

Memorandum

To: Mayor Hagerty and Members of the City Council

From: Erika Storlie, Interim City Manager

Subject: Weekly City Manager's Update

Date: December 6, 2019

STAFF REPORTS BY DEPARTMENT



Weekly Report for November 21, 2019- December 4, 2019

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule
Financial Report - October 2019

Community Development

Weekly Zoning Report
Weekly Inspection Report
Monthly CV/Permit Fee Report – November 2019

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, December 9 2019

Human Services Committee

www.cityofevanston.org/humanservices

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, December 10, 2019

Arts Council

www.cityofevanston.org/artscouncil

Preservation Commission

www.cityofevanston.org/preservationcommission

Wednesday, December 11, 2019

Lighthouse Landing Complex Committee

www.cityofevanston.org/lighthousecommittee

Design and Project Review Committee

www.cityofevanston.org/dapr

Plan Commission

www.cityofevanston.org/plancommission

Housing & Community Development Act Committee

www.cityofevanston.org/housingcommunitydev

Thursday, December 12, 2019

Environment Board

www.cityofevanston.org/environmentboard

Mental Health Board

www.cityofevanston.org/mentalhealthboard

Friday, December 13, 2019

Utilities Commission

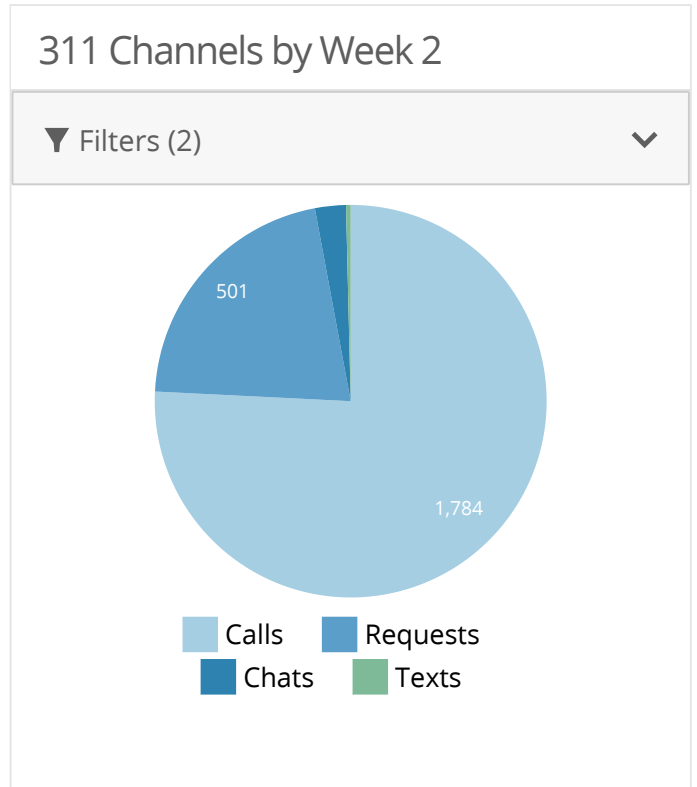
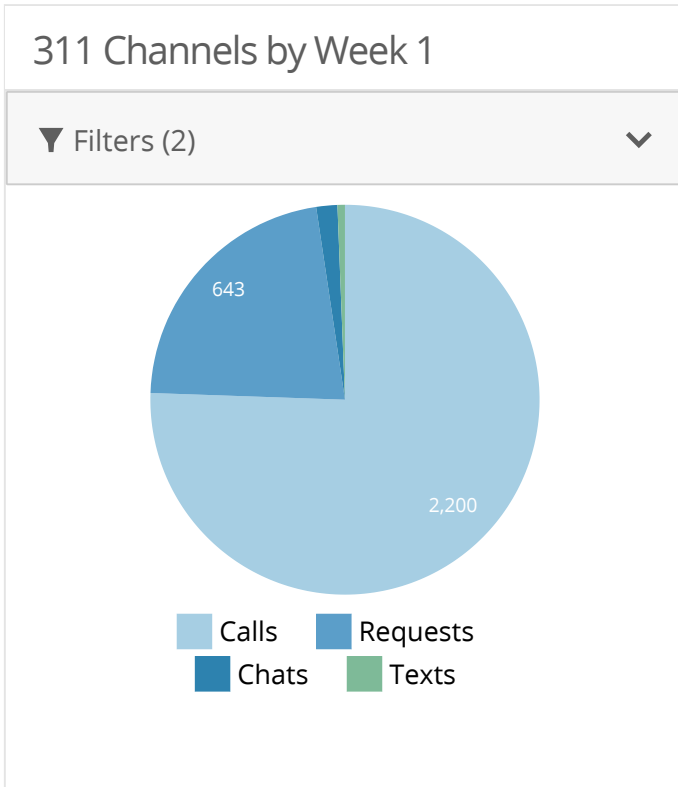
www.cityofevanston.org/utilitiescommission

Joint Review Board

<https://www.cityofevanston.org/jointreviewboard>

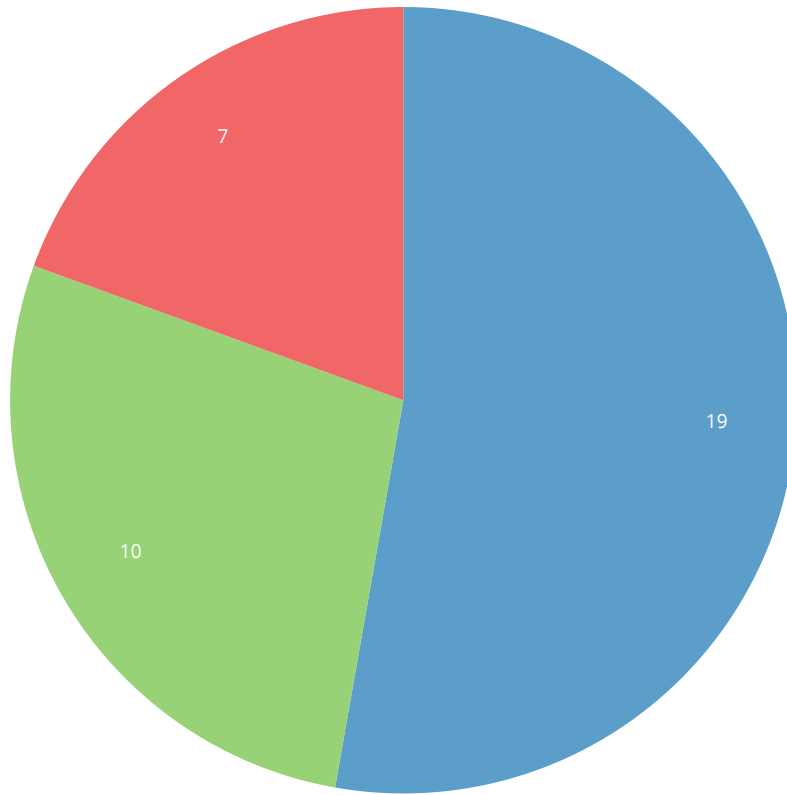
311 Weekly Report

For the two weeks of November 21-December 4



Ask a Question - by request status

Filters (1)



- COMPLETED
- RECEIVED
- SUBMITTED

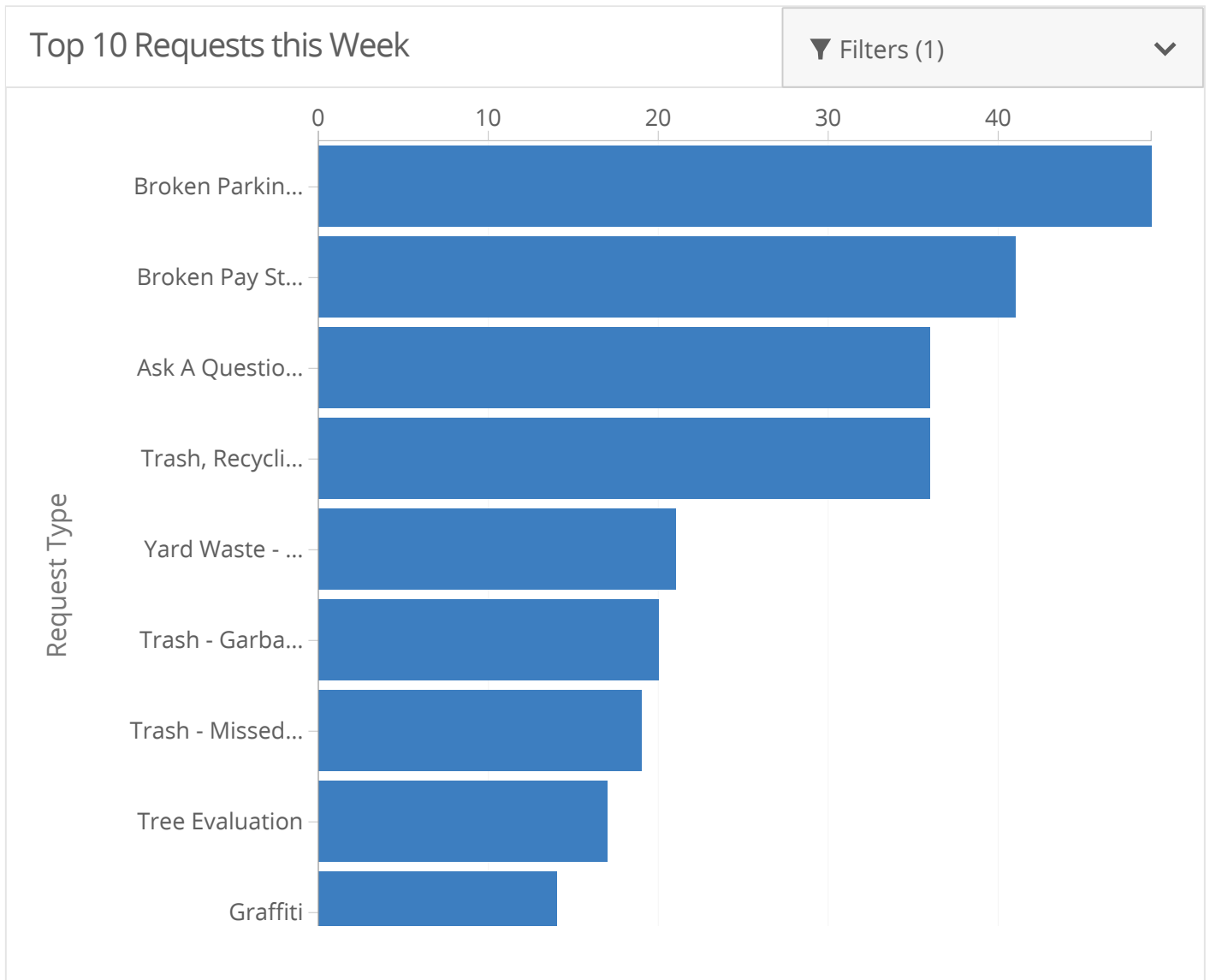
Trending Topics

November 21–November 27

- Holiday Baskets
- Special Pickups
- Missed Garbage Pickups

November 28–December 4

- Wheel Tax
- Holiday Baskets
- Reparations

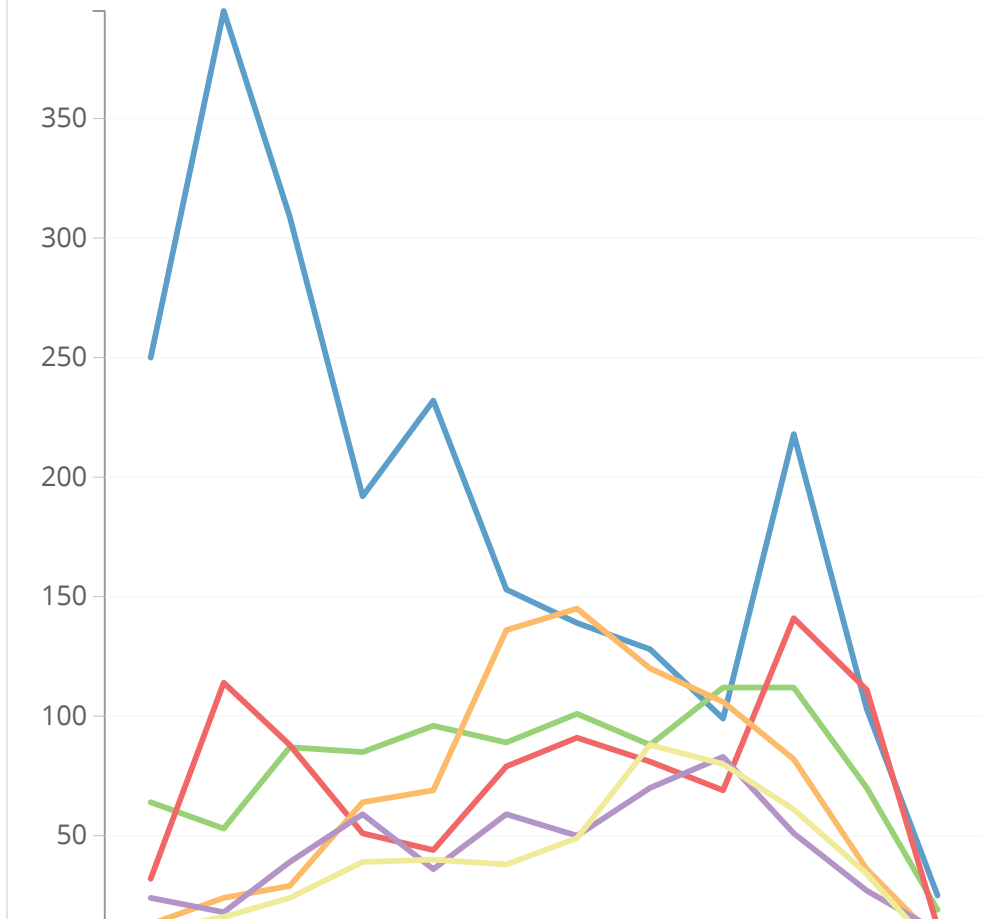


Top 6 Requests Trends

Filters (2)

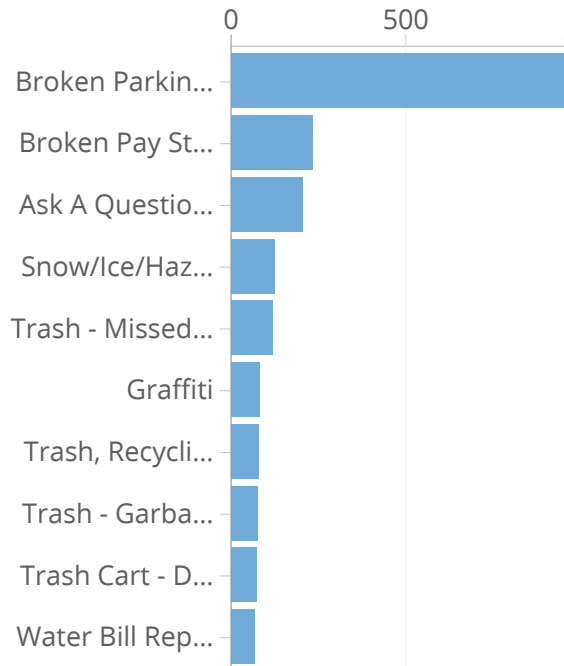


- Broken Parking Meter
- Ask A Question / Send A Message
- Broken Pay Station
- Tree Evaluation
- Graffiti
- Dead Animal on Public Property



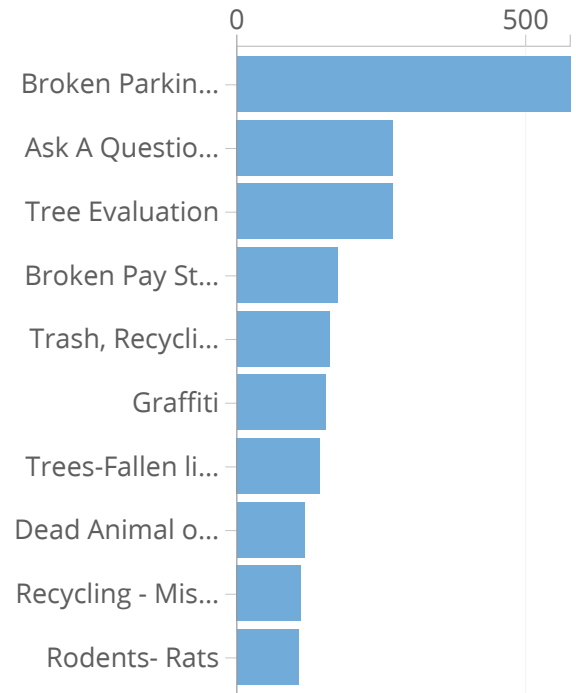
Top 10 - First Quarter

Filters (1)



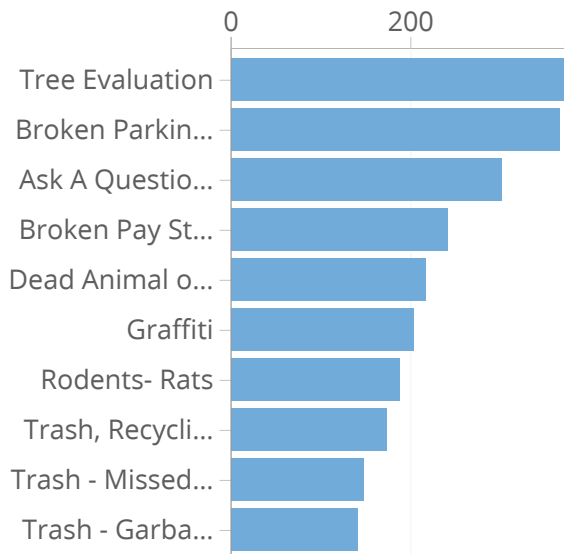
Top 10 - Second Quarter

Filters (1)



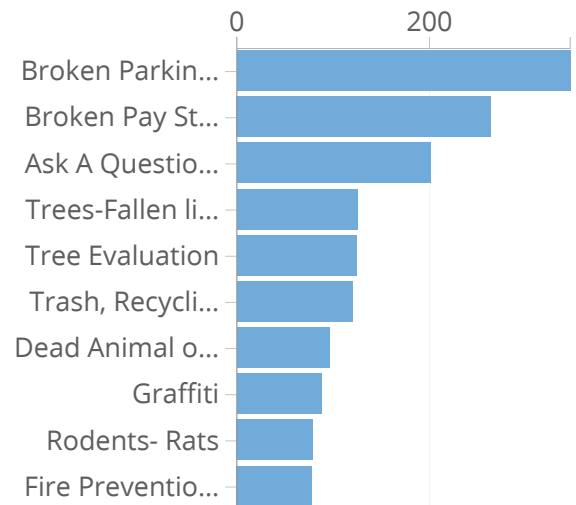
Top 10 - Third Quarter

Filters (1)



Top 10 - Fourth Quarter

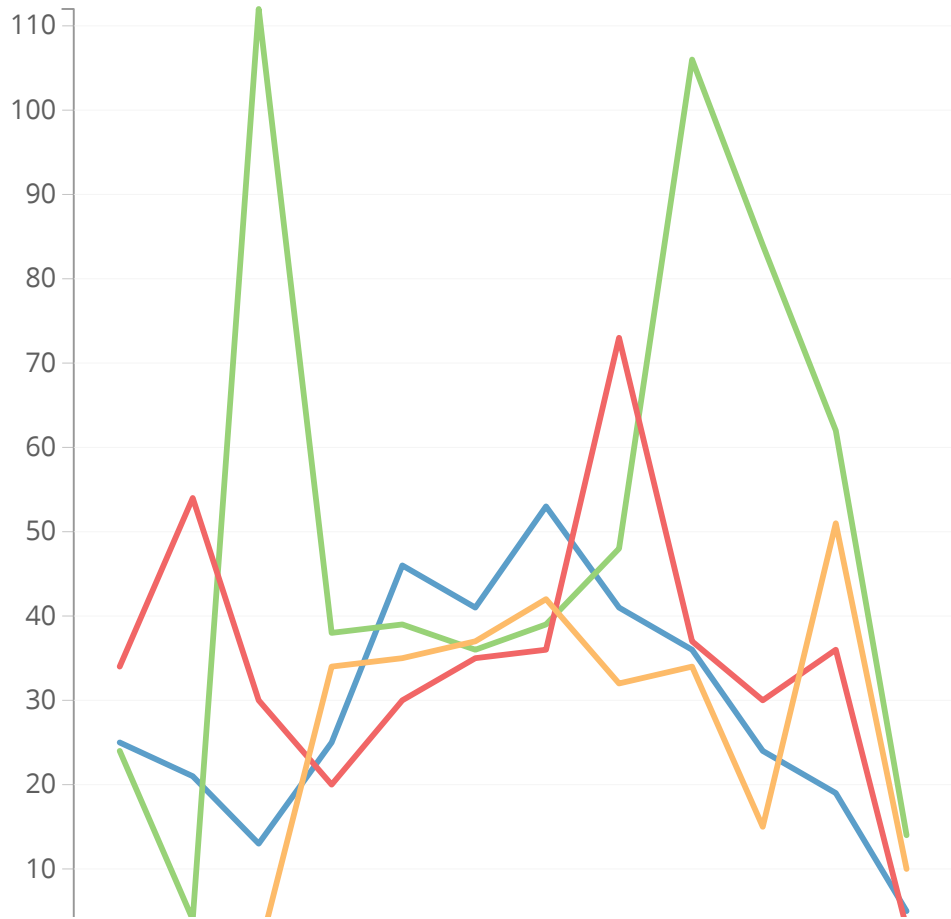
Filters (1)



Sanitation Trends

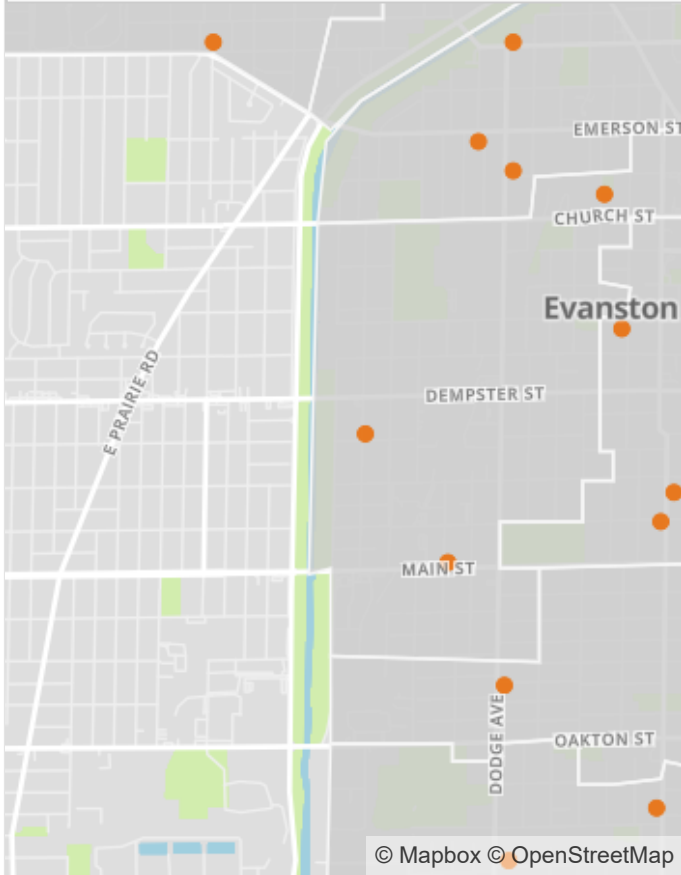
Filters (2)

- Recycling - Missed Pickup
- Rodents- Rats
- Trash - Missed Garbage Pickup
- Yard Waste - Missed Pickup



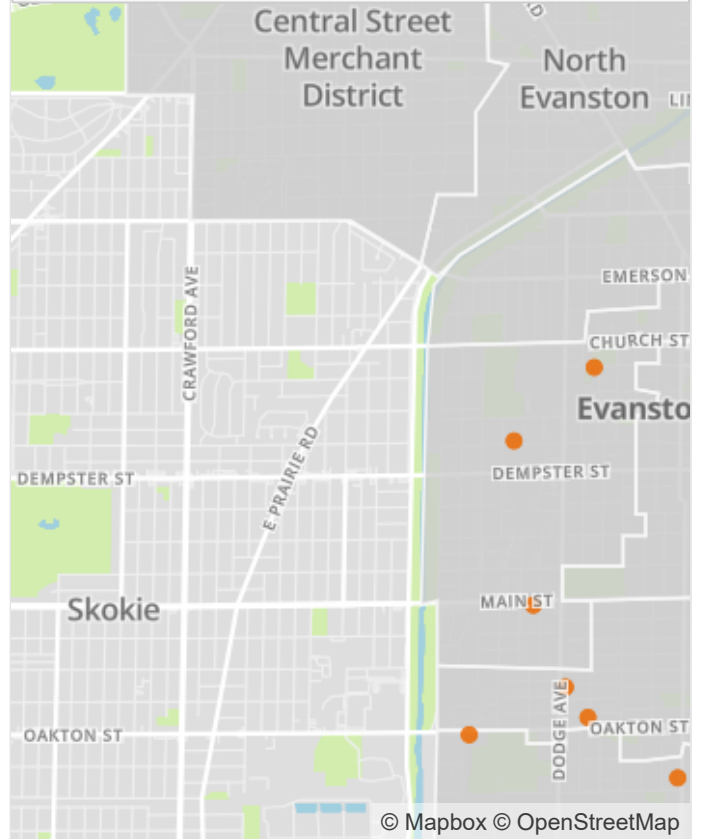
Missed Pickups - Garbage

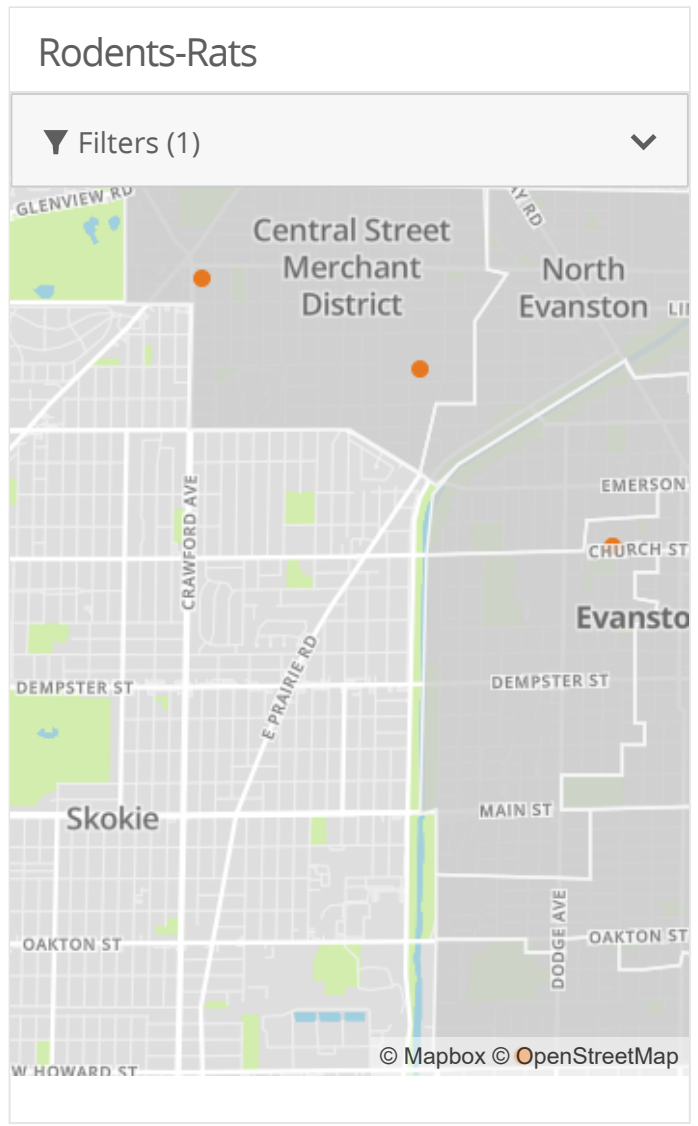
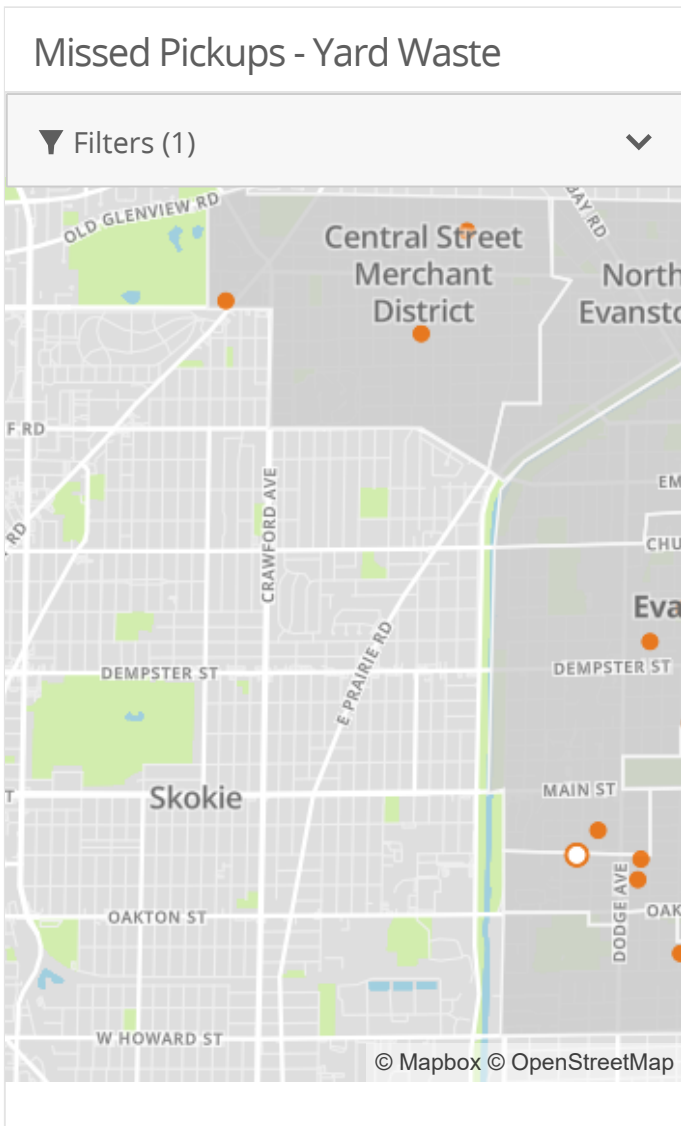
Filters (1)



Missed Pickups - Recycling

Filters (1)





[Home Page](#)

[Browse Data](#)

[Privacy Policy](#)

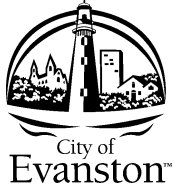
[Contact Us](#)

© 2019 City of Evanston. All Rights Reserved.



[You Tube](#)

Powered By Socrata



Memorandum

To: Erika Storlie, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of December 2, 2019

Date: December 6, 2019

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of December 2, 2019

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 19-68 Stormwater Master Plan	Public Works Agency	The City of Evanston's Public Works Agency is seeking proposals from experienced firms for: Professional engineering services to prepare a Stormwater Master Plan by developing a model of its Stormwater Management System (combined, relief, and storm sewer systems) to perform a comprehensive analysis of it and define needed system improvements under existing and future storm conditions.	\$600,000	2/4	3/23

<p>RFP 19-65 Utility Billing System</p>	<p>Public Works Agency</p>	<p>The City of Evanston's Water Production Bureau of the Evanston Public Works Agency is seeking proposals from experienced firms for the implementation of a Software as a Service (SaaS) Utility Billing and Customer Information System (UB/CIS) to replace the current system.</p>	<p>\$200,000</p>	<p>1/21</p>	<p>2/24</p>
---	--------------------------------	--	------------------	-------------	-------------

Evanston City Council Agenda Schedule - 2019 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22

May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12

Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services

EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PRCS	1/13/2020	Crown Arts RFP	B	APW	Hemingway	
AS	1/13/2020	RFP #19-57 (Janitorial Service Contract - Multiple Facilities)	B	APW	Stowe	
Fire	1/13/2020	Cook County Multijurisdictional Hazard Mitigation Plan (HMP)	R	APW	Scott	
Fire	1/13/2020	Cook County UASI Subaward Agreement for a Evanston Fire/Police UAV Program	R	APW	Scott	
PWA	1/13/2020	Clearwell #9 Change Order No. 4	B	APW	Stoneback	
PWA	1/13/2020	Fleetwood Jourdain Interior Renovations Change Order No. 3	B	APW	Stoneback	
PWA	1/13/2020	Award of Engineering Services during Construction of the Howard St Project	B	APW	Stoneback	
CD	1/13/2020	Business Registration	B	APW	Leonard	
CD	1/13/2019	Condo Deconversions	D	ED	Leonard	
CD	1/13/2020	Financial Wellness Agreement with First Northern Credit Union	B	ED	Leonard	
CD	1/21/2019	Affordable Housing Update	D	CC	Leonard	
CD	1/27/2020	Central Street SSA #7 Designation	D	CC	Leonard	
CD	1/27/2020	Central Street SSA #8 Designation	D	CC	Leonard	

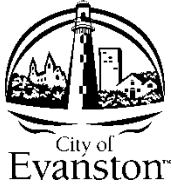
Council & Committee Meetings

12/9/2019	7:00PM	Human Services Committee				
12/9/2019	6:00PM	Administration & Public Works Committee/Planning and Development Committee/City Council				
12/11/2019	1:30PM	Lighthouse Landing Complex Committee				
12/11/2019	7:00PM	Reparations Planning Town Hall Meeting				
12/11/2019	7:00PM	Housing & Community Development Act Committee				
12/12/2019	7:00PM	Mental Health Board				
12/13/2019	10:30AM	Joint Review Board				
12/17/2019	7:00PM	Housing & Community Development Act Committee				
12/18/2019	7:00PM	MWEBE Development Committee				
12/18/2019	7:00PM	Affordable Housing Plan Steering Committee				
12/19/2019	6:30PM	Equity & Empowerment Commission				

REFERRALS AT CITY COUNCIL MEETINGS

Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?			
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019	
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE	
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board	
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D	
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X	

Evanston City Council Agenda Schedule - 2019 Dates						
(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)						
2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22						
May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12						
Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services					EDC=Economic Development	
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication	X	
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	
Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW	
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Storie	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



Memorandum

To: Erika Storlie, Interim City Manager

From: Hitesh Desai, CFO/City Treasurer
Kate Lewis-Lakin, Budget Coordinator

Subject: October 2019 Monthly Financial Report

Date: December 3, 2019

Please find attached the unaudited financial statements as of October 31, 2019. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

October 2019	Revenue	Expense	Net	Fund Balance	Cash Balance
100 GENERAL FUND	101,743,844	95,979,782	5,764,062	19,396,425	13,669,397
175 GENERAL ASSISTANCE FUND	934,790	973,097	(38,306)	563,387	563,387
176 HEALTH AND HUMAN SERVICES	737,143	684,099	53,044	66,688	66,688
180 GOOD NEIGHBOR FUND	1,004,028	627,430	376,598	381,200	381,200
185 LIBRARY FUND	7,444,736	5,882,486	1,562,250	3,065,405	3,065,310
186 LIBRARY DEBT SERVICE FUND	350,000	85,438	264,562	269,143	269,143
187 LIBRARY CAPITAL IMPROVEMENT FD	1,893,266	1,806,875	86,390	1,054,940	1,054,940
200 MOTOR FUEL TAX FUND	1,793,645	1,693,990	99,654	2,135,709	1,973,928
205 EMERGENCY TELEPHONE (E911) FUND	1,105,908	807,302	298,606	1,060,671	818,010
210 SPECIAL SERVICE AREA (SSA) #4	447,701	393,750	53,951	(172,885)	(172,885)
215 CDBG FUND	796,407	980,860	(184,453)	(121,100)	(121,100)
220 CDBG LOAN FUND	104,630	24,041	80,589	253,783	253,783
235 NEIGHBORHOOD IMPROVEMENT	782	97	685	171,759	171,759
240 HOME FUND	176,999	178,262	(1,263)	6,061	6,061
250 AFFORDABLE HOUSING FUND	2,821,414	203,251	2,618,163	3,983,318	4,081,972
320 DEBT SERVICE FUND	13,904,751	2,565,057	11,339,694	11,757,675	11,833,544
330 HOWARD-RIDGE TIF FUND	751,801	277,297	474,504	2,691,366	2,693,635
335 WEST EVANSTON TIF FUND	729,447	639,078	90,370	710,750	710,750
340 DEMPSTER-DODGE TIF FUND	124,613	60,119	64,495	119,337	119,337
345 CHICAGO-MAIN TIF	612,938	84,906	528,032	701,941	701,941
350 SPECIAL SERVICE AREA (SSA) #6	225,407	223,367	2,040	5,139	5,139
415 CAPITAL IMPROVEMENTS FUND	10,047,811	7,792,649	2,255,161	16,153,410	17,522,597
416 CROWN CONSTRUCTION FUND	23,196,790	18,490,590	4,706,199	22,231,734	21,216,125
420 SPECIAL ASSESSMENT FUND	450,575	244,686	205,889	2,826,679	2,826,016
505 PARKING SYSTEM FUND	8,725,755	9,083,571	(357,816)	2,751,539	2,892,806
510 WATER FUND	24,207,689	22,278,207	1,929,482	7,430,224	6,096,522
515 SEWER FUND	9,627,316	9,437,622	189,694	4,579,754	2,907,814
520 SOLID WASTE FUND	4,510,662	4,214,191	296,472	(807,542)	(390,370)
600 FLEET SERVICES FUND	2,472,608	2,407,651	64,957	296,173	(747,049)
601 EQUIPMENT REPLACEMENT FUND	1,116,097	1,458,365	(342,268)	669,030	669,030
605 INSURANCE FUND	15,931,475	17,831,248	(1,899,773)	(10,693,620)	(6,374,420)
Grand Total	237,991,026	207,409,364	30,581,662	93,538,090	88,765,009

Included above are ending fund and cash balances as of October 31, 2019. Cash balance represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. Fund balance includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

General Fund

The attached financials show General Fund revenues at 87.8% of budget and expenses at 84.1% of budget, compared to a 10-month target of 83%. Revenues are above target in a number of areas. As of October 31, 99% of property tax revenue has been received.

Expenses are above target of 83% in some departments. Police and Fire show expenses at 85.0% and 89.4% of budget, respectively. This is partially due to pension fund transfers shown as expenses in the Police and Fire Departments. As shown in the table below, 98-99% of pension property taxes have been received and transferred to pension funds. When those transfers are removed, Police and Fire both show expense around or under 83% of budget.

	2019 Budget	2019 YTD	% Actual to Budget
Police Department			
Total Expenses	\$38,737,094	\$32,926,503	85.0%
Pension Fund Transfer	\$10,462,704	\$10,399,333	99.4%
Expenses without Transfer	\$28,274,390	\$22,527,170	79.7%
Fire Department			
Total Expenses	\$24,379,850	\$21,792,755	89.4%
Pension Fund Transfer	\$8,344,947	\$8,193,128	98.2%
Expenses without Transfer	\$16,034,903	\$13,599,627	84.8%

Overtime in Police and Fire are trending high, as shown in the table below. As of October 31, both departments have spent more than the annual budget for overtime. The 2020 Proposed Budget includes an increase in overtime for both departments, to more closely match budget with actuals of the past few years.

Overtime Expenses	2018 Actual	2019 Budget	2019 YTD	% Actual to Budget
Police	\$1,606,236	\$959,106	\$1,111,418	115.9%
Fire	\$1,007,263	\$759,956	\$1,131,806	148.9%

In the Police department, some of the additional overtime is reimbursed by businesses, community groups, and Northwestern University. As of October 31, \$476,494 had been received in reimbursements for overtime and special details on a budget of \$400,000. Based on outstanding invoices and upcoming events, the department expects to receive \$600,000 in reimbursements for overtime by year end, exceeding the budgeted revenue by at least \$200,000. This fall, Northwestern University is reimbursing the City for the Police presence within Ryan Field and on the streets around the stadium.

The Fire Department has expended its budget for overtime due to multiple vacancies and medical leaves, coupled with daily minimum staffing requirements. Through October 31, the department had spent 79% of budget in Regular Pay, a savings of \$220,000. The department has recently filled some of those vacancies, and has seen overtime going down during the fall months. Revenue of \$69,183 in overtime reimbursements has also been received to offset some costs.

Multiple snow events in the first quarter of 2019 also contributed to high overtime spending in Police, Fire, and the Public Works Agency (PWA). Based on past years' trends, staff predicts that poor weather in November and December could put snow-related expenses \$300,000 over budget. Staff will continue to monitor these expenses closely as well as opportunities for savings in other areas.

Enterprise Funds

Parking fund revenues through October 31, 2019 are slightly below target of 83%. Parking revenue tends to be higher in the fall months and during Northwestern football season. Revenue collected each month has increased since January, and November is expected to be a high month. Expenses also remain well below target, due to the delay of some capital projects to 2020.

Through October 31, 2019, the Water Fund appears low on revenue and expenses. This is because the budget includes multiple large capital projects, with IEPA loan funding budgeted in Other Revenue and expenses budgeted in Capital Outlay. This fund is expected to end the year under budget in both revenue and expenses due to the delay of some capital expenses to 2020.

The Water Fund revenues reflect payment from the Village of Skokie at the rate of \$0.81 per 1000 gallons against the billed rate of \$2.06 per 1000 gallons. This issue is currently being challenged in the court.

Through October 31, 2019, the Sewer Fund also appears low on expenses due to capital project budgets that will have spending continuing into the fall. These projects are primarily funded through IEPA loan financing, budgeted as Other Revenue.

Through October 31, 2019, the Solid Waste Fund has a negative fund balance of \$807,542 and a negative cash balance of \$390,370. The Solid Waste Fund has received 100% of budgeted property tax revenue for the year.

Other Funds

Through October 31, 2019, the SSA #4 Fund is showing a negative fund and cash balance of \$172,885.

Through October 31, 2019, the CDBG Fund shows a negative fund and cash balance of \$121,100. This is due to a delay in federal program reimbursements.

Through October 31, 2019, the Capital Improvements Fund is showing a fund balance of \$16,153,410 and a cash balance of \$17,522,597. The fund continues to spend down 2019B bond proceeds received in June 2019.

Through October 31, 2019, the Crown Construction fund is showing fund balance of \$22,231,734 and cash balance of \$21,216,125. A donation of \$5 million from Friends of the Robert Crown Center was received in May 2019, and proceeds from the 2019A bonds were received in June. The fund continues to spend down balances from bond proceeds.

Through October 31, 2019, the Insurance Fund is showing a negative fund balance of \$10,693,620 and a negative cash balance of \$6,374,420. The fund had high expenses in the first quarter from legal fees and settlements. Fund balance is significantly lower than cash balance due to accrued liabilities for pending litigations.

If there are any questions on the attached report, please contact me by phone at (847) 448-8082 or by email: hdesai@cityofevanston.org. Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

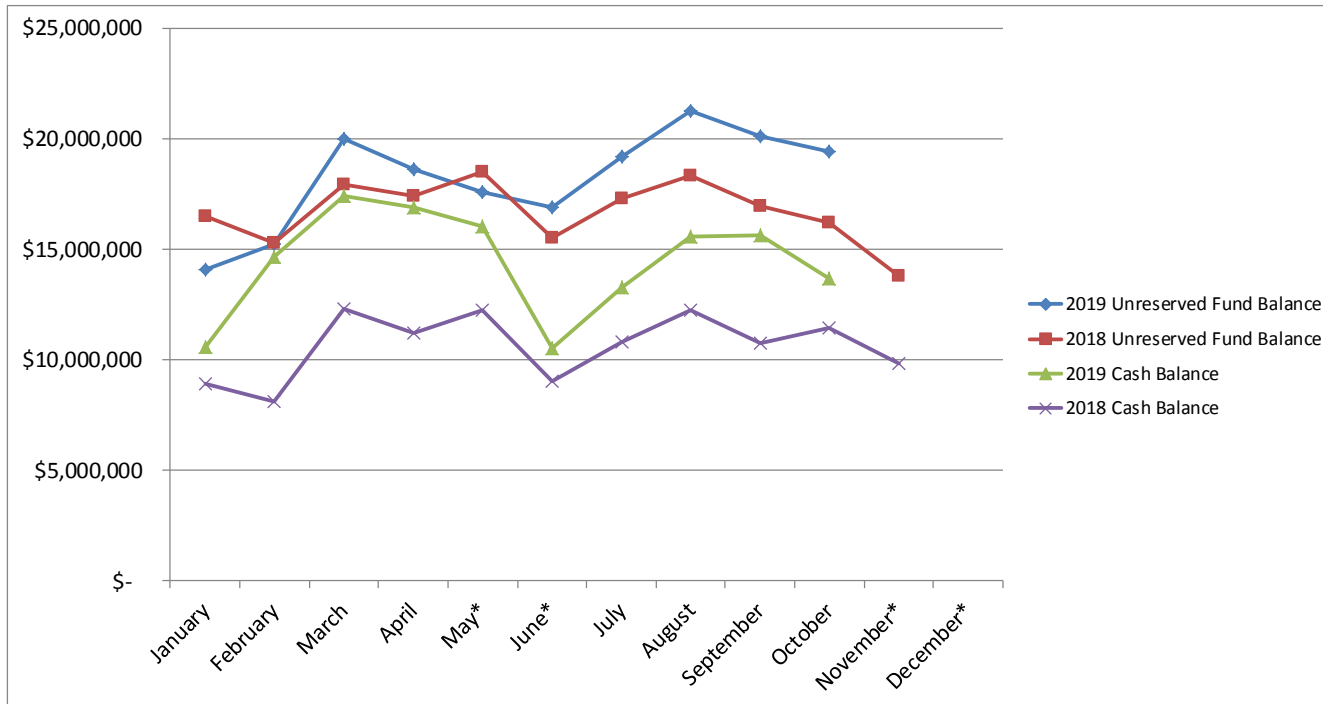
As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Hitesh Desai, Treasurer of the City of Evanston, hereby affirm that I have reviewed the October 31, 2019 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Hitesh Desai, Treasurer

2018 v 2019 Fund and Cash Balance - General Fund

	January	February	March	April	May*	June*	July	August	September	October
2019 Unreserved Fund Balance	\$ 14,074,270	\$ 15,248,569	\$ 19,960,779	\$ 18,594,617	\$ 17,601,206	\$ 16,913,780	\$ 19,181,628	\$ 21,272,425	\$ 20,103,645	\$ 19,396,425
2018 Unreserved Fund Balance	\$ 16,512,558	\$ 15,306,742	\$ 17,933,253	\$ 17,384,626	\$ 18,479,429	\$ 15,488,721	\$ 17,279,434	\$ 18,345,522	\$ 16,923,253	\$ 16,225,727
2019 Cash Balance	\$ 10,603,771	\$ 14,634,340	\$ 17,403,563	\$ 16,875,201	\$ 16,013,733	\$ 10,547,544	\$ 13,286,786	\$ 15,561,077	\$ 15,627,196	\$ 13,669,397
2018 Cash Balance	\$ 8,905,448	\$ 8,120,225	\$ 12,288,418	\$ 11,184,339	\$ 12,226,888	\$ 9,006,016	\$ 10,816,697	\$ 12,252,460	\$ 10,763,842	\$ 11,463,410



*In 2019, May and November have 3 payrolls. In 2018, June and December had 3 payrolls.

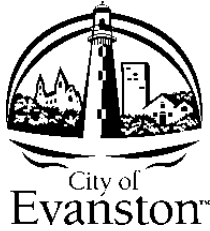
	2018 Actual	2019 Budget	October 2019	YTD 2019	% YTD to Budget Target = 83%
100 GENERAL FUND					
Revenue					
Property Taxes	28,188,353	30,047,955	197,288	29,738,574	99.0%
Other Taxes	52,673,637	53,671,300	4,767,056	43,736,491	81.5%
Licenses, Permits and Fees	9,165,957	7,651,400	391,797	6,560,591	85.7%
Charges for Services	10,396,458	8,900,909	489,293	7,914,100	88.9%
Fines and Forfeitures	3,765,058	4,700,500	521,647	4,026,543	85.7%
Interest Income	94,681	55,100	20,556	185,782	337.2%
Intergovernmental Revenue	1,466,926	994,303	105,218	1,257,968	126.5%
Other Revenue	1,948,636	988,300	141,587	976,283	98.8%
Interfund Transfers	8,133,142	8,877,103	734,751	7,347,511	82.8%
Revenue Total	115,832,848	115,886,870	7,369,194	101,743,844	87.8%
Expenses					
13 CITY COUNCIL	547,350	528,173	39,309	434,877	82.3%
14 CITY CLERK	217,987	180,704	11,753	180,332	99.8%
15 CITY MANAGER'S OFFICE	7,325,385	7,997,018	1,016,558	6,498,764	81.3%
17 LAW	688,728	646,183	44,028	588,228	91.0%
19 ADMINISTRATIVE SERVICES	9,222,431	9,483,577	886,446	7,567,993	79.8%
21 COMMUNITY DEVELOPMENT	3,579,836	3,480,360	248,237	2,445,016	70.3%
22 POLICE	39,403,536	38,737,094	2,235,482	32,926,503	85.0%
23 FIRE MGMT & SUPPORT	24,816,621	24,379,850	1,502,731	21,792,755	89.4%
24 HEALTH	3,187,980	3,190,606	248,290	2,443,784	76.6%
30 PARKS, REC. AND COMMUNITY SERV	12,901,743	12,297,508	808,398	10,259,850	83.4%
40 PUBLIC WORKS AGENCY	13,524,988	13,232,299	1,035,182	10,841,681	81.9%
Expenses Total	115,416,584	114,153,372	8,076,414	95,979,782	84.1%
Net	416,264	1,733,498	(707,220)	5,764,062	
Beginning Fund Balance	13,216,099	13,632,363		13,632,363	Fund Balance %
Ending Fund Balance	13,632,363	15,365,861		19,396,425	17.0%

	2018 Actual	2019 Budget	October 2019	YTD 2019	% YTD to Budget
505 PARKING SYSTEM FUND					Target = 83%
Revenue					
Licenses, Permits and Fees	2,798		29,076	51,563	100.0%
Charges for Services	6,299,952	10,343,855	1,036,151	8,371,450	80.9%
Interest Income	109,598	20,000	6,818	92,845	464.2%
Intergovernmental Revenue	-			-	0.0%
Other Revenue	337,563	202,020	23,157	209,897	103.9%
Interfund Transfers	3,037,704			-	0.0%
Revenue Total	9,787,615	10,565,875	1,095,203	8,725,755	82.6%
Expenses					
Salary and Benefits	1,886,080	1,996,976	139,723	1,424,160	71.3%
Services and Supplies	3,887,706	3,546,775	432,589	3,418,802	96.4%
Insurance and Other Chargebacks	319,648	333,969	27,831	278,307	83.3%
Miscellaneous	231,879	304,000		51,535	17.0%
Contingencies	1,495	11,000		-	0.0%
Capital Outlay	81,227	3,510,000	1,686	1,274,546	36.3%
Interfund Transfers	1,440,417	3,512,807	263,567	2,635,673	75.0%
Debt Service	97,498	34,354		549	1.6%
Depreciation Expense	2,644,560			-	0.0%
Expenses Total	10,590,510	13,249,881	865,396	9,083,571	68.6%
Net	(802,896)	(2,684,006)	1,095,203	(357,816)	
Beginning Fund Balance	3,912,251	3,109,355		3,109,355	Fund Balance %
Ending Fund Balance	3,109,355	425,349		2,751,539	20.8%

	2018 Actual	2019 Budget	October 2019	YTD 2019	% YTD to Budget Target = 83%
510-513 WATER FUND					
Revenue					
Charges for Services	15,223,033	22,615,529	1,456,263	14,420,713	63.8%
Interest Income	255,928	40,000	73,309	591,490	1478.7%
Interfund Transfers	187,430			-	0.0%
Licenses, Permits and Fees	47,218	50,000	8,820	65,336	130.7%
Other Revenue	235,772	23,194,160	129,781	9,130,150	39.4%
Revenue Total	15,949,380	45,899,689	1,668,174	24,207,689	52.7%
Expenses					
Salary and Benefits	5,804,716	5,533,772	415,786	4,476,712	80.9%
Services and Supplies	3,183,368	6,231,350	448,012	3,024,581	48.5%
Insurance and Other Chargebacks	470,397	489,481	42,197	418,942	85.6%
Capital Outlay	22,219	30,345,500	1,880,799	10,480,362	34.5%
Debt Service	819,926	2,081,841	33,752	599,683	28.8%
Interfund Transfers	3,682,309	3,932,313	327,693	3,276,928	83.3%
Miscellaneous	-	42,000		-	0.0%
Contingencies	-	1,000		1,000	100.0%
Depreciation Expense	2,581,863			-	0.0%
Expenses Total	16,564,798	48,657,257	3,148,239	22,278,207	45.8%
Net	(615,417)	(2,757,568)	(1,480,066)	1,929,482	
Beginning Fund Balance	6,116,159	5,500,742		5,500,742	Fund Balance %
Ending Fund Balance	5,500,742	2,743,174		7,430,224	15.3%

	2018 Actual	2019 Budget	October 2019	YTD 2019	% YTD to Budget
515 SEWER FUND					Target = 83%
Revenue					
Charges for Services	11,919,244	10,483,885	930,587	8,562,867	81.7%
Interest Income	56,455	5,000	2,625	32,697	653.9%
Other Revenue	3,002	3,104,000		1,031,752	33.2%
Interfund Transfers	187,430			-	0.0%
Revenue Total	12,166,129	13,592,885	933,212	9,627,316	70.8%
Expenses					
Salary and Benefits	1,400,023	1,354,512	102,351	1,077,556	79.6%
Services and Supplies	301,786	304,500	8,415	967,289	317.7%
Insurance and Other Chargebacks	269,988	282,083	23,507	235,068	83.3%
Miscellaneous	230	1,500	230	1,840	122.6%
Capital Outlay	(654)	4,890,636	319,272	693,212	14.2%
Interfund Transfers	991,677	1,773,532	64,461	1,644,610	92.7%
Debt Service	959,123	6,148,475	66,000	4,825,459	78.5%
Depreciation Expense	3,615,269	-		(7,412)	100.0%
Expenses Total	7,537,442	14,755,238	584,235	9,437,622	64.0%
Net	4,628,687	(1,162,353)	348,977	189,694	
Beginning Fund Balance	(238,627)	4,390,060		4,390,060	Fund Balance %
Ending Fund Balance	4,390,060	3,227,707		4,579,754	31.0%

	2018 Actual	2019 Budget	October 2019	YTD 2019	% YTD to Budget
520 SOLID WASTE FUND					Target = 83%
Revenue					
Property Taxes	410,000	820,000		820,000	100.0%
Charges for Services	3,672,193	4,239,270	289,433	3,253,934	76.8%
Other Revenue	124,222	138,000	27,841	106,229	77.0%
Interfund Transfers	705,967	150,000	12,500	125,000	83.3%
Licenses, Permits and Fees	286,662	486,000	351	205,500	42.3%
Revenue Total	5,199,044	5,833,270	330,125	4,510,662	77.3%
Expenses					
Salary and Benefits	1,075,012	1,076,209	87,079	857,225	79.7%
Services and Supplies	3,432,094	3,601,076	388,589	2,996,293	83.2%
Insurance and Other Chargebacks	1,520	-		898	100.0%
Miscellaneous	5,288	7,500	1,790	11,459	152.8%
Capital Outlay	14,013	386,650	7,415	79,317	20.5%
Interfund Transfers	322,362	322,362	26,864	268,635	83.3%
Debt Service	1,280	22,745		363	1.6%
Expenses Total	4,851,568	5,416,542	511,737	4,214,191	77.8%
Net	347,476	416,728	(181,612)	296,472	
Beginning Fund Balance	(1,451,490)	(1,104,014)		(1,104,014)	Fund Balance %
Ending Fund Balance	(1,104,014)	(687,286)		(807,542)	-14.9%



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: December 5, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, November 21, 2019 - December 4, 2019

Backlog (business days received until reviewed): 13

Volume (number of cases pending staff review): 11

Zoning Reviews

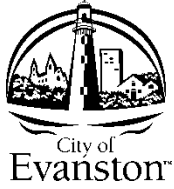
Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	320 Greenwood Street	R1	Zoning Analysis	Interior remodel, deck, ramp for wheelchair and eave	10/08/19	pending additional information from the applicant
1	1619 Chicago Avenue	D4	Building Permit	Interior build out (European Wax Center)	11/08/19	pending additional information from the applicant
1	1514 Judson Avenue	R1	Building Permit	Interior renovation and 2-story addition	11/25/19	pending staff review
2	2400 Main Street	C1	Building Permit	Interior build out (Five Below)	11/13/19	pending DAPR
2	1001 Dewey Avenue	R3	Zoning Analysis	Deck, fence in front yard, roof coverings over side entrance and rear basement entrance	11/22/19	pending staff review
2	2000 Dempster Street, Unit A	I2	Building Permit	Interior renovation for a dog kennel (Unleased Evanston)	11/25/19	pending staff review
2	1808 Church Street	B2	Building Permit	Interior remodel (Gospel Church of Evanston)	11/26/19	pending revision from the applicant
2	1000 Florence Avenue	R3	Building Permit	Garage	12/02/19	pending staff review
3	1210 Michigan Avenue	R1	Building Permit	Widen driveway	10/02/19	non-compliant, pending revisions from the applicant
3	1203 Hinman Avenue	R1	Building Permit	Dormer	11/21/19	pending staff review
3	1233 Chicago Avenue	B1	Zoning Analysis	Zoning verification letter	11/26/19	pending staff review
4	718-732 Main Street	B2/oDM	Zoning Analysis	New 5-story, mixed-use building with ground floor retail, 99 dwelling units, and 35 off-street parking spaces (Planned Development)	07/15/19	non-compliant, pending revisions from the applicant
4	919 Grove Street/1555 Maple Avenue	D3	Zoning Analysis	3-story addition to existing 1-story commercial building	09/20/19	pending additional information from the applicant
4	1555 Ridge Avenue	R6	Zoning Analysis	Planned Development: new 5-story multi-family residence with 68 dwelling units and 62 parking spaces	09/24/19	non-compliant, pending revisions from the applicant
5	1825 Lemar Avenue, Unit C	R2	Building Permit	Deck	09/24/19	non-compliant, pending revisions or major variation application from the applicant
5	2000 Green Bay Road	WE1	Building Permit	Asphalt resurface, expand parking lot (Windy City Garden Center)	10/02/19	non-compliant, pending revisions, variation application
5	1818 Wesley Avenue	R1	Building Permit	Interior remodel, new deck, refurbish front porch	11/12/19	non-compliant, pending revision from the applicant
5	1739 Dodge Avenue	R4	Zoning Analysis	Construct driveway through adjacent property	11/15/19	pending additional information from the applicant
5	2108-2118 Sherman Avenue	R5	Building Permit	Gut and remodel all 33 dwelling units	12/04/19	pending staff review
5	2211 Foster Avenue	R5	Building Permit	Replace front wood stairs	12/04/19	pending staff review

6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	non-compliant, pending revisions from the applicant
6	2321 Thayer Street	R1	Building Permit	Extend existing patio, additional parking space, relocate fence, add gas line	10/16/19	non-compliant, pending revisions
6	3423 Central Street	R2	Building Permit	Brick paver walkway and patio enlargement	10/17/19	on-hold
6	2754 Crawford Avenue	R2	Building Permit	Replace sunroom with 1-story addition and bathroom remodel	10/25/19	non-compliant, pending revisions from the applicant
6	2300 Pioneer Road	R4	Zoning Analysis	Planned Development: Demo Landmarked portion of building, construct 3-story, 209,000 sf addition with 83 units/beds, new independent living, adding 125 underground parking spaces (Three Crowns)	11/13/19	pending staff review
6	2530 Lawndale Avenue	R1	Building Permit	2nd story addition	12/02/19	pending staff review
7	1724 Chancellor Street	R1	Building Permit	Installation of 10'x10' stone patio	10/10/19	pending additional information from the applicant
7	2403 Ashland Avenue	R1	Building Permit	Interior renovation and dormer addition	10/29/19	non-compliant, pending revisions from the applicant
7	2027 Noyes Street	R1	Building Permit	Patio, deck, and paver walk	11/18/19	pending additional information from the applicant
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	2222 Oakton Street	I2/oRD	Zoning Analysis	Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent)	09/20/19	pending additional information from the applicant
8	1613-1617 Brummel Street	R2	Zoning Analysis	Subdivide zoning lot into 2 lots	11/15/19	pending staff review
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	pending DAPR
9	626 Florence Avenue	R2	Building Permit	Convert 1-car attached garage into home office	11/07/19	non-compliant, pending revisions from the applicant
9	1120 South Boulevard	R2	Building Permit	Remodel and 2nd story addition	11/21/19	pending additional information from the applicant

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC
1	2441 Ridge Avenue	R1	Plat of Subdivision	Plat of resubdivision to combine land under same ownership but two PINS into one lot of record	10/03/19	pending P&D 12/09/19
2	1804 Maple Avenue	RP	Special Use	Special Use for Cannabis Dispensary	10/14/19	pending P&D, CC 12/09/19
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending ZBA 01/21/20

4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	pending DAPR 12/11/19, PC
4	1570 Oak Street	R6	Major Variation	Locate required off-street parking for property located at 1570 Oak Street to the 1800 Maple Ave parking garage, location more than 1,000 ft. away	08/23/19	pending CC 12/09/19
4	1224 Oak Avenue	R3	Major Variation	Building lot coverage, interior side yard setback, rear yard setback, deck within interior side yard setback for new attached garage with roof top deck and screened porch	09/13/19	pending ZBA 01/21/20
4	1012 Davis Street	D2	Special Use	Special use for a Daycare Center - Child	10/01/19	pending P&D 01/13/20
6	2727 Lincoln Street	R1	Minor Variation	Rear yard setback for addition	06/07/19	determination after 12/09/19
7	2503 Eastwood Avenue	R1	Special Use	Special use to expand a parking lot for an existing religious institution (St. Athanasius)	07/23/19	pending P&D 12/09/19
7	2008 Harrison Street	R5	Major Variation	Major zoning relief to use a non-conforming dwelling unit, to provide 4 off-street parking spaces where 7 are required	10/14/19	pending P&D 01/13/20
7	1713 Central Street	B1a/oCS C	Special Use	Special use for religious institution	10/29/19	pending P&D 01/13/20
7	2510 Green Bay Road	B1a/oCS C	Special Use	Special use for indoor commercial recreation	10/29/19	pending P&D 01/13/20
8	999-1015 Howard Street	C1	Planned Development	New 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending PC 12/11/19
8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	pending P&D



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: December 6, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, December 6, 2019

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Project is substantially complete. Project will be removed from weekly report	12/4/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Mechanical, electrical, and plumbing rough-in, interior wall framing, site concrete preparations, interior glass and floor/tile installations continue. Gymnasium floor installation has begun. Crews continue to work on Saturdays. Site is being maintained.	12/4/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Minimal activity since last report. Final inspections have been scheduled. Construction fence will remain to protect newly planted seed. Site is being maintained.	12/4/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Window installation has been completed. Interior framing continues through the 17th floor. Mechanical, electrical and plumbing work continues through the 16th floor. Site is being maintained.	12/4/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Occupancy application for floors 1 through 7 has been received. Occupancy for leasing staff will occur first with tenant move-ins beginning the week of December 9th. Sherman Avenue resurfacing and striping has been completed. Construction fencing has been removed except for at the loading area on the south end of the project.	12/4/2019



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Monthly Construction Valuation and Permit Fee Report

Date: December 6, 2019

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2018. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.



DATE: December 6, 2019
 TO: Erika Storlie, Interim City Manager
 FROM: Gary Gerdes, Building and Inspection Services Division Manager
 SUBJECT: Building Permit & Construction Value Financial Report for November, 2019

BUILDING PERMIT FEES

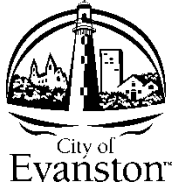
Total Permit Fees Collected for the Month of November 2019	\$ 250,150
Total Permit Fees Collected Fiscal Year 2019	\$ 4,187,079
Total Permit fees Collected for the Month of November 2018	\$ 1,003,890
Total Permit Fees Collected Fiscal Year 2018	\$ 5,951,363

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR NOVEMBER 2019	\$ 10,852,153
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2019	\$ 152,003,469
TOTAL CONSTRUCTION VALUE FOR NOVEMBER 2018	\$ 50,635,684
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2018	\$ 318,719,318

OTHER FEES

Total ROW Permit fees Collected for the Month of November 2019	\$ 13,263
Total ROW Permit Fees Collected Fiscal Year 2019	\$ 467,990



Memorandum

To: Honorable Mayor and Members of the City Council

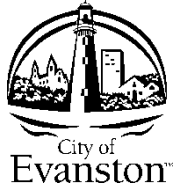
From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: December 6, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
7	1729 Central St	Hewn Bakery	11/14/2019	Pending Permit Issuance
4	610 Davis St	The Olive Mountain	11/05/2019	Change of Ownership – Pending Inspections
1	1743 Benson Ave	Papa John’s Pizza	10/23/2019	Change of Ownership – Pending Inspections
5	1723 Simpson St	Meals on Wheels	10/22/2019	Pending Permit Issuance
2	1924 Dempster St	Kid’s Empire	10/17/2019	Pending Permit Issuance
1	812 Church St	Eggsperience Express Café	9/4/2019	Building Permit Issued – Pending Inspections
7	1926 Central St	Comida	4/1/2019	Building Permit Issued - Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: December 6, 2019

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8090 or hdubose@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING DECEMBER 6, 2019

Executive Board Recommends Norris, Rowitz to Pension Fund Transition Boards

The NWMC Executive Board met Wednesday and unanimously approved a motion to recommend *Hoffman Estates Village Manager Jim Norris* and *Northbrook Deputy Village Manager/Chief Financial Officer Jeff Rowitz* for appointment to the newly created police and firefighter pension investment fund transition boards. The recommendations were forwarded to the Illinois Municipal League Board of Directors, who will meet on December 14 to finalize a list of volunteers for Governor Pritzker's consideration.

The Executive Board also approved the outline for the 2020 NWMC Legislative Program, which will be introduced to legislators at the January 25 Legislative Brunch (see article below). Members also approved amendments to the NWMC Financial Policy and Financial Procedures/Controls document as well as a new, one-year contract for the NWMC Surplus Vehicle and Equipment and Auction program. Finally, the Executive Board discussed the status of the NWMC Multimodal Plan and the January 10 Surface Transportation Program call for projects workshop. We look forward to seeing everyone at the December 11 NWMC Board meeting! *Staff contacts: Mark Fowler, Larry Bury*

Looking for a Stocking Stuffer?

A ticket to the 2020 NWMC Legislative Brunch is just the gift you've been looking for! Invitations were sent this week for the Brunch, scheduled for Saturday, January 25, 10:00 a.m. to noon at the Hilton Chicago in *Northbrook/Prospect Heights*. The cost to attend the brunch is \$50 per person. NWMC members are asked to please extend a personal invitation to your legislators encouraging them to attend. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Transportation Committee Discusses 2020 RTA Budget

On Thursday, the NWMC Transportation Committee met to hear a presentation from Regional Transportation Authority (RTA) Municipal/Regional Consultant Andy Plummer. He provided the Committee with an overview of the 2020 budget process and how this year's proposed budget was impacted by the state capital bill passed earlier this year. He also briefed members on the RTA's priority investments the region. Finally, the Committee discussed the timeline and deliverable schedule for the NWMC Multimodal Transportation Plan, which is on track to be completed by January 31 (see article below). *Staff contact: Kendra Johnson*

Last Chance to Comment on Multimodal Plan Corridors, Attend Pop-Up Workshops

The NWMC Multimodal Transportation Plan is in the final stages of public outreach and there are still additional opportunities for stakeholders to make comments and participate in the process. The final pop-up workshops are scheduled for *Deerfield's Winter Celebration* tonight from 5:00 p.m. to 8:00 p.m. and *Morton Grove's Indoor Farmer's Market* tomorrow morning from 8:00 a.m. to 1:00 p.m. Those unable to attend in person can make comments online via an [interactive Priority Corridors map](#), which is open for comments until the end of the day today. Please visit the [project website](#) for pop-up workshop event details and more information about the plan. *Staff contact: Kendra Johnson*

SPC Approves Ford Police Responder Hybrid Sedan Contract Extension

The Suburban Purchasing Cooperative (SPC) Governing Board has awarded the second of three possible, one-year contract extensions on the 2020-21 Ford Police Responder Hybrid Sedan Plus Option Packages and Other Options (Contract #172) to Roesch Ford of Bensenville. There is no price increase under the contract extension, which runs from December 1, 2019 through November 30, 2020. For questions or additional information, please contact staff or Brian Kilduff, briankilduff@roeschtrucks.com or 630-279-6000 ext. 2245. *Staff contact: Ellen Dayan*

SPC Approves Final Sewer Cleaner Truck Contract Extensions

The SPC Governing Board has awarded the third and final, one-year contract extension on the 10 Yard Fan Catch Basin/Sewer Cleaner with Auxiliary Engine (Contract #161) and 12 Yard Fan Catch Basin/Sewer Cleaner with Auxiliary Engine (Contract #162). Primary vendor Standard Equipment of Chicago accepted the contract extension with no price increase and alternate vendor EJ Equipment of Manteno passed along a 3.5% increase they received from their manufacturer, Vac-Con, as follows:

Contract	2019	2020	\$ Increase	% Change
Contract #161 10 Yard Fan Catch Basin/Sewer Cleaner with Auxiliary Engine	\$298,026.18	\$308,457.10	\$10,430.92	3.5%
Contract #162 12 Yard Fan Catch Basin/Sewer Cleaner Auxiliary Engine	\$320,087.21	\$331,290.26	\$11,203.05	3.5%

Even with the 3.5% price increases, EJ’s 2020 proposed prices are significantly lower than Standard Equipment’s 2019-20 prices below:

10 Yard (contract #161) \$345,461.00
 12 Yard (contract #162) \$361,722.00

The contract extensions run from December 9, 2019 to December 8, 2020. For questions or additional information about Standard Equipment, please contact staff or Standard Equipment Director of Sales Brandon Shelton, 312-241-4449 (cell), 312-829-1919 (office) or bshelton@standardequipment.com. For EJ Equipment, please contact Regional Manager Eric LeSage, 815-370-3549 (cell), 815-468-0250 (office) or eric@ejequipment.com. *Staff contact: Ellen Dayan*

SPC Extends Chevrolet Silverado Contract

The SPC Governing Board has awarded the first of three possible, one-year contract extensions on the 2020 Chevrolet Silverado 1500 (Contract #186) with Currie Motors of Forest Park. There is no price increase under the contract extension, which runs from November 22, 2019 through November 21, 2020. For questions or additional information, please contact staff or Tom Sullivan, 630-877-5076 or curriefleet@gmail.com. *Staff contact: Ellen Dayan*

Type I Additional Duty Ambulance Contract Extended

The SPC Governing Board has approved the second of four contract extensions on the SPC 2020 Type I Additional Duty Ambulance (Contract #174) to Foster Coach Sales Inc. for Horton Emergency Vehicles. The contract extension runs from January 1, 2020 through December 31, 2020 and contains pricing increases as follows:

<u>Chassis</u>	2019 Price	2020 Price	\$ Change	% Change
2020 Ford Diesel F550 4x4 Per SPC Specifications	\$ 287,420.00	\$ 292,244.00	\$ 4,824.00	1.65%
<u>Alternate Chassis</u>				
2020 Ford Gas F550 4x4*		\$ 284,257.00	N/A	N/A
*Includes new 7.3-liter V-8 Engine replacing previously available 6.8-liter V-10 engine				
2021 Freightliner M2 Per SPC Specifications	\$ 309,579.00	\$ 316,110.00	\$ 6,531.00	2.1%
2021 International MV607 Per SPC Specifications	\$ 311,935.00	\$ 315,424.00	\$ 3,489.00	1.1%
Note: Ford F550 Chassis are also available in 4x2 configurations with a \$2,558.00 deduction				

For questions or additional information, please contact staff or P.J. Foster, 800-369-4215 ext. 7 (office), 630-470-5687 (cell) or pj@fostercoach.com. *Staff Contact: Ellen Dayan*

2020 Census Ideas Exchange Around the Corner

On Tuesday, December 10, the Northwest Municipal Conference and Metropolitan Mayors Caucus are hosting an event entitled “The 2020 Census: Municipal Ideas Exchange.” The workshop will be held from 8:00 a.m. to 1:00 p.m. in Rooms 1604-1606 at Oakton Community College, 1600 E. Golf Road in *Des Plaines*. The goal of the exchange is to “facilitate the necessary conversation on all things decennial for local government leaders, municipalities and CCC (Complete Count Committee) members. The Exchange will educate attendees on the importance of a complete, accurate and equitable count as well as give specific steps that can be taken through local Complete Count Committees to reach hardest-to-count residents.

Representatives from the United States Census Bureau, Forefront-IL Count Me In 2020, the Chicago Metropolitan Agency for Planning (CMAP) and other census front line organizations will participate in the exchange. To RSVP for the event, please visit the [Exchange event page](#). For questions or additional information, please contact staff or Metropolitan Mayors Caucus Housing and Community Fellow LaTiyfa Fields, LFields@mayorscaucus.org or 312-386-8687. *Staff contacts: Mark Fowler, Karol Heneghan*

STP Project Selection Committee Discusses Lessons Learned

At their November meeting, the Chicago Metropolitan Agency for Planning’s Surface Transportation Program (STP) Project Selection Committee continued discussions regarding lessons learned ahead of the next Call for Projects for the STP-Shared Fund. The Committee concurred with CMAP staff’s recommendation to not implement a rolling focus for the 2021 shared fund call for projects. Additional discussions regarding eligible project types will occur as part of further discussions in early 2020.

The Committee also determined that, for the 2021 call for projects cycle, the deadline for projects to have Phase 1 Engineering (or equivalent) substantially complete will be the same date as the application deadline in March, as opposed to June 1, 2021. To help facilitate a consistently applied definition of substantially complete, additional application materials will be developed. For more information, please contact staff or Kama Dobbs, kdobbs@cmmap.illinois.gov. *Staff contact: Kendra Johnson*

Last Call to Apply for Safe Routes Partnership Grants

It’s not too late for communities to apply for the Safe Routes to Parks Activating Communities Program. The program provides seven recipients with technical assistance in developing Safe Routes to Parks action plans along with \$12,500 to begin their implementation. [Applications](#) are submitted electronically and are due by Monday, December 16. For more information, please contact staff, visit the [Safe Routes to Parks website](#) or contact parks@saferoutespartnership.org. *Staff contact: Kendra Johnson*

Applications Open for Local Rail/Highway Grade Crossing Safety Program

The Illinois Department of Transportation (IDOT) has posted a Notice of Funding Opportunity (NOFO) for their Grade Crossing Safety Program. Communities can apply for funding for a variety of safety improvements including: crossing closures; warning devices; circuitry; crossing surface renewal; approach work; and, grade separations. Crossing closures, warning devices and circuitry projects will receive special consideration from IDOT. Applications should be submitted electronically by January 30, 2020. For more information, please see the [IDOT circular letter](#) or contact the Rail Safety Projects Unit, DOT.LRSRail@illinois.gov. *Staff contact: Kendra Johnson*

Meetings and Events

NWMC and Metropolitan Mayors Caucus event, “The 2020 Census: Municipal Ideas Exchange” will be held on Tuesday, December 10 from 8:00 a.m. to 1:00 p.m. in Rooms 1604-1606 at Oakton Community College in *Des Plaines*.

NWMC Board of Directors will meet on Wednesday, December 11 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*.

NWMC Bicycle & Pedestrian Committee meeting scheduled for December 17 has been **Cancelled**.

NWMC Legislative Committee will meet on Wednesday, December 18 at 8:30 a.m. at the NWMC offices.