev

Wednesday, December 18, 2019

Design and Project Review Committee

www.cityofevanston.org/dapr

Special City Council

www.cityofevanston.org/citycouncil

M/W/EBE Development Committee

www.cityofevanston.org/mwebecommittee

Affordable Housing Plan Steering Committee - CANCELED

www.cityofevanston.org/affordablehousingplansteeringcommittee

Citizens Police Advisory Committee

www.cityofevanston.org/citizenspoliceadvisorycommittee

Thursday, December 19, 2019

Parks, Recreation and Community Services Board

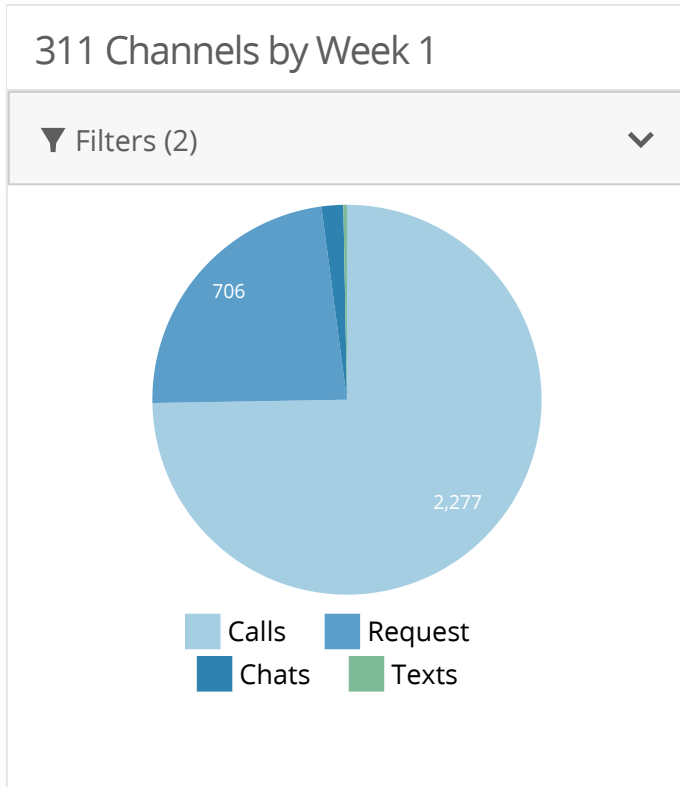
www.cityofevanston.org/PRCSBoard

Equity & Empowerment Commission

www.cityofevanston.org/equityandempowermentcommission

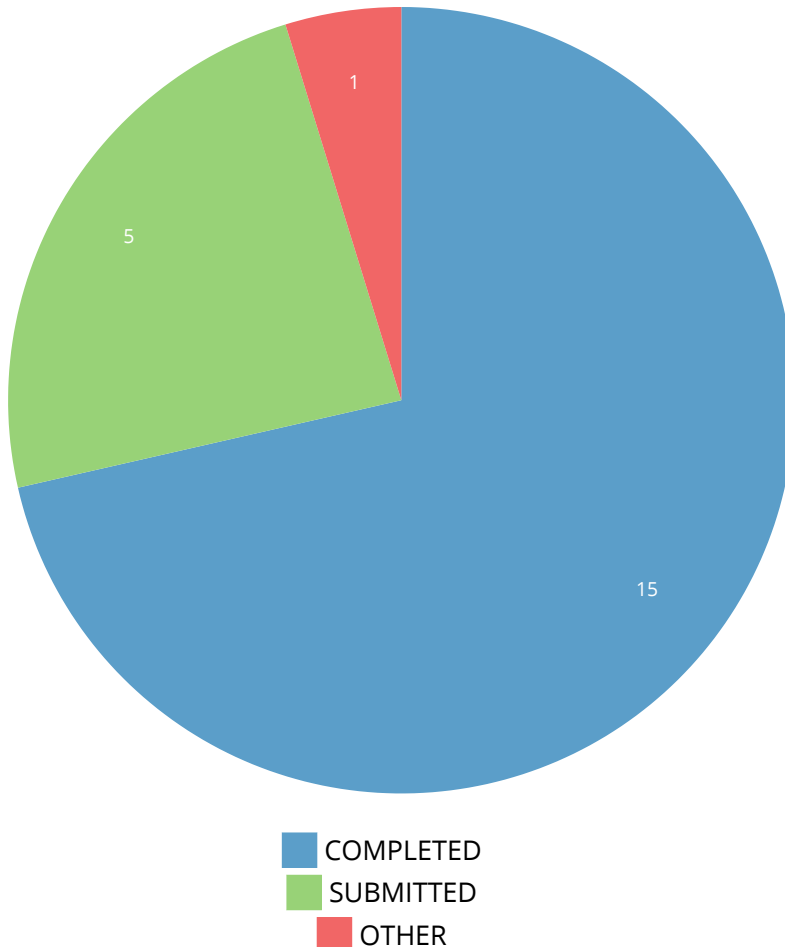
311 Weekly Report

For the week of December 5 -December 11



Ask a Question - by request status

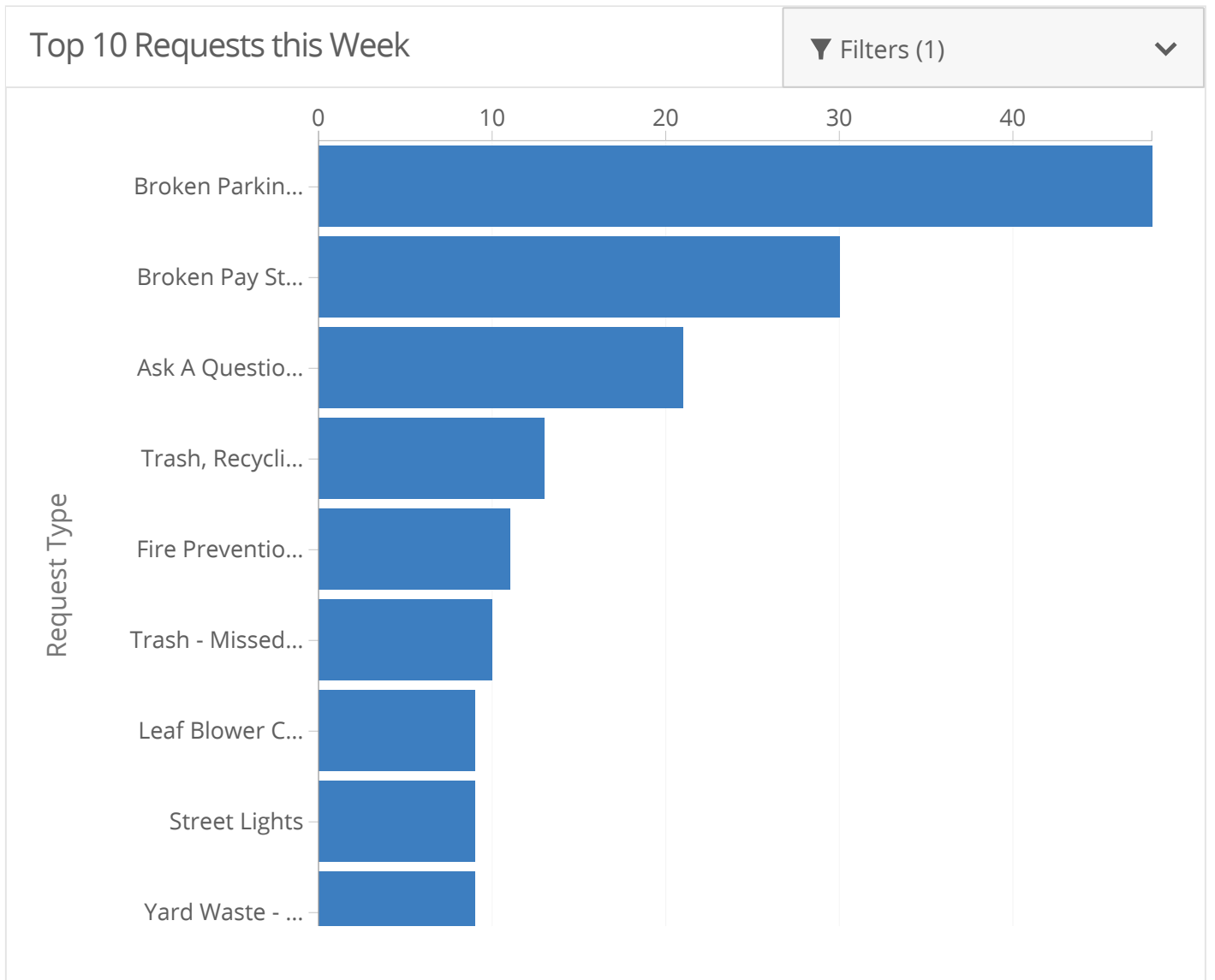
Filters (1)



Trending Topics

December 5-December 11

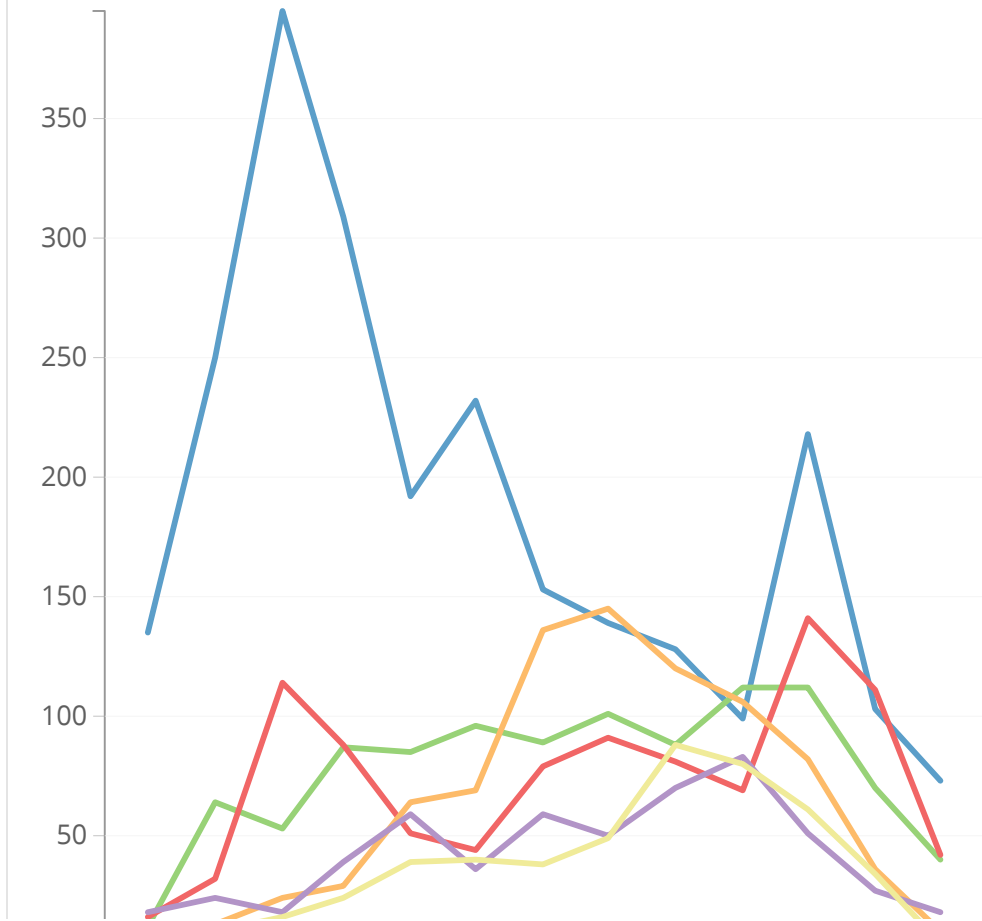
- Holiday Baskets
- Reparations
- Street Cleaning
- Yard Waste



Top 6 Requests Trends

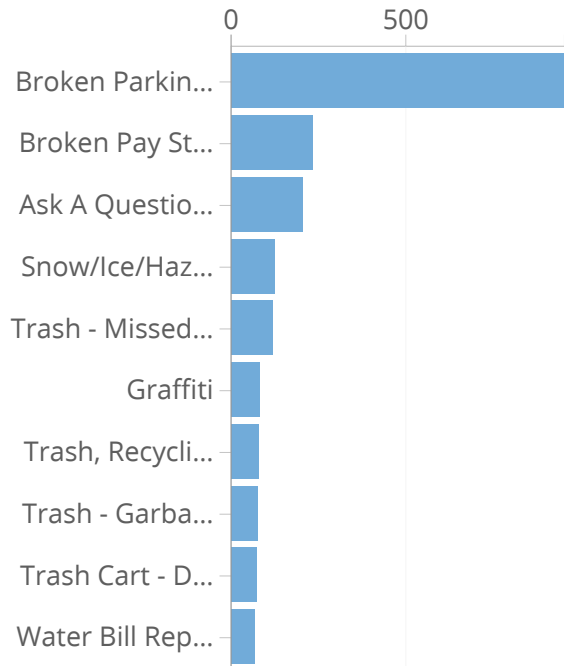
Filters (2)

- Broken Parking Meter
- Ask A Question / Send A Message
- Broken Pay Station
- Tree Evaluation
- Graffiti
- Dead Animal on Public Property



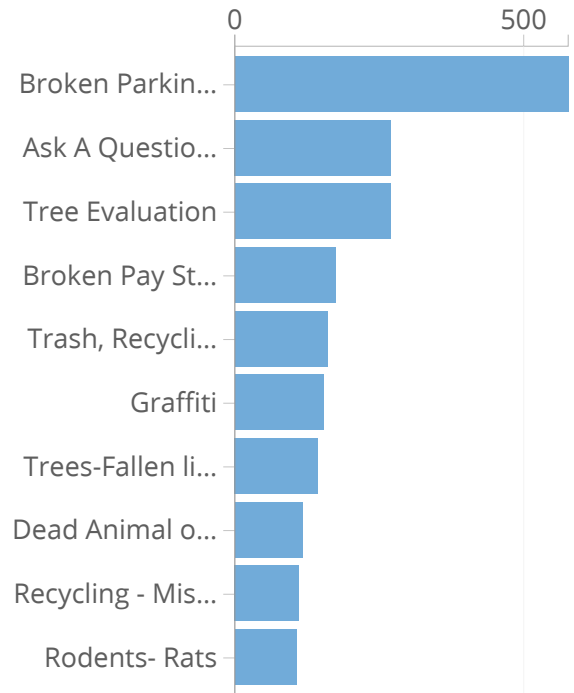
Top 10 - First Quarter

Filters (1)



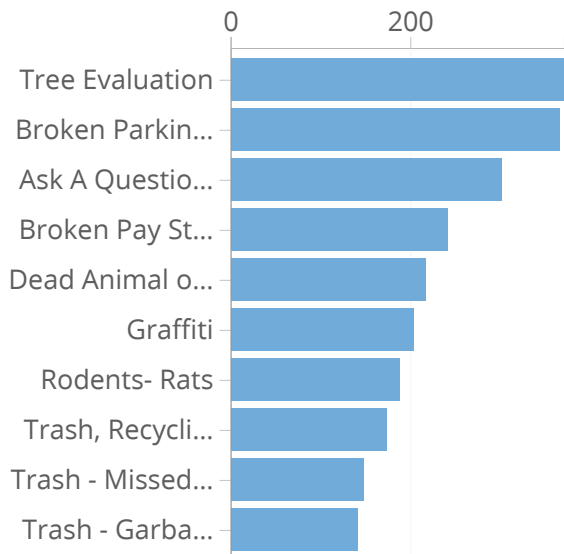
Top 10 - Second Quarter

Filters (1)



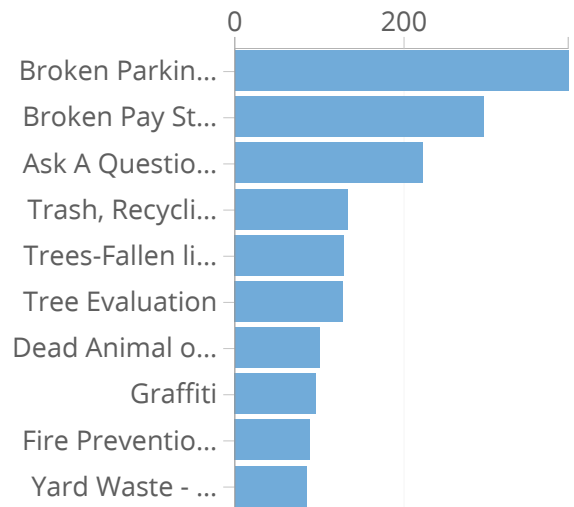
Top 10 - Third Quarter

Filters (1)



Top 10 - Fourth Quarter

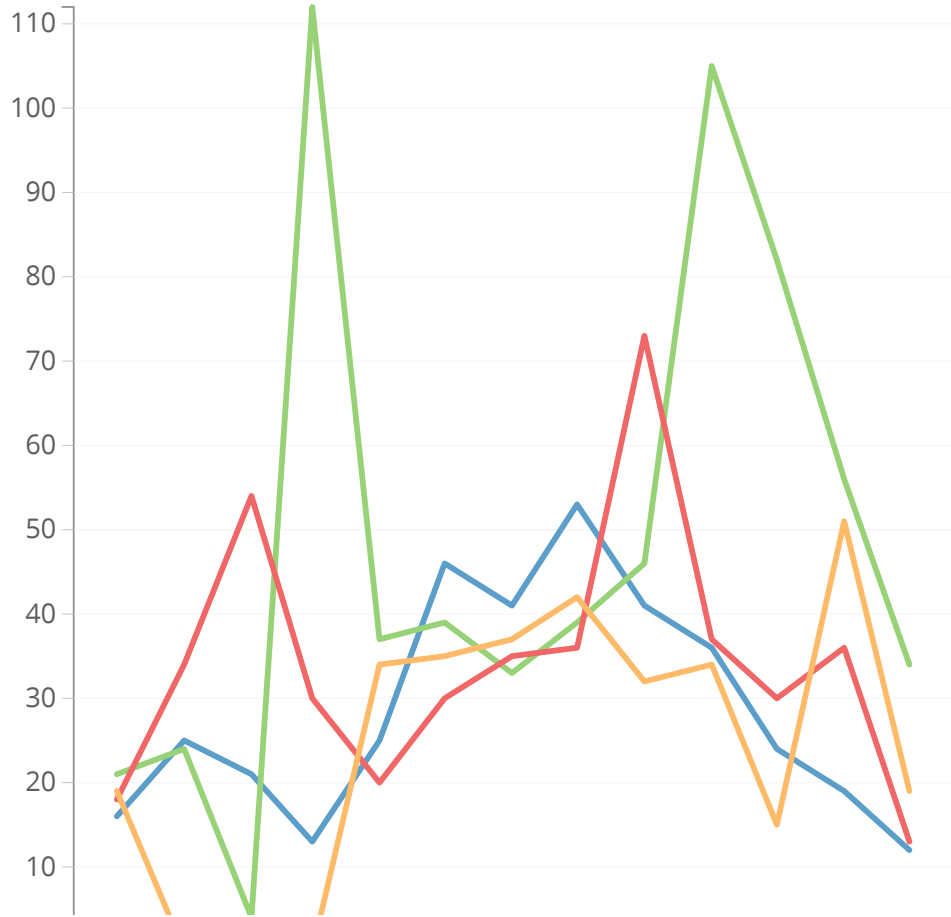
Filters (1)

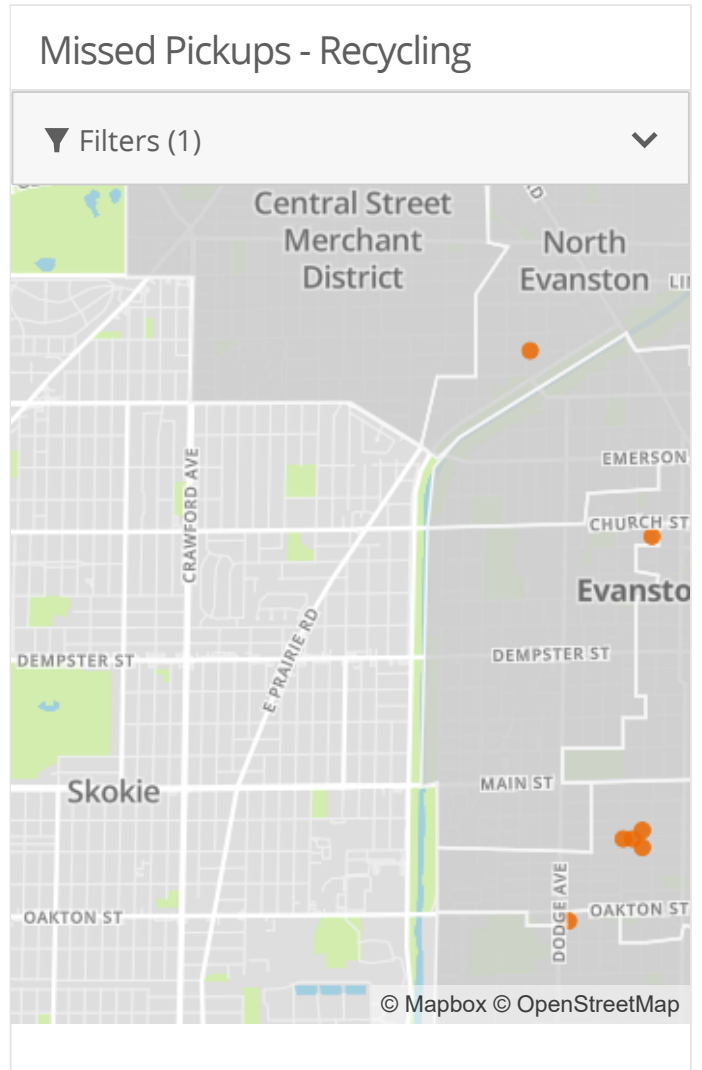
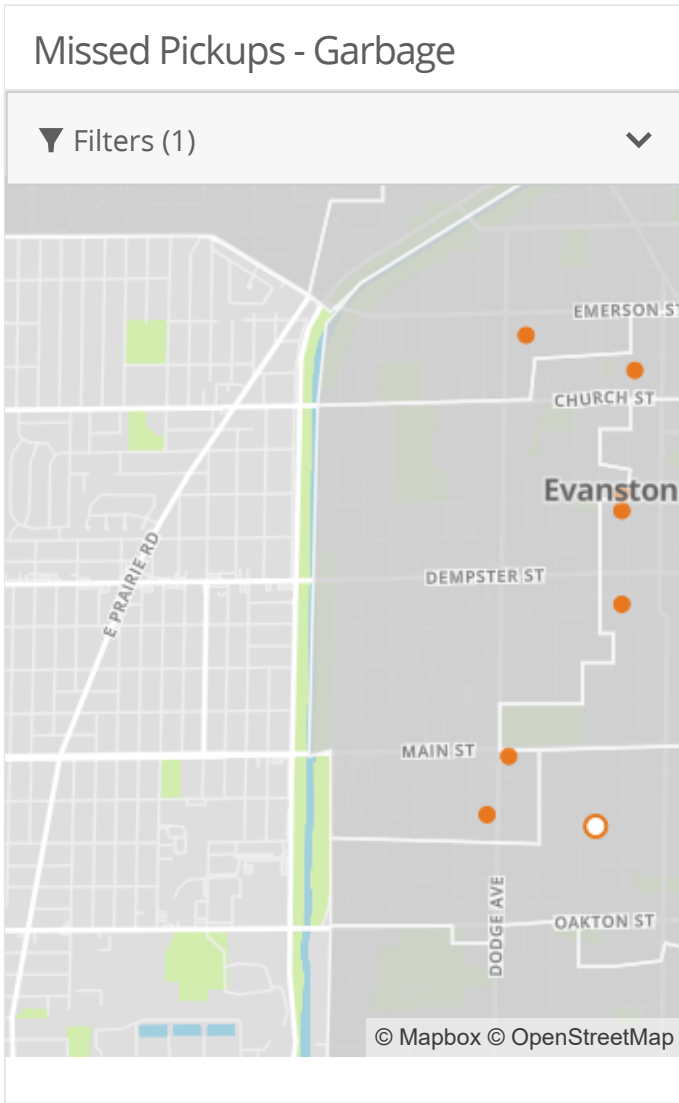


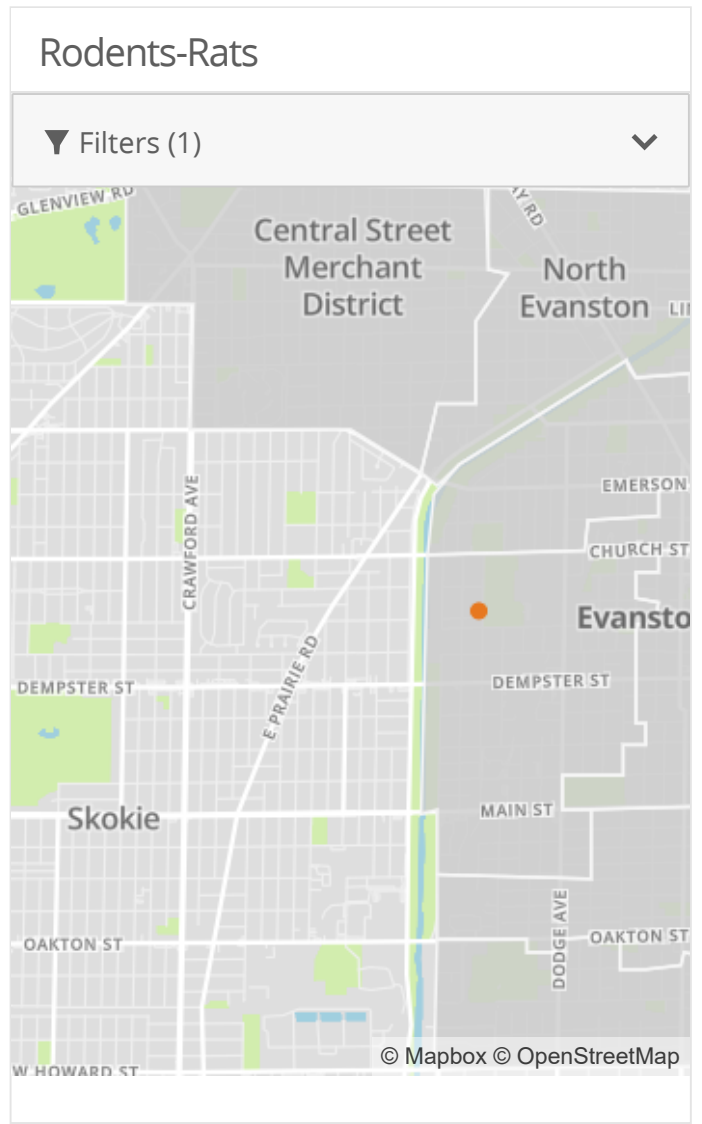
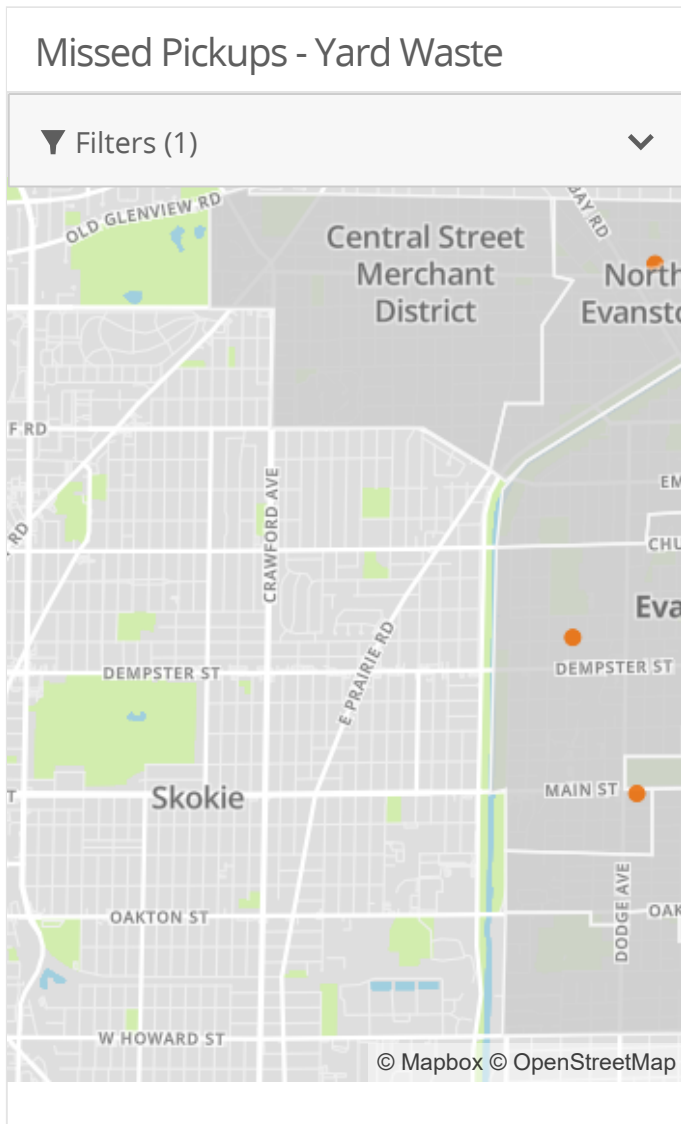
Sanitation Trends

Filters (2)

- Recycling - Missed Pickup
- Rodents- Rats
- Trash - Missed Garbage Pickup
- Yard Waste - Missed Pickup







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Evanston City Council Agenda Schedule - 2019 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22

May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12

Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	1/13/2020	Reparations Subcommittee	D	CC	Storlie	
PRCS	1/13/2020	Crown Arts RFP	B	APW	Hemingway	
PRCS	1/13/2020	Strategic Plan	B	APW	Hemingway	
AS	1/13/2020	RFP #19-57 (Janitorial Service Contract - Multiple Facilities)	B	APW	Stowe	
AS	1/13/2020	Vehicle Purchases	B	APW	Stowe	
Fire	1/13/2020	Cook County Multijurisdictional Hazard Mitigation Plan (HMP)	R	APW	Scott	
Fire	1/13/2020	Cook County UASI Subaward Agreement for a Evanston Fire/Police UAV Program	R	APW	Scott	
PWA	1/13/2020	Clearwell #9 Change Order No. 4	B	APW	Stoneback	
Police	1/13/2020	911 Motorola Agreement: Single Source Renewal	B	APW	Cook	
PWA	1/13/2020	Fleetwood Jourdain Interior Renovations Change Order No. 3	B	APW	Stoneback	
PWA	1/13/2020	Award of Engineering Services during Construction of the Howard St Project	B	APW	Stoneback	
CD	1/13/2020	Business Registration	B	APW	Leonard	
CD	1/13/2020	1012-1014 Davis St - Special Use for a Daycare Center - Child, Guidepost Montessori	O	PD	Leonard	For Intro and Action
CD	1/13/2020	999-1015 Howard Street - Planned Development for 4-story 60-unit affordable housing development	O	PD	Leonard	
CD	1/13/2020	Citywide Text Amendment regarding Site Development Allowances for Residential Planned Developments	O	PD	Leonard	
CD	1/13/2020	1713 Central St - Special Use for a Religious Institution, Second Church of Christ Scientist	O	PD	Leonard	For Intro and Action
CD	1/13/2020	2008 Harrison St - Major zoning relief to allow a basement dwelling unit with no onsite parking	O	PD	Leonard	
CD	1/13/2020	2510 Green Bay Rd - Special Use for Commercial Indoor Recreation, Born2Win	O	PD	Leonard	
CD	1/13/2020	2222 Oakton St - Resolution for Subdivision of property (recycling center)	O	PD	Leonard	
CD	1/13/2020	Condo Deconversions	D	ED	Leonard	
CD	1/13/2020	Financial Wellness Agreement with First Northern Credit Union	B	ED	Leonard	
	1/21/2020	Rules Committee				
CD	1/21/2020	Affordable Housing Update	D	CC	Leonard	
CD	1/27/2020	Central Street SSA #7 Designation	D	CC	Leonard	
CD	1/27/2020	Central Street SSA #8 Designation	D	CC	Leonard	
Council & Committee Meetings						
12/13/2019	10:30AM	Joint Review Board				
12/17/2019	7:00PM	Housing & Community Development Act Committee				
12/18/2019	7:00PM	MWEBE Development Committee				
12/18/2019	6:00PM	Special City Council Meeting				
12/18/2019	7:00PM	Affordable Housing Plan Steering Committee - CANCELLED				
12/19/2019	6:30PM	Equity & Empowerment Commission				
1/8/2020	7:00PM	Animal Welfare Board				
1/9/2020	7:00PM	Mental Health Board				
1/9/2020	9:37 AM	Housing & Homelessness Commission				

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
1/13/2020	6:00PM	Administration & Public Works/Planning and Development/City Council				
1/15/2020	7:00PM	Affordable Housing Plan Steering Committee				
1/21/2020	6:00PM	City Council				
1/21/2020	7:00PM	Emergency Telephone System Board				
1/27/2020	6:00PM	Administration & Public Works/Planning and Development/City Council				
REFERRALS AT CITY COUNCIL MEETINGS						
Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication	X	
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	

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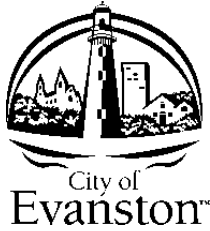
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Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW	
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Storlie	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: December 11, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, December 5, 2019 - December 11, 2019

Backlog (business days received until reviewed): 10

Volume (number of cases pending staff review): 3

Zoning Reviews

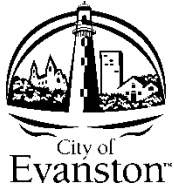
Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	320 Greenwood Street	R1	Zoning Analysis	Interior remodel, deck, ramp for wheelchair and eave	10/08/19	pending additional information from the applicant
1	1514 Judson Avenue	R1	Building Permit	Interior renovation and 2-story addition	11/25/19	pending staff review
2	2400 Main Street	C1	Building Permit	Interior build out (Five Below)	11/13/19	pending DAPR 12/18/19
2	1001 Dewey Avenue	R3	Zoning Analysis	Deck, fence in front yard, roof coverings over side entrance and rear basement entrance	11/22/19	pending additional information from the applicant
2	2000 Dempster Street, Unit A	I2	Building Permit	Interior renovation for a dog kennel (Unleased Evanston)	11/25/19	non-compliant, pending revisions from applicant
2	1808 Church Street	B2	Building Permit	Interior remodel (Gospel Church of Evanston)	11/26/19	pending revision from the applicant
2	1000 Florence Avenue	R3	Building Permit	Garage	12/02/19	non-compliant, pending revisions from the applicant
2	1215 Church Street	R4	Building Permit	New mixed-use 4-story building, interior remodel of existing swimming and administration buildings (YWCA)	12/10/19	pending staff review
3	1210 Michigan Avenue	R1	Building Permit	Widen driveway	10/02/19	non-compliant, pending revisions from the applicant
4	718-732 Main Street	B2/oDM	Zoning Analysis	New 5-story, mixed-use building with ground floor retail, 99 dwelling units, and 35 off-street parking spaces (Planned Development)	07/15/19	non-compliant, pending revisions from the applicant
4	919 Grove Street/1555 Maple Avenue	D3	Zoning Analysis	3-story addition to existing 1-story commercial building	09/20/19	pending additional information from the applicant
4	1555 Ridge Avenue	R6	Zoning Analysis	Planned Development: new 5-story multi-family residence with 68 dwelling units and 62 parking spaces	09/24/19	non-compliant, pending revisions from the applicant
4	1125 Wesley Avenue	R3	Building Permit	1-story addition and 3-car detached garage	12/05/19	pending revisions from the applicant
5	1825 Lemar Avenue, Unit C	R2	Building Permit	Deck	09/24/19	non-compliant, pending revisions or major variation application from the applicant
5	2000 Green Bay Road	WE1	Building Permit	Asphalt resurface, expand parking lot (Windy City Garden Center)	10/02/19	non-compliant, pending revisions, variation application
5	1739 Dodge Avenue	R4	Zoning Analysis	Construct driveway through adjacent property	11/15/19	pending additional information from the applicant
5	2331 Church Street	R2	Building Permit	Convert existing garage into coach house	12/05/19	pending staff review
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	non-compliant, pending revisions from the applicant

6	2321 Thayer Street	R1	Building Permit	Extend existing patio, additional parking space, relocate fence, add gas line	10/16/19	non-compliant, pending revisions
6	3423 Central Street	R2	Building Permit	Brick paver walkway and patio enlargement	10/17/19	on-hold
6	2754 Crawford Avenue	R2	Building Permit	Replace sunroom with 1-story addition and bathroom remodel	10/25/19	non-compliant, pending revisions from the applicant
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	pending additional information from the applicant
7	1724 Chancellor Street	R1	Building Permit	Installation of 10'x10' stone patio	10/10/19	pending additional information from the applicant
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	2222 Oakton Street	I2/oRD	Zoning Analysis	Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent)	09/20/19	pending additional information from the applicant
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	pending DAPR
9	626 Florence Avenue	R2	Building Permit	Convert 1-car attached garage into home office	11/07/19	non-compliant, pending revisions from the applicant
9	1120 South Boulevard	R2	Building Permit	Remodel and 2nd story addition	11/21/19	pending additional information from the applicant

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC 01/22/20
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC 01/22/20
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA 01/21/20
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	pending PC
4	1224 Oak Avenue	R3	Major Variation	Building lot coverage, interior side yard setback, rear yard setback, deck within interior side yard setback for new attached garage with roof top deck and screened porch	09/13/19	pending ZBA 01/21/20
4	1012 Davis Street	D2	Special Use	Special use for a Daycare Center - Child	10/01/19	pending P&D & CC 01/13/20
5	1701 Simpson Street	B1	Major Variation	Reduce required lot size, reduce required front yard setback, and reduce required rear yard parking setback for 2nd-story addition for 2 dwelling units	12/11/19	pending DAPR 12/18/19, ZBA 01/21/20

7	2503 Eastwood Avenue	R1	Special Use	Special use to expand a parking lot for an existing religious institution (St. Athanasius)	07/23/19	pending P&D 02/10/20
7	2008 Harrison Street	R5	Major Variation	Major zoning relief to use a non-conforming dwelling unit, to provide 4 off-street parking spaces where 7 are required	10/14/19	pending P&D 01/13/20
7	1713 Central Street	B1a/oCS C	Special Use	Special use for religious institution	10/29/19	pending P&D & CC 01/13/20
7	2510 Green Bay Road	B1a/oCS C	Special Use	Special use for indoor commercial recreation	10/29/19	pending P&D 01/13/20
7	1201 Grant Street	R1	Major Variation	Reduce interior side yard setback for addition (addition under construction)	12/10/19	pending DAPR 12/18/19, ZBA 01/21/20
8	999-1015 Howard Street	C1	Planned Development	New 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending P&D 01/13/20
8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	pending P&D



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: December 13, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

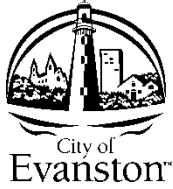
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, December 13, 2019

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
2	1801 Main Street (Robert Crown)	Recreation Facility	Occupancy application has been submitted for furniture move-in only. Anticipated start date is December 16th. Mechanical, electrical, and plumbing rough-in, interior wall framing, site concrete preparations, interior glass, gymnasium floor and floor/tile installations continue. Crews continue to work on Saturdays. Site is being maintained.	12/11/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Final inspections are being performed. Construction fence will remain to protect newly planted seed. Site is being maintained.	12/11/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Window installation has been completed. Interior framing continues through the 17th floor. Mechanical, electrical and plumbing work continues through the 16th floor. Site is being maintained.	12/11/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Occupancy certificate has been issued for floors 1 through 7. Finishes continue on the upper floors. Sherman Avenue resurfacing and striping has been completed. Construction fencing remains on the south end of the project.	12/11/2019



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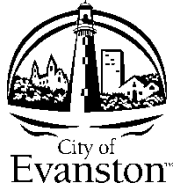
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: December 13, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
4	1557 Sherman Ave	Reza's Restaurant	12/5/2019	Application Received
7	1729 Central St	Hewn Bakery	11/14/2019	Building Permit Issued – Pending Inspections
4	610 Davis St	Olive Mountain Grill	11/05/2019	Change of Ownership – Pending Inspections
1	1743 Benson Ave	Papa John's Pizza	10/23/2019	Change of Ownership – Pending Inspections
5	1723 Simpson St	Meals on Wheels	10/22/2019	Pending Permit Issuance
2	1924 Dempster St	Kid's Empire	10/17/2019	Pending Permit Issuance
1	812 Church St	Eggsperience Express Café	9/4/2019	Building Permit Issued – Pending Inspections
7	1926 Central St	Comida	4/1/2019	Building Permit Issued - Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: December 13, 2019

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8090 or hdubose@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING DECEMBER 13, 2019

NWMC Board Approves 2020 Legislative Program Outline; Financial Document Updates

Thank you to the twenty-five NWMC members who attended Wednesday night's board meeting. The membership discussed the NWMC Executive Board's recommendation to nominate *Hoffman Estates Village Manager Jim Norris* and *Northbrook Deputy Village Manager/Chief Financial Officer Jeff Rowitz* for appointment to the newly created police and firefighter pension investment fund transition boards. The recommendations were previously forwarded to the Illinois Municipal League Board of Directors, who will meet December 14 to finalize a list of volunteers for Governor Pritzker's consideration.

The Board approved the outline for the 2020 NWMC Legislative Program, which will be introduced to legislators at the January 25 Legislative Brunch (see article below). Members also unanimously approved amendments to the NWMC Financial Policy and Financial Procedures/Controls document as well as a new, one-year contract for the NWMC Surplus Vehicle and Equipment and Auction program. Finally, the Board received an update on the recently concluded public outreach events for the NWMC Multimodal Plan (thank you *Deerfield* and *Morton Grove*!) and previewed the January 10 Surface Transportation Program call for projects workshop (see article below). *Staff contacts: Mark Fowler, Larry Bury*

What's the Perfect Holiday Gift?

A ticket to the 2020 NWMC Legislative Brunch! The invitations are out for the event of the winter, scheduled for Saturday, January 25, 10:00 a.m. to noon at the Hilton Chicago in *Northbrook/Prospect Heights*. The cost to attend the brunch is \$50 per person. NWMC members are asked to please extend a personal invitation to your legislators encouraging them to attend. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

NWMC, MMC Host Successful Census Workshop

Nearly eighty NWMC members, government officials, stakeholders and staff attended Wednesday's 2020 Census Municipal Ideas Exchange, co-hosted by the NWMC and Metropolitan Mayors Caucus. *NWMC President and Morton Grove Mayor Dan DiMaria* kicked off the event and discussed the importance of an accurate census count. Metropolitan Mayors Caucus Diversity Task Force Co-chair and *Hanover Park Mayor Rod Craig* also welcomed attendees and discussed efforts in his village to achieve a complete count.

United States Census Bureau Community Partnership Coordinator Dionne Roberts-Emegha described how the Census Bureau is working with local governments and gave a timeline for the collection of census data. She noted that the bureau is more data focused than in 2010 and that a great deal of effort will be needed to identify and count people in the hard-to-survey census tracts (see <https://www.census.gov/roam>). She stressed that, in order to get a complete count, thousands of additional census workers were needed in the region and encouraged people to apply by visiting <https://2020census.gov/en/jobs.html>. Ms. Roberts-Emegha noted that census jobs were great for students and others seeking part-time work, with pay ranging from \$21-\$31 per hour.

Evanston Housing and Grant Manager Sarah Flax and *Highland Park Deputy Director of Community Development Lori Kosmatka* described their communities' engagement efforts to assist residents in completing the census. Please visit the [Evanston Census webpage](#) and the [Highland Park Census webpage](#) for further information. In addition to each city's websites, Ms. Flax stressed Evanston's plans to ensure secure collection of data across its local networks and Ms. Kosmatka noted outreach efforts including social media, newsletter articles, water bill inserts and staffed information tables at local events.

The workshop concluded with breakout sessions with partners in census engagement, with *Hanover Park Village Clerk Eira Corral Sepúlveda* moderating a session on partnering with local institutions focused on the census. Please visit the workshop's [Dropbox page](#) to download the presentation slides from the NWMC event. Special thanks to Metropolitan Mayors Caucus Director of Housing and Community Development Kyle Smith and Fellow LaTiyfa Fields for their leadership in planning the workshop. *Staff contact: Mark Fowler*

NWMC to Host STP-L Call for Projects Workshop

To prepare for the January 2020 Call for Projects for the Local Surface Transportation Program (STP-L), NWMC staff will host a workshop to review the new applications and submittal process for the North Shore and Northwest Councils of Mayors. Chicago Metropolitan Agency for Planning (CMAP) staff will also present an overview of Active Program Management policies and requirements that will be in effect for this cycle.

The workshop will be held on Friday, January 10, from 9:00 a.m. to noon in Room 1604 at Oakton Community College in *Des Plaines*. Please RSVP by Friday, January 6 to Kendra Johnson, kjohnson@nwmc-cog.org or 847-296-9200, ext. 131. *Staff contact: Kendra Johnson*

SPC Governing Board Extends Ford F-150 XL Pickup Truck Contract

The Suburban Purchasing Cooperative (SPC) Governing Board has awarded the first of three (3) possible, one-year contract extensions on the Ford F-150 XL (2WD) Regular Cab Pickup Truck (Contract #187) to Roesch Ford of Bensenville. Pricing for the vehicle remains the same and the contract runs from January 14, 2020 through January 13, 2021. For questions or additional information, please contact staff or Brian Kilduff, 630-279-6000 ext. 2245 or briankilduff@roeschtrucks.com. *Staff contact: Ellen Dayan*

ICC Grade Crossing Protection Fund Applications Due January 15, 2020

Last week, the Illinois Commerce Commission announced that its Transportation Bureau will accept Grade Crossing Protection Fund (GCPF) project applications until January 15, 2020 for the FY2021-2025 program 5-year plan. Approximately \$39 million is available annually to fund safety improvements at highway-rail crossings on local roads and streets. Funds cannot be used for improvements at crossings on the state road or highway system.

The GCPF is typically used to help pay for: warning device upgrades; new/reconstructed grade separations; vertical clearance improvements at grade separations; pedestrian grade separations; interconnects; highway approaches; connecting roads; remote monitoring devices; crossing closures; and, crossing surface renewals. Projects are prioritized several criteria, including the relative safety of the existing crossing, as well as the volume and types of existing train and highway traffic. The Grade Crossing Protection Fund Project Application form and Resource Guide may be accessed under Rail Safety on the ICC website, <https://www.icc.illinois.gov/rail-safety>. *Staff contacts: Kendra Johnson, Mark Fowler*

U.S. Department of Transportation Announces Funding for Safety Data Tools

The United States Department of Transportation (USDOT) recently announced a Notice of Funding Opportunity (NOFO) to help local agencies develop data tools to improve roadway safety. The USDOT estimates that between \$250,000 and \$500,000 will be available to each successful applicant to go towards the development and implementation of tools to address local roadway safety issues. Applications are due by 3:00 p.m. on January 17, 2020. For more information and to apply, please refer to the [NOFO available online](#). *Staff contact: Kendra Johnson*

IDOT Releases Bridge Preservation Guide

On Tuesday, the Illinois Department of Transportation announced the release of their first [Bridge Preservation Guide](#), which provides a framework for the state to preserve bridges as well as for local public agencies in developing their own preservation programs. Since the guide was approved by the FHWA, all activities included within it in the state of Illinois are eligible for federal funding. For more information, please see the [IDOT circular letter](#), or contact William Beisner, Bridge Management and Inspection Unit Chief, DOT.BBS.BridgeMgmt@illinois.gov. *Staff contact: Kendra Johnson*

Meetings and Events

NWMC Bicycle & Pedestrian Committee meeting scheduled for Tuesday, December 17 has been **cancelled**.

NWMC Legislative Committee will meet on Wednesday, December 18 at 8:30 a.m. at the NWMC offices.

NWMC Executive Board will meet on Wednesday, January 8 at 8:30 a.m. at the NWMC offices.

NWMC Finance Committee will meet on Wednesday, January 8 at 12:00 noon at the NWMC offices.

North Shore Council of Mayors Technical Committee will meet on Friday, January 10 at 8:30 a.m. at the NWMC offices.