



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: Weekly City Manager's Update  
Date: May 24, 2019

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for May 16, 2019 – May 22, 2019

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Tuesday, May 28, 2019**

Administration and Public Works Committee

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee- CANCELED

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Wednesday, May 29, 2019**

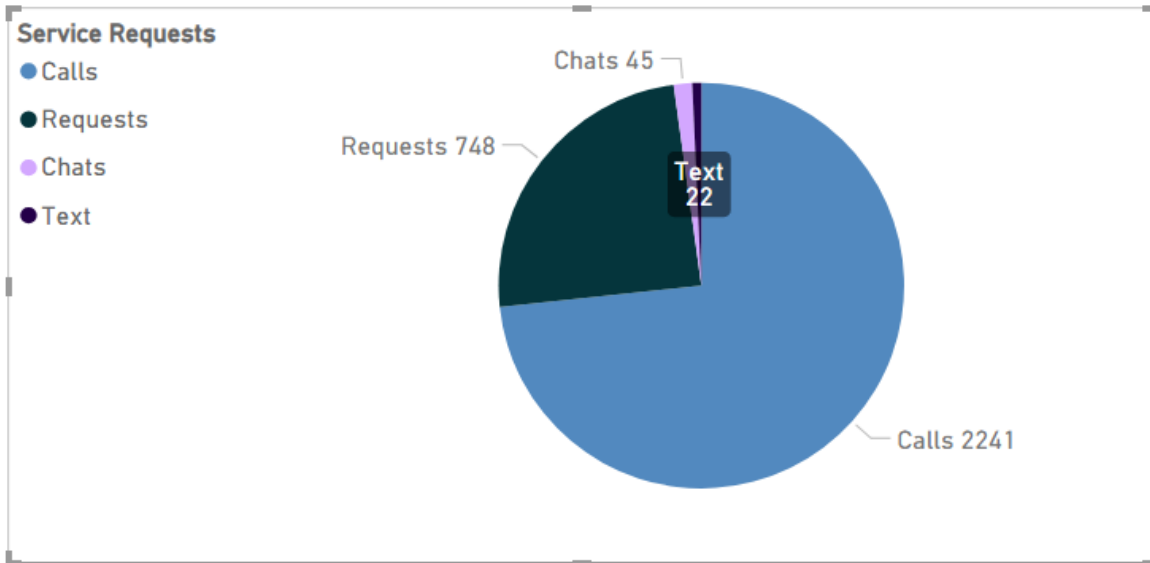
Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Plan Commission Meeting

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

May 16-22, 2019



Percentage Change From Last Week	
Service Requests	Difference
Requests	2.00 %
Calls	-7.00 %
Chats	-8.00 %
Text	-8.00 %

### Trending

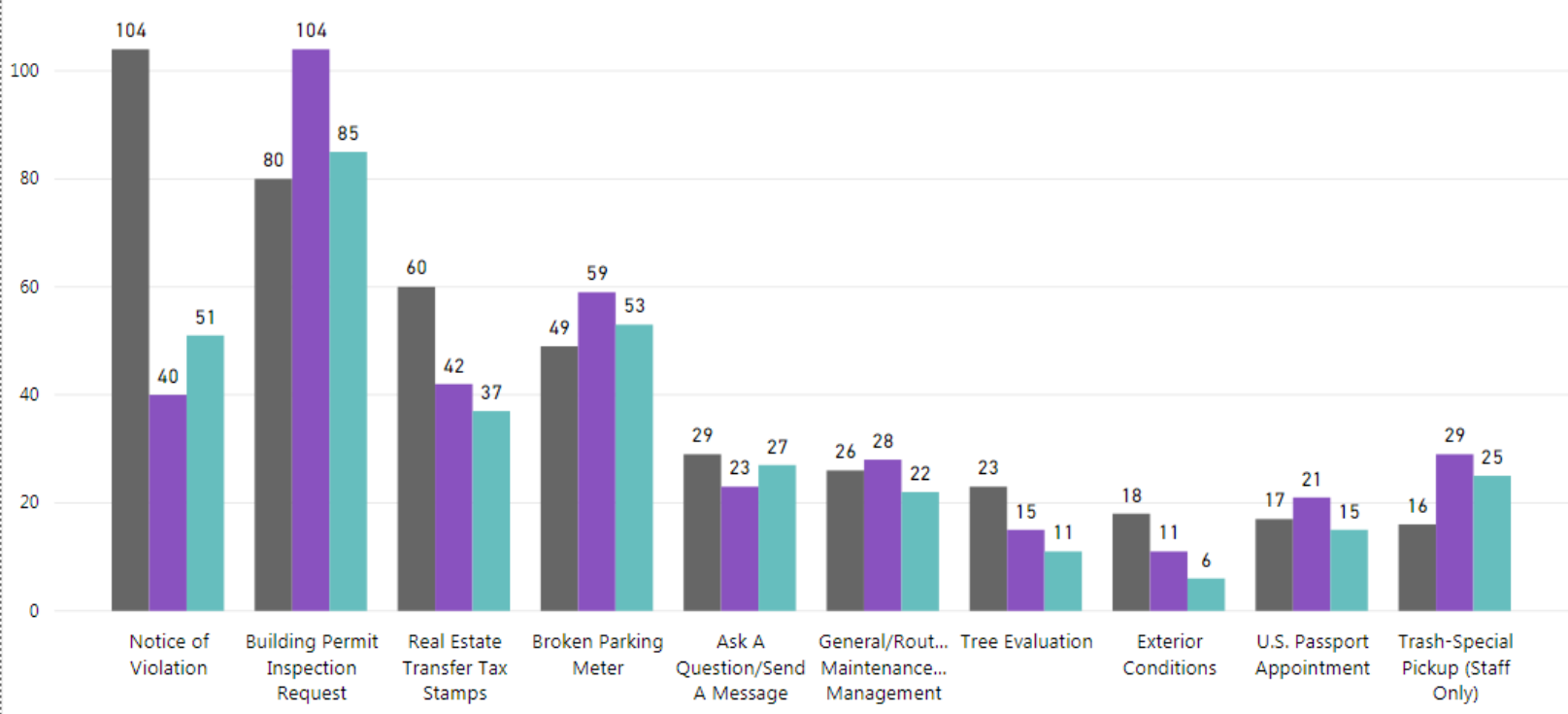
Street Cleaning  
 Tree Evaluations  
 Alley Maintenance  
 Questions for Parks and Recreations



# Weekly Report

May 16-22, 2019

● This Week (May 16-22) ● Last Week (May 9-15) ● Two Weeks (May 2-8)



### Missed Garbage Pickup

This week 11; Last week 8  
Below 3 year avg. of 14.2

### Missed Recycling Pickup

This week 11; Last week 6  
Below 3 year avg. of 13.1

### Missed Yard Waste

This Week 3; Last Week 13  
Below 3 year avg. of 11

### Rodents/Rats

This week 10; Last week 14  
Below 3 year avg. of 20.3



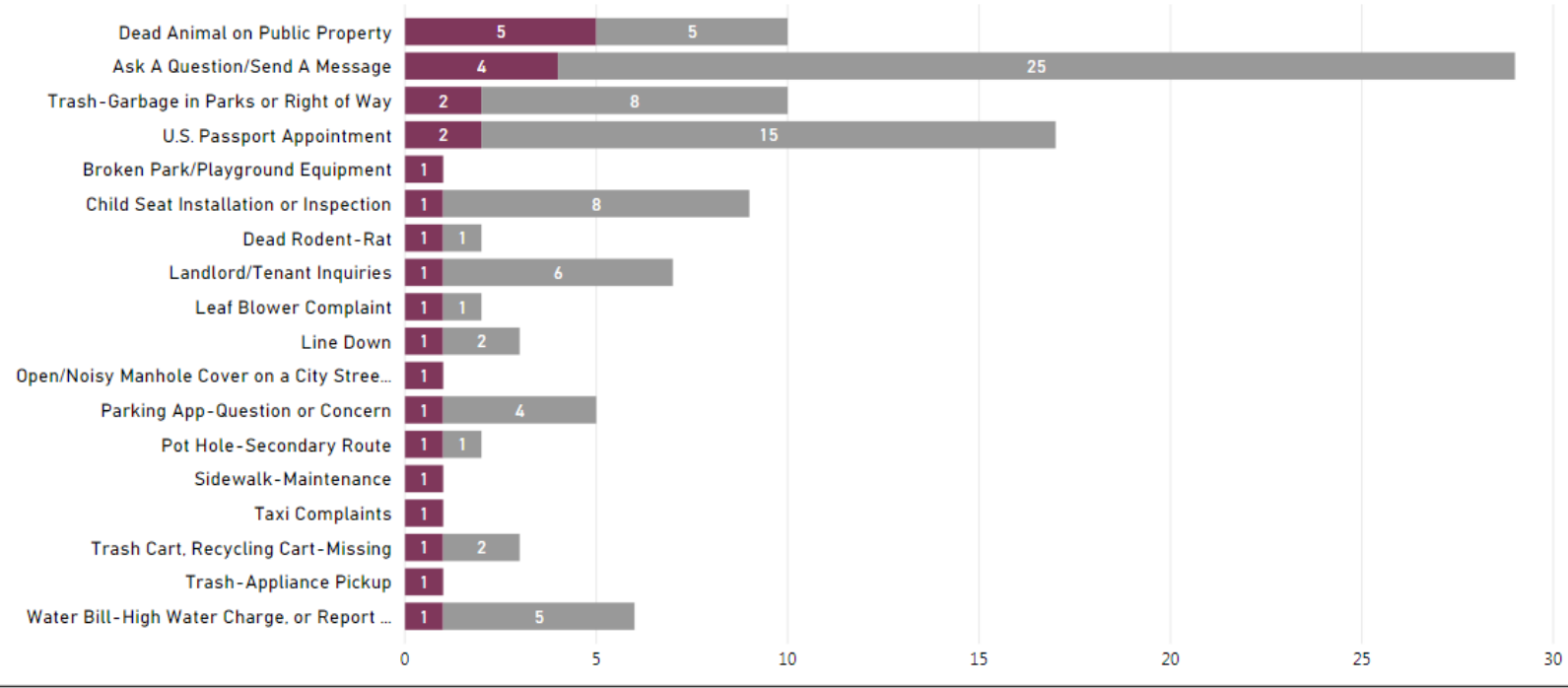


# Weekly Report

May 16-22, 2019

SLA Analysis

● # Late ● # OnTime



## Upcoming Events— May-June

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>27</b> <a href="#">Memorial Day</a> 10:30 AM Memorial Day Ceremony	<b>28</b> 2:00 PM <a href="#">Age-Friendly Task Force Meeting</a> 6:00 PM <a href="#">Administration &amp; Public Works Committee</a> 6:45 PM <a href="#">Planning &amp; Development Committee - CANCELED</a> 7:15 PM <a href="#">City Council</a>	<b>29</b> 2:30 PM <a href="#">Design and Project Review Committee</a>	<b>30</b> 4:00 PM <a href="#">EAC Artist Reception &amp; Studio Exhibition</a>	<b>31</b> 6:00 PM <a href="#">Evanston Made Artist Studio Tour Opening Party</a> 8:45 PM <a href="#">Experimental Film Festival</a>	<b>1</b> <a href="#">Dillo Day at NU</a> 7:30 AM <a href="#">Downtown Evanston Farmers' Market</a> 9:00 AM <a href="#">Backyard Botanicals</a> 10:00 AM <a href="#">Evanston Repair Clinic</a> 12:00 PM <a href="#">Evanston Made Artist Studio Tour</a> 5:00 PM <a href="#">Wine Tasting Event</a>	<b>2</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of May 20, 2019

Date: May 24, 2019

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs advertised during the Week of May 20, 2019**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 19-35 Utility Bill Print and Mail	Public Works Agency	The City of Evanston's Water Production Bureau of the Evanston Public Works Agency is seeking proposals from experienced firms for the printing and mailing of utility bills and non-payment notices.	Pending Future Budget Approval	7/9	8/12

<b>Evanston City Council Agenda Schedule - 2019 Dates</b> (PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)						
2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22						
May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12						
Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services					EDC=Economic Development	
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
HHS	6/3/2019	HS GA/EA Update and Admin Adjud.		HS		
CMO	6/3/2019	Rules (Citizen Participation - Decorum)		R		
PWA	6/10/2019	Alley Improvements Contract A	B	APW	Stoneback	
PWA	6/10/2019	Tallmadge Streetlight Purchasing	B	APW	Stoneback	
PWA	6/10/2019	2019 MFT Resolution	R	APW	Stoneback	
Admin Svcs	6/10/2019	Vehicle Replacement of Refuse Truck 722	B	APW	Storlie	
CMO	6/10/2019	IGA with District 65 for Video Communications Specialist	B	APW	Storlie	
CMO	6/10/2019	Proposed Cost Savings - PSEBA health insurance	R	APW	Storlie	
CD	6/10/2019	Extension of Library Parking Lot	O	APW	Leonard	For Intro
CD	6/10/2019	Business License Registration	O	APW	Leonard	For Intro
CD	6/10/2019	HMIS Funding Application	B	PD	Leonard	
CD	6/10/2019	1424 Dewey Ave - Subdivision	O	PD	Leonard	For Intro
CD	6/10/2019	Elgin Road Pilot Project	D	PD	Leonard	
CD	6/10/2019	Public Benefits from Planned Developments	D	CC	Leonard	Contd from 3/11/19
CD	6/10/2019	DAPR	D	CC	Leonard	Contd from 3/11/19
	6/17/2019	City Council Equity Training	D	CC		
PRCS	6/24/2019	Parks & Rec Month, July	PR	CC	Hemingway	
PRCS	6/24/2019	Handy Man Contract Renewal	B	APW	Hemingway	
CMO	6/24/2019	Washington National TIF Dissolution	B	APW	Desai	Accept Place on file
PRCS	6/24/2019	Honorary Street Name - Ernest W Jackson Way	R	HS	Hemingway	
	6/24/2019	Exec Session (CM Quarterly Goals)		CC		
PWA	7/8/2019	Central St Bridge Const. Engr	B	APW	Stoneback	
PWA	7/8/2019	Central St Bridge Constr Funding	B	APW	Stoneback	
PRCS	7/22/2019	Moran Center Rehab Agmt	R	APW	Hemingway	
PRCS	7/22/2019	YJC Career Pathways Agrmt	R	APW	Hemingway	
<b>Council &amp; Committee Meetings</b>						
6/3/2019	6:00 PM	Rules Committee				
6/3/2019	7:00 PM	Human Services Committee				
6/6/2019	7:00 PM	Housing & Homelessness Commission				
6/10/2019	6:00 PM	Administration & Public Works, Planning & Development, City Council				
6/17/2019	7:00 PM	City Council - Equity Training				
6/18/2019	7:00 PM	Housing & Community Development Act Committee				
6/19/2019	6:30 PM	Minority Women and Evanston-based Enterprise Committee				
6/19/2019	7:00 PM	Affordable Housing Plan Steering Committee				
6/20/2019	6:30 PM	Equity & Empowerment Commission				
<b>REFERRALS AT CITY COUNCIL MEETINGS</b>						

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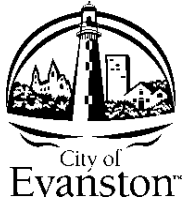
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome	
Admin Svcs	1/14/2019	Discussion/APW - Wheel Tax Payment to July	Ald. Suffredin	2/25/2019 - Discussion, Ordinance 4/22/19 and 5/13/19		
CD	1/14/2019	P&D - Report on DAPR Committee	Fiske	3/11/2019	Report given 3/11/19	
CMO	1/28/2019	Harley Clarke - New Proposal	Wilson	3/11/2019	Return 4/15 with new RFP	
CMO	2/4/2019	Harley Clarke - New Proposal	Fiske	3/11/2019	see above	
CMO	2/4/2019	Set Special City Council - Aff Housing	Bobkiewicz	4/29/2019	Mtg set for 4/29	
CMO	2/4/2019	Set Special City Council - Goals	Bobkiewicz	2/12/2019; final approval 4/29/19	Approved 4/29/19	
PRCS	2/11/2019	Human Services - invite Lawrence on dog beach for 2019	Fiske	3/4/2019	Report given 3/4/19 at HS	
PRCS	2/11/2019	Human Services - Special Events - Use of Parks - NonProfits	Fiske	3/4/2019	Report given 3/4/19 at HS	
CMO/Admin Sv	2/18/2019	Harley Clarke - how much does City spend to maintain?	Fleming		Report to Council 3/13/19	
PWA	2/18/2019	How much money/how many contracts to Christopher Burke Engineering in last 5 years	Fleming	3/8/19 report	Report submitted 3/8/19	
PWA	2/18/2019	P&D - Percentage of Property Owners to approve alley paving process	Fiske	3/8/19 report	Report submitted 3/8/19	
PRCS	3/2/2019	Total Acres of Parks in Evanston, Skokie, Arlington Heights, and Schaumburg	X	X	Report submitted 5/10/19	
CMO	3/2/2019	Local Government Sponsorships				
PRCS / Legal	3/2/2019	How to create own Park District - Budget of City's PRCS programs; Budget of Skokie, Arlington Heights and Schaumburg	Fleming	X	Report submitted 4/25/19	
PWA	3/2/2019	Report on conditions of Parks in Ward 8	Rainey	X	Report submitted 3/12/19	
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?				
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019		
Police	3/11/2019	Domestic Violence Training	CC	X	Report submitted 3/18/19	
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	3/11/2019	Cost of Maintaining Harley Clarke to date	Fleming	4/15/19 CC	Report submitted 4/15/19	
CD	3/18/2019	Funding for Lighting in Alleys		Will discuss at ED- 4/24/19	Memo submitted 4/24/19	
Police	3/18/2019	Violence in Alley near Library	All	X	Report submitted 4/10/19	



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CMO	4/7/2019	Overview of Local Employment Program	Rainey	X	Report submitted 4/13/19	
CMO	4/8/2019	Robert Crown - M/W/EBE Compliance	Rue Simmons	X	Report submitted 4/17/19	
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
Admin Svcs	4/15/2019	Crossing Guard on Emerson	Rue Simmons	4/22/19 CC	Approved 4/22/19	
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
CD	4/22/2019	Long Beach, CA Tenant Relocation Funds	Fleming	4/29/19 CC	Memo submitted 4/29/19	
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rideshare/taxi acceptance of chip enabled credit cards	All	X	Response submitted 5/16/19	
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CMO	5/13/2019	Hiring Process/Diversity Training of Hearings Officers	Rue Simmons	Will discuss at 6/3 Human Services		
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Use of Shuttle buses for paratransit	Fleming	X	Response submitted 5/16/19	
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
<b>DEFERRED</b>						
<b>Dept</b>	<b>Date</b>	<b>Item</b>	<b>Action</b>	<b>Committee</b>	<b>Staff</b>	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Manager  
Subject: Weekly Zoning Report  
Date: May 22, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

Cases Received and Pending, May 16, 2019 - May 22, 2019

Backlog (business days received until reviewed): 11

Volume (number of cases pending staff review): 31

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	242 Greenwood Street	R1	Building Permit	Replace asphalt driveway with pavers and add a 3-way turn on west side yard	03/20/19	non-compliant, pending revisions from the applicant
1	2333 Ridge Avenue	R1	Building Permit	Addition to detached garage	05/02/19	non-compliant, pending comments from applicant
1	1934 Orrington Avenue	R4a	Building Permit	Clay paver patio	05/13/19	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	<b>pending adjustment to the PD, DAPR</b>
2	1215 Church Street	R4	Zoning Analysis	4-story addition, renovate existing YWCA, demo 2 houses, expand parking, site improvements (YWCA)	02/14/19	non-compliant, pending additional information and revisions from the applicant
2	1820 Greenwood Street	R3	Building Permit	Addition, interior and exterior renovation	04/01/19	pending additional information from the applicant
2	1420 Dewey Avenue	R3	Building Permit	New single-family residence	04/15/19	pending staff review, subdivision application
2	1245 Fowler Avenue	R2	Building Permit	Replace deck with brick pavers	04/15/19	pending revisions from the applicant
2	1201 Pitner Avenue	R2	Building Permit	Replace deck	04/18/19	pending additional information from the applicant
2	1616 Thelin Court	R2	Building Permit	Paver patio	05/01/19	pending minor variation application on separate permit
2	2200 Main Street	R2	Building Permit	1-story addition (Infant Welfare Society of Evanston)	05/08/19	pending staff review
2	1817 Greenwood Avenue	R3	Zoning Analysis	New 1-car detached garage	05/08/19	pending staff review
2	1808 Church Street	B2/oWE	Zoning Analysis	Addition to church	05/09/19	pending staff review
2	1926 Dempster Street	C1	Building Permit	Tenant build out for future tenant	05/21/19	pending staff review
3	935 Forest Avenue	R5	Building Permit	Converting basement into dwellings (multi-family dwelling)	05/07/19	pending staff review
3	1426 Chicago Avenue, #2S	R6	Building Permit	Interior renovation (multi-family dwelling)	05/14/19	pending staff review
3	1221 Hinman Avenue	R1	Zoning Analysis	1-story addition and new coach house	05/17/19	pending staff review
3	429 Lee Street	R5	Building Permit	Replace front steps	05/21/19	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Interior renovation, 2nd floor (King Homes)	04/22/19	pending additional information from the applicant
4	1603 Orrington Avenue	D3	Building Permit	Repair to parking structure	05/08/19	pending staff review
4	1012 Church Street	D3	Zoning Analysis	New performance theater (Northlight Theatre)	05/09/19	pending staff review
4	930 Sherman Avenue	R3	Building Permit	Replace patio and walk, install fire pit and walk	05/20/19	pending staff review
4	1030 Davis Street, #2	D2	Building Permit	Interior renovation of office	05/21/19	pending staff review
5	2211 Maple Avenue	R5	Zoning Analysis	New 6-story, 13 dwelling unit multi-family residence with parking at existing garage across alley	01/14/19	revisions submitted, incomplete, pending additional information
5	1103-1105 Emerson Street	R6	Zoning Analysis	New 10-unit multi-family dwelling with 16 parking spaces	04/08/19	non-compliant, pending additional information and revisions from the applicant

5	2110 Darrow Street	R3	Building Permit	New single-family residence	05/14/19	pending staff review
6	2627 Lincolnwood Drive	R1	Building Permit	Deck	04/26/19	non-compliant, pending comments from applicant
6	2622 Grant Street	R1	Building Permit	Remove concrete, replace with steppers and gravel	05/03/19	pending additional information from the applicant
6	3230 Park Place	R1	Zoning Analysis	1 and 2-story addition	05/07/19	pending staff review
6	2410 Lawndale Avenue	R1	Building Permit	Detached garage, 14x20	05/09/19	pending staff review
6	3131 Hartzell Street	R1	Building Permit	New garage	05/10/19	pending staff review
6	2920 Payne Street	R1	Building Permit	Bluestone patio	05/13/19	pending staff review
6	2414 Ridgeway Avenue	R1	Building Permit	Addition	05/16/19	pending staff review
6	2428 Hastings Avenue	R1	Building Permit	Remove sidewalk, construct patio	05/20/19	pending staff review
6	2534 Lawndale Avenue	R1	Building Permit	New detached garage	05/21/19	pending staff review
6	2424 Lincoln Street	R1	Building Permit	2 stone pillars, hot tub, fireplace and built-in grill	05/21/19	pending staff review
6	3700 Glenview Road	R2	Building Permit	Front walk, patio	05/21/19	pending staff review
7	2650 Sheridan Road	R1	Building Permit	New single-family residence	12/28/18	non-compliant, pending major variation application
7	2304 Grey Avenue	R1	Building Permit	New 20x20 detached garage	04/17/19	non-compliant, pending minor variance application
7	2244 Wesley Avenue	R1	Building Permit	1st floor addition, interior remodel	04/26/19	revisions submitted, pending staff review
7	2129 Pioneer Road	R1	Building Permit	New concrete patio	05/15/19	pending staff review
8	1304 Kirk Street	R3	Building Permit	Rehabilitation of 2-story multiple family apartment building	11/07/18	pending additional information from the applicant
8	999 Howard Street	C1	Zoning Analysis	Existing CJE Adult Daycare Building + New 4 Story Multiple Family Residence with 60 units And 57 Parking Spaces.	01/29/19	non-compliant, pending revisions from the applicant
8	414 Dewey Avenue	R1	Building Permit	New 172 sf rear-yard patio	04/23/19	non-compliant, pending revisions from the applicant
8	1321 Brummel Street	R4	Zoning Analysis	Addition of 2 dwelling units to existing 2-unit apartment building	04/22/19	non-compliant, pending revisions from the applicant
8	414 Dewey Avenue	R1	Building Permit	Paver patio	04/23/19	non-compliant, pending revisions from the applicant
8	1033 Dobson Street	R2	Zoning Analysis	Remove walk, construct paver patio	05/17/19	pending staff review
9	1031 Cleveland Street	R2	Building Permit	Detached garage, 22x22	03/28/19	non-compliant, pending minor variation application
9	644 Asbury Avenue	R3	Building Permit	Solar panels on roof	04/02/19	pending additional information from the applicant
9	705 Ridge Avenue	R1	Building Permit	Repair and enlarge deck	04/23/19	non-compliant, pending revisions from the applicant
9	409 Florence Avenue	R1	Building Permit	Deck, stairs and handrails	04/29/19	pending additional information from the applicant
9	822 Monroe Street	R1	Building Permit	Solar panels on roof	05/17/19	pending staff review
9	1404 South Boulevard	R3	Building Permit	New garage	05/21/19	pending staff review

**Miscellaneous Zoning Cases**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sq ft ground floor retail, and 85 underground parking spaces.	12/31/18	non-compliant, pending revisions from the applicant
1	818 Colfax Avenue	R1	Minor Variation	Interior side yard setback for detached garage	05/20/19	pending public notice
2	1424 Dewey Avenue	R3	Plat of Subdivision	Subdivide zoning lot into 2 lots	04/08/19	<b>pending P&amp;D 06/10/19</b>
2	1616 Thelin Court	R3	Minor Variation	Distance between principal structure and accessory structure (new garage)	04/23/19	determination after 05/17/19
2	1209 Dewey Avenue	R3	Minor Variation	Interior side yard setback for front porch	04/24/19	determination after 05/23/19
2	1124 Florence Avenue	B1	Major Variation	Off-street parking and setback at roof overhang at 2nd floor for addition to commercial building	04/25/19	<b>pending ZBA 06/18/19</b>
2	1815 Oak-Ridge Avenue	D4	Planned Development	Major Adjustment to approved 1815 Oak Avenue Planned Development	04/30/19	<b>pending DAPR, PC</b>
3	901 Edgemere Court	R1	Minor Variation	Interior side yard setbacks for deck	05/06/19	determination after 06/11/19
4	1211-1217 Ridge Avenue	R1	Plat of Subdivision	Subdivide zoning lot into 2 lots	04/23/19	pending staff review
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	pending staff review
4	1136 Sherman Avenue, Unit B	R3	Major Variation	Interior and rear yard setbacks for addition	05/08/19	<b>pending DAPR, ZBA 06/18/19</b>
4	1330 Lake Street	R4	Minor Variation	Rear yard setback for parking pad, future detached garage	05/20/19	pending public notice
5	1800 Leland Avenue	R2	Fence Variation	0' street side yard setback for fence	05/08/19	determination after 06/06/19
6	2409 Noyes Street	R1	Minor Variation	Setbacks for 2nd story addition	05/06/19	determination after 06/05/19
6	2620 Bennett Avenue	R1	Minor Variation	Rear yard setback and building height for addition	05/13/19	pending public notice
6	2024 Ewing Avenue	R1	Major Variation	Interior side and street side yard setbacks at 2nd floor addition	05/16/19	<b>pending DAPR, ZBA</b>
6	2320 Park Place	R1	Minor Variation	Front yard setback for front addition	05/22/19	determination after 06/05/19
7	2650 Sheridan Road	R1	Major Variation	Driveway off street where there is alley access	04/05/19	<b>pending P&amp;D 06/24/19</b>
7	2304 Grey Avenue	R1	Minor Variation	Building lot and impervious surface coverage for new 20x20 detached garage	05/07/19	determination after 06/07/19
8	999 Howard Street	C1	Planned Development	Map Amendment, new 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending staff review
8	747 Howard Street	B3	Special Use	Special Use for Religious Institution	05/02/19	<b>pending DAPR, ZBA 06/18/19</b>
8	1009 Harvard Terrace	R2	Minor Variation	Building lot and impervious surface coverage, separation between residence and garage for new garage	05/07/19	determination after 06/11/19
9	1031 Cleveland Avenue	R2	Minor Variation	Building lot and impervious surface coverage for 22x22 detached garage	04/25/19	determination after 05/23/19



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: May 24, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

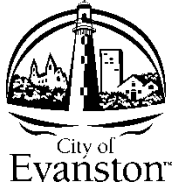
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, May 24, 2019

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Structural engineer has submitted preliminary corrective plans for columns that are not at design strength. Corrective work has begun. Project has City Manager approval for 7am-10pm work hours once the building is fully enclosed.	5/23/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Roof, support beam and column installation is ongoing. Construction fencing is in place. Site is being maintained.	5/23/2019
2	2215 Dempster Street (HOW)	Multi-Unit Building	The site is secure and contact signage is posted. Interior plumbing, electrical, and masonry work is ongoing. Drainage and grading work will begin once weather conditions permit.	5/23/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Foundation installation is ongoing. Construction fence, screening and site are being maintained. Signage of sidewalk closures is in place.	5/23/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Installation of top decking is ongoing. Crane disassembly scheduled for beginning of June. Further ComEd work will be done June 3rd through June 13th. Weekly vibration reports continue to be provided to the Building Department for review.	5/23/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Exterior work is nearing completion. Interior work is ongoing. Fence and screening have been repaired.	5/23/2019
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Project is nearing completion. Construction fencing is plumb and screening material is in good condition.	5/23/2019



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Interim Health Director

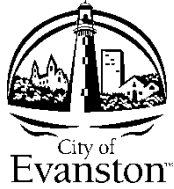
Subject: Food Establishment License Application Weekly Report

Date: May 24, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
5	910 Noyes St	Coffee Lab & Roasters-Evanston	5/6/2019	Change of Ownership – Pending Re-Inspections
4	1639 Orrington Ave	Kokomo	4/17/2019	Pending Inspections
5	1608 Emerson St	Papa Philly	4/3/19	License Issued
7	1926 Central St	Comida	4/1/2019	Pending Building Permit Issuance
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Zoning Approval
4	1030 Davis St	Philz Coffee	3/7/2019	Pending Building Permit Issuance
4	622 Davis St	Newport Coffee House	2/20/2019	Pending Inspections
5	2121 Ashland Ave	Double Clutch	2/13/2019	Pending Building Permit Plan Review
1	817 Emerson St	7-Eleven	1/28/2019	Building Permit Issued – Pending Inspection
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections
4	710 Main St	Reprise Coffee Roasters	9/14/2018	Building Permit Issued – Pending Inspections
7	2022 Central St	Lush Wine & Spirits	10/24/2016	Pending Liquor License Issuance





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Deputy City Attorney

Subject: Weekly Liquor License Application Report

Date: May 24, 2019

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8090 or [hdubose@cityofevanston.org](mailto:hdubose@cityofevanston.org) if you have any questions or need additional information.

### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of May 24<sup>th</sup>

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROCESSED HOURS for LIQUOR SALES</b>	<b>STATUS</b>
4	Frida's Breakfast & Lunch	618 Church St	D	Restaurant	11 a.m. — 1 a.m. (Mon-Thurs); 11 a.m. — 2 a.m. (Fri-Sat); 10 a.m. — 1 a.m. (Sun)	Pending Liquor Board Meeting



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING MAY 24, 2019**

## ***On This Memorial Day – We Remember and Thank Those Who Gave Their Lives in Service to Our Nation***

### ***RSVP Today for the 2019 NWMC Gala***

We look forward to seeing you at the 2019 NWMC Gala, scheduled for Wednesday, June 19 at Victoria In The Park in *Mount Prospect*. Attendees will celebrate the NWMC's 61<sup>st</sup> anniversary and inaugurate the organization's FY2019-2020 officers. The evening begins at 6:00 p.m. with a reception, followed by dinner at 7:00 p.m. Dinner tickets are available for \$80.00 per person. Please RSVP by Friday, June 7 to Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org) or 847-296-9200, ext. 122. *Staff contacts: Mark Fowler, Larry Bury, Karol Heneghan, Marina Durso*

### ***Suburban Purchasing Cooperative Vendor Fair Takes Shape***

The Suburban Purchasing Cooperative (SPC) will host its first Vendor Fair on Thursday, July 11. The event will be held from 11:00 a.m. to 2:00 p.m. in Room 1610 and Parking Lot C at Oakton Community College, 1600 E. Golf Road, in *Des Plaines*. The SPC Vendor Fair presents a unique opportunity for local government officials from the SPC's participating councils of government to meet one-on-one with key SPC vendors. Northwest Municipal Conference (NWMC), DuPage Mayors and Managers Conference (DMMC), South Suburban Mayors and Managers Association (SSMMA), and Will County Governmental League (WCGL) members and staff will be onsite to learn about the products, services and solutions offered by the SPC.

We are pleased to have already received commitments from the following vendors:

- Auto Truck Group – Truck parts
- Call One – Telecommunications
- Currie Motors – Chevrolet & Ford vehicles
- EJ Equipment – Sewer cleaners
- Napleton Fleet – Dodge vehicles
- Roesch Ford – Ford vehicles
- Sutton Auto Group – Ford vehicles
- Warehouse Direct – Office & Janitorial supplies

Vendors will have individual display areas where you can discuss all of your joint purchasing needs. Oakton Community College has designated Parking Lot C to exhibit vehicles and heavy equipment offered by the SPC, providing attendees the opportunity to “kick the tires” and compare various makes and models side-by-side. In addition, a catered lunch will be provided for all attendees.

We are excited to host the SPC Vendor Fair and hope to make it an annual event. For more information and to complete the RSVP form for the event, please visit the [NWMC Vendor Fair](http://www.nwmc-cog.org/Suburban-Purchasing-Cooperative.aspx) webpage. Please visit <http://www.nwmc-cog.org/Suburban-Purchasing-Cooperative.aspx> for more information on the vendors and programs listed above as well as all of the programs offered by the SPC. For questions or additional information, please contact NWMC Purchasing Director Ellen Dayan, [edayan@nwmc-cog.org](mailto:edayan@nwmc-cog.org) or 847-296-9200, ext. 132. *Staff contact: Ellen Dayan*

### ***Transportation Committee Discusses Tollway Projects, Capital Proposal***

The NWMC Transportation Committee met Thursday and heard a presentation from Illinois Tollway Chief of Engineering for Planning Rocco Zuccherro, who provided an overview of ongoing work on the O'Hare Western Access project and the Central Tri-State Tollway widening and reconstruction. He also outlined future construction

projects around O'Hare airport, both on expressways and arterials, that will have a significant impact on the north and northwest suburbs.

The committee also discussed the *Rebuild Illinois* capital plan, released last week by Governor Pritzker's office. Staff reviewed the provisions of the plans, as well as its potential impact on NWMC communities. Additionally, the committee approved the FY2020 Planning Liaison budget and scope of services, heard an update on the development of the NWMC Multimodal Plan, and received reports from Metra, Pace, and the RTA. *Staff contact: Josh Klingenstein*

### ***Bike-Ped Committee Discusses Evanston Cycle Track***

The NWMC Bicycle and Pedestrian Committee met Tuesday and received a presentation from Evanston Transportation and Mobility Coordinator Jessica Hyink on the Sheridan Road cycle track. She highlighted the need for the cycle track, planning and final design, and the community outreach process leading up to construction. The committee also heard an update from staff on the recently-announced Safe Routes to School grant awards, and discussed upcoming focus groups for the NWMC Multimodal Plan. The committee's next meeting will be held on Tuesday, June 18, 10:30 a.m. at the NWMC offices. Please note that this meeting will also serve as the second meeting of the NWMC Multimodal Plan Steering Committee. *Staff contact: Josh Klingenstein*

### ***SPC Approves Final Fuel Contract Extension***

The Suburban Purchasing Cooperative (SPC) Governing Board is pleased to announce approval of the final contract extension for Gasoline, Diesel Fuel, Ethanol and Bio Diesel Fuel (Contract #159) to Gas Depot Oil Company of Morton Grove. The contract extension runs through July 5, 2020. For questions or additional information, please contact staff or Arnie Berg, 847-462-4263 or [arnie@gasdepot.com](mailto:arnie@gasdepot.com). *Staff contact: Ellen Dayan*

### ***Highway Safety Improvement Program Call for Projects Remains Open***

The Illinois Department of Transportation (IDOT) announced that it will be accepting applications for Local Highway Safety Improvement Program (HSIP) projects that will be initiated in FY 2021. The goal of HSIP is to reduce traffic fatalities and serious injuries on all public roads. HSIP funds may be used to implement specific safety strategies that help to reduce fatal and serious injury crashes on a given roadway or for system-wide safety improvements such as signage, pavement markings, or guardrails. The deadline to apply is Friday, June 14 and selected projects will be announced on August 30. For more information, please contact staff or see the [IDOT circular letter](#). *Staff contact: Josh Klingenstein*

### ***MWRD Approves WMO Amendment***

*From the Metropolitan Water Reclamation District (MWRD):*

On May 16, 2019, the Metropolitan Water Reclamation District of Greater Chicago's Board of Commissioners adopted an amendment to the Watershed Management Ordinance (WMO). The May 16, 2019, amendment includes new Watershed Specific Release Rates, incorporation of Updated Bulletin 70 rainfall data, updates to the redevelopment provisions relating to detention, and several clarifications. The amended version of the WMO and the redline changes can be accessed at [wmo.mwrdd.org](http://wmo.mwrdd.org).

Please be advised that the amended WMO is in effect immediately, and all Watershed Management permit applications received after May 16, 2019, are subject to the amended version of the WMO. In order to accommodate projects currently in design, the Watershed Specific Release Rates, Updated Bulletin 70, and redevelopment changes will become effective on January 1, 2020.

If you have any questions or would like additional information, please contact Ms. Justine Skawski at (312) 751-3261. *Staff contact: Mark Fowler*

### ***Future Leaders in Planning Deadline Extended***

The deadline for high school students to apply to CMAP's Future Leaders in Planning program has been extended until Monday, May 27. FLIP is a summer leadership development program for high school students with an interest in urban planning. The program will take place at CMAP's offices in Chicago, and will include hands-on education field trips around the region. Students must be available from Monday, July 15 through Saturday, July 20. More information and application materials are available on the [CMAP website](#). *Staff contact: Josh Klingenstein*

## ***Meetings and Events***

*NWMC Executive Board* will meet on Wednesday, June 5 at 8:30 a.m. at the NWMC offices.

The *61<sup>st</sup> NWMC Gala* will be held Wednesday, June 19, 6:00 p.m. at Victoria In The Park in *Mount Prospect*.