



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: Weekly City Manager's Update
Date: September 20, 2019

STAFF REPORTS BY DEPARTMENT



Weekly Report for September 12, 2019 – September 18, 2019

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, September 23, 2019

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, September 24, 2019

Age Friendly Task Force

www.cityofevanston.org/agefriendly

Wednesday, September 25, 2019

Joint Review Board Meeting

www.cityofevanston.org/jointreviewboard

Design and Project Review Committee - CANCELED

www.cityofevanston.org/dapr

Transportation & Parking Committee

www.cityofevanston.org/transandparking

Economic Development Committee

www.cityofevanston.org/economicdev

Thursday, September 26, 2019

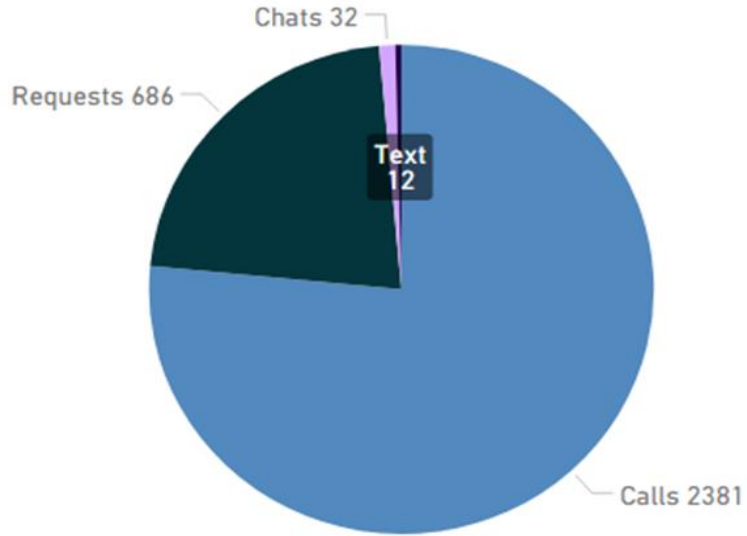
Emergency Telephone System Board

www.cityofevanston.org/911board

September 12- September 18, 2019

Service Requests

- Calls
- Requests
- Chats
- Text



Percentage Change From Last Week	
Service Requests	Difference
Text	-40.00%
Requests	-7.00%
Chats	-38.00%
Calls	6.00%

Trending

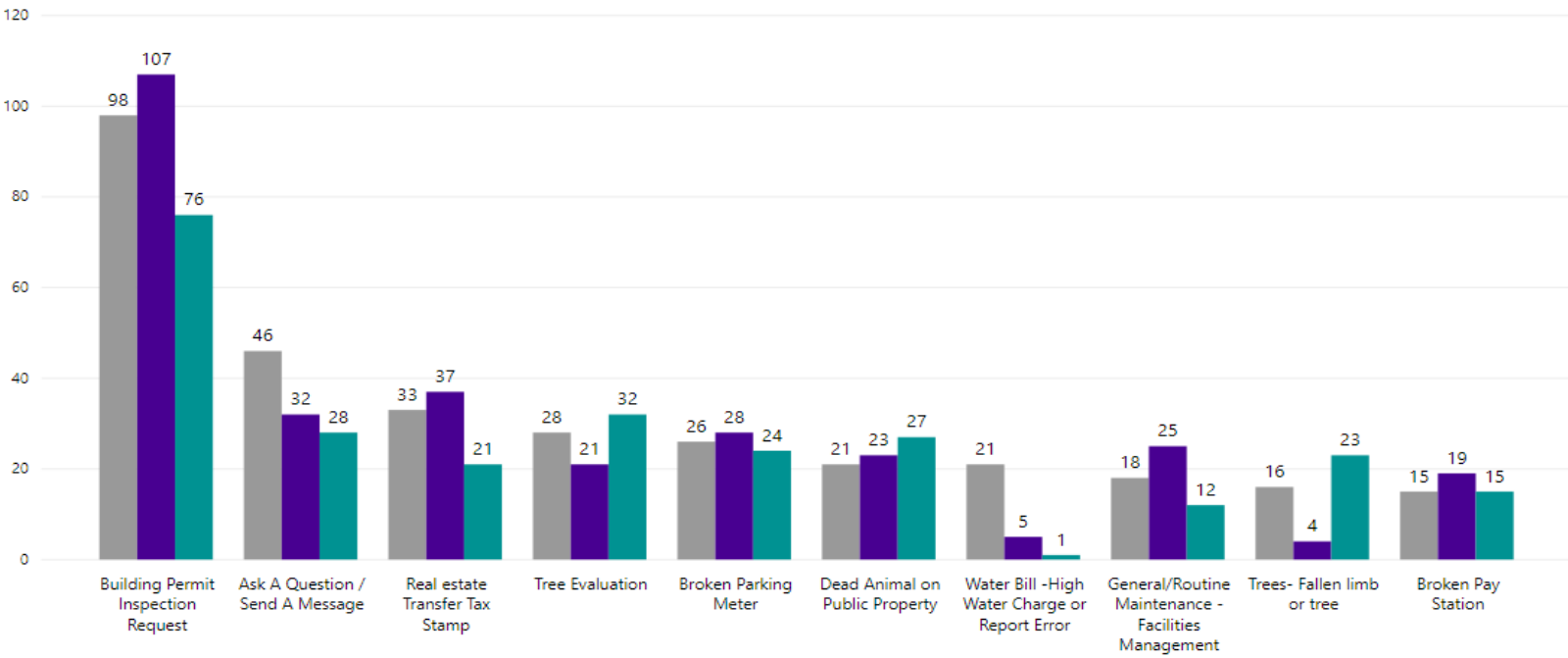
Dead Animals
Transfer Stamps



Weekly Report

September 12- September 18, 2019

● This Week (Sep12- Sep 18) ● Last Week (Sep 5- Sep 11) ● Two Weeks (Aug 29- Sep 4)



Missed Garbage Pickup

This week 10; Last week 13
Below 3 year avg. of 14.2

Missed Recycling Pickup

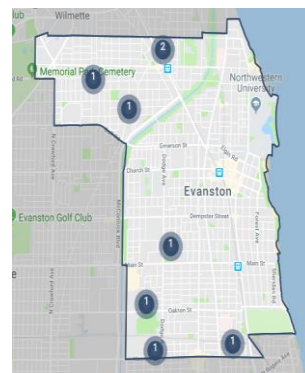
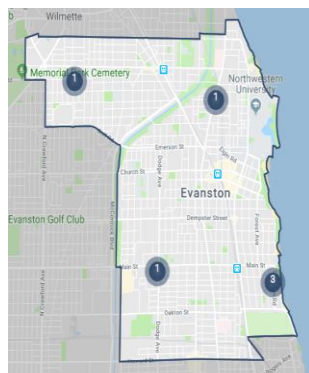
This week 5; Last week 13
Below 3 year avg. of 13.1

Missed Yard Waste

This Week 8; Last Week 9
Below 3 year avg. of 11

Rodents/Rats

This week 20; Last week 19
Below 3 year avg. of 20.3



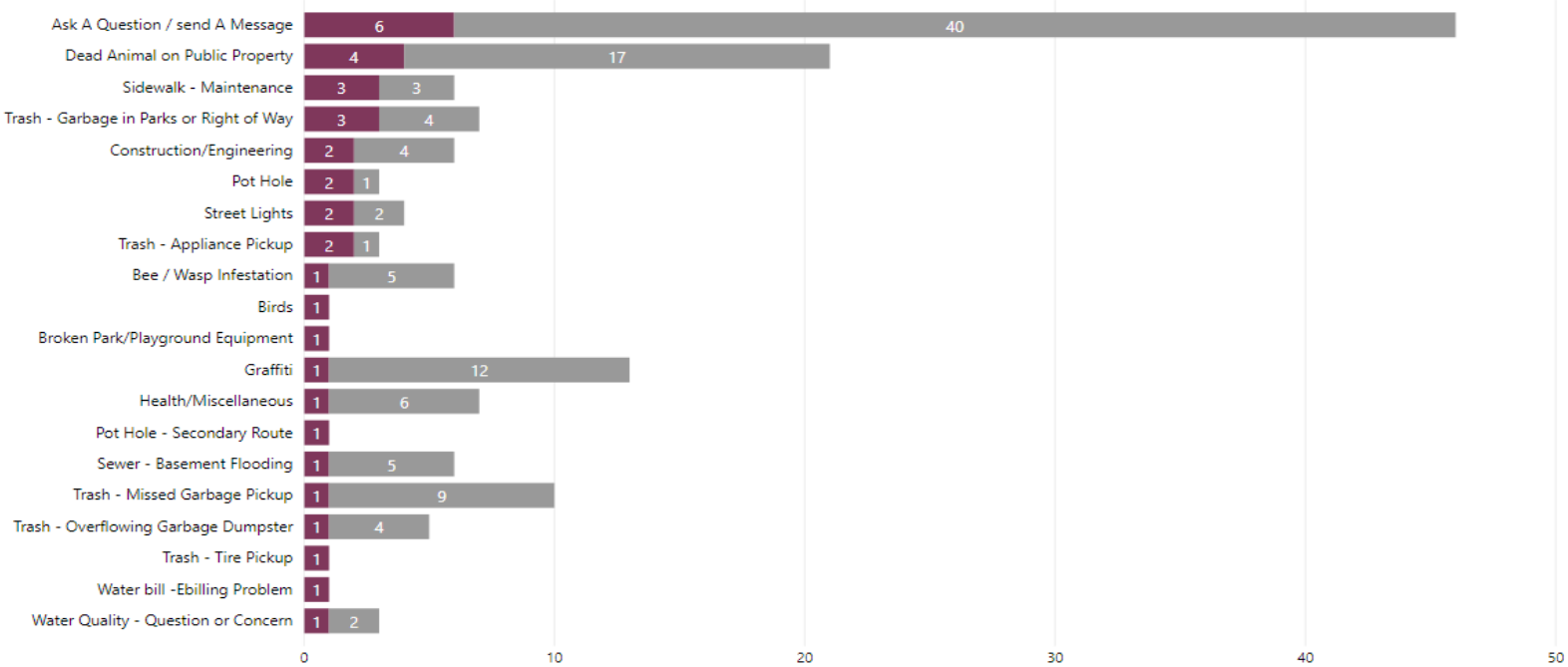


Weekly Report

September 12- September 18, 2019

SLA Analysis

● # Late ● # OnTime



Upcoming Events- September

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
23 6:00 PM Administration & Public Works Committee 6:45 PM Planning & Development Committee 7:15 PM City Council	24 2:00 PM Age-Friendly Task Force Meeting 7:00 PM Public Information Meeting: Main Street Streetscape Improvements	25 10:00 AM Joint Review Board Meeting 2:30 PM Design and Project Review Committee - CANCELED 6:00 PM Transportation and Parking Committee Meeting 7:30 PM Economic Development Committee Meeting	26 1:00 PM Reimagine Aging: How Our Thoughts Shape Our Experience 5:00 PM Coastal Flood Map Open House 5:30 PM Emergency Telephone System Board 7:00 PM 7th Ward Meeting	27 8:30 AM Inclusive Growth Community Meeting	28 10:00 AM 6th Annual Walk a Mile in Her Shoes 7:30 PM Evanston Laughs	29 9:00 AM Bike the Ridge 12:00 PM Downtown Evanston Oktoberfest 2:00 PM Community Open House at the Frances Willard House

Evanston City Council Agenda Schedule - 2019 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22

May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12

Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services

EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Rules	10/7/2019	Rules Committee				
HS	10/7/2019	Human Services Committee				
CMO	10/14/2019	Budget Discussion	D	CC	Desai	
PRCS	10/14/2019	Chess RFP	B	APW	Hemingway	
PRCS	10/14/2019	Congregate Meal Grant Acceptance	R	APW	Hemingway	
PRCS	10/14/2019	Special Event - Vintage Garage	B	APW	Hemingway	
PRCS	10/1/14	Summer Programs Report	C	APW	Hemingway	
PWA	10/14/2019	Filter Plant Freight Elevator Repairs	B	APW	Stoneback	
PWA	10/14/2019	Crown HVAC & Ice Refrigeration Maintenance Contract Award	B	APW	Stoneback	
PWA	10/14/2019	Fall Tree Purchase	B	APW	Stoneback	
PWA	10/14/2019	Fleetwood Jourdain Forensic Engineer Emergency Purchase	B	APW	Stoneback	
PWA	10/14/2019	Green Bay Road Corridor (Isabella to McCormick) Engineering Services Phase I design	B	APW	Stoneback	
Police	10/14/2019	NU Golf Carts on Sidewalks	D	APW	Cook	
Admin Serv	10/14/2019	Lease of 1223 Simpson	R	APW	Storlie	
Admin Serv	10/14/2019	Paid Parking - South Blvd	O	APW	Storlie	
Admin Serv	10/14/2019	Paid Parking - Greenwood	O	APW	Storlie	
Admin Serv	10/14/2019	Paid Parking - 800/900 Sherman	O	APW	Storlie	
CD	10/14/2019	Collection Boxes	O	PD	Ogbo	
CD	10/14/2019	Divvy Contract	O	PD	Leonard	
CD	10/14/2019	Electric Bikes	O	PD	Leonard	
CD	10/14/2019	Gender Neutral Bathroom Code Changes	O	PD	Leonard	+
CD	10/14/2019	1321 Brummel - Major Variations to increase from a 2-flat to a 4-unit building	O	PD	Leonard	
CMO	10/26/2019	Special City Council Meeting - Public Hearing FY 2020 Proposed Budget	D	CC	Desai	
CMO	10/28/2019	Budget Discussion/Public Hearing Truth in Taxation	D	CC	Desai	
CMO	10/28/2019	TEFRA Hearing - Chiaravalle Bonds	SPB	CC	Desai	
CD	10/28/2019	NU Text Amendment Athletic Facilities	O	PD	Leonard	
CMO	11/11/2019	Budget Discussion	D	CC	Desai	
CMO	11/11/2019	Introduction of 2020 Budget Ordinance and 2019 Tax Levy	O	APW	Desai	
CD	11/11/2019	Residential Care Home - Text Amendment	O	PD	Leonard	
CMO	11/18/2019	City Council Meeting - Budget Discussion (if necessary)	D	CC	Desai	
CMO	11/25/2019	Adoption of 2020 Budget Ordinance and 2019 Tax Levy	O	CC	Desai	
CD	12/9/2019	Affordable Housing Update	D	CC	Leonard	
Council & Committee Meetings						
9/23/2019	6:00PM	Administration & Public Works, Planning & Development, City Council				
9/25/2019	10:00AM	Joint Review Board Meeting				

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
9/25/2019	6:00PM	Transportation and Parking Committee				
9/25/2019	7:30PM	Economic Development Committee				
REFERRALS AT CITY COUNCIL MEETINGS						
Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication	X	
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	
Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW	
9/25/2019 5:52 AM						

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Desai	

Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: September 18, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, September 12, 2019 - September 18, 2019

Backlog (business days received until reviewed): 23

Volume (number of cases pending staff review): 28

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2333 Ridge Avenue	R1	Building Permit	Addition to detached garage	05/02/19	non-compliant, pending additional information from the applicant
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	630 Library Place	R1	Building Permit	Solar panels	09/04/19	pending staff review
1	812 Church Street	D3	Building Permit	Alterations to cooking line, service counter, new tables and chairs	09/18/19	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending revisions from the applicant
2	1245 Fowler Avenue	R2	Building Permit	Replace deck with brick pavers	04/15/19	pending revisions from the applicant
2	1620 Darrow Avenue	R3	Building Permit	Addition, interior and exterior remodel, new brick paver driveway	06/05/19	pending revisions from applicant.
2	1622 Darrow Avenue	B2/oWE	Building Permit	New brick paver driveway	06/05/19	non-compliant, pending revisions from the applicant
2	1711 Church Street	R4/oWE	Building Permit	New tarping station (Advanced Disposal)	09/09/19	pending staff review
2	1125 Fowler Avenue	R2	Building Permit	Replace 20x22 garage	09/13/19	pending staff review
2	1000 Florence Avenue	R3	Building Permit	Gut rehab and addition at 2nd story of existing single-family residence	09/16/19	pending staff review
3	1114 Hinman Avenue	R1	Building Permit	Outdoor sports patio	05/30/19	non-compliant, pending revisions from the applicant
3	1003-1005 Hinman Avenue	R5	Building Permit	Pave existing gravel parking lot	06/28/19	pending additional information from the applicant
3	537 Judson Avenue	R1	Building Permit	Remove and replace front steps and landing	08/12/19	pending additional information from the applicant
3	925 Edgemere Court	R1	Building Permit	Attached pool house	08/15/19	pending staff review
3	706 Sheridan Road	R1	Building Permit	Paver patio, wood deck and stairs	08/30/19	pending staff review
3	739 Forest Avenue	R1	Building Permit	Replace front porch structure, re-install columns, railing and lattice	09/06/19	pending staff review
3	747 Michigan Avenue	R1	Zoning Analysis	Remove existing 1-story rear porch, construct new 1-story rear porch in same location, relocate a/c units	09/09/19	pending staff review
3	1135 Michigan Avenue	R1	Building Permit	Replace 22x22 detached garage	09/10/19	pending staff review
3	1201 Sheridan Road	R1	Building Permit	Restore/renovate existing shed	09/12/19	pending staff review
3	910 Judson Avenue	R5	Building Permit	Replace open wood porch	09/18/19	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Interior renovation, floors 3 and 4 (King Homes)	05/23/19	pending revisions from the applicant

4	718-732 Main Street	B2/oDM	Zoning Analysis	New 5-story, mixed-use building with ground floor retail, 99 dwelling units, and 35 off-street parking spaces (Planned Development)	07/15/19	non-compliant, pending revisions from the applicant
4	705 Main Street	B2/oDM	Building Permit	Interior renovation for chiropractic clinic	07/26/19	pending revisions from the applicant to address special use approval
4	820 Davis Street	D3	Building Permit	Exterior renovation, new canopy, storefront trellis and paint, interior renovations	08/26/19	pending additional information from the applicant, DAPR
4	1560 Sherman Avenue, 4th Floor	D3	Building Permit	Metal picket fence on part of 4th floor roof	08/27/19	pending additional information from the applicant
4	1026 Ridge Court	R1	Zoning Analysis	Carport addition	08/30/19	non-compliant, pending minor variation application
4	1314 Asbury Avenue	R1	Building Permit	Replace exterior stairs	09/10/19	pending staff review
4	1510 Asbury Avenue	R1	Building Permit	New fireplace plus enclosure	09/12/19	pending staff review
5	1950 Green Bay Road	C2	Building Permit	New 20amp air machine	08/21/19	pending staff review
5	825 Foster Street	R5	Building Permit	Replace rear stairs	09/03/19	pending additional information from the applicant
5	2331 Church Street	R2	Zoning Analysis	Coach house	09/13/19	pending staff review
6	2627 Lincolnwood Drive	R1	Building Permit	Deck	04/26/19	non-compliant, pending additional information from the applicant
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	pending additional information from the applicant
6	2755 Reese Avenue	R1	Building Permit	New single-family residence	09/03/19	pending staff review
6	2210 McDaniel Avenue	R1	Building Permit	New deck	09/11/19	pending additional information
6	2424 Park Place	R1	Building Permit	Install new paver patio and walk	09/16/19	pending staff review
6	2101 Crawford Avenue	C1	Building Permit	Replace asphalt parking lot and concrete area	09/18/19	pending staff review
7	1210 Chancellor Street	R5/oCSC	Building Permit	Foundation permit for new 4-story, 3 unit multi-family residence with garage parking	07/08/19	pending revisions from the applicant
7	2018 Central Street	B1a/oCS C	Building Permit	Pave parking lot at rear of building	09/12/19	pending additional information from the applicant
7	1713 Central Street	B1a/oCS C	Zoning Analysis	Determination of use, religious assembly and bookstore	09/13/19	pending staff review
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	1107 Hull Terrace	R3	Building Permit	Deck at 2nd story at rear of existing 2-flat	09/17/19	pending staff review
9	1210 Monroe Street	R2	Building Permit	Concrete patio	05/24/19	non-compliant; pending revisions from the applicant
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	pending additional information from the applicant, DAPR
9	1814 Cleveland Street	R2	Building Permit	Egress window	08/05/19	pending additional information from the applicant
9	419 Ashland Avenue	R1	Building Permit	Detached garage, 22x22	08/06/19	non-compliant, pending minor variation application
9	617 Dodge Avenue	R2	Building Permit	Basement remodel	08/30/19	pending staff review
9	535 Dodge Avenue	R2	Building Permit	Addition	08/30/19	pending staff review
9	822 Seward Street	R5	Building Permit	Replace and enlarge walk, replace section of asphalt parking lot with concrete	09/06/19	pending revisions from the applicant
9	2026 Keeney Street	R2	Building Permit	New 22x20 detached garage	09/13/19	pending staff review

9	1525 Washington Street	R3	Building Permit	Roof mounted solar panels	09/16/19	pending staff review
9	915 Monroe Street	R1	Building Permit	Remove and rebuild front porch	09/16/19	pending staff review
9	2000 Seward Street	R2	Building Permit	Roof mounted solar panels	09/17/19	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending PC
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending PC
2	1215 Church Street/1726-1730 Ridge Avenue	R4	Special Use and Planned Development	Special Use to expand an existing Community Center - Public and Recreation Center - Public (YWCA), and a Planned Development to demolish two structures and to construct a 2-story entrance addition, a 4-story 23,661 sf addition for a Shelter for Abused Persons and administration offices, construct a 2nd-story addition to provide connection between the two structures, and to expand and reconfigure parking lots to provide 78 parking spaces	07/09/19	pending P&D 09/23/19, CC 10/14/19
2	1245 Hartrey Avenue	I2	Special Use	Special Use for a Daycare Center - Animal, and Kennel (overnight boarding)	07/15/19	pending P&D 09/23/19
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending DAPR, ZBA 10/15/19
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	pending Preservation 10/1/19, DAPR, PC
4	1012 Church Street	D3	Planned Development	New 37,800 sf Cultural Facility, live theater performance venue, with a 289 seat main stage, roof top entertainment deck, and a building height of 41 ft.	07/30/19	pending P&D 09/23/19 & CC 10/14/19
4	1570 Oak Street	R6	Major Variation	Locate required off-street parking for property located at 1570 Oak Street to the 1800 Maple Ave parking garage, location more than 1,000 ft. away	08/23/19	pending ZBA 10/15/19
4	1224 Oak Avenue	R3	Major Variation	Building lot coverage, interior side yard setback, rear yard setback, deck within interior side yard setback for new attached garage with roof top deck and screened porch	09/13/19	pending DAPR 10/02/19, ZBA 10/15/19
6	2727 Lincoln Street	R1	Minor Variation	Rear yard setback for addition	06/07/19	pending Preservation, public notice
6	3101 Central Street	R4/oCSC	Major Variation	Expansion of nonconforming use and structure, parking variance for auto repair/body	08/05/19	pending P&D 09/23/19
7	2503 Eastwood Avenue	R1	Special Use	Special use to expand a parking lot for an existing religious institution (St. Athanasius)	07/23/19	pending ZBA 10/15/19
8	999 Howard Street	C1	Planned Development	New 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending staff review

8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	pending P&D
9	419 Ashland Avenue	R1	Minor Variation	Building lot coverage, impervious surface coverage and setback to roof overhang for 22x20 detached garage	08/28/19	determination after 09/20/19



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 20, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

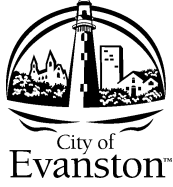
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, September 20, 2019

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Occupancy of the lower level for property management staff only has been issued. Occupancy application for units has been received. Awaiting inspection approvals for issuance. Site is being maintained.	9/19/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Steel detailing, mechanical, electrical, and plumbing rough-in, interior and curtain wall framing, site work for storm water detention system and exterior face brick installation continues. Crews continue to work on Saturdays. Site is being maintained.	9/19/2019
2	2215 Dempster Street (HOW)	Multi-Unit Building	Project is nearing completion. Final inspections continue. GC is working on inspection correction items. Site is being maintained.	9/19/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Rain garden installation has begun. Exterior building and site clean-up continues. Final inspections should be scheduled soon. Construction fencing is intact and site is being maintained.	9/19/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Concrete portion of the structure is nearly complete. Mechanical, electrical and plumbing work continues through the 12th floor. Masonry installation continues to progress. Site is being maintained.	9/19/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Mechanical, electric and plumbing installations are complete through the 15th floor. Insulation and drywall installation has begun on the 15th floor. Hoist dismantling began 9/19 with no impact to street or right of way. Site is being maintained.	9/19/2019



Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

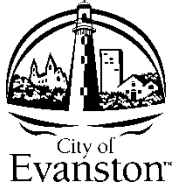
Subject: Bids/RFPs/RFQs Advertised during the Week of September 16, 2019

Date: September 20, 2019

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of September 16, 2019

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 19-47 City's Real Estate Assets and Evaluation	CMO- Finance/ Community Development	The City of Evanston's Community Development in conjunction with the Administrative Services Department is seeking proposals from experienced consultant to help evaluate the value of the city's holdings relative to their utilization and to make a recommendation to the City Council about their potential use.	\$50,000	10/18	11/11



Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Interim Health Director

Subject: Food Establishment License Application Weekly Report

Date: September 20, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
1	812 Church St	Eggspereience Express Café (name change)	9/4/2019	Pending Building Permit Submittal
1	1625 Hinman Ave	Hearth Restaurant	8/26/19	Change of Ownership – Pending Health Inspection
5	1823 Church St	Litehouse Evanston @Gibbs-Morrison	8/6/2019	Pending Inspections
4	1009 Davis St	Every Body Eat/Whole and Free Foods	7/30/2019	Pending Inspections
1	707 Church St	Genghis Grill (formerly Flat Top Grill)	7/25/2019	Remodel on Hold
4	804 Davis St	Clarke’s Off Campus	6/19/19	License Issued
7	1926 Central St	Comida	4/1/2019	Building Permit Issued - Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
4	1030 Davis St	Philz Coffee	3/7/2019	Building Permit Issued – Pending Inspections
5	2121 Ashland Ave	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
1	817 Emerson St	7-Eleven	1/28/2019	Building Permit Issued – Pending Inspection
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING SEPTEMBER 20, 2019

President Darch Appointed to CMAP Board

Last week, *Barrington Village President Karen Darch* was officially appointed as the Northwest Cook County representative to the Board of the Chicago Metropolitan Agency for Planning (CMAP). The Northwest Municipal Conference Executive Board recommended the appointment to Cook County Board President Toni Preckwinkle, who provided her consent in prior to last week's CMAP Board meeting. President Darch takes the place of former *Schaumburg Village President Al Larson* on the board and we look forward to working with her in this new capacity. Congratulations! *Staff contacts: Mark Fowler, Larry Bury*

SPC Governing Board Awards New Ford Explorer Contract

The Suburban Purchasing Cooperative (SPC) Governing Board has approved the award of the 2020 Ford Explorer with option packages and other options (Contract #191) to Kunes Country Auto Group of *Antioch*. The Explorer is priced at \$25,415.00 and the contract runs from September 17, 2019 through September 16, 2020. For questions or additional information, please contact staff or Commercial Manager Tony Walus, 847-395-3900, 262-620-7259 (cell) or tony.walus@kunescountry.com. *Staff contact: Ellen Dayan*

SPC Awards Final Ford Transit Van and Ford Escape Contract Extensions

The SPC Governing Board has approved the third and final, one-year contract extension for the 2020 Ford Transit Van with option packages and other options (Contract #150) to Currie Motors of Frankfort from September 15, 2019 through September 14, 2020. The contract extension contains the following price increases: 2020 Full Size Transit with Low Roof will increase from \$21,748.00 to \$23,200.00; all Low Roof Transits will increase \$1,473.00; and, Mid-and High Room Transits will increase \$3,532.00.

The SPC Governing Board has also approved the third and final, one-year contract extension for the 2020 Ford Escape with option packages and other options (Contract #165) to Currie Motors of Frankfort from November 15, 2019 through November 14, 2020. The vehicles are priced as follows:

Escape S 4 x 2	\$20,885.00
Escape SE 4 x 4	\$23,986.00 New for 2020 with Hybrid option available
Escape S 4 x 4	\$23,287.00

For questions or additional information on these contract extensions, please contact staff or Tom Sullivan, 815-464-9200 or curriefleet@gmail.com. *Staff contact: Ellen Dayan*

Sign Up Today for the Fall NWMC Surplus Vehicle & Equipment Auction

The October 22 NWMC Surplus Vehicle and Equipment Auction is right around the corner! The auction, which will be held at 2:00 p.m. at America's Auto Auction in Crestwood is the final live auction of 2019. If you can't make the October event, America's Auto Auction also offers Internet auctions on par with GovDeals and Public Surplus. For questions or additional information, please contact staff or Berry Ellis, 312-371-5993 or berry.ellis@americasautoauction.com. *Staff contact: Ellen Dayan*

Local Technical Assistance and Community Planning Applications Now Open

On Tuesday, the Chicago Metropolitan Agency for Planning (CMAP) and the Regional Transportation Authority (RTA) opened their joint Call for Projects for their Local Technical Assistance and Community Planning programs. Applicants may apply to both programs using the same application, available online on [CMAP's website](#). Applications are open to local governments and other agencies whose projects align with regional goals established in both CMAP's ON TO 2050 plan and the RTA's Invest in Transit plan. A recording of the webinar held Thursday regarding the application process will be made available shortly for those who were not able to attend. Applications are due before 12:00 p.m. on Thursday, October 17. For more information, please contact Alex Devlin, devlina@rtachicago.org. *Staff contacts: Josh Klingenstein, Kendra Johnson*

Chicagoland Bike Share Forum to Hold First Meeting October 21

The Kane/Kendall Council of Mayors is organizing a new group that will provide opportunities for both current and prospective bike share stakeholders to exchange information regarding bike share programs throughout the Chicago suburbs. The Chicagoland Bike Share Forum is intended to allow collaboration across jurisdictions and have open dialogue regarding best practices and advice for those looking to implement a bike share program. The first meeting will take place on Monday, October 21 from 10:00 a.m. to 12:00 p.m. at the Kane County Government Center. If you are interested in attending, please register using their [event page](#). For more information, contact Ryan Peterson, petersonryan@co.kane.il.us. Staff contacts: Josh Klingenstein, Kendra Johnson

Arlington Heights to Host Illinois Accessibility Code Seminar

On Wednesday, October 23, the *Village of Arlington Heights* Disability Services Department is hosting a seminar on the Illinois Accessibility Code. The seminar will be held from 9:30 a.m. to 12:30 p.m. in the Hendrickson Room at the Arlington Heights Memorial Library, 500 N. Dunton Avenue. The seminar will provide an overview of the new Illinois Accessibility Code (IAC), that became effective on October 23, 2019. The goal of the new code is to more closely align with the 2010 ADA Standards of the American with Disabilities Act. This seminar will discuss the history, similarities and differences and guidance on best practices for compliance.

Last week, staff emailed the invitation to NWMC Assistant Managers, Building and Code Directors and Public Works Directors, but please pass the information along to any interested stakeholders in your organization. To register for the event, please visit <https://arlingtonil.seamlessdocs.com/f/9cj2xo1juhn6>. For questions and additional information, please contact *Arlington Heights Disability Services Coordinator David Robb*, drobb@vah.com or 847-368-5793. Staff contact: Marina Durso

ComEd to Host Large Customer and Municipal Event

On Thursday, September 26, ComEd is hosting its Large Customer and Municipal Event. The event will be held from 10:30 a.m. to 5:00 p.m. at the Drury Lane Theatre and Events, 100 Drury Lane in Oak Brook Terrace. The day is intended for large customer personnel, elected officials, city managers, public works and economic development directors, council of government partners and other interested stakeholders. Presentations from ComEd staff and discussions on issues such as energy efficiency, solar, connected cities/smart technology and other innovations will highlight the day. A networking lunch will be held and ComEd requests that you join them for as much as the program as possible. For more information and to register, please visit the [event page](#). Staff contact: Mark Fowler

Meetings and Events

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, September 24 at 10:30 a.m. at the NWMC offices.

NWMC Legislative Committee will meet on Wednesday, September 25 at 8:30 a.m. at the NWMC offices.

NWMC Transportation Committee will meet on Thursday, September 26 at 8:30 a.m. at the NWMC offices.

NWMC Executive Board will meet on Wednesday, October 2, at 8:30 a.m. at the NWMC offices.