



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: Weekly City Manager's Update
Date: September 13, 2019

STAFF REPORTS BY DEPARTMENT



Weekly Report for September 5, 2019 – September 11, 2019

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report
Monthly Construction Valuation and Permit Fee Report – August 2019

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, September 16, 2019

City Council

www.cityofevanston.org/citycouncil

Tuesday, September 17, 2019

Board of Ethics

www.cityofevanston.org/boardofethics

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

Housing & Community Development Act Committee

www.cityofevanston.org/housingcommunitydev

Mental Health Board

www.cityofevanston.org/mentalhealthboard

Wednesday, September 18, 2019

Design and Project Review Committee

www.cityofevanston.org/dapr

M/W/EBE Development Committee - CANCELED

www.cityofevanston.org/mwebecommittee

Thursday, September 19, 2019

Parks, Recreation and Community Services Board

www.cityofevanston.org/PRCSBoard

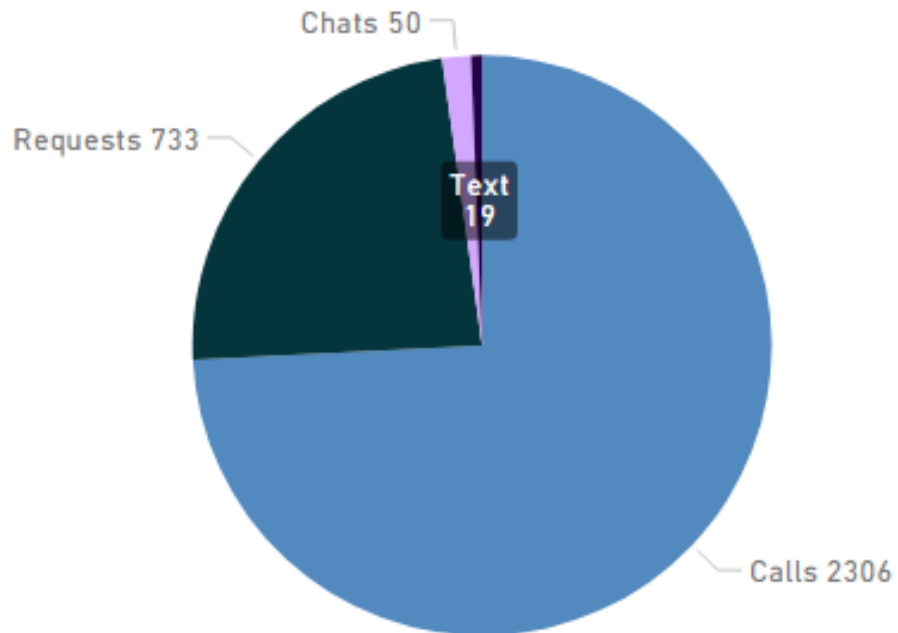
Equity & Empowerment Commission

www.cityofevanston.org/equityandempowermentcommission

September 5- September 11, 2019

Service Requests

- Calls
- Requests
- Chats
- Text



Percentage Change From Last Week	
Service Requests	Difference
Text	111.00%
Requests	23.00%
Chats	16.00%
Calls	18.00%

Trending

Free Bulk Trash Pick Up Dates

Graffiti

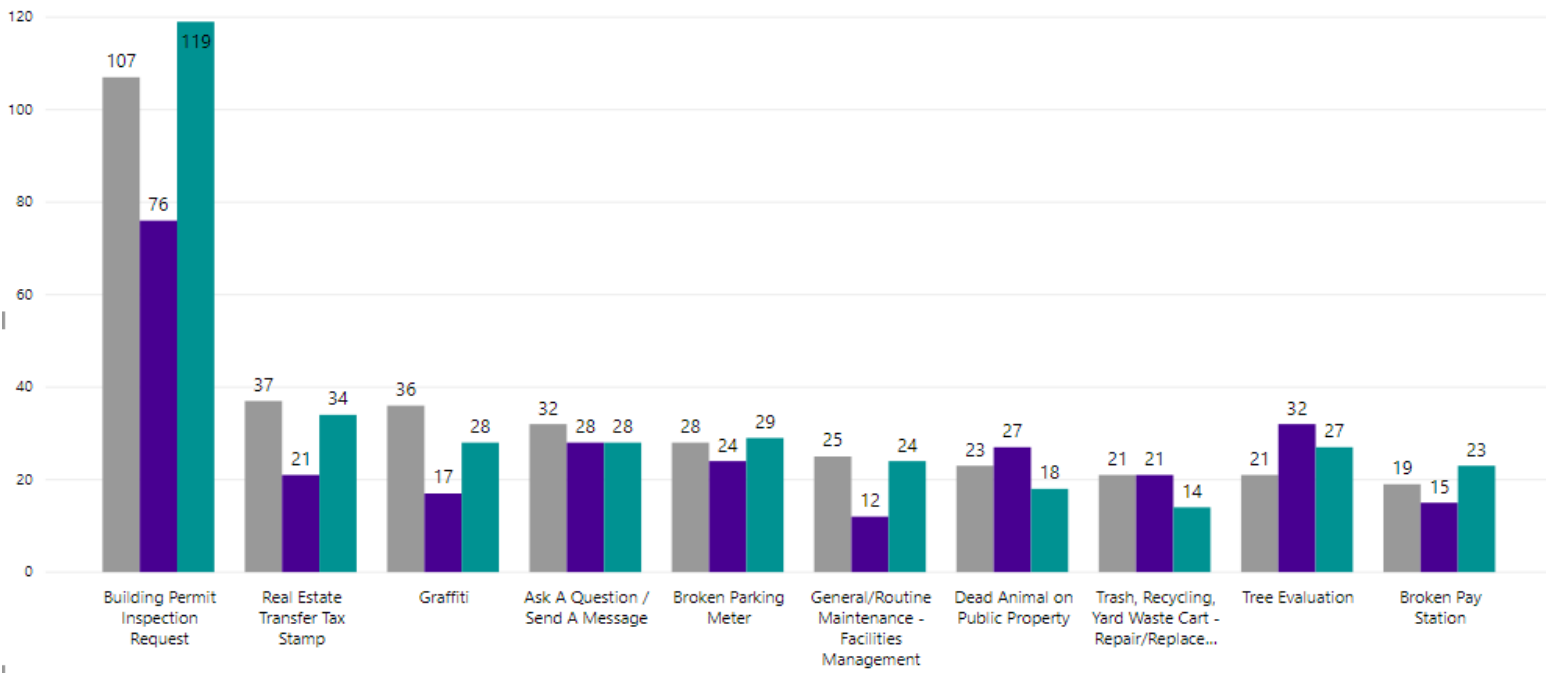
Fly Dumping



Weekly Report

September 5- September 11, 2019

● This Week (Sep5- Sep 11) ● Last Week (Aug29- Sep 4) ● Two Weeks (August 22-28)



Missed Garbage Pickup

This week 13; Last week 16
Below 3 year avg. of 14.2

Missed Recycling Pickup

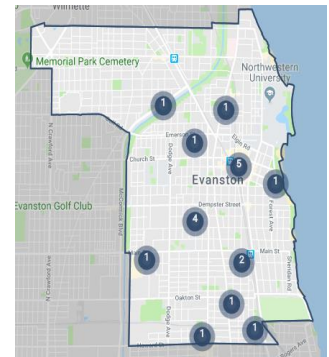
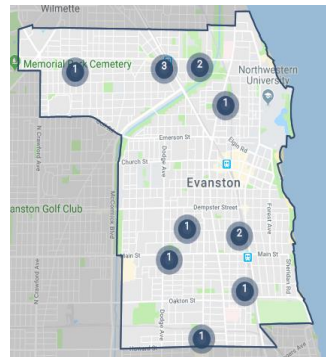
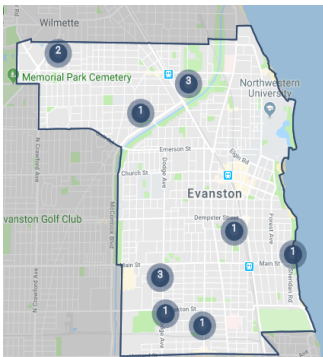
This week 13; Last week 3
Below 3 year avg. of 13.1

Missed Yard Waste

This Week 9; Last Week 8
Below 3 year avg. of 11

Rodents/Rats

This week 19; Last week 15
Below 3 year avg. of 20.3



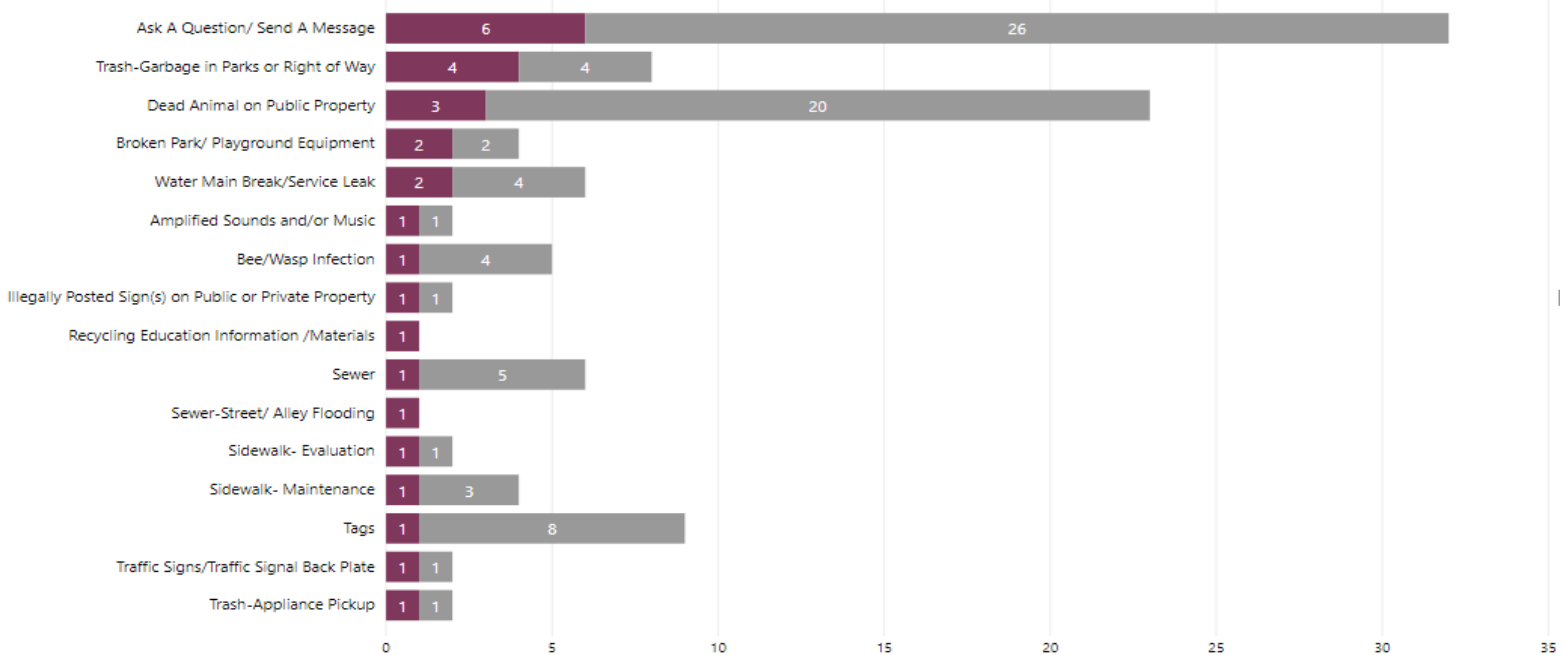


Weekly Report

September 5- September 11, 2019

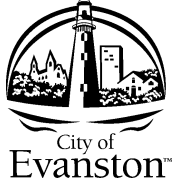
SLA Analysis

● # Late ● # OnTime



Upcoming Events- September

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
16 6:00 PM City Council 7:00 PM Water Justice, or Water Just for Us?	17 6:00 PM Community Budget Roundtable Discussion 7:00 PM Board of Ethics 7:00 PM Zoning Board of Appeals Meeting 7:00 PM Joint meeting Housing & Community Development Act Committee and Mental Health Board	18 2:30 PM Design and Project Review Committee 5:30 PM Mix, Mingle, Mash it up, Evanston's 10th Annual MashUp! 6:30 PM M/WEBE Development Committee - CANCELED 7:00 PM 9th Ward Meeting	19 1:00 PM Community Budget Roundtable Discussion 6:00 PM Parks, Recreation and Community Services Board 6:30 PM Equity & Empowerment Commission	20 10:00 AM CarFit	21 Northwestern Wildcats Football v. Michigan State 10:00 AM Truck to Table at the Downtown Evanston Farmers' Market 12:00 PM Community Budget Roundtable Discussion	22 10:00 AM Evanston Motorcycle Classic



Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of September 13, 2019

Date: September 9, 2019

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of September 13, 2019

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
RFQ 19-51 CIPP Sewer Rehabilitation 2020-2022	Public Works Agency	The City of Evanston's Public Works Agency is requesting information and a Statement of Qualifications from experienced firms: To perform Cured-In-Place Pipe (CIPP) rehabilitation of the City's combined sewer system. The Public Works Agency allocates approximately \$700,000 annually for this type of rehabilitation work in sewer mains ranging in size from 8-inch diameter to 72-inch diameter. <i>All potential Contractors must submit a qualification package whether or not they have previously been determined to be pre-qualified by the City of Evanston.</i> Contractors deemed pre-qualified as part	\$7000,000	10/8	10/28

		of this current process will be permitted to submit bids for this type of work in Evanston for the next three-year period (2020, 2021, & 2022).			
RFP 19-53 McCulloch Park Renovations	Public Works Agency	The City of Evanston's Public Works Agency is seeking proposals from experienced firms to perform landscape architectural and engineering services for planned improvements at McCulloch Park located north of Livingston Street and south of Jenks Street, between Broadway Avenue and Eastwood Avenue in Evanston, Illinois.	\$100,000	10/3	10/28

Evanston City Council Agenda Schedule - 2019 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22

May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12

Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services

EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Admin Serv	9/23/2019	Parking Garage Capacity Signs	B	APW	Storlie	
Admin Serv	9/23/2019	Clark/Sheridan Rd District B	O	APW	Storlie	
Admin Serv	9/23/2019	Residential Parking Permit B	O	APW	Storlie	
Admin Serv	9/23/2019	G Suite Renewal	B	APW	Storlie	
Admin Serv	9/23/2019	Fire Engine Replacement (RFP#19-39)	B	APW	Storlie	
Admin Serv	9/23/2019	Lot 68 - Howard Street	O	APW	Storlie	For Action
Admin Serv	9/9/2019	600 Madison - add App Only Zone	O	APW	Storlie	For Action
Admin Serv	9/9/2019	1700 Dodge - 2 Hour Parking	O	APW	Storlie	For Action
Admin Serv	9/9/2019	1900 Maple - 2 Hour Parking Pilot Program	O	APW	Storlie	For Action
Admin Serv	9/9/2019	District G - Portion of Foster added to residential permit	O	APW	Storlie	For Action
Admin Serv	9/9/2019	Howard Ridge TIF	O	APW	Leonard	For Action
CMO	9/9/2019	Sales Tax Increase	O	APW	Desai	For Action
Law	9/23/2019	Outside Counsel and Litigation Procedures	B	APW	Masoncup	
Law	9/23/2019	Lease Agreement with North Shore Senior Center	R	APW	Masoncup	
PRCS	9/23/2019	Noyes 3 month lease	R	APW	Hemingway	
PRCS	9/23/2019	Hoffman House Catering Contract	R	APW	Hemingway	
CMO	9/23/2019	Equity in the Arts Program	B	APW	Bobkiewicz	
CMO	9/23/2019	Crown Use and Gift Agreement - CYA	R	APW	Storlie	
CMO	9/23/2019	Crown Use and Gift Agreement - Evanston Hockey Association	R	APW	Storlie	
CD	9/23/2019	Change Order for RFP 18-51 Central Street SSA Feasibility Study Contract	B	PD	Leonard	
CD	9/23/2019	Proposed Central Street SSA (East) #7	O	PD	Leonard	For Intro
CD	9/23/2019	Proposed Central Street SSA (West) #8	O	PD	Leonard	For Intro
CD	9/23/2019	Reconstitution Downtown Evanston SSA #4	O	PD	Leonard	For Intro
CD	9/23/2019	NU Text Amendment Athletic Facilities	O	PD	Leonard	
CD	9/23/2019	Northlight	O	PD	Leonard	
CD	9/23/2019	1245 Hartrey Ave Special Use for a Daycare - Domestic Animal, and Kennel, Unleashed in Evanston in the I2 General Industrial District.	O	PD	Leonard	For Intro
CD	9/23/2019	3101 Central St. - Major variation to expand a legally-nonconforming use, and a parking variation, for Lakeside Auto Rebuilders, in the R4 General Residential District and oCSC Central Street Overlay District	O	PD	Leonard	For Intro
CD	9/23/2019	1012-1018 Church St. - Planned Development and a Special Use for a Cultural Facility live theatre performance venue, Northlight Theater, to construct a 37,800 sq ft, 3-story building with no on-site parking in the D3 Downtown Core Development District.	O	PD	Leonard	For Intro and Action
CD	9/23/2019	MTO Landlord-Tenant Funding	B	PD	Leonard	
CD	9/23/2019	Collection Boxes	O	PD	Ogbo	
CD	9/23/2019	1215 Church Street - Planned Development for the YWCA	O	PD	Leonard	For Intro
CD	9/23/2019	Planned Development Update	Comm	PD	Leonard	
Rules	10/7/2019	Rules Committee				
HS	10/7/2019	Human Services Committee				

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PRCS	10/14/2019	Chess RFP	B	APW	Hemingway	
PRCS	10/14/2019	Congregate Meal Grant Acceptance	R	APW	Hemingway	
PWA	10/14/2019	Filter Plant Freight Elevator Repairs	B	APW	Stoneback	
CD	10/14/2019	Divvy Contract	O	PD	Leonard	
CD	10/14/2019	Electric Bikes	O	PD	Leonard	
CD	10/14/2019	Gender Neutral Bathroom Code Changes	O	PD	Leonard	+
CD	10/14/2019	1321 Brummel - Major Variations to increase from a 2-flat to a 4-unit building	O	PD	Leonard	
CMO	10/28/2019	TEFRA Hearing - Chiaravalle Bonds	B	CC	Desai	
CMO	10/28/2019	Truth in Taxation - 2019 Tax Levy	B	CC	Desai	
CMO	10/28/2019	Budget Introduction	O	APW	Desai	
CMO	10/28/2019	Tax Levy	O	APW	Desai	
CD	11/11/2019	Residential Care Home - Text Amendment	O	PD	Leonard	
CD	12/9/2019	Affordable Housing Update	D	CC	Leonard	
Council & Committee Meetings						
9/16/2019	6:00 PM	City Council				
9/17/2019	7:00 PM	Joint Meeting: Housing & Community Development Act Committee and Mental Health Board				
9/18/2019	6:00 PM	Minority Women and Evanston-based Enterprise Committee - CANCELLED				
9/19/2019	6:00 PM	Equity & Empowerment Commission				
9/23/2019	6:00PM	Administration & Public Works, Planning & Development, City Council				
9/25/2019	6:00PM	Transportation and Parking Committee				
9/25/2019	7:30PM	Economic Development Committee				
REFERRALS AT CITY COUNCIL MEETINGS						
Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication	X	
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	
Police	9/9/2019	NU Golf Carts on Sidewalks	Fiske	Police	Will be discussed at 10/14 APW	
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Desai	

Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: September 11, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, September 5, 2019 - September 11, 2019

Backlog (business days received until reviewed): 18

Volume (number of cases pending staff review): 21

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2333 Ridge Avenue	R1	Building Permit	Addition to detached garage	05/02/19	non-compliant, pending additional information from the applicant
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending revisions from the applicant
1	630 Library Place	R1	Building Permit	Solar panels	09/04/19	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending revisions from the applicant
2	1245 Fowler Avenue	R2	Building Permit	Replace deck with brick pavers	04/15/19	pending revisions from the applicant
2	1620 Darrow Avenue	R3	Building Permit	Addition, interior and exterior remodel, new brick paver driveway	06/05/19	pending revisions from applicant.
2	1622 Darrow Avenue	B2/oWE	Building Permit	New brick paver driveway	06/05/19	non-compliant, pending revisions from the applicant
2	2212 Madison Place	R2	Building Permit	Addition and interior remodel	09/06/19	pending staff review
2	1711 Church Street	R4/oWE	Building Permit	New tarping station (Advanced Disposal)	09/09/19	pending staff review
2	507 Asbury Avenue	R2	Building Permit	Roof mounted solar panels	09/11/19	pending staff review
3	1114 Hinman Avenue	R1	Building Permit	Outdoor sports patio	05/30/19	non-compliant, pending revisions from the applicant
3	1003-1005 Hinman Avenue	R5	Building Permit	Pave existing gravel parking lot	06/28/19	pending additional information from the applicant
3	634 Judson Avenue	R1	Building Permit	Remove concrete pad, install paver patio	07/19/19	pending additional information from the applicant
3	537 Judson Avenue	R1	Building Permit	Remove and replace front steps and landing	08/12/19	pending additional information from the applicant
3	925 Edgemere Court	R1	Building Permit	Attached pool house	08/15/19	pending staff review
3	706 Sheridan Road	R1	Building Permit	Paver patio, wood deck and stairs	08/30/19	pending staff review
3	739 Forest Avenue	R1	Building Permit	Replace front porch structure, re-install columns, railing and lattice	09/06/19	pending staff review
3	1145 Sheridan Road	R1	Zoning Analysis	New swimming pool, new paver walks and patio	09/09/19	pending staff review
3	747 Michigan Avenue	R1	Zoning Analysis	Remove existing 1-story rear porch, construct new 1-story rear porch in same location, relocate a/c units	09/09/19	pending staff review
3	1135 Michigan Avenue	R1	Building Permit	Replace 22x22 detached garage	09/10/19	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Interior renovation, floors 3 and 4 (King Homes)	05/23/19	pending revisions from the applicant
4	718-732 Main Street	B2/oDM	Zoning Analysis	New 5-story, mixed-use building with ground floor retail, 99 dwelling units, and 35 off-street parking spaces (Planned Development)	07/15/19	non-compliant, pending revisions from the applicant

4	705 Main Street	B2/oDM	Building Permit	Interior renovation for chiropractic clinic	07/26/19	pending revisions from the applicant to address special use approval
4	820 Davis Street	D3	Building Permit	Exterior renovation, new canopy, storefront trellis and paint, interior renovations	08/26/19	pending additional information from the applicant, DAPR
4	1560 Sherman Avenue, 4th Floor	D3	Building Permit	Metal picket fence on part of 4th floor roof	08/27/19	pending additional information from the applicant
4	1026 Ridge Court	R1	Zoning Analysis	Carport addition	08/30/19	pending staff review
4	1314 Asbury Avenue	R1	Building Permit	Replace exterior stairs	09/10/19	pending staff review
5	1950 Green Bay Road	C2	Building Permit	New 20amp air machine	08/21/19	pending staff review
5	1725 Dodge Avenue	R4	Building Permit	Replace rear 2-story porch	09/03/19	pending additional information from the applicant
5	825 Foster Street	R5	Building Permit	Replace rear stairs	09/03/19	pending additional information from the applicant
6	2627 Lincolnwood Drive	R1	Building Permit	Deck	04/26/19	non-compliant, pending additional information from the applicant
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	pending additional information from the applicant
6	2755 Reese Avenue	R1	Building Permit	New single-family residence	09/03/19	pending staff review
6	2904 Central Street	B1a, oCS	Building Permit	Interior remodel for new beauty spa, salon	09/06/19	pending staff review
6	2210 McDaniel Avenue	R1	Building Permit	New deck	09/11/19	pending staff review
7	1210 Chancellor Street	R5/oCSC	Building Permit	Foundation permit for new 4-story, 3 unit multi-family residence with garage parking	07/08/19	pending revisions from the applicant
7	2683 Steward Avenue	R1	Building Permit	New 24x22 detached garage	09/10/19	pending staff review
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
9	1210 Monroe Street	R2	Building Permit	Concrete patio	05/24/19	non-compliant; pending revisions from the applicant
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	pending additional information from the applicant, DAPR
9	1814 Cleveland Street	R2	Building Permit	Egress window	08/05/19	pending additional information from the applicant
9	419 Ashland Avenue	R1	Building Permit	Detached garage, 22x22	08/06/19	non-compliant, pending minor variation application
9	617 Dodge Avenue	R2	Building Permit	Basement remodel	08/30/19	pending staff review
9	535 Dodge Avenue	R2	Building Permit	Shed	08/30/19	pending staff review
9	822 Seward Street	R5	Building Permit	Replace and enlarge walk, replace section of asphalt parking lot with concrete	09/06/19	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending DAPR 09/18/19, PC
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending DAPR 09/18/19, PC

2	1215 Church Street/1726-1730 Ridge Avenue	R4	Special Use and Planned Development	Special Use to expand an existing Community Center - Public and Recreation Center - Public (YWCA), and a Planned Development to demolish two structures and to construct a 2-story entrance addition, a 4-story 23,661 sf addition for a Shelter for Abused Persons and administration offices, construct a 2nd-story addition to provide connection between the two structures, and to expand and reconfigure parking lots to provide 78 parking spaces	07/09/19	pending P&D 09/23/19
2	1245 Hartrey Avenue	I2	Special Use	Special Use for a Daycare Center - Animal, and Kennel (overnight boarding)	07/15/19	pending P&D 09/23/19
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending DAPR, ZBA 09/17/19
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	non-compliant, pending revisions from the applicant
4	1012 Church Street	D3	Planned Development	New 37,800 sf Cultural Facility, live theater performance venue, with a 289 seat main stage, roof top entertainment deck, and a building height of 41 ft.	07/30/19	pending P&D & CC 09/23/19
4	1570 Oak Street	R6	Major Variation	Locate required off-street parking for property located at 1570 Oak Street to the 1800 Maple Ave parking garage, location more than 1,000 ft. away	08/23/19	pending ZBA 09/17/19
6	2727 Lincoln Street	R1	Minor Variation	Rear yard setback for addition	06/07/19	pending Preservation, public notice
6	3101 Central Street	R4/oCSC	Major Variation	Expansion of nonconforming use and structure, parking variance for auto repair/body	08/05/19	pending P&D 09/23/19
7	2503 Eastwood Avenue	R1	Special Use	Special use to expand a parking lot for an existing religious institution (St. Athanasius)	07/23/19	pending ZBA 09/17/19
8	999 Howard Street	C1	Planned Development	New 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending staff review
8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	pending P&D 09/23/19
9	419 Ashland Avenue	R1	Minor Variation	Building lot coverage, impervious surface coverage and setback to roof overhang for 22x20 detached garage	08/28/19	determination after 09/20/19



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 13, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, September 13, 2019

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Application for occupancy on the lower level for property management staff only has been received. Awaiting inspection approvals for issuance. ROW and traffic issues continue but are being addressed. Site is being maintained.	9/11/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Steel detailing, mechanical, electrical, and plumbing rough-in, interior and curtain wall framing, site work for storm water detention system and exterior face brick installation continues. Crews continue to work on Saturdays. Site is being maintained.	9/11/2019
2	2215 Dempster Street (HOW)	Multi-Unit Building	Project is nearing completion. Final inspections continue. GC working on inspection correction items. Site is being maintained.	9/11/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Mechanical work is completed. Site is being cleared and cleaned. Final inspections should be scheduled soon. Construction fencing is intact and site is being maintained.	9/11/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Overnight lighting complaint has been addressed, lights have been put on a timer. Floor deck installation continues as crews have completed the 14th floor. Rough-in mechanical, plumbing and electrical continues through the 8th level. Masonry installation continues to progress. Site is being maintained.	9/11/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Removal and replacement of the existing curb, gutter and sidewalk has begun within the construction fence line. Alley removal and replacement work will begin the week of 9/16 which will require partial closure of the alley. Hoist will be removed on 9/19 with no impact to street or right of way. Rough installations continue floor to floor. Site is being maintained.	9/11/2019



To: Honorable Mayor and Members of the City Council

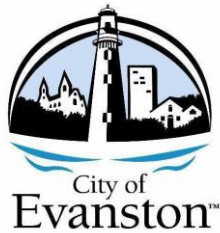
From: Gary Gerdes, Building and Inspection Services Manager

Subject: Monthly Construction Valuation and Permit Fee Report

Date: September 6, 2019

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2018. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.



DATE: September 6, 2019
 TO: Wally Bobkiewicz, City Manager
 FROM: Gary Gerdes, Building and Inspection Services Division Manager
 SUBJECT: Building Permit & Construction Value Financial Report for August, 2019

BUILDING PERMIT FEES

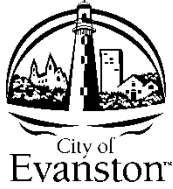
Total Permit Fees Collected for the Month of August 2019	\$ 276,051
Total Permit Fees Collected Fiscal Year 2019	\$ 3,413,867
Total Permit fees Collected for the Month of August 2018	\$ 554,256
Total Permit Fees Collected Fiscal Year 2018	\$ 4,399,487

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR AUGUST 2019	\$ 12,980,324
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2019	\$ 115,247,872
TOTAL CONSTRUCTION VALUE FOR AUGUST 2018	\$ 53,479,712
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2018	\$ 201,764,494

OTHER FEES

Total ROW Permit fees Collected for the Month of August 2019	\$ 67,761
Total ROW Permit Fees Collected Fiscal Year 2019	\$ 359,975



Memorandum

To: Honorable Mayor and Members of the City Council

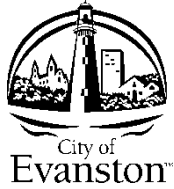
From: Ike Ogbo, Interim Health Director

Subject: Food Establishment License Application Weekly Report

Date: September 13, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
1	812 Church St	Sassy Rooster Café	9/4/2019	Pending Building Permit Submittal
1	1625 Hinman Ave	Hearth Restaurant	8/26/19	Change of Ownership – Pending Inspections
5	1823 Church St	Litehouse Evanston @Gibbs-Morrison	8/6/2019	Pending Inspections
4	1009 Davis St	Every Body Eat/Whole and Free Foods	7/30/2019	Pending Inspections
1	707 Church St	Genghis Grill (formerly Flat Top Grill)	7/25/2019	Remodel on Hold
4	804 Davis St	Clarke’s Off Campus	6/19/19	Pending License Payment
7	1926 Central St	Comida	4/1/2019	Building Permit Issued - Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
4	1030 Davis St	Philz Coffee	3/7/2019	Building Permit Issued – Pending Inspections
5	2121 Ashland Ave	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
1	817 Emerson St	7-Eleven	1/28/2019	Building Permit Issued – Pending Inspection
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: September 13, 2019

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8090 or hdubose@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of September 13th 2019

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
3	Sea Ranch Inc, d/b/a Sea Ranch Sushi Evanston	518 Dempster Street, Evanston, IL 60202	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Pending Liquor Board Meeting



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING SEPTEMBER 13, 2019

NWMC Welcomes Newest Member West Dundee; Membership Approves Strategic Plan

Thank you to the twenty-six NWMC members who attended Wednesday night's Board meeting and efficiently worked through a very busy agenda. The Board unanimously approved a membership petition from the *Village of West Dundee*, who becomes the 43rd member of the organization. We look forward and are excited to begin working with *Village President Christopher Nelson, Village Manager Joe Cavallaro* and other West Dundee village officials and staff!

The NWMC Board also unanimously approved the 2019 Strategic Plan and FY2019-2020 Work Plan. The strategic planning session was held in May and led by *NWMC Treasurer and Highland Park City Manager Ghida Neukirch*, with assistance from *Highland Park Assistant City Manager Rob Sabo*. The resulting report and its recommendations will guide the membership and staff for 2019 through 2021.

In other Board action, members unanimously approved a resolution honoring the outstanding contributions to the organization by *Evanston City Manager Wally Bobkiewicz*, who will become the City Administrator of Issaquah, Washington next month. The Board also appointed *NWMC Past President and Mount Prospect Mayor Arlene Juracek* as the delegate and *NWMC President and Morton Grove Mayor Dan DiMaria* as the alternate delegate to the Metropolitan Mayors Caucus Board of Directors. Finally, the Board received an update on the [NWMC Multimodal Plan](#) and members of the Northwest and North Shore Councils of Mayors unanimously approved their respective Surface Transportation Program methodology updates. *Staff contacts: Mark Fowler, Larry Bury*

NWMC Board Receives 2018-2019 Annual Report

The NWMC Board received the FY 2018-2019 NWMC Annual Report at Wednesday night's meeting, which can be downloaded by visiting <https://www.nwmc-cog.org/Home/FY2018-19-NWMC-Annual-Report.aspx>. The Annual Report highlights the accomplishments during the term of *NWMC President and Mount Prospect Mayor Arlene Juracek* as well as organizational information including the NWMC leadership, committees, membership and staff.

We thank all of our members for the successes of the past year, which is due directly to the active participation of the Conference's elected officials, managers and staff in our myriad committees and advocacy initiatives. We ask that members please share the Annual Report with your trustees, council members, staff and other interested stakeholders. *Staff contacts: Mark Fowler, Larry Bury*

Today's the Day!

Today is the deadline to respond to the annual call for legislative initiatives to pursue during the spring session of the General Assembly. Members are asked to identify issues and concerns on the local, state and federal levels that require a legislative solution as well as any actions taken locally or collectively to address them. Responses will provide the Legislative Committee and staff with proposals to consider for the 2020 NWMC Legislative Program as well as the local government context necessary to review legislation and engage legislators as highlighted issues emerge.

Member responses are critical to informing the Conference's legislative work plan for the year. Please return the completed form to Chris Staron via email, cstaron@nwmc-cog.org or fax, 847-296-9207. *Staff contacts: Chris Staron, Mark Fowler, Larry Bury*

We've Got The 411

We look forward to seeing you at the Suburban Purchasing Cooperative (SPC) Booth #411 during next week's Illinois Municipal League (IML) annual conference. NWMC staff, along with representatives of SPC members DuPage Mayors and Managers Conference, South Suburban Mayors and Managers Association and Will County

Governmental League will be on hand to greet municipal officials and promote the forty-two products and services offered by the SPC.

The exhibit hall will be open on Thursday, September 19 from 2:00 p.m. to 5:00 p.m. and on Friday, September 20 from 10:00 a.m. to 5:00 p.m. For additional information, please contact NWMC Purchasing Director Ellen Dayan, edayan@nwmc-cog.org or 847-296-9200, ext. 132. Stop by and discuss the great products and programs offered by the SPC! *Staff contact: Ellen Dayan*

Sign Up Today for the Fall NWMC Surplus Vehicle & Equipment Auction

The October 22 NWMC Surplus Vehicle and Equipment Auction is right around the corner! The auction, which will be held at 2:00 p.m. at America's Auto Auction in Crestwood is the final live auction of 2019. If you can't make the October event, America's Auto Auction also offers Internet auctions on par with GovDeals and Public Surplus. For questions or additional information, please contact staff or Berry Ellis, 312-371-5993 or berry.ellis@americasautoauction.com. *Staff contact: Ellen Dayan*

SPC Approves Chevy, Ford Vehicle Contract Extensions

The Suburban Purchasing Cooperative (SPC) Governing Board is pleased to report the extension of the 2020 Chevrolet Tahoe Police Patrol Package (Contract #185) to Currie Motors Chevrolet through the end of the model year with no price increases. The 2020 model year is having a very short production run, with a factory order cut-off date of September 23, 2019. To accommodate purchasers after the factory order cut-off, Currie Motors has agreed to stock fifty additional vehicles (in black or white only) that may be purchased on this contract with no price increases until those units have been depleted. Although two additional contract extensions remain on Contract #185, General Motors will not begin production on their new 2021 model year vehicles until summer, 2020. Currie anticipates that due to significant product changes, the 2021 vehicle will need to be rebid. For questions or additional information, please contact staff or Tom Sullivan, 630-877-5076 or curriefleet@gmail.com.

In addition, the SPC Governing Board has awarded the first of three, one-year contract extensions on the 2020 Ford F-series truck contracts with Currie Fleet of Frankfort and Sutton Auto Group of Matteson, which include price increases as outlined below:

Model	Contract #	New Price	\$ Increase	Extension Date	Vendor
F250 Super Duty Pickup	178	\$22,760.00	\$849.00	7/17/2020	Currie Fleet, Frankfort
F350 XL Chassis Cab	184	\$24,365.00	\$849.00	8/21/2020	Currie Fleet, Frankfort
F450 XL Chassis Cab	181	\$31,366.00	\$1,841.00	7/17/2020	Currie Fleet, Frankfort
F550 XL 4x2 Chassis Cab	182	\$31,643.00	\$1,168.00	7/17/2020	Sutton Auto Group, Matteson

The SPC had requested model year rollovers from Ford Motor Company on all SPC F-series contracts, but Ford declined due to changes in the engine/drive line, connectivity, upgraded transmissions and standard equipment that includes options that were previously priced as extras on the 2019 models. In addition, Ford has increased destination/delivery charges to their dealers.

For questions or additional information on the Currie Fleet contracts, please contact staff or Tom Sullivan, 815-464-9200 or curriefleet@gmail.com. For questions or information on the Sutton Auto Group contract, please contact staff or Kyle Mohrbach, 291-201-1819 or kmorbach@suttonford.com. *Staff contact: Ellen Dayan*

IDOT Issues New Information Regarding Capital Plan

The Illinois Department of Transportation (IDOT) recently distributed a [circular letter](#) detailing the distribution of additional Motor Fuel Tax (MFT) funds created by the passage of the Rebuild Illinois capital plan. The letter notes how municipalities should expect to receive additional funding, as well as detailing the specific formulas that pertain to their distribution. More details including information regarding individual municipalities' ability impose additional MFT are included in IDOT's letter and its attachments. *Staff contacts: Josh Klingenstein, Kendra Johnson*

Join the NWMC at CMAP's Fall Event Series

This fall, the Chicago Metropolitan Agency for Planning (CMAP) and its partners are conducting [Small Plans, Big Ideas forums](#) to connect local leaders and provide expert advice about some of the region's toughest issues and advance the [ON TO 2050](#) regional plan. NWMC staff will attend the [North Chicago](#) and [Elgin](#) events to promote

the NWMC Multimodal Transportation Plan and Suburban Purchasing Cooperative as examples of regional cooperative efforts. The series coincides with the 2019 joint call for projects for the CMAP Local Technical Assistance (LTA) and Regional Transportation Authority (RTA) Community Planning programs. For additional information, please contact staff or onto2050@cmapp.illinois.gov or 312-386-8802. *Staff contacts: Kendra Johnson, Josh Klingenstein, Ellen Dayan*

MWRD to Host “Road Show” Event in Des Plaines

On Saturday, October 5, the Metropolitan Water Reclamation District of Greater Chicago (MWRD) is hosting a “Road Show” at the Science and Arts Academy in *Des Plaines* to highlight local projects and ways to get involved with MWRD. District commissioners and staff will be at the event to answer questions and provide information regarding a variety of issues, including stormwater management techniques, job opportunities, and doing business with the MWRD. Cook County Sheriff’s Office staff will also be on hand to collect electronics and paper documents for proper recycling and disposal. For more information, please visit [MWRD’s events page](#). *Staff contact: Kendra Johnson*

Community Planning and Local Technical Assistance Call for Projects Opens on September 17

Beginning on September 17, the Regional Transportation Authority (RTA) and Chicago Metropolitan Agency for Planning (CMAP) will hold their 2020 joint Call for Projects for the RTA’s Community Planning Program and CMAP’s Local Technical Assistance (LTA) Program. Applications are open to local public agencies seeking technical assistance for planning projects that address issues such as transportation, land use and quality of life. The Call for Projects will close on Thursday, October 17. More information on eligibility and past programs are available by visiting the [CMAP website](#). The RTA is also hosting a webinar to provide information regarding the application process on September 19 at 9:00 a.m. For more information or to RSVP, please contact Alex Devlin, devlina@rtachicago.org. *Staff contacts: Josh Klingenstein, Kendra Johnson*

IDOT Postpones Call for ITEP Projects Until 2020

IDOT has announced that the next Illinois Transportation Enhancement Program (ITEP) Call for Projects, which was scheduled to open on October 1, has been postponed until late summer/early fall 2020. The call has been postponed in order to better develop a program that includes both federal funds and \$50 million in supplemental state funding being set aside from the Road Fund as part of the capital bill that was passed in June.

Previously, IDOT had announced that Phase I engineering must be complete in order to apply for ITEP funding. Due to the supplemental state funding, however, this will no longer be required. In addition, 25% of all funding must be directed toward high-need communities, as determined by community median income and total property tax base. Local match funds will also be determined on a sliding scale based on community size, median income, and total property tax base. Please see the announcement on the [IDOT website](#) for more information. *Staff contacts: Josh Klingenstein, Kendra Johnson*

Meetings and Events

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, September 24 at 10:30 a.m. at the NWMC offices.

NWMC Legislative Committee will meet on Wednesday, September 25 at 8:30 a.m. at the NWMC offices.

NWMC Transportation Committee will meet on Thursday, September 26 at 8:30 a.m. at the NWMC offices.