



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: Weekly City Manager's Update
Date: June 7, 2019

STAFF REPORTS BY DEPARTMENT



Weekly Report for May 30, 2019 – June 5, 2019

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report
Monthly Permit Fee Report - May 2019

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, June 10, 2019

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, June 11, 2019

Preservation Commission Meeting

www.cityofevanston.org/preservationcommission

Board of Local Improvements – CANCELED

www.cityofevanston.org/boardofimprovements

Arts Council

www.cityofevanston.org/artscouncil

Wednesday, June 12, 2019

Lighthouse Landing Complex Committee

www.cityofevanston.org/lighthousecommittee

Design and Project Review Committee

www.cityofevanston.org/dapr

Plan Commission

www.cityofevanston.org/plancommission

Thursday, June 13, 2019

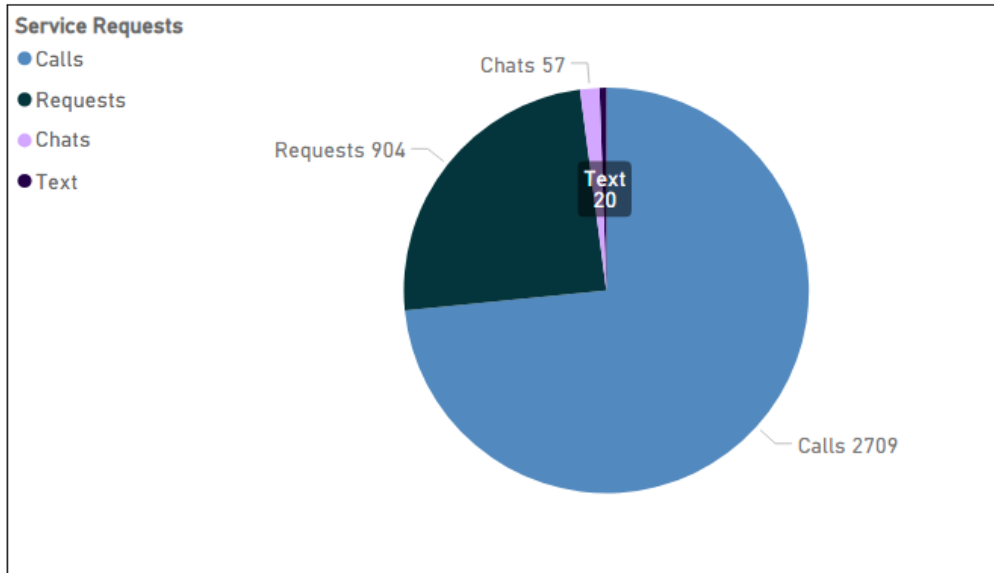
Utilities Commission Meeting

www.cityofevanston.org/utilitiescommission

Robert Crown Center- Community Organization Meeting

www.cityofevanston.org/robertcrownproject

May 30 - June 5, 2019



Percentage Change From Last Week	
Service Requests	Difference
Chats	375.00 %
Calls	35.00 %
Requests	30.00 %
Text	-41.00 %

Trending

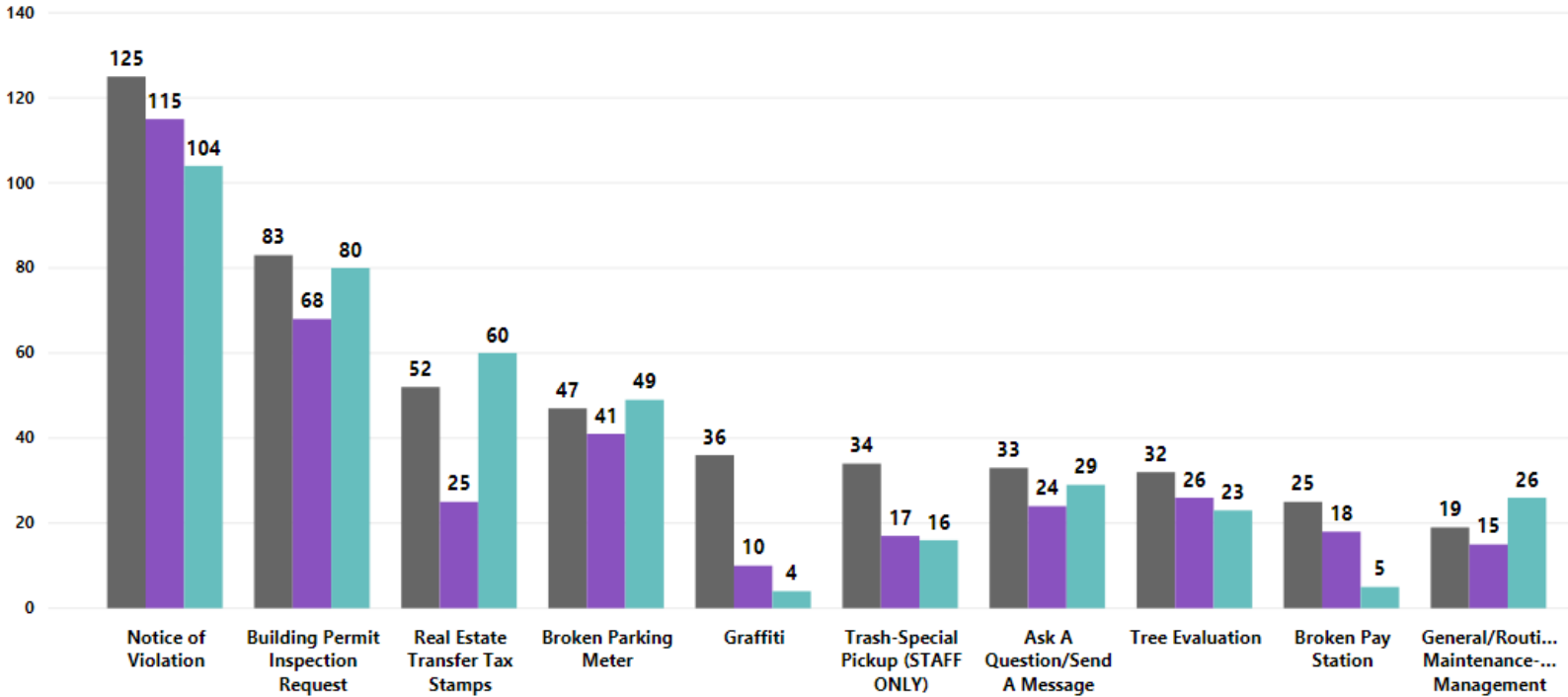
Property Standards – Notice of Violations
 Alley Grading Maintenance
 Park Lawn Maintenance
 Parks and Recreation



Weekly Report

May 30 - June 5, 2019

● This Week (May 30-June 5) ● Last Week (May 23-29) ● Two Weeks (May 16-22)



Missed Garbage Pickup

This week 11; Last week 5
Below 3 year avg. of 14.2

Missed Recycling Pickup

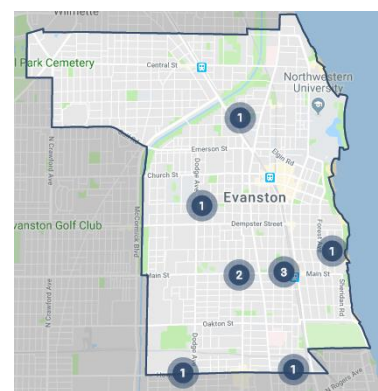
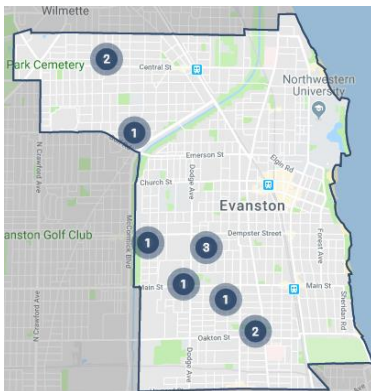
This week 18; Last week 7
Above 3 year avg. of 13.1

Missed Yard Waste

This Week 11; Last Week 4
At 3 year avg. of 11

Rodents/Rats

This week 10; Last week 9
Below 3 year avg. of 20.3



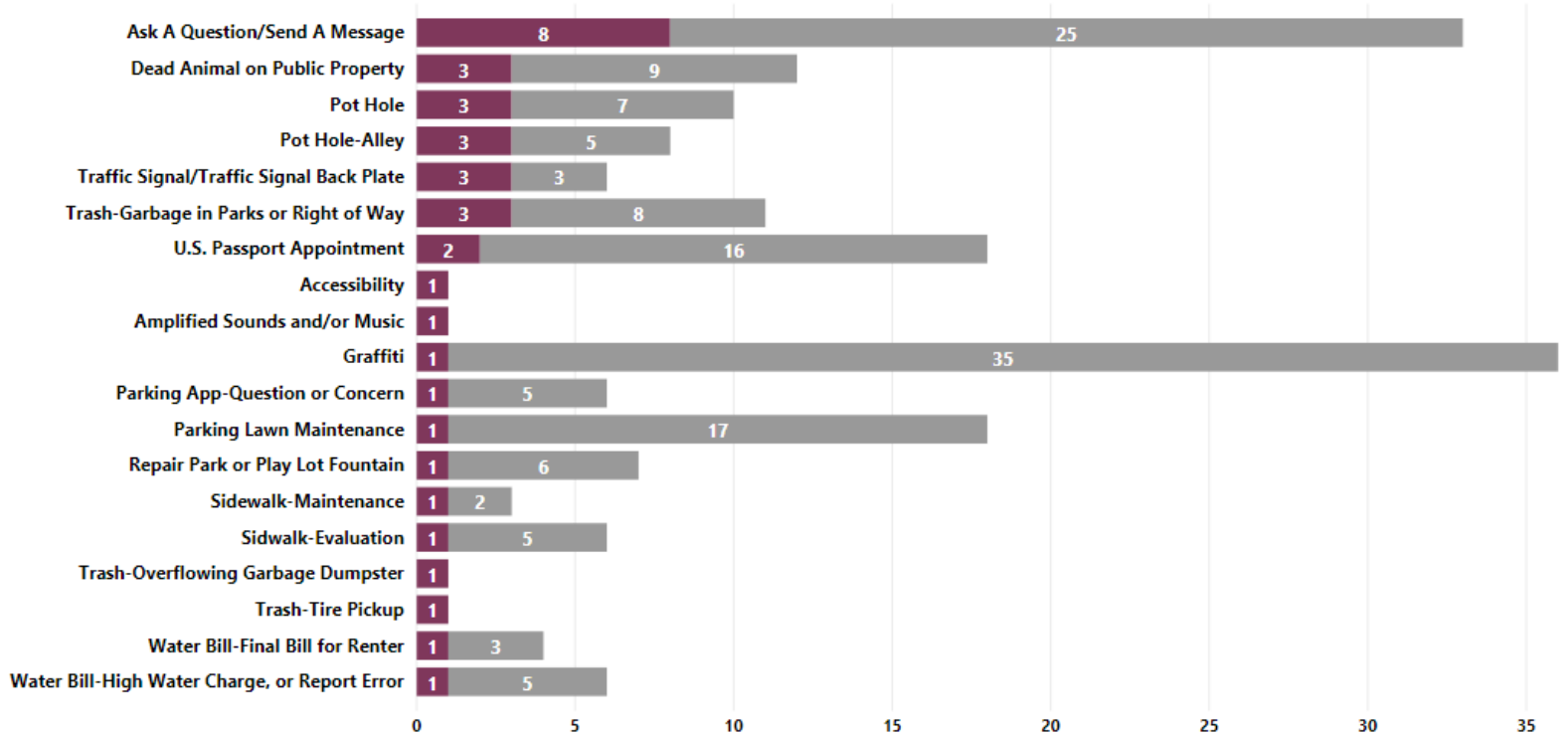


Weekly Report

May 30 - June 5, 2019

SLA Analysis

● # Late ● # OnTime



Upcoming Events— June

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
10 10:00 AM 5th Ward Merchant Meeting 3:00 PM Community HIV & STI Screening 6:00 PM Administration & Public Works Committee 6:45 PM Planning & Development Committee 7:15 PM City Council	11 Preservation Commission Meeting 9:30 AM Producemobile 1:00 PM Levy Lecture Series 2:00 PM Board of Local Improvements - CANCELED 6:30 PM Arts Council 7:00 PM Starlight Concerts - Renaldo Domino with The Heavy Sounds	12 1:00 PM Energy Benchmarking Workshop 1:30 PM Lighthouse Landing Complex Committee 2:30 PM Design and Project Review Committee 5:30 PM Resource and Job Fair 7:00 PM Plan Commission 7:00 PM 5th Ward Meeting	13 6:30 PM Environment Board 7:00 PM Mental Health Board - CANCELED 7:00 PM 2nd Ward Meeting 7:00 PM Thursday Night Live: Sam Fazio	14 7:15 AM Utilities Commission Meeting 8:00 AM Coffee with a Cop 10:00 AM Super Senior Day 1:00 PM Robert Crown Center - Community Organization Meeting	15 7:30 AM Downtown Evanston Farmers' Market 9:00 AM 9th Ward Meeting 10:00 AM We're Out Walking (WOW) Program Kickoff 10:00 AM Custer Fair 3:00 PM Global Water Dances 7:00 PM The Mountaintop by Katori Hall	16 10:00 AM Custer Fair 7:30 AM Ricky Byrdsong Memorial Race Against Hate 11:00 AM EVP Northshore Challenge Series 3:00 PM The Mountaintop by Katori Hall



Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of June 3, 2019

Date: June 7, 2019

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of June 3, 2019

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 19-37 2019 Alley Improvements Contact B and CDBG Park Improvements	Public Works Agency	Work on this project includes all materials, equipment and services for paving various alleys along with all incidental restoration work in the COE. Bidders must be prequalified by the Illinois Department of Transportation (IDOT) and present an IDOT issued "Certificate of Eligibility" with the bid proposal.	\$280,000, \$627,813, \$408,000	7/2	7/22
RFP 19-38 Ice Rink Refrigeration and HVAC Maintenance Services for Robert Crown Center	Public Works Agency	Public Works Agency is seeking proposals from experienced firms to provide preventative maintenance and repair services for Ice Rink Refrigeration and HVAC Systems at the new Robert Crown Community Center located at 1801 Main Street in Evanston.	TBD	7/9	8/12

Evanston City Council Agenda Schedule - 2019 Dates						
(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)						
2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22						
May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12						
Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services					EDC=Economic Development	
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PRCS	6/24/2019	Parks & Rec Month, July	PR	CC	Hemingway	
PRCS	6/24/2019	Handy Man Contract Renewal	B	APW	Hemingway	
CMO	6/24/2019	Washington National TIF Dissolution	B	APW	Desai	Accept Place on file
PWA	6/24/2019	Tallmadge Streetlight Purchasing	B	APW	Stoneback	
PWA	6/24/2019	2019 MFT Resolution	R	APW	Stoneback	
CMO	6/24/2019	IGA with District 65 - Video Communications Specialist	R	APW	Storlie	
Admin Svcs	6/24/2019	Immobilization Code Amendment	O	APW	Storlie	
Admin Svcs	6/24/2019	Mobile Pay Agreement	B	APW	Storlie	
CD	6/24/2019	2650 Sheridan Rd. - Variations in the R1 District	O	PD	Leonard	For Intro
CD	6/24/2019	Zoning Text Amendment - Inclusionary Housing	O	PD	Leonard	For Intro
CD	6/24/2019	Elgin Road Pilot Project	D	PD	Leonard	
CD	6/24/2019	Cancellation Fees - Occupation of Public Way Permits	O	PD	Leonard	For Intro
CD	6/24/2019	Cancellation Fees - Building Permits	O	PD	Leonard	For Intro
PRCS	6/24/2019	Honorary Street Name - Ernest W Jackson Way	R	HS	Hemingway	
	6/24/2019	Exec Session (CM Quarterly Goals)		CC		
PWA	7/8/2019	Central St Bridge Const. Engr	B	APW	Stoneback	
PWA	7/8/2019	Central St Bridge Constr Funding	B	APW	Stoneback	
Admin Svcs	7/8/2019	Parking Meter Amendments	O	APW	Storlie	
CMO	7/8/2019	Proposed Cost Savings - PSEBA health insurance	R	APW	Storlie	
CD	7/8/2019	1124 Florence Ave - Variations in the B1 District	O	PD	Leonard	For Intro
CD	7/8/2019	2211 Maple Ave - Variations in the R5 District	O	PD	Leonard	For Intro
CD	7/8/2019	747 Howard St - Special Use in B3 Business District	O	PD	Leonard	For Intro
PRCS	7/22/2019	Moran Center Rehab Agmt	R	APW	Hemingway	
PRCS	7/22/2019	YJC Career Pathways Agrmt	R	APW	Hemingway	
Council & Committee Meetings						
6/6/2019	7:00 PM	Housing & Homelessness Commission				
6/10/2019	6:00 PM	Administration & Public Works, Planning & Development, City Council				
6/17/2019	7:00 PM	City Council - CANCELLED				
6/18/2019	7:00 PM	Housing & Community Development Act Committee				
6/19/2019	6:30 PM	Minority Women and Evanston-based Enterprise Committee				
6/19/2019	7:00 PM	Affordable Housing Plan Steering Committee				
6/20/2019	6:30 PM	Equity & Empowerment Commission				
6/24/2019	6:00 PM	Administration & Public Works, Planning & Development, City Council				
6/26/2019	6:00 PM	Transportation and Parking Committee				
6/26/2019	7:30 PM	Economic Development Committee				
REFERRALS AT CITY COUNCIL MEETINGS						
Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome	

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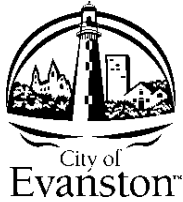
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Admin Svcs	1/14/2019	Discussion/APW - Wheel Tax Payment to July	Ald. Suffredin	2/25/2019 - Discussion, Ordinance 4/22/19 and 5/13/19		
CD	1/14/2019	P&D - Report on DAPR Committee	Fiske	3/11/2019	Report given 3/11/19	
CMO	1/28/2019	Harley Clarke - New Proposal	Wilson	3/11/2019	Return 4/15 with new RFP	
CMO	2/4/2019	Harley Clarke - New Proposal	Fiske	3/11/2019	see above	
CMO	2/4/2019	Set Special City Council - Aff Housing	Bobkiewicz	4/29/2019	Mtg set for 4/29	
CMO	2/4/2019	Set Special City Council - Goals	Bobkiewicz	2/12/2019; final approval 4/29/19	Approved 4/29/19	
PRCS	2/11/2019	Human Services - invite Lawrence on dog beach for 2019	Fiske	3/4/2019	Report given 3/4/19 at HS	
PRCS	2/11/2019	Human Services - Special Events - Use of Parks - NonProfits	Fiske	3/4/2019	Report given 3/4/19 at HS	
CMO/Admin Svcs	2/18/2019	Harley Clarke - how much does City spend to maintain?	Fleming		Report to Council 3/13/19	
PWA	2/18/2019	How much money/how many contracts to Christopher Burke Engineering in last 5 years	Fleming	3/8/19 report	Report submitted 3/8/19	
PWA	2/18/2019	P&D - Percentage of Property Owners to approve alley paving process	Fiske	3/8/19 report	Report submitted 3/8/19	
PRCS	3/2/2019	Total Acres of Parks in Evanston, Skokie, Arlington Heights, and Schaumburg	X	X	Report submitted 5/10/19	
CMO	3/2/2019	Local Government Sponsorships				
PRCS / Legal	3/2/2019	How to create own Park District - Budget of City's PRCS programs; Budget of Skokie, Arlington Heights and Schaumburg	Fleming	X	Report submitted 4/25/19	
PWA	3/2/2019	Report on conditions of Parks in Ward 8	Rainey	X	Report submitted 3/12/19	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
Police	3/11/2019	Domestic Violence Training	CC	X	Report submitted 3/18/19	
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	3/11/2019	Cost of Maintaining Harley Clarke to date	Fleming	4/15/19 CC	Report submitted 4/15/19	
CD	3/18/2019	Funding for Lighting in Alleys		Will discuss at ED- 4/24/19	Memo submitted 4/24/19	
Police	3/18/2019	Violence in Alley near Library	All	X	Report submitted 4/10/19	

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CMO	4/7/2019	Overview of Local Employment Program	Rainey	X	Report submitted 4/13/19	
CMO	4/8/2019	Robert Crown - M/W/EBE Compliance	Rue Simmons	X	Report submitted 4/17/19	
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
Admin Svcs	4/15/2019	Crossing Guard on Emerson	Rue Simmons	4/22/19 CC	Approved 4/22/19	
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
CD	4/22/2019	Long Beach, CA Tenant Relocation Funds	Fleming	4/29/19 CC	Memo submitted 4/29/19	
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rideshare/taxi acceptance of chip enabled credit cards	All	X	Response submitted 5/16/19	
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CMO	5/13/2019	Hiring Process/Diversity Training of Hearings Officers	Rue Simmons	Will discuss at 6/3 Human Services		
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Use of Shuttle buses for paratransit	Fleming	X	Response submitted 5/16/19	
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
PWA	5/28/2019	Twiggs Park Picnic Tables - Handicap Accessibility	Resident James Engelman	PWA Director in communication		
Admin Svcs	5/28/2019	Healthy Workplace Environment Policy Process	Fleming	Will discuss at Human Services		
CMO	5/28/2019	"Solutions Only" policy for reparations for the west end of the 5th Ward	Rue Simmons	Equity & Empowerment Commission		
CD	5/28/2019	Review of the Inclusionary Housing Ordinance language regarding deconversion of condominiums	Rainey	Will discuss at P&D		
CD	5/28/2019	Report detailing the amount of empty land the City owns	Fleming			
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: June 5, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Cases Received and Pending, May 30, 2019 - June 5, 2019

Backlog (business days received until reviewed): 12

Volume (number of cases pending staff review): 29

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	242 Greenwood Street	R1	Building Permit	Replace asphalt driveway with pavers and add a 3-way turn on west side yard	03/20/19	non-compliant, pending revisions from the applicant
1	2333 Ridge Avenue	R1	Building Permit	Addition to detached garage	05/02/19	non-compliant, pending comments from applicant
1	321 Lake Street	R1	Building Permit	New rear screened porch, side entry, interior remodel	05/24/19	pending staff review
1	2441 Ridge Avenue	R1	Building Permit	Plat of subdivision to combine parcel with 2 pins (one zoning lot)	05/31/19	pending staff review
1	1800 Sherman Avenue	D4	Building Permit	Interior renovation seperating offices	06/05/19	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development	04/03/18	pending adjustment to the PD, DAPR
2	1215 Church Street	R4	Zoning Analysis	4-story addition, renovate existing YWCA, demo 2 houses, expand parking, site improvements (YWCA)	02/14/19	non-compliant, pending additional information and revisions from the applicant
2	1420 Dewey Avenue	R3	Building Permit	New single-family residence	04/15/19	pending staff review, subdivision application
2	1245 Fowler Avenue	R2	Building Permit	Replace deck with brick pavers	04/15/19	pending revisions from the applicant
2	1201 Pitner Avenue	R2	Building Permit	Replace deck	04/18/19	pending additional information from the applicant
2	1926 Dempster Street	C1	Building Permit	Tenant build out for future tenant	05/21/19	pending DAPR
2	1803 Lake Street	R3	Building Permit	Convert 2-flat to single-family residence, open front porch, new side porch and 2-story rear deck	05/24/19	pending staff review
2	1154 Ashland Avenue	R3	Building Permit	2nd story addition	05/24/19	pending revisions from the applicant
2	1742 Asbury Avenue	R1	Building Permit	Roof mounted solar panels	05/28/19	pending staff review
2	1620 Darrow Avenue	R3	Building Permit	Addition, interior and exterior remodel, new brick paver driveway	06/05/19	pending staff review
2	1622 Darrow Avenue	B2/oWE	Building Permit	New brick paver driveway	06/05/19	pending staff review
2	1000 Florence Avenue	R3	Zoning Analysis	Restore 1911 Farmhouse, add gabled dormer to provide code compliant stairs, new deck, rebuild garage with studio addition	06/05/19	pending staff review
3	1221 Hinman Avenue	R1	Zoning Analysis	1-story addition and new coach house	05/17/19	pending staff review
3	429 Lee Street	R5	Building Permit	Replace front steps	05/21/19	pending staff review
3	1114 Hinman Avenue	R1	Building Permit	Outdoor sports patio	05/30/19	pending staff review
3	809 Michigan Avenue	R5	Building Permit	Replace porch and steps	06/05/19	pending staff review
4	1012 Church Street	D3	Zoning Analysis	New performance theater (Northlight Theatre)	05/09/19	non-compliant, pending additional information from the applicant
4	930 Sherman Avenue	R3	Building Permit	Replace patio and walk, install fire pit and walk	05/20/19	pending additional information from the applicant
4	1555 Oak Avenue	R6	Building Permit	Interior renovation, floors 3 and 4 (King Homes)	05/23/19	pending revisions from the applicant
4	930 Sherman Avenue	R3	Building Permit	Remodel existing deck	05/24/19	pending staff review

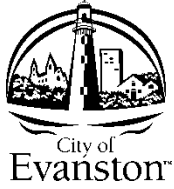
4	1321 Ashland Avenue	R3	Building Permit	Roof mounted solar panels	05/29/19	pending staff review
5	1103-1105 Emerson Street	R6	Zoning Analysis	New 10-unit multi-family dwelling with 16 parking spaces	04/08/19	non-compliant, pending additional information and revisions from the applicant
5	1728 Darrow Avenue	R4	Building Permit	Replace exterior steps with wooden front porch and steps	05/21/19	pending additional information from the applicant
5	2110 Darrow Street	R3	Building Permit	New single-family residence	05/14/19	pending revisions from the applicant, recorded plat of subdivision
5	1950 Green Bay Road	C2	Building Permit	Remodel existing mini-mart (Mobile service station)	05/23/19	pending DAPR
5	2129 Darrow Avenue	R4	Building Permit	New garage	05/24/19	non-compliant, pending revisions from the applicant
5	2107 Wesley Avenue	R3	Building Permit	Brick paver patio	05/31/19	pending staff review
5	1818 Hovland Court	R3	Building Permit	Roof mounted solar panels	06/03/19	pending staff review
5	2128 Asbury Avenue	R3	Building Permit	Remove paver/concrete patio, install new paver walks	06/03/19	pending staff review
6	2627 Lincolnwood Drive	R1	Building Permit	Deck	04/26/19	non-compliant, pending comments from applicant
6	2622 Grant Street	R1	Building Permit	Remove concrete, replace with steppers and gravel	05/03/19	pending minor variation application
6	2428 Hastings Avenue	R1	Building Permit	Remove sidewalk, construct patio	05/20/19	non-compliant, pending revisions from the applicant
6	2534 Lawndale Avenue	R1	Building Permit	New detached garage	05/21/19	non-compliant, pending revisions from the applicant
6	2424 Lincoln Street	R1	Building Permit	2 stone pillars, hot tub, fireplace and built-in grill	05/21/19	pending staff review
6	3700 Glenview Road	R2	Building Permit	Front walk, patio	05/21/19	non-compliant, pending revisions from the applicant
6	2306 Harrison Street	R1	Building Permit	Basement remodel	06/06/19	pending staff review
7	2650 Sheridan Road	R1	Building Permit	New single-family residence	12/28/18	non-compliant, pending major variation application
7	2304 Grey Avenue	R1	Building Permit	New 20x20 detached garage	04/17/19	non-compliant, pending minor variance application
7	2643 Eastwood Avenue	R1	Building Permit	2-story addition, interior remodel, demo existing detached garage, construct new detached garage with coach house	05/28/19	pending staff review
7	2773 Garrison Avenue	R1	Building Permit	New paver walk and patio	05/28/19	non-compliant, pending additional information from the applicant
7	2505 Jackson Avenue	R1	Building Permit	Addition	06/03/19	pending staff review
7	2226 Hartzell Street	R1	Building Permit	Concrete pad for basketball hoop	06/03/19	pending staff review
7	2001 Grant Street	R3	Building Permit	Paver patio	06/04/19	pending staff review
7	2233 Campus Drive	U3	Building Permit	Interior renovation to offices	06/05/19	pending staff review
8	999 Howard Street	C1	Zoning Analysis	Existing CJE Adult Daycare Building + New 4 Story Multiple Family Residence with 60 units And 57 Parking Spaces.	01/29/19	non-compliant, pending revisions from the applicant
8	1321 Brummel Street	R4	Zoning Analysis	Addition of 2 dwelling units to existing 2-unit apartment building	04/22/19	non-compliant, pending revisions from the applicant
8	140 Chicago Avenue	C1	Building Permit	New automobile service station (Mobile)	05/23/19	pending revisions from the applicant
8	301 Asbury Avenue	R3	Zoning Analysis	New single-family residence and garage/coach house	05/28/19	pending staff review
8	2129 Dobson Street	R2	Building Permit	Patio	05/31/19	pending staff review

9	409 Florence Avenue	R1	Building Permit	Deck, stairs and handrails	04/29/19	pending additional information from the applicant
9	1404 South Boulevard	R3	Building Permit	New garage	05/21/19	non-compliant, pending revisions from the applicant
9	1210 Monroe Street	R2	Building Permit	Concrete patio	05/24/19	non-compliant; pending revisions from the applicant

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sq ft ground floor retail, and 85 underground parking spaces.	12/31/18	non-compliant, pending revisions from the applicant
1	818 Colfax Avenue	R1	Minor Variation	Interior side yard setback for detached garage	05/20/19	pending public notice
2	1424 Dewey Avenue	R3	Plat of Subdivision	Subdivide zoning lot into 2 lots	04/08/19	pending P&D 06/10/19
2	1124 Florence Avenue	B1	Major Variation	Off-street parking and setback at roof overhang at 2nd floor for addition to commercial building	04/25/19	pending ZBA 06/18/19
2	1815 Oak-Ridge Avenue	D4	Planned Development	Major Adjustment to approved 1815 Oak Avenue Planned Development	04/30/19	pending DAPR, PC
3	901 Edgemere Court	R1	Minor Variation	Interior side yard setbacks for deck	05/06/19	determination after 06/11/19
4	1211-1217 Ridge Avenue	R1	Plat of Subdivision	Subdivide zoning lot into 2 lots	04/23/19	pending staff review, Preservation 06/11/19, P&D
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	non-compliant, pending revisions from the applicant
4	1136 Sherman Avenue, Unit B	R3	Major Variation	Interior and rear yard setbacks for addition	05/08/19	pending ZBA 06/18/19
5	1800 Leland Avenue	R2	Fence Variation	0' street side yard setback for fence	05/08/19	determination after 06/06/19
5	2211 Maple Avenue	R5	Major Variation	Number of dwelling units, lot width, and parking for new 5-story, 15 dwelling unit multifamily residence, with 2 on-site affordable units and off-site parking	05/24/19	pending ZBA 06/18/19
6	2409 Noyes Street	R1	Minor Variation	Setbacks for 2nd story addition	05/06/19	determination after 06/05/19
6	2620 Bennett Avenue	R1	Minor Variation	Rear yard setback and building height for addition	05/13/19	determination after 06/18/19
6	2024 Ewing Avenue	R1	Major Variation	Interior side and street side yard setbacks at 2nd floor addition	05/16/19	pending ZBA 06/18/19
6	2320 Park Place	R1	Minor Variation	Front yard setback for front addition	05/22/19	determination after 06/05/19
6	2622 Grant Street	R1	Minor Variation	Interior side and rear yard setbacks for paver patio	05/24/19	determination after 06/20/19
7	2650 Sheridan Road	R1	Major Variation	Driveway off street where there is alley access	04/05/19	pending P&D 06/24/19
7	2304 Grey Avenue	R1	Minor Variation	Building lot and impervious surface coverage for new 20x20 detached garage	05/07/19	determination after 06/07/19
8	999 Howard Street	C1	Planned Development	Map Amendment, new 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending staff review

8	747 Howard Street	B3	Special Use	Special Use for Religious Institution	05/02/19	pending DAPR, ZBA 06/18/19
8	1009 Harvard Terrace	R2	Minor Variation	Building lot and impervious surface coverage, separation between residence and garage for new garage	05/07/19	determination after 06/11/19
9	900 South Boulevard	R1	Minor Variation	Interior side yard setback for shed	05/28/19	pending public notice



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: June 7, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

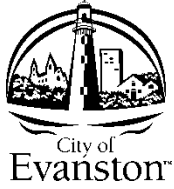
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, June 7, 2019

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Column and floor jacking repairs continue. Engineering plans and inspection reports for the repairs are being submitted to the Building Division. Project has City Manager approval for 7am-10pm work hours. Contractor will begin extended hour work days next week.	6/6/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Roof, support beam and column installation is ongoing. Construction fencing is in place. Site is being maintained.	6/6/2019
2	2215 Dempster Street (HOW)	Multi-Unit Building	Exterior cladding is nearing completion. Drywall installation is ongoing. The site is secure and contact signage is posted. Drainage system in place but grading work delayed due to wet soils.	6/6/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Column and deck installation at 3rd floor is continuing. Construction fence, screening, site and street are being maintained. Signage of sidewalk closures is in place.	6/6/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Concrete pours have been completed. Crane disassembly will be completed this week. Parking lane will be used for disassembly but traffic will not be impacted. ComEd work in alley has been completed. Site is being maintained.	6/6/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Exterior work is nearing completion. Exterior hardscape is being installed. Interior work is ongoing. Fence and screening have been repaired. Site is being maintained.	6/6/2019



To: Honorable Mayor and Members of the City Council

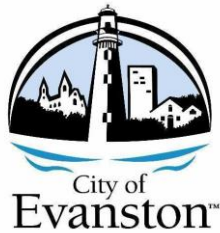
From: Gary Gerdes, Building and Inspection Services Manager

Subject: Monthly Construction Valuation and Permit Fee Report

Date: June 4, 2019

Enclosed is the monthly construction valuation and permit fee report. The report compares current month and year-to-date totals with those from 2018. Month and year-to-date Right of Way permit fee totals are included.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.



DATE: June 4, 2019

TO: Wally Bobkiewicz, City Manager

FROM: Gary Gerdes, Building and Inspection Services Division Manager

SUBJECT: Building Permit & Construction Value Financial Report for May, 2019

BUILDING PERMIT FEES

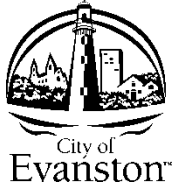
Total Permit Fees Collected for the Month of May 2019	\$ 279,636
Total Permit Fees Collected Fiscal Year 2019	\$ 2,407,160
Total Permit fees Collected for the Month of May 2018	\$ 1,471,337
Total Permit Fees Collected Fiscal Year 2018	\$ 2,632,515

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR MAY 2019	\$ 13,285,806
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2019	\$ 64,073,706
TOTAL CONSTRUCTION VALUE FOR MAY 2018	\$ 68,589,515
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2018	\$ 114,683,693

OTHER FEES

Total ROW Permit fees Collected for the Month of May 2019	\$ 40,403
Total ROW Permit Fees Collected Fiscal Year 2019	\$ 241,588



Memorandum

To: Honorable Mayor and Members of the City Council

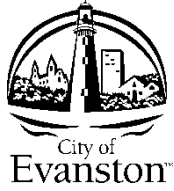
From: Ike Ogbo, Interim Health Director

Subject: Food Establishment License Application Weekly Report

Date: June 7, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
5	910 Noyes St	Coffee Lab & Roasters-Evanston	5/6/2019	Change of Ownership – Pending Re-Inspections
4	1639 Orrington Ave	Kokomo	4/17/2019	Pending Re-Inspection
7	1926 Central St	Comida	4/1/2019	Pending Inspections
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval
4	1030 Davis St	Philz Coffee	3/7/2019	Pending Building Permit Issuance
4	622 Davis St	Newport Coffee House	2/20/2019	Pending Inspections
5	2121 Ashland Ave	Double Clutch	2/13/2019	Pending Building Permit Plan Review
1	817 Emerson St	7-Eleven	1/28/2019	Building Permit Issued – Pending Inspection
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections
4	710 Main St	Reprise Coffee Roasters	9/14/2018	Building Permit Issued – Pending Inspections
7	2022 Central St	Lush Wine & Spirits	10/24/2016	Pending Liquor License Issuance



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Deputy City Attorney

Subject: Weekly Liquor License Application Report

Date: June 7, 2019

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8090 or hdubose@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JUNE 7, 2019

Executive Board Approves West Dundee Membership Request, Receives Legislative Recap and Recommends Darch for CMAP Board

The NWMC Executive Board met Wednesday and unanimously approved a recommendation to accept a membership petition from the Village of West Dundee. The recommendation will be forwarded to the NWMC Board of Directors for consideration at their September 11 meeting. Members unanimously approved the appointment of *Barrington Village President Karen Darch* to the Chicago Metropolitan Agency for Planning (CMAP) Board of Directors, replacing former *Schaumburg Village President Al Larson*, who served on the board since its inception. The recommendation will be forwarded to Cook County Board President Toni Preckwinkle for her consent in accordance with Public Act 094-0510.

In other business, the Executive Board discussed the recently concluded session of the General Assembly. Specific attention was given to the impact on local governments from the state budget, capital bill and the legalization of recreational cannabis. Members also discussed legislation concerning firefighter secondary employment (Senate Bill 37), zoning changes (House Bill 2862 – Senate Amendment #3) and corrosion prevention (House Bill 137). Finally, the Executive Board unanimously approved the FY2020 Planning Liaison Scope of Services and Budget, which secures Unified Work Program funding through CMAP for support of NWMC transportation planning services. *Staff contacts: Mark Fowler, Larry Bury*

Today's the Day to RSVP for the 2019 NWMC Gala

Today is the deadline to reserve your spot at the 2019 NWMC Gala, scheduled for Wednesday, June 19 at Victoria In The Park in *Mount Prospect*. The Conference will celebrate our 61st anniversary and inaugurate the organization's FY2019-2020 officers. A reception will be held at 6:00 p.m., followed by dinner at 7:00 p.m. Dinner tickets are available for \$80.00 per person. Please RSVP to Marina Durso, mdurso@nwmc-cog.org or 847-296-9200, ext. 122. *Staff contacts: Mark Fowler, Larry Bury, Karol Heneghan, Marina Durso*

Help Us Help You

On Thursday, staff issued the annual call for volunteers to serve on one or more NWMC committees. One of the keys to the Conference's success in serving our members is the dedication and talent of those who volunteer their time by actively participating on the Conference's committees.

Members are requested to consider on which of the various core committees (Bicycle and Pedestrian, Finance, Legislative or Transportation) or non-core committees (Attorneys or Fire Core Cost Containment) you are interested in serving. Please return your registration form to Larry Bury via email, lbury@nwmc-cog.org or fax, 847-296-9207 by Friday, June 28. *Staff contact: Larry Bury*

Take the NWMC Multimodal Plan Quiz Today!

What kind of bicyclist are you? How do you define your comfort and confidence level when it comes to biking? Take the NWMC Multimodal Plan quiz to find out! The results of the quiz will help the planning team better understand how to design bikeways that are safe and comfortable for everyone. To take the quiz (which should take less than ten minutes), please visit the project website, <http://www.nwmc-multimodalplan.org>. While you're there, be sure to sign up for project updates to stay in the loop on the plan's development. *Staff contact: Josh Klingenstein*

RSVP Today for the Suburban Purchasing Cooperative Vendor Fair!

The Suburban Purchasing Cooperative (SPC) will host its first Vendor Fair on Thursday, July 11. Please see the attached flyer for information on the event. Thank you to *Barrington, Deerfield, Elk Grove Village, Glencoe,*

Highland Park, Niles and Skokie for registering for the fair, which will be held from 11:00 a.m. to 2:00 p.m. in Room 1610 and Parking Lot C at Oakton Community College, 1600 E. Golf Road, in *Des Plaines*.

The SPC Vendor Fair is a unique opportunity for local government officials to meet one-on-one with key vendors and learn about the products, services and solutions offered by the SPC. We are pleased to have received commitments from the following vendors:

- America’s Auto Auction – Surplus vehicle & equipment auction
- Auto Truck Group – Truck parts
- Call One – Telecommunications
- Currie Motors – Chevrolet & Ford vehicles
- EJ Equipment – Sewer cleaners
- Fire Service, Inc. – Type III ambulance
- Foster Coach – Type I and Type III ambulance
- Napleton Fleet – Dodge vehicles
- Roesch Ford – Ford vehicles
- Sourcewell – NAPA auto parts and vendor managed inventory programs
- Standard Equipment Company– Sewer cleaners and street sweepers
- Sutton Auto Group – Ford vehicles
- Warehouse Direct – Office & Janitorial supplies

Vendors will have individual display areas where you can discuss all of your joint purchasing needs. Oakton Community College has designated Parking Lot C to exhibit vehicles and heavy equipment, providing attendees the opportunity to “kick the tires” and compare various makes and models side-by-side. In addition, a catered lunch will be provided for all attendees.

For more information and to complete the RSVP form for the event, please visit <http://www.nwmc-cog.org/Suburban-Purchasing-Cooperative.aspx>. For questions or additional information, please contact NWMC Purchasing Director Ellen Dayan, edayan@nwmc-cog.org or 847-296-9200, ext. 132. *Staff contact: Ellen Dayan*

Sign Up Today for the July 23 NWMC Surplus Vehicle & Equipment Auction!

It’s time to think about making room for the new inventory that you’ve selected from the array of vehicles and equipment at the July 11 SPC Vendor Fair! Make plans today to participate in the July 23 NWMC Surplus Vehicle and Equipment Auction, which will be held at 2:00 p.m. at America’s Auto Auction in Crestwood.

If you can’t wait until the next live auction, America’s also offers Internet auctions on par with GovDeals and Public Surplus. The last live auction of the year will be held on September 22. For questions or additional information, please contact staff or Keegan Hero, keegan.hero@americasautoauction.com or 708-389-4488 (office) or 815-616-0434 (cell). *Staff contact: Ellen Dayan*

Last Chance to Apply for HSIP Funding

As previously reported, Friday, June 14 is the deadline to apply for Local Highway Safety Improvement Program (HSIP) projects that will be initiated in FY 2021. The goal of HSIP is to reduce traffic fatalities and serious injuries on all public roads. HSIP funds may be used to implement specific safety strategies that help to reduce fatal and serious injury crashes on a given roadway or for system-wide safety improvements such as signage, pavement markings, or guardrails. Selected projects will be announced on August 30. For more information, please contact staff or see the [IDOT circular letter](#). *Staff contact: Josh Klingenstein*

Provide Input on Cook County’s Hazard Mitigation Plan Update

From the Cook County Department of Homeland Security and Emergency Management:

Cook County’s Department of Homeland Security and Emergency Management (DHSEM) is updating the Cook County Multi-Jurisdictional Hazard Mitigation Plan (HMP) to prepare for natural disasters and their impacts. And they want residents’ input. DHSEM is hosting a series of public meetings to share details about the planning process with residents. The meeting will be held:

Monday, June 10
7 p.m. – 9 p.m.
Skokie Public Library
5215 Oakton St.
Skokie, IL 60077

DHSEM is also asking residents to take a 10-minute survey about natural hazards in Cook County. This voluntary and confidential questionnaire will assist DHSEM in identifying which hazards are of greatest concern to residents and businesses as well as which services the community may need during an emergency.

Survey questions include:

- Please indicate those activities you have done to prepare for emergencies and disasters.
- What might prevent you from leaving your place of residence if there was an evacuation order?
- In an evacuation, would you or anyone in your household require special assistance?

Residents will have the opportunity to complete the survey at the public meetings. They can also visit <https://www.surveygizmo.com/s3/4967666/2019-Cook-County-Community-Preparedness-Survey-copy>. Survey responses will be collected through June 10.

The HMP is designed to reduce the impact of natural hazards with the goal of protecting the health, safety and welfare of all residents; and to mitigate damages to property and infrastructure by identifying cost-effective strategies intended to eliminate or reduce the negative impact of those hazards. The public meetings will help the County identify and prioritize the services, disaster-related projects, and capabilities the community may need during an emergency.

Currently, more than 100 of the County's 134 municipalities and 30 townships have partnered with DHSEM on this important initiative. The federal government requires local and state governments to have a FEMA-approved HMP to qualify for Pre-Disaster Mitigation and Hazard Mitigation Grant Program project grant funds. Updates to the plan are required every five years. For more information about the HMP, future meeting locations and plan updates, please visit www.cookcountyhomelandsecurity.org. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Bicycle & Pedestrian Committee will meet on Tuesday, June 18 at 10:30 a.m. at the NWMC offices.

The *61st NWMC Gala* will be held Wednesday, June 19, 6:00 p.m. at Victoria In The Park in *Mount Prospect*.

SUBURBAN PURCHASING COOPERATIVE VENDOR FAIR

Thursday, July 11, 2019
11:00 a.m. - 2:00 p.m.
Oakton Community College
Room 1610 & Parking Lot C
1600 E. Golf Road
Des Plaines, IL
RSVP at www.spc-il.org



See the SPC lineup of products including:

- ◆ Administrative Vehicles
- ◆ Ambulances
- ◆ Auto Parts
- ◆ Janitorial Supplies
- ◆ Office Supplies
- ◆ Pick-Up Trucks
- ◆ Police Vehicles
- ◆ Specialty Vehicles
- ◆ SUV's
- ◆ Telecommunications Equipment & Services
- ◆ Truck Equipment
- ◆ Vans



Connect with Vendors!

The SPC Vendor Fair presents a unique opportunity for local government officials from the SPC's participating councils of government to meet one-on-one with key SPC vendors.

A No-Cost Event for Attendees / Enjoy a Free Catered Lunch!
Vendors will have individual display areas where you can discuss all of your joint purchasing needs.



Sponsored by:



NORTHWEST MUNICIPAL
CONFERENCE



DuPAGE
MAYORS AND MANAGERS
CONFERENCE



WILL COUNTY
GOVERNMENTAL LEAGUE



SOUTH SUBURBAN MAYORS & MANAGERS ASSOCIATION

For more information and to RSVP for the event, please visit WWW.SPC-IL.ORG