



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: Weekly City Manager's Update  
Date: August 9, 2019

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for August 1, 2019 – August 8, 2019

### **City Manager's Office**

City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report

Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, August 12, 2019**

Administration and Public Works Committee - CANCELLED

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee - CANCELLED

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council - CANCELLED

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, August 13, 2019**

Arts Council - CANCELLED

[www.cityofevanston.org/artscouncil](http://www.cityofevanston.org/artscouncil)

**Wednesday, August 14, 2019**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Plan Commission - CANCELLED

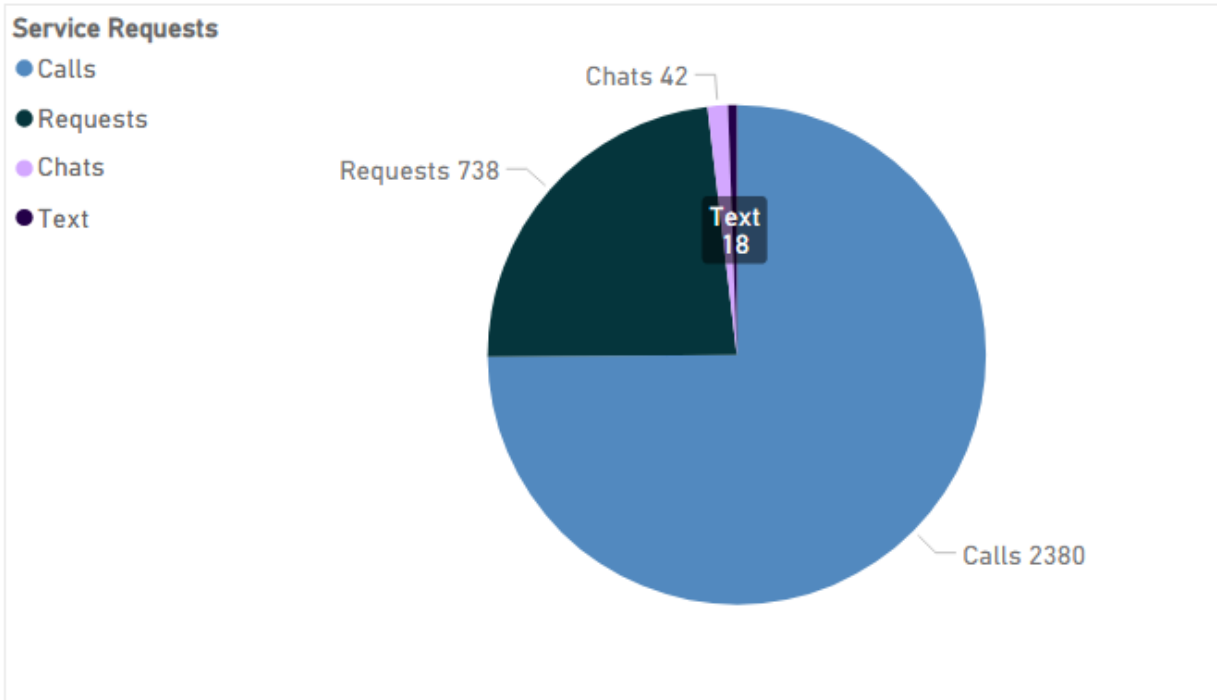
[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

**Thursday, August 15, 2019**

Equity & Empowerment Commission

[www.cityofevanston.org/equityandempowermentcommission](http://www.cityofevanston.org/equityandempowermentcommission)

August 1 - 8, 2019



Percentage Change From Last Week	
Service Requests	Difference
▲ Calls	1.00 %
Chats	27.00 %
Requests	3.00 %
Text	29.00 %

### Trending

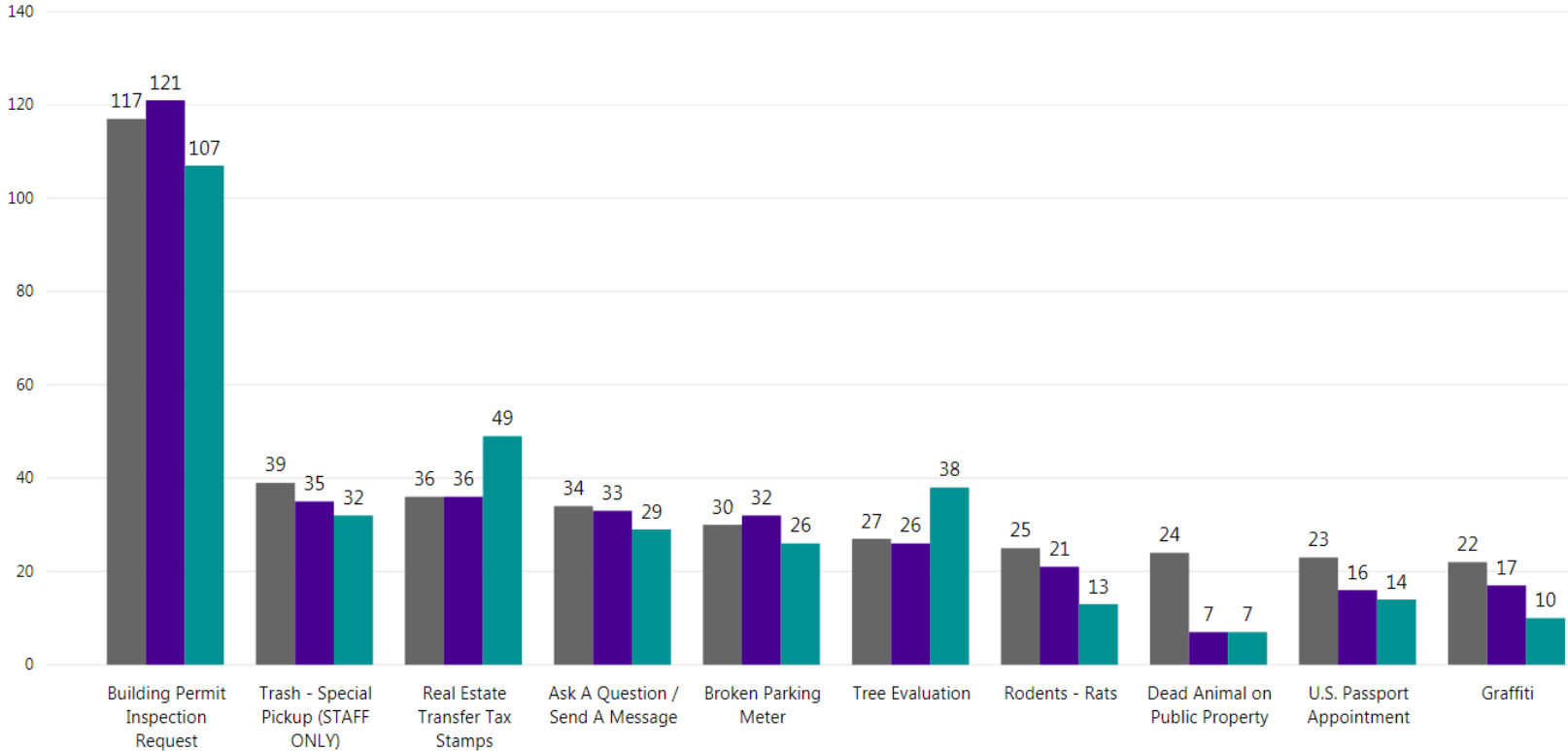
Water Billing Questions  
 Transfer Stamp Requests  
 Building Inspections



# Weekly Report

**August 1 - 8, 2019**

● This Week (Aug 1-7) ● Last Week (July 25-31) ● Two Weeks (July 18-24)



SLA Analysis

### Missed Garbage Pickup

This week 13; Last week 8  
Below 3 year avg. of 14.2

### Missed Recycling Pickup

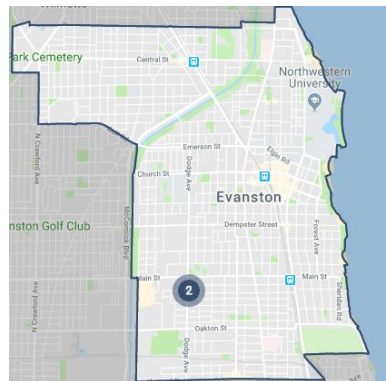
This week 9; Last week 10  
Below 3 year avg. of 13.1

### Missed Yard Waste

This Week 2; Last Week 10  
Below 3 year avg. of 11

### Rodents/Rats

This week 25; Last week 20  
Above 3 year avg. of 20.3



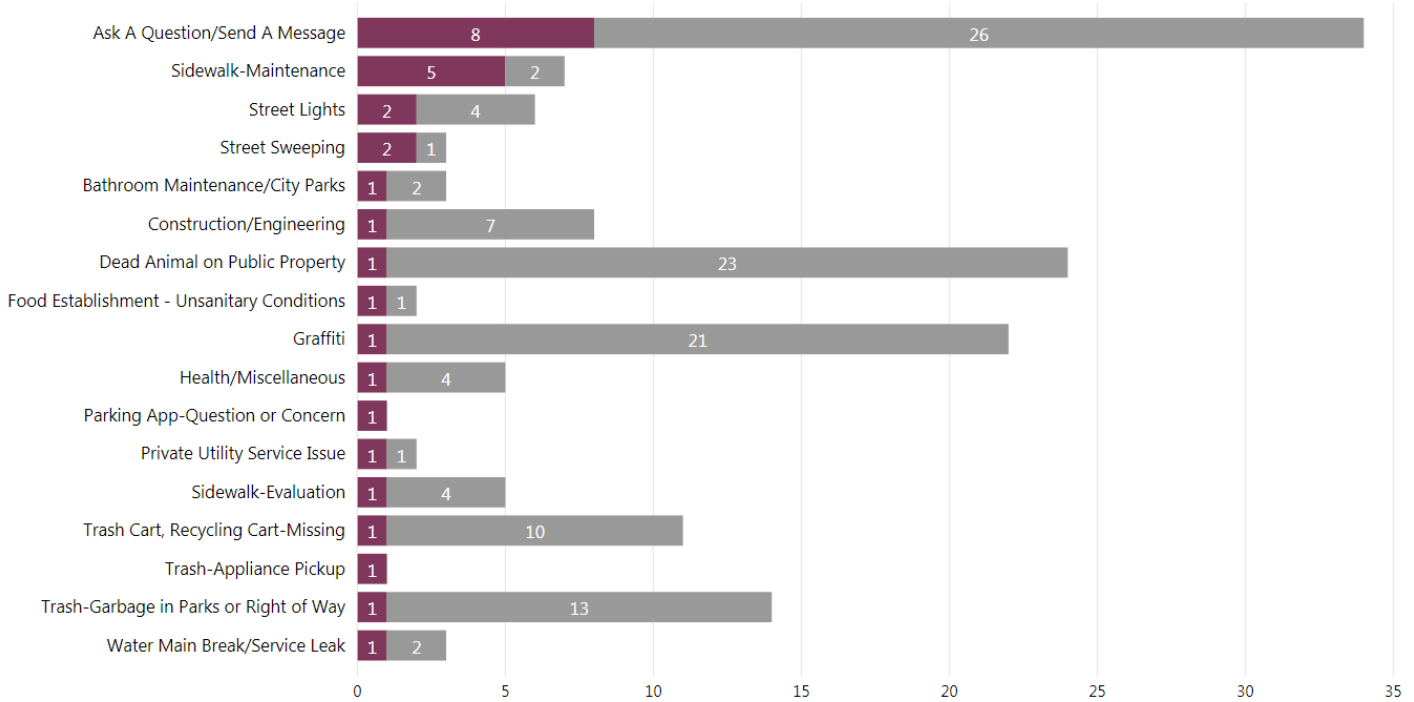


# Weekly Report

**August 1 - 8, 2019**

SLA Analysis

● # Late ● # OnTime



## Upcoming Events- August

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>12</b> 3:00 PM <a href="#">Community HIV &amp; STI Screening</a>  6:00 PM <a href="#">Administration &amp; Public Works Committee - CANCELLED</a>  6:45 PM <a href="#">Planning &amp; Development Committee - CANCELLED</a>  7:15 PM <a href="#">City Council - CANCELLED</a>	<b>13</b> 9:30 AM <a href="#">ProduceMobile</a>  10:00 AM <a href="#">Coffee with a Cop</a>  6:30 PM <a href="#">Arts Council - CANCELED</a>  8:00 PM <a href="#">Starlight Movies - First Man</a>	<b>14</b> 2:30 PM <a href="#">Design and Project Review Committee</a>  7:00 PM <a href="#">Plan Commission</a>  7:00 PM <a href="#">5th Ward Meeting - CANCELED</a>	<b>15</b> 6:00 PM <a href="#">First Time Home Buyer Workshop</a>  6:30 PM <a href="#">Equity &amp; Empowerment Commission</a>  7:00 PM <a href="#">Thursday Night Live: The Flat Cats</a>	<b>16</b> <a href="#">Evanston Art &amp; Big Fork Festival</a>  8:00 AM <a href="#">EPA RRP Certification Course</a>	<b>17</b> <a href="#">Evanston Art &amp; Big Fork Festival</a>  7:30 AM <a href="#">Downtown Evanston Farmers' Market</a>  9:00 AM <a href="#">9th Ward Meeting</a>  7:00 PM <a href="#">Black Ballerina by Stephen Fedo and Tim Rhoze</a>  8:00 PM <a href="#">Starlight Movies - Mamma Mia 2: Here we go Again</a>	<b>18</b> <a href="#">Evanston Art &amp; Big Fork Festival</a>  3:00 PM <a href="#">Black Ballerina by Stephen Fedo and Tim Rhoze</a>

## Evanston City Council Agenda Schedule - 2019 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22

May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12

Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services

EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Health	9/9/2019	National Preparedness Month	A	CC	Ogbo	
PRCS	9/9/2019	Chess RFP	B	APW	Hemingway	
PRCS	9/9/2019	Tennis RFP	B	APW	Hemingway	
PRCS	9/9/2019	Congregate Meal Acceptance	R	APW	Hemingway	
PRCS	9/9/2019	Hoffman House Contract Renewal	R	APW	Hemingway	
PRCS	9/9/2019	Ombudsman Grant Acceptance	R	APW	Hemingway	
PRCS	9/9/2019	Special Event: Evanston Made Maker's Market	B	APW	Hemingway	
PWA	9/9/2019	Salt Purchase	B	APW	Stoneback	
PWA	9/9/2019	Filter Plant Freight Elevator Repairs	B	APW	Stoneback	
PWA	9/9/2019	Excitation System Replacement on High Lift Pump	B	APW	Stoneback	
PWA	9/9/2019	Leaf Hauling Contract	B	APW	Stoneback	
PWA	9/9/2019	Award of Lincolnwood Water Main Contract	B	APW	Stoneback	
PWA	9/9/2019	Utility Bill and Print Contract Award	B	APW	Stoneback	
PWA	9/9/2019	Purchase of Water Treatment Chemicals	B	APW	Stoneback	
PWA	9/9/2019	Clearwell 9 Change Order #3	B	APW	Stoneback	
PWA	9/9/2019	Award of 2019 CIPP Contract B	B	APW	Stoneback	
CMO	9/9/2019	IGA with District 65 - Video Communications Specialist	R	APW	Storlie	
CMO	9/9/2019	Robert Crown Use Agreement and Gift Agreement	R	APW	Storlie	
Admin Serv	9/9/2019	G Suite Renewal	B	APW	Storlie	
Admin Serv	9/9/2019	Sole Source Purchase of Dell Desktops	B	APW	Storlie	
Admin Serv	9/9/2019	Hiring of Civic Center Security Guard	B	APW	Storlie	
Admin Serv	9/9/2019	Ordinance 78-O-19 Football Parking	O	CC	Storlie	For Action
Admin Serv	9/9/2019	600 Madison - add App Only Zone	O	APW	Storlie	
Admin Serv	9/9/2019	1700 Dodge - 2 Hour Parking	O	APW	Storlie	
Admin Serv	9/9/2019	1900 Maple - 2 Hour Parking Pilot Program	O	APW	Storlie	
Admin Serv	9/9/2019	District G - Portion of Foster added to residential permit	O	APW	Storlie	
Admin Serv	9/9/2019	Lot 68 - Howard Street	O	APW	Storlie	
Admin Serv	9/9/2019	Parking Manager Authority - Pilot Program	O	APW	Storlie	
Admin Serv	9/9/2019	ETHS Crossing Guard Contract	B	APW	Storlie	
CMO	9/9/2019	RFP for City Properties	B	APW	Desai	
CMO	9/9/2019	Sales Tax Increase	O	APW	Desai	
CMO	9/9/2019	Equity & Empowerment Commission Final Recommendation	B	APW	Bobkiewicz	
Law	9/9/2019	Outside Counsel and Billing Guidelines	B	APW	Masoncup	
CD	9/9/2019	Divvy Contract	O	PD	Leonard	
CD	9/9/2019	1321 Brummel - Major Variations to increase from a 2-flat to a 4-unit building	O	PD	Leonard	
CD	9/9/2019	1211-1217 Ridge	O	PD	Leonard	
CD	9/9/2019	Library Parking Lot Next Steps/Design Evanston	D	PD	Leonard	
CD	9/9/2019	Heritage Trees/Preservation of Trees	D	PD	Leonard	
CD	9/9/2019	TEBRA	B	PD	Leonard	
CD	9/9/2019	Ordinance 23-O-14 Collection Boxes	O	PD	Leonard	
CD	9/9/2019	Electric Bikes	O	PD	Leonard	
CD	9/9/2019	Evanston Development Cooperative	B	PD	Leonard	
CD	9/9/2019	Planned Development Update	Comm	PD	Leonard	
	9/9/2019	Executive Session		CC		

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Admin Serv	9/16/2019	Discussion of Civic Center Next Steps	D	CC	Bobkiewicz	
Admin Serv	9/16/2019	Adult Use Cannabis	D	CC	Storlie	
Admin Serv	9/16/2019	Robert Crown	D	CC	Storlie	
Admin Serv	9/23/2019	Parking Garage Capacity Signs	O	APW	Storlie	
CD	11/11/2019	Residential Care Home - Text Amendment	O	PD	Leonard	
CD	12/9/2019	Affordable Housing Update	D	CC	Leonard	
<b>Council &amp; Committee Meetings</b>						
8/12/2019	6:00 PM	Administration & Public Works, Planning & Development, City Council - CANCELLED				
8/15/2019	6:30 PM	Equity & Empowerment Commission				
8/20/2019	7:00 PM	Housing & Community Development Act Committee - CANCELLED				
8/21/2019	6:30 PM	Minority Women & Evanston Business Enterprise Development Committee - CANCELLED				
8/21/2019	7:00 PM	Affordable Housing Plan Steering Committee				
8/28/2019	6:00 PM	Transportation and Parking Committee				
8/28/2019	7:30 PM	Economic Development Committee				
<b>REFERRALS AT CITY COUNCIL MEETINGS</b>						
Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication	X	
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at 8/5 Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		

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CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
CD	8/5/2019	Parking Transportation/Bikes on Sidewalks	Fiske	Community Development	Will be discussed at Trans/Parking	
<b>DEFERRED</b>						
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Manager  
Subject: Weekly Zoning Report  
Date: August 7, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, July 25, 2019 - July 31, 2019**

**Backlog (business days received until reviewed): 5**

**Volume (number of cases pending staff review): 12**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	242 Greenwood Street	R1	Building Permit	Replace asphalt driveway with pavers and add a 3-way turn on west side yard	03/20/19	non-compliant, pending revisions from the applicant
1	2333 Ridge Avenue	R1	Building Permit	Addition to detached garage	05/02/19	non-compliant, pending additional information from the applicant
1	1820 Chicago Avenue	U1	Building Permit	Vertical platform lift (NU - Allison Hall)	08/07/19	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending staff review
2	1420 Dewey Avenue	R3	Building Permit	New single-family residence	04/15/19	pending plat of subdivision recording
2	1245 Fowler Avenue	R2	Building Permit	Replace deck with brick pavers	04/15/19	pending revisions from the applicant
2	1201 Pitner Avenue	R2	Building Permit	Replace deck	04/18/19	pending additional information from the applicant
2	1620 Darrow Avenue	R3	Building Permit	Addition, interior and exterior remodel, new brick paver driveway	06/05/19	pending revisions from applicant.
2	1622 Darrow Avenue	B2/oWE	Building Permit	New brick paver driveway	06/05/19	non-compliant, pending revisions from the applicant
2	942 Pitner Avenue	MXE	Building Permit	2nd floor addition and interior remodel	06/10/19	<b>pending DAPR 08/14/19</b>
2	1728 Wesley Avenue	R1	Building Permit	Replace deck with patio	07/01/19	non-compliant, pending revisions from the applicant
2	1212 Dewey Avenue	R2	Building Permit	New single-family residence	07/12/19	non-compliant, pending revisions from the applicant
2	1721 Ashland Avenue	R2	Building Permit	Back porch	07/24/19	pending additional information from the applicant
2	2106 Lake Street	R2	Building Permit	Exterior and interior renovation	08/02/19	pending additional information from the applicant
2	2213 Madison Place	R2	Building Permit	Detached garage, 20x20	08/06/19	pending staff review
2	2408 Nathaniel Place	R2	Building Permit	Roof mounted solar panels	08/06/19	pending staff review
3	1114 Hinman Avenue	R1	Building Permit	Outdoor sports patio	05/30/19	non-compliant, pending revisions from the applicant
3	1003-1005 Hinman Avenue	R5	Building Permit	Pave existing gravel parking lot	06/28/19	pending additional information from the applicant
3	634 Judson Avenue	R1	Building Permit	Remove concrete pad, install paver patio	07/19/19	pending additional information from the applicant
3	615 Judson Avenue	R1	Building Permit	2-story addition	07/22/19	pending additional information from the applicant
3	712 Michigan Avenue	R1	Zoning Analysis	Bed and breakfast establishment	07/25/19	pending additional information from the applicant
4	1555 Oak Avenue	R6	Building Permit	Interior renovation, floors 3 and 4 (King Homes)	05/23/19	pending revisions from the applicant

4	718-732 Main Street	B2/oDM	Zoning Analysis	New 5-story, mixed-use building with ground floor retail, 99 dwelling units, and 35 off-street parking spaces (Planned Development)	07/15/19	non-compliant, pending revisions from the applicant
4	1630 Chicago Avenue	D3	Building Permit	Pergola on existing pool deck	07/19/19	pending additional information from the applicant
4	705 Main Street	B2/oDM	Building Permit	Interior renovation for chiropractic clinic	07/26/19	pending revisions from the applicant to address special use approval
4	1224 Oak Avenue	R3	Zoning Analysis	Raise roof and add dormers to existing 2-flat, construct 3-car garage, screen porch and open deck at 2nd floor, side porch and deck, interior remodel	07/31/19	pending staff review
5	2412 Wade Street	R3	Building Permit	New single-family residence	06/28/19	<b>non-compliant, pending DAPR 08/14/19, ZBA 08/27/19</b>
5	1950 Green Bay Road	C2	Building Permit	Concrete forms for vaccum stations	07/12/19	pending additional information from the applicant
5	2047 Darrow Avenue	R4	Building Permit	New 20x20 detached garage	07/29/19	non-compliant, pending revisions or minor variation application
5	1828 Lemar Avenue	R2	Building Permit	Replace front steps	08/06/19	pending staff review
6	2627 Lincolnwood Drive	R1	Building Permit	Deck	04/26/19	non-compliant, pending additional information from the applicant
6	3230 Park Place	R1	Building Permit	1-story and 2nd story additions, interior renovation	06/18/19	pending revisions to comply with minor variation determination
6	2738 Grant Street	R1	Building Permit	Roof mounted solar panels	07/15/19	pending additional information from the applicant
6	2420 Ridgeway Avenue	R1	Building Permit	Detached garage, 20x24	08/01/19	non-compliant, pending revisions from the applicant
6	2712 Isabella Street	R1	Building Permit	Addition of dormer and sunroom	08/05/19	pending staff review
6	3300 Park Place	R4/oCSC	Zoning Analysis	Shed	08/05/19	pending staff review
7	1210 Chancellor Street	R5/oCS	Building Permit	Foundation permit for new 4-story, 3 unit multi-family residence with garage parking	07/08/19	<b>pending revisions from the applicant, DAPR</b>
7	1105 Grant Street	R1	Building Permit	New detached garage	07/25/19	non-compliant, pending revisions from the applicant
7	1720 Harrison Street	R1	Building Permit	New detached garage	07/30/19	pending additional information from the applicant
7	1501 Central Street	U2	Building Permit	Parking lot repair, mill, pave and restripe (NU-Ryan Field)	07/31/19	pending revisions from the applicant
8	999 Howard Street	C1	Zoning Analysis	Existing CJE Adult Daycare Building + New 4 Story Multiple Family Residence with 60 units And 57 Parking Spaces.	01/29/19	non-compliant, pending revisions from the applicant
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	301 Asbury Avenue	R3	Building Permit	New single-family residence with detached garage	07/31/19	non-compliant, pending revisions from the applicant
8	431 Dewey Avenue	R1	Zoning Analysis	Remove concrete patio, install brick paver patio	08/07/19	pending staff review
9	1210 Monroe Street	R2	Building Permit	Concrete patio	05/24/19	non-compliant; pending revisions from the applicant
9	2425 Oakton Street	I2/oRD	Building Permit	New car wash	07/17/19	<b>pending staff review, DAPR</b>

9	1814 Cleveland Street	R2	Building Permit	Egress window	08/05/19	pending staff review
9	419 Ashland Avenue	R1	Building Permit	Detached garage, 22x22	08/06/19	pending staff review

### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sf ground floor retail, and 85 underground parking spaces	12/31/18	pending DAPR, PC
1	818 Colfax Avenue	R1	Minor Variation	Interior side yard setback for detached garage	05/20/19	pending public notice
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	pending DAPR, PC
2	1815 Oak-Ridge Avenue	D4	Planned Development	Major Adjustment to approved 1815 Oak Avenue Planned Development	04/30/19	pending CC 08/05/19
2	1215 Church Street/1726-1730 Ridge Avenue	R4	Special Use and Planned Development	Special Use to expand an existing Community Center - Public and Recreation Center - Public (YWCA), and a Planned Development to demolish two structures and to construct a 2-story entrance addition, a 4-story 23,661 sf addition for a Shelter for Abused Persons and administration offices, construct a 2nd-story addition to provide connection between the two structures, and to expand and reconfigure parking lots to provide 78 parking spaces	07/09/19	pending P&D 09/09/19
2	1245 Hartrey Avenue	I2	Special Use	Special Use for a Daycare Center - Animal, and Kennel (overnight boarding)	07/15/19	pending DAPR 08/14/19, ZBA 08/27/19
2	1017 Fowler Avenue	R2	Minor Variation	Street side yard setback at 2nd story addition	07/18/19	determination after 08/09/19
3	1327 Chicago Avenue/528 Greenwood Street	R5	Special Use	Special use for an office in a residential district	07/26/19	pending DAPR, ZBA
4	1211-1217 Ridge Avenue	R1	Plat of Subdivision	Subdivide zoning lot into 2 lots	04/23/19	pending P&D 09/09/19
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	non-compliant, pending revisions from the applicant
4	1012 Church Street	D3	Planned Development	New 29,860 sf Cultural Facility, live theater performance venue, with a 312 seat main stage, roof top entertainment deck, and a building height of 43 ft.	07/30/19	pending DAPR 08/28/19, PC 09/11/19
5	2211 Maple Avenue	R5	Major Variation	Number of dwelling units, lot width, and parking for new 5-story, 15 dwelling unit multifamily residence, with 2 on-site affordable units and off-site parking	05/24/19	pending ZBA 08/27/19
5	2412 Wade Street	R2	Major Variation	Front yard setback for new single-family residence and street side yard setback for new detached garage	07/16/19	pending DAPR 08/14/19, ZBA 08/27/19
6	2727 Lincoln Street	R1	Minor Variation	Rear yard setback for addition	06/07/19	pending Preservation, public notice

6	2401 Hastings Avenue	R1	Minor Variation	Building lot coverage and rear yard setback for 1 and 2-story additions	07/09/19	determination after 08/06/19
6	3101 Central Street	R4/oCSC	Major Variation	Expansion of a legally nonconforming use, auto body repair	08/05/19	<b>pending DAPR 08/14/19, ZBA 08/27/19</b>
7	2510 Green Bay Road	B1a/oCS C	Special Use	Special Use for Commercial Indoor Recreation, escape room	06/11/19	<b>pending CC 08/05/19</b>
7	2503 Eastwood Avenue	R1	Special Use	Special use to expand a parking lot for an existing religious institution (St. Athanasius)	07/23/19	<b>pending DAPR, ZBA 09/17/19</b>
8	999 Howard Street	C1	Planned Development	Map Amendment, new 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending complete Planned Development application
8	747 Howard Street	B3	Special Use	Special Use for Religious Institution	05/02/19	<b>pending DAPR, ZBA</b>
8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	<b>pending P&amp;D 09/09/19</b>
8	1009 Harvard Terrace	R2	Appeal	Appeal of Zoning Administrator's decision on a minor variation	07/09/19	<b>pending ZBA 08/27/19</b>



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: August 9, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

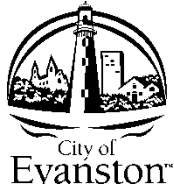
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, August 9, 2019

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Masons continue to move forward installing brickwork. Crews continue rough-in work (plumbing, electrical and drywall) on the 9th floor and finish work continues on floors 2 thru 8. ROW violations are being addressed. Police have issued tickets for blocking of traffic lane, illegal parking and lack of flaggers. Occupancy for the project will be done in stages...first occupancy is scheduled for August 30th. Site is being maintained.	8/8/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Steel erection and detailing; mechanical, electrical, and plumbing rough-in; interior wall and ceiling framing; ice rink construction and curtain-wall framing continue to progress. Crews are working Saturdays. Site is being maintained.	8/8/2019
2	2215 Dempster Street (HOW)	Multi-Unit Building	Work continues to move forward with the installation of flooring, interior fixtures and base/wall cabinets. Final inspections for the project have begun. Construction fence is screened and plumb with soil erosion control. Site is being maintained.	8/8/2019
5	2525 Church Street (Pumping Station)	Pumping Station	The restrooms have been completed. Interior pumps are installed and connected. Exterior grade is still rough. Site is being maintained.	8/8/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Floor deck installation continues as crews are currently forming for the 11th floor deck. Rough-in mechanical, plumbing and electrical continues on ground through 5th levels. Street cleaning is being addressed regularly. Site is being maintained.	8/8/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Finishes continue to be installed on all levels. ComEd work in alley has been completed except for alley restoration. Developer will be responsible for alley repaving adjacent to the building. Material hoist is scheduled to be disassembled in September. Site is being maintained.	8/8/2019



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Interim Health Director

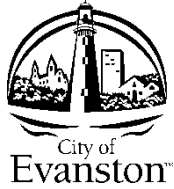
Subject: Food Establishment License Application Weekly Report

Date: August 9, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
5	1823 Church St	Litehouse Evanston @Gibbs-Morrison	8/6/2019	Pending Inspections
4	1009 Davis St	Every Body Eat/Whole and Free Foods	7/30/2019	Pending Inspections
1	707 Church St	Genghis Grill (formerly Flat Top Grill)	7/25/2019	Pending Permit Issuance
4	804 Davis St	Clarke's Off Campus	6/19/19	Relocation – Pending Health inspection
3	1322 Chicago Ave	Shinsen	5/23/2019	Building Permit Issued - Pending Inspections
7	1926 Central St	Comida	4/1/2019	Building Permit Issued - Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval
4	1030 Davis St	Philz Coffee	3/7/2019	Building Permit Issued – Pending Inspections
5	2121 Ashland Ave	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
1	817 Emerson St	7-Eleven	1/28/2019	Building Permit Issued – Pending Inspection
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: August 9, 2019

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8090 or [hdubose@cityofevanston.org](mailto:hdubose@cityofevanston.org) if you have any questions or need additional information.



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING AUGUST 9, 2019**

## ***Register Your Delegates to the NWMC Board of Directors***

Last week, staff emailed information to the membership to register delegates and alternate delegates for the NWMC Board of Directors. Members are requested to remit the form by Friday, August 30 to Karol Heneghan via email, [kheneghan@nwmc-cog.org](mailto:kheneghan@nwmc-cog.org) or fax, 847-296-9207. The NWMC Board will resume its monthly meeting schedule on Wednesday, September 11. *Staff contact: Karol Heneghan*

## ***Last Chance to Provide Input on North Shore Council STP Methodology***

As previously reported, the North Shore Council of Mayors Technical Committee is accepting public comment on its updated [draft methodology](#) for distribution of federal Surface Transportation Program (STP) funding. Comments will be accepted through Friday, August 16, after which the final STP methodology will be considered by the North Shore Council of Mayors Technical Committee on August 29. The methodology will then go to the full North Shore Council of Mayors for approval on September 11. *Staff contact: Kendra Johnson*

## ***Pace's Pulse Milwaukee Line Launches This Weekend***

The Pulse Milwaukee line, Pace's first arterial rapid transit line, will begin operating on Sunday, August 11. The line will run between the CTA Jefferson Park Transit Center in Chicago and Golf Mill shopping center in Niles. The Pulse Milwaukee Line will utilize improved route design and new Transit Signal Priority (TSP) technology to offer faster, more frequent service. In addition, all-new stations are being constructed along the route, featuring raised platforms for faster boarding, real-time bus arrival information, heated shelters with seating and bike racks. For more information, please visit the [Pulse website](#). *Staff contacts: Josh Klingenstein, Kendra Johnson*

## ***Public Comment for STP-Shared Fund, CMAQ, and TAP Programs Closes August 16***

As previously reported, the Chicago Metropolitan Agency for Planning (CMAP) is accepting public comment on staff recommended programs for the Surface Transportation Program (STP) Shared Fund, Congestion Mitigation and Air Quality (CMAQ), and Transportation Alternatives Program (TAP-L) funding programs until Friday, August 16. Comments may be submitted to [transportation@cmapp.illinois.gov](mailto:transportation@cmapp.illinois.gov). CMAP staff will review all comments and make any necessary adjustments to the programs, which will be presented to each project selection committee for final approval on Thursday, September 5. Additional information can be found by visiting the [Call for Transportation Projects page of the CMAP website](#). *Staff contacts: Josh Klingenstein, Kendra Johnson*

## ***CMAP to Hold ON TO 2050 Fall Event Series***

The Chicago Metropolitan Agency for Planning (CMAP) has announced a series of events designed to connect local leaders and provide guidance on how municipalities can effectively use ON TO 2050 – the region's new comprehensive plan. Each event will allow communities to connect and collaborate on some of the region's toughest issues. A resource fair with opportunities and educational materials from CMAP's local and regional partners will also be featured at each event. Please visit <https://www.cmap.illinois.gov/2050/forums> for more information on specific events or contact [onto2050@cmapp.illinois.gov](mailto:onto2050@cmapp.illinois.gov) or 312-386-8802. *Staff contacts: Josh Klingenstein, Kendra Johnson*

## ***Free Housing Assistance Through Homes for a Changing Region***

*From the desk of Metropolitan Mayors Caucus Director of Housing Initiatives Kyle Smith:*

The Metropolitan Mayors Caucus, Chicago Metropolitan Agency for Planning and Metropolitan Planning Council have opened applications for free technical assistance in housing planning through [Homes for a Changing Region](#). Homes helps municipalities identify solutions their most pressing housing challenges, create a balanced mix of housing types, and serve the needs of multiple generations of residents and workers.

This fast and highly targeted TA will provide a data analysis of housing needs, an expert panel brainstorming solutions, and a policy memo identifying recommendations and existing grant funds for implementation. The assistance is available to municipalities at no cost and applications for 2019-2020 will be accepted on a rolling basis. For more information, please contact Kyle Smith at [ksmith@mayorscaucus.org](mailto:ksmith@mayorscaucus.org). *Staff contact: Mark Fowler*

### ***Apply Today for Illinois Landmarks Grants***

*From the desk of Metropolitan Mayors Caucus Executive Director Dave Bennett:*

Do you have sites or structures in your community that you'd like to preserve for future generations because they are of historical or architectural significance, but are under threat of demolition or imminent deterioration? If so, Landmarks Illinois may be able to provide some grant assistance. Please check out the following site to learn more about the programs it has available as well as expenses it is willing to cover:

<http://www.landmarks.org/resources/financial-resources/landmarks-illinois-grants-landmarks-illinois/>

The site provides extensive info on two grant programs in particular. Upcoming application deadlines for the Preservation Heritage Fund Grant Program are August 15 and November 15. Applications for the Barbara C. and Thomas E. Donnelley II Fund are due November 15. *Staff contact: Mark Fowler*

### ***Register Today for the IML Annual Conference***

*From the desk of Illinois Municipal League (IML) Public Affairs Manager Katie Doolin:*

[Register today for the Illinois Municipal League's \(IML\) 106th Annual Conference.](#) The conference provides more than 50 educational and networking opportunities over three days to more than 2,000 elected officials from cities, villages and towns of all sizes throughout Illinois.

#### Educational Opportunities

The IML Annual Conference provides attendees the opportunity to attend the educational sessions most beneficial to them through our 11 specially-designed session tracks. Attendees are encouraged to attend sessions in other (or multiple) tracks to gain even more knowledge about different issues impacting communities.

This year's tracks are Clerks, Communication, Economic Development, Finance, Human Resources, Managers, Newly Elected Officials, Public Safety, Public Works, Risk Management and Students. [To view all the sessions within these tracks, click here.](#)

#### Affordability

Attendance at the IML Annual Conference is an investment in your city, village or town, and we work to keep the event affordable by offering an IML member discount and no price increases since 2016. [Register for IML's 106th Annual Conference and reserve your hotel room today.](#) *Staff contact: Mark Fowler*

### ***Governing Magazine to Cease Operations***

On Wednesday, Governing Magazine announced that, after 32 years, it will discontinue operations. From their release: "So it is with a very heavy heart that we're announcing that Governing will be discontinuing publication this fall. For the past several years, Governing and our parent company, e.Republic, have made continued investments in the magazine, in governing.com and in the numerous events we host throughout the country. Ultimately, however, Governing has proven to be unsustainable as a business in today's media environment. We will cease publication of the monthly print magazine after September, and we will be ramping down our web presence and the rest of our operations over the next few months."

While we will miss this critical source of information on state and local governments, we are hopeful that another publication will soon take its place. *Staff contacts: Mark Fowler, Larry Bury*

### ***Meetings and Events***

*NWMC Bicycle & Pedestrian Committee* will meet on Tuesday, August 27 at 10:30 a.m. at the NWMC offices.

*NWMC Executive Board* will meet on Wednesday, September 4 at 8:30 a.m. at the NWMC offices.