



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Erika Storlie, Interim City Manager  
Subject: Weekly City Manager's Update  
Date: October 4, 2019

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for September 26, 2019 – October 2, 2019

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report  
Monthly Inspection Report – September 2019

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, October 7, 2019**

Rules Committee

<http://www.cityofevanston.org/rules>

Human Services Committee

[www.cityofevanston.org/humanservices](http://www.cityofevanston.org/humanservices)

**Tuesday, October 8, 2019**

Board of Local Improvements

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

**Wednesday, October 9, 2019**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Plan Commission

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

Animal Welfare Board

[www.cityofevanston.org/animalwelfareboard](http://www.cityofevanston.org/animalwelfareboard)

**Thursday, October 10, 2019**

Environment Board

[www.cityofevanston.org/environmentboard](http://www.cityofevanston.org/environmentboard)

Mental Health Board

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)

**Friday, October 11, 2019**

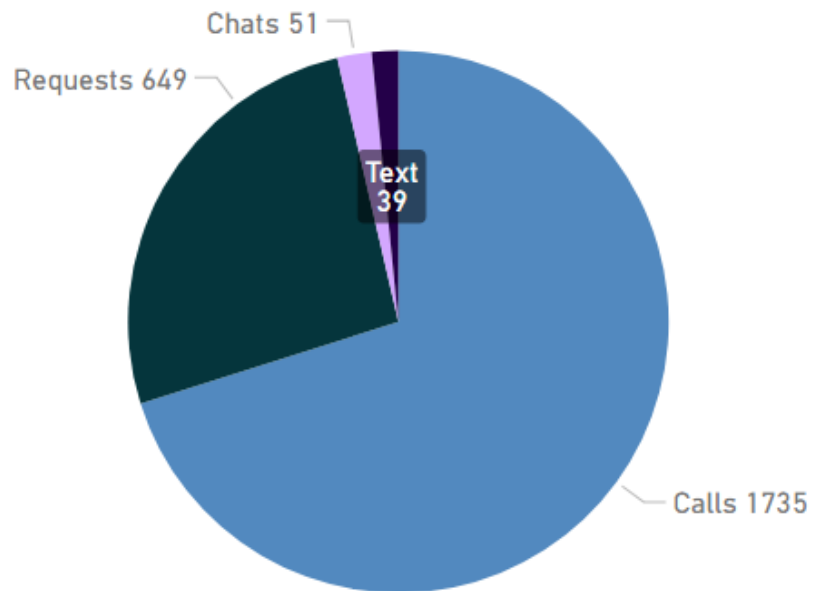
Utilities Commission

[www.cityofevanston.org/utilitiescommission](http://www.cityofevanston.org/utilitiescommission)

September 26- October 2, 2019

**Service Requests**

- Calls
- Requests
- Chats
- Text



Percentage Change From Last Week

Service Requests	Difference
Text	105.00%
Requests	-11.00%
Chats	2.00%
Calls	-25.00%

**Trending**

Bulk Trash Pick-Up

Parking Questions/Central Street Metra

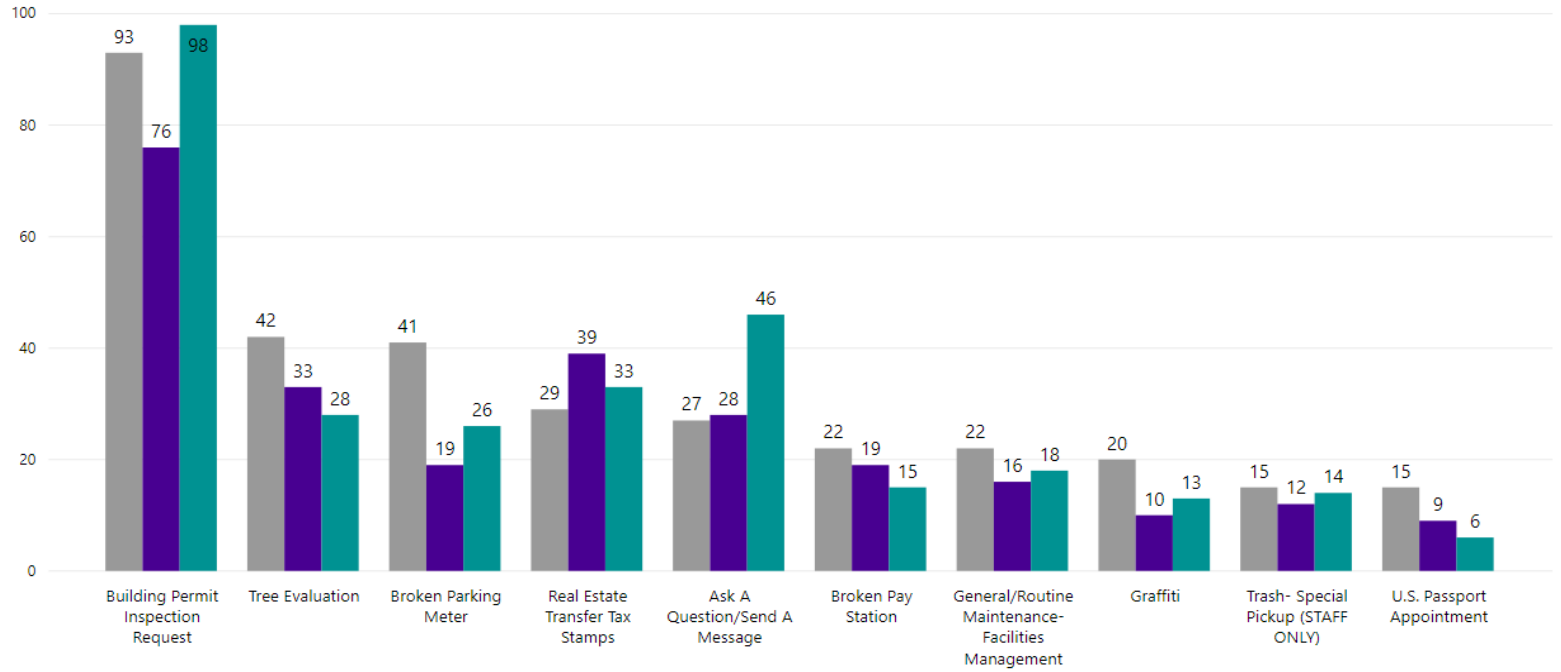
Street Flooding



# Weekly Report

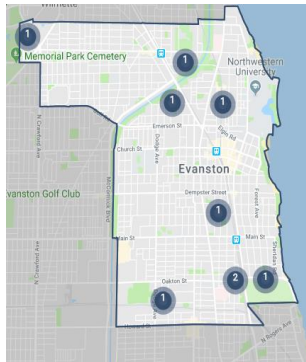
**September 26- October 2, 2019**

● This Week (Sep 26- Oct 2) ● Last Week (Sep 19- Sep 25) ● Two Weeks (Sep 12- Sep 18)



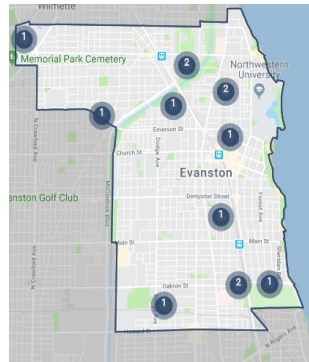
### Missed Garbage Pickup

This week 9; Last week 15  
Above 3 year avg. of 14.2



### Missed Recycling Pickup

This week 13; Last week 4  
Below 3 year avg. of 13.1



### Missed Yard Waste

This Week 15; Last Week 8  
Above to 3 year avg. of 11



### Rodents/Rats

This week 25; Last week 11  
Above 3 year avg. of 20.3





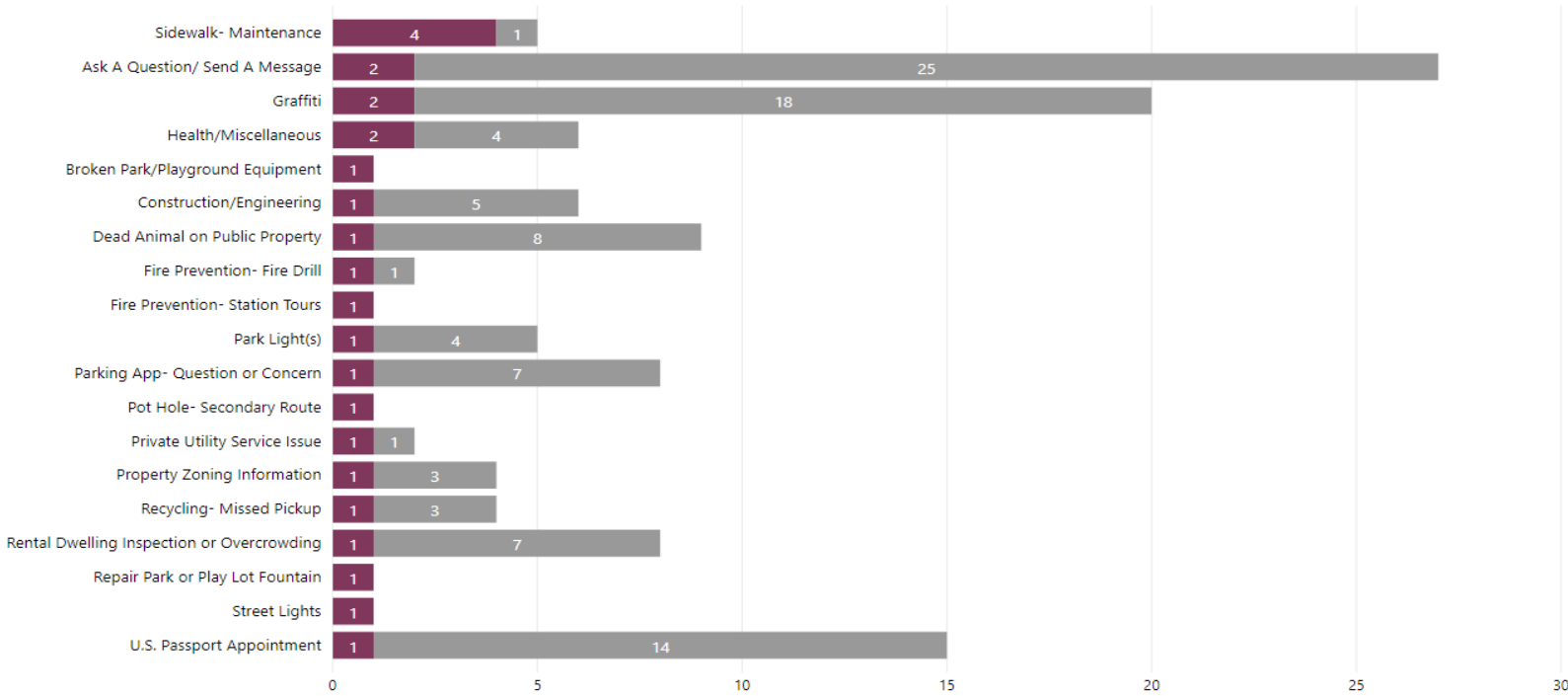
# Weekly Report

September 26- October 2, 2019

SLA Analysis

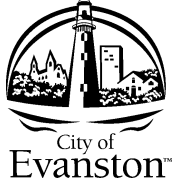


● # Late ● # OnTime



## Upcoming Events- October

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>7</b> 6:00 PM <a href="#">Rules Committee</a>  7:00 PM <a href="#">Human Services Committee</a>	<b>8</b> 9:30 AM <a href="#">ProduceMobile</a>  10:00 AM <a href="#">Janitorial Services Open House</a>  2:00 PM <a href="#">Board of Local Improvements</a>  7:00 PM <a href="#">Waste Reduction Workshop - CANCELED</a>	<b>9</b> 2:30 PM <a href="#">Design and Project Review Committee</a>  7:00 PM <a href="#">Plan Commission</a>  7:00 PM <a href="#">5th Ward Meeting</a>  7:00 PM <a href="#">Animal Welfare Board</a>	<b>10</b> 6:30 PM <a href="#">Environment Board</a>  7:00 PM <a href="#">Mental Health Board</a>  7:00 PM <a href="#">Joint 7th and 6th Ward Meeting</a>	<b>11</b> 7:15 AM <a href="#">Utilities Commission Meeting</a>  8:30 AM <a href="#">OSHA 10 Construction Certification Course</a>	<b>12</b> 8:30 AM <a href="#">OSHA 10 Construction Certification Course</a>  9:00 AM <a href="#">9th Ward Meeting</a>  9:00 AM <a href="#">Evanston Water Treatment Facility Tour</a>  10:00 AM <a href="#">Evanston Repair Clinic</a>  11:00 AM <a href="#">Evanston Water Treatment Facility Tour - FULL</a>	<b>13</b> 2:00 PM <a href="#">Soul of Evanston#5: Stories of Resilience</a>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of September 30, 2019

Date: October 4, 2019

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs advertised during the Week of September 30, 2019**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 19-52 Harbert Park Renovations	Public Works Agency	Work on this project includes renovations to Harbert Park's playground, basketball court, security lighting, pavements and site furnishings. Harbert Park is located in Evanston Illinois and bounded by Dempster Street, Main Street, McDaniel Avenue and the North Shore Channel.	\$120,000	10/29	11/11

## Evanston City Council Agenda Schedule - 2019 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22

May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12

Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services

EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Rules	10/7/2019	Rules Committee				
HS	10/7/2019	Human Services Committee				
Mayor	10/14/2019	First Congregational Church of Evanston Celebrating 150 Years	PR	CC		
CMO	10/14/2019	American Planning Association Award - Illinois Chapter for the Fountain Square Project	A	CC	Stoneback	Mayor's Ann.
CD	10/14/2019	2404 Ridge	SPB	CC	Leonard	
CMO	10/14/2019	Budget Discussion	D	CC	Desai	
CMO	10/14/2019	2018 Single Audit	B	APW	Desai	
CMO	10/14/2019	Hotel Tax Amendment	O	APW	Desai	
CMO	10/14/2019	IGA with D65	R	APW	Storlie	
PRCS	10/14/2019	Chess RFP	B	APW	Hemingway	
PRCS	10/14/2019	Special Event - Vintage Garage	B	APW	Hemingway	
PWA	10/14/2019	Robert Crown FF&E Contract A	B	APW	Stoneback	
PWA	10/14/2019	Robert Crown Time Extension	B	APW	Stoneback	
PWA	10/14/2019	Robert Crown HVAC & Ice Refrigeration	B	APW	Stoneback	
PWA	10/14/2019	Fleetwood Interior Improvements Change Order 1	B	APW	Stoneback	
PWA	10/14/2019	Filter Plant Freight Elevator Repairs	B	APW	Stoneback	
PWA	10/14/2019	Fall Tree Purchase	B	APW	Stoneback	
PWA	10/14/2019	Fleetwood Jourdain Forensic Engineer Emergency Purchase	B	APW	Stoneback	
PWA	10/14/2019	Green Bay Road Corridor (Isabella to McCormick) Engineering Services Phase I design	B	APW	Stoneback	
PWA	10/14/2019	IEPA Debt Ordinance - Greenleaf Sewer	B	APW	Stoneback	
PWA	10/14/2019	2019 Alley Contract B Change Order	B	APW	Stoneback	
Police	10/14/2019	NU Golf Carts on Sidewalks	D	APW	Cook	
Admin Serv	10/14/2019	Lease of 1223 Simpson	R	APW	Stowe	
Admin Serv	10/14/2019	Paid Parking - South Blvd	O	APW	Stowe	
Admin Serv	10/14/2019	Paid Parking - Greenwood	O	APW	Stowe	
Admin Serv	10/14/2019	Paid Parking - 800/900 Sherman	O	APW	Stowe	
Admin Serv	10/14/2019	Purchase of Vehicle 617	B	APW	Stowe	
Admin Serv	10/14/2019	Emergency Repairs to Vector Truck	B	APW	Stowe	
CD	10/14/2019	Divvy Contract	O	PD	Leonard	
CD	10/14/2019	Electric Bikes	O	PD	Leonard	
CD	10/14/2019	Gender Neutral Restroom Code Changes	O	PD	Leonard	
CD	10/14/2019	Recreational Cannabis Text Amendment	O	PD	Leonard	
CD	10/14/2019	Map Amendment	O	PD	Leonard	
EXS	10/14/2019	Executive Session	ES	CC		
CMO	10/26/2019	Special City Council Meeting - Public Hearing FY 2020 Proposed Budget	D	CC	Desai	
CMO	10/28/2019	Budget Discussion/Public Hearing Truth in Taxation	D	CC	Desai	
CMO	10/28/2019	TEFRA Hearing - Chiaravalle Bonds	SPB	CC	Desai	
CMO	10/28/2019	SWANCC Appointment	R	APW	Storlie	
Police	10/28/2019	Police Radio and 911 Phone System Upgrade	B	APW	Cook	
PRCS	10/28/2019	Congregate Meal Grant Acceptance	R	APW	Hemingway	
PRCS	10/28/2019	Ombudsman Grant Acceptance	R	APW	Hemingway	
CD	10/3/2019 1:41 PM	633 Howard Lease	R	APW	Leonard	For Intro and Action

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CD	10/28/2019	Collection Boxes	O	PD	Ogbo	
CD	10/28/2019	1321 Brummel - Major Variations to increase from a 2-flat to a 4-unit building	O	PD	Leonard	
CD	10/28/2019	NU Text Amendment Athletic Facilities	O	PD	Leonard	
CMO	11/11/2019	Budget Discussion	D	CC	Desai	
Law	11/11/2019	Resolution 86-R-19, Outside Counsel billing guidelines	R	CC		
CMO	11/11/2019	Introduction of 2020 Budget Ordinance and 2019 Tax Levy	O	APW	Desai	
CD	11/11/2019	Residential Care Home - Text Amendment	O	PD	Leonard	
CMO	11/18/2019	City Council Meeting - Budget Discussion (if necessary)	D	CC	Desai	
CMO	11/25/2019	Adoption of 2020 Budget Ordinance and 2019 Tax Levy	O	CC	Desai	
CD	12/9/2019	Affordable Housing Update	D	CC	Leonard	
<b>Council &amp; Committee Meetings</b>						
10/2/2019	11:00AM	Liquor Control Review Board Meeting				
10/3/2019	7:00PM	Housing and Homelessness Commission				
10/7/2019	6:00PM	Rules Committee				
10/7/2019	7:00PM	Human Services Committee				
<b>REFERRALS AT CITY COUNCIL MEETINGS</b>						
Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication	X	
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		



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CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	
Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW	
<b>DEFERRED</b>						
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Desai	

# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Manager  
Subject: Weekly Zoning Report  
Date: October 2, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, September 26, 2019 - October 2, 2019**

**Backlog (business days received until reviewed): 16**

**Volume (number of cases pending staff review): 14**

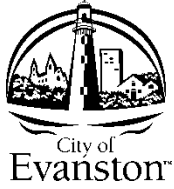
**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	2333 Ridge Avenue	R1	Building Permit	Addition to detached garage	05/02/19	non-compliant, pending additional information from the applicant
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	630 Library Place	R1	Building Permit	Solar panels	09/04/19	pending staff review, Preservation
1	629 Foster Street	T1	Building Permit	Interior remodel (NU - Hillel Center)	10/02/19	pending staff review
1	217 Dempster Street	R1	Zoning Analysis	Remodel, 2-story addition, new terrace	10/02/19	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending revisions from the applicant
2	1245 Fowler Avenue	R2	Building Permit	Replace deck with brick pavers	04/15/19	pending revisions from the applicant
2	1620 Darrow Avenue	R3	Building Permit	Addition, interior and exterior remodel, new brick paver driveway	06/05/19	pending revisions from applicant.
2	1622 Darrow Avenue	B2/oWE	Building Permit	New brick paver driveway	06/05/19	non-compliant, pending revisions from the applicant
2	1711 Church Street	R4/oWE	Building Permit	New tarping station (Advanced Disposal)	09/09/19	review on hold
3	1114 Hinman Avenue	R1	Building Permit	Outdoor sports patio	05/30/19	non-compliant, pending revisions from the applicant
3	1003-1005 Hinman Avenue	R5	Building Permit	Pave existing gravel parking lot	06/28/19	pending additional information from the applicant
3	537 Judson Avenue	R1	Building Permit	Remove and replace front steps and landing	08/12/19	pending additional information from the applicant
3	1135 Michigan Avenue	R1	Building Permit	Replace 22x22 detached garage	09/10/19	pending staff review
3	1201 Sheridan Road	R1	Building Permit	Restore/renovate existing shed	09/12/19	pending staff review
3	1203 Hinman Avenue	R1	Zoning Analysis	New dormer	09/19/19	pending staff review
3	125 Burnham Place	R1	Building Permit	Dormers, remodel 1st floor	09/23/19	pending staff review
3	1210 Michigan Avenue	R1	Building Permit	Widen driveway	10/02/19	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Interior renovation, floors 3 and 4 (King Homes)	05/23/19	pending revisions from the applicant
4	718-732 Main Street	B2/oDM	Zoning Analysis	New 5-story, mixed-use building with ground floor retail, 99 dwelling units, and 35 off-street parking spaces (Planned Development)	07/15/19	non-compliant, pending revisions from the applicant
4	1510 Asbury Avenue	R1	Building Permit	New fireplace plus enclosure	09/12/19	pending staff review
4	919 Grove Street/1555 Maple Avenue	D3	Zoning Analysis	3-story addition to existing 1-story commercial building	09/20/19	pending additional information from the applicant

4	1555 Ridge Avenue	R6	Zoning Analysis	Planned Development: new 5-story multi-family residence with 68 dwelling units and 62 parking spaces	09/24/19	non-compliant, pending revisions from the applicant
5	1950 Green Bay Road	C2	Building Permit	New 20amp air machine	08/21/19	pending revisions from the applicant
5	825 Foster Street	R5	Building Permit	Replace rear stairs	09/03/19	pending additional information from the applicant
5	1825 Lemar Avenue, Unit C	R2	Building Permit	Deck	09/24/19	non-compliant, pending revisions or major variation application from the applicant
5	1830 Wesley Avenue	R1	Building Permit	Replace deck	10/01/19	pending staff review
5	2000 Green Bay Road	WE1	Building Permit	Asphalt resurface	10/02/19	pending staff review
6	2627 Lincolnwood Drive	R1	Building Permit	Deck	04/26/19	non-compliant, pending additional information from the applicant
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	non-compliant, pending revisions from the applicant
6	2226 Lincolnwood Drive	R1	Building Permit	Replace 20x20 detached garage	09/20/19	non-compliant, pending revisions from the applicant
6	2316 Hartzell Street	R1	Building Permit	2-story addition	09/24/19	pending additional information from the applicant
6	2431 Payne Street	R1	Zoning Analysis	2nd story and 2-story addition to existing 1-story single-family residence, new front porch, deck and 2-car detached garage	10/02/19	pending staff review
7	1210 Chancellor Street	R5/oCSC	Building Permit	Foundation permit for new 4-story, 3 unit multi-family residence with garage parking	07/08/19	pending revisions from the applicant
7	2018 Central Street	B1a/oCS C	Building Permit	Pave parking lot at rear of building	09/12/19	pending additional information from the applicant
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	2222 Oakton Street	I2/oRD	Zoning Analysis	Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent)	09/20/19	pending additional information from the applicant
8	1812 Mulford Street	R2	Building Permit	Roof mounted solar panels	10/02/19	pending staff review
9	1210 Monroe Street	R2	Building Permit	Concrete patio	05/24/19	non-compliant; pending revisions from the applicant
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	<b>pending additional information from the applicant, DAPR</b>
9	617 Dodge Avenue	R2	Building Permit	Basement remodel	08/30/19	non-compliant, pending revisions from applicant
9	535 Dodge Avenue	R2	Building Permit	Rear porch	08/30/19	non-compliant, pending revisions from the applicant
9	822 Seward Street	R5	Building Permit	Replace and enlarge walk, replace section of asphalt parking lot with concrete	09/06/19	pending revisions from the applicant
9	1010 Seward Street	R1	Zoning Analysis	Remove portion of walk and concrete pad, replace with stone walk, patio and gravel seating area	09/23/19	pending staff review

**Miscellaneous Zoning Cases**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	<b>pending PC</b>
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	<b>pending PC</b>
2	1215 Church Street/1726-1730 Ridge Avenue	R4	Special Use and Planned Development	Special Use to expand an existing Community Center - Public and Recreation Center - Public (YWCA), and a Planned Development to demolish two structures and to construct a 2-story entrance addition, a 4-story 23,661 sf addition for a Shelter for Abused Persons and administration offices, construct a 2nd-story addition to provide connection between the two structures, and to expand and reconfigure parking lots to provide 78 parking spaces	07/09/19	<b>pending CC 10/14/19</b>
2	1245 Hartrey Avenue	I2	Special Use	Special Use for a Daycare Center - Animal, and Kennel (overnight boarding)	07/15/19	<b>pending CC 10/14/19</b>
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	<b>pending DAPR, ZBA 10/15/19</b>
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	<b>pending DAPR, PC</b>
4	1012 Church Street	D3	Planned Development	New 37,800 sf Cultural Facility, live theater performance venue, with a 289 seat main stage, roof top entertainment deck, and a building height of 41 ft.	07/30/19	<b>pending CC 10/14/19</b>
4	1570 Oak Street	R6	Major Variation	Locate required off-street parking for property located at 1570 Oak Street to the 1800 Maple Ave parking garage, location more than 1,000 ft. away	08/23/19	<b>pending ZBA 10/15/19</b>
4	1224 Oak Avenue	R3	Major Variation	Building lot coverage, interior side yard setback, rear yard setback, deck within interior side yard setback for new attached garage with roof top deck and screened porch	09/13/19	<b>pending Preservation 11/12/19, DAPR, ZBA</b>
4	1012 Davis Street	D2	Special Use	Special use for a Daycare Center - Child	10/01/19	<b>pending DAPR, ZBA 11/19/19</b>
6	2727 Lincoln Street	R1	Minor Variation	Rear yard setback for addition	06/07/19	pending Preservation 11/12/19, public notice
7	2503 Eastwood Avenue	R1	Special Use	Special use to expand a parking lot for an existing religious institution (St. Athanasius)	07/23/19	<b>pending ZBA 10/15/19</b>
7	2029 Colfax Street	R1	Fence Variation	Install a fence in the front yard	10/02/19	pending public notice
8	999 Howard Street	C1	Planned Development	New 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	<b>pending additional information and revisions from the applicant, DAPR, PC</b>
8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	<b>pending P&amp;D</b>



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: October 4, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, October 4, 2019

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Apartment units have received Fire Department approvals and the fire watch is being discontinued. All units have occupancy approval except a few where exterior metal panel work remains. Construction activity will continue until remainder of units, amenity areas and streetscape are completed. Site is being maintained.	10/2/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Steel detailing, mechanical, electrical, and plumbing rough-in, interior and curtain wall framing, site work for storm water detention system and exterior face brick installation continues. Crews continue to work on Saturdays. Site is being maintained.	10/2/2019
2	2215 Dempster Street (HOW)	Multi-Unit Building	Occupancy certificate has been issued. Project will be removed from weekly update.	10/2/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Minimal construction activity since last report. Rain garden installation has begun. Exterior building and site clean-up continues. Final inspections should be scheduled soon. Construction fencing is intact and site is being maintained.	10/2/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Windows have been installed through the 6th floor. Interior framing and mechanicals have been installed through the 9th floor. Site is being maintained.	10/2/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Crews are demolishing the existing sidewalk and alley and have begun replacing it with new. The alley is currently scheduled to be reopened to traffic on Wednesday once the concrete is at design strength. Window installation has begun on the east side of the building. Site is being maintained.	10/2/2019



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

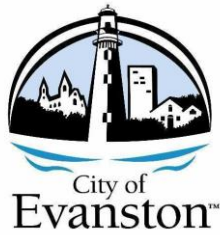
Subject: Monthly Construction Valuation and Permit Fee Report

Date: October 2, 2019

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2018. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.





DATE: October 2, 2019  
 TO: Erika Storlie, Interim City Manager  
 FROM: Gary Gerdes, Building and Inspection Services Division Manager  
 SUBJECT: Building Permit & Construction Value Financial Report for September, 2019

**BUILDING PERMIT FEES**

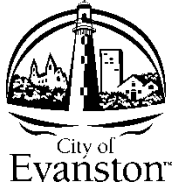
Total Permit Fees Collected for the Month of September 2019	\$ 278,216
Total Permit Fees Collected Fiscal Year 2019	\$ 3,692,083
Total Permit fees Collected for the Month of September 2018	\$ 266,083
Total Permit Fees Collected Fiscal Year 2018	\$ 4,665,570

**CONSTRUCTION VALUES**

<b>TOTAL CONSTRUCTION VALUE FOR SEPTEMBER 2019</b>	\$ 14,361,928
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2019</b>	\$ 129,609,800
<b>TOTAL CONSTRUCTION VALUE FOR SEPTEMBER 2018</b>	\$ 52,855,800
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2018</b>	\$ 254,620,298

**OTHER FEES**

Total ROW Permit fees Collected for the Month of September 2019	\$ 44,374
Total ROW Permit Fees Collected Fiscal Year 2019	\$ 404,349



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Interim Health Director

Subject: Food Establishment License Application Weekly Report

Date: October 4, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
1	812 Church St	Eggperience Express Café	9/4/2019	Pending Building Permit Approval
5	1823 Church St	Litehouse Evanston @Gibbs-Morrison	8/6/2019	License Issued
4	1009 Davis St	Every Body Eat/Whole and Free Foods	7/30/2019	License Issued
1	707 Church St	Genghis Grill (formerly Flat Top Grill)	7/25/2019	Remodel on Hold
7	1926 Central St	Comida	4/1/2019	Building Permit Issued - Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
4	1030 Davis St	Philz Coffee	3/7/2019	Approved Pending CO
5	2121 Ashland Ave	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
1	817 Emerson St	7-Eleven	1/28/2019	Building Permit Issued – Pending Inspection
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: October 4, 2019

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8090 or [hdubose@cityofevanston.org](mailto:hdubose@cityofevanston.org) if you have any questions or need additional information.



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



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**WEEK ENDING OCTOBER 4, 2019**

## ***Media Focuses on Public Safety Pension Fund Consolidation***

Over the past two weeks, a number of media reports have focused on public safety pension fund consolidation and the soon-to-be-released report from Governor Pritzker's Pension Consolidation Feasibility Task Force. On September 24, [Capitol Fax](#) reported on a statement from the Illinois Public Pension Fund Association (IPPFA) cautioning lawmakers against a "rush to push through" any changes to over 650 individual police and fire pension funds. A number of local pension fund attorneys have been circulating the IPPFA model resolution and details from the Governor's task force report, which have not been made public at this point.

The NWMC and the Pension Fairness for Illinois Communities Coalition have been advocating for consolidation of public safety pension funds for a decade and a 2017 Coalition white paper showed a \$33 million annual savings to taxpayers by consolidating the funds into the Illinois Municipal Retirement Fund (IMRF). Another [report this week by Champaign station WCIA reporter Mark Maxwell](#) and picked up by WGN and Capitol Fax further shines a light on the issue and the IPPFA.

The NWMC and the Pension Fairness for Illinois Communities Coalition stand ready to analyze the Task Force report and will provide that analysis to the membership as soon as the report is released. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

## ***Executive Board Sets October 16 NWMC Membership Meeting Agenda***

The NWMC Executive Board met on Wednesday to recommend items for consideration by the NWMC Board at their meeting on Wednesday, October 16. Please note that this is a week later than our regular meeting date due to the Yom Kippur holiday.

The Executive Board approved a recommendation to appoint *Lake Zurich Innovation Director Michael Duebner* as the NWMC's appointment to the Illinois Metropolitan Investment Fund (IMET) Board of Directors. Members also discussed the status of Governor Pritzker's Pension Consolidation Feasibility Task Force (see article above) and other issues likely to be considered during the General Assembly's fall veto session, scheduled for October 28-30 and November 12-14. In other action, the Executive Board approved a recommendation to hold the 2020 NWMC Legislative Brunch on Saturday, January 25 and approved the FY2018-2019 NWMC Audit. Finally, members received status updates on the NWMC Multimodal Transportation Plan, <http://nwmcmultimodalplan.org/>. We look forward to seeing everyone on October 16! *Staff contacts: Mark Fowler, Larry Bury*

## ***Sign Up Today for the Fall NWMC Surplus Vehicle & Equipment Auction***

The October 22 NWMC Surplus Vehicle and Equipment Auction will be held at 2:00 p.m. at America's Auto Auction in Crestwood and is the final live auction of 2019. Please join *Evanston, Fox Lake, Palatine* and *Wheaton* and unload your surplus vehicles before the dreaded winter lot rot sets in! We encourage you to participate in the auction program as revenues help support the operations of the organization. If you can't make the October event, America's Auto Auction also offers Internet auctions on par with GovDeals and Public Surplus. For questions or additional information, please contact staff or Berry Ellis, [berry.ellis@americasautoauction.com](mailto:berry.ellis@americasautoauction.com) or 312-371-5993. *Staff contact: Ellen Dayan*

## ***Mayors Caucus Forms Age-Friendly Communities Collaborative***

The Metropolitan Mayors Caucus (MMC) has formed the Age-friendly Communities Collaborative, the region's first interjurisdictional body to address aging issues. Led by Chair and River Forest Mayor Cathy Adduci, the Collaborative will focus on "creating communities of all ages, aligned with a shared action agenda." The Collaborative webpage, <https://mayorscaucus.org/age-friendly-communities-collaborative/>, contains program information, meeting materials, case studies and the approved action agenda.

The Collaborative will meet quarterly and will focus in the near term on creating a structure to work together and formulating the shared action agenda. For additional information, please contact MMC Director of Housing and Community Development Kyle Smith, 312-201-4507 or [ksmith@mayorscaucus.org](mailto:ksmith@mayorscaucus.org). *Staff contact: Mark Fowler*

### ***Complete Streets Coalition Heads to Batavia for Annual Field Trip***

On Friday, October 11, the Chicagoland Complete Streets Coalition, co-chaired by NWMC staff, is hosting a walking tour of Batavia. The event will highlight a number of the city's bicycle and pedestrian projects and include stories from community leaders and advocates about how these projects went from concept to reality. The tour will also include a viewing of a mini-documentary about walking and biking in Batavia and discussion about building support for walking and biking infrastructure among residents and elected officials.

The event is limited to 40 participants, so RSVP [here](#) to ensure a spot on the tour, which includes lunch. If you have any questions, please contact Maggie Melin, [Maggie@activetrans.org](mailto:Maggie@activetrans.org). *Staff contacts: Josh Klingenstein, Kendra Johnson*

### ***Illinois AWWA Hosting Annual Regulatory Update***

*From the desk of American Water Works Association Illinois Section Education Coordinator Stacey Ramsey:*

Illinois Section American Water Works Association is hosting its Annual Regulatory Update in Elgin on October 24, 2019. Representatives from IEPA, IDPH, IRWA, AWWA and other experts in the field of water and wastewater will be speaking about lead testing programs, HB3035, Rule 604, emerging contaminants and more. Elected officials are welcome to attend for FREE. This is a very important event for all public utility employees who work with water and wastewater. For more information or to register online: <http://bit.ly/2019RegUpdate>. If you have questions or have an elected official who would like a complimentary registration, please contact the ISAWWA office at 866-521-3595. *Staff contact: Mark Fowler*

### ***Meetings and Events***

*NWMC Finance Committee* will meet on Wednesday, October 9, at Noon at the NWMC offices.

*NWMC Bicycle and Pedestrian Committee* will meet on Tuesday, October 15 at 10:30 a.m. at the NWMC offices.

*NWMC Legislative Committee* will meet on Wednesday, October 16 at 8:30 a.m. at the NWMC offices

*NWMC Board of Directors* will meet on Wednesday, October 16 at 7:00 p.m. in room 1604 at Oakton Community College in *Des Plaines*. **Please note date change.**