

Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, Interim City Manager
Subject: Weekly City Manager's Update
Date: October 18, 2019

STAFF REPORTS BY DEPARTMENT



Weekly Report for October 10, 2019 – October 16, 2019

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule
Monthly MWEBE/LEP Compliance Tracking – October 2019

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, October 21, 2019

City Council - CANCELED

www.cityofevanston.org/citycouncil

Tuesday, October 22, 2019

Animal Welfare Board

www.cityofevanston.org/animalwelfareboard

Wednesday, October 23, 2019

Design and Project Review Committee

www.cityofevanston.org/dapr

Transportation & Parking Committee

www.cityofevanston.org/transandparking

Economic Development Committee

www.cityofevanston.org/economicdev

Thursday, October 24, 2019

Emergency Telephone System Board – CANCELED

www.cityofevanston.org/911board

Saturday, October 26, 2019

Special City Council - Budget

www.cityofevanston.org/citycouncil

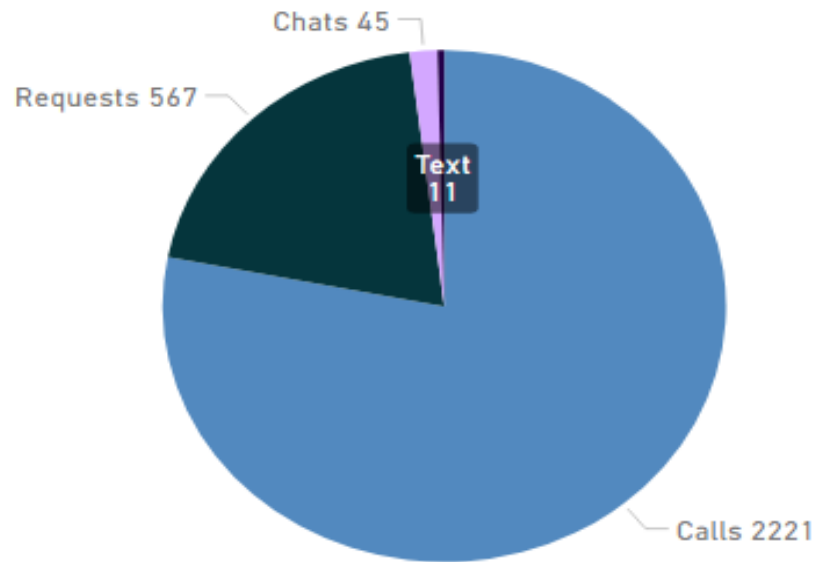


Weekly Report

October 10- October 16, 2019

Service Requests

- Calls
- Requests
- Chats
- Text



Percentage Change From Last Week	
Service Requests	Difference
Text	-31.00%
Requests	-18.00%
Chats	22.00%
Calls	2.00%

Trending

Wheel Tax

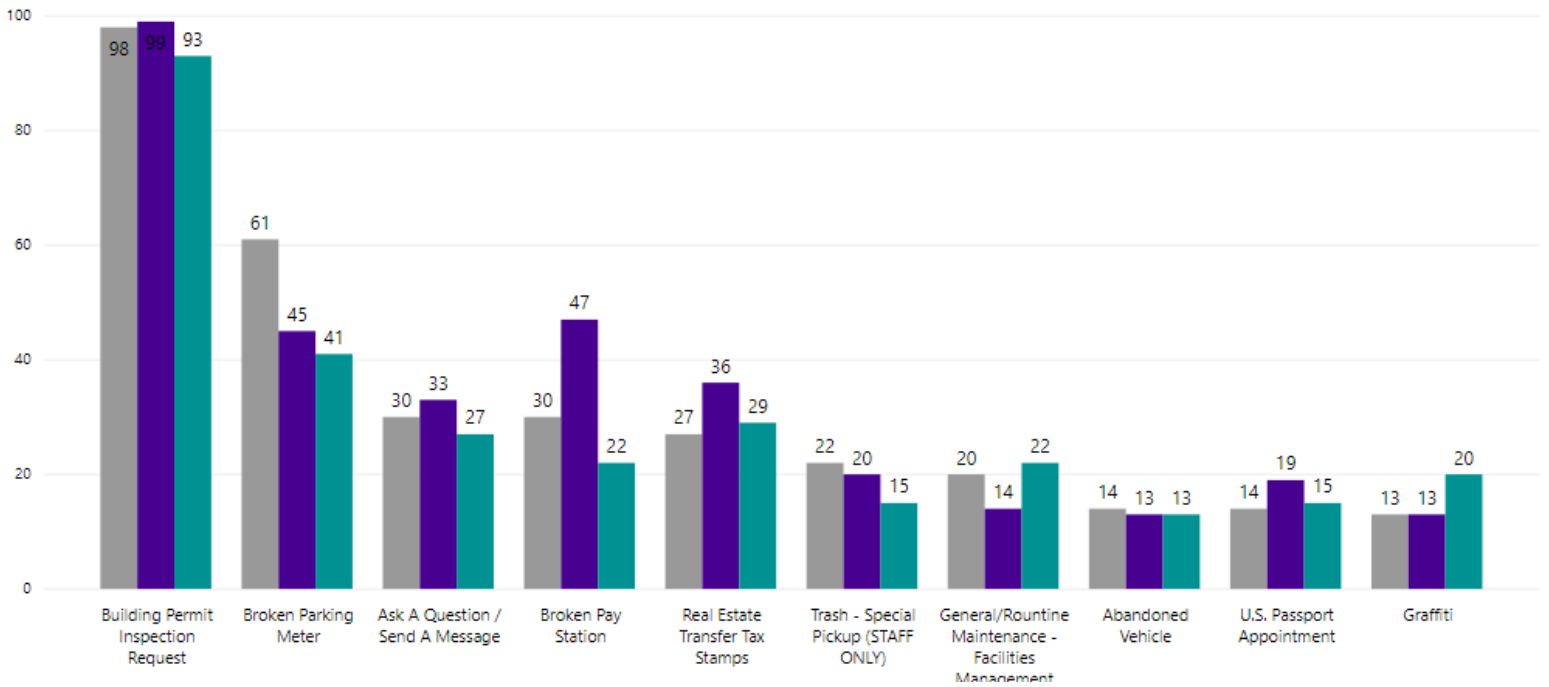
Water Bill Questions



Weekly Report

October 10- October 16, 2019

● This Week (Oct 10- Oct 16) ● Last Week (Oct 3 -Oct 9) ● Two Weeks (Sep 26 - Oct 2)



Missed Garbage Pickup

This week 8; Last week 11
Below 3 year avg. of 14.2

Missed Recycling Pickup

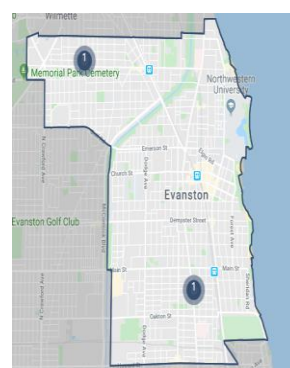
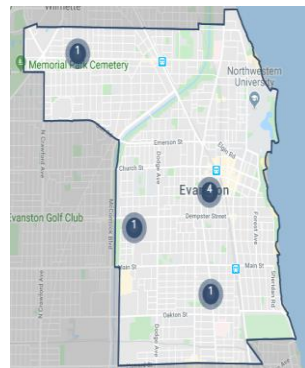
This week 7; Last week 8
Below 3 year avg. of 13.1

Missed Yard Waste

This week 2; Last week 15
Below 3 year avg. of 11

Rodents/Rats

This week 8; Last week 8
Below 3 year avg. of 20.3

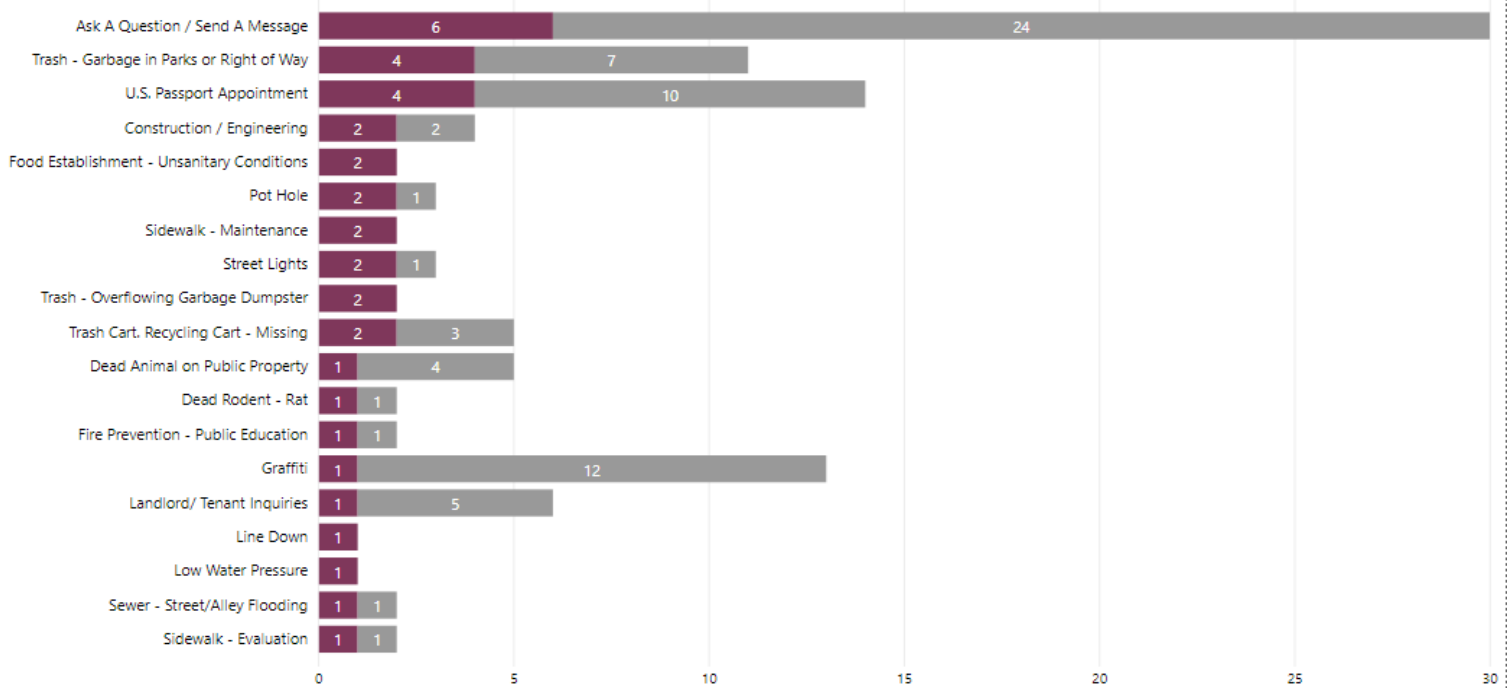




Weekly Report

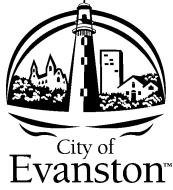
October 10- October 16, 2019

● # Late ● # OnTime



Upcoming Events- October

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
21 6:00 PM City Council - CANCELLED	22 7:00 PM Animal Welfare Board	23 2:30 PM Design and Project Review Committee 6:00 PM Transportation and Parking Committee Meeting 6:30 PM Waste Reduction Workshop 7:30 PM Economic Development Committee Meeting	24 10:00 AM Coffee with a Cop 5:00 PM Downtown Evanston Fall Crawl 5:30 PM Emergency Telephone System Board 6:30 PM Air Quality Study Community Meeting 7:00 PM 3rd Ward Meeting	25 1:30 PM Trunk or Treat	26 7:30 AM Fall Fest at Downtown Evanston Farmers' Market 9:00 AM Special City Council Meeting - Budget 9:30 AM Evanston Animal Shelter's Annual Trot for Tails 11:00 AM Northwestern Wildcats Football v. Iowa (Homecoming) 11:00 AM Downtown Evanston Trick or Treat Stroll 2:00 PM Robert Crown Library Branch 100-Day Countdown Celebration	27 4:00 PM Day of the Dead



Memorandum

To: Erika Storlie, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of October 14, 2019

Date: October 18, 2019

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of October 14, 2019

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 19-57 Janitorial Services Contract for Multiple City Facilities	Admin. Service – Parking	Seeking proposals from experienced firms for: Janitorial Services for Multiple Facilities including the Lorraine H. Morton Civic Center, Main Library, Police Headquarters, Fire Headquarters, Evanston Service Center, Sherman Plaza Self-Parking Garage and the Maple Self-Parking Garage.	\$TBD	11/19	12/9
Bid 19-59 Relocation Services for New Robert Crown Center	PRCS	Work on this project includes relocation of select furniture, supplies, and equipment from the existing Robert Crown Community Center (located at 1701 Main Street) to new Robert Crown Community Center (located at 1801 Main Street) in Evanston, Illinois.	\$TBD	11/5	11/25

Evanston City Council Agenda Schedule - 2019 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22

May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12

Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services

EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	10/26/2019	Special City Council Meeting - Public Hearing FY 2020 Proposed Budget	D	CC	Desai	
CMO	10/28/2019	Budget Discussion/Public Hearing Truth in Taxation	SPB	CC	Desai	
CMO	10/28/2019	TEFRA Hearing - Chiaravalle Bonds	SPB	CC	Desai	
CMO	10/28/2019	SWANCC Appointment	R	APW	Storlie	
PWA	10/28/2019	Robert Crown HVAC & Ice Refrigeration	B	APW	Stoneback	
PWA	10/28/2019	Filter Plant Freight Elevator Repairs	B	APW	Stoneback	
PWA	10/28/2019	2020 - 2022 CIPP prequalification of contractors	B	APW	Stoneback	
PWA	10/28/2019	Change Order No. 4 for Clearwell #9 project	B	APW	Stoneback	
Police	10/28/2019	Police Radio and 911 Phone System Upgrade	B	APW	Cook	
PRCS	10/28/2019	Congregate Meal Grant Acceptance	R	APW	Hemingway	
PRCS	10/28/2019	Ombudsman Grant Acceptance	R	APW	Hemingway	
CD	10/28/2019	633 Howard Lease	R	APW	Leonard	For Intro and Action
CD	10/28/2019	Divvy Contract	O	APW	Leonard	
CD	10/28/2019	Howard Ridge TIF Public Hearing	O	CD	Leonard	
CD	10/28/2019	Collection Boxes	O	PD	Ogbo	
CD	10/28/2019	1321 Brummel - Major Variations to increase from a 2-flat to a 4-unit building	O	PD	Leonard	
CD	10/28/2019	NU Text Amendment Athletic Facilities	O	PD	Leonard	
CMO	11/11/2019	Budget Discussion	SPB	CC	Desai	
Law	11/11/2019	Resolution 86-R-19, Outside Counsel billing guidelines	R	CC	Masoncup	
CMO	11/11/2019	Introduction of 2020 Budget Ordinance and 2019 Tax Levy	O	APW	Desai	
CD	11/11/2019	First Amendment Howard Ridge TIF Approval / Designation	O	APW	Leonard	
CD	11/11/2019	Residential Care Home - Text Amendment	O	PD	Leonard	
CMO	11/18/2019	City Council Meeting - Budget Discussion (if necessary)	D	CC	Desai	
CMO	11/25/2019	Adoption of 2020 Budget Ordinance and 2019 Tax Levy	O	CC	Desai	
CD	11/25/2019	Central Street SSA #7 Public Hearing	O	APW	Leonard	
CD	11/25/2019	Central Street SSA #8 Public Hearing	O	APW	Leonard	
CD	11/25/2019	Downtown Evanston SSA #4 Public Hearing	O	APW	Leonard	
CD	11/25/2019	Downtown Evanston SSA #4 2020 Funding Request	B	APW	Leonard	
CD	11/25/2019	Main Dempster Mile SSA #6 2020 Funding Request	B	APW	Leonard	
CD	12/9/2019	Affordable Housing Update	D	CC	Leonard	
CD	1/24/2020	Central Street SSA #7 Designation	D	CC	Leonard	
CD	1/24/2020	Central Street SSA #8 Designation	D	CC	Leonard	
Council & Committee Meetings						
10/14/2019	6:00PM	Administration & Public Works/Planning & Development/City Council				
10/15/2019	7:00PM	Housing and Community Development Act Committee				
10/16/2019	6:30PM	Minority, Women and Evanston Business Enterprise Committee				

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	10/17/2019	6:30PM	Equity & Empowerment Commission			

REFERRALS AT CITY COUNCIL MEETINGS

Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication	X	
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	
Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW	

DEFERRED

Dept	Date	Item	Action	Committee	Staff	
10/15/2019	9:04 AM					2 of 3

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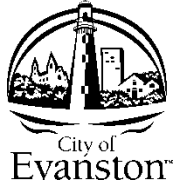
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hitesh Desai CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: MWEBE/LEP Compliance Tracking

Date: October 18, 2019

Attached please find the monthly Minority Women's Evanston Business Enterprise (MWEBE) and Local Employment Program (LEP) Compliance tracking report which is presented to the MWEBE Committee. This report tracks Bids and RFPs that can potentially have an MWEBE (25% goal) or LEP (15% requirement) component on a monthly basis. The final page also shows waivers that are granted and the rationale for those waivers.

When each of the attached projects goes to the City Council for approval, a MWEBE memo is attached explaining the process and compliance rate for the responses received. The attachment is a conglomeration of these individual memos.

If you have any questions, please contact Hitesh Desai (847-448-8082) or Tammi Nunez (847-448-8107).

2019 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount	
PWA	1/28/2019	Bid 18-60	Sherman Plaza Garage Lighting	\$334,618.00	\$68,932/\$10,340		Ogni Group's (LEP Eligible)						
						1.2%	Everlights Inc.			X		\$3,932.00	
						19.4%	Eunitel Inc.		X			\$65,000.00	
January Total				\$334,618.00								\$68,932.00	
Total to Date				\$334,618.00		20.6%		0	1	1	0	\$68,932.00	
PWA	2/11/2019	RFP 18-57	Environmental Monitoring Study	\$229,300.00			RHP Risk Management						
						22%	AFC International Inc		X			\$50,235.34	
						6%	WindSoleil			X		\$14,151.00	
PWA	2/25/2019	RFP 18-54	Water System Vulnerabilty Assmt Plan	\$294,804.00			AECOM						
						25%	Sustainable Systems LLC		X			\$73,210.00	
PWA	2/25/2019	RFP 18-59	Oakton Street Water Supply	\$222,217.00			Greeley and Hansen, LLC						
						18.7%	Environmental Design International		X			\$41,629.00	
						8.4%	O'Brien & Associates		X			\$18,736.00	
February Total				\$746,321.00								\$197,961.34	
Total to Date				\$1,080,939.00		24.6%		0	5	2	0	\$266,893.34	
PWA	3/11/2019	Bid 19-03	2019 Great Merchants Grant Program	\$51,443.00			Herrera Landscape Snow Removal						
						100%	Herrera Landscape Snow Removal			-		\$0.00	
March Total				\$51,443.00								\$0.00	
Total to Date				\$1,132,382.00		23.5%		0	5	2	0	\$266,893.34	
PWA	4/8/2019	Bid 19-04	Emerson Street Traffic Signals	\$968,928.90			Hecker & Company (LEP Eligible)						
						7.8%	Lyons View Manufactuer	X				\$76,215.20	

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						17.2%	Sumit Construction	X				\$166,972.00
PWA	4/8/2019	RFP 16-73	Emerson Street Traffic Signals Mod Phase 3	\$103,778.00		Terra Engineering						
						10%	Interra Inc	X				\$10,178.00
						90%	Terra Engineering		X			\$93,600.00
PWA	4/8/2019	RFP 16-47	Main Street Corridor Improvement Proj	\$269,282.00		Stanley Consultants						
						9%	Interra Inc	X				\$24,365.00
						1%	Environmental Design International		X			\$2,647.00
PWA	4/8/2019	Bid 19-05	Main Street Corridor Improvement Proj	\$2,062,822.08		Landmark Contractors Inc. (LEP Eligible)						
						29%	Elmund & Nelson Company		X			\$599,939.50
PWA	4/8/2019	Bid 19-07	2019 Parking Lot Improv. Project	\$422,500.00		Chicagoland Paving (LEP Eligible)						
						6.7%	Archon Construction Co		X			\$28,250.00
						3%	Marking Specialist Co	X				\$12,853.65
						12.3%	Elmund & Nelson Company	X				\$50,925.00
						2.7%	DCH Construction & Hauling	X				\$11,744.00
PWA	4/8/2019	Bid 19-14	Streetscape & Rain Garden	\$56,920.00		Herrera Landscape Snow Removal						
						100.0%	Herrera Landscape Snow Removal			-		\$0.00
PWA	4/22/2019	Bid 19-10	2019 50/50 Sidewalk Replacement	\$232,365.00		Sumit Construction Company						
						100%	Sumit Construction	X				\$232,365.00
PWA	4/22/2019	RFP 19-02	1909 Raw Water Intake Replacement	\$578,742.00		Stanec Consulting Services						
						5.4%	American Surveying	X				\$31,465.62
						13.8%	Ground Engineering	X				\$80,000.00
						7.4%	Environmental Design International		X			\$43,000.00
April Total				\$4,695,337.98								\$1,464,519.97
Total to Date				\$5,827,719.98		29.7%		10	10	2	0	\$1,731,413.31

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	5/13/2019	Bid 19-18	Parking Garage Silane Sealer Application	\$620,608.00		Bulley & Andrews Concrete Restoration (LEP Eligible)						
						22%	Mack Construction Services	X				\$136,526.00
PWA	5/28/2019	RFP 19-13	Fleetwood-Jourdain Interior Renovation	\$0.00		ON HOLD (LEP Eligible)						
						100%	W Construction		X			\$0.00
PWA	5/28/2019	Bid 19-19	Garden Park and Playground Renov	\$463,637.00		Hacienda Landscaping Inc. (LEP Eligible)						
						100%	Hacienda Landscaping Inc.	X				\$463,637.00
PWA	5/28/2019	Bid 19-24	2019 Motor Fuel Tax Street Resurfacing	\$1,005,700.00		J.A. Johnson Paving (not LEP Eligible - state funding)						
						1.7%	Maintenance Coatings Co.		X			\$17,692.00
						1.1%	Hawk Enterprises, Inc.		X			\$11,112.50
						8%	Galaxy Underground, Inc.		X			\$79,739.00
						5.1%	Ozinga Ready Mix			X		\$52,000.00
PWA	5/13/2019	Bid 19-06	2019 Water Main Improv	\$4,223,640.00		Joel Kennedy Construction (LEP Eligible)						
						.5%	Marking Specialist Co	X				\$19,317.18
						3.5%	Menini Cartage Inc		X			\$150,000.00
						4.6%	Orient Express Service		X			\$195,000.00
						4%	Chicagoland Truckin' Inc	X				\$175,000.00
						6.2%	Whiteline Construction	X				\$262,112.00
						4.7%	Ozinga Ready Mix			X		\$200,000.00
						1.3%	Jack Contractor Services		X			\$57,450.00
	May Total			\$6,313,585.00								\$1,819,585.68
	Total to Date			\$12,141,304.98		29.3%		12	14	3	0	\$3,550,998.99
PWA	6/10/2019	Bid 19-31	2019 Alley Improvement Contract A	\$649,604.50		Capital Cement Company (LEP Eligible)						
						2%	Maintenance Coatings Co.		X			\$12,760.00
						9%	Ozinga Ready Mix			X		\$60,000.00

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						11%	J. Jasso Trucking	X				\$70,000.00
						3%	L&B Trucking Inc.	X				\$20,000.00
PWA	6/10/2019	RFP 19-21	Harbert Park Renovation	\$77,434.00		Teska Associates, Inc.						
						2%	Maintenance Coatings Co.			X		\$35,159.00
						9%	Ozinga Ready Mix	X				\$1,775.00
						11%	J. Jasso Trucking			X		\$40,500.00
PWA	6/24/2019	RFP 19-17	Handyman Services	\$20,000.00		Goss & Associates						
						100%	Goss & Associates			X		\$0.00
June Total				\$747,038.50								\$240,194.00
Total to Date				\$12,888,343.48		29.6%		15	15	7	0	\$3,791,192.99
PWA	7/8/2019	RFP 19-16	Tallmadge Street Light Pole	\$98,598.00		Spring City Electrical Manufacturing						
						10%	Industrial & Utility Supply		X			\$9,859.00
PWA	7/8/2019	RFP 19-30	Eng Design Services Emger. Gen Police/Fire	\$34,100.00		CCJM Engineers						
						100%	CCJM Engineers	X				\$0.00
PWA	7/8/2019	RFP 19-22	MES Police/Fire Headquarters	\$59,560.00		Kimley-Horn and Associates						
						32%	Delta Engineering	X				\$19,345.00
PWA	7/22/2019	Bid 19-37	2019 Alley Improvements Contract B	\$1,536,120.62		Schroeder & Schroeder (CDBG Federal funding)						
						8%	Ozinga Ready Mix Concrete			X		\$140,000.00
						23%	Galaxy Underground, Inc.	X				\$354,410.00
JulyTotal				\$1,728,378.62								\$523,614.00
Total to Date				\$14,616,722.10		29%		18	16	8	0	\$4,314,806.99
PWA	8/5/2019	RFP 19-13	Fleetwood Jourdain Interior Renovation	\$599,000.00		Central Rug and Carpet						
						100%	Central Rug and Carpet			X		\$0.00
Aug Total				\$599,000.00								\$0.00

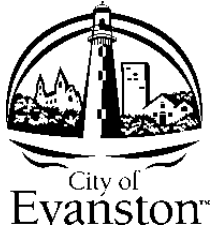
Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
Total to Date				\$15,215,722.10		28%		18	16	9	0	\$4,314,806.99
PWA	9/9/2019	RFP 19-35	Utility Bill Print & Mail Services	\$201,829.00		Sebris Direct, Inc.						
						25%	Montenegro Paper Ltd	X				\$50,457.25
PWA	9/9/2019	Bid 19-36	Oakton Street Water Supply Connection	\$2,708,514.24		Bolder Contractors, Inc. (LEP Eligible)						
						4%		X				\$108,340.56
						4%		X				\$108,340.56
						1%		X				\$27,085.14
						3%				X		\$81,255.42
Sept Total				\$2,910,343.24								\$375,478.93
Total to Date				\$18,126,065.34		26%		22	16	10	0	\$4,690,285.92

LEP Penalty Total Balance	LEP Penalties/Fees Credited to Date	Earmarked for Removal from LEP Fund
\$77,462.61	\$3,721.55 (South Standpipe Bid 18-17) \$1,869.47 (Gibbs Mrnson Bid 17-43) \$5,000.00 (VIT fee pd on 4/9/2019)	\$40,000 (for ERW on 2/20 per R. Rue Simmons)

*amt collected to date includes the penalties in the total LEP Balance

2019 MWEBE Goal Waived

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWA	1/14/2019	No Bid #	\$214,073.00	Chandler Newberger Community Ctr	Garland /DBS Inc (Cleveland, OH)	Precludes Subcontracting Opportunities
PWA	4/22/2019	Bid 19-20	\$45,000.00	Tree Planting Services	Herrera Landscaping (Evanston, IL)	Precludes Subcontracting Opportunities
PWA	5/28/2019	Bid 19-15	\$100,420.00	2019 Structure Lining	Culy Contracting LLC (Winchester, IN)	Precludes Subcontracting Opportunities
REC	8/5/2019	RFP 19-27	\$56,008.77	Robotics & Coding	Robthink, LLC (Lake Bluff, IL)	Precludes Subcontracting Opportunities
PWA	8/5/2019	RFP 19-33	\$187,508.00	Emergency Siren	Federal Signal Corporation (University Park, IL)	Precludes Subcontracting Opportunities
PWA	9/9/2019	RFP 19-23		Tennis Program	Ashland Place (Highland Park, IL)	Precludes Subcontracting Opportunities
		Year to Date	\$603,009.77			



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: October 16, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, October 10, 2019 - October 16, 2019

Backlog (business days received until reviewed): 7

Volume (number of cases pending staff review): 12

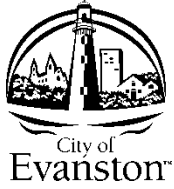
Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2333 Ridge Avenue	R1	Building Permit	Addition to detached garage	05/02/19	non-compliant, pending additional information from the applicant
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	630 Library Place	R1	Building Permit	Solar panels	09/04/19	pending staff review, Preservation
1	629 Foster Street	T1	Building Permit	Interior remodel (NU - Hillel Center)	10/02/19	pending DAPR
1	320 Greenwood Street	R1	Zoning Analysis	Interior remodel, deck, ramp for wheelchair and eave	10/08/19	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending revisions from the applicant
2	1245 Fowler Avenue	R2	Building Permit	Replace deck with brick pavers	04/15/19	pending revisions from the applicant
2	1620 Darrow Avenue	R3	Building Permit	Addition, interior and exterior remodel, new brick paver driveway	06/05/19	pending revisions from applicant.
2	1622 Darrow Avenue	B2/oWE	Building Permit	New brick paver driveway	06/05/19	non-compliant, pending revisions from the applicant
2	1711 Church Street	R4/oWE	Building Permit	New tarping station (Advanced Disposal)	09/09/19	pending DAPR 10/16/19
2	1000 McDaniel	OS	Building Permit	Miscellaneous Site Work - Harbert park renovation	10/11/19	pending staff review
3	1114 Hinman Avenue	R1	Building Permit	Outdoor sports patio	05/30/19	non-compliant, pending revisions from the applicant
3	1003-1005 Hinman Avenue	R5	Building Permit	Pave existing gravel parking lot	06/28/19	pending additional information from the applicant
3	537 Judson Avenue	R1	Building Permit	Remove and replace front steps and landing	08/12/19	pending additional information from the applicant
3	1210 Michigan Avenue	R1	Building Permit	Widen driveway	10/02/19	non-compliant, pending revisions from the applicant
3	712 Michigan Avenue	R1	Building Permit	Interior remodel, egress windows	10/07/19	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Interior renovation, floors 3 and 4 (King Homes)	05/23/19	pending revisions from the applicant
4	718-732 Main Street	B2/oDM	Zoning Analysis	New 5-story, mixed-use building with ground floor retail, 99 dwelling units, and 35 off-street parking spaces (Planned Development)	07/15/19	non-compliant, pending revisions from the applicant
4	919 Grove Street/1555 Maple Avenue	D3	Zoning Analysis	3-story addition to existing 1-story commercial building	09/20/19	pending additional information from the applicant
4	1555 Ridge Avenue	R6	Zoning Analysis	Planned Development: new 5-story multi-family residence with 68 dwelling units and 62 parking spaces	09/24/19	non-compliant, pending revisions from the applicant

5	1950 Green Bay Road	C2	Building Permit	New 20amp air machine	08/21/19	pending revisions from the applicant
5	825 Foster Street	R5	Building Permit	Replace rear stairs	09/03/19	pending additional information from the applicant
5	1825 Lemar Avenue, Unit C	R2	Building Permit	Deck	09/24/19	non-compliant, pending revisions or major variation application from the applicant
5	2000 Green Bay Road	WE1	Building Permit	Asphalt resurface, expand parking lot (Windy City Garden Center)	10/02/19	non-compliant, pending revisions, variation application
6	2627 Lincolnwood Drive	R1	Building Permit	Deck	04/26/19	non-compliant, pending additional information from the applicant
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	non-compliant, pending revisions from the applicant
6	2226 Lincolnwood Drive	R1	Building Permit	Replace 20x20 detached garage	09/20/19	non-compliant, pending minor variation application
6	3033 Park Place	R1	Building Permit	Rear addition and kitchen remodel	10/11/19	pending staff review
6	2321 Thayer Street	R1	Building Permit	Extend existing patio, additional parking space, relocate fence, add gas line	10/16/19	pending staff review
7	1210 Chancellor Street	R5/oCSC	Building Permit	Foundation permit for new 4-story, 3 unit multi-family residence with garage parking	07/08/19	pending revisions from the applicant
7	1724 Chancellor Street	R1	Building Permit	Installation of 10'x10' stone patio	10/10/2019	pending additional information from the applicant
7	1851 Lincoln Street	R5	Building Permit	Remove and replace asphalt parking	10/10/19	pending staff review
7	2227 Grant Street	R1	Building Permit	Sidewalk replacement, new front porch stairs and railing, drain tile installation	10/15/19	pending staff review
7	1705 Livingston Street	R1	Building Permit	New screened porch	10/16/19	pending staff review
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	2222 Oakton Street	I2/oRD	Zoning Analysis	Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent)	09/20/19	pending additional information from the applicant
8	1009 Harvard Terrace	R2	Building Permit	Installation of roof mounted solar panels	10/16/19	pending staff review
9	1210 Monroe Street	R2	Building Permit	Concrete patio	05/24/19	non-compliant; pending revisions from the applicant
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	pending additional information from the applicant, DAPR
9	535 Dodge Avenue	R2	Building Permit	Rear porch	08/30/19	non-compliant, pending revisions from the applicant
9	822 Seward Street	R5	Building Permit	Replace and enlarge walk, replace section of asphalt parking lot with concrete	09/06/19	pending revisions from the applicant
9	1010 Seward Street	R1	Zoning Analysis	Remove portion of walk and concrete pad, replace with stone walk, patio and gravel seating area	09/23/19	pending revisions from the applicant
9	829 Reba Place	R1	Building Permit	Replace and widen walks and patio	10/09/19	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC
1	2441 Ridge Avenue	R1	Plat of Subdivision	Plat of resubdivision to combine land under same ownership but two PINS into one lot of record	10/03/19	pending staff review, P&D
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending DAPR, ZBA 11/19/19
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	pending DAPR, PC
4	1570 Oak Street	R6	Major Variation	Locate required off-street parking for property located at 1570 Oak Street to the 1800 Maple Ave parking garage, location more than 1,000 ft. away	08/23/19	pending P&D
4	1224 Oak Avenue	R3	Major Variation	Building lot coverage, interior side yard setback, rear yard setback, deck within interior side yard setback for new attached garage with roof top deck and screened porch	09/13/19	pending Preservation 11/12/19, DAPR, ZBA
4	1012 Davis Street	D2	Special Use	Special use for a Daycare Center - Child	10/01/19	pending DAPR, ZBA 11/19/19
6	2727 Lincoln Street	R1	Minor Variation	Rear yard setback for addition	06/07/19	pending Preservation 11/12/19, public notice
6	2226 Lincolnwood Drive	R1	Minor Variation	Building lot coverage and impervious surface coverage for detached garage	10/03/19	determination after 10/24/19
7	2503 Eastwood Avenue	R1	Special Use	Special use to expand a parking lot for an existing religious institution (St. Athanasius)	07/23/19	pending P&D
7	2029 Colfax Street	R1	Fence Variation	Install a fence in the front yard	10/02/19	determination after 10/24/19
7	1204 Grant Street	R1	Minor Variation	Interior side yard setback for addition (under construction)	10/09/19	determination after 10/31/19
7	1817 Lincoln Street	R5/oCSC	Fence Variation	Fence over 6' tall (measured from grade) at rear property line	10/10/19	determination after 10/31/19
8	999 Howard Street	C1	Planned Development	New 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending additional information and revisions from the applicant, DAPR, PC
8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	pending P&D



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: October 18, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

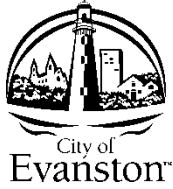
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, October 18, 2019

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Westbound Emerson traffic was detoured during work hours for deliveries of green roof planters. Alley restoration and crosswalk installation are being completed. Construction activity will continue until remainder of units, amenity areas and streetscape are completed and a final certificate of occupancy is issued for the project. Site is being maintained.	10/16/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Mechanical, electrical, and plumbing rough-in, exterior glass installation, site work for storm water detention system, interior painting and first floor interior wall framing continues. Crews continue to work on Saturdays. Site is being maintained.	10/16/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Landscaping has been completed. Construction fencing is intact and site is being maintained.	10/16/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Work is progressing floor to floor. Windows have been installed through the 14th floor. Interior framing and mechanicals have been installed through the 9th floor. Site is being maintained.	10/16/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Alley restoration has been completed and sidewalks are being installed. The sidewalk will remain closed as windows on the east elevation are being installed. Tentative plan is to repave Sherman Rd from Grove St to Lake St the week of 10/28. Two way traffic will be maintained throughout the process. Site is being maintained.	10/16/2019



Memorandum

To: Honorable Mayor and Members of the City Council

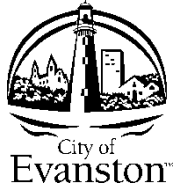
From: Ike Ogbo, Interim Health Director

Subject: Food Establishment License Application Weekly Report

Date: October 18, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
2	1924 Dempster St	Kid's Empire	10/17/2019	Pending Permit Issuance
1	825 Church St	Habibi In	10/10/2019	Pending Inspections
4	1579 Sherman Av	Backlot Coffee – Sherman	10/01/2019	License Issued
1	812 Church St	Eggsperience Express Café	9/4/2019	Pending Permit Issuance
1	707 Church St	Genghis Grill (formerly Flat Top Grill)	7/25/2019	Remodel on Hold
7	1926 Central St	Comida	4/1/2019	Building Permit Issued - Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
4	1030 Davis St	Philz Coffee	3/7/2019	License issued
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
1	817 Emerson St	7-Eleven	1/28/2019	Building Permit Issued – Pending Inspections
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: October 18, 2019

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8090 or hdubose@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING OCTOBER 18, 2019

NWMC Board Approves IMET Appointment, FY18-19 Audit, Consolidation Report

Thank you to the twenty-four members who were represented at Wednesday night's NWMC Board meeting. The membership unanimously approved the appointment of *Lake Zurich Innovation Director Michael Duebner* to represent the NWMC on the Illinois Metropolitan Investment Fund (IMET) Board of Directors. The Board also unanimously approved the FY2018-2019 NWMC Audit, which shows that the Conference continues to be in excellent financial condition.

Finally, the Board unanimously approved the following motion regarding Governor Pritzker's recently released Pension Consolidation Feasibility Task Force report: to "support the recommendations from the report, with the recognition that it is not perfect and has potential negative impacts for our communities and with the further recognition that more needs to be done with legislation in the spring session, specifically related to reamortization." Legislation implementing the recommendations from the report are expected to be considered by lawmakers during the veto session, scheduled for October 28-30 and November 12-14. *Staff contacts: Mark Fowler, Larry Bury*

Mark Your Calendars – NWMC Legislative Brunch Scheduled for January 25

Also at Wednesday night's Board meeting, the membership unanimously approved a recommendation to host the 2020 NWMC Legislative Brunch on Saturday, January 25. The event will be held from 10:00 a.m. to noon at the Northbrook Hilton, 2855 N. Milwaukee Avenue. Please mark your calendars and additional information will be sent in the coming weeks. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Last Call to Participate in the Fall NWMC Surplus Vehicle & Equipment Auction

The final NWMC Surplus Vehicle and Equipment Auction for the calendar year will be held on Tuesday, October 22, 2:00 p.m. at America's Auto Auction in Crestwood. Please join *Deerfield, Fox Lake, Lincolnshire, Morton Grove, Northbrook, Palatine, Prospect Heights* and Wheaton to unload your surplus vehicles before the dreaded winter lot rot sets in! We encourage you to participate in the auction program as revenues help support the operations of the organization. If you can't make the October event, America's Auto Auction also offers Internet auctions on par with GovDeals and Public Surplus. For questions or additional information, please contact staff or Berry Ellis, berry.ellis@americasautoauction.com or 312-371-5993. *Staff contact: Ellen Dayan*

Multimodal Plan Steering Committee Discusses Public Outreach, Draft Plan Content

As part of Tuesday's NWMC Bicycle and Pedestrian Committee meeting, the Multimodal Plan Steering Committee met for the final time to discuss several updates in the plan's development. Staff from Sam Schwartz Engineering presented an updated priority corridors map that incorporated NWMC member input, which will be posted for feedback from the general public by next week. Sam Schwartz staff will continue to solicit input from communities through stakeholder interviews and a member Open House on Wednesday, November 13 (**please note date change**). The open house will be held prior to that evening's NWMC Board meeting, from 4:00 p.m. to 7:00 p.m. in Room 1608 at Oakton Community College in *Des Plaines*. The committee also discussed plans for public outreach, including pop-up events in several NWMC communities throughout December. More details on the plan's rollout will be sent as event details are finalized. *Staff contact: Kendra Johnson*

SPC Governing Board Extends Ford Expedition 4x4 Special Services Vehicle Contract

We are pleased to inform you that the Suburban Purchasing Cooperative (SPC) Governing Board has approved the second of three (3), one-year contract extensions on the 2020 Ford Expedition 4x4 Special Services Vehicle (Contract #171) with Kunes Country Auto Group of *Antioch*. The contract extension runs from November 22, 2019 through November 21, 2020 and contains no price increases. For questions or additional information, please contact staff or Kunes Country Commercial Manager Tony Walus, tony.walus@kunescountry.com, 847-395-3900 or 262-620-7259 (cell). *Staff contact: Ellen Dayan*

SPC Awards Short-Term Extension on Dodge Charger Police Pursuit Vehicle Contract

The SPC Governing Board has awarded a short-term contract extension for the Dodge Charger Police Pursuit Vehicle (Contract #149) with Napleton Fleet Group of Oakbrook Terrace through the end of their factory order cut-off date of November 13, 2019. The base price for the 2020 model is \$21,938.00.

Fiat Chrysler Automobiles (FCA) recently released specifications on the 2020 Dodge Charger Police Pursuit Vehicle and announced that production is already close to being sold out for the model year due to large orders from two states. As a result, orders for the 2020 model will be cut off on November 13, 2019, which is less than 4 weeks from now. If you wish to place an order, please do so immediately. FCA does not anticipate 2021 model year order acceptance until the third quarter of calendar year 2020. For questions or additional information, please contact staff or Bob Barr, rbarr@napletonfleet.com or 630-455-2911. *Staff contact: Ellen Dayan*

CMAP Board and MPO Policy Committee Approve Recommended Transportation Programs

On October 11, the Chicago Metropolitan Agency for Planning (CMAP) Board and Metropolitan Planning Organization (MPO) Policy Committee met jointly and approved the [FY 2020-2024 Surface Transportation Program \(STP\) Shared Fund](#) as recommended by CMAP staff. The recommended program includes two projects from the Northwest Council of Mayors: the U.S. Route 14 grade separation project in the *Village of Barrington*; and, an intersection improvement project on Irving Park Road at Bartlett Road in the *Village of Streamwood*. More than \$50 million in federal funding is programmed between the two projects.

The CMAP Board and MPO Policy Committee also voted to approve the recommended programs for both the [Congestion Mitigation Air Quality \(CMAQ\) and Transportation Alternatives Program \(TAP-L\)](#). Over \$17 million in funding from these two programs was recommended for various projects in NWMC communities, including: *Arlington Heights; Des Plaines; Glencoe; Glenview; Lincolnwood; Mount Prospect; Northfield; Rolling Meadows; Schaumburg;* and, *Skokie*. More information on the recommended programs and the Call for Projects process can be found by visiting [CMAP's website](#). *Staff contact: Kendra Johnson*

Chicagoland Bike Share Forum Meets Next Week

The Kane/Kendall Council of Mayors is organizing a new group that will provide opportunities for both current and prospective bike share stakeholders to exchange information regarding programs throughout the Chicago suburbs. The Forum is intended to allow collaboration across jurisdictions and have open dialogue regarding best practices and advice for those looking to implement a bike share program. The first meeting will take place on Monday, October 21 from 10:00 a.m. to 12:00 p.m. at the Kane County Government Center. Please RSVP by using the [event page](#). For more information, please contact Ryan Peterson, peterersonryan@co.kane.il.us. *Staff contact: Kendra Johnson*

Metropolitan Mayors Caucus & North West Housing Partnership to Host Joint Workshop

On Thursday, November 14, the Metropolitan Mayors Caucus and the North West Housing Partnership (NWHP) are hosting a workshop titled "Strategies for Managing Neighborhood Change". The workshop will be held from 8:30 a.m. to 1:30 p.m. in the Board Room at the *Mount Prospect Village Hall*, 50 S. Emerson Street. This workshop will engage participants in learning about how and why places change, and strategies and best practices for how to manage change. Mike Schubert, an award-winning trainer for the NeighborWorks Training Institute, will lead the workshop. To RSVP, please call NWHP at 847-969-0561 or email Robyn Sandys, robysandys@nwHP.net by November 11. Please refer to the event [flyer](#) for more information. *Staff contact: Kendra Johnson*

MWRD to Host Open House at Skokie Water Reclamation Plant

In partnership with the Chicago Architecture Center for Open House Chicago, the Metropolitan Water Reclamation District of Greater Chicago (MWRD) is hosting an open house at the O'Brien Water Reclamation Plant in Skokie tomorrow, Saturday, October 18. Attendees can tour the plant and witness how millions of gallons of water are treated per day, meet with MWRD staff to learn about job opportunities or how to do business with them, and participate in interactive STEM activities. Doors are open from 10:00 a.m. to 4:00 p.m., with the last tour starting at 3:00 p.m. For more information, please visit [MWRD's website](#), email public.affairs@mwrD.org, or call 312-751-6633. *Staff contact: Kendra Johnson*

Meetings and Events

NWMC Transportation Committee will meet on Thursday, October 24 at 8:30 a.m. at the NWMC offices.

NWMC Managers Committee will meet on Friday, October 25 at 8:00 a.m. at the *Lincolnshire Village Hall*, One Olde Half Day Road.

NWMC Executive Board will meet on Wednesday, November 6 at 8:30 a.m. at the NWMC offices.

NWMC Finance Committee will meet on Wednesday, November 13 at 12:00 p.m. at the NWMC offices.

NWMC Multimodal Plan Open House will be held on Wednesday, November 13 from 4:00 p.m. – 7:00 p.m. in Room 1608 at Oakton Community College in *Des Plaines*.

NWMC Board of Directors will meet on Wednesday, November 13 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*.