



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Erika Storlie, Interim City Manager
Subject: Weekly City Manager's Update
Date: September 27, 2019

STAFF REPORTS BY DEPARTMENT



Weekly Report for September 19, 2019 – September 25, 2019

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, September 30, 2019

Ethics Subcommittee of the Rules Committee

www.cityofevanston.org/ethicscommittee

Special City Council

www.cityofevanston.org/citycouncil

Tuesday, October 1, 2019

Public Art Subcommittee

www.cityofevanston.org/artscouncil

Preservation Commission

www.cityofevanston.org/preservationcommission

Wednesday, October 2, 2019

Liquor Control Review Board

www.cityofevanston.org/liquorboard

Design and Project Review Committee

www.cityofevanston.org/dapr

Citizens Police Advisory Committee

www.cityofevanston.org/citizenspoliceadvisorycommittee

Thursday, October 3, 2019

Alternatives to Arrest Committee

www.cityofevanston.org/alternativestoarrest

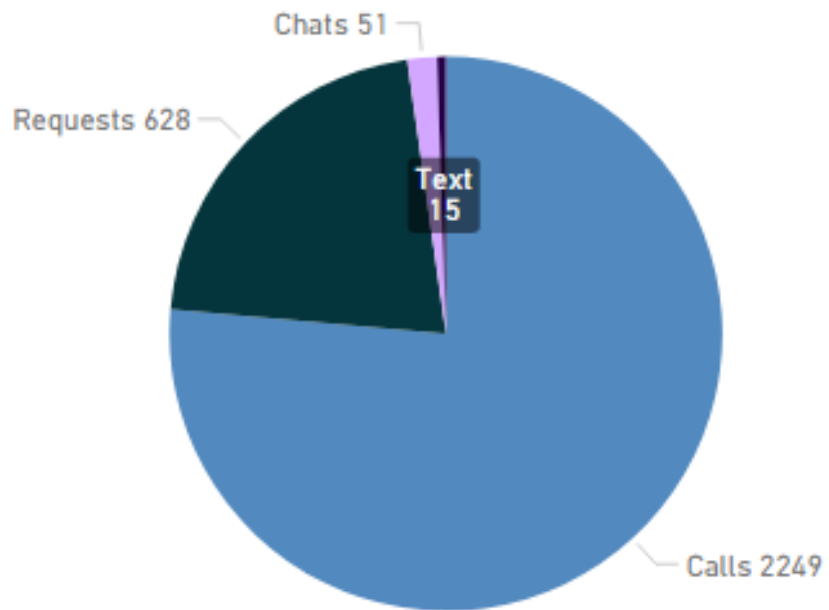
Housing and Homelessness Commission

www.cityofevanston.org/housingcommission

September 19- September 25, 2019

Service Requests

- Calls
- Requests
- Chats
- Text



Percentage Change From Last Week	
Service Requests	Difference
Text	25.00%
Requests	-8.00%
Chats	59.00%
Calls	-6.00%

Trending

Free Bulk Trash Dates

Barrier at Grant and Grey

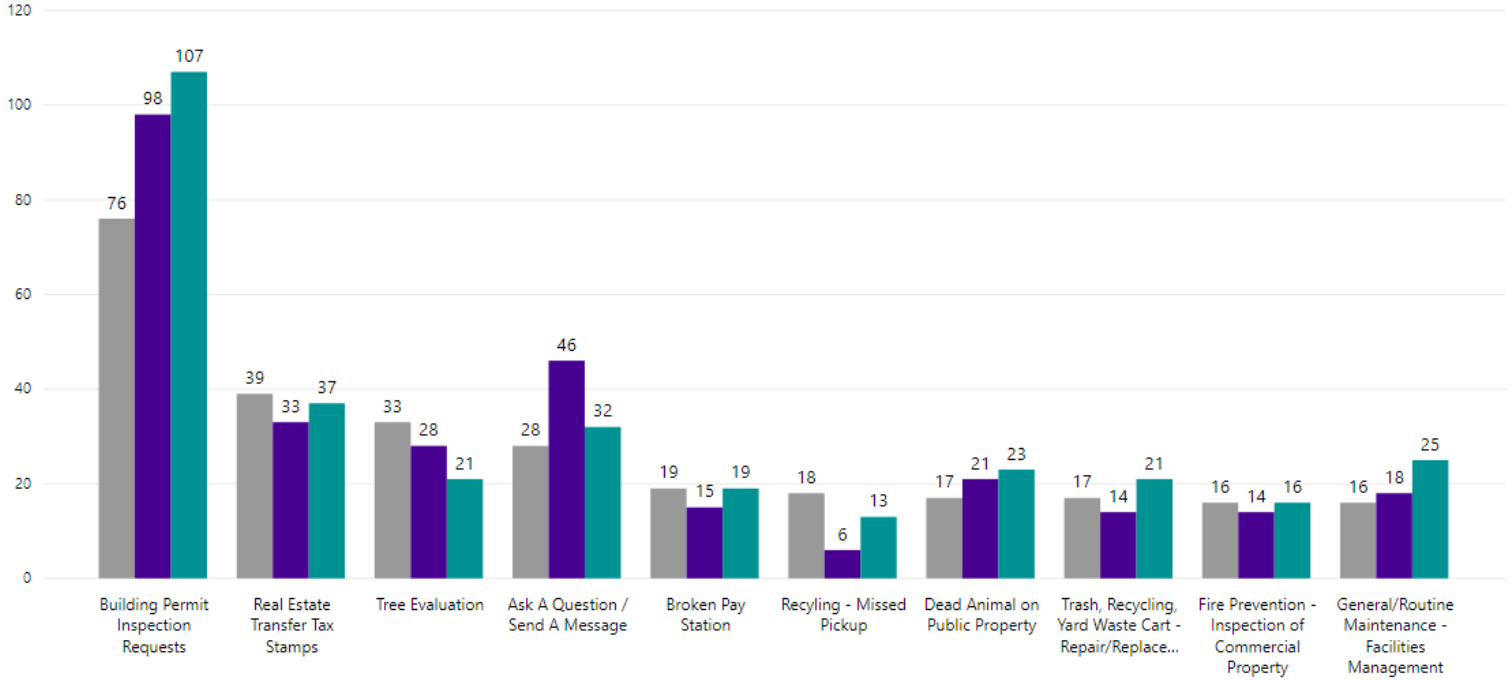
Tree Evaluations



Weekly Report

September 19- September 25, 2019

● This Week (Sep 19- Sep 25) ● Last Week (Sep 12- Sep 18) ● Two Weeks (Sep 5- Sep 11)



Missed Garbage Pickup

This week 15; Last week 10
Above 3 year avg. of 14.2

Missed Recycling Pickup

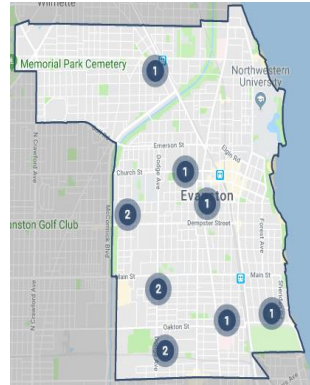
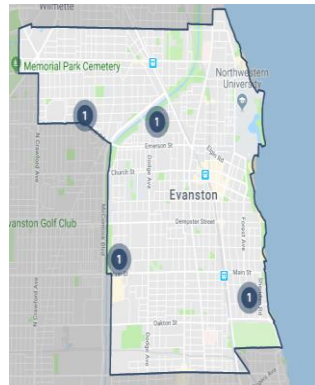
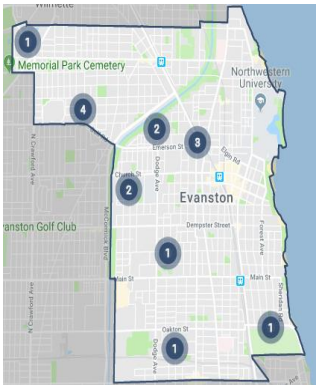
This week 4; Last week 5
Below 3 year avg. of 13.1

Missed Yard Waste

This Week 11; Last Week 8
Equal to 3 year avg. of 11

Rodents/Rats

This week 11; Last week 20
Below 3 year avg. of 20.3



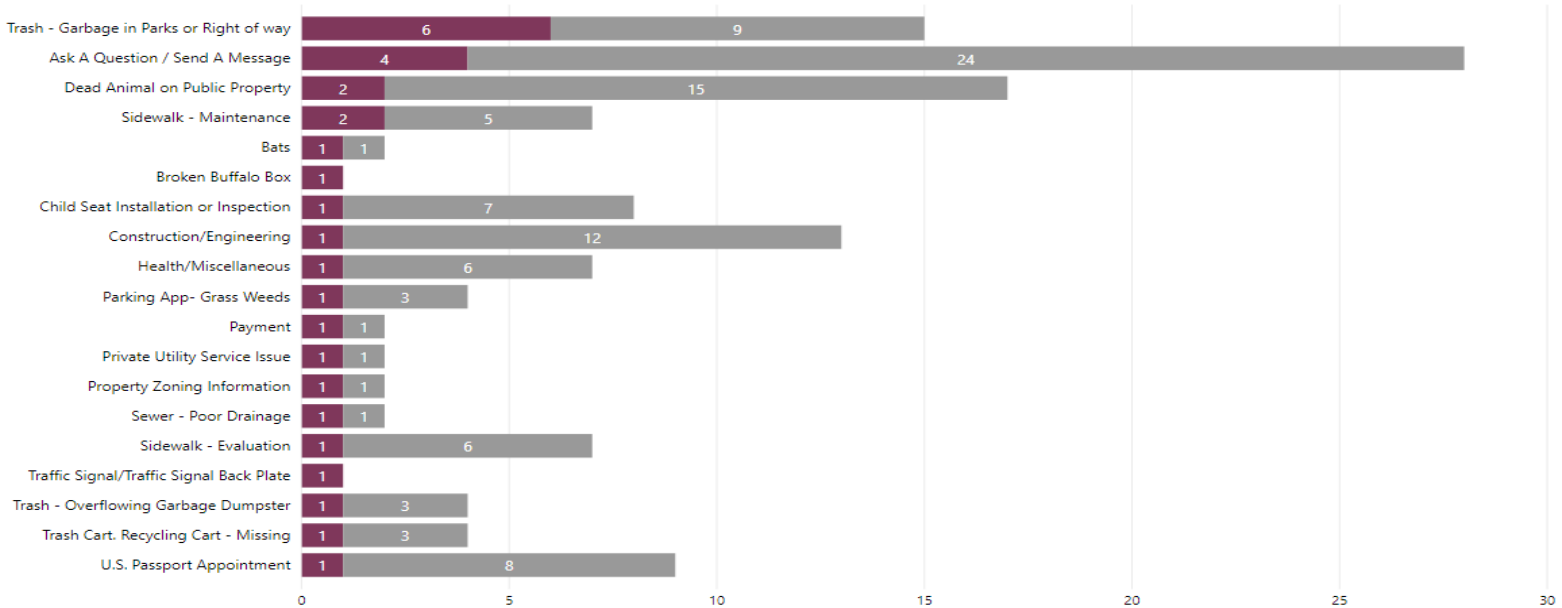


Weekly Report

September 19- September 25, 2019

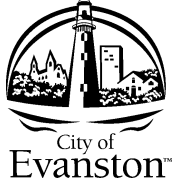
SLA Analysis

● # Late ● # OnTime



Upcoming Events- September/October

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
30 11:00 AM LiteHouse Whole Food Grill Grand Opening 4:30 PM Ethic Subcommittee of the Rules Committee 6:00 PM Special City Council Meeting	1 6:00 PM Public Art Subcommittee 7:00 PM Preservation Commission Meeting	2 11:00 AM Liquor Control Review Board 2:30 PM Design and Project Review Committee 7:00 PM Citizens' Police Advisory Committee	3 8:00 AM Alternatives to Arrest Committee 12:00 PM Fourth Annual Hispanic Heritage Month Program & Luncheon 5:00 PM Volunteers and Visitors Party at the Morton Civic Center Habitat Garden 6:30 PM Hispanic Heritage Month Meeting 6:30 PM Waste Reduction Workshop 7:00 PM Housing and Homelessness Commission	4 8:30 AM Inclusive Growth Community Meeting	5 9:30 AM OAKtober 6:00 PM Starlight Movie Series and Westminster Place present "Hocus Pocus" 7:00 PM Evanston Rebuilding Warehouse Wrecking Ball Fundraiser	6 11:00 AM Fire Prevention Open House



Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of September 23, 2019

Date: September 27, 2019

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of September 23, 2019

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 19-56 Management and Operation of Three Self-Park Facilities	Admin. Service – Parking Division	The City of Evanston’s Revenue and Parking Divisions of the Evanston Department of Administrative Services is seeking proposals from experienced firms for: The Management and Day-to-Day Operation of Three Self-Park Facilities.	\$1,672,588	10/24	11/25

Evanston City Council Agenda Schedule - 2019 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22

May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12

Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Rules	10/7/2019	Rules Committee				
HS	10/7/2019	Human Services Committee				
CMO	10/14/2019	American Planning Association Award - Illinois Chapter for the Fountain Square Project	A	CC	Stoneback	
CMO	10/14/2019	Budget Discussion	D	CC	Desai	
PRCS	10/14/2019	Chess RFP	B	APW	Hemingway	
PRCS	10/14/2019	Congregate Meal Grant Acceptance	R	APW	Hemingway	
PRCS	10/14/2019	Special Event - Vintage Garage	B	APW	Hemingway	
PRCS	10/14/2019	Summer Programs Report	C	APW	Hemingway	
PWA	10/14/2019	Robert Crown FF&E Contract A	B	APW	Stoneback	
PWA	10/14/2019	Robert Crown Time Extension	B	APW	Stoneback	
PWA	10/14/2019	Robert Crown HVAC & Ice Refrigeration	B	APW	Stoneback	
PWA	10/14/2019	Fleetwood Interior Improvements Change Order 1	B	APW	Stoneback	
PWA	10/14/2019	Filter Plant Freight Elevator Repairs	B	APW	Stoneback	
PWA	10/14/2019	Crown HVAC & Ice Refrigeration Maintenance Contract Award	B	APW	Stoneback	
PWA	10/14/2019	Fall Tree Purchase	B	APW	Stoneback	
PWA	10/14/2019	Fleetwood Jourdain Forensic Engineer Emergency Purchase	B	APW	Stoneback	
PWA	10/14/2019	Green Bay Road Corridor (Isabella to McCormick) Engineering Services Phase I design	B	APW	Stoneback	
PWA	10/14/2019	IEPA Debt Ordinance - Greenleaf Sewer	B	APW	Stoneback	
Police	10/14/2019	NU Golf Carts on Sidewalks	D	APW	Cook	
CMO	10/14/2019	IGA with D65	R	APW	Storlie	
Admin Serv	10/14/2019	Lease of 1223 Simpson	R	APW	Stowe	
Admin Serv	10/14/2019	Paid Parking - South Blvd	O	APW	Stowe	
Admin Serv	10/14/2019	Paid Parking - Greenwood	O	APW	Stowe	
Admin Serv	10/14/2019	Paid Parking - 800/900 Sherman	O	APW	Stowe	
Admin Serv	10/14/2019	Purchase of Vehicle 617	B	APW	Stowe	
Admin Serv	10/14/2019	Emergency Repairs to Vector Truck	B	APW	Stowe	
CD	10/14/2019	633 Howard Lease	R	APW	Leonard	
CD	10/14/2019	Collection Boxes	O	PD	Ogbo	
CD	10/14/2019	Divvy Contract	O	PD	Leonard	
CD	10/14/2019	Electric Bikes	O	PD	Leonard	
CD	10/14/2019	Gender Neutral Bathroom Code Changes	O	PD	Leonard	+
CD	10/14/2019	1321 Brummel - Major Variations to increase from a 2-flt to a 4-unit building	O	PD	Leonard	
CMO	10/26/2019	Special City Council Meeting - Public Hearing FY 2020 Proposed Budget	D	CC	Desai	
CMO	10/28/2019	Budget Discussion/Public Hearing Truth in Taxation	D	CC	Desai	
CMO	10/28/2019	TEFRA Hearing - Chiaravalle Bonds	SPB	CC	Desai	
CMO	10/28/2019	SWANCC Appointment	R	APW	Storlie	
CD	10/28/2019	NU Text Amendment Athletic Facilities	O	PD	Leonard	
CMO	11/11/2019	Budget Discussion	D	CC	Desai	
CMO	11/11/2019	Introduction of 2020 Budget Ordinance and 2019 Tax Levy	O	APW	Desai	
9/27/2019	10/7/2019	Residential Care Home - Text Amendment	O	PD	Leonard	1 of 3

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CMO	11/18/2019	City Council Meeting - Budget Discussion (if necessary)	D	CC	Desai	
CMO	11/25/2019	Adoption of 2020 Budget Ordinance and 2019 Tax Levy	O	CC	Desai	
CD	12/9/2019	Affordable Housing Update	D	CC	Leonard	

Council & Committee Meetings

9/30/2019	6:00PM	City Council				
10/2/2019	11:00AM	Joint Liquor Control Review Board Meeting				
10/3/2019	7:00PM	Housing and Homelessness Commission				
10/7/2019	6:00PM	Rules Committee				
10/7/2019	7:00PM	Human Services Committee				

REFERRALS AT CITY COUNCIL MEETINGS

Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?			
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019	
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE	
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board	
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D	
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X	
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D	
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons		
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey		
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report	
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication	X
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services	
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission	
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D	
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming		
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer	

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CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	
Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW	
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Desai	

Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: September 25, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, September 19, 2019 - September 25, 2019

Backlog (business days received until reviewed): 28

Volume (number of cases pending staff review): 19

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2333 Ridge Avenue	R1	Building Permit	Addition to detached garage	05/02/19	non-compliant, pending additional information from the applicant
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	630 Library Place	R1	Building Permit	Solar panels	09/04/19	pending staff review, Preservation
1	1730 Hinman Avenue	R4	Building Permit	Replace balconies	09/24/19	pending additional information from the applicant
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending revisions from the applicant
2	1245 Fowler Avenue	R2	Building Permit	Replace deck with brick pavers	04/15/19	pending revisions from the applicant
2	1620 Darrow Avenue	R3	Building Permit	Addition, interior and exterior remodel, new brick paver driveway	06/05/19	pending revisions from applicant.
2	1622 Darrow Avenue	B2/oWE	Building Permit	New brick paver driveway	06/05/19	non-compliant, pending revisions from the applicant
2	1711 Church Street	R4/oWE	Building Permit	New tarping station (Advanced Disposal)	09/09/19	review on hold
2	1523 Davis Street	R3	Building Permit	Interior remodel	09/20/19	pending staff review
2	1924 Dempster Street	C1	Building Permit	Addition and interior remodel for indoor children's playground (Kid's Empire)	09/25/19	pending staff review
3	1114 Hinman Avenue	R1	Building Permit	Outdoor sports patio	05/30/19	non-compliant, pending revisions from the applicant
3	1003-1005 Hinman Avenue	R5	Building Permit	Pave existing gravel parking lot	06/28/19	pending additional information from the applicant
3	537 Judson Avenue	R1	Building Permit	Remove and replace front steps and landing	08/12/19	pending additional information from the applicant
3	925 Edgemere Court	R1	Building Permit	Attached pool house	08/15/19	pending staff review
3	706 Sheridan Road	R1	Building Permit	Paver patio, wood deck and stairs	08/30/19	pending staff review
3	747 Michigan Avenue	R1	Zoning Analysis	Remove existing 1-story rear porch, construct new 1-story rear porch in same location, relocate a/c units	09/09/19	pending staff review
3	1135 Michigan Avenue	R1	Building Permit	Replace 22x22 detached garage	09/10/19	pending staff review
3	1201 Sheridan Road	R1	Building Permit	Restore/renovate existing shed	09/12/19	pending staff review
3	1203 Hinman Avenue	R1	Zoning Analysis	New dormer	09/19/19	pending staff review
3	125 Burnham Place	R1	Building Permit	Dormers, remodel 1st floor	09/23/19	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Interior renovation, floors 3 and 4 (King Homes)	05/23/19	pending revisions from the applicant

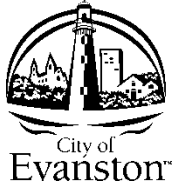
4	718-732 Main Street	B2/oDM	Zoning Analysis	New 5-story, mixed-use building with ground floor retail, 99 dwelling units, and 35 off-street parking spaces (Planned Development)	07/15/19	non-compliant, pending revisions from the applicant
	820 Davis Street	D3	Building Permit	Exterior renovation, new canopy, storefront trellis and paint, interior renovations	08/26/19	pending DAPR 10/02/19
4	1560 Sherman Avenue, 4th Floor	D3	Building Permit	Metal picket fence on part of 4th floor roof	08/27/19	pending DAPR 10/02/19
4	1026 Ridge Court	R1	Zoning Analysis	Carport addition	08/30/19	non-compliant, pending minor variation application
4	1314 Asbury Avenue	R1	Building Permit	Replace exterior stairs	09/10/19	pending staff review
4	1510 Asbury Avenue	R1	Building Permit	New fireplace plus enclosure	09/12/19	pending staff review
4	1555 Oak Street	R6	Zoning Analysis	Interior buildout for extension of the Time and Glass Museum	09/20/19	pending staff review
4	919 Grove Street/1555 Maple Avenue	D3	Zoning Analysis	3-story addition to existing 1-story commercial building	09/20/19	pending staff review
4	1555 Ridge Avenue	R6	Zoning Analysis	Planned Development: new 5-story multi-family residence with 68 dwelling units and 62 parking spaces	09/24/19	pending staff review
5	1950 Green Bay Road	C2	Building Permit	New 20amp air machine	08/21/19	pending revisions from the applicant
5	825 Foster Street	R5	Building Permit	Replace rear stairs	09/03/19	pending additional information from the applicant
5	1825 Lemar Avenue, Unit C	R2	Building Permit	Deck	09/24/19	non-compliant, pending revisions from the applicant
6	2627 Lincolnwood Drive	R1	Building Permit	Deck	04/26/19	non-compliant, pending additional information from the applicant
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	non-compliant, pending revisions from the applicant
6	2226 Lincolnwood Drive	R1	Building Permit	Replace 20x20 detached garage	09/20/19	non-compliant, pending revisions from the applicant
6	2316 Hartzell Street	R1	Building Permit	2-story addition	09/24/19	pending additional information from the applicant
7	1210 Chancellor Street	R5/oCSC	Building Permit	Foundation permit for new 4-story, 3 unit multi-family residence with garage parking	07/08/19	pending revisions from the applicant
7	2018 Central Street	B1a/oCS C	Building Permit	Pave parking lot at rear of building	09/12/19	pending additional information from the applicant
7	1713 Central Street	B1a/oCS C	Zoning Analysis	Determination of use, religious assembly and bookstore	09/13/19	pending staff review
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	2222 Oakton Street	I2/oRD	Zoning Analysis	Planned Development: 4,999 sf, 64' tall addition for a climbing wall (First Ascent)	09/20/19	pending additional information from the applicant
9	1210 Monroe Street	R2	Building Permit	Concrete patio	05/24/19	non-compliant; pending revisions from the applicant
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	pending additional information from the applicant, DAPR
9	1814 Cleveland Street	R2	Building Permit	Egress window	08/05/19	pending additional information from the applicant
9	617 Dodge Avenue	R2	Building Permit	Basement remodel	08/30/19	non-compliant, pending revisions from applicant

9	535 Dodge Avenue	R2	Building Permit	Rear porch	08/30/19	non-compliant, pending revisions from the applicant
9	822 Seward Street	R5	Building Permit	Replace and enlarge walk, replace section of asphalt parking lot with coconcrete	09/06/19	pending revisions from the applicant
9	2000 Seward Street	R2	Building Permit	Roof mounted solar panels	09/17/19	pending staff review
9	1010 Seward Street	R1	Zoning Analysis	Remove portion of walk and concrete pad, replace with stone walk, patio and gravel seating area	09/23/19	pending staff review
9	1814 Cleveland Street	R2	Building Permit	New 20x22 detached garage	09/25/19	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC
2	1215 Church Street/1726-1730 Ridge Avenue	R4	Special Use and Planned Development	Special Use to expand an existing Community Center - Public and Recreation Center - Public (YWCA), and a Planned Development to demolish two structures and to construct a 2-story entrance addition, a 4-story 23,661 sf addition for a Shelter for Abused Persons and administration offices, construct a 2nd-story addition to provide connection between the two structures, and to expand and reconfigure parking lots to provide 78 parking spaces	07/09/19	pending CC 10/14/19
2	1245 Hartrey Avenue	I2	Special Use	Special Use for a Daycare Center - Animal, and Kennel (overnight boarding)	07/15/19	pending CC 10/14/19
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending DAPR, ZBA 10/15/19
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	pending Preservation 10/1/19, DAPR, PC
4	1012 Church Street	D3	Planned Development	New 37,800 sf Cultural Facility, live theater performance venue, with a 289 seat main stage, roof top entertainment deck, and a building height of 41 ft.	07/30/19	pending CC 10/14/19
4	1570 Oak Street	R6	Major Variation	Locate required off-street parking for property located at 1570 Oak Street to the 1800 Maple Ave parking garage, location more than 1,000 ft. away	08/23/19	pending ZBA 10/15/19
4	1224 Oak Avenue	R3	Major Variation	Building lot coverage, interior side yard setback, rear yard setback, deck within interior side yard setback for new attached garage with roof top deck and screened porch	09/13/19	pending DAPR 10/02/19, ZBA 10/15/19
6	2727 Lincoln Street	R1	Minor Variation	Rear yard setback for addition	06/07/19	pending Preservation, public notice
7	2503 Eastwood Avenue	R1	Special Use	Special use to expand a parking lot for an existing religious institution (St. Athanasius)	07/23/19	pending ZBA 10/15/19

8	999 Howard Street	C1	Planned Development	New 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending additional information and revisions from the applicant, DAPR, PC
8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	pending P&D



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 27, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, September 27, 2019

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Occupancy has been granted for most units and common areas. Construction activity will continue until remainder of units, amenity areas and streetscape are completed. Units are on a fire watch until the Fire Department completes inspections approvals. Site is being maintained.	9/25/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Steel detailing, mechanical, electrical, and plumbing rough-in, interior and curtain wall framing, site work for storm water detention system and exterior face brick installation continues. Crews continue to work on Saturdays. Vibration complaint sent to project management team to address. Site is being maintained.	9/25/2019
2	2215 Dempster Street (HOW)	Multi-Unit Building	Application for occupancy of units and common areas has been received and is being processed. Project is nearing completion. Site is being maintained.	9/25/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Minimal construction activity since last report. Rain garden installation has begun. Exterior building and site clean-up continues. Final inspections should be scheduled soon. Construction fencing is intact and site is being maintained.	9/25/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Complaint on overnight site lighting resurfaced. Contractor is addressing. Windows have been installed through the 5th floor. Interior framing and mechanicals have been installed through the 9th floor. Site is being maintained.	9/25/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Hoist dismantling has been completed and the remainder of the dock is being removed. Alley resurfacing will be completed this week and reopened on Monday. Sidewalks, curb and gutters should be completed by end of next week. Site is being maintained.	9/25/2019



Memorandum

To: Honorable Mayor and Members of the City Council

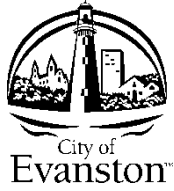
From: Ike Ogbo, Interim Health Director

Subject: Food Establishment License Application Weekly Report

Date: September 27, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
1	812 Church St	Eggsperience Express Café (name change)	9/4/2019	Pending Building Permit Submittal
1	1625 Hinman Ave	Hearth Restaurant	8/26/19	License Issued
5	1823 Church St	Litehouse Evanston @Gibbs-Morrison	8/6/2019	Approved Pending License Fee Payment
4	1009 Davis St	Every Body Eat/Whole and Free Foods	7/30/2019	Pending Inspections
1	707 Church St	Genghis Grill (formerly Flat Top Grill)	7/25/2019	Remodel on Hold
7	1926 Central St	Comida	4/1/2019	Building Permit Issued - Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
4	1030 Davis St	Philz Coffee	3/7/2019	Approved Pending CO
5	2121 Ashland Ave	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
1	817 Emerson St	7-Eleven	1/28/2019	Building Permit Issued – Pending Inspection
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: September 27, 2019

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8090 or hdubose@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING SEPTEMBER 27, 2019

SPC Exhibit at the IML Conference was a Success!

There was plenty of traffic at the Suburban Purchasing Cooperative (SPC) booth during last week's Illinois Municipal League (IML) Conference. Booth #411 was at the center of action on the exhibition floor where SPC representatives spoke to nearly 300 attendees who stopped by to learn more about the benefits of our joint purchasing program. We thank Daniel Knickelbein and Marianne Devo-Green from the DuPage Mayors & Managers Conference (DMMC), Melissa Doud from the South Suburban Mayors & Managers Association (SSMMA) and Jack Cruikshank from the Will County Governmental League (WCGL) who helped staff the booth and promote the SPC. It was a great opportunity to meet potential customers and demonstrate the time and cost savings by participating in the SPC. *Staff contact: Ellen Dayan*

Sign Up Today for the Fall NWMC Surplus Vehicle & Equipment Auction

The October 22 NWMC Surplus Vehicle and Equipment Auction is right around the corner! The auction will be held at 2:00 p.m. at America's Auto Auction in Crestwood and is the final live auction of 2019. We encourage you to participate in the auction program as revenues help support the operations of the organization. If you can't make the October event, America's Auto Auction also offers Internet auctions on par with GovDeals and Public Surplus. For questions or additional information, please contact staff or Berry Ellis, berry.ellis@americasautoauction.com or 312-371-5993. *Staff contact: Ellen Dayan*

Bicycle-Pedestrian Committee Discusses IDOT Policy on Uncontrolled Crossings

The NWMC Bicycle and Pedestrian Committee met Tuesday to discuss the Illinois Department of Transportation's (IDOT) guidelines for uncontrolled intersections and mid-block crossings. IDOT staff clarified certain elements of the policy and offered helpful information regarding implementation and coordination with the Department. NWMC staff also provided an update on projects that were recently recommended for funding through the Congestion Mitigation and Air Quality Improvement program (CMAQ) and the Transportation Alternative Program (TAP-L). Eleven projects benefitting NWMC communities were approved by the CMAP Transportation Committee on September 20, and will be considered by the MPO Policy Committee for final approval on October 10. The next Bicycle and Pedestrian Committee meeting will be held on Tuesday, October 15, 10:30 a.m. at the NWMC Offices, and will serve as the final steering committee meeting for the NWMC Multimodal Transportation Plan. *Staff contacts: Josh Klingenstein, Kendra Johnson*

Transportation Committee Discusses Project Delivery, STP Methodologies

The NWMC Transportation Committee met Thursday and received an overview of how the additional Motor Fuel Tax (MFT) revenue generated by Rebuild Illinois would be distributed to the state, transit agencies and units of local government. Given the influx of transportation funding combined with changes to the Surface Transportation Program (STP) requirements including Active Program Management, the committee discussed the capacity of the Illinois Department of Transportation (IDOT) to handle the increased workload. Committee members discussed their current experiences with IDOT's processes and explored opportunities to assist IDOT to better ensure expedient project delivery going forward.

The committee also heard an update about the Northwest and North Shore Councils' updated STP methodologies. Staff reviewed the methodology update process and provided committee members with a brief overview of the changes made to each council's program. Staff also reviewed recent progress on the NWMC Multimodal Plan, and representatives from Metra, CMAP, RTA, and the Illinois Tollway provided updates on work being done around the region. *Staff contacts: Josh Klingenstein, Kendra Johnson*

If You Are Paying Tariffs on Office Supplies, Consider the SPC Contract

This week, staff heard from members regarding tariff surcharges that they are seeing on invoices from office supply vendors and asked if the Suburban Purchasing Cooperative (SPC) was experiencing similar surcharges. This is due in part to the fact that some vendors buy the majority of their private label supplies overseas and are forced to pass along the surcharge to their customers.

Staff contacted Warehouse Direct, the SPC Office Supplies and Janitorial Supplies vendor (Contract #189) and we are pleased to report that tariffs have had little to no impact on the products offered through the SPC program. Warehouse Direct staff noted that some furniture manufacturers have implemented tariffs on products they import, but the charge is rolled into the product cost and Warehouse Direct is still able to offer a very market competitive discounted price on those items.

The Warehouse Direct management team has committed to the SPC that if there is a wider imposed tariff, they will keep the SPC and their customers apprised of the situation with letters and a detailed explanation. In the meantime, we encourage you to utilize the SPC Warehouse Direct contract. For additional information, please contact staff or Account Executive Spencer Touchie, 847-631-7188 or stouchie@warehousedirect.com or Account Executive Rick Schackle, 847-631-7428 or rickschackle@warehousedirect.com. *Staff contact: Ellen Dayan*

Local Technical Assistance and Community Planning Applications Now Open

On Thursday, September 19, the Chicago Metropolitan Agency for Planning (CMAP) and the Regional Transportation Authority (RTA) conducted a [webinar](#) on their joint Call for Projects for the Local Technical Assistance and Community Planning programs. The programs are open to local governments and other agencies for assistance to pursue planning-related projects that align with regional goals established in both CMAP's ON TO 2050 plan and the RTA's Invest in Transit plan. Applicants may apply to both programs using the same application, available online on [CMAP's website](#). Applications are due before 12:00 p.m. on Thursday, October 17. For more information, please contact staff, Alex Devlin, devlina@rtachicago.org or Tony Manno, amanno@cmmap.illinois.gov. *Staff contacts: Josh Klingenstein, Kendra Johnson*

MWRD "Road Show" Coming to Des Plaines

On Saturday, October 5, the Metropolitan Water Reclamation District of Greater Chicago (MWRD) is hosting a "Road Show" at the Science and Arts Academy in *Des Plaines* to highlight local projects and ways to get involved with MWRD. District commissioners and staff will be at the event to answer questions and provide information regarding a variety of issues, including stormwater management techniques, job opportunities, and doing business with the MWRD. Cook County Sheriff's Office staff will also be on hand to collect electronics and paper documents for proper recycling and disposal. For more information, please visit [MWRD's event page](#) or check out their latest [promotional video](#). *Staff contact: Kendra Johnson*

Meetings and Events

NWMC Executive Board will meet on Wednesday, October 2, at 8:30 a.m. at the NWMC offices.

NWMC Finance Committee will meet on Wednesday, October 9, at Noon at the NWMC offices.

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, October 15 at 10:30 a.m. at the NWMC offices.

NWMC Legislative Committee will meet on Wednesday, October 16 at 8:30 a.m. at the NWMC offices

NWMC Board of Directors will meet on Wednesday, October 16 at 7:00 p.m. in room 1604 at Oakton Community College in *Des Plaines*. **Please note date change.**