



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: Weekly City Manager's Update  
Date: September 6, 2019

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for August 29, 2019 – September 4, 2019

**City Manager's Office**  
City Council Agenda Schedule

**Community Development**  
Weekly Zoning Report  
Weekly Inspection Report

**Health Department**  
Weekly Food Establishment Application Report

**Law Department**  
Weekly Liquor License Application Report

**Legislative Reading**  
NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, September 9, 2019**

Administration and Public Works Committee

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, September 10, 2019**

Board of Local Improvements

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

Arts Council

[www.cityofevanston.org/artscouncil](http://www.cityofevanston.org/artscouncil)

Preservation Commission

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

**Wednesday, September 11, 2019**

Lighthouse Landing Complex Committee

[www.cityofevanston.org/lighthousecommittee](http://www.cityofevanston.org/lighthousecommittee)

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Plan Commission

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

**Thursday, September 12, 2019**

Environment Board

[www.cityofevanston.org/environmentboard](http://www.cityofevanston.org/environmentboard)

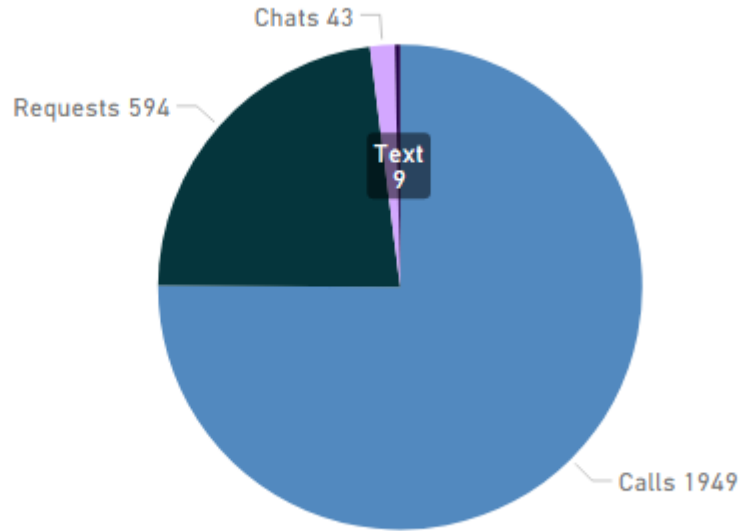
Mental Health Board – RESCHEDULED

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)

August 29- September 4, 2019

### Service Requests

- Calls
- Requests
- Chats
- Text



Percentage Change From Last Week	
Service Requests	Difference
Text	-25.00%
Requests	-22.00%
Chats	-20.00%
Calls	-25.00%

### Trending

Tree Evaluations

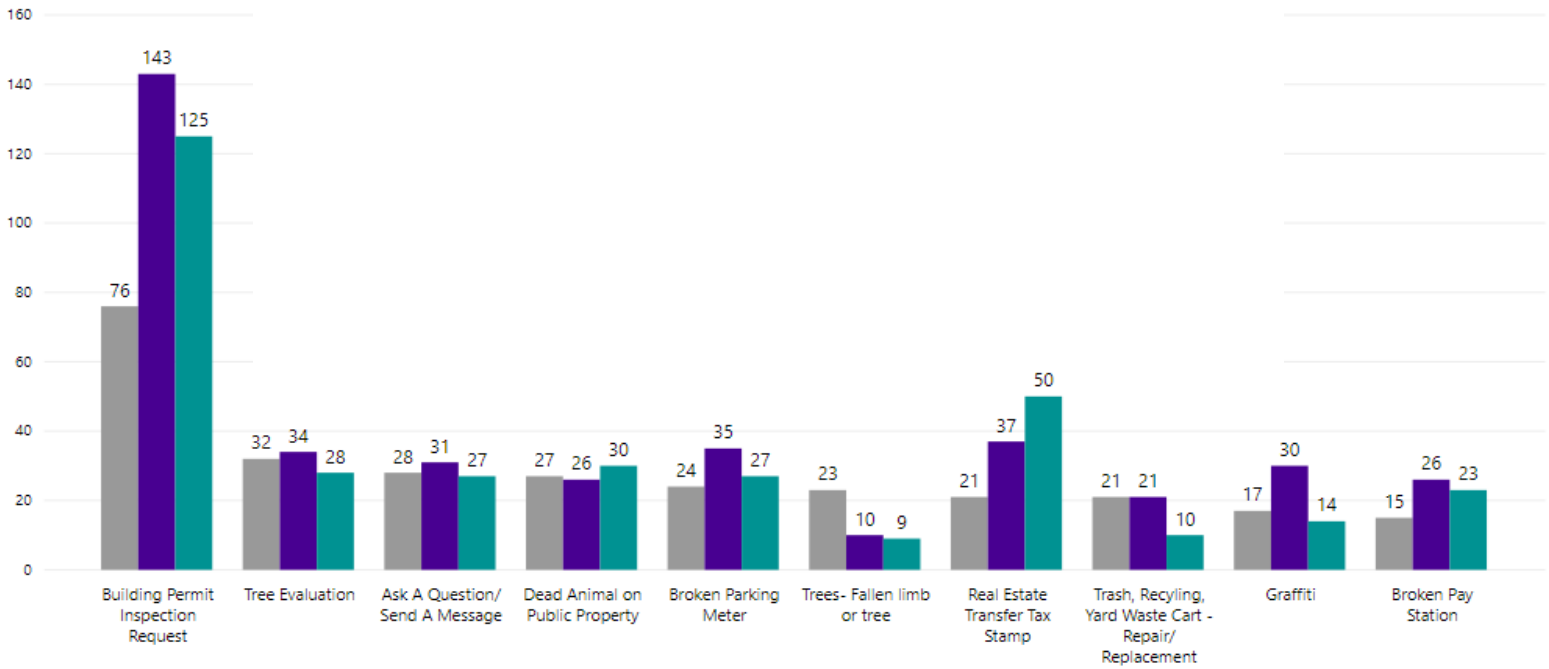
Trash Cart – Replacements/Repaired



# Weekly Report

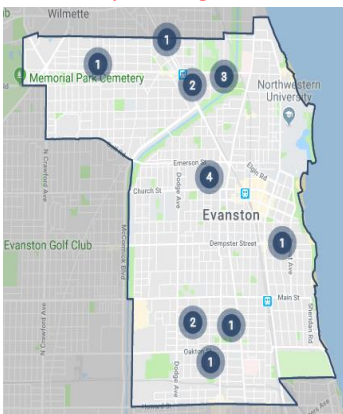
**August 29- September 4, 2019**

● This Week (Aug 29- Sep 4) ● Last Week (Aug22-28) ● Two Weeks (Aug 15-21)



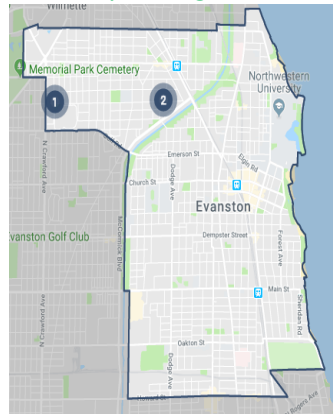
### Missed Garbage Pickup

This week 16; Last week 23  
Above 3 year avg. of 14.2



### Missed Recycling Pickup

This week 3; Last week 5  
Below 3 year avg. of 13.1



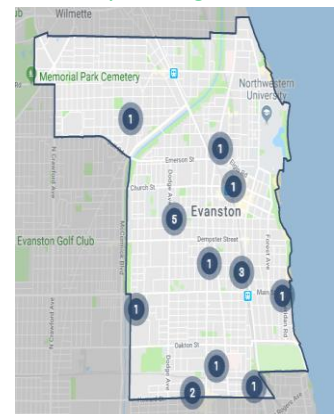
### Missed Yard Waste

This Week 8; Last Week 4  
Below 3 year avg. of 11



### Rodents/Rats

This week 15; Last week 5  
Below 3 year avg. of 20.3



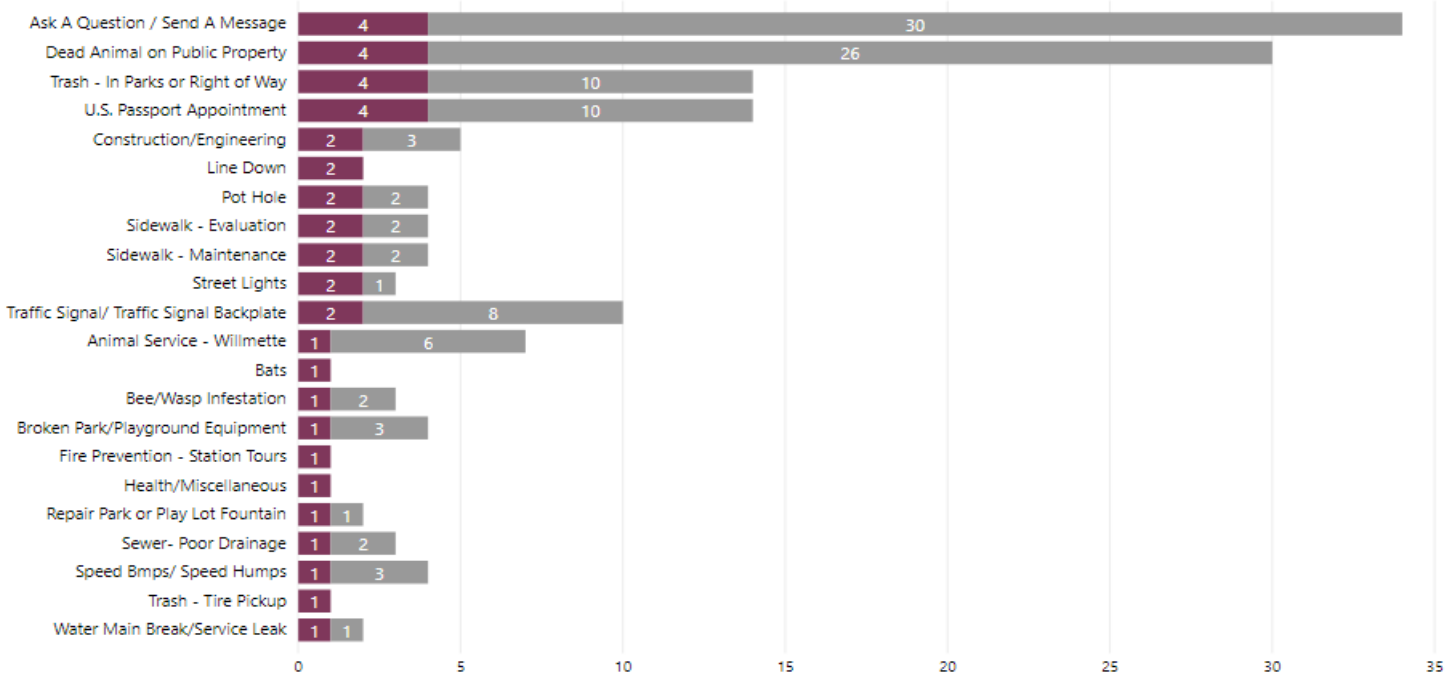


# Weekly Report

August 29- September 4, 2019

SLA Analysis

● # Late ● # OnTime



## Upcoming Events- September

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>9</b> 3:00 PM <a href="#">Community HIV &amp; STI Screening</a>  6:00 PM <a href="#">Administration &amp; Public Works Committee</a>  6:45 PM <a href="#">Planning &amp; Development Committee</a>  7:15 PM <a href="#">City Council</a>	<b>10</b> 9:30 AM <a href="#">ProduceMobile</a>  2:00 PM <a href="#">Board of Local Improvements</a>  6:30 PM <a href="#">Arts Council</a>  7:00 PM <a href="#">Preservation Commission Meeting</a>	<b>11</b> 7:30 AM <a href="#">9/11 Patriot Day Remembrance Ceremony</a>  1:30 PM <a href="#">Lighthouse Landing Complex Committee</a>  2:30 PM <a href="#">Design and Project Review Committee</a>  7:00 PM <a href="#">Plan Commission</a>  7:00 PM <a href="#">5th Ward Meeting</a>	<b>12</b> 4:45 PM <a href="#">Kits', Cats' and Kids Block Party</a>  5:00 PM <a href="#">Main-Dempster Mile Wine Walk</a>  6:30 PM <a href="#">Environment Board</a>  7:00 PM <a href="#">2nd Ward Meeting</a>  7:00 PM <a href="#">Mental Health Board</a>	<b>13</b> 7:15 AM <a href="#">Utilities Commission Meeting</a>	<b>14</b> 1:30 PM <a href="#">Mental Health and Wellness Fair</a>  2:30 PM <a href="#">Northwestern Wildcats Football v. UNLV</a>	<b>15</b> 10:00 AM <a href="#">Vintage Garage Flea Market</a>

<b>Evanston City Council Agenda Schedule - 2019 Dates</b>						
<b>(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)</b>						
<b>2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22</b>						
<b>May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12</b>						
<b>Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9</b>						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services					EDC=Economic Development	
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Admin Serv	9/16/2019	Discussion of Civic Center Next Steps	D	CC	Bobkiewicz	
Admin Serv	9/16/2019	Adult Use Cannabis	D	CC	Storlie	
Admin Serv	9/16/2019	Robert Crown	D	CC	Storlie	
CMO	9/16/2019	Equity in the Arts Program	B	CC	Bobkiewicz	
CD	9/16/2019	Evanston Development Cooperative	B	CC	Leonard	
Admin Serv	9/23/2019	Parking Garage Capacity Signs	O	APW	Storlie	
Admin Serv	9/23/2019	G Suite Renewal	B	APW	Storlie	
Law	9/23/2019	Outside Counsel and Litigation Procedures	B	APW	Masoncup	
Law	9/23/2019	Lease Agreement with North Shore Senior Center	R	APW	Masoncup	
PRCS	9/23/2019	Noyes 3 month lease	R	APW	Hemingway	
PWA	9/23/2019	Filter Plant Freight Elevator Repairs	B	APW	Stoneback	
CD	9/23/2019	Divvy Contract	O	PD	Leonard	
CD	9/23/2019	Electric Bikes	O	PD	Leonard	
CD	9/23/2019	Proposed Central Street SSA (East) #7	O	PD	Leonard	For Intro
CD	9/23/2019	Proposed Central Street SSA (West) #8	O	PD	Leonard	For Intro
CD	9/23/2019	Reconstitution Downtown Evanston SSA #4	O	PD	Leonard	For Intro
CD	9/23/2019	1321 Brummel - Major Variations to increase from a 2-flat to a 4-unit building	O	PD	Leonard	
CD	9/23/2019	Collection Boxes	O	PD	Leonard	
CD	9/23/2019	1215 Church Street - Planned Development for the YWCA	O	PD	Leonard	For Intro
CD	9/23/2019	Planned Development Update	D	PD	Leonard	
PRCS	10/14/2019	Chess RFP	B	APW	Hemingway	
CMO	10/28/2019	Truth in Taxation - 2019 Tax Levy	B	CC	Desai	
CMO	10/28/2019	Budget Introduction	O	APW	Desai	
CMO	10/28/2019	Tax Levy	O	APW	Desai	
CD	11/11/2019	Residential Care Home - Text Amendment	O	PD	Leonard	
CD	12/9/2019	Affordable Housing Update	D	CC	Leonard	
<b>Council &amp; Committee Meetings</b>						
8/28/2019	6:00 PM	Transportation and Parking Committee				
8/28/2019	7:30 PM	Economic Development Committee				
9/4/2019	6:00 PM	Human Services Committee				
9/5/2019	7:00 PM	Housing and Homelessness Commission				
9/9/2019	6:00 PM	Administration & Public Works/Planning & Development/City Council				
9/16/2019	6:00 PM	City Council				
<b>REFERRALS AT CITY COUNCIL MEETINGS</b>						
Dept	Date of Referral	Item	Alderman/Staff	Tentative Date	Outcome	

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PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication	X	
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS		Will be discussed at 7/8 APW
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development		Will be discussed at Trans/Parking
<b>DEFERRED</b>						
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Desai	

# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Manager  
Subject: Weekly Zoning Report  
Date: September 4, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.



**Cases Received and Pending, August 29, 2019 - September 4, 2019**

**Backlog (business days received until reviewed): 18**

**Volume (number of cases pending staff review): 20**

**Zoning Reviews**

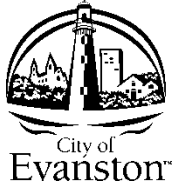
<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	242 Greenwood Street	R1	Building Permit	Replace asphalt driveway with pavers and add a 3-way turn on west side yard	03/20/19	non-compliant, pending revisions from the applicant
1	2333 Ridge Avenue	R1	Building Permit	Addition to detached garage	05/02/19	non-compliant, pending additional information from the applicant
1	1900 Sherman Avenue	R1	Zoning Analysis	15-story addition to Jane R. Perlman apartments, 4,150 sf of ground floor retail, remove 22 parking spaces, add 40 above ground parking spaces, 121 mixed-income apartments (Planned Development)	08/29/19	pending staff review
1	630 Library Place	R1	Building Permit	Solar panels	09/04/19	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending revisions from the applicant
2	1420 Dewey Avenue	R3	Building Permit	New single-family residence	04/15/19	pending plat of subdivision recording
2	1245 Fowler Avenue	R2	Building Permit	Replace deck with brick pavers	04/15/19	pending revisions from the applicant
2	1620 Darrow Avenue	R3	Building Permit	Addition, interior and exterior remodel, new brick paver driveway	06/05/19	pending revisions from applicant.
2	1622 Darrow Avenue	B2/oWE	Building Permit	New brick paver driveway	06/05/19	non-compliant, pending revisions from the applicant
3	1114 Hinman Avenue	R1	Building Permit	Outdoor sports patio	05/30/19	non-compliant, pending revisions from the applicant
3	1003-1005 Hinman Avenue	R5	Building Permit	Pave existing gravel parking lot	06/28/19	pending additional information from the applicant
3	634 Judson Avenue	R1	Building Permit	Remove concrete pad, install paver patio	07/19/19	pending additional information from the applicant
3	537 Judson Avenue	R1	Building Permit	Remove and replace front steps and landing	08/12/19	pending additional information from the applicant
3	711 Judson Avenue	R1	Building Permit	Rear and side addition	08/13/19	pending staff review
3	925 Edgemere Court	R1	Building Permit	Attached pool house	08/15/19	pending staff review
3	706 Sheridan Road	R1	Building Permit	Paver patio, wood deck and stairs	08/30/19	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Interior renovation, floors 3 and 4 (King Homes)	05/23/19	pending revisions from the applicant
4	718-732 Main Street	B2/oDM	Zoning Analysis	New 5-story, mixed-use building with ground floor retail, 99 dwelling units, and 35 off-street parking spaces (Planned Development)	07/15/19	non-compliant, pending revisions from the applicant
4	705 Main Street	B2/oDM	Building Permit	Interior renovation for chiropractic clinic	07/26/19	pending revisions from the applicant to address special use approval
4	1031 Sherman Avenue	R3/MXE	Zoning Analysis	Expansion of legal non-conforming use at 1027 Sherman to 1031 Sherman for parking lot and outdoor storage (Evanston Lumber)	08/08/19	pending staff review

4	820 Davis Street	D3	Building Permit	Exterior renovation, new canopy, storefront trellis and paint, interior renovations	08/26/19	<b>pending staff review, DAPR</b>
4	1560 Sherman Avenue, 4th Floor	D3	Building Permit	Metal picket fence on part of 4th floor roof	08/27/19	pending staff review
4	1026 Ridge Court	R1	Zoning Analysis	Carport addition	08/30/19	pending staff review
5	2412 Wade Street	R3	Building Permit	New single-family residence	06/28/19	pending revisions per major variation determination
5	2047 Darrow Avenue	R4	Building Permit	New 20x20 detached garage	07/29/19	non-compliant, pending minor variation application
5	1950 Green Bay Road	C2	Building Permit	New 20amp air machine	08/21/19	pending staff review
5	1725 Dodge Avenue	R4	Building Permit	Replace rear 2-story porch	09/03/19	pending staff review
5	825 Foster Street	R5	Building Permit	Replace rear stairs	09/03/19	pending staff review
6	2627 Lincolnwood Drive	R1	Building Permit	Deck	04/26/19	non-compliant, pending additional information from the applicant
6	2712 Isabella Street	R1	Building Permit	Addition of dormer and sunroom	08/05/19	pending additional information from the applicant
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	pending additional information from the applicant
6	3330 Colfax Place	R2	Building Permit	Detached garage, 20x26	08/29/19	pending staff review
6	2755 Reese Avenue	R1	Building Permit	New single-family residence	09/03/19	pending staff review
7	1210 Chancellor Street	R5/oCS	Building Permit	Foundation permit for new 4-story, 3 unit multi-family residence with garage parking	07/08/19	pending revisions from the applicant
7	1105 Grant Street	R1	Building Permit	New detached garage	07/25/19	non-compliant, pending revisions from the applicant
7	2614 Orrington Avenue	R1	Building Permit	Replace screen porch	08/21/19	pending additional information from the applicant
7	2651 Sheridan Road	R1	Building Permit	Remove and replace driveway, walks, stoops and rear patio	08/30/19	pending staff review
7	2311 Pioneer Road	R1	Building Permit	Remove existing concrete stoop and steps, replace with modular block and bluestone	09/04/19	pending staff review
8	999 Howard Street	C1	Zoning Analysis	Existing CJE Adult Daycare Building + New 4 Story Multiple Family Residence with 60 units And 57 Parking Spaces.	01/29/19	non-compliant, pending revisions from the applicant
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
9	1210 Monroe Street	R2	Building Permit	Concrete patio	05/24/19	non-compliant; pending revisions from the applicant
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	<b>pending staff review, DAPR</b>
9	1814 Cleveland Street	R2	Building Permit	Egress window	08/05/19	pending additional information from the applicant
9	419 Ashland Avenue	R1	Building Permit	Detached garage, 22x22	08/06/19	non-compliant, pending minor variation application
9	617 Dodge Avenue	R2	Building Permit	Basement remodel	08/30/19	pending staff review
9	535 Dodge Avenue	R2	Building Permit	Shed	08/30/19	pending staff review

**Miscellaneous Zoning Cases**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	<b>pending DAPR 09/18/19, PC</b>
1	818 Colfax Avenue	R1	Minor Variation	Interior side yard setback for detached garage	05/20/19	determination after 08/23/19
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	<b>pending DAPR 09/18/19, PC</b>
2	1215 Church Street/1726-1730 Ridge Avenue	R4	Special Use and Planned Development	Special Use to expand an existing Community Center - Public and Recreation Center - Public (YWCA), and a Planned Development to demolish two structures and to construct a 2-story entrance addition, a 4-story 23,661 sf addition for a Shelter for Abused Persons and administration offices, construct a 2nd-story addition to provide connection between the two structures, and to expand and reconfigure parking lots to provide 78 parking spaces	07/09/19	<b>pending P&amp;D 09/23/19</b>
2	1245 Hartrey Avenue	I2	Special Use	Special Use for a Daycare Center - Animal, and Kennel (overnight boarding)	07/15/19	<b>pending P&amp;D 09/23/19</b>
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	<b>pending DAPR, ZBA 09/17/19</b>
3	318-320 Dempster Street	R1	Planned Development	Time extension for approved 318-320 Dempster PD, originally approved by ordinance 39-O-08	08/29/19	<b>pending P&amp;D &amp; CC 09/09/19</b>
4	1211-1217 Ridge Avenue	R1	Plat of Subdivision	Subdivide zoning lot into 2 lots	04/23/19	<b>pending P&amp;D &amp; CC 09/09/19</b>
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	non-compliant, pending revisions from the applicant
4	1012 Church Street	D3	Planned Development	New 37,800 sf Cultural Facility, live theater performance venue, with a 289 seat main stage, roof top entertainment deck, and a building height of 41 ft.	07/30/19	<b>pending PC 09/11/19, P&amp;D &amp; CC 09/23/19</b>
4	1570 Oak Street	R6	Major Variation	Locate required off-street parking for property located at 1570 Oak Street to the 1800 Maple Ave parking garage, location more than 1,000 ft. away	08/23/19	<b>pending DAPR, ZBA 09/17/19</b>
5	2047 Darrow Avenue	R4	Minor Variation	Street side yard setback for detached garage	08/14/19	determination after 09/05/19
6	2727 Lincoln Street	R1	Minor Variation	Rear yard setback for addition	06/07/19	pending Preservation, public notice
6	3101 Central Street	R4/oCSC	Major Variation	Expansion of nonconforming use and structure, parking variance for auto repair/body	08/05/19	<b>pending P&amp;D 09/23/19</b>
7	2503 Eastwood Avenue	R1	Special Use	Special use to expand a parking lot for an existing religious institution (St. Athanasius)	07/23/19	<b>pending DAPR 09/11/19, ZBA 09/17/19</b>
8	999 Howard Street	C1	Planned Development	New 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending staff review

8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	<b>pending P&amp;D 09/23/19</b>
9	419 Ashland Avenue	R1	Minor Variation	Building lot coverage, impervious surface coverage and setback to roof overhang for 22x20 detached garage	08/28/19	determination after 09/20/19



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 6, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

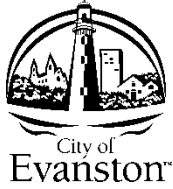
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, September 6, 2019

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Final inspections have begun for the project and the commercial space (7-11). Developer is projecting occupancy for the ground floor/lobby area for leasing purposes by September 9th. Traffic on Emerson will be reduced to one lane with flaggers for remaining deliveries on September 9th, 10th & 11th. ROW and traffic violations are being addressed. Site is being maintained.	9/4/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Steel erection and detailing; mechanical, electrical, and plumbing rough-in; interior wall; curtain-wall framing; exterior masonry and installation of the stormwater detention system continue to progress. Complaints regarding dirt stockpiles has been addressed. Contractor will water stockpiles to reduce wind blown dirt from site. Site is being maintained.	9/4/2019
2	2215 Dempster Street (HOW)	Multi-Unit Building	Project is nearing completion. Final inspections continue. Site is being maintained.	9/4/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Interior work continues. Construction fencing is intact and site is being maintained.	9/4/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Floor deck installation continues as crews have completed the 14th floor. Rough-in mechanical, plumbing and electrical continues through the 8th level. Masonry installation continues to progress. Overnight lighting complaint has been addressed. Site is being maintained.	9/4/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Rough installations are being completed on the 14th floor. Rough structural, electrical, mechanical and plumbing inspections continue floor to floor. Brick installation continues. Site is being maintained.	9/4/2019



# Memorandum

To: Honorable Mayor and Members of the City Council

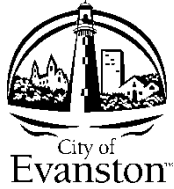
From: Ike Ogbo, Interim Health Director

Subject: Food Establishment License Application Weekly Report

Date: September 6, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
1	812 Church St	Sassy Rooster Café	9/4/2019	Pending Building Permit Submittal
1	1625 Hinman Ve	Hearth Restaurant	8/26/19	Change of Ownership – Pending Inspections
5	1823 Church St	Litehouse Evanston @Gibbs-Morrison	8/6/2019	Pending Inspections
4	1009 Davis St	Every Body Eat/Whole and Free Foods	7/30/2019	Pending Inspections
1	707 Church St	Genghis Grill (formerly Flat Top Grill)	7/25/2019	Remodel on Hold
4	804 Davis St	Clarke's Off Campus	6/19/19	Pending Inspections
7	1926 Central St	Comida	4/1/2019	Building Permit Issued - Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval (On Hold)
4	1030 Davis St	Philz Coffee	3/7/2019	Building Permit Issued – Pending Inspections
5	2121 Ashland Ave	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
1	817 Emerson St	7-Eleven	1/28/2019	Building Permit Issued – Pending Inspection
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: September 6, 2019

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8090 or [hdubose@cityofevanston.org](mailto:hdubose@cityofevanston.org) if you have any questions or need additional information.



### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of September 6<sup>th</sup> 2019

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
1	GEIL Lessee LLC d/b/a Hearth Restaurant	1625 Hinman Ave	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Pending Liquor Board Meeting
2	Zipaktli LLC d/b/a Zentli	1813 Dempster St.	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Pending Liquor Board Meeting
4	Kokomo Cuisine Inc. d/b/a Kokomo	1639 Orrington Ave	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Pending Liquor Board Meeting



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



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## WEEK ENDING SEPTEMBER 6, 2019

### ***One Week Left to Submit 2020 NWMC Legislative Initiatives***

Last week, the NWMC Legislative Committee issued the annual call for legislative initiatives, with responses due back on Friday, September 13. Members are asked to identify issues and concerns on the local, state and federal levels that require a legislative solution. In addition, please describe any actions taken locally or collectively to address these issues or concerns. Member responses will provide the Legislative Committee and staff with proposals to consider for the 2020 NWMC Legislative Program as well as the local government context necessary to review legislation and engage legislators as highlighted issues emerge.

Member responses are critical to informing the Conference's legislative work plan for the year. Please return the completed form to Chris Staron via email, [cstaron@nwmc-cog.org](mailto:cstaron@nwmc-cog.org) or fax, 847-296-9207 by Friday, September 13. *Staff contacts: Chris Staron, Mark Fowler, Larry Bury*

### ***Visit the SPC at IML***

The Suburban Purchasing Cooperative (SPC) is excited to host Booth #411 at the upcoming Illinois Municipal League (IML) annual conference. NWMC staff, along with representatives of SPC member councils of government the DuPage Mayors and Managers Conference, South Suburban Mayors and Managers Association and Will County Governmental League will be on hand to greet municipal officials and promote the forty-two products and services offered by the SPC.

The exhibit hall will be open on Thursday, September 19 from 2:00 p.m. to 5:00 p.m. and on Friday, September 20 from 10:00 a.m. to 5:00 p.m. For additional information, please contact NWMC Purchasing Director Ellen Dayan, [edayan@nwmc-cog.org](mailto:edayan@nwmc-cog.org) or 847-296-9200, ext. 132. Stop by and see us! *Staff contact: Ellen Dayan*

### ***Multimodal Plan Steering Committee Discusses Priority Corridors, Public Engagement Events***

The NWMC Multimodal Transportation Plan Steering Committee met for a third time on August 27 to discuss potential updates to the 2010 Bicycle Plan's priority corridors. The project team outlined the corridor updates and received feedback from committee members about data that should be included in the final plan. The committee also had a robust discussion about maintenance strategies for bicycle and pedestrian facilities, with members sharing best practices for both routine repairs and winter maintenance.

Member and public engagement will continue to ramp up throughout the fall, with an NWMC member open house slated for November 6 and public engagement events being planned for the holiday season. Additional details will be made available soon. In the meantime, members of the public can continue to engage with the project by visiting the [NWMC Multimodal Transportation Plan Website](#). Finally, the committee discussed the results of the sidewalk and access to transit analyses, which are expected to be released within the next month, with updated priority corridors to follow in October. *Staff contacts: Kendra Johnson, Josh Klingenstein*

### ***SPC Approves Chevy Bolt, Ford F-150 Contract Extensions***

The Suburban Purchasing Cooperative (SPC) Governing Board has approved the following contract extensions:

#### 2020 Chevy Bolt EV 5 Door Hatchback (Contract #175)

The first of three possible, one-year contract extensions has been awarded to Currie Motors Chevrolet of Forest Park through July 17, 2020. We are pleased to report that the contract extension contains no price increase. The all-electric Bolt has an EPA-estimated range of 238 miles on a single charge. For questions or additional information, please contact staff or Tom Colgan, 630-877-5076 or [tom@curriemotors.com](mailto:tom@curriemotors.com).

#### 2020 Ford F-150 Police Responder (Contract #179)

The first of three possible, one-year contract extensions on the 2020 Ford F-150 Police Responder has been awarded

to Sutton Auto Group of Matteson through July 17, 2020. The contract extension contains a \$1,468.00 price increase due to product changes by Ford Motor Company on the 2020 model year vehicle. Multiple features that had been offered as options are now standard and Ford also increased their destination and delivery pricing. The new SPC contract price is \$33,598.00. For questions or additional information, please contact staff or Kyle Mohrbach, 219-201-1819 or [kmorbach@suttonford.com](mailto:kmorbach@suttonford.com). *Staff contact: Ellen Dayan*

***SPC Approves Price Increase on Vactor Sewer Cleaner Trucks***

The Suburban Purchasing Cooperative (SPC) Governing Board has agreed to price increases from primary vendor Standard Equipment of Chicago for the 10 Yard Fan Catch Basin/Sewer Cleaner with Auxiliary Engine (contract #161) and 12 Yard Fan Catch Basin/Sewer Cleaner with Auxiliary Engine (contract #162).

Standard Equipment did not increase 2018 SPC prices, despite receiving a 3% increase from Vactor. This year, they received an additional 5% increase from Vactor and initially requested a 7% price increase from the SPC, but their actual price increases are just over 5% as follows:

<b>Contract</b>	<b>2018 \$</b>	<b>2019 \$</b>	<b>\$ Increase</b>	<b>% Change</b>
10 Yard Fan Catch Basin/Sewer Cleaner with Auxiliary Engine (contract #161)	\$327,783.00	\$345,461.00	\$17,678.00	5.39%
12 Yard Fan Catch Basin/Sewer Cleaner With Auxiliary Engine (contract #162)	\$344,294.00	\$361,722.00	\$17,428.00	5.09%

For questions or additional information, please contact staff or Bob Donlon, 312-829-1919 (office), 847-804-6017 (cell) or [bdonlon@standardequipment.com](mailto:bdonlon@standardequipment.com). *Staff contact: Ellen Dayan*

***Sign Up Today for the Fall NWMC Surplus Vehicle & Equipment Auction!***

Make plans today to participate in the October 22 NWMC Surplus Vehicle and Equipment Auction, which will be held at 2:00 p.m. at America’s Auto Auction in Crestwood. Please note that this is the final live auction of 2019. If you can’t make the October event, America’s Auto Auction also offers Internet auctions on par with GovDeals and Public Surplus. For questions or additional information, please contact staff or Berry Ellis, 312-371-5993 or [berry.ellis@americasautoauction.com](mailto:berry.ellis@americasautoauction.com). *Staff contact: Ellen Dayan*

***Join the NWMC at CMAP’s Fall Event Series***

This fall, the Chicago Metropolitan Agency for Planning (CMAP) and its partners are conducting [Small Plans, Big Ideas forums](#) to connect local leaders and provide expert advice about some of the region’s toughest issues and advance the [ON TO 2050](#) regional plan. NWMC staff will attend the [North Chicago](#) and [Elgin](#) events to promote the NWMC Multimodal Transportation Plan and Suburban Purchasing Cooperative as examples of regional cooperative efforts. The series coincides with the 2019 joint call for projects for the CMAP Local Technical Assistance (LTA) and Regional Transportation Authority (RTA) Community Planning programs. For additional information, please contact staff or [onto2050@cmap.illinois.gov](mailto:onto2050@cmap.illinois.gov) or 312-386-8802. *Staff contacts: Kendra Johnson, Josh Klingenstein, Ellen Dayan*

***Meetings and Events***

*NWMC Finance Committee* will meet on Wednesday, September 11 at 12:00 p.m. at the NWMC offices.

*NWMC Board of Directors* will meet on Wednesday, September 11 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*.

*NWMC Bicycle and Pedestrian Committee* will meet on Tuesday, September 17 at 10:30 a.m. at the NWMC offices.

*NWMC Legislative Committee* will meet on Wednesday, September 25 at 8:30 a.m. at the NWMC offices (**note date change – originally scheduled for September 18**).

*NWMC Transportation Committee* will meet on Thursday, September 26 at 8:30 a.m. at the NWMC offices.