



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: Weekly City Manager's Update  
Date: July 12, 2019

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for July 3, 2019 – July 10, 2019

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report  
Monthly Construction Valuation and Permit Fee Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, July 15, 2019**

Ethics Subcommittee of the Rules Committee

[www.cityofevanston.org/ethicscommittee](http://www.cityofevanston.org/ethicscommittee)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, July 16, 2019**

Housing & Community Development Act Committee - CANCELED

[www.cityofevanston.org/housingcommunitydev](http://www.cityofevanston.org/housingcommunitydev)

Board of Ethics - CANCELED

[www.cityofevanston.org/boardofethics](http://www.cityofevanston.org/boardofethics)

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

**Wednesday, July 17, 2019**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

M/W/EBE Development Committee

[www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee)

Affordable Housing Plan Steering Committee

[www.cityofevanston.org/affordablehousingplansteeringcommittee](http://www.cityofevanston.org/affordablehousingplansteeringcommittee)

**Thursday, July 18, 2019**

Parks, Recreation and Community Services Board

[www.cityofevanston.org/PRCSBoard](http://www.cityofevanston.org/PRCSBoard)

Equity & Empowerment Commission

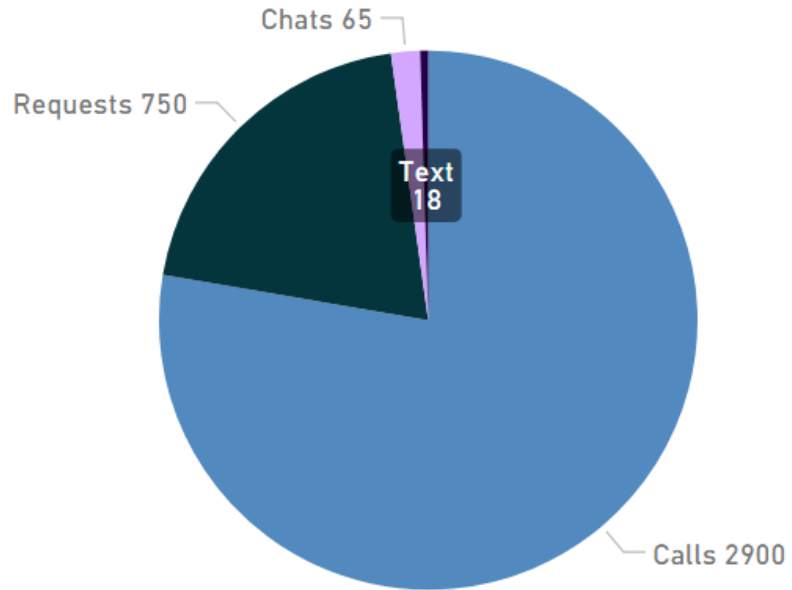
[www.cityofevanston.org/equityandempowermentcommission](http://www.cityofevanston.org/equityandempowermentcommission)

July 3-10, 2019

\*This report includes an extra day due to the holiday\*

### Service Requests

- Calls
- Requests
- Chats
- Text



Percentage Change From Last Week	
Service Requests	Difference
	▼
Calls	38.00 %
Chats	23.00 %
Requests	23.00 %
Text	-33.00 %

### Trending

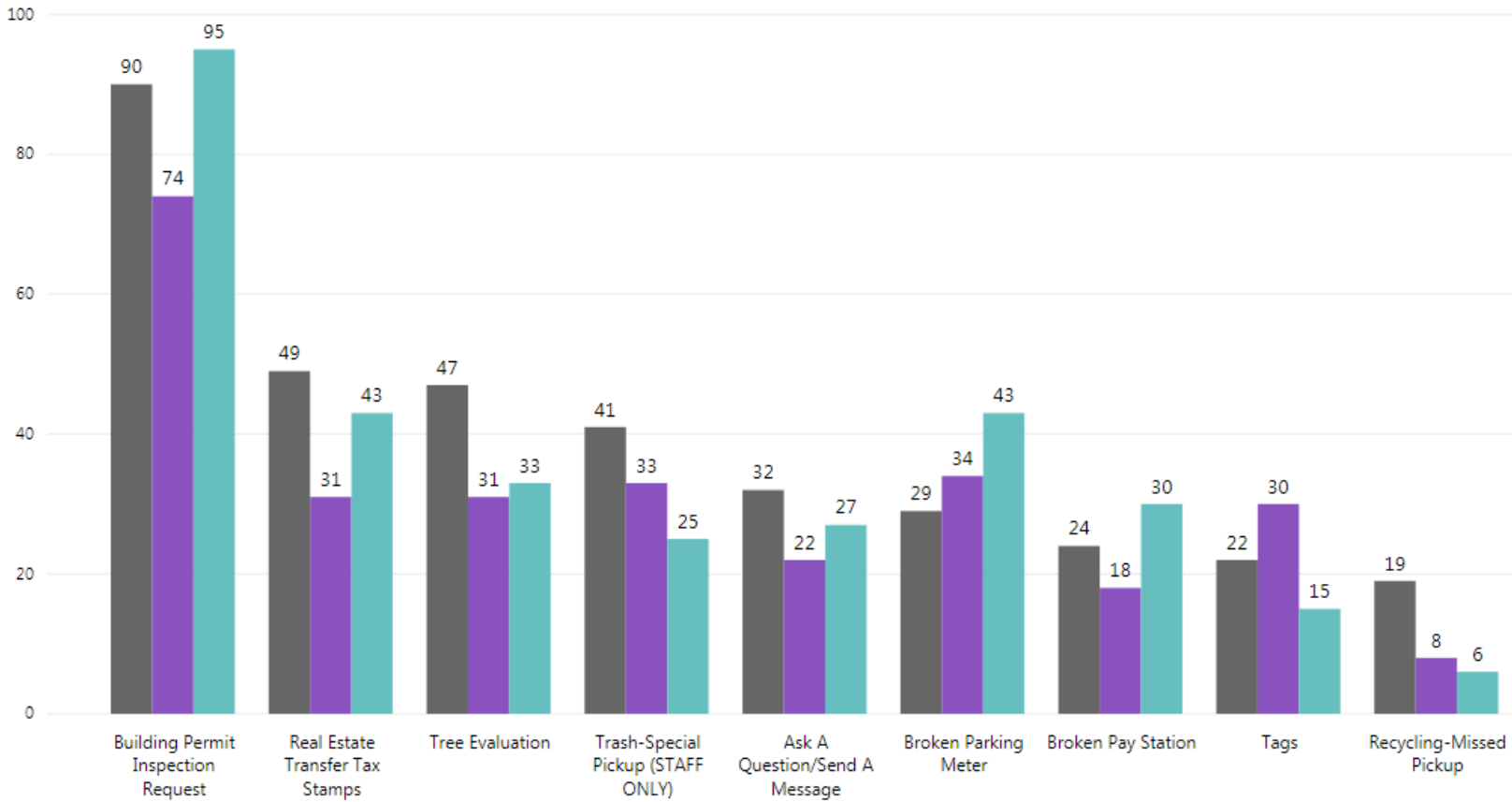
Tree Evaluations  
Special Pick Ups



# Weekly Report

July 3-10, 2019

● This Week (July 3-10) ● Last Week (June 27-July 2) ● Two Weeks (June 20-26)



### Missed Garbage Pickup

This week 11; Last week 6  
Below 3 year avg. of 14.2

### Missed Recycling Pickup

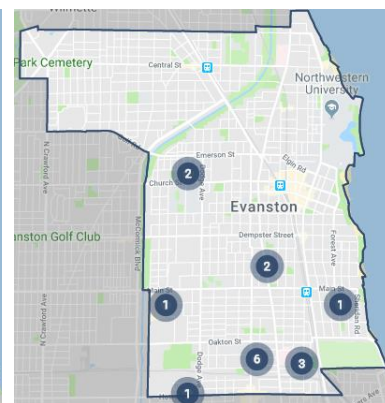
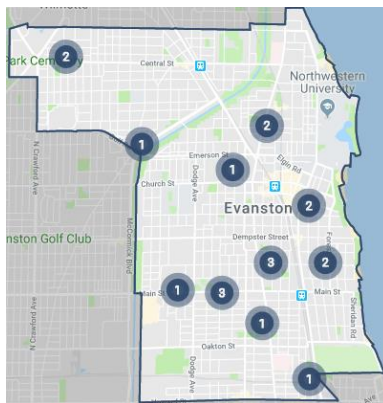
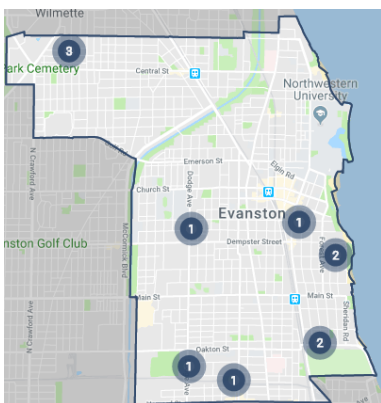
This week 19; Last week 11  
Above 3 year avg. of 13.1

### Missed Yard Waste

This Week 10; Last Week 5  
Below 3 year avg. of 11

### Rodents/Rats

This week 16; Last week 13  
Below 3 year avg. of 20.3



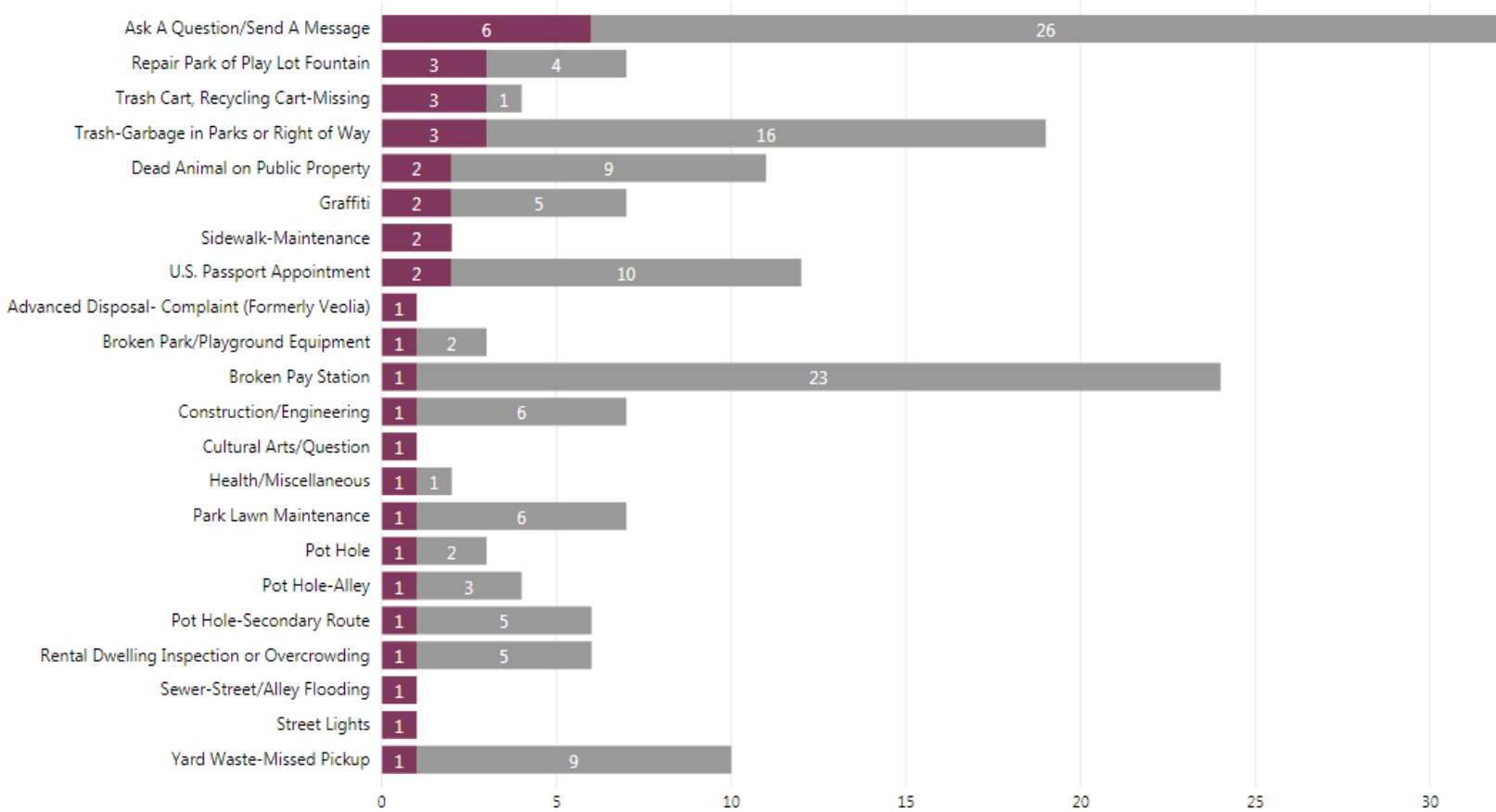


# Weekly Report

July 3-10, 2019

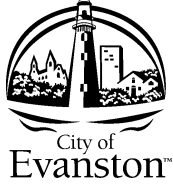
SLA Analysis

● # Late ● # OnTime



## Upcoming Events— July

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>15</b> 4:15 PM <a href="#">Ethics Subcommittee of the Rules Committee</a> 6:00 PM <a href="#">City Council</a>	<b>16</b> 5:30 PM Food Truck Festival & Starlight Concert - Kevin Purcell and the Nightburners 7:00 PM <a href="#">Housing &amp; Community Development Act Committee - CANCELED</a> 7:00 PM <a href="#">Board of Ethics</a> 7:00 PM <a href="#">Zoning Board of Appeals Meeting</a>	<b>17</b> 2:30 PM <a href="#">Design and Project Review Committee</a> 6:30 PM <a href="#">M/W/EBE Development Committee</a> 7:00 PM <a href="#">9th Ward Meeting</a> 7:00 PM <a href="#">Affordable Housing Plan Steering Committee</a> 7:00 PM <a href="#">NU Summer Cinema: Shrek 2</a>	<b>18</b> 6:00 PM <a href="#">Parks, Recreation and Community Services Board</a> 6:30 PM <a href="#">Equity &amp; Empowerment Commission</a> 6:30 PM <a href="#">Property Tax Appeal Seminar</a> 7:00 PM <a href="#">Thursday Night Live: Rick Lindy &amp; The Wild Ones</a>	<b>19</b>	<b>20</b> 7:30 AM <a href="#">Downtown Evanston Farmers' Market</a> 7:00 PM <a href="#">Sunset Baby by Dominique Morisseau</a>	<b>21</b> 10:00 AM <a href="#">Vintage Garage Flea Market</a> 11:00 AM <a href="#">EVP Northshore Challenge Series</a> 3:00 PM <a href="#">Sunset Baby by Dominique Morisseau</a>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of July 8, 2019

Date: July 12, 2019

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs advertised during the Week of July 8, 2019**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 19-28 Chess Camp Program	Public Works Agency	The City of Evanston's Parks, Recreation and Community Services Department is seeking proposals from experienced firms for: Chess Camp Program Instruction.	\$20,000	8/13	9/9
Bid 19-41 Filter Plant Freight Elevator Modernization	Public Works Agency	Work on this project consists of modernization of the filter plant freight elevator equipment at the City of Evanston Water Plant. All work is to be completed in 2019.	\$120,000	8/13	9/9

<p>RFQ 19-44 Green Bay Road Corridor Improvement Project</p>	<p>Public Works Agency</p>	<p>The City of Evanston Bureau of Capital Planning &amp; Engineering of Public Works Agency is seeking statements of qualifications from experienced engineering firms for the Green Bay Road Corridor Improvements from McCormick Blvd to Isabella Street - Phase I Engineering Study per the IDOT/ Federal requirements. The limits of the project are from McCormick Boulevard to Isabella Street. The selected consultant may also be awarded the Phase II Design Engineering and Phase III Construction Engineering after the successful completion of Phase I Engineering.</p>	<p>\$250,000</p>	<p>8/22</p>	<p>9/23</p>
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<b>Evanston City Council Agenda Schedule - 2019 Dates</b>						
<b>(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)</b>						
<b>2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22</b>						
<b>May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12</b>						
<b>Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9</b>						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services					EDC=Economic Development	
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PRCS	7/22/2019	Moran Center Rehab Agreement	R	APW	Hemingway	
PRCS	7/22/2019	YJC Career Pathways Agreement	R	APW	Hemingway	
PWA	7/22/2019	2019 Alley Improvements Contract B	B	APW	Stoneback	
PWA	7/22/2019	OSLAD Grant Application	B	APW	Stoneback	
CMO	7/22/2019	RFP - Sale of City Properties	B	APW	Desai	
CMO	7/22/2019	Orbi-Pay Agreement	B	APW	Desai	
Admin Serv	7/22/2019	Alley Grader Repairs	B	APW	Storlie	
CMO	7/22/2019	Mid-year Budget Update	D	APW	Desai	
CMO	7/22/2019	2020-21 Budget Calendar	D	APW	Desai	
CMO	7/22/2019	Mid-year City Council Goals	D	APW	Bobkiewicz	
CD	7/22/2019	Divvy Contract	O	APW	Leonard	
CD	7/22/2019	Subdivision of 1211-1217 Ridge Avenue	R	PD	Leonard	
CD	7/22/2019	Changes to R6 Zoning to Include Office Uses (Text Amendment)	O	PD	Leonard	
CD	7/22/2019	Residential Care Homes (Text Amendment)	O	PD	Leonard	
CD	8/12/2019	747 Howard St - Special Use in B3 Business District	O	PD	Leonard	For Intro
CD	8/12/2019	Heritage Tree/Preservation of Trees	D	PD	Leonard	
Admin Serv	8/12/2019	G Suite Renewal	B	APW	Storlie	
Admin Serv	8/12/2019	Sale of Surplus Vehicles	B	APW	Storlie	
CMO	8/12/2019	Beacon Academy Use Agreement and Gift Agreement	R	APW	Storlie	
PRCS	9/9/2019	Chess RFP	B	APW	Hemingway	
PWA	9/9/2019	Salt Purchase	B	APW	Stoneback	
CMO	9/9/2019	IGA with District 65 - Video Communications Specialist	R	APW	Storlie	
<b>Council &amp; Committee Meetings</b>						
7/15/2019	4:15 PM	Ethics Subcommittee of the Rules Committee				
7/15/2019	6:00 PM	City Council				
7/17/2019	6:30 PM	Minority Women and Evanston-based Enterprise Committee				
7/18/2019	6:30 PM	Equity & Empowerment Commission				
7/22/2019	6:00 PM	Administration & Public Works, Planning & Development, City Council				
7/24/2019	6:00 PM	Transportation and Parking Committee				
7/24/2019	7:30 PM	Economic Development Committee				
<b>REFERRALS AT CITY COUNCIL MEETINGS</b>						
Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome	
Admin Svcs	1/14/2019	Discussion/APW - Wheel Tax Payment to July	Ald. Suffredin	2/25/2019 - Discussion, Ordinance 4/22/19 and 5/13/19		
CD	1/14/2019	P&D - Report on DAPR Committee	Fiske	3/11/2019	Report given 3/11/19	



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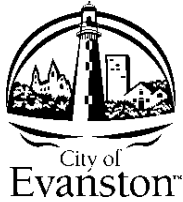
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	1/28/2019	Harley Clarke - New Proposal	Wilson	3/11/2019	Return 4/15 with new RFP	
CMO	2/4/2019	Harley Clarke - New Proposal	Fiske	3/11/2019	see above	
CMO	2/4/2019	Set Special City Council - Aff Housing	Bobkiewicz	4/29/2019	Mtg set for 4/29	
CMO	2/4/2019	Set Special City Council - Goals	Bobkiewicz	2/12/2019; final approval 4/29/19	Approved 4/29/19	
PRCS	2/11/2019	Human Services - invite Lawrence on dog beach for 2019	Fiske	3/4/2019	Report given 3/4/19 at HS	
PRCS	2/11/2019	Human Services - Special Events - Use of Parks - NonProfits	Fiske	3/4/2019	Report given 3/4/19 at HS	
CMO/Admin Sv	2/18/2019	Harley Clarke - how much does City spend to maintain?	Fleming		Report to Council 3/13/19	
PWA	2/18/2019	How much money/how many contracts to Christopher Burke Engineering in last 5 years	Fleming	3/8/19 report	Report submitted 3/8/19	
PWA	2/18/2019	P&D - Percentage of Property Owners to approve alley paving process	Fiske	3/8/19 report	Report submitted 3/8/19	
PRCS	3/2/2019	Total Acres of Parks in Evanston, Skokie, Arlington Heights, and Schaumburg	X	X	Report submitted 5/10/19	
CMO	3/2/2019	Local Government Sponsorships				
PRCS / Legal	3/2/2019	How to create own Park District - Budget of City's PRCS programs; Budget of Skokie, Arlington Heights and Schaumburg	Fleming	X	Report submitted 4/25/19	
PWA	3/2/2019	Report on conditions of Parks in Ward 8	Rainey	X	Report submitted 3/12/19	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
Police	3/11/2019	Domestic Violence Training	CC	X	Report submitted 3/18/19	
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	3/11/2019	Cost of Maintaining Harley Clarke to date	Fleming	4/15/19 CC	Report submitted 4/15/19	
CD	3/18/2019	Funding for Lighting in Alleys		Will discuss at ED- 4/24/19	Memo submitted 4/24/19	
Police	3/18/2019	Violence in Alley near Library	All	X	Report submitted 4/10/19	
CMO	4/7/2019	Overview of Local Employment Program	Rainey	X	Report submitted 4/13/19	
CMO	4/8/2019	Robert Crown - M/W/EBE Compliance	Rue Simmons	X	Report submitted 4/17/19	
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
Admin Svcs	4/15/2019	Crossing Guard on Emerson	Rue Simmons	4/22/19 CC	Approved 4/22/19	
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		

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CD	4/22/2019	Long Beach, CA Tenant Relocation Funds	Fleming	4/29/19 CC	Memo submitted 4/29/19	
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rideshare/taxi acceptance of chip enabled credit cards	All	X	Response submitted 5/16/19	
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CMO	5/13/2019	Hiring Process/Diversity Training of Hearings Officers	Rue Simmons	Will discuss at 6/3 Human Services	Discussed at 6/3 HS Meeting	
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Use of Shuttle buses for paratransit	Fleming	X	Response submitted 5/16/19	
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication		
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
PWA	6/10/2019	Coordination of PWA/Sustainability on green alley infrastructure and community outreach regarding improvements and recommendations made	Rue Simmons	PWA Director/Sustainability Officer		
CMO	6/10/2019	Provide CARP project recommendation memo for City Council members to understand goals and changes being made	Fleming	Sustainability Officer		
PWA	6/10/2019	Standing water issues/responsibility of the City and homeowner	Fleming	Health Director		
PRCS	6/10/2019	Dog beach revenue/passholders; Lincoln St beach appropriate; Health Dept opinion; list of dog beach passholders in 2017	Fiske	PRCS	Will be discussed at 7/8 APW	
<b>DEFERRED</b>						
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Manager  
Subject: Weekly Zoning Report  
Date: July 10, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, June 27, 2019 - July 11, 2019**

**Backlog (business days received until reviewed): 16**

**Volume (number of cases pending staff review): 14**

**Zoning Reviews**

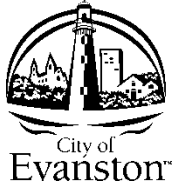
<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	242 Greenwood Street	R1	Building Permit	Replace asphalt driveway with pavers and add a 3-way turn on west side yard	03/20/19	non-compliant, pending revisions from the applicant
1	2333 Ridge Avenue	R1	Building Permit	Addition to detached garage	05/02/19	non-compliant, pending additional information from the applicant
1	225 Greenwood Street	R1	Building Permit	Replace front stairs	06/17/19	pending staff review
1	1629 Hinman Avenue	R6	Building Permit	New guardrail and decking over existing front porch	07/02/19	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	<b>pending adjustment to the PD, 07/24/19 PC</b>
2	1215 Church Street	R4	Zoning Analysis	4-story addition, renovate existing YWCA, demo 2 houses, expand parking, site improvements (YWCA)	02/14/19	pending additional information from the applicant, Planned Development application
2	1420 Dewey Avenue	R3	Building Permit	New single-family residence	04/15/19	pending plat of subdivision recording, revisions from the applicant
2	1245 Fowler Avenue	R2	Building Permit	Replace deck with brick pavers	04/15/19	pending revisions from the applicant
2	1201 Pitner Avenue	R2	Building Permit	Replace deck	04/18/19	pending additional information from the applicant
2	1742 Asbury Avenue	R1	Building Permit	Roof mounted solar panels	05/28/19	pending additional information from the applicant
2	1620 Darrow Avenue	R3	Building Permit	Addition, interior and exterior remodel, new brick paver driveway	06/05/19	pending revisions from applicant.
2	1622 Darrow Avenue	B2/oWE	Building Permit	New brick paver driveway	06/05/19	non-compliant, pending revisions from the applicant
2	942 Pitner Avenue	MXE	Building Permit	2nd floor addition and interior remodel	06/10/19	non-compliant, pending addition information from applicant
2	1620 Fowler Avenue	R2	Building Permit	Concrete parking pad	06/19/19	non-compliant, pending revisions from applicant
2	1740 Ridge Avenue	O1	Building Permit	ADA ramp at existing building entrance	06/26/19	pending staff review
2	1728 Wesley Avenue	R1	Building Permit	Replace deck with patio	07/01/19	non-compliant, pending revisions from the applicant
3	429 Lee Street	R5	Building Permit	Replace front steps	05/21/19	pending revisions from the applicant (Preservation)
3	1114 Hinman Avenue	R1	Building Permit	Outdoor sports patio	05/30/19	non-compliant, pending revisions from the applicant
3	1120 Forest Avenue	R1	Building Permit	Replace front patio and stairs	06/18/19	pending staff review
3	1003-1005 Hinman Avenue	R5	Building Permit	Pave existing gravel parking lot	06/28/19	pending staff review
3	713 Sheridan Road	R1	Building Permit	Raised gas firepit	07/08/19	pending staff review
4	1012 Church Street	D3	Zoning Analysis	New performance theater (Northlight Theatre)	05/09/19	non-compliant, pending Planned Development application

4	1555 Oak Avenue	R6	Building Permit	Interior renovation, floors 3 and 4 (King Homes)	05/23/19	pending revisions from the applicant
4	1321 Ashland Avenue	R3	Building Permit	Roof mounted solar panels	05/29/19	pending Preservation
4	1222 Dryden Place	R1	Building Permit	New single-family residence	06/11/19	pending additional information from the applicant
4	1410 Greenleaf Street	B1	Zoning Analysis	New mixed-use building, SFR over commercial, attached garage + ADU	07/08/19	pending staff review
5	1950 Green Bay Road	C2	Building Permit	Remodel existing mini-mart (Mobile service station)	05/23/19	<b>pending DAPR</b>
5	2412 Wade Street	R3	Building Permit	New single-family residence	06/28/19	non-compliant, pending revisions and variation application from the applicant
5	2202 Wesley Avenue	R1	Building Permit	1st-floor addition	07/10/19	pending staff review
6	2627 Lincolnwood Drive	R1	Building Permit	Deck	04/26/19	non-compliant, pending additional information from the applicant
6	2424 Lincoln Street	R1	Building Permit	2 stone pillars, hot tub, fireplace and built-in grill	05/21/19	pending additional information from the applicant
6	3230 Park Place	R1	Building Permit	1-story and 2nd story additions, interior renovation	06/18/19	non-compliant, pending minor variation application
6	2401 Hastings Avenue	R1	Zoning Analysis	Demo existing garage, construct new 2-car det-garage	07/09/19	pending staff review
6	2659 Hurd Avenue	R1	Building Permit	Solar panels	07/10/19	pending staff review
6	2700 Lincoln Street	R1	Building Permit	Patio and walks	07/10/19	pending staff review
7	2650 Sheridan Road	R1	Building Permit	New single-family residence	12/28/18	non-compliant, pending revisions from the applicant
7	2643 Eastwood Avenue	R1	Building Permit	2-story addition, interior remodel, demo existing detached garage, construct new detached garage with coach house	05/28/19	non-compliant, pending additional information and revisions from the applicant
7	1720 Chancellor Street	R1	Zoning Analysis	New garage to replace existing garage	07/10/19	pending staff review
8	999 Howard Street	C1	Zoning Analysis	Existing CJE Adult Daycare Building + New 4 Story Multiple Family Residence with 60 units And 57 Parking Spaces.	01/29/19	non-compliant, pending revisions from the applicant
8	2011 Brummel Street	R2	Building Permit	Remove parking pad, construct patio and extend walkways	07/01/19	non-compliant, pending revisions from applicant
8	140 Chicago Avenue	C1	Building Permit	New automobile service station (Mobile)	05/23/19	<b>pending revisions from the applicant, DAPR</b>
9	1404 South Boulevard	R3	Building Permit	New garage	05/21/19	non-compliant, pending revisions from the applicant
9	1210 Monroe Street	R2	Building Permit	Concrete patio	05/24/19	non-compliant; pending revisions from the applicant

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sq ft ground floor retail, and 85 underground parking spaces.	12/31/18	<b>pending DAPR 07/17/19, PC</b>

1	818 Colfax Avenue	R1	Minor Variation	Interior side yard setback for detached garage	05/20/19	pending Preservation, public notice
1	1619 Chicago Avenue	D4	Major Adjustment to a Planned Development	Subdivision of existing parcel and Major Adjustment of the Merion Planned Development (Ordinance 86-O-13)	06/10/19	<b>pending DAPR 07/17/19, PC</b>
2	1815 Oak-Ridge Avenue	D4	Planned Development	Major Adjustment to approved 1815 Oak Avenue Planned Development	04/30/19	<b>pending PC 07/24/19</b>
2	1710 Lake Street	R3	Minor Variation	Rear setback for det-garage (under construction)	06/07/19	determination after 07/11/19
2	1000 Florence Avenue	R3	Major Variation	Front, interior side, and street side yard setbacks for 2nd floor addition	06/20/19	<b>pending ZBA 07/16/19</b>
4	1211-1217 Ridge Avenue	R1	Plat of Subdivision	Subdivide zoning lot into 2 lots	04/23/19	<b>pending P&amp;D 07/22/19</b>
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	non-compliant, pending revisions from the applicant
5	2211 Maple Avenue	R5	Major Variation	Number of dwelling units, lot width, and parking for new 5-story, 15 dwelling unit multifamily residence, with 2 on-site affordable units and off-site parking	05/24/19	<b>pending ZBA 07/16/19</b>
6	2727 Lincoln Street	R1	Minor Variation	Rear yard setback for addition	06/07/19	pending Preservation, public notice
6	3230 Park Place	R1	Minor Variation	Building lot coverage and rear yard setback for 1 and 2-story additions	06/28/19	determination after 07/25/19
6	2401 Hastings Avenue	R1	Minor Variation	Building lot coverage and rear yard setback for 1 and 2-story additions	07/09/19	pending staff review
7	2510 Green Bay Road	B1a/oCS C	Special Use	Special Use for Commercial Indoor Recreation, escape room	06/11/19	<b>pending ZBA 07/16/19</b>
8	999 Howard Street	C1	Planned Development	Map Amendment, new 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending complete Planned Development application
8	747 Howard Street	B3	Special Use	Special Use for Religious Institution	05/02/19	<b>pending DAPR, ZBA 07/16/19</b>
8	1321 Brummel Street	R4	Major Variation	Number of dwelling units, lot width, building height, parking for 2-story addition for 2 additional dwelling units	06/06/19	<b>pending ZBA 07/16/19</b>
8	1723 Dobson Street	R2	Minor Variation	Interior side yard setback for a/c unit	06/19/19	determination after 07/18/19
8	100 Chicago Avenue	B3	Planned Development	Major Adjustment to approved 100 Chicago Avenue Planned Development	06/21/19	<b>pending P&amp;D 08/12/19</b>
8	1009 Harvard Terrace	R2	Appeal	Appeal of Zoning Administrator's decision on a minor variation	07/09/19	pending staff review



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: July 12, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, July 11, 2019

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Masons continue to move forward installing brickwork. Crews continue rough-in work (mechanical, plumbing, electrical and interior walls) on all floors. 2nd shift crews will begin July 15th and work through project completion. Site is being maintained.	7/10/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Mason crews continue moving forward on the exterior walls. Ice rink work and interior wall construction continues. The site is being maintained.	7/10/2019
2	2215 Dempster Street (HOW)	Multi-Unit Building	Drywall finishing continues to move forward. Interior fixtures, base/wall cabinets are being installed in the 2nd floor units. Site is being maintained.	7/10/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Deck installation continues. Crews are currently forming the 5th floor deck. Rough-in plumbing and electrical continues to move forward at 1st and 2nd floors. Street cleaning is being addressed regularly. Catch baskets are in place and clean.	7/10/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Window installation on the building is nearing completion. Face brick installation will begin on the east elevation. Material is being loaded into building for unit completion. Site is being maintained.	7/10/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Exterior work on the structure has been completed (soffits and fascia). Hardscape areas adjacent to the building are complete. Crews continue progress on pump and electrical installations. Site is being maintained.	7/10/2019





To: Honorable Mayor and Members of the City Council

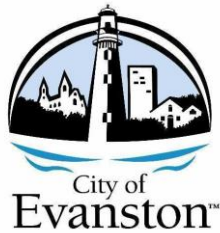
From: Gary Gerdes, Building and Inspection Services Manager

Subject: Monthly Construction Valuation and Permit Fee Report

Date: July 2, 2019

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2018. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.



DATE: July 2, 2019

TO: Wally Bobkiewicz, City Manager

FROM: Gary Gerdes, Building and Inspection Services Division Manager

SUBJECT: Building Permit & Construction Value Financial Report for June, 2019

**BUILDING PERMIT FEES**

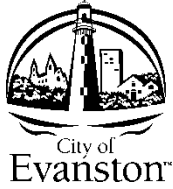
Total Permit Fees Collected for the Month of June 2019	\$ 318,068
Total Permit Fees Collected Fiscal Year 2019	\$ 2,725,228
Total Permit fees Collected for the Month of June 2018	\$ 487,471
Total Permit Fees Collected Fiscal Year 2018	\$ 3,119,986

**CONSTRUCTION VALUES**

<b>TOTAL CONSTRUCTION VALUE FOR JUNE 2019</b>	\$ 17,326,839
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2019</b>	\$ 81,400,545
<b>TOTAL CONSTRUCTION VALUE FOR JUNE 2018</b>	\$ 16,642,011
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2018</b>	\$ 131,325,704

**OTHER FEES**

Total ROW Permit fees Collected for the Month of June 2019	\$ 26,144
Total ROW Permit Fees Collected Fiscal Year 2019	\$ 267,732



# Memorandum

To: Honorable Mayor and Members of the City Council

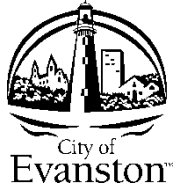
From: Ike Ogbo, Interim Health Director

Subject: Food Establishment License Application Weekly Report

Date: July 12, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
4	804 Davis	Clarke's	6/19/19	Relocation – Pending Inspections
3	1322 Chicago Ave	Shinsen	5/23/2019	Pending Inspections
5	910 Noyes St	Coffee Lab & Roasters-Evanston	5/6/2019	License Ready to Issue – Awaiting Payment
7	1926 Central St	Comida	4/1/2019	Building Permit Issued - Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval
4	1030 Davis St	Philz Coffee	3/7/2019	Pending Building Permit Issuance
4	622 Davis St	Newport Coffee House	2/20/2019	License Issued
5	2121 Ashland Ave	Double Clutch	2/13/2019	Building Permit Issued - Pending Inspections
1	817 Emerson St	7-Eleven	1/28/2019	Building Permit Issued – Pending Inspection
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections
4	710 Main St	Reprise Coffee Roasters	9/14/2018	Building Permit Issued – Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Deputy City Attorney

Subject: Weekly Liquor License Application Report

Date: July 12, 2019

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8090 or [hdubose@cityofevanston.org](mailto:hdubose@cityofevanston.org) if you have any questions or need additional information.



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



*WEEK ENDING JULY 12, 2019*

*SPC Vendor Fair a Huge Success!*



Thursday's inaugural Suburban Purchasing Cooperative Vendor Fair was a tremendous success, with over 130 in attendance! Thank you to NWMC members *Barrington, Buffalo Grove, Deerfield, Elk Grove Village, Evanston, Glencoe, Highland Park, Hoffman Estates, Lincolnshire, Lincolnwood, Morton Grove, Niles, Northbrook Park District, Northfield, Northfield Township, Palatine, Park Ridge, Prospect Heights, Skokie, Wheeling, Wilmette and Winnetka* for attending the fair. Also participating were representatives from our SPC partners, the DuPage Mayors & Managers Conference (DMMC) and South Suburban Mayors & Managers Association (SSMMA). Their attending members included Addison, Aurora, Bensenville, Calumet Park, Carol Stream, Elmhurst, Flossmoor, Glendale Heights, Harvey, Hazel Crest, Homewood, Lisle, Midlothian, Naperville, Olympia Fields, Oswego, Steger, Tinley Park, University Park and Westmont. Representatives from the DuPage County Forest Preserve, Elgin, Geneva, Maine Township and Oak Park Library also attended.

Local government officials met one-on-one with key vendors to learn about the products, services and solutions offered by the SPC. We thank the following vendors for their participation in the event, as well as their ongoing support of the SPC:

- 👍 America's Auto Auction – Surplus vehicle & equipment auction
- 👍 Auto Truck Group – Truck parts
- 👍 Call One – Telecommunications
- 👍 Currie Motors – Chevrolet & Ford vehicles
- 👍 EJ Equipment – Sewer cleaners
- 👍 Fire Service, Inc. – Type III ambulance
- 👍 Foster Coach – Type I and Type III ambulance
- 👍 Gas Depot - Fuel
- 👍 Napleton Fleet – Dodge vehicles



- 👉 Roesch Ford – Ford vehicles
- 👉 Sourcewell – NAPA auto parts and vendor managed inventory programs
- 👉 Standard Equipment Company– Sewer cleaners and street sweepers
- 👉 Sutton Auto Group – Ford vehicles
- 👉 Warehouse Direct – Office & Janitorial supplies

The vehicles on display were a big hit, with attendees taking full advantage of the opportunity to “kick the tires” and compare various makes and models side-by-side. *Staff contact: Ellen Dayan*

### ***July 23 NWMC Surplus Vehicle & Equipment Auction Right Around the Corner***

Make plans today to participate in the July 23 NWMC Surplus Vehicle and Equipment Auction, which will be held at 2:00 p.m. at America’s Auto Auction in Crestwood. In addition to the live auctions, America’s also offers Internet auctions on par with GovDeals and Public Surplus. The last live auction of the year will be held on September 22. For questions or additional information, please contact staff or Keegan Hero, 708-389-4488 (office), 815-616-0434 (cell) or [keegan.hero@americasautoauction.com](mailto:keegan.hero@americasautoauction.com). *Staff contact: Ellen Dayan*

### ***Apply Today for the Advanced Transportation and Congestion Management Technologies Deployment Program***

The Federal Highway Administration (FHWA) has announced the availability of \$60 million in federal funds for the Advanced Transportation and Congestion Management Technologies Deployment Program. State and local governments, transit agencies and metropolitan planning organizations (MPOs) are all eligible to apply for grants to aid in the development, installation, and operation of advanced transportation technologies. Eligible projects include, but are not limited to:

- Advanced traveler information systems
- Advanced transportation management technologies
- Transportation system performance data collection, analysis, and dissemination
- Advanced safety systems
- Technologies associated with autonomous vehicles.

Applications to the program are due on Friday, July 19. For more information please see the [Notice of Funding Opportunity](#), or visit the [ATCMTD Program information](#) page. *Staff contacts: Josh Klingenstein, Kendra Johnson*

### ***Pace Announces Pulse Milwaukee Line Launch Date***

Pace has announced that the agency’s first arterial rapid transit line, the Pulse Milwaukee line, will begin operating on Sunday, August 11. The line will run between the CTA Jefferson Park Transit Center in Chicago and Golf Mill shopping center in Niles. The Pace Pulse Line will utilize improved route design and new Transit Signal Priority (TSP) technology to offer faster, more frequent service. In addition, all-new stations are being constructed along the route, featuring raised platforms for faster boarding, real-time bus arrival information, heated shelters with seating and bike racks. For more information, please visit the [Pulse website](#). *Staff contacts: Josh Klingenstein, Kendra Johnson*

### ***Still Time to Apply for MWRD Green Infrastructure Program***

Applications for the Metropolitan Water Reclamation District of Greater Chicago’s (MWRD) Green Infrastructure Program will remain open until Friday, August 9. Municipalities, townships, counties, park districts, school districts and other local governmental organizations within the MWRD’s corporate boundaries are eligible to apply for funding for projects that utilize green infrastructure. Green infrastructure captures water and allows it to infiltrate into the ground, which helps to reduce the amount of water flowing through pipes during significant rain events. Past projects funded by the program include permeable parking lots, rain gardens, bioswales, and green alleys. More information and application instructions are available on the [MWRD website](#). *Staff contacts: Josh Klingenstein, Kendra Johnson*

## ***Meetings and Events***

*NWMC Bicycle & Pedestrian Committee* meeting scheduled for Tuesday, July 16 **has been canceled**.

*NWMC Surplus Vehicle and Equipment Auction* will be held on Tuesday, July 23, 2:00 p.m. at America's Auto Auction in Crestwood.