



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Erika Storlie, Interim City Manager  
Subject: Weekly City Manager's Update  
Date: November 8, 2019

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for October 31, 2019 – November 6 2019

**City Manager's Office**  
City Council Agenda Schedule

**Community Development**  
Weekly Zoning Report  
Weekly Inspection Report  
Monthly Construction Valuation and Permit Fee Report – October 2019

**Health Department**  
Weekly Food Establishment Application Report

**Law Department**  
Weekly Liquor License Application Report

**Legislative Reading**  
NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, November 11, 2019**

Administration and Public Works Committee

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee - CANCELED

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, November 12, 2019**

Board of Local Improvements - CANCELED

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

Arts Council

[www.cityofevanston.org/artscouncil](http://www.cityofevanston.org/artscouncil)

Preservation Commission

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

**Wednesday, November 13, 2019**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Plan Commission

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

Affordable Housing Plan Steering Committee

[www.cityofevanston.org/affordablehousingplansteeringcommittee](http://www.cityofevanston.org/affordablehousingplansteeringcommittee)

**Thursday, November 14, 2019**

Environment Board

[www.cityofevanston.org/environmentboard](http://www.cityofevanston.org/environmentboard)

Mental Health Board – RESCHEDULED

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)

**Saturday, November 16, 2019**

Mental Health Board

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)

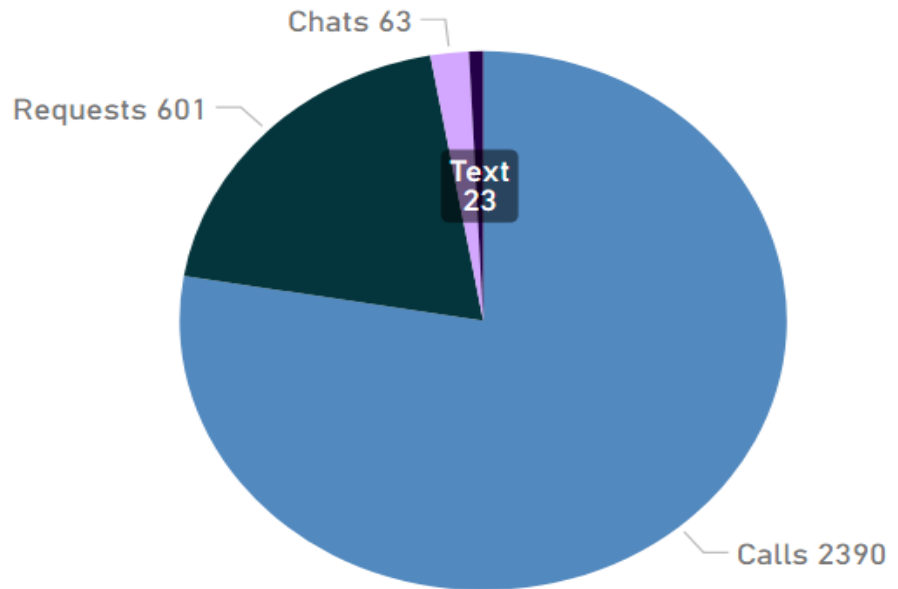


# Weekly Report

October 31- November 6, 2019

## Service Requests

- Calls
- Requests
- Chats
- Text



Percentage Change From Last Week

Service Requests	Difference
▲	
Calls	-2.00%
Chats	5.00%
Requests	0.00%
Text	28.00%

## Trending

Fall Street Cleaning Flyer

Wheel Tax

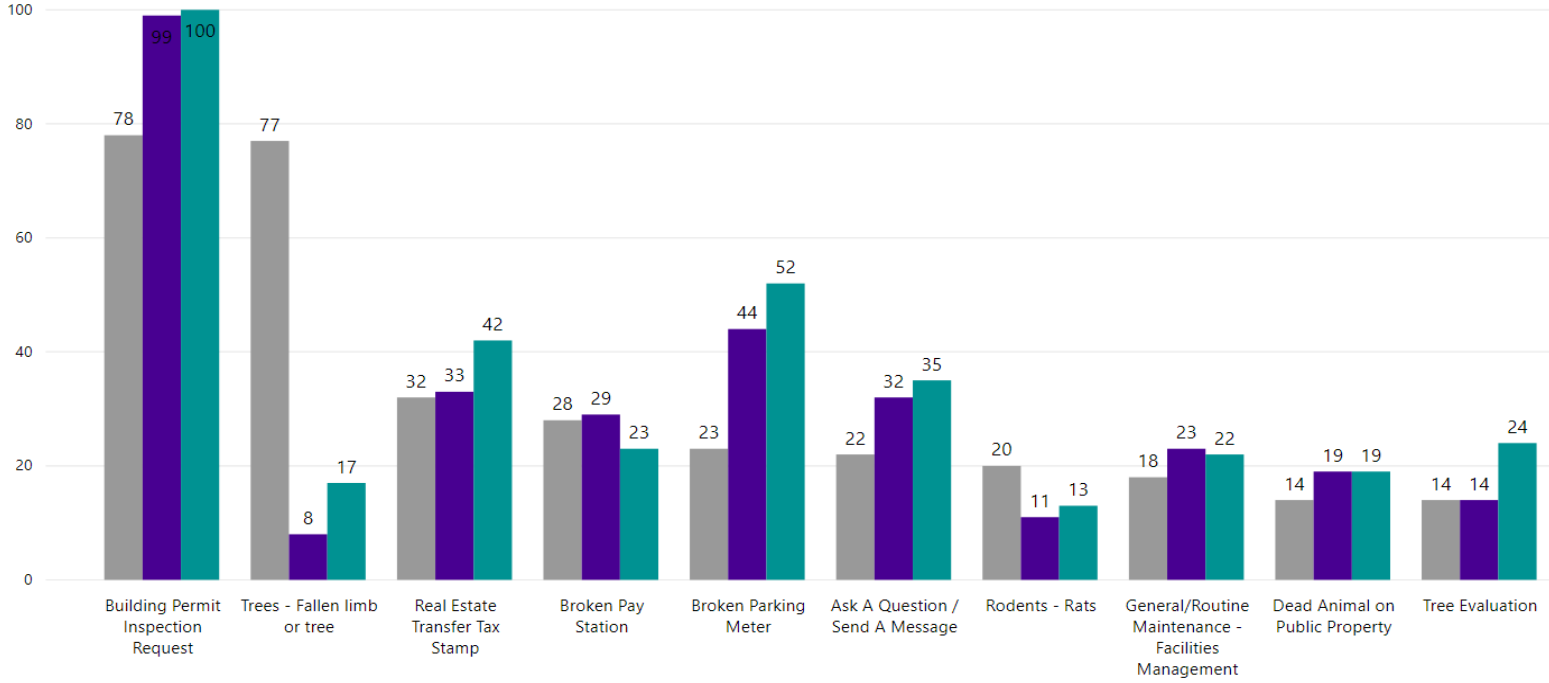
Fallen Tree Limbs



# Weekly Report

**October 31- November 6, 2019**

● This Week (Oct 31- Nov 6) ● Last Week (Oct 24-Oct 30) ● Two Weeks (Oct 17- Oct 23)



### Missed Garbage Pickup

This week 9; Last week 8  
Below 3 year avg. of 14.2

### Missed Recycling Pickup

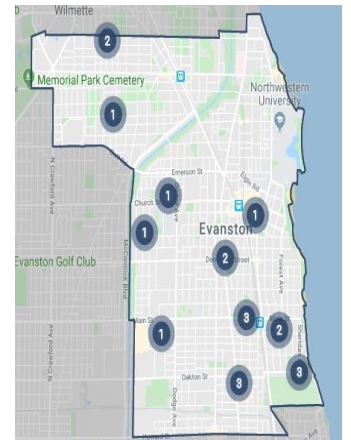
This week 4; Last week 2  
Below 3 year avg. of 13.1

### Missed Yard Waste

This week 3; Last week 4  
Below 3 year avg. of 11

### Rodents/Rats

This week 11; Last week 13  
Below 3 year avg. of 20.3

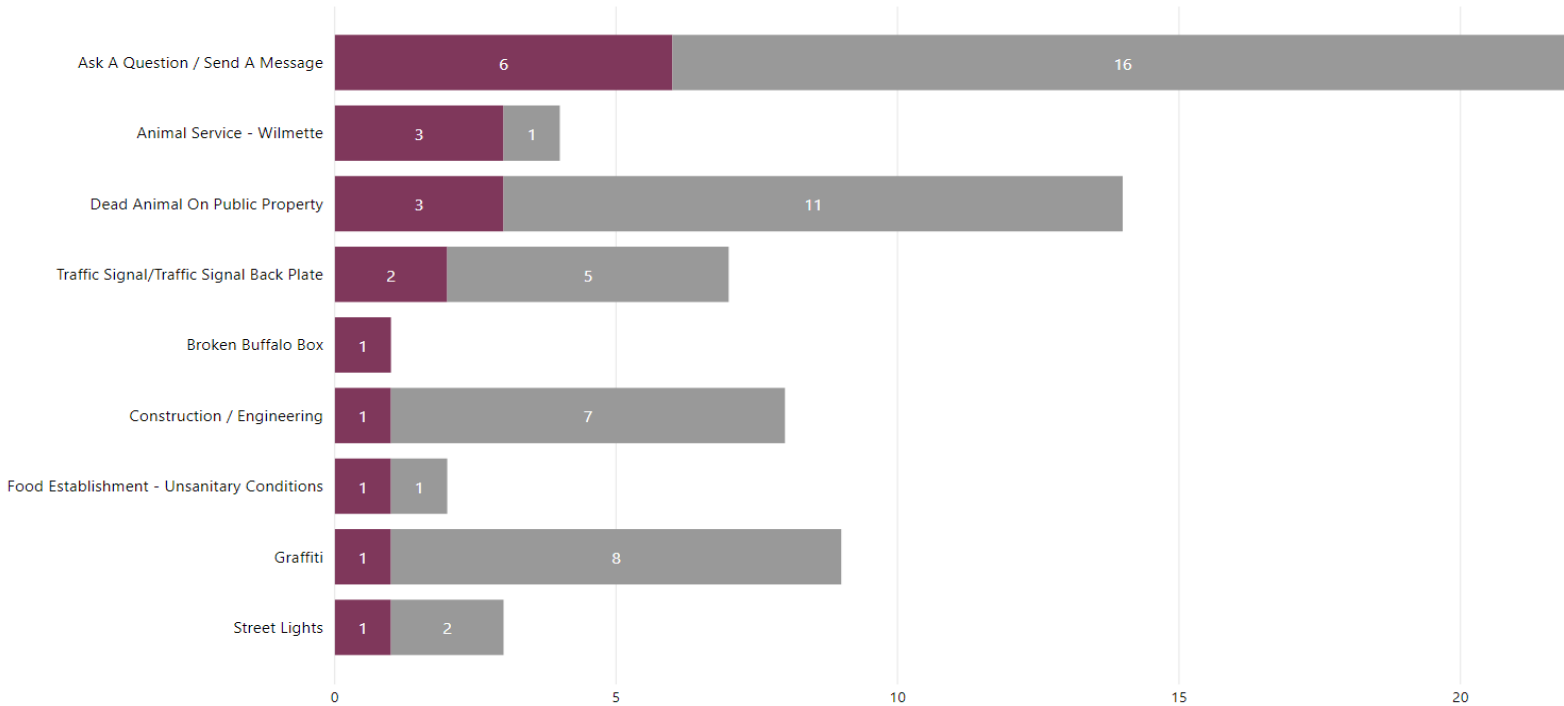




# Weekly Report

October 31- November 6, 2019

● # Late ● # OnTime



## Upcoming Events- October

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>11</b> 10:30 AM <a href="#">Veterans Day Commemorative Ceremony</a>  3:00 PM <a href="#">Community HIV &amp; STI Screening</a>  6:00 PM <a href="#">Administration &amp; Public Works Committee</a>  6:45 PM <a href="#">Planning &amp; Development Committee - CANCELED</a>  6:45 PM <a href="#">City Council</a>	<b>12</b> 9:30 AM <a href="#">ProduceMobile</a>  1:00 PM <a href="#">Levy Lecture Series: Interracial Relationships Between Black Women and White Men</a>  2:00 PM <a href="#">Board of Local Improvements - Canceled</a>  6:30 PM <a href="#">Arts Council</a>  7:00 PM <a href="#">Preservation Commission Meeting</a>	<b>13</b> 2:30 PM <a href="#">Design and Project Review Committee</a>  6:30 PM <a href="#">Rodent Control Discussion</a>  7:00 PM <a href="#">Plan Commission</a>  7:00 PM <a href="#">5th Ward Meeting</a>  7:00 PM <a href="#">Affordable Housing Plan Steering Committee</a>	<b>14</b> 6:30 PM <a href="#">Environment Board</a>  7:00 PM <a href="#">2nd Ward Meeting - RESCHEDULED</a>  7:00 PM <a href="#">Mental Health Board - RESCHEDULED</a>  7:00 PM <a href="#">Mayor's Town Hall Meeting</a>	<b>15</b> 1:30 PM <a href="#">Fran Randall Classical Concerts: Monika Miodragovic &amp; Caroline Paulsen</a>  7:00 PM <a href="#">Evanston Children's Theater Presents: Frozen Junior</a>	<b>16</b> <a href="#">Northwestern Wildcats Football v. UMass</a>  9:00 AM <a href="#">Mental Health Board</a>  3:00 PM <a href="#">Evanston Children's Theater Presents: Frozen Junior</a>	<b>17</b> 3:00 PM <a href="#">Evanston Children's Theater Presents: Frozen Junior</a>

## Evanston City Council Agenda Schedule - 2019 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22

May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12

Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services

EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CC	11/18/2019	2020 Budget Ordinance	O	CC	Desai	
CC	11/18/2019	2019 Tax Levy - Corporate	O	CC	Desai	
CC	11/18/2019	2019 Tax Levy - General Assistance	O	CC	Desai	
CC	11/18/2019	2019 Tax Levy - Library	O	CC	Desai	
CC	11/18/2019	2019 Tax Levy - Special Service Area #4	O	CC	Desai	
CC	11/18/2019	2019 Tax Levy - Special Service Area #6	O	CC	Desai	
CC	11/18/2019	2019 Tax Levy Abatement Resolutions	R	CC	Desai	
CC	11/18/2019	Storage Unit User Surcharge	O	CC	Masoncup	
CC	11/18/2019	Amusement Tax Increase to 5%	O	CC	Masoncup	
CC	11/18/2019	Recreational Cannabis Tax - 3%	O	CC	Masoncup	
CC	11/18/2019	Fire Department Cost Recovery	O	CC	Scott	
CC	11/18/2019	Administrative Tow Fee	O	CC	Richardson	
CC	11/18/2019	Parking Fine Increases	O	CC	Stowe	
CC	11/18/2019	Parking Garage Rate Increases	O	CC	Stowe	
CD	11/25/2019	Appeal of 1040 Hinman Avenue	B	SPB	Leonard	
CMO	11/25/2019	Adoption of 2020 Budget Ordinance and 2019 Tax Levy	O	CC	Desai	
CD	11/25/2019	Central Street SSA #7 Public Hearing	O	CC	Leonard	
CD	11/25/2019	Central Street SSA #8 Public Hearing	O	CC	Leonard	
CD	11/25/2019	Downtown Evanston SSA #4 Public Hearing	O	CC	Leonard	
PWA	11/25/2019	McCulloch Park Design	B	APW	Stoneback	
PWA	11/25/2019	Filter Plant Freight Elevator Repairs	B	APW	Stoneback	
PWA	11/25/2019	Harbert Park	B	APW	Stoneback	
Police	11/25/2019	Police Radio and 911 Phone System Upgrade	B	APW	Cook	
CD	11/25/2019	Downtown Evanston SSA #4 2020 Funding Request	B	APW	Leonard	
CD	11/25/2019	Main Dempster Mile SSA #6 2020 Funding Request	B	APW	Leonard	
CC	11/25/2019	Changes to Vacant Property Registration	O	APW	Leonard	
CD	11/25/2019	Updated Tree Preservation Ordinance	O	PD	Leonard	
CD	11/25/2019	Municipal Use Exemption Text Amendment	O	PD	Leonard	
CD	11/25/2019	Discussion of Aldermanic Reference Regarding Condominium Deconversions	D	PD	Leonard	
CD	11/25/2019	1570 Oak Ave./1555 Ridge Ave. - Variation to lease 57 offsite parking spaces	O	PD	Leonard	
	12/2/2019	Rules Committee				
	12/2/2019	Human Services Committee				
CD	12/9/2019	Affordable Housing Update	D	CC	Leonard	
PWA	12/9/2019	Howard St Project IGA with Chicago	B	APW	Stoneback	For Intro
Admin Serv	12/9/2019	Cannabis & HR Policies	B	APW	Stowe	
CD	12/9/2019	2503 Eastwood Ave./2510 Ashland Ave./1615 Lincoln St. - Special use	O	PD	Leonard	
CD	12/9/2019	1321 Brummel - Major Variations to increase from a 2-flat to a 4-unit building	O	PD	Leonard	
CD	1/24/2020	Central Street SSA #7 Designation	D	CC	Leonard	
CD	1/24/2020	Central Street SSA #8 Designation	D	CC	Leonard	

### Council & Committee Meetings

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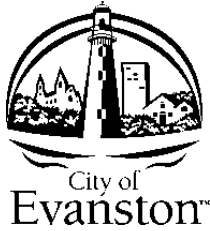
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
11/11/2019	6:00PM	Administration & Public Works/Planning & Development (CANCELLED)/City Council				
11/13/2019	7:00PM	Affordable Housing Plan Steering Committee				
11/14/2019	7:00PM	Mental Health Board - RESCHEDULED				
11/14/2019	7:00PM	Mayor's Town Hall				
11/16/2019	9:00AM	Mental Health Board				

### REFERRALS AT CITY COUNCIL MEETINGS

Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication	X	
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	

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Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW	
<b>DEFERRED</b>						
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Storlie	
CMO		Amendment to PEHP Resolution	R	APW	Desai	





## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Manager  
Subject: Weekly Zoning Report  
Date: November 6, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, October 31, 2019 - November 6, 2019**

**Backlog (business days received until reviewed): 21**

**Volume (number of cases pending staff review): 39**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	2333 Ridge Avenue	R1	Building Permit	Addition to detached garage	05/02/19	non-compliant, pending additional information from the applicant
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	630 Library Place	R1	Building Permit	Solar panels	09/04/19	pending staff review, Preservation
1	320 Greenwood Street	R1	Zoning Analysis	Interior remodel, deck, ramp for wheelchair and eave	10/08/19	pending staff review
1	1811 Benson Avenue	D4	Building Permit	Interior Remodel	10/18/19	pending staff review
1	1865 Hinman Avenue	R6	Zoning Analysis	Determination of Use	10/23/19	pending staff review
1	413 Grove Street	R1	Building Permit	Addition for kitchen	10/23/19	compliant, pending renewed COA
1	100 Greenwood Street	R1	Building Permit	Installation of residential elevator	10/23/19	pending staff review
1	221 Dempster Street	R1	Building Permit	Interior remodel and addition of skylights	10/25/19	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending revisions from the applicant
2	1245 Fowler Avenue	R2	Building Permit	Replace deck with brick pavers	04/15/19	pending revisions from the applicant
2	1620 Darrow Avenue	R3	Building Permit	Addition, interior and exterior remodel, new brick paver driveway	06/05/19	pending revisions from applicant.
2	1622 Darrow Avenue	B2/oWE	Building Permit	New brick paver driveway	06/05/19	non-compliant, pending revisions from the applicant
2	1000 McDaniel	OS	Building Permit	Miscellaneous Site Work - Harbert park renovation	10/11/19	pending staff review
2	1915 Maple Avenue	R6	Building Permit	Swap Antennas at existing rooftop facility	10/18/19	pending staff review
2	1217 Darrow Avenue	R3	Building Permit	Installation of rooftop solar panels	11/05/19	pending staff review
2	1126 Hartrey Avenue	R3	Building Permit	Remove basement apartment, interior remodel	11/06/19	pending staff review
3	1114 Hinman Avenue	R1	Building Permit	Outdoor sports patio	05/30/19	non-compliant, pending revisions from the applicant
3	1003-1005 Hinman Avenue	R5	Building Permit	Pave existing gravel parking lot	06/28/19	pending additional information from the applicant
3	537 Judson Avenue	R1	Building Permit	Remove and replace front steps and landing	08/12/19	pending additional information from the applicant
3	1210 Michigan Avenue	R1	Building Permit	Widen driveway	10/02/19	non-compliant, pending revisions from the applicant
3	712 Michigan Avenue	R1	Building Permit	Interior remodel, egress windows	10/07/19	pending staff review
3	551 Judson Avenue	R1	Building Permit	Interior remodel, skylight	10/22/19	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Interior renovation, floors 3 and 4 (King Homes)	05/23/19	pending revisions from the applicant

4	718-732 Main Street	B2/oDM	Zoning Analysis	New 5-story, mixed-use building with ground floor retail, 99 dwelling units, and 35 off-street parking spaces (Planned Development)	07/15/19	non-compliant, pending revisions from the applicant
4	919 Grove Street/1555 Maple Avenue	D3	Zoning Analysis	3-story addition to existing 1-story commercial building	09/20/19	pending additional information from the applicant
4	1555 Ridge Avenue	R6	Zoning Analysis	Planned Development: new 5-story multi-family residence with 68 dwelling units and 62 parking spaces	09/24/19	non-compliant, pending revisions from the applicant
4	1410 Asbury Avenue	R1	Building Permit	Attic and bathroom remodel, replace window/door	10/17/19	pending staff review
4	903 Ridge Avenue	R1	Building Permit	Convert sunroom to a 4 season room	10/25/19	pending staff review
5	1950 Green Bay Road	C2	Building Permit	New 20amp air machine	08/21/19	pending revisions from the applicant
5	825 Foster Street	R5	Building Permit	Replace rear stairs	09/03/19	pending additional information from the applicant
5	1825 Lemar Avenue, Unit C	R2	Building Permit	Deck	09/24/19	non-compliant, pending revisions or major variation application from the applicant
5	2000 Green Bay Road	WE1	Building Permit	Asphalt resurface, expand parking lot (Windy City Garden Center)	10/02/19	non-compliant, pending revisions, variation application
5	1723 Simpson Street	B1	Building Permit	Tenant build out of commercial kitchen and offices	10/24/19	pending staff review
5	1834 Hovland Court	R3	Zoning Analysis	Construct shed in rear yard	10/24/19	pending staff review
5	1655 Foster Street	OS	Building Permit	Install wheelchair lift	10/31/19	pending staff review
5	2121 Foster Street	R3	Building Permit	Interior Remodel	10/31/19	pending staff review
5	2011 Church Street	R3	Building Permit	Interior Remodel	11/06/19	pending staff review
6	2627 Lincolnwood Drive	R1	Building Permit	Deck	04/26/19	non-compliant, pending additional information from the applicant
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	non-compliant, pending revisions from the applicant
6	2226 Lincolnwood Drive	R1	Building Permit	Replace 20x20 detached garage	09/20/19	variance granted
6	2321 Thayer Street	R1	Building Permit	Extend existing patio, additional parking space, relocate fence, add gas line	10/16/19	non-compliant, pending revisions
6	3423 Central Street	R2	Building Permit	Brick paver walkway and patio enlargement	10/17/19	on-hold
6	2407 Bennett Avenue	R1	Zoning Analysis	Construct shed	10/24/19	pending staff review
6	2754 Crawford Avenue	R2	Building Permit	Replace sunroom with 1-story addition and bathroom remodel	10/25/19	pending staff review
6	2949 Payne Street	R1	Building Permit	Rear addition for family room	10/28/19	pending staff review
6	2407 Bennett Avenue	R1	Zoning Analysis	New shed	11/04/19	pending staff review
6	3040 Payne Street	R1	Building Permit	Basement remodel	11/04/19	pending staff review
6	2515 Thayer Street	R1	Building Permit	Replace and new walkway	11/04/19	pending staff review
6	2413 Park Place	R1	Building Permit	Installation of rooftop solar panels	11/04/19	pending staff review
6	2152 Ewing Avenue	R1	Building Permit	Installation of rooftop solar panels	11/05/19	pending staff review
7	1210 Chancellor Street	R5/oCSC	Building Permit	Foundation permit for new 4-story, 3 unit multi-family residence with garage parking	07/08/19	pending revisions from the applicant
7	1803 Chancellor Street	R1	Zoning Analysis	Detached two-car garage	10/22/19	non-compliant. Comments sent
7	1724 Chancellor Street	R1	Building Permit	Installation of 10'x10' stone patio	10/10/2019	pending additional information from the applicant

7	1851 Lincoln Street	R5	Building Permit	Remove and replace asphalt parking	10/10/19	pending staff review
7	1705 Livingston Street	R1	Building Permit	New screened porch	10/16/19	pending staff review
7	1803 Chancellor Street	R1	Zoning Analysis	New detached two-car garage	10/22/19	pending staff review
7	2403 Ashland Avenue	R1	Building Permit	Interior renovation and dormer addition	10/29/19	pending staff review
7	2510 Green Bay Road	B1a/oCS C	Building Permit	Interior remodel	10/29/19	non-compliant, comments sent
7	2650 Ridge Avenue	R4/oH	Building Permit	Interior remodel	10/30/19	pending staff review
7	1531 Lincoln Street	R1	Building Permit	Installation of rooftop solar panels	11/04/19	pending staff review
7	2740 Asbury Avenue	R1	Building Permit	Raised deck and paver patio	11/04/19	pending staff review
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	2222 Oakton Street	I2/oRD	Zoning Analysis	Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent)	09/20/19	pending additional information from the applicant
8	1009 Harvard Terrace	R2	Building Permit	Installation of roof mounted solar panels	10/16/19	pending staff review
8	1009 Harvard Terrace	R2	Building Permit	Detached garage	10/17/19	pending staff review
9	1210 Monroe Street	R2	Building Permit	Concrete patio	05/24/19	non-compliant; pending revisions from the applicant
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	<b>pending additional information from the applicant, DAPR</b>
9	535 Dodge Avenue	R2	Building Permit	Rear porch	08/30/19	non-compliant, pending revisions from the applicant
9	822 Seward Street	R5	Building Permit	Replace and enlarge walk, replace section of asphalt parking lot with concrete	09/06/19	pending revisions from the applicant
9	1010 Seward Street	R1	Zoning Analysis	Remove portion of walk and concrete pad, replace with stone walk, patio and gravel seating area	09/23/19	pending revisions from the applicant
9	829 Reba Place	R1	Building Permit	Replace and widen walks and patio	10/09/19	pending staff review
9	829 Reba Place	R1	Zoning Analysis	Replace sidewalks, patio, and downspouts	10/23/19	pending staff review
9	2010 Keeney Street	R2	Building Permit	Installation of rooftop solar panels	11/04/19	pending staff review

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	<b>pending PC</b>
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	<b>pending PC</b>
1	2441 Ridge Avenue	R1	Plat of Subdivision	Plat of resubdivision to combine land under under same ownership but two PINS into one lot of record	10/03/19	<b>pending P&amp;D</b>
1	802 Colfax Street	R1	Minor Variation	fence variation for zero foot side yard setback	10/21/19	pending public notice
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	<b>pending DAPR, ZBA 11/19/19</b>
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	<b>pending DAPR, PC</b>

4	1570 Oak Street	R6	Major Variation	Locate required off-street parking for property located at 1570 Oak Street to the 1800 Maple Ave parking garage, location more than 1,000 ft. away	08/23/19	<b>pending P&amp;D 11/25/19</b>
4	1224 Oak Avenue	R3	Major Variation	Building lot coverage, interior side yard setback, rear yard setback, deck within interior side yard setback for new attached garage with roof top deck and screened porch	09/13/19	<b>pending Preservation 11/12/19, DAPR, ZBA</b>
4	1012 Davis Street	D2	Special Use	Special use for a Daycare Center - Child	10/01/19	<b>pending ZBA 11/19/19</b>
6	2727 Lincoln Street	R1	Minor Variation	Rear yard setback for addition	06/07/19	pending Preservation 11/12/19, public notice
7	2503 Eastwood Avenue	R1	Special Use	Special use to expand a parking lot for an existing religious institution (St. Athanasius)	07/23/19	<b>pending P&amp;D 12/09/19</b>
7	2331 Brown Avenue	R3	Fence Variation	Fence located in front yard	10/21/19	determination after 11/07/19
7	1713 Central Street	B1a/oCS C	Special Use	Special use for religious institution	10/29/19	<b>pending DAPR, ZBA</b>
7	2510 Green Bay Road	B1a/oCS C	Special Use	Special use for indoor commercial recreation	10/29/19	<b>pending DAPR, ZBA</b>
8	999 Howard Street	C1	Planned Development	New 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	<b>pending DAPR 12/04/19, PC 12/11/19</b>
8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	<b>pending P&amp;D</b>



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: November 8, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, November 8, 2019

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Occupancy has been granted for the 7-11 commercial space. Concrete has been poured at the west parking entrance. Contractors are completing punchlist items. The project remains in temporary occupancy status (TCO). Site is being maintained.	11/6/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Mechanical, electrical, and plumbing rough-in, exterior glass, interior wall framing, acoustical slab installations continue. Ice rink dasher board installation has begun. Crews continue to work on Saturdays. Site is being maintained.	11/6/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Minimal activity since last report. Landscaping has been completed. Construction fencing is intact and site is being maintained.	11/6/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Weather delayed the dismantling of the tower crane until Wednesday November 6th with completion by November 8th. A portion of Oak Avenue will be closed but access to adjacent garages and parking will remain open. Pedestrian traffic will remain open on the west side on Oak Avenue. Flaggers will be on site at all times to direct vehicular and pedestrian traffic. Site is being maintained.	11/6/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Repavement of Sherman Avenue is scheduled from November 6th through November 12th. Two-way traffic will be maintained while the work is occurring. Sidewalk will remain closed as windows on the east elevation are being installed. Tentative schedule is to re-open the sidewalk by Thanksgiving. Site is being maintained.	11/6/2019



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

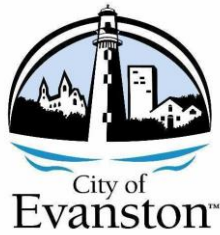
Subject: Monthly Construction Valuation and Permit Fee Report

Date: November 4, 2019

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2018. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.





DATE: November 4, 2019  
 TO: Erika Storlie, Interim City Manager  
 FROM: Gary Gerdes, Building and Inspection Services Division Manager  
 SUBJECT: Building Permit & Construction Value Financial Report for October, 2019

**BUILDING PERMIT FEES**

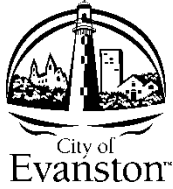
Total Permit Fees Collected for the Month of October 2019	\$ 244,846
Total Permit Fees Collected Fiscal Year 2019	\$ 3,936,929
Total Permit fees Collected for the Month of October 2018	\$ 281,893
Total Permit Fees Collected Fiscal Year 2018	\$ 4,947,463

**CONSTRUCTION VALUES**

<b>TOTAL CONSTRUCTION VALUE FOR OCTOBER 2019</b>	<b>\$ 11,541,516</b>
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2019</b>	<b>\$ 141,151,316</b>
<b>TOTAL CONSTRUCTION VALUE FOR OCTOBER 2018</b>	<b>\$ 13,463,336</b>
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2018</b>	<b>\$ 268,083,643</b>

**OTHER FEES**

Total ROW Permit fees Collected for the Month of October 2019	\$ 50,378
Total ROW Permit Fees Collected Fiscal Year 2019	\$ 454,727



# Memorandum

To: Honorable Mayor and Members of the City Council

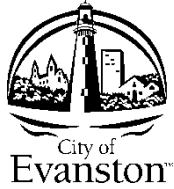
From: Ike Ogbo, Interim Health Director

Subject: Food Establishment License Application Weekly Report

Date: November 8, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
4	610 Davis St	The Olive Mountain	11/05/2019	Change of Ownership – Pending Inspections
1	1743 Benson Ave	Papa John’s Pizza	10/23/2019	Change of Ownership – Pending Inspections
5	1723 Simpson St	Meals on Wheels	10/22/2019	Pending Permit Issuance
2	1924 Dempster St	Kid’s Empire	10/17/2019	Pending Permit Issuance
1	825 Church St	Habibi In	10/10/2019	License Issued
1	812 Church St	Eggsperience Express Café	9/4/2019	Building Permit Issued – Pending Inspections
1	707 Church St	Genghis Grill (formerly Flat Top Grill)	7/25/2019	Remodel on Hold
7	1926 Central St	Comida	4/1/2019	Building Permit Issued - Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
1	817 Emerson St	7-Eleven	1/28/2019	License Issued
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: November 8, 2019

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8090 or [hdubose@cityofevanston.org](mailto:hdubose@cityofevanston.org) if you have any questions or need additional information.

### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of November 8<sup>th</sup> 2019

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROCESSED HOURS for LIQUOR SALES</b>	<b>STATUS</b>
1	La Machina Ristorante LLC d/b/a La Machina Cafe	1620 Orrington Ave, Evanston, IL 60201	C	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Pending Liquor Board Meeting



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING NOVEMBER 8, 2019**

**THANK YOU TO OUR VETERANS FOR THEIR SERVICE TO OUR NATION!**

## ***Executive Board Sets November 13 Membership Meeting Agenda***

The NWMC Executive Board met Wednesday and discussed the items to be considered by members at the November 13 NWMC Board meeting. The membership will receive a second quarter update from staff on implementation of the FY2019-2020 NWMC Work Plan and discuss the results from the October 22 NWMC Surplus Vehicle and Equipment Auction. The board will also receive an update on public safety pension fund consolidation legislation that is currently pending before the General Assembly. Staff sent a NWMC Action Alert to the membership on Wednesday supporting Senate Bill 616 (Senate Floor Amendment 1), and asking members to contact their legislators. This legislation would enact the recommendations contained in Governor Pritzker's Illinois Pension Consolidation Feasibility Task Force report. Finally, the Executive Board received an update on the NWMC Multimodal Plan. We look forward to seeing you all next week! *Staff contacts: Mark Fowler, Larry Bury*

## ***Please Visit the NWMC Multi-Modal Plan Pop-Up Workshops***

As mentioned above, the NWMC Multimodal Plan is beginning to take shape. A series of Pop-Up Workshops have been scheduled to help spread the word about the project findings and to gather input on the plan's priority bike corridors. The next workshop will be the NWMC Member Open House on Wednesday, November 13 from 4:00 p.m. to 7:00 p.m. in Room 1608 at Oakton Community College, 1600 E. Golf Road in *Des Plaines*. Please note that this workshop will be held prior to the NWMC Board meeting. On Friday, December 6, from 5:00 p.m. to 8:00 p.m., a pop-up workshop will be held at the *Deerfield* Winter Celebration, 850 Waukegan Road. The final pop-up workshop will be held on Saturday, December 7 from 8:00 a.m. to 1:00 p.m. at the Indoor Farmer's Market held at the *Morton Grove* Civic Center, 6101 Capulina Avenue. Thank you to *Hoffman Estates* for hosting the first pop-up workshop on Saturday, November 2 at the Hoffman Estates Public Works Open House.

In addition to the priority bike corridors, the workshops will help inform several key project deliverables in the coming months, including prioritized sidewalk gaps, multimodal tool kits, and the final NWMC Multimodal Plan, which is scheduled to be completed in late January. Please visit [www.nwmcmultimodalplan.org](http://www.nwmcmultimodalplan.org) for additional information. *Staff contacts: Kendra Johnson, Mark Fowler*

## ***Mark Your Calendars Now for the 2020 NWMC Legislative Brunch***

Before you get lost in the hustle and bustle of the holiday season, please mark your calendars for the 2020 NWMC Legislative Brunch. Our annual gathering with NWMC lawmakers will be held on Saturday, January 25, 10:00 a.m. to noon at the Hilton Chicago in *Northbrook/Prospect Heights*. NWMC members are asked to please extend a personal invitation to your legislators encouraging them to attend. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

## ***SPC Winter Deicing Programs Update***

The third and final, one-year contract extension on the 2018-19 Natural Deicing Products program (Contract #153) with SNI Solutions, Inc. of Geneseo, expires on Tuesday, November 10. The Suburban Purchasing Cooperative (SPC) released a new Request for Proposals (RFP) for the 2019-20 winter season, but unfortunately did not receive a responsive, responsible bid, so another request will be sent to vendors.

The SPC also released a new RFP for Liquid Calcium Chloride. The current Liquid Calcium Chloride program (Contract #166) with Sicalco, Ltd. of Hinsdale is good through Wednesday, December 4. For questions or additional information, please contact staff. *Staff contact: Ellen Dayan*

### ***SPC Governing Board Approves Ford Fusion Contract Extension***

The Suburban Purchasing Cooperative (SPC) Governing Board has approved the second of three possible, one-year contract extensions on the 2020 Ford Fusion S, SE, Hybrid and AWD Plus Option Packages and Other Options (Contract #164) to Roesch Ford of Bensenville. The contract extension runs from November 15, 2019 through November 14, 2020. For questions or additional information, please contact staff or Brian Kilduff, [briankilduff@roeschtrucks.com](mailto:briankilduff@roeschtrucks.com) or 630-279-6000 ext. 2245. *Staff contact: Ellen Dayan*

### ***NWMC, Mayors Caucus to Host 2020 Census Ideas Exchange***

On Tuesday, December 10, the Northwest Municipal Conference and Metropolitan Mayors Caucus are hosting an event entitled “The 2020 Census: Municipal Ideas Exchange.” The workshop will be held from 8:00 a.m. to 1:00 p.m. in Rooms 1604-1606 at Oakton Community College, 1600 E. Golf Road in *Des Plaines*. The goal of the exchange is to “facilitate the necessary conversation on all things decennial for local government leaders, municipalities and CCC (Complete Count Committee) members. The Exchange will educate on the importance of a complete, accurate and equitable count as well as give specific steps that can be taken through your Complete Count Committees to reach your hardest-to-count residents.

Representatives from the United States Census Bureau, Forefront-IL Count Me In 2020, the Chicago Metropolitan Agency for Planning (CMAP) and other census front line organizations will participate in the exchange. To RSVP for the event, please visit the [Exchange event page](#). For questions or additional information, please contact staff or Metropolitan Mayors Caucus Housing and Community Fellow LaTiyfa Fields, [LFields@mayorscaucus.org](mailto:LFields@mayorscaucus.org) or 312-386-8687. *Staff contacts: Mark Fowler, Karol Heneghan*

### ***Metropolitan Mayors Caucus Seeks GRCorps Member Host Communities***

The Metropolitan Mayors Caucus (MMC) is preparing a grant request to AmeriCorps to continue the Greenest Region Corps (GRCorps) program in 2020/2021. MMC seeks communities interested in hosting GRCorps members to work alongside municipal staff and civic leaders on local sustainability initiatives. MMC will handle the grant request and program administration for all communities involved, and host communities are expected to share the cost and responsibility for providing meaningful work and supervision. Last year, NWMC members *Evanston*, *Highland Park* and *Northbrook* hosted GRCorps members. Interested communities must contact the MMC by Tuesday, November 12 to be considered. For more information, please see the [GRC flyer](#) or contact MMC Director of Environmental Initiatives Edith Makra, [emakra@mayorscaucus.org](mailto:emakra@mayorscaucus.org). *Staff contact: Kendra Johnson*

### ***Safe Routes Partnership Offers Parks Improvement Grants***

On Monday, applications opened for the Safe Routes to Parks Activating Communities Program. The program provides seven recipients with technical assistance in developing Safe Routes to Parks action plans along with \$12,500 to begin their implementation. [Applications](#) are submitted electronically and are due by Monday, December 16. For more information, please contact staff, visit the [Safe Routes to Parks website](#) or contact [parks@saferoutespartnership.org](mailto:parks@saferoutespartnership.org). *Staff contact: Kendra Johnson*.

### ***Metropolitan Mayors Caucus & North West Housing Partnership to Host Joint Workshop***

On Thursday, November 14, the Metropolitan Mayors Caucus and the North West Housing Partnership (NWHP) are hosting a workshop titled “Strategies for Managing Neighborhood Change”. The workshop will be held from 8:30 a.m. to 1:30 p.m. in the Board Room at the *Mount Prospect Village Hall*, 50 S. Emerson Street. This workshop will engage participants in learning about how and why places change, and strategies and best practices for how to manage change. Mike Schubert, an award-winning trainer for the NeighborWorks Training Institute, will lead the workshop. To RSVP, please call NWHP, 847-969-0561 or email Robyn Sandys, [robysandys@nwhp.net](mailto:robysandys@nwhp.net) by November 11. Please refer to the event [flyer](#) for more information. *Staff contact: Kendra Johnson*

### ***UIC Seeks Capstone Projects for Public Administration and Urban Planning***

The University of Illinois at Chicago (UIC) Departments of Public Administration and Urban Planning and Policy are seeking proposals from local government units in the Chicago area for Capstone Projects for both graduate and undergraduate students. These “learning in action” projects give students the opportunity to work on practical problems with the support of faculty in a real-world situation.

The capstones are a great opportunity for municipalities to pursue projects for which they otherwise don't have the time, staff or resources. The deadline for project proposals for the spring 2020 semester is Monday, December 2. To apply, please visit UIC's [Public Administration](#) or [Urban Planning](#) department websites. For questions about the Urban Planning capstone program, please contact Curt Winkle, [cwinkle@uic.edu](mailto:cwinkle@uic.edu), and for the Public Administration capstone program, please contact James Thompson, [jthomp@uic.edu](mailto:jthomp@uic.edu). *Staff contact: Kendra Johnson*

### ***Meetings and Events***

*NWMC Multimodal Plan Open House* will be held on Wednesday, November 13 from 4:00 p.m. – 7:00 p.m. in Room 1608 at Oakton Community College in *Des Plaines*.

*NWMC Board of Directors* will meet on Wednesday, November 13 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*.

*NWMC Bicycle & Pedestrian Committee* will meet on Tuesday, November 19 at 10:30 a.m. at the NWMC offices.

*NWMC Legislative Committee* will meet on Wednesday, November 20 at 8:30 a.m. at the NWMC offices.

*NWMC Finance Committee* will meet on Wednesday, November 20 at noon via conference call.