



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, Interim City Manager
Subject: Weekly City Manager's Update
Date: October 11, 2019

STAFF REPORTS BY DEPARTMENT



Weekly Report for October 3, 2019 – October 9, 2019

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule
Monthly Financial Report – August 2019

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, October 14, 2019

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, October 15, 2019

Arts Council

www.cityofevanston.org/artscouncil

Board of Ethics

www.cityofevanston.org/boardofethics

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

Housing & Community Development Act Committee

www.cityofevanston.org/housingcommunitydev

Wednesday, October 16, 2019

Design and Project Review Committee

www.cityofevanston.org/dapr

M/W/EBE Development Committee

www.cityofevanston.org/mwebecommittee

Affordable Housing Plan Steering Committee

www.cityofevanston.org/affordablehousingplansteeringcommittee

Zoning Committee

www.cityofevanston.org/zoningboard

Thursday, October 17, 2019

Parks, Recreation and Community Services Board

www.cityofevanston.org/PRCSBoard

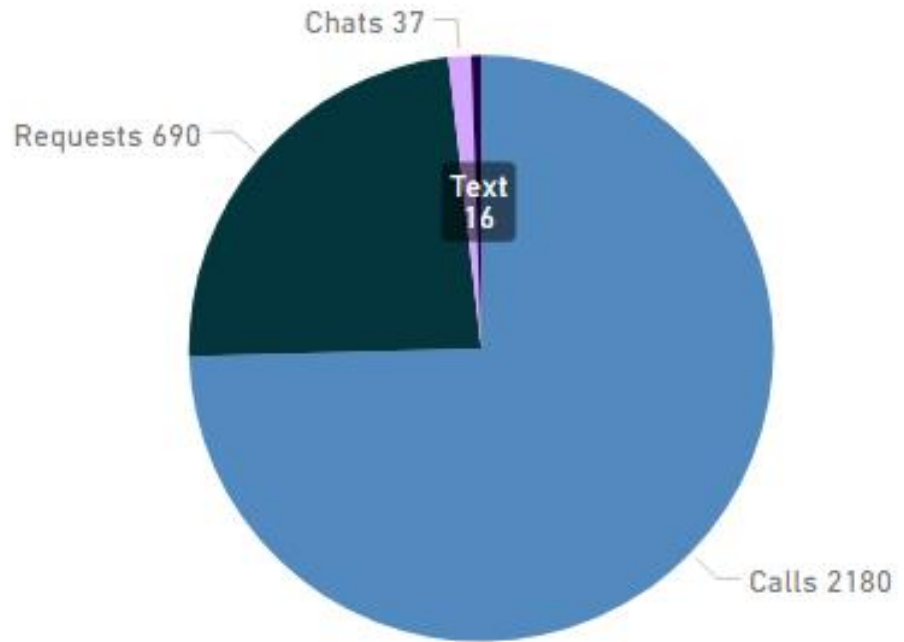
Equity & Empowerment Commission

www.cityofevanston.org/equityandempowermentcommission

October 3- October 9, 2019

Service Requests

- Calls
- Requests
- Chats
- Text



Percentage Change From Last Week	
Service Requests	Difference
Text	-59.00%
Requests	6.00%
Chats	-27.00%
Calls	26.00%

Trending

Dead Animals

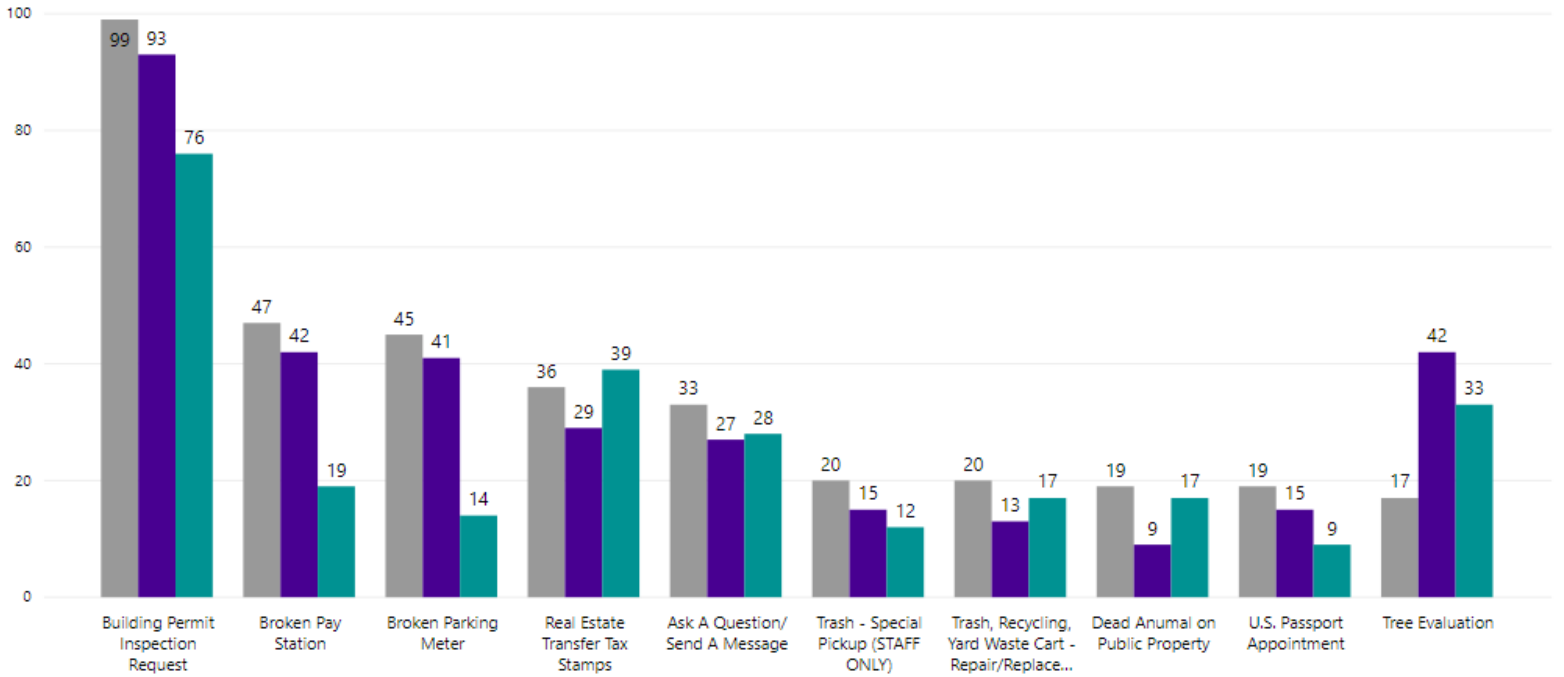
Broken Pay Stations



Weekly Report

October 3- October 9, 2019

● This Week (Sep 26- Oct 2) ● Last Week (Sep 19- Sep 25) ● Two Weeks (Sep 12- Sep 18)



Missed Garbage Pickup

This week 11; Last week 9
Below 3 year avg. of 14.2



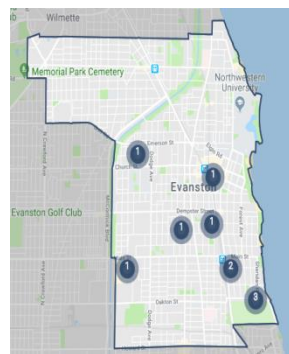
Missed Recycling Pickup

This week 8; Last week 13
Below 3 year avg. of 13.1



Rodents/Rats

This week 10; Last week 25
Below 3 year avg. of 20.3

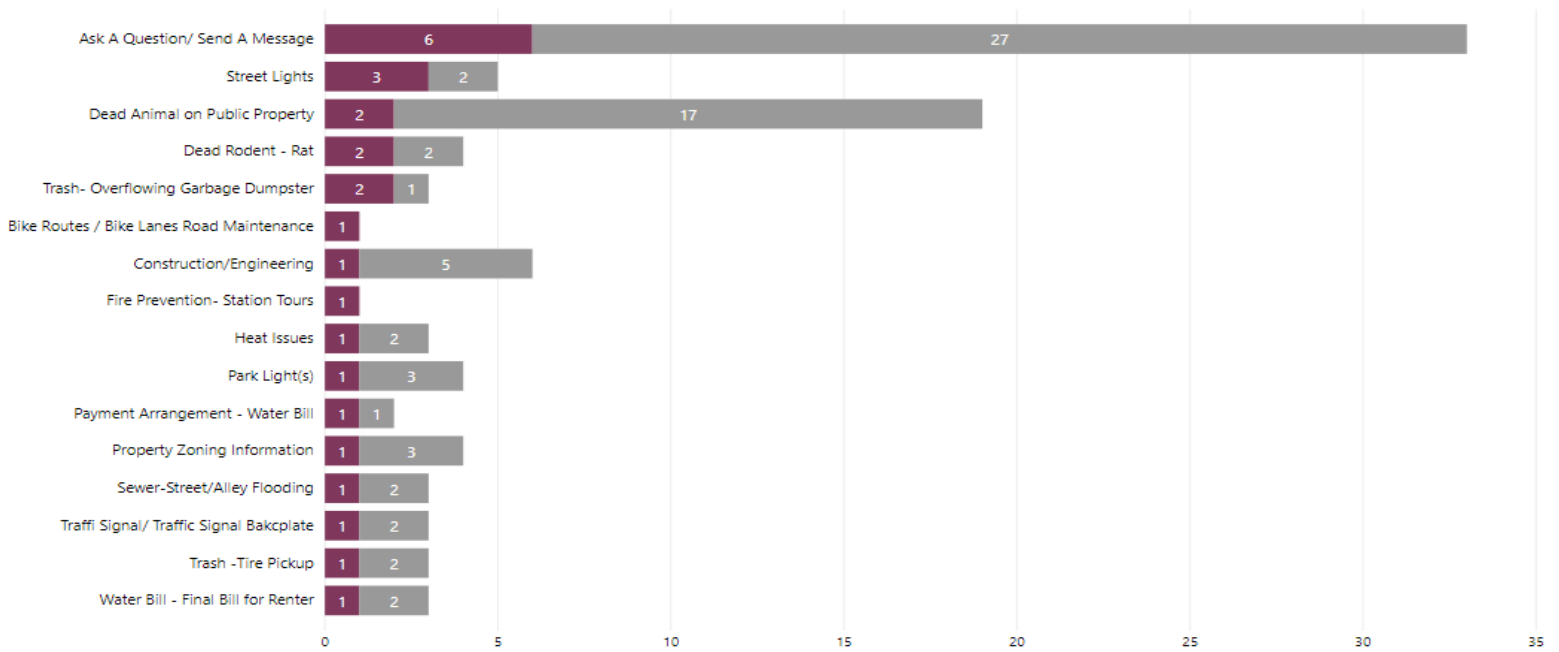




Weekly Report

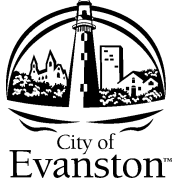
October 3- October 9, 2019

● # Late ● # OnTime



Upcoming Events- October

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
14 3:00 PM Community HIV & STI Screening 6:00 PM Administration & Public Works Committee 7:00 PM Planning & Development Committee 7:15 PM City Council	15 1:00 PM Levy Lecture Series: Read Faces Like a Book 6:30 PM Arts Council 7:00 PM Board of Ethics 7:00 PM Zoning Board of Appeals Meeting 7:00 PM Housing & Community Development Act Committee	16 2:30 PM Design and Project Review Committee 5:30 PM Fall Fest 6:30 PM M/W/EBE Development Committee 7:00 PM Affordable Housing Plan Steering Committee	17 5:30 PM Main-Dempster Mile Annual Celebration 6:00 PM Parks, Recreation and Community Services Board 6:30 PM Equity & Empowerment Commission 7:00 PM 2nd Ward Meeting	18 7:30 PM Northwestern Wildcats Football v. Ohio State	19 Open House Chicago 2019 7:30 AM Downtown Evanston Farmers' Market 8:00 AM EPA RRP Certification Course	20 Open House Chicago 2019 12:00 PM Coach House Walking Tours



Memorandum

To: Erika Storlie, Interim City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of October 7, 2019

Date: October 11, 2019

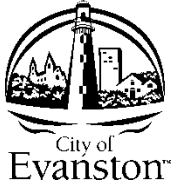
The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of October 7, 2019

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 19-55 Bunk Room Renovations at Fire Station # 1	Public Works Agency	Work on this project includes extension of existing partition walls as shown on the drawings, installation of new doors and frames, removal and replacement with new ductwork per drawings, removal and reinstallation of a/c grilles and adjustment of dampers.	\$150,000	11/5	11/25
RFP 19-58 Ridge Avenue Traffic Signal Intersections Improvement Project	Public Works Agency	Public Works Agency is seeking proposals from experienced firms for: Ridge Avenue Traffic Signal Improvements at seven intersections: Oakton Street, Main Street, Greenleaf Street, Dempster Street, Lake Street, Davis Street and Church Street.	\$175,000	11/5	12/9

Evanston City Council Agenda Schedule - 2019 Dates						
(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)						
2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22						
May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12						
Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services					EDC=Economic Development	
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	10/26/2019	Special City Council Meeting - Public Hearing FY 2020 Proposed Budget	D	CC	Desai	
CMO	10/28/2019	Budget Discussion/Public Hearing Truth in Taxation	D	CC	Desai	
CMO	10/28/2019	TEFRA Hearing - Chiaravalle Bonds	SPB	CC	Desai	
CMO	10/28/2019	SWANCC Appointment	R	APW	Storlie	
PWA	10/28/2019	Robert Crown HVAC & Ice Refrigeration	B	APW	Stoneback	
PWA	10/28/2019	Filter Plant Freight Elevator Repairs	B	APW	Stoneback	
Police	10/28/2019	Police Radio and 911 Phone System Upgrade	B	APW	Cook	
PRCS	10/28/2019	Congregate Meal Grant Acceptance	R	APW	Hemingway	
PRCS	10/28/2019	Ombudsman Grant Acceptance	R	APW	Hemingway	
CD	10/28/2019	633 Howard Lease	R	APW	Leonard	For Intro and Action
CD	10/28/2019	Divvy Contract	O	APW	Leonard	
CD	10/28/2019	Howard Ridge TIF Public Hearing	O	CD	Leonard	
CD	10/28/2019	Collection Boxes	O	PD	Ogbo	
CD	10/28/2019	1321 Brummel - Major Variations to increase from a 2-flat to a 4-unit building	O	PD	Leonard	
CD	10/28/2019	NU Text Amendment Athletic Facilities	O	PD	Leonard	
CMO	11/11/2019	Budget Discussion	D	CC	Desai	
Law	11/11/2019	Resolution 86-R-19, Outside Counsel billing guidelines	R	CC		
CMO	11/11/2019	Introduction of 2020 Budget Ordinance and 2019 Tax Levy	O	APW	Desai	
CD	11/11/2019	Residential Care Home - Text Amendment	O	PD	Leonard	
CMO	11/18/2019	City Council Meeting - Budget Discussion (if necessary)	D	CC	Desai	
CMO	11/25/2019	Adoption of 2020 Budget Ordinance and 2019 Tax Levy	O	CC	Desai	
CD	12/9/2019	Affordable Housing Update	D	CC	Leonard	
Council & Committee Meetings						
10/14/2019	6:00PM	Administration & Public Works/Planning & Development/City Council				
10/15/2019	7:00PM	Housing and Community Development Act Committee				
10/16/2019	6:30PM	Minority, Women and Evanston Business Enterprise Committee				
10/17/2019	6:30PM	Equity & Empowerment Commission				
REFERRALS AT CITY COUNCIL MEETINGS						
Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		

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CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication	X	
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	
Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW	
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



Memorandum

To: Erika Storlie, Interim City Manager

From: Hitesh Desai, CFO/City Treasurer
Kate Lewis-Lakin, Budget Coordinator

Subject: August 2019 Monthly Financial Report

Date: October 7, 2019

Please find attached the unaudited financial statements as of August 31, 2019. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

August 2019	Revenue	Expense	Net	Fund Balance	Cash Balance
100 GENERAL FUND	88,132,794	80,492,733	7,640,062	21,272,425	15,561,077
175 GENERAL ASSISTANCE FUND	924,198	788,312	135,887	737,580	737,580
176 HEALTH AND HUMAN SERVICES	575,729	473,777	101,952	115,597	115,597
180 GOOD NEIGHBOR FUND	1,003,433	516,511	486,922	491,524	491,524
185 LIBRARY FUND	7,175,279	4,711,378	2,463,902	3,967,057	3,966,962
186 LIBRARY DEBT SERVICE FUND	350,000	85,438	264,562	269,143	269,143
187 LIBRARY CAPITAL IMPROVEMENT FD	1,893,266	1,505,009	388,256	1,356,806	1,356,806
200 MOTOR FUEL TAX FUND	1,269,247	972,158	297,089	2,333,144	2,171,362
205 EMERGENCY TELEPHONE (E911) FUND	862,353	650,652	211,702	973,767	731,106
210 SPECIAL SERVICE AREA (SSA) #4	446,938	262,500	184,438	(42,398)	(42,398)
215 CDBG FUND	535,173	573,615	(38,441)	24,912	24,912
220 CDBG LOAN FUND	97,426	-	97,426	270,619	270,619
235 NEIGHBORHOOD IMPROVEMENT	610	84	526	171,600	171,600
240 HOME FUND	142,028	144,205	(2,177)	5,147	5,147
250 AFFORDABLE HOUSING FUND	394,284	142,017	252,267	1,617,422	1,716,076
320 DEBT SERVICE FUND	13,160,337	2,565,049	10,595,288	11,013,269	11,089,137
330 HOWARD-RIDGE TIF FUND	735,259	248,511	486,748	2,703,610	2,705,879
335 WEST EVANSTON TIF FUND	710,929	631,210	79,719	700,100	700,100
340 DEMPSTER-DODGE TIF FUND	124,156	47,248	76,908	131,751	131,751
345 CHICAGO-MAIN TIF	606,081	67,079	539,002	712,912	712,912
350 SPECIAL SERVICE AREA (SSA) #6	223,999	1	223,998	227,097	227,097
415 CAPITAL IMPROVEMENTS FUND	9,714,915	5,215,432	4,499,483	18,397,731	19,766,918
416 CROWN CONSTRUCTION FUND	23,098,865	11,969,200	11,129,665	28,655,200	27,639,591
420 SPECIAL ASSESSMENT FUND	437,602	196,746	240,857	2,861,646	2,860,983
505 PARKING SYSTEM FUND	6,696,893	6,760,990	(64,097)	3,045,258	3,169,603
510 WATER FUND	20,937,634	16,004,851	4,932,783	10,433,525	8,876,439
515 SEWER FUND	8,397,688	7,335,181	1,062,506	5,452,566	3,546,715
520 SOLID WASTE FUND	3,699,057	3,266,293	432,764	(671,250)	(943,762)
600 FLEET SERVICES FUND	1,978,300	1,962,545	15,755	246,971	(796,251)
601 EQUIPMENT REPLACEMENT FUND	890,161	1,186,062	(295,901)	715,397	715,397
605 INSURANCE FUND	12,783,318	14,990,734	(2,207,416)	(11,001,264)	(6,682,064)
Grand Total	207,997,954	163,765,520	44,232,434	107,188,862	101,267,558

Included above are ending fund and cash balances as of August 31, 2019. Cash balance represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. Fund balance includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

As of August 31, 2019, fund balances have been updated to reflect audited 2018 ending fund balances.

General Fund

The attached financials show General Fund revenues at 76.1% of budget and expenses at 70.5% of budget, compared to an 8-month target of 67%. Revenues are above target in a number of areas. As of August 31, 98% of property tax revenue has been received, as second installment bills were due on August 1. Licenses, Permits and Fees is above target due to building permit revenue, and Charges for Services is high due to recreation fees paid during the summer months.

Expenses are above target of 67% in some departments. Police and Fire show expenses at 73.9% and 77.9% of budget, respectively. This is partially due to pension fund transfers shown as expenses in the Police and Fire Departments. As shown in the table below, 97% of pension property taxes have been received and transferred to pension funds. When those transfers are removed, Police and Fire both show expense around 67% of budget.

	2019 Budget	2019 YTD	% Actual to Budget
Police Department			
Total Expenses	\$38,737,094	\$28,608,650	73.9%
Pension Fund Transfer	\$10,462,704	\$10,244,195	97.9%
Expenses without Transfer	\$28,274,390	\$18,364,455	65.0%
Fire Department			
Total Expenses	\$24,379,850	\$18,986,004	77.9%
Pension Fund Transfer	\$8,344,947	\$8,100,549	97.1%
Expenses without Transfer	\$16,034,903	\$10,885,455	67.9%

Overtime in Police and Fire are trending high, as shown in the table below.

Overtime Expenses	2018 Actual	2019 Budget	2019 YTD	% Actual to Budget
Police	\$1,606,236	\$959,106	\$913,992	95.3%
Fire	\$1,007,263	\$759,956	\$934,856	123.0%

In the Police department, some of the additional overtime is reimbursed by businesses, community groups, and Northwestern University. As of August 31, \$301,491 had been received in reimbursements for overtime and special details on a budget of \$400,000. Based on outstanding invoices and upcoming events, the department expects to receive \$600,000 in reimbursements for overtime by year end, exceeding the budgeted revenue

by at least \$200,000. This fall, Northwestern University will reimburse the City for the Police presence within Ryan Field and on the streets around the stadium.

The Fire Department has expended its budget for overtime due to multiple vacancies and medical leaves, coupled with daily minimum staffing requirements. Through August 31, the department had spent 63.5% of budget in Regular Pay, a savings of \$220,000. The department has recently filled some of those vacancies, and hopes that overtime spending will slow down as the year continues. Revenue of \$68,562 in overtime reimbursements has also been received to offset some costs.

Multiple snow events in the first quarter of 2019 also contributed to high overtime spending in Police, Fire, and the Public Works Agency (PWA). Based on past years' trends, staff predicts that poor weather in November and December could put snow-related expenses \$300,000 over budget. Staff will continue to monitor these expenses closely as well as opportunities for savings in other areas.

Enterprise Funds

Parking fund revenues through August 31, 2019 are below target. Parking revenue tends to be higher in the fall months and during Northwestern football season. Revenue collected each month has increased since January and is expected to continue to increase more during the fall. Expenses also remain well below target, due to the delay of some capital projects to 2020.

Through August 31, 2019, the Water Fund appears low on revenue and expenses. This is because the budget includes multiple large capital projects, with IEPA loan funding budgeted in Other Revenue and expenses budgeted in Capital Outlay. This fund is expected to end the year under budget in both revenue and expenses due to the delay of some capital expenses to 2020.

The Water Fund revenues reflect payment from the Village of Skokie at the rate of \$0.81 per 1000 gallons against the billed rate of \$2.06 per 1000 gallons. This issue is currently being challenged in the court.

Through August 31, 2019, the Sewer Fund also appears low on expenses due to capital project budgets that will have spending continuing into the fall. These projects are also primarily funded through IEPA loan financing, budgeted as Other Revenue.

Through August 31, 2019, the Solid Waste Fund has a negative fund balance of \$671,250 and a negative cash balance of \$943,762. The Solid Waste Fund has received 100% of budgeted property tax revenue for the year.

Other Funds

Through August 31, 2019, the SSA #4 Fund is showing a negative fund and cash balance of \$42,398.

Through August 31, 2019, the CDBG Fund shows a positive fund and cash balance of \$24,912. This is thanks to receiving multiple months of owed reimbursements.

Through August 31, 2019, the Capital Improvements Fund is showing a fund balance of \$18,397,731 and a cash balance of \$19,766,918. The fund continues to spend down 2019B bond proceeds received in June 2019.

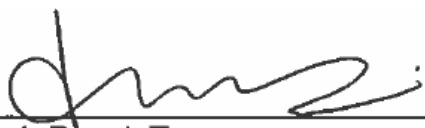
Through August 31, 2019, the Crown Construction fund is showing fund balance of \$28,655,200 and cash balance of \$27,639,591. A donation of \$5 million from Friends of the Robert Crown Center was received in May 2019, and proceeds from the 2019A bonds were received in June. The fund continues to spend down balances from General Obligation Bond proceeds.

Through August 31, 2019, the Insurance Fund is showing a negative fund balance of \$11,001,264 and a negative cash balance of \$6,682,064. The fund had high expenses in the first quarter from legal fees and settlements. Fund balance is significantly lower than cash balance due to accrued liabilities for pending litigations.

If there are any questions on the attached report, please contact me by phone at (847) 448-8082 or by email: hdesai@cityofevanston.org. Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

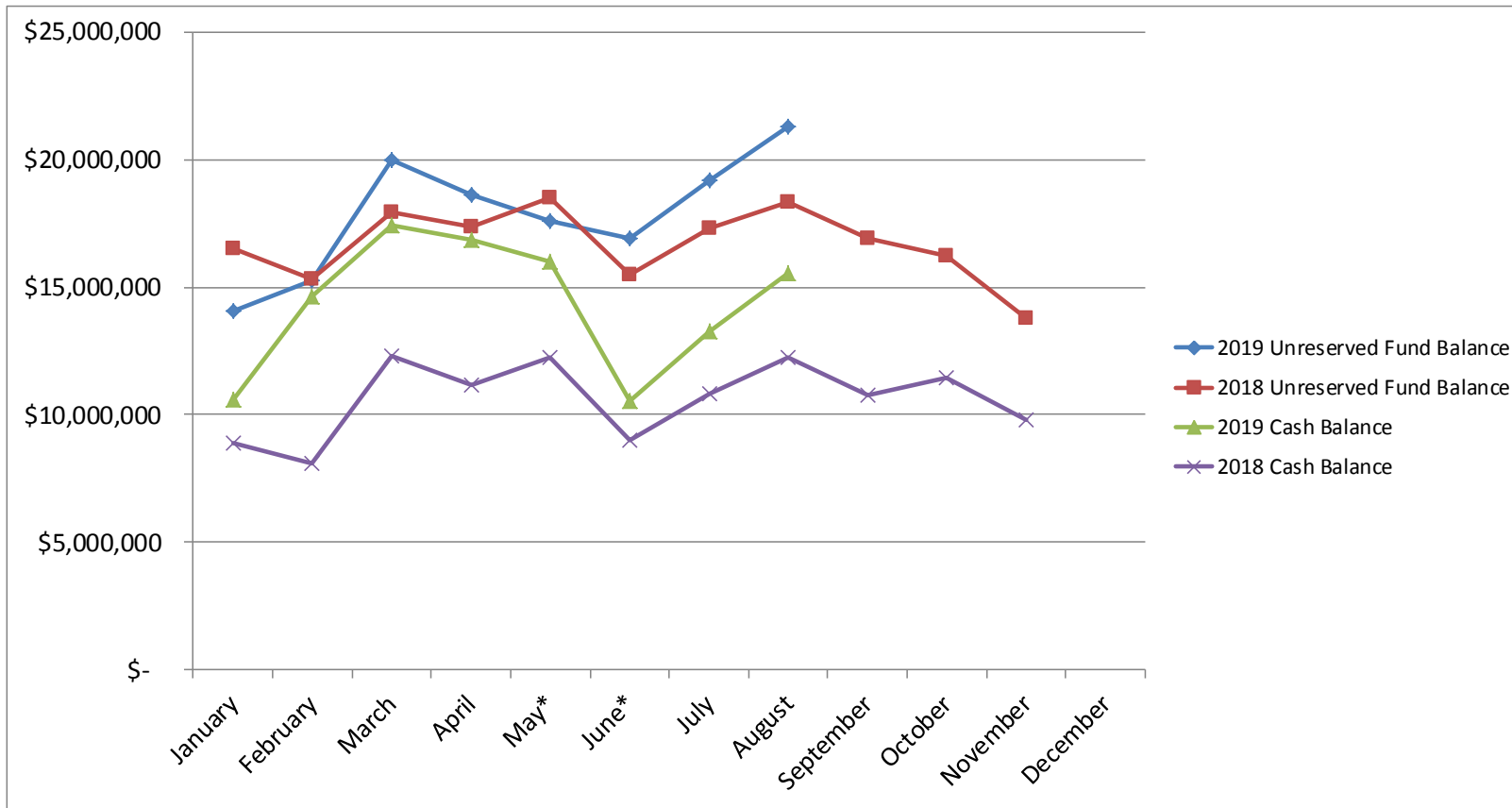
As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Hitesh Desai, Treasurer of the City of Evanston, hereby affirm that I have reviewed the August 31, 2019 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Hitesh Desai, Treasurer

2018 v 2019 Fund and Cash Balance - General Fund

	January	February	March	April	May*	June*	July	August
2019 Unreserved Fund Balance	\$ 14,074,270	\$ 15,248,569	\$ 19,960,779	\$ 18,594,617	\$ 17,601,206	\$ 16,913,780	\$ 19,181,628	\$ 21,272,425
2018 Unreserved Fund Balance	\$ 16,512,558	\$ 15,306,742	\$ 17,933,253	\$ 17,384,626	\$ 18,479,429	\$ 15,488,721	\$ 17,279,434	\$ 18,345,522
2019 Cash Balance	\$ 10,603,771	\$ 14,634,340	\$ 17,403,563	\$ 16,875,201	\$ 16,013,733	\$ 10,547,544	\$ 13,286,786	\$ 15,561,077
2018 Cash Balance	\$ 8,905,448	\$ 8,120,225	\$ 12,288,418	\$ 11,184,339	\$ 12,226,888	\$ 9,006,016	\$ 10,816,697	\$ 12,252,460



*May 2019 includes 3 payrolls. In 2018, June and December had 3 payrolls. November 2019 will also have 3 payrolls.

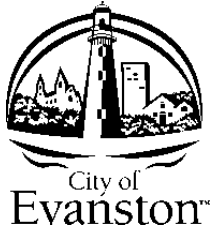
	2018 Actual	2019 Budget	August 2019	YTD 2019	% YTD to Budget
100 GENERAL FUND					Target = 67%
Revenue					
Property Taxes	28,188,353	30,047,955	6,875,535	29,462,485	98.1%
Other Taxes	52,673,637	53,671,300	4,084,288	35,125,948	65.4%
Licenses, Permits and Fees	9,165,957	7,651,400	656,783	5,749,051	75.1%
Charges for Services	10,396,458	8,900,909	772,394	6,882,848	77.3%
Fines and Forfeitures	3,765,058	4,700,500	411,630	3,116,096	66.3%
Interest Income	94,681	55,100	29,214	135,647	246.2%
Intergovernmental Revenue	1,466,926	994,303	97,371	1,000,368	100.6%
Other Revenue	1,948,636	988,300	227,133	782,343	79.2%
Interfund Transfers	8,133,142	8,877,103	734,751	5,878,009	66.2%
Revenue Total	115,832,848	115,886,870	13,889,099	88,132,794	76.1%
Expenses					
13 CITY COUNCIL	547,350	528,173	40,335	358,467	67.9%
14 CITY CLERK	217,987	180,704	14,398	156,089	86.4%
15 CITY MANAGER'S OFFICE	7,325,385	7,997,018	639,893	4,856,030	60.7%
17 LAW	688,728	646,183	39,084	425,201	65.8%
19 ADMINISTRATIVE SERVICES	9,222,431	9,483,577	686,849	6,016,074	63.4%
21 COMMUNITY DEVELOPMENT	3,579,836	3,480,360	227,614	1,960,590	56.3%
22 POLICE	39,403,536	38,737,094	4,546,009	28,608,650	73.9%
23 FIRE MGMT & SUPPORT	24,816,621	24,379,850	2,875,651	18,986,004	77.9%
24 HEALTH	3,187,980	3,190,606	239,846	1,925,461	60.3%
30 PARKS, REC. AND COMMUNITY SERV.	12,901,743	12,297,508	1,537,891	8,375,568	68.1%
40 PUBLIC WORKS AGENCY	13,524,988	13,232,299	950,732	8,824,599	66.7%
Expenses Total	115,416,584	114,153,372	11,798,303	80,492,733	70.5%
Net	416,264	1,733,498	2,090,796	7,640,062	
Beginning Fund Balance	13,216,099	13,632,363		13,632,363	Fund Balance %
Ending Fund Balance	13,632,363	15,365,861		21,272,425	18.6%

	2018 Actual	2019 Budget	August 2019	YTD 2019	% YTD to Budget
505 PARKING SYSTEM FUND					Target = 67%
Revenue					
Licenses, Permits and Fees	2,798			1,405	100.0%
Charges for Services	6,299,952	10,343,855	985,887	6,449,131	62.3%
Interest Income	109,598	20,000	5,958	81,747	408.7%
Intergovernmental Revenue	-			-	0.0%
Other Revenue	337,563	202,020	23,113	164,611	81.5%
Interfund Transfers	3,037,704			-	0.0%
Revenue Total	9,787,615	10,565,875	1,014,958	6,696,893	63.4%
Expenses					
Salary and Benefits	1,886,080	1,996,976	140,186	1,140,947	57.1%
Services and Supplies	3,887,706	3,546,775	286,770	2,150,225	60.6%
Insurance and Other Chargebacks	319,648	333,969	27,831	222,645	66.7%
Miscellaneous	231,879	304,000		51,535	17.0%
Contingencies	1,495	11,000		-	0.0%
Capital Outlay	81,227	3,510,000	191,877	1,086,551	31.0%
Interfund Transfers	1,440,417	3,512,807	263,567	2,108,538	60.0%
Debt Service	97,498	34,354		549	1.6%
Depreciation Expense	2,644,560			-	0.0%
Expenses Total	10,590,510	13,249,881	910,231	6,760,990	51.0%
Net	(802,896)	(2,684,006)	1,014,958	(64,097)	
Beginning Fund Balance	3,912,251	3,109,355		3,109,355	Fund Balance %
Ending Fund Balance	3,109,355	425,349		3,045,258	23.0%

	2018 Actual	2019 Budget	August 2019	YTD 2019	% YTD to Budget Target = 67%
510-513 WATER FUND					
Revenue					
Charges for Services	15,223,033	22,615,529	1,723,668	11,499,614	50.8%
Interest Income	255,928	40,000	65,412	451,370	1128.4%
Interfund Transfers	187,430			-	0.0%
Licenses, Permits and Fees	47,218	50,000	11,050	47,991	96.0%
Other Revenue	235,772	23,194,160	638,846	8,938,659	38.5%
Revenue Total	15,949,380	45,899,689	2,438,976	20,937,634	45.6%
Expenses					
Salary and Benefits	5,804,716	5,533,772	430,430	3,643,984	65.8%
Services and Supplies	3,183,368	6,231,350	342,766	2,196,666	35.3%
Insurance and Other Chargebacks	470,397	489,481	42,723	330,158	67.5%
Capital Outlay	22,219	30,345,500	1,361,532	6,645,570	21.9%
Debt Service	819,926	2,081,841		565,930	27.2%
Interfund Transfers	3,682,309	3,932,313	327,693	2,621,542	66.7%
Miscellaneous	-	42,000		-	0.0%
Contingencies	-	1,000		1,000	100.0%
Depreciation Expense	2,581,863			-	0.0%
Expenses Total	16,564,798	48,657,257	2,505,144	16,004,851	32.9%
Net	(615,417)	(2,757,568)	(66,167)	4,932,783	
Beginning Fund Balance	6,116,159	5,500,742		5,500,742	Fund Balance %
Ending Fund Balance	5,500,742	2,743,174		10,433,525	21.4%

	2018 Actual	2019 Budget	August 2019	YTD 2019	% YTD to Budget
515 SEWER FUND					Target = 67%
Revenue					
Charges for Services	11,919,244	10,483,885	1,238,914	7,338,848	70.0%
Interest Income	56,455	5,000	3,392	27,087	541.7%
Other Revenue	3,002	3,104,000		1,031,752	33.2%
Interfund Transfers	187,430			-	0.0%
Revenue Total	12,166,129	13,592,885	1,242,306	8,397,688	61.8%
Expenses					
Salary and Benefits	1,400,023	1,354,512	104,042	858,224	63.4%
Services and Supplies	301,786	304,500	318,528	896,949	294.6%
Insurance and Other Chargebacks	269,988	282,083	23,507	188,055	66.7%
Miscellaneous	230	1,500		1,610	107.3%
Capital Outlay	(654)	4,890,636	133,423	392,034	8.0%
Interfund Transfers	991,677	1,773,532	64,461	1,515,688	85.5%
Debt Service	959,123	6,148,475	128,528	3,482,621	56.6%
Depreciation Expense	3,615,269			-	0.0%
Expenses Total	7,537,442	14,755,238	772,489	7,335,181	49.7%
Net	4,628,687	(1,162,353)	469,817	1,062,506	
Beginning Fund Balance	(238,627)	4,390,060		4,390,060	Fund Balance %
Ending Fund Balance	4,390,060	3,227,707		5,452,566	37.0%

	2018 Actual	2019 Budget	August 2019	YTD 2019	% YTD to Budget
520 SOLID WASTE FUND					Target = 67%
Revenue					
Property Taxes	410,000	820,000	410,000	820,000	100.0%
Charges for Services	3,672,193	4,239,270	287,862	2,572,593	60.7%
Other Revenue	124,222	138,000	3,867	76,893	55.7%
Interfund Transfers	705,967	150,000	12,500	100,000	66.7%
Licenses, Permits and Fees	286,662	486,000	2,592	129,571	26.7%
Revenue Total	5,199,044	5,833,270	716,822	3,699,057	63.4%
Expenses					
Salary and Benefits	1,075,012	1,076,209	77,609	688,993	64.0%
Services and Supplies	3,432,094	3,601,076	322,569	2,286,839	63.5%
Insurance and Other Chargebacks	1,520	-		898	100.0%
Miscellaneous	5,288	7,500		9,237	123.2%
Capital Outlay	14,013	386,650	24,172	65,054	16.8%
Interfund Transfers	322,362	322,362	26,864	214,908	66.7%
Debt Service	1,280	22,745		363	1.6%
Expenses Total	4,851,568	5,416,542	451,213	3,266,293	60.3%
Net	347,476	416,728	265,608	432,764	
Beginning Fund Balance	(1,451,490)	(1,104,014)		(1,104,014)	Fund Balance %
Ending Fund Balance	(1,104,014)	(687,286)		(671,250)	-12.4%



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: October 9, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, October 3, 2019 - October 9, 2019

Backlog (business days received until reviewed): 6

Volume (number of cases pending staff review): 10

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2333 Ridge Avenue	R1	Building Permit	Addition to detached garage	05/02/19	non-compliant, pending additional information from the applicant
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	630 Library Place	R1	Building Permit	Solar panels	09/04/19	pending staff review, Preservation
1	629 Foster Street	T1	Building Permit	Interior remodel (NU - Hillel Center)	10/02/19	pending staff review
1	217 Dempster Street	R1	Zoning Analysis	Remodel, 2-story addition, new terrace	10/02/19	pending staff review
1	320 Greenwood Street	R1	Zoning Analysis	Interior remodel, deck, ramp for wheelchair and eave	10/08/19	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending revisions from the applicant
2	1245 Fowler Avenue	R2	Building Permit	Replace deck with brick pavers	04/15/19	pending revisions from the applicant
2	1620 Darrow Avenue	R3	Building Permit	Addition, interior and exterior remodel, new brick paver driveway	06/05/19	pending revisions from applicant.
2	1622 Darrow Avenue	B2/oWE	Building Permit	New brick paver driveway	06/05/19	non-compliant, pending revisions from the applicant
2	1711 Church Street	R4/oWE	Building Permit	New tarping station (Advanced Disposal)	09/09/19	pending DAPR 10/16/19
2	1815 Ridge Avenue	D4	Zoning Analysis	Zoning verification letter	10/04/19	pending staff review
3	1114 Hinman Avenue	R1	Building Permit	Outdoor sports patio	05/30/19	non-compliant, pending revisions from the applicant
3	1003-1005 Hinman Avenue	R5	Building Permit	Pave existing gravel parking lot	06/28/19	pending additional information from the applicant
3	537 Judson Avenue	R1	Building Permit	Remove and replace front steps and landing	08/12/19	pending additional information from the applicant
3	1210 Michigan Avenue	R1	Building Permit	Widen driveway	10/02/19	non-compliant, pending revisions from the applicant
3	712 Michigan Avenue	R1	Building Permit	Interior remodel, egress windows	10/07/19	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Interior renovation, floors 3 and 4 (King Homes)	05/23/19	pending revisions from the applicant
4	718-732 Main Street	B2/oDM	Zoning Analysis	New 5-story, mixed-use building with ground floor retail, 99 dwelling units, and 35 off-street parking spaces (Planned Development)	07/15/19	non-compliant, pending revisions from the applicant
4	919 Grove Street/1555 Maple Avenue	D3	Zoning Analysis	3-story addition to existing 1-story commercial building	09/20/19	pending additional information from the applicant

4	1555 Ridge Avenue	R6	Zoning Analysis	Planned Development: new 5-story multi-family residence with 68 dwelling units and 62 parking spaces	09/24/19	non-compliant, pending revisions from the applicant
5	1950 Green Bay Road	C2	Building Permit	New 20amp air machine	08/21/19	pending revisions from the applicant
5	825 Foster Street	R5	Building Permit	Replace rear stairs	09/03/19	pending additional information from the applicant
5	1825 Lemar Avenue, Unit C	R2	Building Permit	Deck	09/24/19	non-compliant, pending revisions or major variation application from the applicant
5	2000 Green Bay Road	WE1	Building Permit	Asphalt resurface	10/02/19	revisions in, pending staff review
6	2627 Lincolnwood Drive	R1	Building Permit	Deck	04/26/19	non-compliant, pending additional information from the applicant
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	non-compliant, pending revisions from the applicant
6	2226 Lincolnwood Drive	R1	Building Permit	Replace 20x20 detached garage	09/20/19	non-compliant, pending minor variation application
6	2320 Park Place	R1	Building Permit	Addition, roof over front steps	10/09/19	pending staff review
6	2639 Lawndale Avenue	R1	Building Permit	Remove deck and concrete area, install stepper path, paver patio	10/09/19	pending staff review
7	1210 Chancellor Street	R5/oCSC	Building Permit	Foundation permit for new 4-story, 3 unit multi-family residence with garage parking	07/08/19	pending revisions from the applicant
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	2222 Oakton Street	I2/oRD	Zoning Analysis	Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent)	09/20/19	pending additional information from the applicant
9	1210 Monroe Street	R2	Building Permit	Concrete patio	05/24/19	non-compliant; pending revisions from the applicant
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	pending additional information from the applicant, DAPR
9	535 Dodge Avenue	R2	Building Permit	Rear porch	08/30/19	non-compliant, pending revisions from the applicant
9	822 Seward Street	R5	Building Permit	Replace and enlarge walk, replace section of asphalt parking lot with concrete	09/06/19	pending revisions from the applicant
9	1010 Seward Street	R1	Zoning Analysis	Remove portion of walk and concrete pad, replace with stone walk, patio and gravel seating area	09/23/19	pending revisions from the applicant
9	829 Reba Place	R1	Building Permit	Replace and widen walks and patio	10/09/19	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC

1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC
1	2441 Ridge Avenue	R1	Plat of Subdivision	Plat of resubdivision to combine land under same ownership but two PINS into one lot of record	10/03/19	pending staff review, P&D
2	1215 Church Street/1726-1730 Ridge Avenue	R4	Special Use and Planned Development	Special Use to expand an existing Community Center - Public and Recreation Center - Public (YWCA), and a Planned Development to demolish two structures and to construct a 2-story entrance addition, a 4-story 23,661 sf addition for a Shelter for Abused Persons and administration offices, construct a 2nd-story addition to provide connection between the two structures, and to expand and reconfigure parking lots to provide 78 parking spaces	07/09/19	pending CC 10/14/19
2	1245 Hartrey Avenue	I2	Special Use	Special Use for a Daycare Center - Animal, and Kennel (overnight boarding)	07/15/19	pending CC 10/14/19
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending DAPR, ZBA 11/19/19
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	pending DAPR, PC
4	1012 Church Street	D3	Planned Development	New 37,800 sf Cultural Facility, live theater performance venue, with a 289 seat main stage, roof top entertainment deck, and a building height of 41 ft.	07/30/19	pending CC 10/14/19
4	1570 Oak Street	R6	Major Variation	Locate required off-street parking for property located at 1570 Oak Street to the 1800 Maple Ave parking garage, location more than 1,000 ft. away	08/23/19	pending ZBA 10/15/19
4	1224 Oak Avenue	R3	Major Variation	Building lot coverage, interior side yard setback, rear yard setback, deck within interior side yard setback for new attached garage with roof top deck and screened porch	09/13/19	pending Preservation 11/12/19, DAPR, ZBA
4	1012 Davis Street	D2	Special Use	Special use for a Daycare Center - Child	10/01/19	pending DAPR, ZBA 11/19/19
6	2727 Lincoln Street	R1	Minor Variation	Rear yard setback for addition	06/07/19	pending Preservation 11/12/19, public notice
6	2226 Lincolnwood Drive	R1	Minor Variation	Building lot coverage and impervious surface coverage for detached garage	10/03/19	determination after 10/24/19
7	2503 Eastwood Avenue	R1	Special Use	Special use to expand a parking lot for an existing religious institution (St. Athanasius)	07/23/19	pending ZBA 10/15/19
7	2029 Colfax Street	R1	Fence Variation	Install a fence in the front yard	10/02/19	determination after 10/24/19
7	1204 Grant Street	R1	Minor Variation	Interior side yard setback for addition (under construction)	10/09/19	pending public notice
8	999 Howard Street	C1	Planned Development	New 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending additional information and revisions from the applicant, DAPR, PC
8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	pending P&D



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: October 11, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

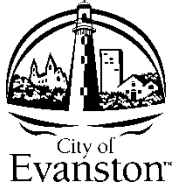
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, October 11, 2019

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Construction activity will continue until remainder of units, amenity areas and streetscape are completed and a final certificate of occupancy is issued for the project. Site is being maintained.	10/9/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Mechanical, electrical, and plumbing rough-in, exterior glass installation, site work for storm water detention system, exterior face brick installation, interior painting and first floor interior wall framing continues. Crews continue to work on Saturdays. Site is being maintained.	10/9/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Crews are working on landscaping and the rain garden with completion expected by the end of the week. Final inspections should be scheduled soon. Construction fencing is intact and site is being maintained.	10/9/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Work is progressing floor to floor. Windows have been installed through the 7th floor. Interior framing and mechanicals have been installed through the 10th floor. Site is being maintained.	10/9/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Brick installation is substantially complete. Streetscape installation continues. Finishes are being installed on all levels. Site is being maintained.	10/9/2019



Memorandum

To: Honorable Mayor and Members of the City Council

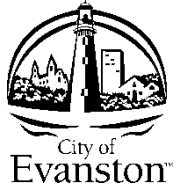
From: Ike Ogbo, Interim Health Director

Subject: Food Establishment License Application Weekly Report

Date: October 11, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
1	825 Church St	Habibi In	10/10/2019	Pending Inspections
4	1579 Sherman Av	Backlot Coffee – Sherman	10/01/2019	Change of Ownership – Pending Health Inspection
1	812 Church St	Eggsperience Express Café	9/4/2019	Pending Building Permit Approval
1	707 Church St	Genghis Grill (formerly Flat Top Grill)	7/25/2019	Remodel on Hold
7	1926 Central St	Comida	4/1/2019	Building Permit Issued - Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
4	1030 Davis St	Philz Coffee	3/7/2019	Approved Pending CO
5	2121 Ashland Av	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
1	817 Emerson St	7-Eleven	1/28/2019	Building Permit Issued – Pending Inspection
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: October 11, 2019

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8090 or hdubose@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING OCTOBER 11, 2019

Thank You Josh!

Josh Klingenstein announced earlier this week that he will be moving back home to Boston to continue his career with the Massachusetts Bay Transportation Authority. Josh's last day with the NWMC will be Wednesday, October 16. Josh was instrumental in helping the Northwest Council of Mayors update and implement the new Surface Transportation Program Methodology and for his work on the NWMC Multimodal Plan. We thank Josh for his efforts and wish him all the best in Boston!

Pension Consolidation Feasibility Task Force Issues Report

On Thursday, Governor Pritzker released the report from his Pension Consolidation Feasibility Task Force, which will be used as the basis to craft legislation in the veto session to consolidate suburban and downstate public safety pension funds. The report was the culmination of months of cooperative effort by the Task Force members, which included *Barrington Village President Karen Darch* and Illinois Municipal League Executive Director Brad Cole.

The Task Force report recommends two major changes to public safety pensions. The first is consolidation of the investment management functions of the 649 public safety pension into two newly created suburban/downstate funds (one for police and one for firefighters). The report estimates that the two newly created funds would be operational by July 1, 2023. Each fund's board will consist of an even number of management and participant representatives. Responsibility for determination and administration of benefits will remain with the existing funds.

The second component is enhancements to existing Tier 2 benefits. This is being recommended to address potential future concerns with Social Security "safe harbor" provisions. These Tier 2 enhancements would go into effect on the effective date of the bill (expected to be July 1, 2020).

Please visit <https://www2.illinois.gov/Pages/news-item.aspx?ReleaseID=20701> to view the report and news release from today's press conference. The Conference is continuing to analyze the report and assess the fiscal implications it will have on our members. *Staff contacts: Mark Fowler, Larry Bury*

NWMC Board of Directors to Meet Next Week!

We look forward to seeing you all at the NWMC Board meeting on Wednesday, October 16. Highlighting the agenda will be discussion of Governor Pritzker's Pension Consolidation Feasibility Task Force (see article above) and other issues likely to be considered during the General Assembly's fall veto session, scheduled for October 28-30 and November 12-14. The board will also consider a recommendation to appoint *Lake Zurich Innovation Director Michael Duebner* as the NWMC's appointment to the Illinois Metropolitan Investment Fund (IMET) Board of Directors. Finally, members will consider approval of the FY2018-2019 NWMC Audit and receive a status update on the NWMC Multimodal Transportation Plan, <http://nwmcmultimodalplan.org/>. *Staff contacts: Mark Fowler, Larry Bury*

Still Time to Participate in the Fall NWMC Surplus Vehicle & Equipment Auction

The October 22 NWMC Surplus Vehicle and Equipment Auction will be held at 2:00 p.m. at America's Auto Auction in Crestwood and is the final live auction of 2019. Please join *Deerfield, Evanston, Fox Lake, Lincolnshire, Northbrook, Palatine* and Wheaton to unload your surplus vehicles before the dreaded winter lot rot sets in! We encourage you to participate in the auction program as revenues help support the operations of the organization. If you can't make the October event, America's Auto Auction also offers Internet auctions on par with GovDeals and Public Surplus. For questions or additional information, please contact staff or Berry Ellis, berry.ellis@americasautoauction.com or 312-371-5993. *Staff contact: Ellen Dayan*

Metra and Pace to Hold Public Hearings on 2020 Programs and Budgets

Metra's [2020 proposed operating and capital program and budget](#) was recently released at their October 8 board meeting and the agency is holding public hearings throughout November to allow for the public to provide feedback. These hearings provide opportunities to learn about Metra's plans for 2020 and share comments for future improvements. Hearings are being held throughout the region, including at the *Hanover Park Police Department*, 2011 W. Lake Street on Tuesday, November 5, from 4:00 p.m. to 7:00 p.m. Comments may also be emailed to 2020budgetcomments@metrarr.com, faxed to 312-322-7094 or mailed to the Assistant Secretary to the Metra Board, 547 W. Jackson Blvd, Room, 1300, Chicago, IL 60661. For more information, please visit [Metra's website](#).

Pace will also hold public hearings for their proposed program and budget (available on the [Pace website](#) after October 16) for the year 2020, the operating financial plan for 2020-2022, and the capital plan for 2020-2024 beginning on October 21. Hearings will be held in various locations throughout October, with the final hearing at Pace Headquarters, 550 W. Algonquin Road in *Arlington Heights* on October 30 from 4:00 p.m. to 6:00 p.m. Comments may be submitted in person at any of the public hearings, or electronically through the agency's [online submittal form](#). More information is available on [Pace's website](#). *Staff contacts: Joshua Klingenstein, Kendra Johnson*

Local Technical Assistance Applications Close Next Week

Applications for the Chicago Metropolitan Agency for Planning's (CMAP) Local Technical Assistance Program and the Regional Transportation Authority's (RTA) Community Planning Program remain open until 12:00 p.m. on October 17. The programs are open to local governments and other agencies for assistance to pursue planning-related projects that align with regional goals established in both CMAP's ON TO 2050 plan and the RTA's Invest in Transit plan. Applicants may apply to both programs using the same application, available online on [CMAP's website](#). An [informational webinar](#) has also been developed as a resource for applicants. For more information, please contact staff, Alex Devlin, devlina@rtachicago.org or Tony Manno, amanno@cmap.illinois.gov. *Staff Contacts: Joshua Klingenstein, Kendra Johnson*

Metropolitan Mayors Caucus & North West Housing Partnership to Host Joint Workshop

On Thursday, November 14, the Metropolitan Mayors Caucus and the North West Housing Partnership (NWHP) are hosting a workshop titled "Strategies for Managing Neighborhood Change". The workshop will be held from 8:30 a.m. to 1:30 p.m. in the Board Room at the *Mount Prospect Village Hall*, 50 S. Emerson Street. This workshop will engage participants in learning about how and why places change, and strategies and best practices for how to manage change. Mike Schubert, an award-winning trainer for the NeighborWorks Training Institute, will lead the workshop. To RSVP, please call NWHP at 847-969-0561 or email Robyn Sandys, robynsandys@nwhp.net by November 11. Please refer to the event [flyer](#) for more information. *Staff contact: Kendra Johnson*

Meetings and Events

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, October 15 at 10:30 a.m. at the NWMC offices.

NWMC Legislative Committee will meet on Wednesday, October 16 at 8:30 a.m. at the NWMC offices.

NWMC Board of Directors will meet on Wednesday, October 16 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*. **Please note date change.**