



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: Weekly City Manager's Update  
Date: August 23, 2019

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for August 15, 2019 – August 21, 2019

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Tuesday, August 27, 2019**

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

**Wednesday, August 28, 2019**

Liquor Control Review Board

[www.cityofevanston.org/liquorboard](http://www.cityofevanston.org/liquorboard)

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Transportation & Parking Committee

[www.cityofevanston.org/transandparking](http://www.cityofevanston.org/transandparking)

Plan Commission

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

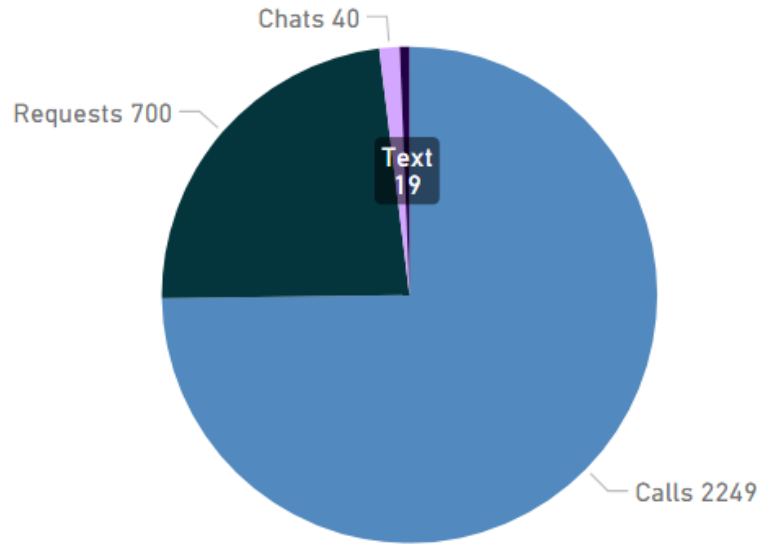
Economic Development Committee

[www.cityofevanston.org/economicdev](http://www.cityofevanston.org/economicdev)

August 15-21, 2019

**Service Requests**

- Calls
- Requests
- Chats
- Text



Percentage Change From Last Week	
Service Requests	Difference
Text	-5.00 %
Requests	-5.00 %
Chats	-23.00 %
Calls	0.00 %

**Trending**

Special Pick Ups

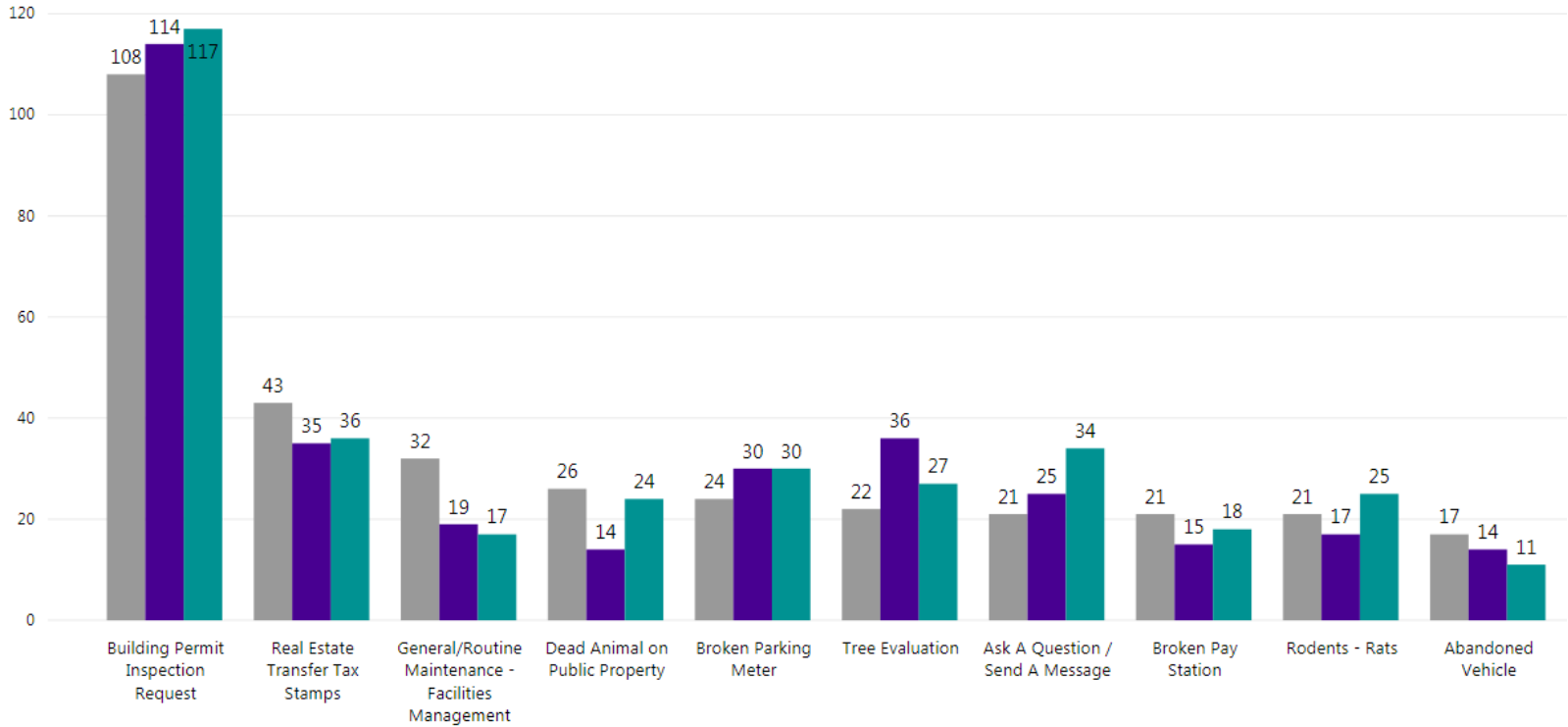
Dead Animals



# Weekly Report

**August 15-21, 2019**

● This Week (Aug 15-21) ● Last Week (Aug 8-14) ● Two Weeks (Aug 1-7)



**Missed Garbage Pickup**

This week 16; Last week 23  
Above 3 year avg. of 14.2

**Missed Recycling Pickup**

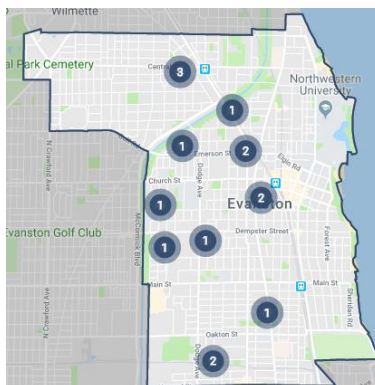
This week 15; Last week 8  
Above 3 year avg. of 13.1

**Missed Yard Waste**

This Week 7; Last Week 11  
Below 3 year avg. of 11

**Rodents/Rats**

This week 21; Last week 17  
Above 3 year avg. of 20.3



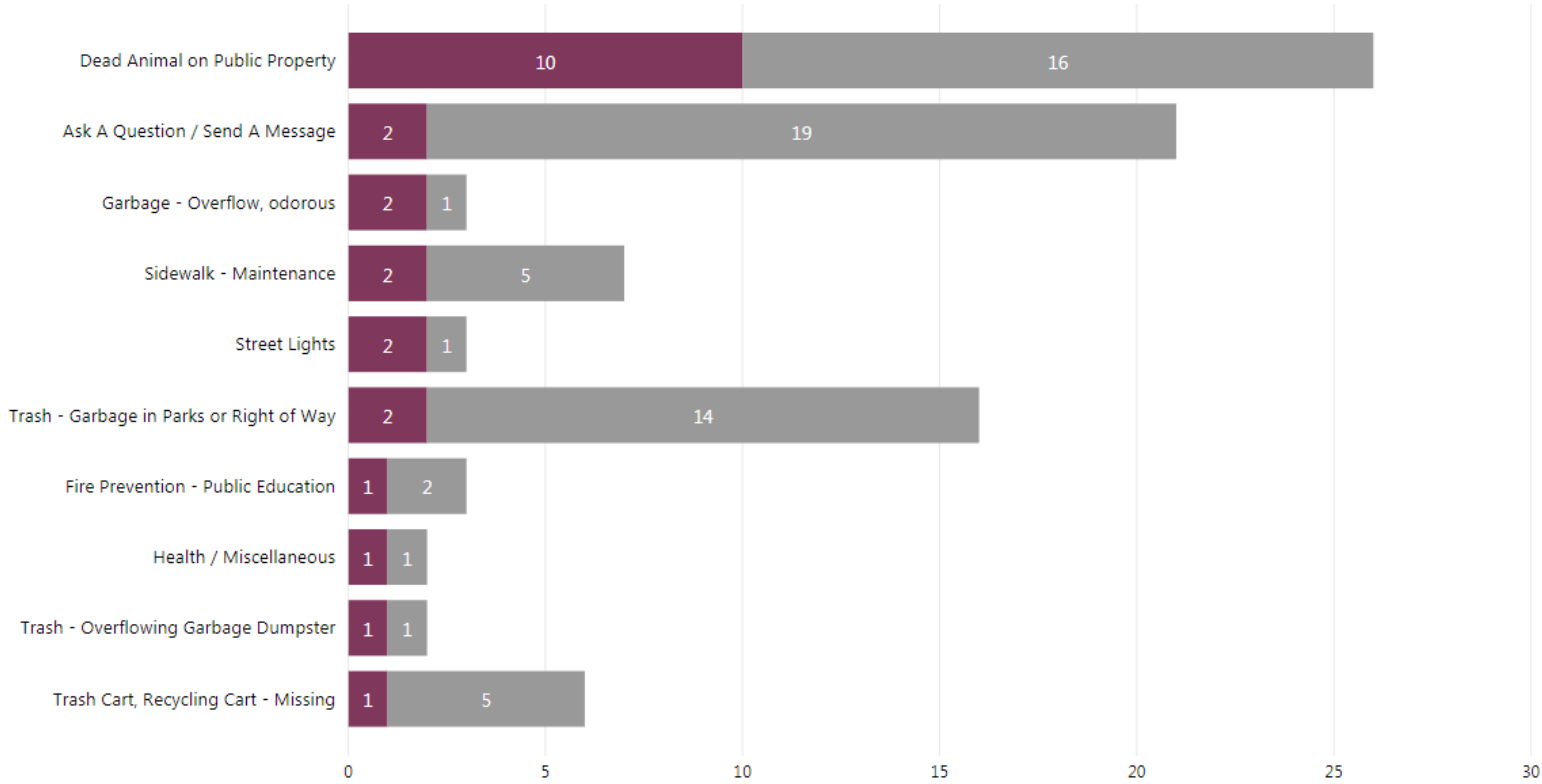


# Weekly Report

**August 15-21, 2019**

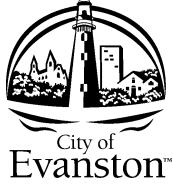
SLA Analysis

● # Late ● # OnTime



## Upcoming Events- August – September

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>26</b>	<b>27</b> 7:00 PM <a href="#">Zoning Board of Appeals Meeting</a>	<b>28</b> 11:00 AM <a href="#">Liquor Control Review Board</a> 2:30 PM <a href="#">Design and Project Review Committee</a> 6:00 PM <a href="#">Transportation and Parking Committee Meeting</a> 7:00 PM <a href="#">Plan Commission Meeting</a> 7:30 PM <a href="#">Economic Development Committee Meeting</a>	<b>29</b> 5:30 PM <a href="#">Jalisco in Evanston</a> 6:30 PM <a href="#">Air Quality Study Community Meeting</a> 7:00 PM <a href="#">FJT Crossroads Blues Festival</a>	<b>30</b> 7:00 PM <a href="#">FJT Black Voices of Opera</a>	<b>31</b> 6:00 PM <a href="#">FJT Wine &amp; Dine 40th Anniversary Gala</a>	<b>1</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of August 19, 2019

Date: August 23, 2019

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

**Bids/RFPs/RFQs advertised during the Week of August 19, 2019**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 19-50 Water Works Properties Valuation	Public Works Agency	The City of Evanston's Parks, Recreation and Community Services Department is seeking proposals from experienced individuals, organizations or businesses for: Art Programming at Robert Crown Community Center.	\$120,000	10/8	10/28

<b>Evanston City Council Agenda Schedule - 2019 Dates</b>						
<b>(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)</b>						
<b>2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22</b>						
<b>May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12</b>						
<b>Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9</b>						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services					EDC=Economic Development	
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Admin Serv	9/16/2019	Discussion of Civic Center Next Steps	D	CC	Bobkiewicz	
Admin Serv	9/16/2019	Adult Use Cannabis	D	CC	Storlie	
Admin Serv	9/16/2019	Robert Crown	D	CC	Storlie	
Admin Serv	9/23/2019	Parking Garage Capacity Signs	O	APW	Storlie	
Law	9/23/2019	Outside Counsel and Litigation Procedures	B	APW	Masoncup	
Law	9/23/2019	Lease Agreement with North Shore Senior Center	R	APW	Masoncup	
PRCS	9/23/2019	Noyes 3 month lease	R	APW	Hemingway	
CD	9/23/2019	Proposed Central Street SSA #7 public hearing	B	PD	Leonard	
CD	9/23/2019	Proposed Central Street SSA #8 public hearing	B	PD	Leonard	
CD	9/23/2019	Proposed Downtown Evanston SSA Reconstitution public hearing	B	PD	Leonard	
CD	9/23/2019	1321 Brummel - Major Variations to increase from a 2-flat to a 4-unit building	O	PD	Leonard	
CD	9/23/2019	1215 Church Street - Planned Development for the YWCA	O	PD	Leonard	For Intro
CMO	10/28/2019	Truth in Taxation - 2019 Tax Levy	B	CC	Desai	
CMO	10/28/2019	Budget Introduction	O	APW	Desai	
CMO	10/28/2019	Tax Levy	O	APW	Desai	
CD	11/11/2019	Residential Care Home - Text Amendment	O	PD	Leonard	
CD	12/9/2019	Affordable Housing Update	D	CC	Leonard	
<b>Council &amp; Committee Meetings</b>						
8/28/2019	6:00 PM	Transportation and Parking Committee				
8/28/2019	7:30 PM	Economic Development Committee				
9/4/2019	6:00 PM	Human Services Committee				
9/5/2019	7:00 PM	Housing and Homelessness Commission				
9/9/2019	6:00 PM	Administration & Public Works/Planning & Development/City Council				
9/16/2019	6:00 PM	City Council				
<b>REFERRALS AT CITY COUNCIL MEETINGS</b>						
Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		

<b>Evanston City Council Agenda Schedule - 2019 Dates</b>						
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication	X	
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	
<b>DEFERRED</b>						
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Manager  
Subject: Weekly Zoning Report  
Date: August 21, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, August 15, 2019 - August 21, 2019**

**Backlog (business days received until reviewed): 12**

**Volume (number of cases pending staff review): 18**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	242 Greenwood Street	R1	Building Permit	Replace asphalt driveway with pavers and add a 3-way turn on west side yard	03/20/19	non-compliant, pending revisions from the applicant
1	2333 Ridge Avenue	R1	Building Permit	Addition to detached garage	05/02/19	non-compliant, pending additional information from the applicant
1	822 Colfax Street	R1	Building Permit	Rear dormer	08/21/19	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending revisions from the applicant
2	1420 Dewey Avenue	R3	Building Permit	New single-family residence	04/15/19	pending plat of subdivision recording
2	1245 Fowler Avenue	R2	Building Permit	Replace deck with brick pavers	04/15/19	pending revisions from the applicant
2	1620 Darrow Avenue	R3	Building Permit	Addition, interior and exterior remodel, new brick paver driveway	06/05/19	pending revisions from applicant.
2	1622 Darrow Avenue	B2/oWE	Building Permit	New brick paver driveway	06/05/19	non-compliant, pending revisions from the applicant
2	1212 Dewey Avenue	R2	Building Permit	New single-family residence	07/12/19	non-compliant, pending revisions from the applicant
2	1124 Florence Avenue	B1	Building Permit	2nd floor addition and interior remodel to office building	08/13/19	<b>pending DAPR 08/28/19</b>
2	1017 Fowler Avenue	R2	Building Permit	2nd floor addition, a/c	08/15/19	pending staff review
2	1420 Pitner Avenue	R2	Building Permit	Detached garage, 19x22	08/16/19	pending staff review
3	1114 Hinman Avenue	R1	Building Permit	Outdoor sports patio	05/30/19	non-compliant, pending revisions from the applicant
3	1003-1005 Hinman Avenue	R5	Building Permit	Pave existing gravel parking lot	06/28/19	pending additional information from the applicant
3	634 Judson Avenue	R1	Building Permit	Remove concrete pad, install paver patio	07/19/19	pending additional information from the applicant
3	615 Judson Avenue	R1	Building Permit	2-story addition	07/22/19	pending additional information from the applicant
3	537 Judson Avenue	R1	Building Permit	Remove and replace front steps and landing	08/12/19	pending staff review
3	711 Judson Avenue	R1	Building Permit	Rear and side addition	08/13/19	pending staff review
3	925 Edgemere Court	R1	Building Permit	Attached pool house	08/15/19	pending staff review
3	525 Chicago Avenue, Unit B	C1a	Building Permit	Replace deck	08/15/19	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Interior renovation, floors 3 and 4 (King Homes)	05/23/19	pending revisions from the applicant
4	718-732 Main Street	B2/oDM	Zoning Analysis	New 5-story, mixed-use building with ground floor retail, 99 dwelling units, and 35 off-street parking spaces (Planned Development)	07/15/19	non-compliant, pending revisions from the applicant
4	705 Main Street	B2/oDM	Building Permit	Interior renovation for chiropractic clinic	07/26/19	pending revisions from the applicant to address special use approval

4	1031 Sherman Avenue	R3/MXE	Zoning Analysis	Expansion of legal non-conforming use at 1027 Sherman to 1031 Sherman for parking lot and outdoor storage (Evanston Lumber)	08/08/19	pending staff review
4	700 Main Street	B2/oDM	Building Permit	Interior alteration, converting seating area to bar, storefront replacement (La Principal)	08/15/19	pending staff review
5	2412 Wade Street	R3	Building Permit	New single-family residence	06/28/19	non-compliant, pending major variation application
5	2047 Darrow Avenue	R4	Building Permit	New 20x20 detached garage	07/29/19	non-compliant, pending minor variation application
5	1950 Green Bay Road	C2	Building Permit	New 20amp air machine	08/21/19	pending staff review
6	2627 Lincolnwood Drive	R1	Building Permit	Deck	04/26/19	non-compliant, pending additional information from the applicant
6	3230 Park Place	R1	Building Permit	1-story and 2nd story additions, interior renovation	06/18/19	pending revisions to comply with minor variation determination
6	2712 Isabella Street	R1	Building Permit	Addition of dormer and sunroom	08/05/19	pending additional information from the applicant
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	pending staff review
6	2111 Ewing Avenue	R1	Building Permit	Roof mounted solar panels	08/20/19	pending staff review
7	1210 Chancellor Street	R5/oCS	Building Permit	Foundation permit for new 4-story, 3 unit multi-family residence with garage parking	07/08/19	<b>pending revisions from the applicant, DAPR</b>
7	1105 Grant Street	R1	Building Permit	New detached garage	07/25/19	non-compliant, pending revisions from the applicant
7	1212 Noyes Street	R1	Building Permit	Roof mounted solar panels	08/20/19	pending staff review
7	2107 McDaniel Avenue	R1	Building Permit	Roof mounted solar panels	08/20/19	pending staff review
7	2614 Orrington Avenue	R1	Building Permit	Replace screen porch	08/21/19	pending staff review
8	999 Howard Street	C1	Zoning Analysis	Existing CJE Adult Daycare Building + New 4 Story Multiple Family Residence with 60 units And 57 Parking Spaces.	01/29/19	non-compliant, pending revisions from the applicant
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
9	1210 Monroe Street	R2	Building Permit	Concrete patio	05/24/19	non-compliant; pending revisions from the applicant
9	2425 Oakton Street	I1/oRD	Building Permit	New car wash	07/17/19	<b>pending staff review, DAPR</b>
9	1814 Cleveland Street	R2	Building Permit	Egress window	08/05/19	pending additional information from the applicant
9	419 Ashland Avenue	R1	Building Permit	Detached garage, 22x22	08/06/19	non-compliant, pending revisions from the applicant or variation application
9	2425 Oakton Street	I1/oRD	Building Permit	Replace antennas, radios and install ancillary equipment	08/16/19	pending staff review
9	748 Wesley Avenue	R3	Building Permit	Interior remodel, new porch	08/21/19	pending staff review

**Miscellaneous Zoning Cases**

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	<b>pending DAPR, PC</b>
1	818 Colfax Avenue	R1	Minor Variation	Interior side yard setback for detached garage	05/20/19	determination after 08/23/19
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	<b>pending DAPR, PC</b>
2	1215 Church Street/1726-1730 Ridge Avenue	R4	Special Use and Planned Development	Special Use to expand an existing Community Center - Public and Recreation Center - Public (YWCA), and a Planned Development to demolish two structures and to construct a 2-story entrance addition, a 4-story 23,661 sf addition for a Shelter for Abused Persons and administration offices, construct a 2nd-story addition to provide connection between the two structures, and to expand and reconfigure parking lots to provide 78 parking spaces	07/09/19	<b>pending P&amp;D 09/23/19</b>
2	1245 Hartrey Avenue	I2	Special Use	Special Use for a Daycare Center - Animal, and Kennel (overnight boarding)	07/15/19	<b>pending ZBA 08/27/19</b>
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	<b>pending DAPR, ZBA 09/17/19</b>
4	1211-1217 Ridge Avenue	R1	Plat of Subdivision	Subdivide zoning lot into 2 lots	04/23/19	<b>pending P&amp;D 09/09/19</b>
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	non-compliant, pending revisions from the applicant
4	1012 Church Street	D3	Planned Development	New 29,860 sf Cultural Facility, live theater performance venue, with a 312 seat main stage, roof top entertainment deck, and a building height of 43 ft.	07/30/19	<b>pending DAPR 08/28/19, PC 09/11/19</b>
5	2211 Maple Avenue	R5	Major Variation	Number of dwelling units, lot width, and parking for new 5-story, 15 dwelling unit multifamily residence, with 2 on-site affordable units and off-site parking	05/24/19	<b>pending ZBA 08/27/19</b>
5	2412 Wade Street	R2	Major Variation	Front yard setback for new single-family residence and street side yard setback for new detached garage	07/16/19	<b>pending ZBA 08/27/19</b>
5	2047 Darrow Avenue	R4	Minor Variation	Street side yard setback for detached garage	08/14/19	determination after 09/05/19
6	2727 Lincoln Street	R1	Minor Variation	Rear yard setback for addition	06/07/19	pending Preservation, public notice
6	3101 Central Street	R4/oCSC	Major Variation	Expansion of a legally nonconforming use, auto body repair	08/05/19	<b>pending ZBA 08/27/19</b>
7	2503 Eastwood Avenue	R1	Special Use	Special use to expand a parking lot for an existing religious institution (St. Athanasius)	07/23/19	<b>pending DAPR, ZBA 09/17/19</b>
8	999 Howard Street	C1	Planned Development	Map Amendment, new 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending complete Planned Development application
8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	<b>pending P&amp;D 09/23/19</b>

8

1009 Harvard Terrace

R2

Appeal

Appeal of Zoning Administrator's  
decision on a minor variation

07/09/19

**pending ZBA 08/27/19**

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To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: August 23, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

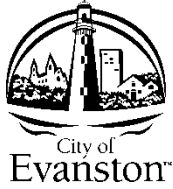
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

**Cases Received, August 23, 2019**

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Final inspections have begun for the project and the commercial space (7-11). Developer is projecting an August 30th occupancy for property management staff only. ROW violations are being addressed. Site is being maintained.	8/21/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Site work for the stormwater detention system has commenced. Steel erection and detailing; mechanical, electrical, and plumbing rough-in; interior wall and ceiling framing; ice rink construction and curtain-wall framing continue to progress. Crews are working Saturdays. Site is being maintained.	8/21/2019
2	2215 Dempster Street (HOW)	Multi-Unit Building	Final inspections for the project continue. Construction fence is screened and plumb with soil erosion control. Parking lot on east side of the building is nearly complete. Site is being maintained.	8/21/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Interior work continues. Construction fencing is intact and site is being maintained.	8/21/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Floor deck installation continues as crews are currently forming for the 13th floor. Rough-in mechanical, plumbing and electrical continues through the 6th level. Masonry installation continues to progress. Street cleaning is being addressed regularly. Site is being maintained.	8/21/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Rough installations are being completed on the 14th floor. Drywall is being installed on the 10th floor and finishes continue through the 9th floor. Brick installation has begun on the north side of the building. Site is being maintained.	8/21/2019



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Interim Health Director

Subject: Food Establishment License Application Weekly Report

Date: August 23, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
5	1823 Church St	Litehouse Evanston @Gibbs-Morrison	8/6/2019	Pending Inspections
4	1009 Davis St	Every Body Eat/Whole and Free Foods	7/30/2019	Pending Inspections
1	707 Church St	Genghis Grill (formerly Flat Top Grill)	7/25/2019	Remodel on Hold
4	804 Davis St	Clarke's Off Campus	6/19/19	Relocation – Pending Health inspection
3	1322 Chicago Ave	Shinsen	5/23/2019	Licensed Issued
7	1926 Central St	Comida	4/1/2019	Building Permit Issued - Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval
4	1030 Davis St	Philz Coffee	3/7/2019	Building Permit Issued – Pending Inspections
5	2121 Ashland Ave	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
1	817 Emerson St	7-Eleven	1/28/2019	Building Permit Issued – Pending Inspection
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: August 23, 2019

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8090 or [hdubose@cityofevanston.org](mailto:hdubose@cityofevanston.org) if you have any questions or need additional information.

### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of August 23<sup>rd</sup> 2019

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROCESSED HOURS for LIQUOR SALES</b>	<b>STATUS</b>
4	MTOG Inc., d/b/a Mid Kitchen	1512 Sherman Ave	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Pending Liquor Board Meeting



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING AUGUST 23, 2019**

## ***Don't Forget to Register Your Delegates to the NWMC Board of Directors***

NWMC members are reminded to register delegates and alternate delegates for the NWMC Board of Directors. Please remit the form by Friday, August 30 to Karol Heneghan via email, [kheneghan@nwmc-cog.org](mailto:kheneghan@nwmc-cog.org) or fax, 847-296-9207. The NWMC Board will resume its monthly meeting schedule on Wednesday, September 11. *Staff contact: Karol Heneghan*

## ***Learn More About How Recent FCC Cable Franchising Changes Impact Municipalities***

Earlier this month, the Federal Communications Commission (FCC) advanced significant changes in municipal broadband regulation over cable systems and placed limitations on franchise fee payments and use. The FCC changes are scheduled to go into effect 30 days after their publication in the Federal Register. These changes will have an impact on local revenues and the potential availability of local public, educational and governmental (PEG) access channels and other services. Additional information about the FCC changes is available at: [cityspeak.org/2019/08/08](http://cityspeak.org/2019/08/08).

In order to better understand the FCC changes, the National League of Cities is hosting a webinar on Tuesday, August 27 at 1:00 p.m. To participate, please visit: [register.gotowebinar.com/register/8357605986606592269](http://register.gotowebinar.com/register/8357605986606592269). *Staff contact: Larry Bury*

## ***Northwest Council of Mayors Releases Updated STP Methodology for Public Comment***

The Northwest Council of Mayors Technical Committee released an [updated STP project selection and program management methodology](#) for public comment. The document contains the scoring criteria that will be used to select STP projects within the Northwest Council, as well as updated active program management guidelines. Comments on the methodology will be accepted until Tuesday, September 3 and may be submitted to [northwestpl@nwmc-cog.org](mailto:northwestpl@nwmc-cog.org). All comments will be considered when finalizing the methodology, which will go before the full Northwest Council of Mayors for consideration on September 11. *Staff Contact: Josh Klingenstein*

## ***Funding Available to Help Reach "Hard to Count" Communities in 2020 Census***

The Illinois Department of Human Services (IDHS) is making \$20 million in grant funding available to support 2020 Census outreach and education efforts to maximize self-response rates. The funding is specifically designated to help community organizations and local governments reach "hard to count" (HTC) populations including: racial and ethnic minorities; immigrants (including the undocumented); mobile populations (including young people and renters); the homeless; people with disabilities; older adults; and, people who distrust the government. More information about HTC communities is available at: [illinoisdata.com/CensusHardToCount/](http://illinoisdata.com/CensusHardToCount/).

The IDHS HTC grant program is unique in that funding will be awarded on a sub-regional basis (suburban Cook County and the combined collar counties are separate sub-regions) to Regional Intermediaries (RIs) that will provide technical assistance and capacity building; collaborate with the State and other entities to identify subsequent needs; and, implement outreach and education efforts. Each RI will identify and use the grant funds to support sub-recipients with their localized efforts. More information about the HTC grant opportunity and implementation is available at: [dhs.state.il.us/page.aspx?item=117927](http://dhs.state.il.us/page.aspx?item=117927).

In order to facilitate connections between potential RIs and sub-recipients, IDHS has set up two online survey registries, one for [potential RIs](#) and another for [potential sub-recipients](#). The application deadline for potential RIs is Friday, September 6 at 5:00 p.m. Selected RIs are expected to be announced by the week of October 4. RIs are expected to select their sub-recipients by early November. Both RIs and sub-recipients must be Grant Accountability and Transparency Act (GATA) pre-qualified in order to receive the grant funding. *Staff contact: Larry Bury*

### ***NWMC Communities to Benefit from Bicycle Path Grants***

Governor J.B. Pritzker recently announced \$2.6 million in grants for local communities to aid in land acquisition and development for various bicycle path projects throughout the state. Four of the selected projects will be constructed in the NWMC area, including: Des Plaines Park District's Cumberland Terrace Bike Path; Glencoe Park District's Connect Glencoe project; *Village of Glenview's* Techny Basin Path Rehabilitation; and, Palatine Park District's Palatine Bridge Renovation over Salt Creek. These projects will help provide additional multimodal connections for residents of NWMC communities by expanding opportunities for both commuting and recreation. The grants are administered by the Illinois Department of Natural Resources (IDNR) through its Bicycle Path Grant program. More information on the selected projects is available at [Illinois.gov](http://Illinois.gov). *Staff contacts: Kendra Johnson, Josh Klingenstein*

### ***SPC Ford F-350 Contract Extension***

SPC Ford F-350 XL 4x2 Super Duty Pickup Truck (Contract #180) with Roesch Ford in Bensenville has been extended through July 17, 2020. The SPC reserves the right to extend this contract up to two (2) additional one-year terms upon mutual agreement by both the vendor and the SPC. For questions or additional information, please contact Brian Kilduff, 630-279-6000 ext. 2245, or [briankilduff@roeschtrucks.com](mailto:briankilduff@roeschtrucks.com). *Staff contact: Ellen Dayan*

### ***Metra to Host Symposium on Railroad Trespassing and Suicide Prevention***

Communities are invited to attend Metra's Breaking the Silence, "Restoring Hope, Saving Lives" event to be held on October 4 at the Illinois Institute of Technology's Kent College of Law. Metra will be joined by representatives from the British Transport Police, Toronto Transit, the Federal Railroad Administration, Volpe National Transportation Systems Center, the American Public Transportation Association, mental health experts and other stakeholders. Participants will share best practices and strategies to help reduce suicide and trespassing fatalities. More information is available at Metra's [event registration page](#) or contact Hilary Konczal, [Hkonczal@metrarr.com](mailto:Hkonczal@metrarr.com). *Staff contacts: Kendra Johnson, Josh Klingenstein*

### ***CMAP to Host ON TO 2050 Fall Event Series***

The Chicago Metropolitan Agency for Planning (CMAP) is hosting a series of events designed to connect local leaders and provide guidance on how municipalities can effectively use ON TO 2050 – the region's new comprehensive plan. Each event will allow communities to connect and collaborate on some of the region's toughest issues. A resource fair with opportunities and educational materials from CMAP's local and regional partners will also be available at each event. Please see the CMAP website for information on specific events. If you have any questions, or if you need to request reasonable accommodation under the Americans with Disabilities Act, please contact [onto2050@cmapp.illinois.gov](mailto:onto2050@cmapp.illinois.gov) or 312-386-8802. *Staff Contacts: Josh Klingenstein, Kendra Johnson*

### ***Metra Announces Continuation of UP Northwest Weekend Pilot Program***

Metra has announced that it will continue a pilot program on the UP Northwest line that has added weekend service to and from the City of Chicago. The pilot program added five new inbound and five new outbound trains on Saturdays and three new outbound trains on Sundays and holidays. Metra has reported strong ridership on these additional trains. The pilot program will be continued indefinitely.

In addition, Metra also announced the continuation of a similar pilot on the BNSF line along with minor schedule changes on the BSNF, Heritage Corridor, Rock Island and UP West lines. All schedule changes will go into effect on September 3. For more information, please visit the [Metra website](#). *Staff contacts: Kendra Johnson, Josh Klingenstein*

### ***Meetings and Events***

*NWMC Bicycle & Pedestrian Committee* will meet on Tuesday, August 27 at 10:30 a.m. at the NWMC offices.

*NWMC Executive Board* will meet on Wednesday, September 4 at 8:30 a.m. at the NWMC offices.

*NWMC Finance Committee* will meet on Wednesday, September 11 at 12 noon at the NWMC offices.

*NWMC Board of Directors* will meet on Wednesday, September 11 at 7:00 p.m. in room 1604 at Oakton Community College in *Des Plaines*.